

**OFFICIAL MINUTES OF THE CHARTER REVIEW COMMITTEE  
CITY OF LAGO VISTA  
JULY 13, 2015**

**BE IT REMEMBERED** that on the 13<sup>th</sup> day of July, A.D., 2015, the Charter Review Committee held a Regular Meeting at 7:00 p.m. at City Hall, 5803 Thunderbird, in said City, there being present and acting the following:

**CALL TO ORDER; Meeting called to order at 7:00 p.m.**

|                  |                  |                        |                              |
|------------------|------------------|------------------------|------------------------------|
| Hubbard Helm     | Committee Member | David Harrell          | Development Services Manager |
| Nicolette Raley  | Committee Chair  | Melissa Byrne Vossmer  | City Manager                 |
| Parsons Townsend | Committee Member | Barbara Boulware-Wells | City Attorney                |
| Travis Wilhow    | Committee Member | Sandra Barton          | City Secretary               |
|                  |                  | Ron Smith              | City Council Member          |

Committee members not present: Bob Bradley.

1. Discussion, consideration, action if any regarding approval of minutes from the June 29, 2015 meeting.

On a motion by Hubbard Helm, seconded by Travis Wilhow, the minutes of the June 29, 2015 meeting were unanimously approved.

2. Review and discuss propositions to be recommended to the City Council including but not limited to the filling of vacancies on City Council, Roads and Grounds Committee and enumeration of the powers of the City.

Ron Smith appeared on his own behalf to address the Committee to propose amendments to the Charter regarding Section 3.25 limit on successive terms and Section 3.26 change from three 2-year terms to two 3-year terms. Following a discussion by the Committee, Hubbard Helm motioned to table the two recommendations from Ron Smith. After no second, Hubbard Helm withdrew his motion. Following more discussion, Nicolette Raley motioned to request language from the City Attorney regarding a new Section 3.25, limit Council member or Mayor to three successive elective terms and must take one term off. This motion was seconded by Parsons Townsend. Voting in favor; Helm, Raley, Townsend and Wilhow. Motion passed.

Following a brief discussion regarding Section 3.01, Parsons Townsend motioned for City Attorney to evaluate the impact that the change to Section 3.26, changing from three 2-year terms to two 3-year terms would have on other sections of the Charter and bring back at next meeting. This motion was seconded by Nicolette Raley. Voting in favor; Raley, Townsend and Wilhow, opposed; Helm. Motion passed.

Following a discussion and clarification from the City Attorney regarding Section 3.09 Filling vacancies, Hubbard Helm motioned to approve the proposition language as presented regarding filling vacancies. This motion was seconded by Travis Wilhow. Voting in favor; Helm, Raley, Townsend and Wilhow. Motion passed.

Following a discussion, Nicolette Raley motioned to recommend to Council, changes to Section 7.03 Planning and Zoning Commission to remove sections A through I. Motion was seconded by Travis Wilhow. Voting in favor; Helm, Raley, Townsend and Wilhow. Motion passed.

Following a discussion, Hubbard Helm motioned to accept the proposition language regarding Section 7.05 Road and Ground Committee and Section 7.06 Building Committee. This motion was seconded by Parsons Townsend. Voting in favor; Helm, Raley, Townsend and Wilhow. Motion carried.

Following a discussion and clarification from City Attorney, Nicolette Raley requested additional information and motioned to table the remaining propositions changes. This motion was seconded by Hubbard Helm. Voting in favor; Helm, Raley Townsend and Wilhow. Motion passed.

**NOTE: ITEM 3 WAS TAKEN OUT OF ORDER**

3. Discussion, consideration, action if any regarding 2009 Recommendations and any actions still suggested.

Following a brief discussion, Nicolette Raley motioned to take no further action on the 2009 recommendations. This motion was seconded by Parsons Townsend. Voting in favor; Helm, Raley, Townsend and Wilhow. Motion passed.

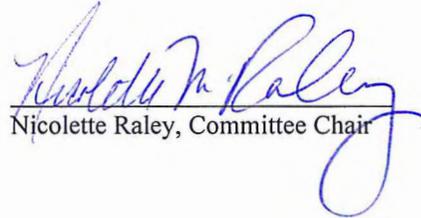
4. Scheduling of next meeting and discussion of Town Hall/Workshop meeting with City Council.

City Manager proposed a joint meeting with Council on August 6, 2015.

Next regular meeting on July 27, 2015 at 7:00 p.m.

5. On a motion by Hubbard Helm, seconded by Parsons Townsend, the Committee unanimously voted to adjourn the meeting at 8:20 p.m.

Respectfully submitted,

  
Nicolette Raley, Committee Chair

ATTEST:

  
Sandra Barton, City Secretary

On a motion by Hubbard Helm, seconded by Parsons Townsend, the above and foregoing instrument was passed and approved this 5th day of August, 2015.