

MINUTES
Thursday, November 13th, 2014 Regular Meeting
Planning and Zoning Commission
City of Lago Vista

Chair Tara Griffin called the meeting to order at 7:00 P.M. at the City Municipal Building, 5803 Thunderbird Lago Vista, Texas. Members present were Tara Griffin, Paul Smith, Richard Brown, Gary Zaleski, Vernon Reher and Andy White. Jim Moss was absent. City Manager Melissa Byrne Vossmer, Development Services Director David Harrell, City Council Liaison Dale Mitchell, and Development Services Secretary Sherry McCurdy were also present.

PUBLIC COMMENTS FOR NON-HEARING RELATED ITEMS.

There were no public comments.

CONSIDER THE SEPTEMBER 11TH, 2014 MINUTES.

On a motion by Vernon Reher and seconded by Gary Zaleski the Planning and Zoning Commission unanimously approved the Planning and Zoning Commission Minutes of August 14th, 2014 with corrections of "Vice" being corrected to reflect Chair and "Griffin" being added to Tara Griffin's name.

BUSINESS ITEMS.

1. SUB-COMMITTEE REPORTS:

A. Overlay District Committee Report.

Andy White gave an update representing the Overlay District Committee. He stated the committee has met five times and have reviewed land use maps and current zoning. The committee has proposed to extend the overlays 300 foot each side of the roadway. The areas that are currently being looked at for overlays are Highland Lake Drive, Boggy Ford, Dawn Drive, FM 1431 and Lohman Ford Road. He stated that the next meeting is scheduled for 11/17/2014. They will be comparing current codes to zoning requirements and focus on architectural landscape buffers.

B. Guest House, Accessory Building and Sidewalk Sub-Committee Report.

Vernon Reher reported there have been issues with attendance at meetings. The next step is getting additional information on guest houses and accessory buildings. It is his understanding there are limitations to setting the standard for future development regarding sidewalks. He is looking at actual ordinances regarding Accessory Buildings and Guest Homes. A date has not been set for the next meeting.

2. COMMITTEE DISCUSSION OF THE COMPREHENSIVE PLAN.

The Planning and Zoning Commission members, Melissa Byrne Vossmer, David Harrell, and Dale Mitchell held a discussion regarding a new Comprehensive Plan. They discussed the possible cost of hiring a firm to review the comprehensive plan, possible time lines that study would be conducted, goals, and strategies. They also discussed processes, planning tools, overlays, deliverables, Request for Proposal, demographics and sub-committee findings as resource for Comprehensive Plan.

On a motion by Vernon Reher and seconded by Andy White, the Commission made a recommendation to the City Council to begin the process of a Comprehensive Plan for the City of Lago Vista using a professional consulting firm and that the criteria for the Request for Proposal be ready to be sent out within 30 days.

A motion was made to amend the original motion; this was made by Vernon Reher and seconded by Gary Zaleski. This focused on comments by the Development Services Director and City Manager stating the Request for Proposal would meet a timeline in which the Request for Proposal is in a position to be released by the City of Lago Vista by mid-January. The members of the Planning and Zoning Commission voted unanimously in favor of the motion.

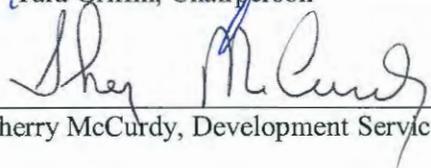
FUTURE AGENDA ITEMS.

No Future Agenda Items were added.

On a motion by Paul Smith and seconded by Tara Griffin, with motion unanimously approved, the Planning and Zoning Commission meeting adjourned at 7:54 P.M.



Tara Griffin, Chairperson



Sherry McCurdy, Development Services Secretary

On a motion by Richard Brown, seconded by Vernon Reher,
the above and foregoing instrument was passed and approved this 11th day of December, 2014.