

**City of Lago Vista**  
**Airport Advisory Board (AAB)**  
**Minutes of Regular Meeting**  
**July 23, 2014**

Board Members Present: Bill Coltharp (Chairman),  
Jim Orr (Vice Chairman),  
Don Barthlow,  
Barron Carter,  
Kris Dehnel,  
Mike Hurosky,  
Linda Warren Bush

Also present: Melissa Vossmer, City Manager  
D'Anne Gloris, City Council Member  
David Harrell, Director of Development Services  
Linda Coltharp, Chair of RAAPOA Board  
About 7 members of the public

Call to Order: The scheduled meeting of the Airport Advisory Board (AAB) was called to order at 7:02 PM with a quorum of Board members present in the City Council Chambers on Wednesday, July 23, 2014 by Chairman Bill Coltharp per the published agenda.

Following the published Agenda:

1. Approval of the May 28, 2014 Minutes: Council Member Gloris noted the following corrections to the May 28 Minutes:
  - a. Mr. Harrell's correct title is Director of Development Services.
  - b. Linda Warren Bush (AAB Member) was present at the previous meeting.

Mr. Orr moved to approve the minutes with the noted corrections, Ms. Bush seconded the motion, and the minutes were approved by vote of the Board.

2. Staff Update: - Mr. Harrell

- a. 2015 Capital Improvement Plan (CIP). Mr. Harrell provided a handout [Development Services Department Staff Report, dated July 19, 2014] giving further details on the 2015 CIP planning, and that the CIP cost estimate now exceeded the previous estimates projected by the City and the RAAPOA [Rusty Allen Airport Property Owners' Association]. As a result, funds in the amount of \$18,750 each would be needed from both the City and the RAAPOA to continue with the CIP activities. Mr. Harrell requested a commitment from the RAAPOA by October in order to meet the funding milestone, and indicated that the City Staff will recommend to the City Council to fund this CIP. If projected funding and engineering milestones are met, the CIP was expected to begin in early 2015 and cost a total of \$575,000.

In additional discussion on the CIP, it was noted that clarification is needed whether or not the "Anderson Annex" (Lots 44-47) is included in the CIP list of activities. Also discussed was the radius of turns on the northeast taxiway, and whether increasing the turn radius could be incorporated in this CIP. Mr. Harrell recommended that this item be incorporated in the CIP as an update item to the Airport Master Plan for action in a future CIP. To resolve this question, City Manager Vossmer agreed to discuss the proposal with the Texas Department of Transportation (TxDOT) in their next meeting.

- b. Airport Master Plan. The City Staff acknowledged that the latest Airport Master Plan is not current and needs to be updated. Per TxDOT requirements, funding for this activity would be apportioned half to the City and half to the RAAPOA. The City Manager also agreed to inquire from TxDOT whether this activity could be covered in the current CIP.
- c. Signage. There was discussion on the wording and height of signs regarding vehicles on the runway. It was noted that some of the current signs are not compliant with FAA [Federal Aviation Administration] limits for sign height.

3. Airport POA Update – none available

4. Board Member Issues

- a. Discussion proceeded on the possibility of acquisition of three lots adjacent to the existing transient ramp for expanding the capacity for transient aircraft.
- b. Discussion continued on the proposal of establishing a service road around south end of the runway as a means for access to the taxiway side of hangars on the east side of the Airport. This could help mitigate the issue with vehicles crossing the runway.
- c. Discussion continued on the lighted windsock near the transient area at the center of the Airport. It was noted that the wind indications of this windsock are no longer accurate since a hangar has been built nearby. It was noted that TxDOT RAMP (maintenance) funds could reimburse moving the windsock to a better location.
- d. Airport Overlay District activity. In response to a query from a Board member, the City Staff noted that they are reviewing the proposed District for scope and its effect on properties around the Airport before calling a public meeting.

- e. Airport Manager Position. The City is looking at whether this role belongs in the City's Public Works department.

No motions were offered nor were actions taken on any of the above Board Member Issues.

- 5. Date of the next AAB Meeting: Chairman Coltharp suggested that the regular September meeting be held on Wednesday, September 24, 2014.
- 6. Adjournment: It was moved by Mr. Orr and seconded by Mr. Carter to adjourn at 7:59 PM. The vote carried and the meeting was concluded.

Respectfully submitted,

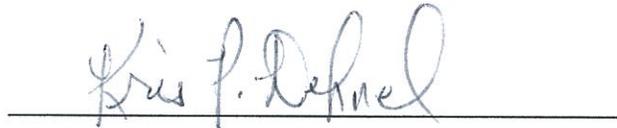
Kris Dehnel

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Bill Coltharp, Chair



Kris Dehnel, Secretary

On a motion by Jim Orr, seconded by Baron Carter, the above and foregoing instrument was passed and approved this 9<sup>th</sup> day of Sept., 2014.