

**OFFICIAL MINUTES OF THE CHARTER REVIEW COMMITTEE
CITY OF LAGO VISTA
AUGUST 5, 2015**

BE IT REMEMBERED that on the 5th day of August, A.D., 2015, the Charter Review Committee held a Regular Meeting at 7:00 p.m. at City Hall, 5803 Thunderbird, in said City, there being present and acting the following:

CALL TO ORDER; Meeting called to order at 7:01 p.m.

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|------------------|------------------|------------------------|------------------------------|
| Hubbard Helm | Committee Member | David Harrell | Development Services Manager |
| Nicolette Raley | Committee Chair | Melissa Byrne Vossmer | City Manager |
| Parsons Townsend | Committee Member | Barbara Boulware-Wells | City Attorney |
| Travis Wilhow | Committee Member | Sandra Barton | City Secretary |
| Bob Bradley | Committee Member | | |

1. Discussion, consideration, action if any regarding approval of minutes from the July 13, 2015 meeting.

On a motion by Hubbard Helm, seconded by Parsons Townsend, the Committee voted unanimously to approve the minutes from the July 13, 2015 regular meeting.

2. Review and discuss propositions to be recommended to the City Council including but not limited to considering term extensions from 2 to 3 years, addressing transition and other Charter provisions impacted by such change, clarification of powers under City Manager form of government, and clarification of duties of Planning and Zoning Commission.

Barbara Boulware-Wells, City Attorney provided the Committee with proposition language regarding extension of terms from two to three years, moving the election from May to November, transition language, duties of the Planning and Zoning Commission, Mayoral powers and duties and City Manager duties. City Attorney explained the transition language and answered questions from the Committee.

Following a discussion by the Committee, Hubbard Helm motioned to recommend to the Council to keep option to move the election from May to November, change the terms from two to three years and all the provisions that that will change, the Committee selected option four, which will be 2-2-2 and the Mayor will select his lot to be thrown in at some point in one of the lots and all the positions are drawn by lots, filling of vacancies would be done by calling an election, keep language regarding the publication of ordinances, do away the with Roads and Grounds Committee, doing away with the Building Committee, keep modifications to Planning and Zoning Committee. Parsons Townsend seconded this motion. Voting in favor: Bradley, Helm, Townsend and Wilhow. Voting in opposition: Raley. Motion passed.

The Committee discussed the Mayoral powers and duties and the City Manager duties. Following more discussion, Hubbard Helm motioned to recommend the proposed changes to the language clarifying that the Mayor shall have no administrative duties, those duties being solely the duty of the City Manager and the Mayor shall provide initiative and guidance in the orderly management and growth of the city.

The Mayor and Council members may talk to staff but are not to give direction and work with the City Manager to place things on the agenda. The Mayor may call for an emergency meeting of the Council during the time of an emergency to consider appropriate action. This motion was seconded by Nicolette Raley. Voting in favor; Bradley, Helm, Raley, Townsend and Wilhow. Motion passed.

Following a brief discussion, Parsons Townsend motioned to not recommend term limits to Council. This motion was seconded by Bob Bradley. Voting in favor; Bradley, Helm Raley, Townsend and Wilhow. Motion passed.

3. Review of material for next meeting and discussion with City Council at Workshop.

City Manager and City Attorney provided a brief outline of the process of the joint meeting with the Council and what will be presented to them.

4. Adjourn.

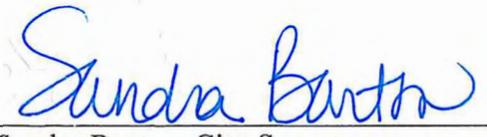
On a motion by Hubbard Helm, seconded by Nicolette Raley, the Committee unanimously voted to adjourn the meeting at 8:17 p.m.

Respectfully submitted,



Nicolette Raley, Committee Chair

ATTEST:



Sandra Barton, City Secretary

On a motion by Hubbard Helm, seconded by Bob Bradley, the above and foregoing instrument was passed and approved this 21st day of September, 2015.