

*City of Lago Vista Airport Advisory Board*

*Meeting Minutes*

*Wednesday, March 28, 2012*

An announced meeting of the Lago Vista Airport Advisory Board was held in the City Council Chambers of City Hall at 5803 Thunderbird Lane in Lago Vista, Texas on Wednesday, March 28, 2012. The meeting was called to order by Chairman Bill Coltharp at 7:01 p.m.

In attendance at this meeting were Board Member Barron Carter, and Alternate Board Members Chris Dennell and Jim Woods and Chairman Bill Coltharp. Also in attendance was POA Member Chuck Tully, RAAPOA Vice-president, Linda Coltharp, Airport Manager Horace Miller, Assistant City Manager Frank Robbins, City Secretary Christine Buckner, and Councilwoman, D'Ann Gloris. The published Agenda for the meeting is attached.

1. Reading of the Minutes. Reading of the Minutes of the meeting on January 25, 2012. This meeting was not attended by Chairman Coltharp; the minutes were taken by Board Member Jim Orr, who was not in attendance at this meeting. It was agreed that the minutes of the meeting as produced by Member Orr would be produced and circulated to the board members for approval at the next scheduled meeting.
2. Staff Update. It was reported that the water line project for the airport has extended along the western side of the airport, but will not be extended at this time to the eastern side of the airport and that it is possible that the line will be extended up Bar K Road to form a loop to return down Bar K Road which would reduce the amount of water that has to be wasted in order to preserve disinfecting characteristics.

It was pointed out that it is the responsibility of the Airport Advisory Board to review the Enabling Ordinance for the Airport Advisory Board and consider recommendations.

3. POA Update. The Airport POA Update was presented by Vice-President Linda Coltharp. The items included: 1) a discussion by the Property Members of the desire for a deer fence, 2) a discussion concerning the need to redo the deed restrictions, 3) a discussion concerning the status of the Wi-Fi system, 4) a discussion concerning the fact that new Texas State Legislation may impose new requirements to change the By-laws of the POA and it was mentioned that, as the By-lay was changed, that it should be born in mind that all airport property should be compatible with the City's C4 Zoning for the area.
4. Ordinances. It was discussed that changes to the enabling ordinance will be prepared by Chairman Coltharp for the review of the board at the next scheduled meeting and that these changes would include the removal of Section 9.605 subparagraph 5 requiring the Board to facilitate the showing of premises to prospective tenants purchases or lenders and that this task would be removed from the suggested Enabling Ordinance.

It was discussed that the Sub-item 2 To Formulate and Recommend a Comprehensive

Plan for the growth of the airport would include Airport Advisory Board inputs into the CIP plans, the airport zoning plans and the preparation of and modifications of the airport layout plans.

5. Capital Improvements. It was discussed and considered recommendations to the City Council concerning Capital Improvements. It was agreed that of the three items proposed by TX DOT to the City of Lago Vista for CIP #3, that Item #1 The Rehabilitation of Taxiways and Runways, the Board recommends that this be approved. Item #2 The Purchasing of Land to the West of the Current Transient Ramp for Additional Transient Parking, the Board recommends that this item not be approved, it being believed that the cost would be too high and the number of additional parking spots too low to be considered economically viable. Item #3 The Rehabilitation of the Southwest Taxiway and the Paving of the City-owned lots at the southwest corner of Airport, the Board recommends that this be approved for the purpose of increasing transient parking.
6. Non-Air Worthy Planes. Consider rules for planes that are not air-worthy. The topic was discussed by Board and it was recommended that the City Ordinance concerning abandoned or non-operative vehicles be modified to also include aircraft and that the operative consideration would be to allow the city to remove trespassing aircraft from both public and private property, if deemed necessary.
7. Board Issues. Board issues including but not limited to the status of the empty lot north of the gas station and waterline installations – it was believed that these items had been previously covered and there was no additional discussion.

The Airport Advisory Board recommends that the Property Owners' Association should poll the members of the POA as to their desire to explore the need for a deer fence to encircle the airport. It was agreed that the Agenda for the next meeting should contain a motion that would add POA membership to the requirements for Airport Board membership as contained in section 9.602.

It was reported by Airport Manager Horace Miller that the aircraft park on the lot directly to the south of Miller's hangar, that being the lot owned by Mrs. Schaefer, that, at the request of the property owner, Mrs. Schaefer, activities were underway to remove the aircraft which have occupied this lot for some time,

A motion was proposed by Jim Wood to accept the recommendations for the CIP listed above and it was seconded by Baron Carter. The vote to adopt this motion was unanimous.

Assistant City Manager Frank Robbins will incorporate this suggestion into an airport diagram and transmit it to Chairman Coltharp.

It was agreed that the election of Officers to the Airport Advisory Board by the Board

Members, as required by the Enabling Ordinance, will be held at the next meeting scheduled for May 30th.

8. Citizen Input. There were no Citizen comments.
9. Date of the Next AAB Meeting. The date of the next Airport Advisory Board Meeting was selected as Wednesday, May 30, 2012 the vote was unanimous and the meeting was set.
10. Adjournment. At 8:54 p.m. the meeting was adjourned by Chairman Coltharp.

End of Minutes.