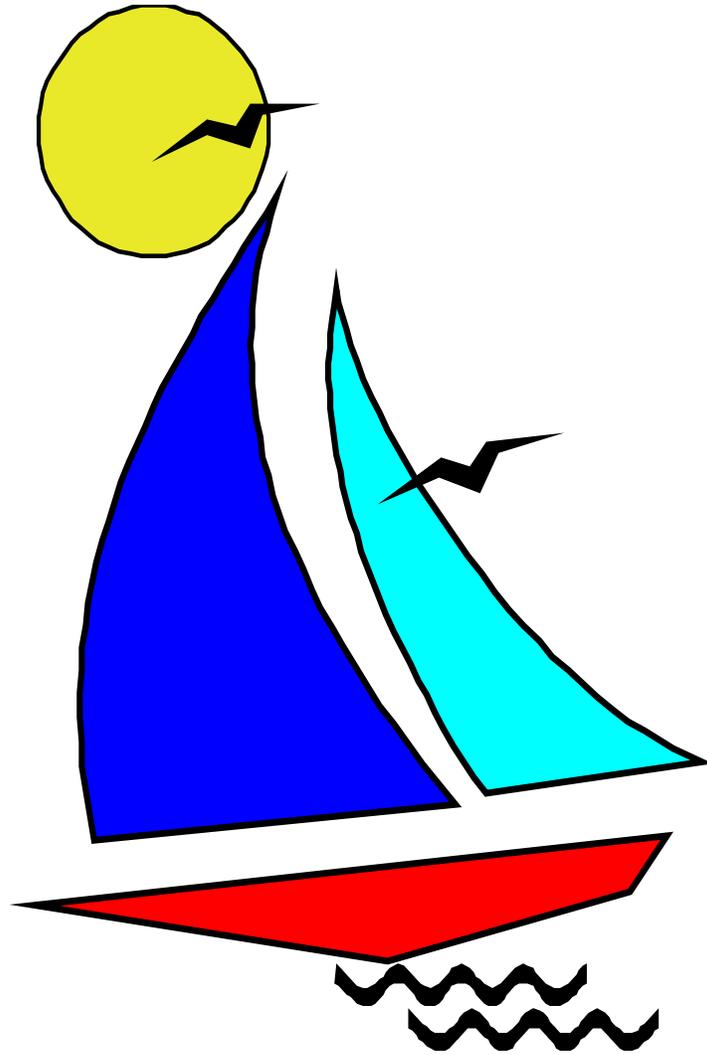


CITY OF LAGO VISTA



***2015 - 2016
APPROVED BUDGET***

CITY OF LAGO VISTA
2015-2016 ANNUAL OPERATING BUDGET

This coversheet is submitted in compliance with Chapter 102 of the Local Government Code and Senate Bill 656 of the 83rd Texas Legislature:

This budget will raise more revenue from property taxes than last year's budget by an amount of (\$291,421), which is a (6.9948%) percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is (\$75,840).

Record Vote on Adoption of the Budget

The Lago Vista City Council approved the 2015-2016 Budget on September 29, 2015 through a record vote of the Lago Vista City Council.

Mayor Randy Kruger	<u>Aye</u>
Dale Mitchell, Place 1	<u>Aye</u>
Jason Shoumaker, Place 2	<u>Aye</u>
Darrel Hunt, Mayor Pro Tem, Place 3	<u>Aye</u>
Ron Smith, Place 4	<u>Aye</u>
D'Anne Gloris, Place 5	<u>Absent</u>
Rodney Cox, Place 6	<u>Aye</u>

Property Taxes

Previous Year Rate	\$0.6500
2015-2016 Proposed Rate	\$0.6500
Effective Tax Rate	\$0.6085
Effective Maintenance and Operations Rate	\$0.3267
Rollback Rate	\$0.6105
Debt Rate (Interest and Sinking)	\$0.2577

Total Municipal Debt Obligations

As of September 30, 2015, the City of Lago Vista has an outstanding principal balance of \$ \$31,177,000.

CITY OF LAGO VISTA 2015-2016 PROPOSED BUDGET

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FINAL FY2015/16 BUDGET

EXECUTIVE SUMMARY

TO: Mayor and City Council

FROM: Melissa Byrne Vossmer, City Manager

DATE: September 25, 2015

SUBJECT: Final FY2015/16 Annual Operating Budget

The Final Annual Operating Budget for Fiscal Year 2015/16 (FY15/16) is submitted for your review and consideration. The primary focus in this year's budget development process has been to: 1) Present a balanced budget that does not include an increase to the current tax rate; 2) Continue the current level of services; 3) Incorporate new operation and maintenance program recommendations; 4) Outline a plan of action to implement the City Council's Goals and Strategies; 5) Continue to look forward and plan for the future. The following Budget Executive Summary attempts to summarize these efforts and highlights significant changes and other related issues.

Budgeting Principles:

The City's budget represents the financial status and service delivery plans for the City. It is a tool for the City Council and Mayor to establish goals and priorities for the next fiscal year. The budget is used to bring objectives and goals into being. It is a means by which the City Council and administration can express their desires to the citizens and staff. As an accounting device, the budget allows staff to keep a watchful eye on the City's financial integrity and to measure performance. As can be seen, the City's budget is a multifaceted tool used for many purposes.

The budget fulfills four roles: policy, operations, a financial guide and communications. First and foremost the budget is a *policy document*; it is the most important policy document that the City Council will develop. The budget reflects the City's priorities in providing services to the public and must make difficult decisions about what gets funded.

FINAL FY2015/16 BUDGET

The budget is an *operations guide*. The budget identifies many of the major expenditures in the budget for many line items. Personnel, compensation and benefits are identified, capital outlay purchases are identified, and many of the services charged to the City are identified. This detail not only helps the City Council in deciding what to fund or eliminate from the budget, it also lets the City staff know what is or is not included in the budget. The budget also helps to make the coding of expenditures much easier. As an operations guide, the budget is a valuable resource throughout the fiscal year as issues arise or priorities change.

The budget is a *financial document*. It identifies the revenue the City receives and money the City spends. The budget helps explain the financial condition of the City. Keeping the City in a sound financial condition is a primary responsibility of the City Council and City staff. In preparing the budget, we recognize the impact our decisions make on the overall financial health of the City.

The budget is a *communications device*. It helps inform the citizens about the City's financial condition and the services the City provides. Sometimes special interests only look at their own particular concerns and are unaware of the multitude of problems and issues facing the City. By having a well-presented document, the City Council and staff can better explain to citizens our priorities and policies in providing City services.

Legal Requirements:

The budgeting process in every Texas City, without regard to size, must comply with the requirements of the Texas Tax Code. In addition, the budgeting process in the City of Lago Vista is governed by the Lago Vista City Charter. These documents require that Lago Vista must comply with ten tenets.

1. The City Council must adopt an annual budget and conduct the financial affairs of the City in strict conformance with the budget.
2. The budget for each fiscal year must be adopted prior to the first day of that fiscal year. In accordance with our home rule charter the new fiscal year begins on October 1st and runs through September 30th.
3. The budget must list all proposed expenditures to be made that fiscal year and compare them with expenditures for the same purpose during the prior fiscal year.
4. The budget must show a complete financial statement for the City including all debts and financial obligations, a projected cash position for the City at the end of the fiscal year, total projected revenues for the current fiscal year and estimated revenues for the next fiscal year.

FINAL FY2015/16 BUDGET

5. All projected activities and projects the City will participate in must be defined as accurately as possible and an estimated price for each activity must be affixed to it.
6. The City's budget office, in Lago Vista's case, the City Manager, must prepare a proposed budget for the consideration of the City Council. The City Manager must distribute the budget to the City Council by August 1st.
7. The proposed budget must be filed with the City Clerk/Secretary and be made available to the public no less than 30 days prior to the date the Council will set the property tax rate for the next fiscal year.
8. The City Council must hold two public hearings if the proposed tax rate exceeds the effective tax rate or rollback rate, whichever is lower. If the actual tax rate exceeds the rollback the citizens of the community may file a petition calling for an election to rollback the taxes.
9. The budget may be changed by the City Council as they see fit after the completion of the public hearing(s).
10. After adoption of the final budget by majority vote of the City Council, copies must be filed with the City Clerk/Secretary and made available to the public.

Budget Format:

The budget is divided into funds and departments. Lago Vista's Budget is divided into the following Fund categories: General Fund, Utility Fund, Golf Course Fund, Hotel Occupancy Fund, Park Fund, Construction Fund, Impact Fee Fund, and the Debt Service Fund. The General Fund includes all expenditures for the General Administration, Building Maintenance, Development Services, Finance, Municipal Court, Dispatching, Police, Aviation, Street Department, Solid Waste, Aquatics, Non-Departmental and Library departments.

In addition, the General Fund was expanded in the FY2014/15 to include the new budget of Parks and Recreation. The FY15/16 Budget further defines the General Fund by breaking out as stand-alone operational budgets the City Secretary's Office and Human Resources Office so there is more explanation as to how the City actually operates and the individual responsibilities that are integral to those departments.

The Utility Fund includes all funding for the Utility Administration, Water Services, Water Plant #1, Water Plant #2, Water Plant #3, the Wastewater (Sewer Plant), Wastewater (Sewer) Services, Effluent Disposal and the IT departments. To better present the management

FINAL FY2015/16 BUDGET

structure, the FY15/16 Budget includes a new stand-alone budget for Public Works Administration as opposed to being wrapped in Utility Administration.

The Golf Course Fund includes revenues and expenditures for the Lago Vista Municipal Golf Courses including both the Lago Vista and Highland Lakes courses and is currently divided into two divisional budgets which include the Pro Shop/Snack Bar and the Golf Course Maintenance Operations. In the FY15/16 Budget changes have been made to how the golf courses are presented by developing a Pro Shop/Snack Bar and Maintenance Operations budget for the Lago Vista Golf Course and a Pro Shop / Snack Bar and Maintenance Operations budget for Highland Lakes Golf Course. The purpose of separating the joint budget was to more accurately reflect actual operations, revenues and expenditures for each course for planning and budgeting purposes.

The Hotel Occupancy Fund includes revenues generated by the Hotel/Motel Occupancy Tax and includes all expenditures related to that restricted fund. The Park Fund includes financial transactions related to the capital expenses and improvements to the City's Sports Complex and Swimming Pool. The Construction Fund depicts all financial activity related to the City's Capital Improvement Program. The Impact Fee Fund includes all revenues collected under the Impact Fee Ordinance and expenditures. And, finally, the Debt Service Fund includes all revenues and expenses related to the City's debt.

Budget Development Guidelines:

The FY15/16 Budget was developed and prepared with guidance from a variety of sources including meetings with Councilmembers, Staff, input from various Commissions and Committees and representatives of non-profit and community programs as well as the Council's Goals developed in February 2015.

General Budget Development Guidelines

1. Maintain existing levels of service for the citizens of Lago Vista.
2. Develop with no increase to the current tax rate. The current tax rate is \$.65 / per \$100.
3. Develop a plan to implement the Council's goals and strategies.

FINAL FY2015/16 BUDGET

4. Balance recurring annual expenses with annual recurring revenues.
5. Target building the Reserve Fund to 90 days (25%) with a minimum of 60 days (16.7%).
6. Provide for replacement of essential equipment.
7. Update and implement Year 2 of the IT 5-Year Plan.
8. Update and implement Year 2 of the 3-Year Employee Compensation Plan.
9. Develop a plan whereby water and wastewater (sewer) rates move toward being more reflective of true costs of service. As a component of the budget process, the final water / wastewater rate structure was approved at the September 10, 2015, City Council Budget Meeting.
10. Develop a 5-Year Capital Improvements Program (CIP) that incorporates recommended projects for all City infrastructure and facilities and prioritizes based on Council's goals, safety, planning for the future and enhancing the quality of life.

Stated Council Goals / Strategies with a FY15/16 Budget Impact

The City Council Annual Worksession in February 2015 produced goals and strategies for guidance in the development of the budget and work plan for the FY15/16 Budget. The following is a summary of the action steps included in the FY15/16 Budget to begin implementation of these goals and strategies:

COMMUNITY AND QUALITY OF LIFE

1. *Develop a long term vision of the City.*
 - Conduct bi-annual Council planning sessions.
 - Two sessions are funded in General Administration tentatively scheduled for November and upon completion of the Comprehensive Plan.

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- Complete the Comprehensive Plan.
 - Current year revenues are sufficient to pay one half of the anticipated cost. The required remaining funding to complete this project is included in the 5-Year CIP.
- Establish a 5-Year budget planning process.
 - The Comprehensive Plan in addition to the 5-Year CIP and 5-Year IT plans will serve as a foundation for future budgets.
 - The CIP includes development of a Water Master Plan in FY2015/16 for future budget and CIP planning purposes.
 - The Aviation Budget includes the financial contribution necessary (\$8,000) for the development of an Airport Master Plan for future budget and CIP planning purposes. The Master Plan is a 90/10 cost sharing with the Texas Department of Transportation.
 - Completion of the Comprehensive Plan during this budget year will include an implementation program for future year priorities and expenditures.

2. *Develop a communication strategy.*

- Conduct a City-wide survey.
 - Included as part of the Comprehensive Plan program.
- Manage the City Newsletter and website.
 - Funding is included in General Administration to continue the Monthly Newsletter.
 - Funding is included in Non-Departmental to increase the information / news releases / content writing for the website.
 - Funding is included in Non-Departmental / CIP to rebuild the City's radio station and develop programming.
- Strengthen relationship with LVISD.
 - Safe Routes to School Sidewalk Program, in collaboration with LVISD, engineering at \$75,000 is included in the FY15/16 CIP and an estimated City contribution of \$250,000 for construction is included in the FY16/17 CIP. Safe Route to Schools is a 70/30 cost sharing program with the Texas Department of Transportation.
- Develop a year-end report.
 - Funding is included in General Administration to develop a more formal, printed and website based end of the year report.
 - Funding is included in General Administration to develop and present the State of the City in early 2016.

