

**City of Lago Vista**  
**Airport Advisory Board**  
**Minutes of Regular Meeting**  
**March 26, 2014**

Board Members Present:        Bill Coltharp (Chair)

   Jim Orr,

   Don Barthlow,

   Kris Dehnel,

   David Stoneking

Also present:                     D'Anne Gloris, City Council Member

   Joseph Portugal, City of Lago Vista Manager

   David Harrell, Assistant City Manager and Airport Manager

   Linda Coltharp, Chair of RAAPOA Board

   About 5 members of the public

Call to Order: The scheduled meeting of the Airport Advisory Board (AAB) was called to order at 7:03 PM with a quorum of Board members present in the City Council Chambers on Wednesday, March 26, 2014 by AAB Chair Bill Coltharp per the published agenda.

Approval of Minutes: The minutes of the AAB meeting of January 29, 2014 were approved as distributed by email through a motion by Jim Orr which was seconded by Don Barthlow and approved unanimously by the Board.

Staff Updates: City Manager Joseph Portugal reported on progress on the next Capital Improvement Project (CIP) for Rusty Allen Airport through meetings with the Texas Department of Transportation (TxDOT) held in January. The meetings resulted in a two-phase plan for the current CIP:

	Budget	TxDOT Contribution (90%)	CoLV Contribution (5%)	RAAPOA Contribution (5%)
Engineering Design for Phases I and II	\$110,000	\$99,000	\$5,500	\$5,500
Phase I Reconstruction of the SW Taxiway				
Phase II Rehabilitation of the apron and all other taxiways				
Construction Total	\$465,000	\$418,500	\$23,250	\$23,250
Totals	\$575,000	\$517,500	\$28,750	\$28,750

Per the agreement signed by the CoLV and RAAPOA, half of the CIP local funds would be paid by the POA. There is no land acquisition involved in this CIP.

Once reaching the Engineering Review Signoff milestone of the CIP project, a commitment to the project must be made and the initial share of local funds must be available to start work on the project.

Airport Capital Improvement Plan: Mr. Portugal discussed possible developments for a following CIP which could include any of the following items:

- 1) Land acquisition for the development of T-hangars on the east side of the airport,
- 2) Construction of said T-hangars,
- 3) Possible extension of the runway to about 4200 feet if agreement is reached with the Sunset Ranch landowners and the US Dept. of Fish and Wildlife on use of the land.

Mr. Portugal called to the Board's attention the planning of 2030 homesites in the Tesoro development west of the City and the commitment of the first 200 lots for the building of homes in the \$250,000-\$450,000 range. Based on these signs of growth in the City and around the Airport, Mr. Portugal proposed approaching the City to allocate funding to update the Airport Master Plan for Rusty Allen Airport. With a Ramp Grant from TxDOT, 50/50 matching funds may be available for this activity, and it may be possible to add this item to the current CIP.

Also related to the planning of the Airport environment, Mr. Portugal recommended commissioning Mr. Harrell to generate an Airport Overlay Zoning District for controlling airport related uses or compatible uses of the surrounding properties and preventing incompatible development. Through discussion of this recommendation, it was decided to call a special meeting of the AAB for this subject.

In connection with the Keep Texas Beautiful effort, Mr. Portugal highlighted the City Trash-off Day scheduled for April 5, 2014 for the removal of certain types of refuse.

It was noted that the City had received from the Air Force a request for some information on the F-4 Phantom mounted at the entrance to the Airport. The City is responding to the request by March 31.

Airport POA Update: Linda Coltharp reported that automobile traffic crossing the runway was still occurring, and advised that members of the public witnessing this activity can report it to the City Police Department.

Discussion on abandoned airplanes: Mr. Coltharp noted that the derelict airplanes (gray/blue Fouga and damaged Bellanca) had been removed from the airport. He noted that there are still two apparently inoperative Fougas parked on lots near the entrance of the Airport. Through discussion with the attendees, it was determined that the white Fouga had been sold and was awaiting removal by the new owner, and the silver Fouga belonged to a Florida owner who was now deceased. Mr. Portugal agreed to begin the notification provisions of the City ordinance on abandoned airplanes for the silver Fouga.

Potential Airport Expansion: In continuing discussion of Airport Capital Improvement Plans, Mr. Portugal called for items of interest to be considering for future CIP requests. These items were mentioned:

- 1) Parking for airplanes. It was noted that our present ramp space is now frequently filled with airplanes, both long-term and short-term. There was some discussion of a temporary change in the designated areas for long-term parking to allow for transient aircraft to have an obvious place to park. The question at the root of this issue is the highest priority use of the available ramp area – is it for transient pilots who are not familiar with the airport, or is it for POA members who choose to park at a tiedown spot instead of a hangar?
- 2) Tiedown spaces in the vicinity of the proposed future T-hangars, primarily for long-term parking of airplanes whose owners are familiar with the airport layout. It was suggested that this question is a POA issue and should be added to the RAAPOA Board of Directors agenda.

Board Member Issues: Mr. Coltharp noted that the RAAPOA website has the new AAB members listed, and the next change in AAB membership is scheduled to occur next January.

Members of the AAB noted the following items needing attention at the Airport:

- 1) Requirements for signage at the ends of taxiways which stop abruptly.
- 2) Due to the construction of a new hangar near the ramp, the windsock located nearby no longer is visible as needed in the traffic pattern, and also is influenced by local wind patterns around the new hangar. The windsock may need to be relocated.
- 3) Also due to the new hangar, the rotating beacon beams may be partially blocked by the apex of the new building. The beacon may need to be moved, elevated, or adjusted for higher beam angle.

Mr. Portugal noted these items for City action.

Citizen comments: Mr. Coltharp called for recommendations to fill a position on the POA Architectural Control Committee vacated due to the resignation of Jim Wood.

Mr. Coltharp identified the date of the next scheduled AAB meeting as Wednesday, May 28, 2014 and called for a Motion to Adjourn. Such motion was made by Mr. Barthlow and seconded by Mr. Orr, and after unanimous approval by the Board the meeting was adjourned at 8:06 PM.

Respectfully submitted,

Kris Dehnel

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Bill Coltharp, Chair



Kris Dehnel, Secretary

On a motion by BARON CARTER, seconded by DON BARTHLOW, the above and foregoing instrument was passed and approved this 27 day of MAY, 2014.