

**OFFICIAL MINUTES OF THE CHARTER REVIEW COMMITTEE  
CITY OF LAGO VISTA  
AUGUST 17, 2015**

**BE IT REMEMBERED** that on the 17<sup>th</sup> day of August, A.D., 2015, the Charter Review Committee held a Regular Meeting at 7:00 p.m. at City Hall, 5803 Thunderbird, in said City, there being present and acting the following:

**CALL TO ORDER; Meeting called to order at 7:02 p.m.**

Nicolette Raley	Committee Chair	Melissa Byrne Vossmer	City Manager
Bob Bradley	Committee Member	Barbara Boulware-Wells	City Attorney
Travis Wilhow	Committee Member	Sandra Barton	City Secretary

1. Review and discuss propositions to be recommended to the City Council including but not limited to considering term extensions from 2 to 3 years, addressing transition and other Charter provisions impacted by such change, clarification of powers under City Manager form of government, and clarification of duties of Planning and Zoning Commission.

The Charter discussed the proposition regarding Section 5.01 General Election Date. On a motion by Nicolette Raley, seconded by Bob Bradley, the Committee voted unanimously to recommend to Council to move the General Election Date from May to November.

The Charter discussed the proposition regarding Section 3.17 Publication of Ordinances and other documents.

On a motion by Bob Bradley, seconded by Nicolette Raley, the Committee voted unanimously to recommend to Council to require that all resolutions, proclamations and official notices that shall be published in a newspaper of general circulation shall also be posted on the City's website, including ordinances until such ordinance becomes codified into the City's Code of Ordinances.

The Charter discussed the proposition regarding Section 7.05 Roads and Grounds Committee.

On a motion by Nicolette Raley, seconded by Bob Bradley, the Committee voted unanimously to recommend to Council to delete this section in its entirety, removing the Road and Grounds Committee from the Charter.

The Charter discussed the proposition regarding Section 7.06 Building Committee.

On a motion by Nicolette Raley, seconded by Bob Bradley, the Committee voted unanimously to recommend to Council to delete this section in its entirety, removing the Building Committee from the Charter.

The Charter discussed the proposition regarding Section 7.03 Planning and Zoning Commission.

On a motion by Nicolette Raley, seconded by Travis Wilhow, the Committee voted unanimously to recommend to Council to remove the specific duties, terms and make-up of the Planning and Zoning Commission from the Charter.

The Charter discussed the proposition regarding Section 3.02 Qualifications.

On a motion by Nicolette Raley, seconded by Bob Bradley, the Committee voted unanimously to recommend to Council to delete the words "or annexed area" from subsection (b) of the Charter.

The Charter discussed the proposition regarding Section 4.01 City Manager.

On a motion from Nicolette Raley, seconded by Bob Bradley, the Committee voted unanimously to recommend to Council to present with the following changes: remove the first sentence, "The form of government of the City if the council-manager form" and leave everything as discussed.

The Charter discussed the proposition regarding Section 3.06 Mayoral Powers and Duties.

On a motion by Nicolette Raley, seconded by Bob Bradley, the Committee voted unanimously to recommend to Council to change the word from "direct" to advise", the Mayor shall have administrative duties as provided for by the City Council through an ordinance.

The Charter discussed the propositions regarding Section changing from two year to three year terms.

On a motion by Nicolette Raley, seconded by Bob Bradley, the Committee voted unanimously to recommend to Council to withdraw the Committees recommendation for the changes to Sections 3.01, 3.09, 3.22 and 6.11 and revert back to the original Charter language.

The Charter discussed the propositions regarding Section 3.25 Limit on Successive Terms.

Bob Bradley motioned to drop the discussion regarding term limits. Nicolette Raley seconded this motion. Voting in favor; Bradley and Raley, voting in opposition; Wilhow. Motion passed.

The Charter discussed the proposition regarding Section 3.09 Filling Vacancies.

On a motion by Nicolette Raley, seconded by Bob Bradley, the Committee voted unanimously to recommend to Council as worded.

The Charter discussed the proposition regarding Section 3.22 Transition.

On a motion by Nicolette Raley, seconded by Bob Bradley, the Committee voted unanimously to recommend to Council to remove Section 3.22 from the Charter.

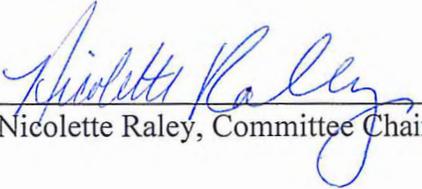
The Charter discussed Nepotism.

On a motion by Nicolette Raley, seconded by Travis Wilhow, the Committee voted unanimously to inform the Council that the Committee discussed the matter regarding family members being seated together on Council and will take no action.

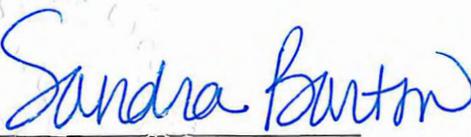
#### 4. Adjourn.

On a motion by Nicolette Raley, seconded by Travis Wilhow, the Committee unanimously voted to adjourn the meeting at 8:16 p.m.

Respectfully submitted,

  
Nicolette Raley, Committee Chair

ATTEST:

  
Sandra Barton, City Secretary

On a motion by Hubbard Helm, seconded by Bob Bradley, the above and foregoing instrument was passed and approved this 21<sup>st</sup> day of September, 2015.