FINAL FY2015/16 BUDGET

- Share citizen comments with Council and City Manager
 - Will be included during the implementation of the Comprehensive Plan.
3. *Educate the community about the successes, accomplishments and productivity of the City.*
- Utilize all media to get information out to citizens.
 - Funding is included in Non-Departmental to write news releases / expand information available on the website / overview of Council actions.
 - Funding is included in Non-Departmental to develop programming for the City's radio station if re-activated. Equipment costs for the radio station are in the CIP.
 - Funding is included in the HOT Fund for development and installation of a large electric community sign to assist visitors and share community information.
 - Conduct Town Hall meetings.
 - Included in the Comprehensive Plan process.
 - Funding is included in General Administration for the State of the City presentation in early 2016.
4. *Establish a strategy for beautification of the City.*
- Survey citizens.
 - Will be conducted throughout the Comprehensive Plan.
 - Develop a long-term plan for beautification.
 - Will be a strategy of the Comprehensive Plan.
 - Apply for the Scenic City designation from the State.
 - CIP addresses overhead utilities and new parking lot for City municipal complex.
 - Electronic sign includes monument / landscaping.
 - Overlay districts will be presented by Planning and Zoning Commission.
 - Minimum landscaping requirements for new construction will be reviewed.
 - CIP includes a 5-Year investment in City roads.

FINAL FY2015/16 BUDGET

- Educate the citizens on beautification plan.
 - Funds have been included to update and expand website content in a timely manner.
 - Funds have been included to continue the monthly newsletter.
 - Discussion has been initiated with the LVPOA about sharing communication opportunities.
- Standardize way-finding signage throughout the City.
 - The project is starting in current fiscal year. Funds are available in the FY15/16 Street Department budget as necessary.

ECONOMY AND GROWTH

1. *Become the City of Choice*

- Create activities that promote opportunities and attract business and visitors.
 - Funding for the 4th of July event is in Non-Departmental.
 - Funding for arts and cultural programming is in Non-Departmental with recommended increases over previous years.
 - Funding is in the HOT Fund for the development and installation of a large electric community sign to assist visitors to our community and share information about events.
 - Funding is in the HOT Fund for the tourism / convention & visitors center operation of the City by the Chamber of Commerce which includes advertising and marketing.
 - Funding is included for Year 2 of the Buxton retail program.
 - Funding is included to attend the Texas Deal-Making Conference.
 - Funding is included to expand the website content and writing news releases.
 - CIP includes a 5-Year investment in City roads.
 - CIP includes a golf cart path replacement program to enhance the golf experience.

2. *Provide opportunity for development of the old core of the City.*

- Expand utilities where appropriate.
 - Funds are included in the Utility Budget for expansion in support of a home construction.
 - Funds are included in the CIP to proactively construct water / wastewater (sewer) in support of new development / infill.

FINAL FY2015/16 BUDGET

- Work with POA where appropriate.
 - The Comprehensive Plan includes development of strategies focusing on infill development.
- 3. *Attract more revenue streams.*
 - Improve retail development opportunities.
 - Funding is included for Year 2 of the Buxton retail program.
 - Funding is included for two city representatives to attend the ICSC Deal Making Conference to reach out to retail and commercial opportunities.
 - The Chamber of Commerce work plan includes initiating a community branding process.
 - The Chamber of Commerce is working towards developing a Tourism Plan in the coming year.
 - Create an Annexation Plan.
 - The development of an Annexation Plan is included in the Comprehensive Plan.

ORGANIZATIONAL AND OPERATIONAL EFFECTIVENESS

1. *Be the municipal employer of choice.*
 - Seek and maintain operational effectiveness.
 - Funding is included in the Public Works budget for the contractual Public Works Director / City Engineer position.
 - Parks and Recreation has been moved to work as a direct report to the City Manager's Office.
 - Individual budgets for the City Secretary, Human Resources, Public Works and budgets for each of the golf courses have been developed in support of accuracy of operations, transparency and accountability.
 - Funding for professional services for website content writing and on-going news releases is included in Non-Departmental.
 - Funding for two employee re-classifications essential to operations is included.
 - Funding for two new full-time positions and one new part-time position is included to address operational efficiencies.
 - Funding for implementation of Year 2 of the 3-Year Compensation Plan has been included.
 - Funding is included for implementation of the Police Officer Body Camera Program.
 - Funding is included for implementation of Year 2 of the 5-Year IT Plan.

FINAL FY2015/16 BUDGET

- Develop an organizational plan that will identify the changing expectations and demands of the public as growth occurs.
 - Funding is included in the Police Department budget for one new Police Officer in support of the new 10 hour shift implemented as a retention tool.
 - Funding is included for a part-time position in the Library recognizing the need to provide more support and depth.
 - Funding has been included to support additional employee training and educational program opportunities.
 - Funding has been included in the Golf Fund for a new mechanic position to be shared by the two golf courses.
 - The 5-Year CIP has been updated with recommendations for FY15/16, including development of a Street Program.
 - Year 1 (engineering) of the Safe Route to School Sidewalk Program is included in the FY15/16 CIP.
 - The completion of the Comprehensive Plan will provide strategies for implementation and priorities of the community.
 - Improvements to recreation facilities are included in the FY15/16 CIP.

Factors Influencing the FY15/16 Budget:

The development of the FY15/16 Budget has been influenced by a number of factors. These factors include some changes to cost for services, the addition of 2.5 employees (Police Officer, Golf Mechanic and a part-time Librarian) and incorporation of Council's goals and strategies. As part of this budget development process, recommendations from the Golf Course Advisory Committee were considered and approved by Council. The Water and Wastewater Rate Study was finalized and new water and wastewater rates approved by Council and incorporated. And finally, certified property values were received from the Travis County Central Appraisal District in late August which was needed to finalize the budget.

General Fund

1. Economic conditions continue to improve. The overall value of taxable property in the community is growing. In the development of the original proposed budget, Travis Central Appraisal District did not have critical, certified, property tax information ready for the cities and it wasn't made available until late August. As a result, the City was forced to utilize very preliminary new Taxable Values received in April, 2015.

However, as we moved through the budget process, information was made available to the City. With the new certified information, it is apparent that the community has seen significant growth in value. In addition, the improved lots in Tessera are now becoming part

FINAL FY2015/16 BUDGET

of our tax base. Based on certified information received from the Travis Central Appraisal District, the following is a summary of property values:

2015 Net Taxable Value	\$ 685,795,722
2015 New Taxable Value	\$ 11,667,626*

*(New value is included in Net Taxable Value)

As a point of reference, the 2014 Net Taxable Value was \$640,961,640 or an increase of \$ 44,834,082 in value. This is a 6.99% increase in total taxable value which translates to \$291,421 in additional revenue at this time. The tax rate included in the Final FY15/16 Budget is \$.65 / \$100 based on Council discussions.

2. The economic climate has had a positive effect on sales tax revenues generated in Lago Vista. Sales Tax revenues have grown over 27.12% in the last three years. With Lake Travis at 80+% full, visitors traffic has increased substantially this summer over last summer. As such, projections indicate that Sales Tax revenues will experience an increase of 3.5% increase or \$13,374 over the current year end estimated revenue of \$382,129. It is difficult at this time to determine exactly how much growth there will be as a result of the higher lake levels as sales tax revenues are received two months after actual collection.
3. The economic conditions have significantly improved for new development. With Phase 1 of Tessera online and other city-wide housing starts, Development Services is seeing substantial new activity with 62 new home permits pulled in the current fiscal year. City-wide new home starts for this fiscal year-to-date of 62 exceeds the total number of new home starts of 33 in FY13/14, almost doubling. Other indicators such as water and sewer taps, impact fees and other permits are all on the rise. Commercial development, in the form of new business, is experiencing very moderate growth with a new pet store build-out underway and the Anodamine project, a light industrial facility valued at \$4M, which is under construction. Projections in all categories assume that the current level of growth will continue through next fiscal year. With the interest rate still hovering at very low levels and Tessera and Montechino aggressively marketing their properties, there is no reason to assume that development will slow down in the new fiscal year.
4. The number of permits issued by Development Services has increased significantly. This includes permits for new homes, fences, remodeling and many others. In FY13/14, Tessera was still pulling permits for its development which had a significant positive impact on revenues. Revenue for the current fiscal year, despite the substantial increase in development activity, is estimated to be \$97,774. For FY15/16, we have projected the same amount in permit revenues. It may be time to evaluate the fee structure but Staff purposely did not do that this year due to the substantial increases to impact fees which were effective in February 2015.

FINAL FY2015/16 BUDGET

5. Employee health care has actually had a decrease in cost of approximately 10% which is reflected in each departmental budget. The cost of fuel is anticipated to be an average of \$3.55/ gallon which, given current prices, may be on the high side for the coming fiscal year.
6. Municipal Court revenue is down substantially again in the current fiscal year. General Fund support will be necessary to meet basic operational costs despite a comprehensive update of the fine and fee structure earlier this fiscal year. With changes to the Municipal Court operations completed, it is anticipated that sufficient revenue will be generated in FY15/16 to come very close to becoming self-sufficient.
7. There are expenditures of \$3,000 for Keep Lago Vista and \$8,500 for the 4th of July program included in the Non-Departmental Budget of the General Fund. Grants for funding Hill Country Singers (\$4,000), Lago Vista Players (\$4,500) and the Lake Travis Music Theater (\$6,000) are now included in this fund. This source of funding for these purposes is a better fit than previous year funding sources. Non-Departmental also includes funding for Year 2 of the Buxton Retail program at \$50,000 as well as reflecting revenue from City partners on the project.
8. The Capital Improvements Program (CIP) has undergone a more comprehensive review than was able to be performed in the current fiscal year. It should be noted that while the CIP is a 5-Year Plan, only funding for FY15/16 CIP is included in the budget. The 5-Year CIP does a good job capturing known needed improvements and planning for future projects. It is very likely that there will be significant modifications to this plan as a result of the Comprehensive Plan process recommendations, completion of the Airport Master Plan and completion of the Water Master Plan over the course of the next year. These recommended priorities will begin to be reflected in the FY16/17 CIP.
9. FY15/16 included several changes / additions to the City's debt structure. In January 2015 the City refinanced existing debt in the amount of \$6,955,000. In moving forward with the necessary rehabilitation to WTP#1 and additional funds for WTP#3, the City issued \$2.2M in June 2015. And finally, the City issued \$3.738M in September 2015 for acquisition of needed property to complete WTP#3. The Interest and Sinking (I & S) portion of the Tax Rate is \$.2577 / \$100. This portion of the tax rate was reduced by utilizing Impact Fee revenue which was collected for the purpose of paying for water and wastewater infrastructure in support of growth.

FINAL FY2015/16 BUDGET

Golf Fund

10. The Golf Courses continue to draw from revenues in the General Fund this fiscal year to meet basic operational needs. It is understood that golf course revenues were negatively impacted due to the unusually long and cold winter during this fiscal year as well as unprecedented rainy weather in May and June. Based on year to date, it is anticipated that the General Fund will need to contribute \$323,523 to the Golf Fund in the current fiscal year to meet operational costs.

Development of the Golf Budget was made more challenging by the parallel effort going on with the review of the golf course operations by the Golf Course Advisory Committee. In this fiscal year, Council has already approved three of their recommendations to increase revenue through an increase to the cost of beer and wine and an increase in cost for non-members to play on Friday, Saturday, Sundays and holidays and an increase to the membership fees by 8% across the board.

As part of the budget process, the Golf Course Advisory Committee recommended a full-time Mechanic to be shared by the two courses as well as an increase to the fertilizer budget. There were other recommendations that were more safety in nature but they are being addressed out of the FY14/15 Budget.

Rather than continuing to be overly optimistic about revenues during the budget process and to then find the golf courses in the negative at the end of the fiscal year, as it has in previous years, a transfer from the Utility Fund instead of the General Fund is identified in the FY15/16 Budget to provide necessary revenue for operations. The General Fund does not have the capacity to contribute funds in FY15/16.

11. The golf course serves a dual purpose not only as an important recreational opportunity for residents and visitors but also as an effluent application site necessary as part of the City's wastewater treatment program. The Effluent Disposal Budget is in the Utility Fund. The Effluent Disposal Budget provides support through employees assigned to the golf courses, some operational support and the purchase or payment of equipment.
12. Last year at this time it was thought we would be on schedule to complete the effluent line to Highland Lakes Golf Course in January 2015 and reduced the cost of raw water in the budget accordingly. The project was not completed and the savings were not realized at that time. The new effluent line is now operational. The proposed budget reflects the reduction in cost of raw water as well as a reduction in fuel to operate the generator. However, there is not enough effluent generated at this time to meet 100% of the watering needs at Highland Lakes Golf Course so while the budget was reduced, raw water pumping was not eliminated for FY15/16.

FINAL FY2015/16 BUDGET

13. As assets of the City, the golf courses need continuing investments in the infrastructure and courses to adequately maintain play and a positive golf experience. The Golf Courses Advisory Committee submitted to the City Council a list of needed improvements that are both capital and operational in nature. The new cart paths are included in the FY15/16 Budget CIP.

