

MINUTES  
Thursday January 30th, 2014 Special Meeting  
Planning and Zoning Commission  
City of Lago Vista

Chairperson Tara Griffin called the meeting to order at 7:05 P.M. at the City Municipal Building, 5803 Thunderbird Lago Vista, Texas. Members present were Tara Griffin, Jim Moss, Richard Brown, Vernon Reher, Gary Zaleski, Andy White and Paul Smith. Bob Besett, Jr. was absent. City Manager Joseph Portugal, Development Services Director David Harrell, City Attorney Barbara Boulware-Wells, Secretary Belinda Kneblick were also present.

**1. A PUBLIC MEETING TO ALLOW A TRAINING WORKSHOP CONCERNING OPEN GOVERNMENT, CONFLICTS OF INTEREST AND AUTHORITY OF THE PLANNING AND ZONING COMMISSION.**

Joseph Portugal welcomed and thanked those in attendance. He explained the goal of the meeting is to help the Commission understand what they do, how it is done and why they are doing it. He addressed recent changes and reorganization. He spoke of conflict of interest, specific roles of the Commission, Public Hearings, laws pertaining to Commission and zoning cases, legal counsel, continuity, opinions of the Commission and the Comprehensive Plan. He then fielded questions from the Commission Members.

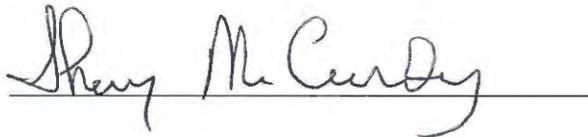
Members of the Commission questioned Mr. Portugal on the following topics including organizational charts, home rule cities, public hearing decisions, staff reports, workshops, independent research and public records.

Barbara Boulware-Wells, Joseph Portugal, David Harrell and members of the Planning and Zoning Commission discussed topics including advisory capacity, defense of decision based on a legal standpoint, language on the agenda, executive sessions, contested cases and legal representation. public meetings, public's right to speak, attendance policy, quorum, super majority vote, conflicts of interest, entering onto private property and voting members/alternates were also discussed.

The Planning and Zoning Commission meeting was adjourned at 10:20 PM by Tara Griffin.



Tara Griffin, Chairperson



Sherry McCurdy, Development Services Secretary

On a motion by Paul Smith, seconded by Jim Moss, the above and foregoing instrument was passed and approved this 13<sup>th</sup> day of March, 2014.