

Minutes of the 11/20/13 Airport Advisory Board Meeting.

An announced meeting of the airport advisory board to the City Council of the City of Lago Vista was held on November 20, 2013 in the City Council chambers at City Hall in Lago Vista Texas. Present for the meeting were committee chairman Bill Coltharp, committee members Chris Dehnel, Don Barthlow, Michael Hurosky, Baron Carter, Jim Orr, and Jim Woods. Also present were City Councilwoman D'Anne Gloris, City manager Joseph Portugal and Director of development services David Harrell. From the property owners Association were Linda Coltharp, Jim Awalt, and Rich Piasecki.

Chairman Coltharp called the meeting to order at 7:04 PM.

Item 1- approval of the minutes of the meeting of September 24, 2013.

Chairman Coltharp forgot to bring the minutes to the meeting of September 24, 2013 and therefore the reading and approval of the minutes was tabled until the next committee meeting.

Item 2- staff update.

The airport advisory board was introduced to the new city manager Joseph Portugal and the new director of development services David Harrell. Manager Portugal presented a brief resume of his experience as city manager and his experience with airport operations including the airport at McKinney and Denton, Texas. Mr. Portugal expressed his desire that the airport be operated by city personnel and discussed the importance of the airport to the community and the possibility of revenue generation from real estate development, fuel sales and other activities associated with the airport. The issue of public safety response was discussed as well as the likelihood of runway extensions, the construction of a terminal building, and the necessity of an airport master plan which will soon be undertaken. City manager Joseph Portugal presented to the committee a letter written by the airport manager Horace Miller appointing POA members as assistant airport managers. Mr. Portugal discussed the fact that it was his strong desire that the airport manager be a city employee and told the committee that he would be holding conversations with current manager Miller to discuss the matter and that more information will be available at the next committee meeting.

Item 3- airport POA update

The airport POA update was presented by POA member Jim Awalt. The concerns of the members concerning the abandoned aircraft on the airport was discussed. It was mentioned that the airport is

being maintained in excellent condition by the airport manager and city forces. There are currently plans for the construction of at least three new hangars.

Item 4- Abandon Aircraft

The status of abandoned aircraft was discussed including the necessity of the removal of the hulk of the Fouga on the transient ramp, the status of the damaged Bellanca on the transient ramp, and the status of the two Fougas parked currently on private property. The city manager assured us that the Fouga hulk will soon be removed. The POA representative discussed the fact that both of the Fougas located on private property will soon be relocated away from airport grounds.

Item 5- airport capital improvement plan

POA representative Awalt discussed the fact that in discussions with TexDot, we understand that the current capital improvement projects under consideration are to be conducted as follows:

- 1- A meeting will be held as soon as possible to introduce TexDot to the new city staff
- 2- following this introductory meeting the first phase of the new CIP(which is the rehabilitation of the Southwest taxiway) will be submitted for engineering study.
- 3- once the engineering study has been completed, the taxiway rehabilitation will be announced for bids.
- 4- once a bidder has been selected, a pre-bid conference will be held to initiate the rehabilitation of the Southwest taxiway.

In a similar fashion the next two phases of the CIP will include:

- 1- the rehabilitation of all asphalt surfaces at the airport including runway, taxiway, and transient ramp
- 2- the acquisition of property for access to the runway environment from the property across rolling Hills trail where the city desires to develop the T hangar complex.

Item 6- board member issues

The board members discussed:

1- the questioning of the published instrument approach at the airport. There is concern that the approach is currently not authorized for night use and that the current approach does not provide vertical guidance. The necessity of remaining in communication with TexDot concerning this subject was discussed and it was resolved that the board should keep a regular communication with TexDot on this topic.

2- information concerning the airport was discussed. It was noted that there are a number of places, particularly on the Internet, that gather information concerning airports. The information concerning the Allen airport such as fuel availability, nearby restaurants, the availability of a crew car varies from source to source. The board has appointed Don Barthlow to look into this matter and see that the information describing our airport can be made more uniform across the various Internet sources.

3- The desire for a city furnished loaner car was discussed. The success that committee member Barthlow has had by providing a loaner car at his own volition was discussed. It was observed that this plan seems to be working well and the possibility of an old city car being used for such a program was also discussed.

4- The information kiosk at the fuel pump was discussed. It was noted that the Coltharps in general have been attempting to maintain the bulletin board. One half of the bulletin board is unlocked to allow anyone to post anything, where the other half is under padlock and contains specific airport information.

5- A discussion of fuel sales at the airport was undertaken. It was noted that neither the city nor the POA derive any significant revenue from the sale of aviation fuel at this time. It was noted that considering the difficulty of obtaining a vendor to supply such fuel that it was not in the interest of the POA or the city to attempt to extract any profits from such sales at this time, but was noted that if traffic at the airport can be increased dramatically, particularly with respect a larger jet aircraft, the potential for significant revenue from fuel sales does exist.

Item 7- citizens comments

POA members expressed a number of concerns in the operation of the airport:

1- the question of vehicles on the runway. This issue has been addressed by city ordinance and the situation appears to be improving

2- the citizens expressed their desire that the city appoint a full-time city employee to be the

manager of airport in the interest of potential liability as well has the city's responsibility towards city resources.

Item 8- the date of the next airport advisory board meeting.

The date of the next Airport Advisory Board Meeting was set for January 29, 2014. Chairman Coltharp was reminded to bring the minutes from the previous meeting to this meeting.

The meeting adjourned at 815pm.