Utility Fund

14. For the last several months and with Council direction, Staff has been working on the Water / Wastewater Rate Study. The Study has now been finalized. On September 10, 2015 the City Council approved the new water / wastewater rates for FY15/16. As a result, the Utility Fund revenue is now reflective of that new rate structure and also reflects the elimination of the Drought Fee effective with utility bills received in November.
15. The City is in the midst of making a tremendous investment of \$11.6+ M in the water access and treatment program with Water Treatment Plant #3 (WTP#3). As this project initiated in 2013, the City contributed available funding of \$2.7+M from a variety of resources. New debt in the amount of \$8 million was issued last summer and the partial year's payment of that debt is in the current budget. However, none of the \$2.2M of debt completed in June 2015 (\$1.6M WTP#1 and \$600,000 WTP#3) or the \$3.738M completed in September 2015 for the purchase of the Otwell property is included in the water and wastewater rate structure for FY15/16. The water / wastewater rates will be evaluated annually to better reflect both the actual debt for water and wastewater infrastructure as well as any changes to operations.
16. The schedule of when WTP#3 will be brought online and operational is not known. As a result, there are minimal operational expenditures for WTP#3 in the FY15/16 Budget. WTP#1 and #2 are included for the full fiscal year. When WTP#3 is operational, a budget amendment to all three of these budgets will be presented to the Council.
17. The Budget reflects the cost of raw water remaining stable. It is anticipated that the cost of raw water will go up in FY16/17. The budget includes a \$1 Million transfer from the Utility Fund to the General Fund for payment of water and wastewater debt.
18. In the current fiscal year, the IT Department was included for the first time in the Utility Fund. The budget includes funding Year 2 with some cost savings changes. Investing in technology will allow employees to better and more efficiently provide services to our citizens by giving them the tools they need to do the job.

FINAL FY2015/16 BUDGET

19. During the current fiscal year the drought has significantly been lessened and Lake Travis is over three quarters full for the first time since 2011. In June, the Council kept a commitment made when the Drought Fee was passed and reduced the fee from \$10 / month to \$5 / month. This action has had the end result of reducing revenues both in the current year as well as FY15/16. Revenue has been reduced by an estimated \$356,690 in the Utility Fund in the FY15/16 Budget. The new water rates eliminate the Drought Fee completely with utility bills received in November 2015.

Impact Fee Fund

20. Impact Fee revenues are growing at a faster rate than in previous years due to the increase in building the City is experiencing and the increase to the water and sewer impact fees approved by Council in 2014 and implemented in February 2015. The current fund balance is \$712,482. The Impact Fee Fund is a restricted fund in that it can only be used to fund water and sewer projects that have expanded water and sewer capacity in support of future growth. A good example of this is WTP#3. This revenue can also be applied to past debt for water and wastewater projects that were constructed to support growth or in support of new debt needed to expand water and wastewater infrastructure in Lago Vista. The FY15/16 Budget does include a buy-down of debt in the amount of \$553,354 from the Impact Fee Fund.

Other

21. The FY15/16 Budget operational budget includes funding for implementation of Year 2 of the employee compensation plan reviewed by Council last year. This funding is not built into the various operational budgets at this time but is found as a line item in each of General, Utility and Golf Funds.
22. There are some recommended changes to staffing levels and two reclassifications. In the General Fund there are proposed: 1) Full-time Police Officer, effective immediately; and, 2) Part-time Librarian, effective April 2016. In terms of reclassifications, two existing employees will be reclassified effective immediately as follows: 1) Starr Lockwood, Finance Manager, be reclassified to Finance Director and 2) Sherry McCurdy, Secretary, be reclassified to Administrative Assistant in Development Services. In the Golf Fund there is a full-time Golf Course Mechanic to be shared between the two golf courses effective immediately.

FINAL FY2015/16 BUDGET

Capital Improvements Program

23. The Capital Improvements Program (CIP) has been prepared in a more comprehensive manner than was able to be accomplished for the current fiscal year. New projects proposed for FY15/16 total \$2,171,600. There are a number of different funding sources in support of these projects that are detailed in the 5-Year CIP.

Employee Compensation and Benefits:

The FY15/16 Proposed Budget includes implementation of Year 2 of the 3-Year Compensation Plan the Council reviewed last year. Year 2 continues the Council's commitment to moving towards more competitive salaries as a retention and recruitment tool.

Also included is a proposal to add Good Friday as a new holiday at a nominal cost. This day was selected primarily as LVISD does not have school that day making it challenging for working parents as well as understanding from past experience that a significant number of employees chose that day for vacation which, at times, presents operational challenges. This will bring total City observed holidays to twelve which is in line with area cities.

The FY15/16 Budget continues the Employee Rewards Program which the City created originally as a method of rewarding employees by sharing a small portion of the savings they helped generate for the City during prior fiscal years. As presented, this year's program will provide each eligible employee with a net \$300 reward payment in December. The total cost of this program is \$39,662 in all funds.

The FY15/16 Budget does include, as mentioned earlier, a 10% decrease in health care costs. This resulted in a savings of \$63,085 in all funds. For those employees who purchase family health care, they will benefit from the reduction as well.

The FY15/16 Budget includes the Christmas Gathering for employees and a guest that was initiated last year. In addition, a summer Family Party was initiated in June and was a great success.

FINAL FY2015/16 BUDGET

Consolidated Statement:

The Consolidated Statement contained within the proposed Budget reflects summary financial information for revenues and expenditures for all departments and all funds. This Statement also presents the end of the year financial projections indicating the City's financial position as a result of the revenues and expenses contained in the Budget.

The Consolidated Statement for the FY15/16 Budget includes the following information.

General Fund

Total Revenues	\$ 5,505,537
Total Expenses	<u>\$ 5,311,552</u>
Surplus (Deficit)	\$ 193,985

Golf Course Fund

Total Revenues	\$ 1,278,150
Transfer from Utility Fund	\$ 340,000
Total Expenses	<u>\$ 1,592,613</u>
Surplus (Deficit)	\$ 25,237

Utility Fund

Total Revenues	\$ 4,791,415
Total Expenses	<u>\$ 4,665,712</u>
Surplus (Deficit)	\$ 125,703

Combined Major Operating Funds:

Total Revenues	\$ 11,915,102
Total Expense	<u>\$ 11,569,877</u>
Surplus (Deficit)	\$ 345,225

FINAL FY2015/16 BUDGET

Hotel Occupancy Fund

Total Revenues	\$ 80,260
From Fund Balance	\$ 60,000
Total Expenses	<u>\$ 113,500</u>
Surplus (Deficit)	\$ 26,760

Construction Fund

Total Revenues	\$ 3,738,000
Total Expenses	\$10,067,869
Transfer to Debt Service	<u>\$ 0</u>
Surplus (Deficit)	\$(6,329,869)

Impact Fee Fund

Total Revenues	\$ 290,795
Total Expenses	\$ 0
Transfer to Debt	<u>\$ 553,354</u>
Surplus (Deficit)	\$(262,559)

Debt Service Fund

Total Revenues	\$ 1,767,755
Interest Income	\$ 500
Buy Down of Debt	\$ 3,499
Impact Fee Buy Down	\$ 553,345
Total Expenses	<u>\$ 2,325,108</u>
Surplus (Deficit)	\$ -0-

FINAL FY2015/16 BUDGET

Park Fund

Total Revenues	\$	-0-
Interest Income		25
Total Expenses	\$	-0-
Surplus (Deficit)	\$	25

General Fund Revenues and Expenses:

Revenues

General Fund Revenues are generally divided into sub-categories including Administration Taxes and Fees (taxes, franchise fees and transfers), Municipal Court Revenues (fines), Police Department Revenues (contributions, grants and fees), Development Service Revenues (Building, Zoning, Site Plan, Annexation Fees and reimbursements for professional services), Public Works Revenues (contributions and fees), Recreation Revenues (pool fees), Airport Revenues (POA contribution and grants) and Library Revenues (fines, fees and grants). As included in the FY15/16 Budget, General Fund Revenues are projected at \$5,505,537 which represents an approximate \$425,428 increase above the FY14/15 approved Budget. The FY15/16 Budget maintains the existing tax rate of \$.65 / \$100. Of this tax rate \$.3923 / \$100 or \$2,689,917 goes towards operations and maintenance.

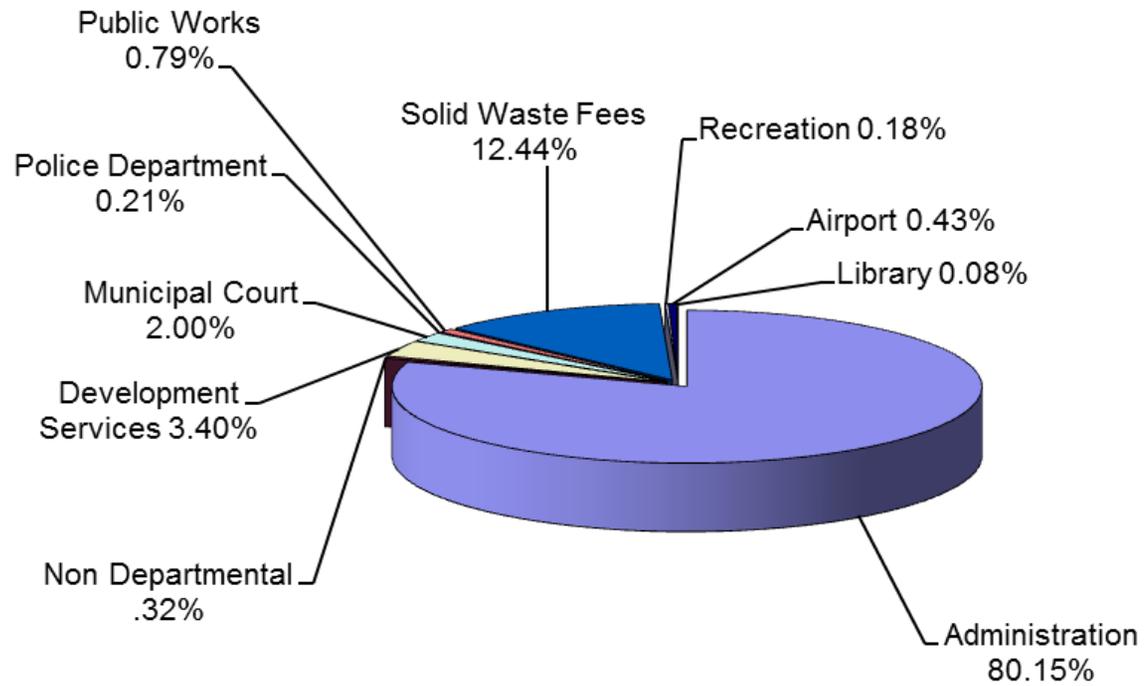
The FY15/16 Budget includes a 6.99% increase in Sales Tax or revenue of \$395,503. This increase translates into \$25,823 increase over FY14/15 Budgeted revenue of \$369,680.

General Fund revenues also include a transfer from the Utility Fund to the General Fund in the amount of \$1M for water and wastewater debt. It should be noted that this transfer of \$1M is only 51.05% of actual water and wastewater debt payments required in FY15/16.

Other categories of revenues in the General Fund are expected to increase slightly or remain comparatively stable. The following graph entitled General Fund Revenues depicts the percentage of General Fund Revenues by major Category. The next graph entitled Administration Revenues provides a breakdown by major line item within the Administration Category which constitutes the lion's share of General Fund Revenues.

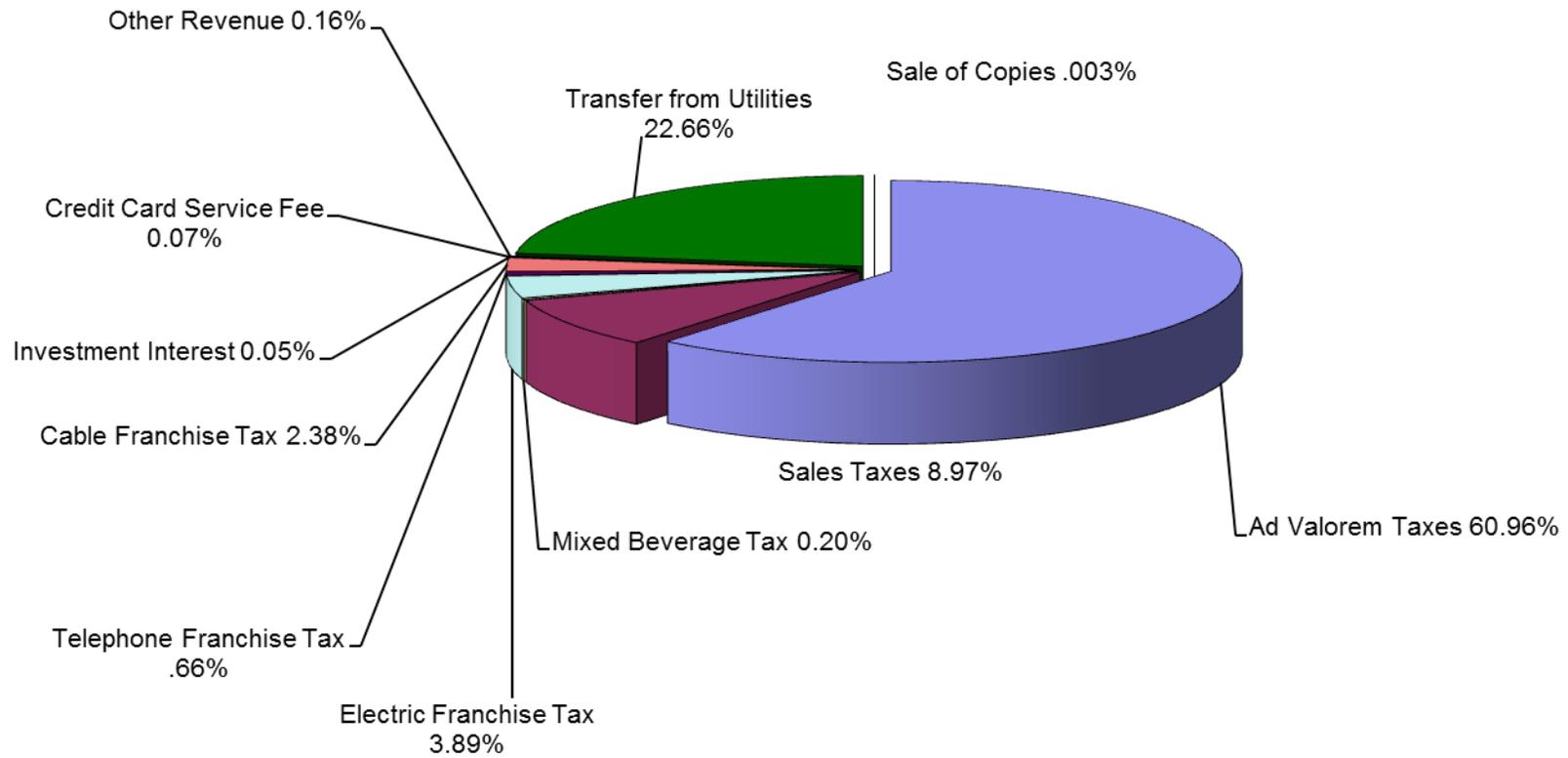
FINAL FY2015/16 BUDGET

General Fund Revenue



FINAL FY2015/16 BUDGET

Administration Revenue



FINAL FY2015/16 BUDGET

Expenses

General Fund expenses for the FY15/16 Budget are projected to total \$5,311,552 which represents a \$381,318 or an approximate 7.73% increase from the FY14/15 Budget. As developed, the Budget reflects maintaining the existing tax rate, maintaining the existing service levels and incorporates proposed increases for expansion of services as previously described and identifies how the Council's stated goals and strategies will be accomplished.

