

**City of Lago Vista**  
**Airport Advisory Board (AAB)**  
**Minutes of Regular Meeting**  
**September 24, 2014**

Board Members Present: Bill Coltharp (Chairman),  
Jim Orr (Vice Chairman),  
Don Barthlow,  
Barron Carter,  
Kris Dehnel,  
Mike Huroskey,  
Linda Bush Warren

Also present: Melissa Vossmer, City Manager  
D'Anne Gloris, City Council Member  
Danny Norman, EMS District 1 Fire Chief  
About 13 members of the public

Call to Order: The scheduled meeting of the Airport Advisory Board (AAB) was called to order at 7:00 PM with a quorum of Board members present in the City Council Chambers on Wednesday, September 24, 2014 by Chairman Bill Coltharp per the published agenda.

Following the published Agenda:

1. Approval of the July 23, 2014 Minutes

Mr. Orr moved to approve the minutes, Mr. Carter seconded the motion, and the minutes were approved by vote of the Board.

2. Staff Update: - Ms. Vossmer and Ms. Gloris

- a. 2015 Capital Improvement Plan (CIP). The planned 2015 CIP, which has been pending since 2013 for rehabilitation and marking of the runway and associated taxiways, has been partially funded, but not started.
- b. The City must finalize the agreements with Texas Department of Transportation (TxDOT) and other paperwork for the CIP.
- c. The City Council must pass a resolution to authorize the CIP.

- d. The CIP needs to be extended to include the "Anderson annex" (Lots 44-47) taxiways, which should add \$575,000 to \$670,000 to the total cost of the CIP.
- e. The extended CIP would need to be returned to the City Council for another resolution for authorization.
- f. An engineering firm needs to be hired to start work on the engineering of the CIP.
- g. The task of widening the turn radius on the northeast taxiway has been discussed, but not yet included in the CIP. This may be included as part of the engineering study.
- h. In connection with the CIP, there is a need for a current Airport Improvement Plan (AIP). The Council has passed a resolution to have \$8,000 set aside for improvements to the AIP, including:
  - i. A list of potential capital improvements
  - ii. A priority for yearly actions
- i. Concerning driving across the runway, the TxDOT has no requirements.

### 3. Business Items

- a. Discussion of Ordinance regarding Vehicular Crossing of the Runway
  - i. The discussion was couched as a question of risk versus benefit for being able to cross the runway.
  - ii. It was suggested that a subcommittee of the AAB should draft a couple of proposals for the wording of an ordinance regarding crossing of the runway and taxiways.
  - iii. A motion was proposed for the AAB to recommend to the City Council to permit property owners, licensed pilots, aircraft mechanics, and others authorized by the Airport Manager, but excluding the general public, to cross the runway in motorized vehicles. The motion was called to a vote of the AAB members, and passed unanimously by a show of hands.
  - iv. Additional discussion continued on signage regarding the runway crossing issue.
- b. Property Owner Jim Awalt addressed the AAB and City staff concerning the issue of obstacles at the north end of the runway.
  - i. In his presentation, Mr. Awalt identified several trees and fence posts which correspond to obstacles listed in an FAA survey as limiting the approach minimums and nighttime operation for the GPS Runway 15 approach.
  - ii. Mr. Awalt proposed to assemble a committee of representatives of the City, TxDOT, the U. S. Department of Fish and Wildlife (DOFW), and the property owner of the land at the north end of the runway, for the purpose of identifying and recommending removal of the obstacles.
  - iii. Mr. Awalt recommended a short term plan for the City to eliminate these obstacles immediately.
  - iv. Mr. Awalt recommended a long term plan to reach an agreement among the parties of the committee noted above to clear cut the overrun area and a safety zone, an area of about 1200 feet by 250 feet. A quote received previously on a similar scope of work indicated a cost of about \$9,800. It was noted that TxDOT could qualify these expenses under the 50%/50% matching RAMP funds. The

Property Owners' Association (POA) could further split the City portion of these funds, to result in a cost of about \$2,500 to the POA and \$2,500 to the City.

- v. Mr. Awalt further noted that the acceptable window for accomplishing this work runs from about October 15<sup>th</sup> to about February 15<sup>th</sup> considering the seasonal habits of the birds in the area.
- vi. Mr. Orr moved for the AAB to recommend that the City pursue identifying and obtaining permits to remove the obstacles cited in the FAA instrument approach report. The motion was approved unanimously by the AAB members.

4. POA Update.

- a. It was reported that the RAAPOA Board of Directors voted unanimously to proceed with funding its share of the CIP as cited in the previous AAB meeting minutes of July 23, 2014.
- b. It was also noted that the Breakaway Airport fly-in is scheduled for the coming Saturday, July 26.

5. Board Member Issues

Mention was made of the interference of the newly constructed hangar on the wind indications of the lighted windsock near the fuel pump. It was noted that this would be addressed as part of the CIP in the engineering study.

6. Date of the next AAB Meeting

Chairman Coltharp suggested that the regular September meeting be held on Wednesday, November 19, 2014.

7. Statement from the Fire Chief

EMS District 1 Fire Chief Norman made some comments relating to fire protection in Lago Vista:

- a. The Chief noted that he was promulgating a "Fire-Wise Community", and that the recommendations for this initiative are available in a brochure on the same topic.
- b. Chief Norman noted that an additional Code Enforcement Officer is scheduled to be added to his staff midyear.
- c. The Chief discussed the possibility that the City could train its staff for Airport operations in the event of a fire incident.
- d. Chief Norman noted that a brush truck is available to respond to fire incidents at the Airport. Mr. Norman suggested that the EMS district could use additional volunteer firefighters in connection with Airport protection.

8. Adjournment

It was moved by Mr. Carter and seconded by Mr. Hurosky to adjourn at 8:39 PM. The vote carried and the meeting was concluded.

Respectfully submitted,

Kris Dehnel

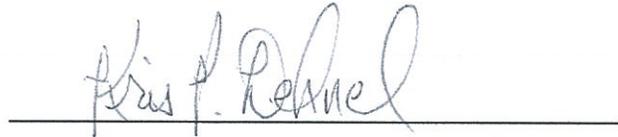
[kpdehnel@ieee.org](mailto:kpdehnel@ieee.org)

512-554-3383 m



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Bill Coltharp, Chair



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Kris Dehnel, Secretary

On a motion by BARON CARTER, seconded by  
KRIS DEHNEL, the above and foregoing instrument was passed and approved  
this 25 day of MARCH, 2015.