

**City of Lago Vista**  
**Airport Advisory Board (AAB)**  
**Minutes of Regular Meeting**  
**November 18, 2015**

Board Members Present: Don Barthlow (Chairman),  
Baron Carter,  
Linda Bush Warren,  
Kris Dehnel,  
Mike Hurosky

Also present: Dale Mitchell, Mayor  
David Harrell, Development Services Director  
Four members of the public

Call to Order: The scheduled meeting of the Airport Advisory Board (AAB) was called to order at 7:00 PM with a quorum of Board members present in the Council Chambers, City Hall, 5803 Thunderbird St., Lago Vista, TX on Wednesday, November 18, 2015 by Chairman Don Barthlow.

Following the published Agenda:

1. Public Comments for Non-Hearing Related Items

During the public comments section, a representative from PSC Engineering was introduced to the Board.

2. Consent Agenda - Approval of the Prior Minutes

Approval of the September 30, 2015 regular meeting minutes was moved by Ms. Warren and seconded by Mr. Carter. The motion passed without dissent.

3. Staff Update: - Mr. Harrell

- a. Obstructions Limiting Instrument Landing Procedures.

Mr. Harrell reported that the City is coordinating with a surveyor to identify trees that need to be topped on the land owned by the U.S. Fish and Wildlife Service (FWS). Although the topping of these trees has not been budgeted, the fifty percent (50%) matching RAMP funds from the Texas Department of Transportation (TXDOT) can be used to reimburse the City in the next fiscal year.

b. Update to the 2008 Comprehensive Master Plan.

Mr. Harrell reviewed the timeline and results of the recent Comprehensive Plan Advisory Committee (CPAC) and Town Hall meetings. Resulting from these meetings and related surveys, the Consultants have recommended the following:

- i. Four areas to develop further, generally south of Boggy Ford Road
- ii. Four areas to avoid development, generally north of Bar-K Ranch Road

The effects on the Airport should be delineated interactively with the future Airport Action Plan (AAP).

c. Airport Improvements.

- i. Mr. Harrell reported that a bid review meeting was held on October 6, 2015 by TXDOT. Four bids from Trinity, Cox, Chasco, and Lone Wolf were received for a \$600,000 budget.
- ii. TXDOT has recommended that repair work use concrete instead of asphalt. The resulting cost increase in materials is \$24,153, of which the City contributes \$1,207.50 and the Rusty Allen Airport Property Owners' Association (RAAPOA) contributes \$1,207.50. The final fixed bid of approximately \$624,153 for construction cost was authorized by City Administration.

d. Airport Action Plan (AAP)

- i. Mr. Harrell noted that direct activity on the AAP has been on hold pending the outcome of the approval of federal money to cover the TXDOT ninety percent (90%).
- ii. Per the schedule previously reported, the TXDOT committee approved the grant project for the AAP revision.
- iii. A new resolution is now needed by the City Council to appropriate the remaining \$72,000 of the \$80,000 contract for revising the AAP. The initial \$8,000 was authorized on September 29.
- iv. Plans are to start the Request for Qualifications (RFQ) process in early December for consultants to complete their application information. This process usually takes 30-45 days.
- v. After consultant applications are received, the Selection Committee will rate and review the prospects.
- vi. Drafting on the Plan may start 6-9 months after selection (schedule is under State control).

4. Business Items

a. RAAPOA Update.

Mr. Barthlow announced the April 9, 2016 RAAPOA Annual Meeting, to be held in Rex Womble's hangar.

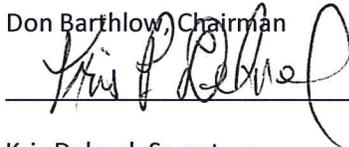
- b. Discussion of AAB Member Issues.
  - i. The subject of brush clearing around the south end of the Airport was raised. Mr. Harrell expected the City to begin clearing brush to improve the appearance, reduce fire danger, and mitigate sight restrictions for the road intersections.
  - ii. Further discussion was held regarding helicopter operations at night at the Airport and the resulting safety implications.
- c. Mr. Harrell provided an update on the selection of a new fuel vendor for the Airport. He noted that the City was preparing an RFQ for potential vendors, and requested example contracts with other fuel purveyors. He also noted that the fuel facilities are not owned by the City, which requires the vendor to supply the facilities and equipment.
- d. The date for next AAB Meeting was established to be Wednesday, January 20, 2016.

5. Adjournment

Chairman Barthlow called for a motion to adjourn at 7:38 PM. This was so moved by Ms. Warren and seconded by Mr. Carter. The vote carried and that concluded the meeting.



Don Barthlow, Chairman



Kris Dehnel, Secretary

On a motion by BRAUN CARTER, seconded by LINDA BUSH WARREN the above and foregoing instrument was passed and approved this 20th day of January, 2016.