Utility Fund Revenues and Expenses:

Revenues

Total Utility Fund Revenues for the FY15/16 Budget are projected at \$4,791,415 which represents a \$294,241 or an approximate 6.54% increase over the FY14/15 Budget. The primary source of Utility Fund revenues has included service fees charged for water and sewer, the Drought Contingency Fee and tap fees.

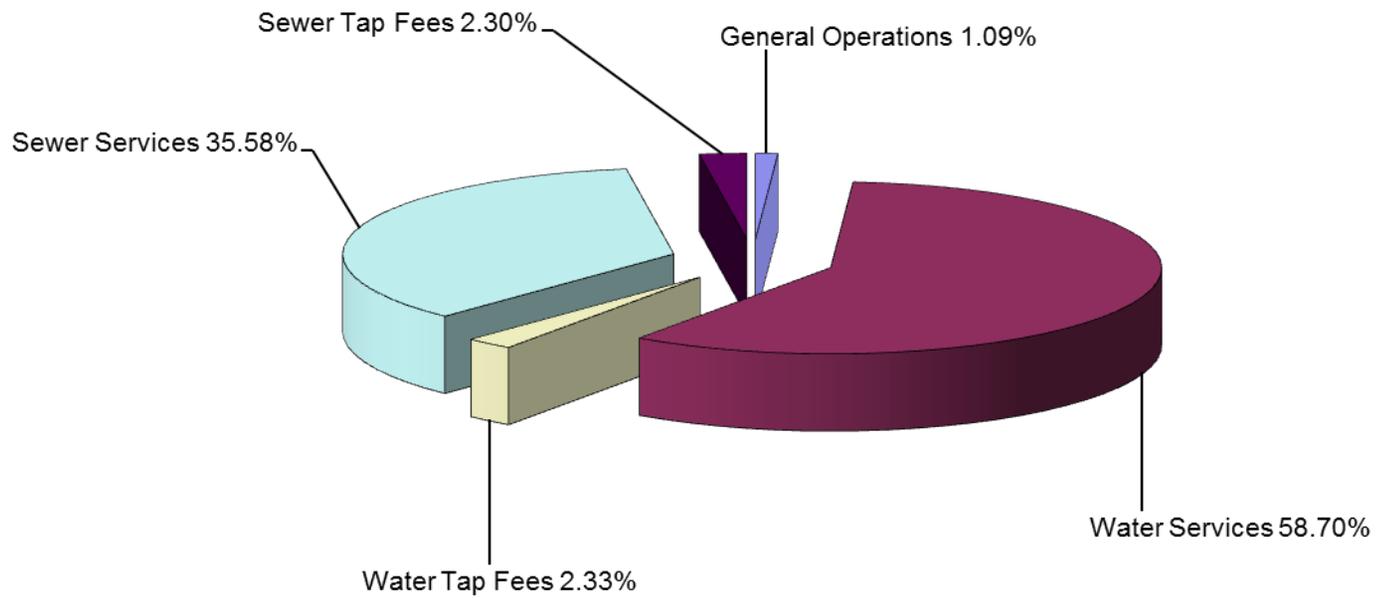
As presented, the FY15/16 Budget does not anticipate an increase in actual water sales over current year. The new water / wastewater rates approved by the City Council are effective with utility bills received in November 2015 and April 2016 respectively. While the drought restrictions on outside watering have been eased, there is no guarantee that water users' behavior will revert to pre-drought levels. A very conservative approach to predicting water sales was taken in developing the FY15/16 Budget.

It is anticipated that demand for water and wastewater service will increase in FY15/16 due to actual growth in the community. Tap fee revenue will grow as new homes are built. The FY15/16 Budget assumes the same level of development next year.

The first comprehensive Water / Wastewater Rate Study was completed at part of the budget process. The water / wastewater rates for FY15/16 were approved by the City Council at the September 10, 2015 Special Council Meeting. The Drought Fee, which was reduced to \$5 / month in June, is completely eliminated beginning with bills received in November 2015.

The following graph provides a breakdown of Revenue Funds by percentages. Specific changes in revenues are included in the revenue detail sheets.

Utility Fund Revenue



FINAL FY2015/16 BUDGET

Expenses

Total expenditures for the Utility Fund are projected at \$4,665,712 which represents a \$224,826 or an approximate 5.06% increase over the FY14/15 Budget. The Utility Fund Transfer to the General Fund in FY15/16 is \$1,000,000, the same level of support as in current year. This is the direction provided by Council as part of the water / wastewater rates discussion. In addition, there is a transfer of revenues to the Golf Fund as outlined below.

Golf Course Fund:

Revenues

The FY15/16 Budget projects total Golf Course Revenues at \$1,618,150 from all funding sources. This includes income generated by both the Lago Vista course at \$840,580 and Highland Lakes course at \$437,570. In effect, proposed revenues generated by the courses are reflective of actual experience. A Utility Fund transfer of \$35,000 for the Lago Vista Golf Course and \$305,000 for the Highland Lakes Golf Course or a total of \$340,000 for the golf program has been included. This revenue is needed for the operations of the golf courses.

In the past several years, golf course revenue has been projected at a level that provided for a balanced budget. However, these revenues have not materialized and non-budgeted financial support has been needed from other funds at the end of year fiscal year to meet operational costs. As the FY15/16 Budget was finalized, the current fiscal year-end estimate suggests that an additional \$323,523 is required in support of golf operations. Based on previous experience, the FY15/16 Budget includes projected revenue that is more in line with actual experience. By doing so, it was necessary to include an additional revenue source. Past practice reflects use of General Fund revenues but the General Fund does not have the capacity to support the Golf Fund at the level required in FY15/16.

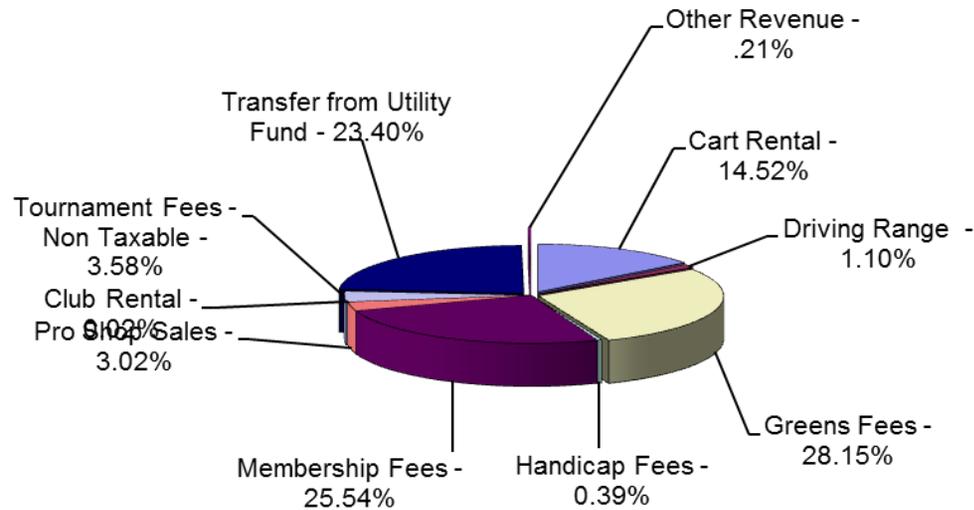
The Golf Course Advisory Committee has, as mentioned, recommended and Council has approved an increase to the cost of beer / wine and weekend / holiday non-member play which is included in projected revenues. In addition, the Golf Course Advisory Committee has recommended and the Council has approved an 8% increase across the board for all membership levels. The Committee is also examining opportunities for efficiencies in operations.

FINAL FY2015/16 BUDGET

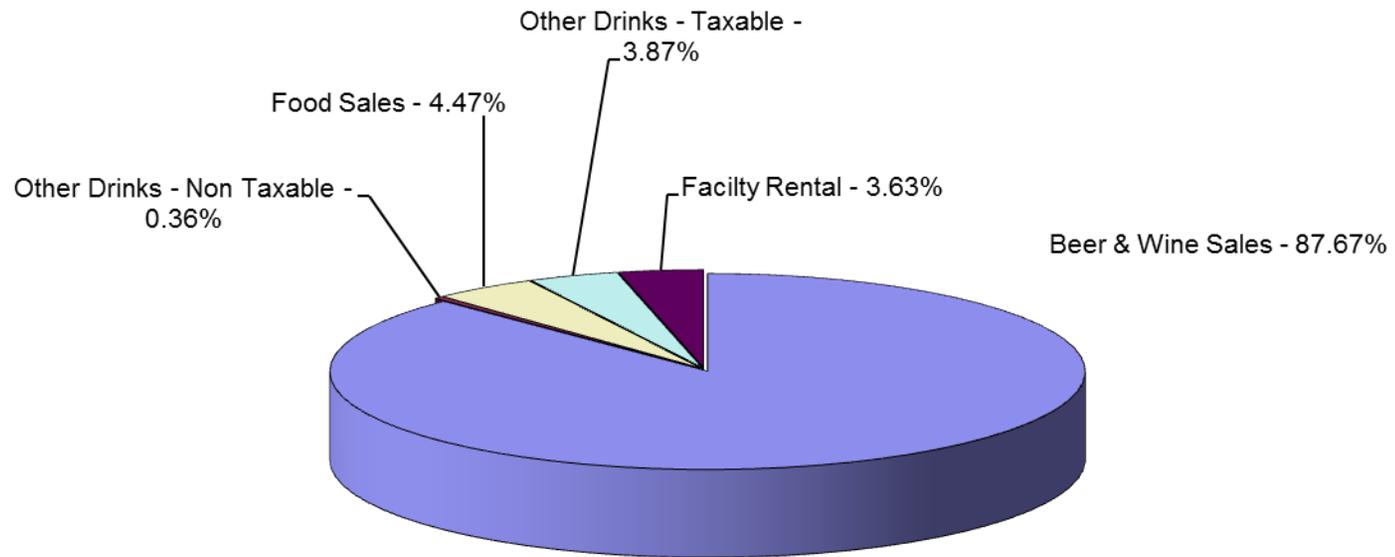
Expenses

Total expenses for the Golf Course for the FY15/16 are estimated at \$1,592,613 for the operation and maintenance of both courses which represents a \$174,534 or an approximate 12.31% increase in expenses over the FY14/15 budget. This can be further broken down by estimated operational / maintenance expenses and Pro Shop / Snack Bar expenses at Lago Vista Golf Course are \$464,752 and \$397,440 respectively. Estimated operational / maintenance and Pro Shop / Snack Bar expenses at Highland Lakes Golf Course are \$444,872 and \$285,549 respectively.

Consolidated Golf Course Pro Shop Revenue



**Consolidated
Golf Course Snack Bar Revenue**



FINAL FY2015/16 BUDGET

Hotel Occupancy Fund:

Revenues

Total Hotel Occupancy Tax (HOT) Revenues for FY15/16 are projected at \$80,260. Revenue in this fund is restricted to those programs and projects that “put heads in beds”. Also proposed is a transfer from Hotel Occupancy Fund reserves of \$60,000.

Expenses

Based upon revenue projections and requests for funding from local organizations the FY15/16 Proposed Budget includes funding as follows: \$48,000 to the Chamber of Commerce for operation of the Convention and Visitors Bureau (CVB) and marketing purposes and \$5,500 for the Song Bird Festival for a total of \$53,500. In addition, there are significant reserves of \$320,537 at this time. As such, there is a proposal to develop a project to construct an electronic sign estimated at \$60,000 from HOT reserves which will serve to help inform visitors of activities and programs to encourage an overnight stay.

Construction Fund:

The Construction Fund revenues and expenses are still being determined for the FY15/16 Budget. Proceeds supporting these expenses come from Contributions by Developers and interest income generated from investments. Expenses from this fund include projects from the 2008/09 CIP, the 2009/10 CIP, 2010/11 CIP, 2011/12 CIP and the 2012/13 CIP. The City expects to complete or nearly complete several open projects in the upcoming fiscal year.

