

MINUTES
Thursday, February 5th, 2015 Regular Meeting
Planning and Zoning Commission
City of Lago Vista

Chair Tara Griffin called the meeting to order at 7:00 P.M. in the Council Chambers at the City Municipal Building, 5803 Thunderbird Lago Vista, Texas. Members present were Tara Griffin, Jim Moss, Richard Brown, Vernon Reher and Andy White. Paul Smith and Gary Zaleski were absent. Development Services Director David Harrell, City Council Liaison Dale Mitchell and Development Services Secretary Sherry McCurdy were also present.

PUBLIC COMMENTS FOR NON-HEARING RELATED ITEMS.

There were no public comments.

CONSIDER THE MINUTES OF JANUARY 8, 2015.

Vernon Reher stated he would like the following added to the January 8th, 2015 minutes in Section E under Discussion:

Vernon stated he had asked the applicant if the applicant did not get the Conditional Use on the 24 foot height would that have a bearing on the type of RV he would purchase and the applicant answered yes. Vernon stated the secretary would probably have to listen to the tape to verify what was said. (The secretary listened to the minutes and determined Vernon Reher asked the applicant was "if request is denied would the eighteen foot overall height be sufficient for RV and applicant answered they would have to make it sufficient".)

This above comment was added to the minutes.

Tara Griffin tabled the minutes. Not all members present were present for the January 8th meeting therefore they were not qualified to vote.

BUSINESS ITEMS

1. Sub Committee Reports:

A. Overlay District Sub-Committee Report.

Andy White reported the committee is reviewing similar city's overlay plans. They are going through verbiage paragraph by paragraph. It was reported that the committee had driven through the city. They observed the streets that are parallel to main thoroughfare to see what the back side of commercial buildings would look like from the streets that run parallel.

B. Guest House, Accessory Building and Sidewalk Sub-Committee Report.

Vernon Reher reported the committee has finalized the verbiage for sidewalks, reviewed the document and sent it to David Harrell for review and then to legal. He hopes to see an Ordinance presented at the March/April Planning and Zoning Meeting for discussion. The review of Accessory Buildings are following same concept. He discussed the possible need to limit the size of an Accessory Building. He reported Andy White has sent information to him regarding Model Homes.

2. Discussion about Commission related items at the January 15, 2015 City Council Meeting.

David Harrell gave a staff report explaining to the Commission the PDD modification for 7905 Turn back Ledge (ZON-1034) was approved unanimously by the City Council. He stated the Conditional Use Permit for 4705 Navajo was tabled by the City Council and will return to the City Council Agenda February 12th, 2015 (ZON-1032).

3. Request for Proposal (RFP) for revision of Comprehensive Master Plan.

David Harrell reported the City has reached the life of the Master Plan without an update. He stated the City of Lago Vista has experienced great changes. He explained the consulting fees and time frame of the RFP.

The Planning and Zoning Members, David Harrell and Dale Mitchell discussed expenditure concerns, neighboring city's current studies, request for proposals, the Buxton study, Economic Development Alliance, need for an Advisory Committee, format of proposal submittal & typographical errors that need to be corrected.

FUTURE AGENDA ITEMS.

The Planning and Zoning Members discussed the need for a running list to keep track of Future Agenda Items listed on previous agendas.

Tara Griffin asked Sherry McCurdy to pull Future Agenda Items for the last two (2) years.

Sherry McCurdy stated the same research was done recently when the Commission asked her to go back nine months. She stated she did go back nine months and placed all items on the May 8th agenda as Business Items. She added past minutes would have all Future Agenda Items listed.

Tara Griffin then asked that Sherry McCurdy go back an additional six months and place it on the agenda for the next meeting.

Andy White suggested a list presented to City Council for feedback on prioritizing items. He feels that the Commission is operating in a vacuum.

Tara Griffin believes that will change with information being posted to the new web site.

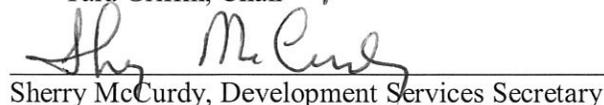
David Harrell thinks with the amount of information being disbursed by the consultant for the Comprehensive Plan there will be public input and awareness and there will be more people at meetings.

Vernon Reher asked that review of the Park Ordinance be added to the "bucket list".

Tara Griffin asked that the review of the Park Ordinance be added as a Future Agenda Item.

On a motion by Vernon Reher and seconded by Jim Moss the Zoning Commission meeting adjourned at 8:15 PM.


Tara Griffin, Chair


Sherry McCurdy, Development Services Secretary

On a motion by Jim Moss, seconded by Vernon Reher,
the above and foregoing instrument was passed and approved this 12th day of March, 2015.