

City of Lago Vista
Airport Advisory Board (AAB)
Minutes of Regular Meeting
September 30, 2015

Board Members Present: Don Barthlow (Chairman),
Jim Orr (Vice Chairman),
Baron Carter,
Linda Bush Warren,
Kris Dehnel,

Also present: D'Anne Gloris, Council Member Liaison
David Harrell, Development Services Director

Call to Order: The scheduled meeting of the Airport Advisory Board (AAB) was called to order at 7:00 PM with a quorum of Board members present in the City Council Chambers on Wednesday, September 30, 2015 by Chairman Don Barthlow per the published agenda.

Following the published Agenda:

1. Public Comments for Non-Hearing Related Items

There were no public comments.

2. Consent Agenda - Approval of the Prior Minutes

Approval of the May 27 regular meeting minutes was moved by Mr. Orr and seconded by Mr. Carter. The motion passed without dissent.

3. Staff Update: - Mr. Harrell

a. Obstructions Limiting Instrument Landing Procedures.

- i. Mr. Harrell reported that the FAA required 20:1 Transitional Slope Surface (TSS) has been reestablished. Some trees have been removed, and others on land owned by the office of Fish and Wildlife Service (FWS) will be topped by FWS to comply with the TSS.
- ii. Mr. Harrell reported that in meetings with the Texas Department of Transportation (TxDOT) representatives, it has become known that the FAA is becoming more stringent with adherence to standards, which may have the following effects:
 1. VFR Night operations may be affected.

2. IFR operations may be affected in the elimination of one of the LPV or VNAV approach options to re-establish night operations.

b. Update to the 2008 Comprehensive Master Plan

Mr. Harrell described a timeline of activities related to the Plan based on actions of the City Council and the Comprehensive Plan Advisory Committee (CPAC).

8/20/15	City Council approved the recommendation of the CPAC for Friese & Nichols as the consulting firm for the Plan
9/14/15	City Council, Planning & Zoning, and others met to outline the timeframe for the CPAC
9/16/15	70 students of LVHS submitted ideas and issues
10/15/15	Town Hall Meeting
10/26/15	Town Hall Meeting
May, 2016	Completion of the Comprehensive Plan
Mid 2016	Approval of the Plan by City Council

c. Airport Improvements.

- i. Referring to a proposal mentioned at a previous AAB meeting, a question was raised about clearing brush at the south end of the airport to mitigate the risk of fire. Mr. Harrell agreed to check and report on any work to this end.
- ii. Another suggestion previously noted for the addition of power line balls on the southwest side of the airport due to helicopter operations was mentioned again.
- iii. It was noted that none of the windsocks on the airport are operational at this time due to wear and tear or placement next to new construction.
- iv. It was noted that some of the signage at the airport was becoming faded and illegible. Mr. Harrell recommended submitting pictures of these signs to him by email.
- v. One of the attendees noted that there is some confusion over the name of the airport which could mislead transient pilots not familiar with the alternates. For example, the official maps refer to “Lago Vista Tx – Allen,” while most local pilots refer to the airport with “Rusty Allen.”
- vi. Additional discussion arose on ways of making a loaner car available to transient pilots.
- vii. Mr. Harrell reported on rezoning’s made to some of the lots along Bar-K Road which were previously designated for Single Family Home with Hanger (RR-A). Two of these lots were rezoned to Commercial, Airport (C-4) designation to allow construction of a hangar only.
- viii. Mr. Harrell reported that the City had renewed its contract with TxDOT for the planned Capital Improvement Program (CIP) for next year at its City Council meeting September 29th. Regarding the progress of the 2016 CIP, Mr. Harrell described the following milestones:

9/29/2015	10% City share of funds sent to TxDOT
9/23/2015	Pre-bid meeting held with contractors
10/7/2015	Bid meeting planned with contractors and City personnel
10/8/2015	Forward bids to TxDOT for unsealing and award

d. Airport Action Plan.

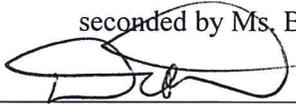
- i. For the previously discussed Aviation Action Plan (AAP), Mr. Harrell reported that the City Council passed a new Resolution in its meeting on September 29 authorizing the first \$8,000 towards an \$80,000 contract for revising the AAP. The next milestone is scheduled for November 12 when the TxDOT committee is expected to approve the grant project.

4. Business Items

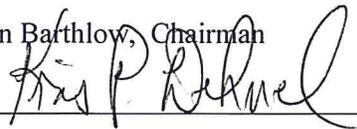
- a. RAAPOA Update. Mr. Barthlow reported no issues, and that the maintenance of the airport was current.
- b. Discussion of AAB Member Issues. Mr. Harrell noted that the time had come to identify at least one new member of the AAB to be nominated for City Council approval.
- c. There was discussion on other City growth issues related to housing growth, road intersections, and zoning on the east side of the Airport. It was agreed to table these issues until the changes in the City Comprehensive Plan were completed.
- d. Mr. Barthlow presented a letter of request from a new aviation fuel vendor, KALI Aviation LLC, for providing both 100LL and JET-A fuel at the airport. The current lease to the fuel vendor has expired. Mr. Harrell agreed to begin discussions with the potential new vendor and to start a rough draft of a possible contract.
- e. The date for next AAB Meeting was established to be Wednesday, November 18, 2015.

5. Adjournment

Chairman Barthlow called for a motion to adjourn at 8:10 PM. This was so moved by Mr. Orr and seconded by Ms. Bush Warren. The vote carried and the meeting was concluded.



Don Barthlow, Chairman



Kris Dehnel, AAB Secretary

On a motion by LINDA, seconded by BARON CARTER, the above and foregoing instrument was passed and approved this 18th day of November, 2015.