The City Council has determined that it is imperative to ensure that water will be available to the City of Lago Vista in the event the drought continues and in preparation of growth in the community. Provisions for that include building a water intake pipeline that will reach further out into Lake Travis and a new treatment plant or WTP#3. The WTP#3 is expected to have a total cost +/- \$11.6M (excluding the cost of property - \$3.738M) of which +/- \$2.9M was pulled from existing projects and /or other unencumbered funds as was available at that time. The City issued \$8 million in new debt for construction in August 2014 for WTP#3. In the current fiscal year, the City has also issued \$2.2M (WTP#1 - \$1.6M and WTP#3 - \$600,000) and WTP#3 - \$3.738M in new debt for property acquisition.

FINAL FY2015/16 BUDGET

Impact Fee Fund:

The Impact Fee Fund revenue projections are reflective of the current year estimated revenue. Impact fees were raised substantially in the current fiscal year with water impact fees now at \$3,000 and sewer impact fees now at \$2,115. Expenditures in the amount of \$553,354 have been included for use in debt service payments to buy down the debt and reduce the I & S tax rate needed to fund water and wastewater debt service payments.

Debt Service Fund:

Debt Service revenues, which are primarily generated through ad valorem taxes, are projected at \$1,767,755 for FY15/16. Total debt services expenses are projected at \$2,325,108 which includes \$553,354 debt buy-down from Impact Fees. The I & S portion of the \$.65 / \$100 is \$.2577 as set by the Travis Central Appraisal District.

Parkland Dedication Fund:

The FY2014/15 Budget anticipates that there will be no activity in this fund during the year.

Summary:

The FY15/16 Budget does many things for Lago Vista. First, it maintains the current level of services that citizens enjoy. Second, it includes additional services that the City has committed to perform or reflects a need that has been identified where it is necessary to expand services. Third, the budget is presented without recommending an increase in the property tax rate. Fourth, it reflects the roadmap for City Staff to follow in the coming fiscal year in terms of meeting Council's stated Goals / Strategies. And fifth, it begins to lay the foundation for a number of projects that will help the City plan for its' future in a comprehensive manner and help guide future budget development.

One of the ways we will continue to be successful is through the Council's Annual Planning Worksession which is included in the FY15/16 Budget. The direction that Council gives us at that time will provide guidance for preparation of the budget this time next year. It is the way Council holds both the City Manager and Staff accountable.

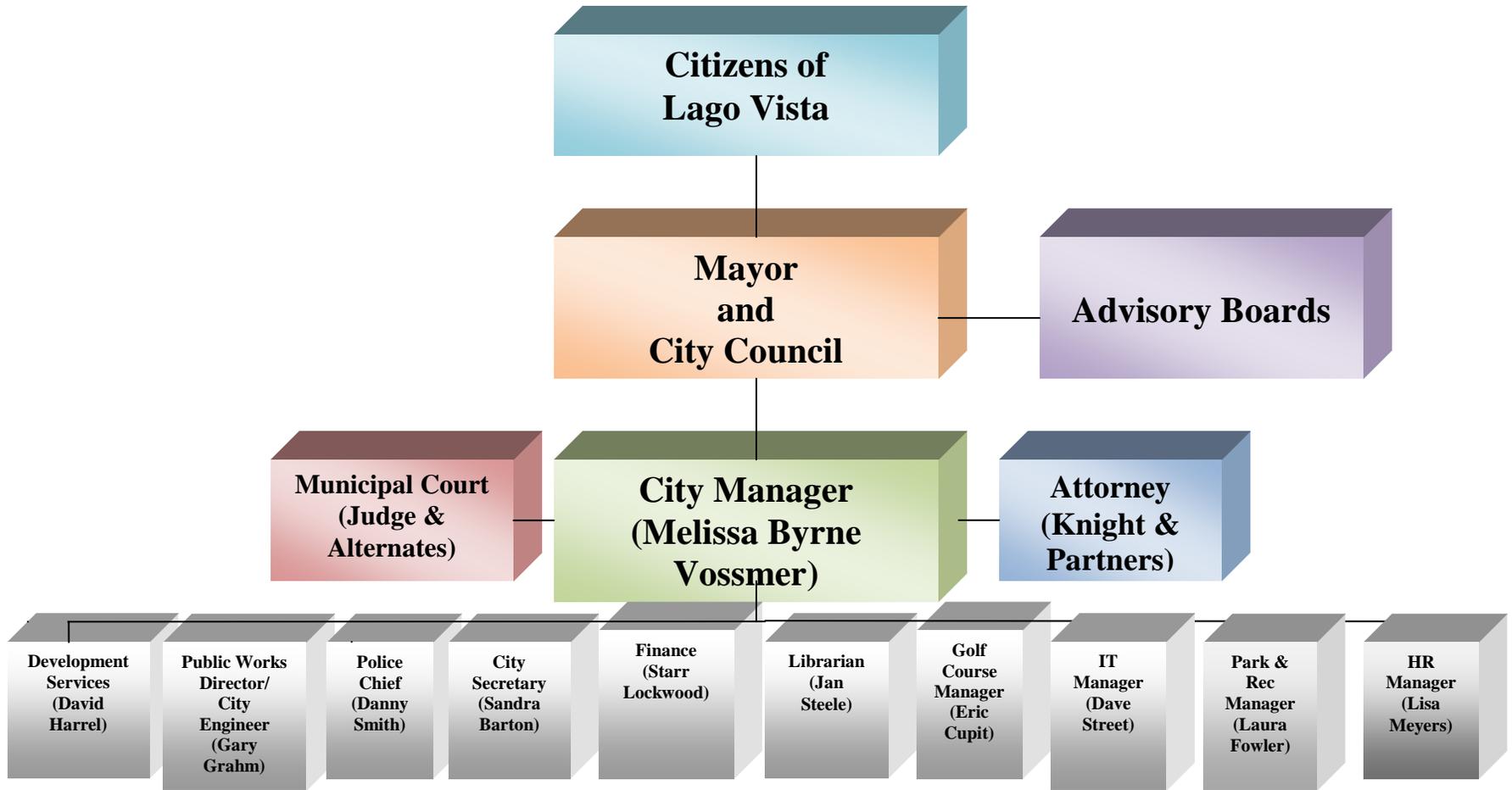
FINAL FY2015/16 BUDGET

And finally, it is with a profound sense of gratitude that the Lago Vista organization is so fortunate to have such committed and professional Staff. Without this positive spirit and professionalism, it would have been impossible to deliver this budget to Council before September 30th, as required. Our employees truly are the most valuable resource!

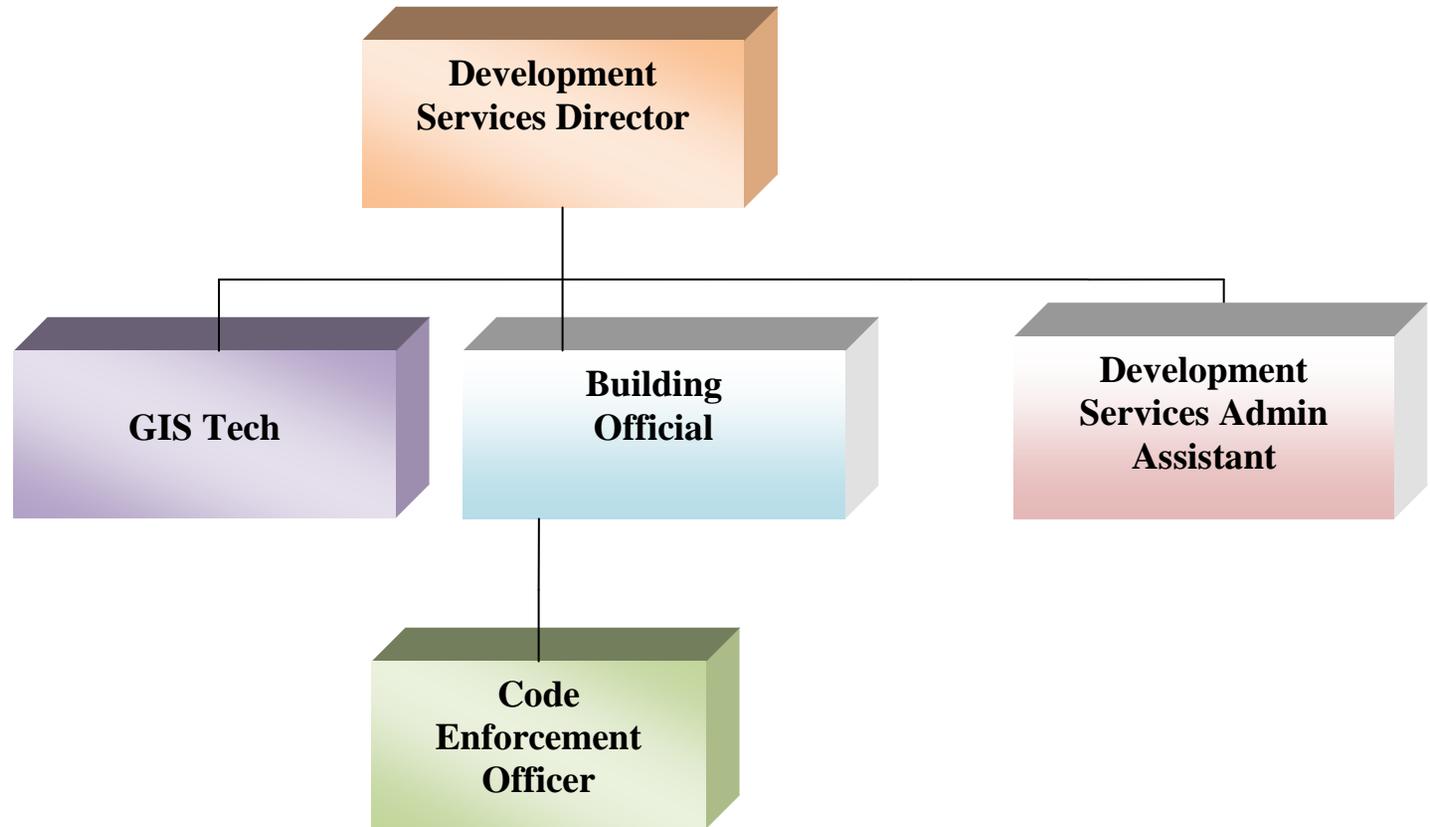
Respectfully submitted by:

Melissa Byrne Vossmer

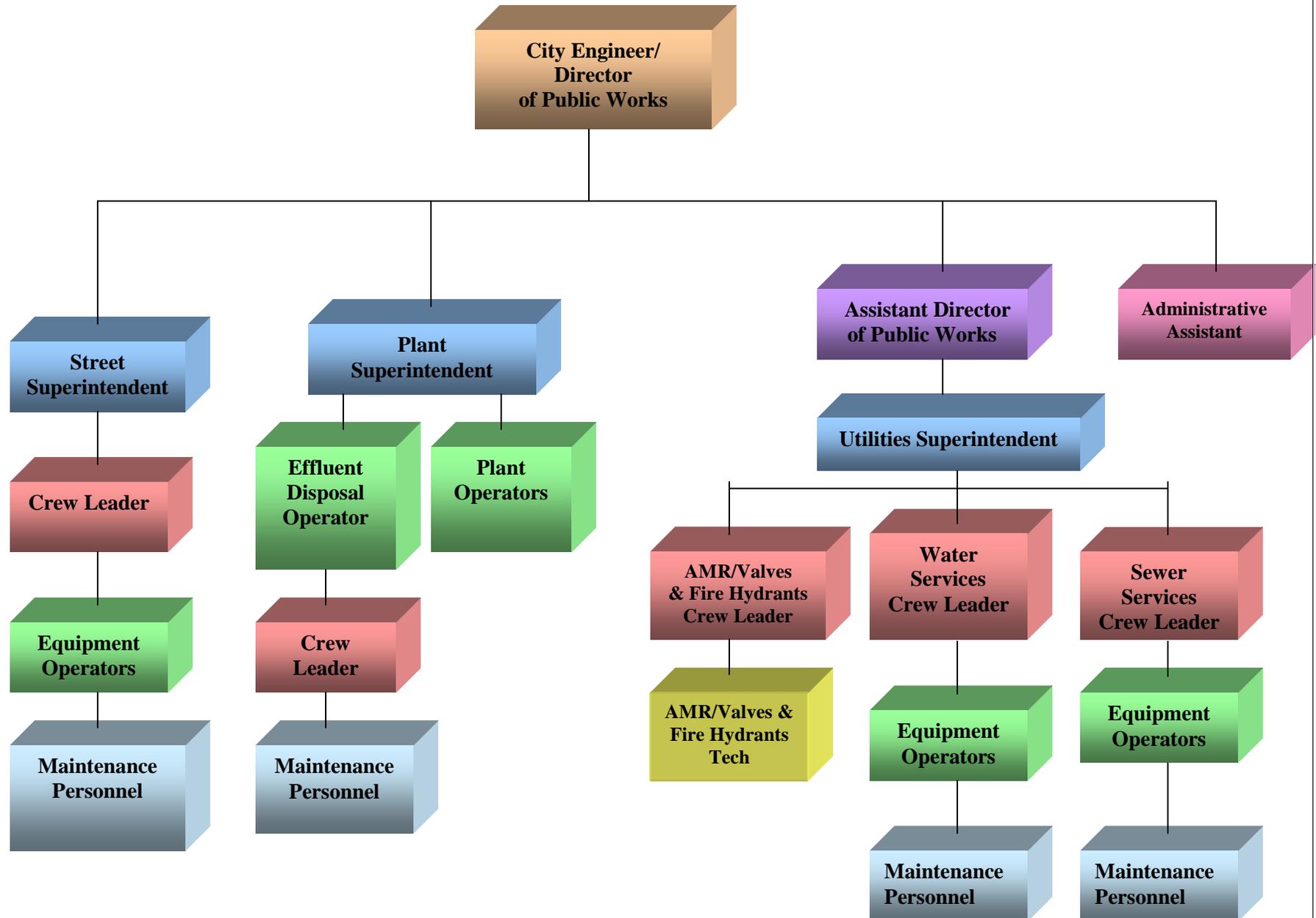
Melissa Byrne Vossmer, City Manager



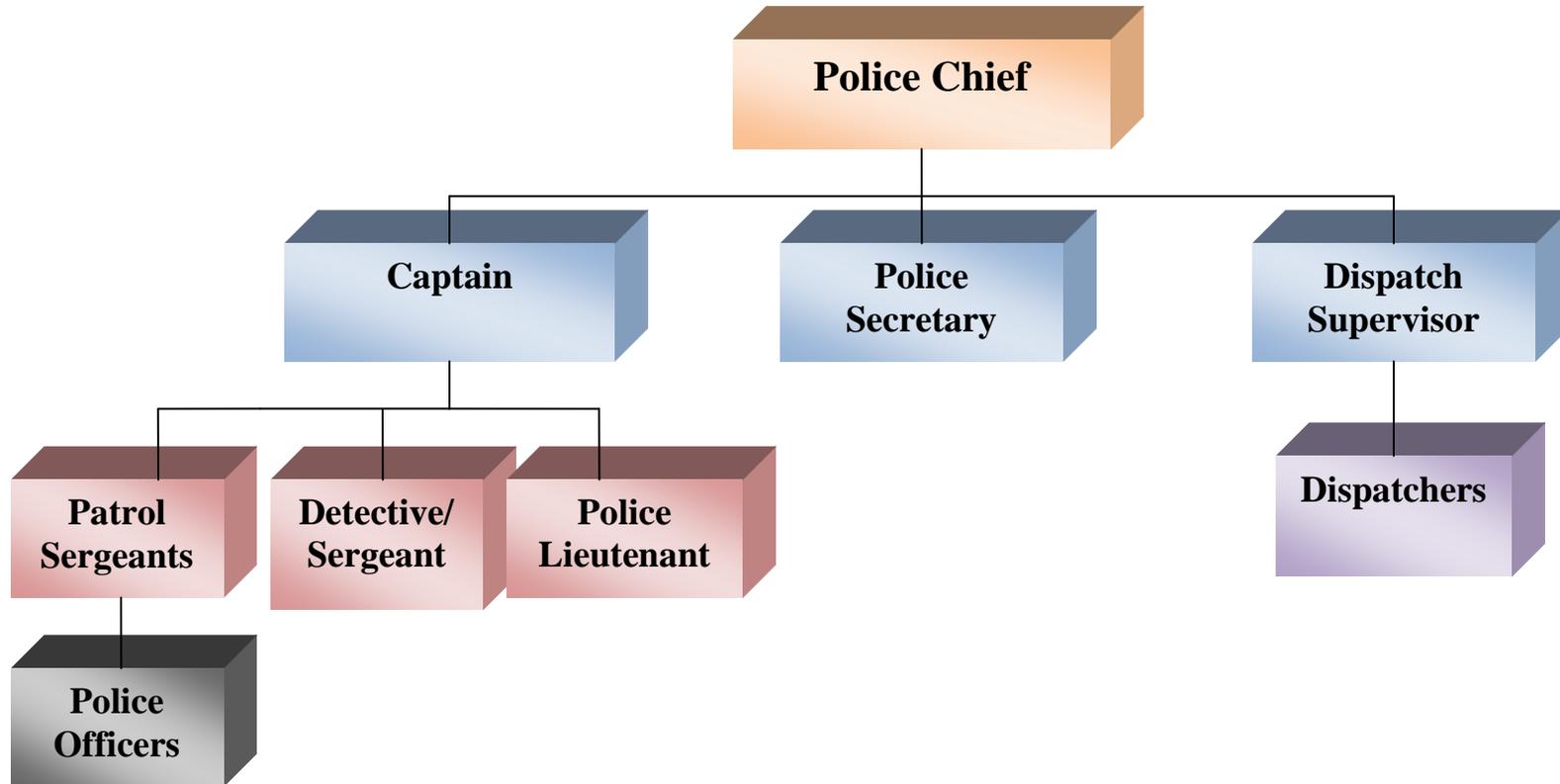
Development Services



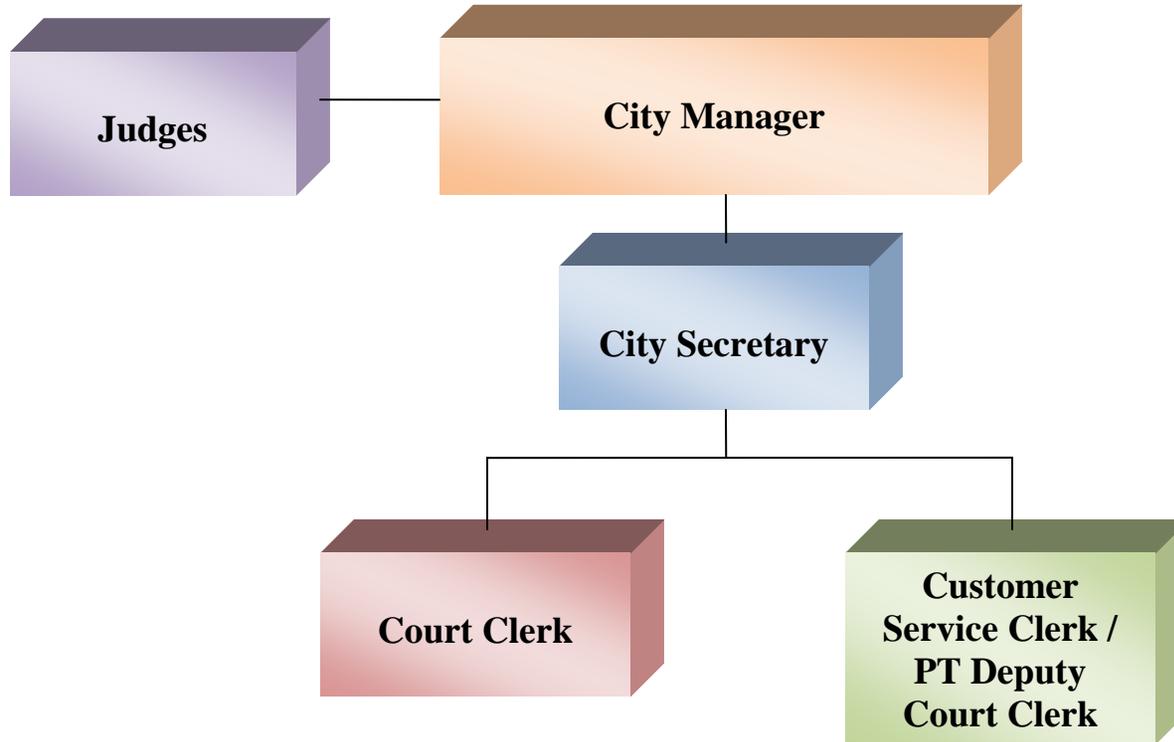
Public Works and Utility Departments



Police Department

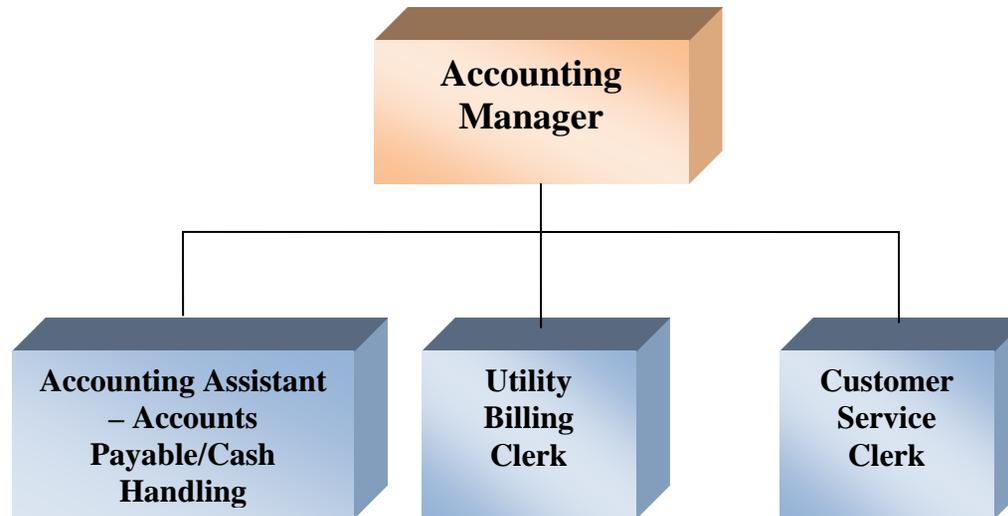


Administration & Municipal Court



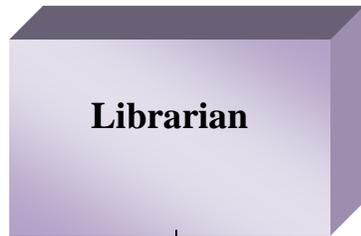
Customer Service Clerk is paid out of Utility Administration

Finance

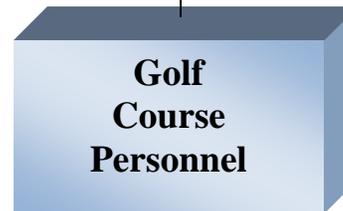


The Utility Billing Clerk and Customer Service Clerks are paid out of Utility Administration but report to the Accounting Manager.

Library



Golf Course



CONSOLIDATED STATEMENT

	Yr End Actual 09/30/14	Current Budget 2014-15	9 Months Actual YTD 06/30/15	Year End Estimated 09/30/15	Calculation	Base Budget 2015-16	Supplemental Budget Request	Total Budget Request 2015-16	Budget Cuts	Adopted Budget 2015-16
<u>General Fund 10</u>										
Beginning Fund Balance		\$ 2,782,637		\$ 2,782,637		\$ 2,986,235	\$ -	\$ 2,986,235	\$ -	\$ 2,986,235
<u>Revenues</u>	\$ 3,600,484	\$ 4,080,109	\$ 3,010,502	\$ 3,997,760		\$ 4,505,537	\$ -	\$ 4,505,537	\$ -	\$ 4,505,537
<u>Transfer from Utility Fund</u>	\$ 1,000,000	\$ 1,000,000	\$ 750,000	\$ 1,000,000		\$ 1,000,000	\$ -	\$ 1,000,000	\$ -	\$ 1,000,000
<u>Expenditures:</u>										
Administration	\$ 541,026	\$ 442,623	\$ 408,706	\$ 600,783		\$ 511,853	\$ -	\$ 511,853	\$ -	\$ 511,853
Non Department Budget	\$ 3,100	\$ 36,500	\$ 11,500	\$ 36,500		\$ 11,500	\$ 83,000	\$ 94,500	\$ -	\$ 94,500
Development Services	\$ 497,355	\$ 522,827	\$ 348,493	\$ 471,900		\$ 585,838	\$ 6,000	\$ 591,838	\$ -	\$ 591,838
Finance	\$ 240,319	\$ 254,744	\$ 186,461	\$ 243,104		\$ 188,135	\$ 9,200	\$ 197,335	\$ -	\$ 197,335
Human Resources	\$ -	\$ -	\$ -	\$ -		\$ 87,322	\$ -	\$ 87,322	\$ -	\$ 87,322
Municipal Court	\$ 81,959	\$ 107,470	\$ 61,339	\$ 84,723		\$ 98,567	\$ -	\$ 98,567	\$ -	\$ 98,567
City Secretary	\$ -	\$ -	\$ -	\$ -		\$ 128,568	\$ -	\$ 128,568	\$ -	\$ 128,568
Police Department	\$ 1,367,535	\$ 1,508,817	\$ 1,066,117	\$ 1,387,980		\$ 1,465,556	\$ 48,155	\$ 1,513,711	\$ -	\$ 1,513,711
Police Dispatch	\$ 260,048	\$ 331,976	\$ 237,894	\$ 315,664		\$ 319,263	\$ -	\$ 319,263	\$ -	\$ 319,263
Street Department	\$ 708,160	\$ 762,203	\$ 541,106	\$ 708,722		\$ 747,882	\$ 21,246	\$ 769,128	\$ -	\$ 769,128
Solid Waste	\$ 528,846	\$ 546,583	\$ 410,354	\$ 541,938		\$ 544,582	\$ 3,600	\$ 548,182	\$ -	\$ 548,182
Building Maintenance	\$ 35,304	\$ 43,246	\$ 32,128	\$ 41,120		\$ 41,921	\$ 10,976	\$ 52,897	\$ -	\$ 52,897
Parks & Recreation	\$ -	\$ 107,805	\$ 47,903	\$ 82,714		\$ 107,293	\$ -	\$ 107,293	\$ -	\$ 107,293
Aquatics	\$ 68,486	\$ 86,317	\$ 37,350	\$ 103,425		\$ 94,995	\$ 1,600	\$ 96,595	\$ -	\$ 96,595
Aviation	\$ 18,880	\$ 23,141	\$ 14,227	\$ 26,061		\$ 21,661	\$ 8,000	\$ 29,661	\$ -	\$ 29,661
Library	\$ 134,726	\$ 155,982	\$ 107,816	\$ 149,528		\$ 146,365	\$ 18,474	\$ 164,839	\$ -	\$ 164,839
General Fund Total Expenses	\$ 4,485,742	\$ 4,930,234	\$ 3,511,394	\$ 4,794,162		\$ 5,101,301	\$ 210,251	\$ 5,311,552	\$ -	\$ 5,311,552
Surplus (deficit)	\$ 114,742	\$ 149,875	\$ 249,108	\$ 203,598		\$ 404,236	\$ (210,251)	\$ 193,985	\$ -	\$ 193,985
Ending Fund Balance		\$ 2,932,512		\$ 2,986,235		\$ 3,390,471	\$ -	\$ 3,180,220	\$ -	\$ 3,180,220
<u>Golf Course Fund 15</u>										
Beginning Fund Balance		\$ (565,258)		\$ (565,258)		\$ (888,781)	\$ -	\$ (888,781)	\$ -	\$ (888,781)
<u>Revenues</u>	\$ 1,086,890	\$ 1,445,500	\$ 786,089	\$ 1,172,545		\$ 1,278,150	\$ -	\$ 1,278,150	\$ -	\$ 1,278,150

CONSOLIDATED STATEMENT

	Yr End Actual <u>09/30/14</u>	Current Budget <u>2014-15</u>	9 Months Actual YTD <u>06/30/15</u>	Year End Estimated <u>09/30/15</u>	<u>Calculation</u>	Base Budget <u>2015-16</u>	Supplemental Budget <u>Request</u>	Total Budget Request <u>2015-16</u>	Budget <u>Cuts</u>	Adopted Budget <u>2015-16</u>
LVGC Revenue					\$ 840,580					
HLGC Revenue					\$ 437,570					
<u>Transfer from the Utility Fund</u>	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 340,000	\$ 340,000	\$ -	\$ 340,000
<u>Transfer to LVGC</u>							\$ 35,000			
<u>Transfer to HLGC</u>							\$ 305,000			
<u>Expenditures:</u>										
LVGC Pro Shop & Snack Bar	\$ 592,561	\$ 632,030	\$ 523,664	\$ 676,096		\$ 395,440	\$ 2,000	\$ 397,440	\$ -	\$ 397,440
LVGC Maintenance	\$ 819,365	\$ 786,049	\$ 650,757	\$ 819,972		\$ 452,384	\$ 12,368	\$ 464,752	\$ -	\$ 464,752
HLGC Pro Shop & Snack Bar	\$ -	\$ -	\$ -	\$ -		\$ 283,549	\$ 2,000	\$ 285,549	\$ -	\$ 285,549
HLGC Maintenance	\$ -	\$ -	\$ -	\$ -		\$ 434,239	\$ 10,633	\$ 444,872	\$ -	\$ 444,872
Golf Course Fund Total Expenses	\$ 1,411,926	\$ 1,418,079	\$ 1,174,421	\$ 1,496,068		\$ 1,565,612	\$ 27,001	\$ 1,592,613	\$ -	\$ 1,592,613
Surplus (deficit)	\$ (325,036)	\$ 27,421	\$ (388,332)	\$ (323,523)		\$ (287,462)	\$ 312,999	\$ 25,537	\$ -	\$ 25,537
Ending Fund Balance		\$ (537,837)		\$ (888,781)		\$ (1,176,243)	\$ -	\$ (863,244)	\$ -	\$ (863,244)
<u>Utility Fund 30</u>										
Beginning Fund Balance		\$ 797,880		\$ 797,880		\$ 990,313	\$ -	\$ 990,313	\$ -	\$ 990,313
<u>Revenues</u>	\$ 4,258,921	\$ 4,497,174	\$ 3,166,970	\$ 4,457,228		\$ 4,791,415	\$ -	\$ 4,791,415	\$ -	\$ 4,791,415
<u>Expenditures:</u>										
Utility Administration	\$ 451,920	\$ 401,487	\$ 325,864	\$ 388,381		\$ 238,958	\$ -	\$ 238,958	\$ -	\$ 238,958
General Fund Transfer	\$ 1,000,000	\$ 1,000,000	\$ 750,000	\$ 1,000,000		\$ 1,000,000	\$ -	\$ 1,000,000	\$ -	\$ 1,000,000
Information Technology/Communi	\$ -	\$ 217,778	\$ 153,430	\$ 216,853		\$ 181,722	\$ 58,166	\$ 239,888	\$ -	\$ 239,888
Public Works Administration	\$ -	\$ -	\$ -	\$ -		\$ 234,475	\$ 600	\$ 235,075	\$ -	\$ 235,075
Water Services	\$ 692,733	\$ 674,313	\$ 489,110	\$ 632,010		\$ 727,076	\$ 27,840	\$ 754,916	\$ -	\$ 754,916
Water Plant Number One	\$ 893,888	\$ 584,778	\$ 397,608	\$ 578,560		\$ 523,881	\$ -	\$ 523,881	\$ -	\$ 523,881
Water Plant Number Two	\$ 259,157	\$ 426,670	\$ 195,090	\$ 283,566		\$ 270,252	\$ -	\$ 270,252	\$ -	\$ 270,252
Water Plant Number Three	\$ -	\$ 28,869	\$ 12,751	\$ 19,418		\$ 10,911	\$ -	\$ 10,911	\$ -	\$ 10,911

CONSOLIDATED STATEMENT

	Yr End Actual 09/30/14	Current Budget 2014-15	9 Months Actual YTD 06/30/15	Year End Estimated 09/30/15	Calculation	Base Budget 2015-16	Supplemental Budget Request	Total Budget Request 2015-16	Budget Cuts	Adopted Budget 2015-16
Sewer Services	\$ 480,704	\$ 433,204	\$ 333,030	\$ 477,338		\$ 433,477	\$ 16,635	\$ 450,112	\$ -	\$ 450,112
Waste Water Treatment Plant	\$ 296,084	\$ 333,151	\$ 273,864	\$ 339,038		\$ 330,412	\$ -	\$ 330,412	\$ -	\$ 330,412
Effluent Disposal	\$ 283,297	\$ 340,576	\$ 228,220	\$ 329,631		\$ 271,307	\$ -	\$ 271,307	\$ -	\$ 271,307
Transfer to Lago Vista Golf Course	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 35,000	\$ 35,000	\$ -	\$ 35,000
Transfer to Highland Lake Golf Cc	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 305,000	\$ 305,000	\$ -	\$ 305,000
Utility Fund Total Expenses	\$ 4,357,783	\$ 4,440,826	\$ 3,158,967	\$ 4,264,795		\$ 4,222,471	\$ 443,241	\$ 4,665,712	\$ -	\$ 4,665,712
Surplus (deficit)	\$ (98,862)	\$ 56,348	\$ 8,003	\$ 192,433		\$ 568,944	\$ (443,241)	\$ 125,703	\$ -	\$ 125,703
Ending Fund Balance		\$ 854,228		\$ 990,313		\$ 1,559,257	\$ -	\$ 1,116,016	\$ -	\$ 1,116,016
TOTAL REVENUE:										
GENERAL FUND	\$ 4,600,484	\$ 5,080,109	\$ 3,760,502	\$ 4,997,760		\$ 5,505,537	\$ -	\$ 5,505,537	\$ -	\$ 5,505,537
GOLF COURSE FUND	\$ 1,086,890	\$ 1,445,500	\$ 786,089	\$ 1,172,545		\$ 1,278,150	\$ 340,000	\$ 1,618,150	\$ -	\$ 1,618,150
UTILITY FUND	\$ 4,258,921	\$ 4,497,174	\$ 3,166,970	\$ 4,457,228		\$ 4,791,415	\$ -	\$ 4,791,415	\$ -	\$ 4,791,415
TOTAL	\$ 9,946,294	\$ 11,022,783	\$ 7,713,561	\$ 10,627,533		\$ 11,575,102	\$ 340,000	\$ 11,915,102	\$ -	\$ 11,915,102
TOTAL EXPENDITURES:										
GENERAL FUND	\$ 4,485,742	\$ 4,930,234	\$ 3,511,394	\$ 4,794,162		\$ 5,101,301	\$ 210,251	\$ 5,311,552	\$ -	\$ 5,311,552
GOLF COURSE FUND	\$ 1,411,926	\$ 1,418,079	\$ 1,174,421	\$ 1,496,068		\$ 1,565,612	\$ 27,001	\$ 1,592,613	\$ -	\$ 1,592,613
UTILITY FUND	\$ 4,357,783	\$ 4,440,826	\$ 3,158,967	\$ 4,264,795		\$ 4,222,471	\$ 443,241	\$ 4,665,712	\$ -	\$ 4,665,712
TOTAL	\$ 10,255,451	\$ 10,789,139	\$ 7,844,782	\$ 10,555,025		\$ 10,889,384	\$ 680,493	\$ 11,569,877	\$ -	\$ 11,569,877
SURPLUS (DEFICIT)	\$ (309,156)	\$ 233,644	\$ (131,221)	\$ 72,508		\$ 685,718	\$ (340,493)	\$ 345,225	\$ -	\$ 345,225

Hotel Occupancy Fund 11

Beginning Fund Balance		\$ 300,786		\$ 300,786		\$ 320,046	\$ -	\$ 320,046	\$ -	\$ 320,046
Revenues	\$ 80,088	\$ 80,000	\$ 54,714	\$ 80,000		\$ 80,000	\$ -	\$ 80,000	\$ -	\$ 80,000
Transfer from Logic Investment	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 60,000	\$ 60,000	\$ -	\$ 60,000
Bed Tax Interest Income	\$ 270	\$ 250	\$ 237	\$ 260		\$ 260	\$ -	\$ 260	\$ -	\$ 260
Expenditures	\$ 53,679	\$ 61,000	\$ 34,000	\$ 61,000		\$ 53,500	\$ 60,000	\$ 113,500	\$ -	\$ 113,500
Surplus (deficit)	\$ 26,679	\$ 19,250	\$ 20,951	\$ 19,260		\$ 26,760	\$ -	\$ 26,760	\$ -	\$ 26,760

CONSOLIDATED STATEMENT

	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 06/30/15</u>	<u>Year End Estimated 09/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
Ending Fund Balance		\$ 320,036		\$ 320,046		\$ 346,806	\$ -	\$ 346,806	\$ -	\$ 346,806

Construction Fund 40

Beginning Fund Balance		\$ 4,671,206		\$ 4,671,206		\$ (724,015)	\$ -	\$ (724,015)	\$ -	\$ (724,015)
New Proceeds	\$ 985,059	\$ 763,100	\$ -	\$ 2,172,200		\$ 3,738,000	\$ -	\$ 3,738,000	\$ -	\$ 3,738,000
Expenditures	\$ 6,714,693	\$ 2,366,562	\$ -	\$ 7,567,421		\$ 10,067,869	\$ -	\$ 10,067,869	\$ -	\$ 10,067,869
Surplus (deficit)	\$ (5,729,634)	\$ (1,603,462)	\$ -	\$ (5,395,221)		\$ (6,329,869)	\$ -	\$ (6,329,869)	\$ -	\$ (6,329,869)
Ending Fund Balance		\$ 3,067,744		\$ (724,015)		\$ (7,053,884)	\$ -	\$ (7,053,884)	\$ -	\$ (7,053,884)

Impact Fee Fund 42

Beginning Fund Balance		\$ 422,528		\$ 422,528		\$ 713,458	\$ -	\$ 713,458	\$ -	\$ 713,458
Revenues (Impact Fees)	\$ 110,000	\$ 75,000	\$ 205,875	\$ 290,445		\$ 290,445	\$ -	\$ 290,445	\$ -	\$ 290,445
Interest Income	\$ 560	\$ 500	\$ 357	\$ 485		\$ 350	\$ -	\$ 350	\$ -	\$ 350
Transfer to Debt Service	\$ 583,000	\$ 30,280	\$ -	\$ -		\$ 553,354	\$ -	\$ 553,354	\$ -	\$ 553,354
Expenditures	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
Surplus (deficit)	\$ (472,440)	\$ 45,220	\$ 206,232	\$ 290,930		\$ (262,559)	\$ -	\$ (262,559)	\$ -	\$ (262,559)
Ending Fund Balance		\$ 467,748		\$ 713,458		\$ 450,899	\$ -	\$ 450,899	\$ -	\$ 450,899

Debt Service Fund 50

Beginning Fund Balance		\$ 45,197		\$ 45,197		\$ 225,911	\$ -	\$ 225,911	\$ -	\$ 225,911
Revenues										
Ad Valorem Tax	\$ 2,004,382	\$ 1,929,295	\$ 2,118,817	\$ 2,138,817		\$ 1,767,755	\$ -	\$ 1,767,755	\$ -	\$ 1,767,755
Accumulated Interest	\$ 371	\$ 390	\$ 395	\$ 450		\$ 500	\$ -	\$ 500	\$ -	\$ 500

CONSOLIDATED STATEMENT

	Yr End Actual <u>09/30/14</u>	Current Budget <u>2014-15</u>	9 Months Actual YTD <u>06/30/15</u>	Year End Estimated <u>09/30/15</u>	Calculation	Base Budget <u>2015-16</u>	Supplemental Budget <u>Request</u>	Total Budget Request <u>2015-16</u>	Budget Cuts	Adopted Budget <u>2015-16</u>
Transfer from Debt Service Inter	\$ -	\$ -	\$ -	\$ -		\$ 3,499	\$ -	\$ 3,499	\$ -	\$ 3,499
Buy Down of Debt	\$ 583,000	\$ 1,038,701	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
Impact Fees	\$ -	\$ 30,280	\$ -	\$ -		\$ 553,354	\$ -	\$ 553,354	\$ -	\$ 553,354
Expenditures	\$ 2,600,527	\$ 2,998,667	\$ 1,448,323	\$ 1,958,553		\$ 2,325,108	\$ -	\$ 2,325,108	\$ -	\$ 2,325,108
Surplus (deficit)	\$ (12,775)	\$ (1)	\$ 670,889	\$ 180,714		\$ -	\$ -	\$ -	\$ -	\$ -
Ending Fund Balance		\$ 45,196		\$ 225,911		\$ 225,911	\$ -	\$ 225,911	\$ -	\$ 225,911
<u>Park Fund 43</u>										
Beginning Fund Balance		\$ 21,461		\$ 21,461		\$ 21,481	\$ -	\$ 21,481	\$ -	\$ 21,481
Revenues	\$ 5,000	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
Accumulated Interest	\$ 19	\$ 25	\$ 16	\$ 20		\$ 25	\$ -	\$ 25	\$ -	\$ 25
Expenditures	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
Surplus (deficit)	\$ 5,019	\$ 25	\$ 16	\$ 20		\$ 25	\$ -	\$ 25	\$ -	\$ 25
Ending Fund Balance		\$ 21,486		\$ 21,481		\$ 21,506	\$ -	\$ 21,506	\$ -	\$ 21,506
Total Revenues	\$ 13,715,043	\$ 14,940,324	\$ 10,093,972	\$ 15,310,210		\$ 18,009,290	\$ 400,000	\$ 18,409,290	\$ -	\$ 18,409,290
Total Expenditures	\$ 20,207,350	\$ 16,245,648	\$ 9,327,105	\$ 20,141,999		\$ 23,889,215	\$ 740,493	\$ 24,629,708	\$ -	\$ 24,629,708
Combined Surplus(Deficit)	\$ (6,492,307)	\$ (1,305,324)	\$ 766,867	\$ (4,831,789)		\$ (5,879,925)	\$ (340,493)	\$ (6,220,418)	\$ -	\$ (6,220,418)
Surplus(Deficit) Verification	\$ (6,492,307)	\$ (1,305,324)	\$ 766,867	\$ (4,831,789)		\$ (5,879,925)	\$ (340,493)	\$ (6,220,418)	\$ -	\$ (6,220,418)

GENERAL FUND REVENUES

Fund 10

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 06/30/15</u>	<u>Year End Estimate 09/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
Administration											
410-1110	Ad Valorem Taxes	\$ 1,886,111	\$ 2,236,956	\$ 1,995,387	\$ 2,251,551		\$ 2,689,917	\$ -	\$ 2,689,917	\$ -	\$ 2,689,917
410-1200	Sales Taxes	\$ 365,709	\$ 369,680	\$ 268,410	\$ 382,129		\$ 395,503	\$ -	\$ 395,503	\$ -	\$ 395,503
410-1220	Mixed Beverage Tax	\$ 5,463	\$ 9,000	\$ 6,848	\$ 9,000		\$ 9,000	\$ -	\$ 9,000	\$ -	\$ 9,000
410-1230	Transfer from Hotel Fund Tax	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
410-1300	Electric Franchise Tax	\$ 161,425	\$ 168,868	\$ 131,724	\$ 163,514		\$ 171,690	\$ -	\$ 171,690	\$ -	\$ 171,690
410-1310	Telephone Franchise Tax	\$ 26,187	\$ 32,200	\$ 24,614	\$ 29,000		\$ 29,000	\$ -	\$ 29,000	\$ -	\$ 29,000
410-1320	Cable Franchise Tax	\$ 100,790	\$ 126,830	\$ 75,195	\$ 100,195		\$ 105,205	\$ -	\$ 105,205	\$ -	\$ 105,205
410-1410	Investment Interest	\$ 2,716	\$ 2,300	\$ 1,701	\$ 2,268		\$ 2,300	\$ -	\$ 2,300	\$ -	\$ 2,300
410-1430	Credit Card Service Fee	\$ 2,347	\$ 2,459	\$ 2,381	\$ 3,080		\$ 3,080	\$ -	\$ 3,080	\$ -	\$ 3,080
410-1570	Sale of Copies	\$ 743	\$ 600	\$ 120	\$ 120		\$ 120	\$ -	\$ 120	\$ -	\$ 120
410-1680	Sale of Assets	\$ -	\$ -	\$ 958	\$ 958		\$ -	\$ -	\$ -	\$ -	\$ -
410-1810	Other Revenue	\$ 35,910	\$ 25,000	\$ 6,575	\$ 6,750		\$ 7,000	\$ -	\$ 7,000	\$ -	\$ 7,000
410-1815	Long and short	\$ (1)	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
410-2000	City Hall Rental Income	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
410-3230	Grants	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
410-4220	Lease Revenue	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
410-9000	Transfer from Utilities	\$ 1,000,000	\$ 1,000,000	\$ 750,000	\$ 1,000,000		\$ 1,000,000	\$ -	\$ 1,000,000	\$ -	\$ 1,000,000
410-9050	Proceeds from Lease Purchase	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
410-9060	Proceeds from Loans	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
410-9100	Transfer from Reserve	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
410-9101	Transfer from CIP	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal	\$ 3,587,400	\$ 3,973,893	\$ 3,263,914	\$ 3,948,565		\$ 4,412,815	\$ -	\$ 4,412,815	\$ -	\$ 4,412,815
Non Departmental											
411-1650	KLVB - Donations	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
411-1810	Other Revenue	\$ -	\$ -	\$ -	\$ 19,500		\$ 17,500	\$ -	\$ 17,500	\$ -	\$ 17,500
	Subtotal	\$ -	\$ -	\$ -	\$ 19,500		\$ 17,500	\$ -	\$ 17,500	\$ -	\$ 17,500
Development Services											
412-1520	Sign Permits	\$ 450	\$ 630	\$ -	\$ 25		\$ 25	\$ -	\$ 25	\$ -	\$ 25
412-1525	Development Agreement	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
412-1601	PID Initial Development Fee	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
412-1602	PID Professional Services	\$ 1,455	\$ 25,000	\$ -	\$ 25,000		\$ 25,000	\$ -	\$ 25,000	\$ -	\$ 25,000

GENERAL FUND REVENUES

Fund 10

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 06/30/15</u>	<u>Year End Estimate 09/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
412-1812	Other Revenue	\$ 205	\$ 100	\$ 1,613	\$ 1,613		\$ 100	\$ -	\$ 100	\$ -	\$ 100
412-1815	Dev Services Cash Over/Short	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
412-1830	Replats & Release Easement	\$ 6,700	\$ 6,500	\$ 3,250	\$ 4,250		\$ 4,250	\$ -	\$ 4,250	\$ -	\$ 4,250
412-1835	Site Development Reviews	\$ 2,250	\$ 7,000	\$ 700	\$ 1,050		\$ 1,500	\$ -	\$ 1,500	\$ -	\$ 1,500
412-1840	Re-Vegetation Cost Deposit	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
412-1845	Park Fund	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
412-3100	Building permits	\$ 62,648	\$ 94,000	\$ 52,337	\$ 76,619		\$ 76,619	\$ -	\$ 76,619	\$ -	\$ 76,619
412-3105	Miscellaneous Permits	\$ 135	\$ 175	\$ 100	\$ 555		\$ 555	\$ -	\$ 555	\$ -	\$ 555
412-3106	Zoning Application Fees	\$ 2,000	\$ 3,000	\$ 1,800	\$ 2,500		\$ 2,500	\$ -	\$ 2,500	\$ -	\$ 2,500
412-3107	Annexation Fees	\$ -	\$ 1,500	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
412-3110	Reinspection Fees	\$ 4,250	\$ 4,600	\$ 1,850	\$ 2,500		\$ 2,500	\$ -	\$ 2,500	\$ -	\$ 2,500
412-3200	Mechanical Permits	\$ 3,120	\$ 3,627	\$ 3,935	\$ 5,800		\$ 5,800	\$ -	\$ 5,800	\$ -	\$ 5,800
412-3210	Plumbing Permits	\$ 4,845	\$ 6,000	\$ 5,040	\$ 6,900		\$ 6,900	\$ -	\$ 6,900	\$ -	\$ 6,900
412-3220	Electrical Permits	\$ 8,660	\$ 13,818	\$ 6,045	\$ 7,875		\$ 7,875	\$ -	\$ 7,875	\$ -	\$ 7,875
412-3225	Electrical Licenses	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
412-3226	Final Plat Application Fee	\$ -	\$ 200	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
412-3227	Construction Plan Application Fee	\$ -	\$ -	\$ 250	\$ 250		\$ -	\$ -	\$ -	\$ -	\$ -
412-3228	Tree Removal Fees	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
412-3230	Grants	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
412-3235	Escrow Acct - Dev. Svcs.	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
412-3236	CIP Revenue	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
412-3250	Engineer Review Reimbursements	\$ 58,854	\$ 51,000	\$ 6,898	\$ 7,500		\$ 42,500	\$ -	\$ 42,500	\$ -	\$ 42,500
412-3260	Professional Service Reimbursemer	\$ 35,028	\$ 10,000	\$ 462	\$ 462		\$ -	\$ -	\$ -	\$ -	\$ -
412-3300	Health Department Inspection Fees	\$ 11,595	\$ 11,095	\$ 7,245	\$ 11,095		\$ 11,095	\$ -	\$ 11,095	\$ -	\$ 11,095
412-4751	Lago Vista Retail Center Holding	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal	\$ 202,195	\$ 238,245	\$ 91,525	\$ 153,994		\$ 187,219	\$ -	\$ 187,219	\$ -	\$ 187,219

Municipal Court

415-2100	Municipal Court Fines	\$ 74,667	\$ 102,282	\$ 53,190	\$ 75,000		\$ 100,000	\$ -	\$ 100,000	\$ -	\$ 100,000
415-2101	City Truancy Prevention Fees	\$ 396	\$ -	\$ 416	\$ 491	Liability Accl	\$ 600	\$ -	\$ 600	\$ -	\$ 600
415-2102	Indigent Defense Fee	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
415-2103	State Court Cost Fees Earned	\$ 3,801	\$ -	\$ 2,852	\$ 2,852	Liability Accl	\$ 3,801	\$ -	\$ 3,801	\$ -	\$ 3,801
415-2105	Building Security Fees	\$ 2,027	\$ -	\$ 1,491	\$ 1,900	Liability Accl	\$ 2,027	\$ -	\$ 2,027	\$ -	\$ 2,027
415-2106	Court Technology Fee	\$ 2,703	\$ -	\$ 1,988	\$ 2,450	Liability Accl	\$ 2,703	\$ -	\$ 2,703	\$ -	\$ 2,703
415-2107	State Jury Fee	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -

GENERAL FUND REVENUES

Fund 10

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 06/30/15</u>	<u>Year End Estimate 09/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
415-2108	Expunction Fee	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
415-2109	Rest. Fee - Local	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
415-2110	Rest. Fee - State	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
415-2111	Judicial Fee - State	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
415-2112	Judicial Fee - City	\$ 394	\$ -	\$ 295	\$ 343	Liability Accl	\$ 343	\$ -	\$ 343	\$ -	\$ 343
415-2113	Juvenile Case Management Fee	\$ -	\$ -	\$ -	\$ -	Liability Accl	\$ -	\$ -	\$ -	\$ -	\$ -
415-2114	Court Cash Bond	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
415-2200	Municipal Court Overpayment Fee	\$ 209	\$ -	\$ 4	\$ 4		\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal		\$ 84,197	\$ 102,282	\$ 60,234	\$ 83,040		\$ 109,474	\$ -	\$ 109,474	\$ -	\$ 109,474

Police Department

420-1230	School Officer Funding	\$ -	\$ -	\$ -	\$ -	Liability Accl	\$ -	\$ -	\$ -	\$ -	\$ -
420-1240	Crossing Guard Tax	\$ -	\$ -	\$ -	\$ -	Liability Accl	\$ -	\$ -	\$ -	\$ -	\$ -
420-1530	Wrecker Permits	\$ 800	\$ 800	\$ 900	\$ 900		\$ 900	\$ -	\$ 900	\$ -	\$ 900
420-1560	Animal Licenses	\$ 270	\$ 230	\$ 180	\$ 230		\$ 230	\$ -	\$ 230	\$ -	\$ 230
420-1565	Animal Impoundment	\$ 350	\$ 387	\$ 120	\$ 150		\$ 150	\$ -	\$ 150	\$ -	\$ 150
420-1570	Sale of Copies	\$ 331	\$ 313	\$ 219	\$ 275		\$ 275	\$ -	\$ 275	\$ -	\$ 275
420-1810	Other Revenue	\$ 9,310	\$ 2,157	\$ 1,120	\$ 1,250		\$ 1,250	\$ -	\$ 1,250	\$ -	\$ 1,250
420-1820	Private Alarm Permits	\$ 6,450	\$ 6,000	\$ 5,190	\$ 6,000		\$ 6,300	\$ -	\$ 6,300	\$ -	\$ 6,300
420-4221	CAPCOG Grant-Generator	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
420-4222	CAPCO - Voice Recorder Reimburs	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
420-4230	Homeland Security Grant	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
420-4240	Reimbursement for Dispatching Svc	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
420-4250	Bulletproof Vest Program	\$ 563	\$ -	\$ 384	\$ 384	Liability Accl	\$ -	\$ -	\$ -	\$ -	\$ -
420-4320	LEOSE Revenue	\$ 5,515	\$ -	\$ 2,437	\$ 2,437	Liability Accl	\$ 2,437	\$ -	\$ 2,437	\$ -	\$ 2,437
Subtotal		\$ 23,589	\$ 9,887	\$ 10,550	\$ 11,626		\$ 11,542	\$ -	\$ 11,542	\$ -	\$ 11,542

Public Works

430-1200	Insurance Recovery	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
430-1450	Capital Metro Contributions	\$ -	\$ 42,430	\$ 63,365	\$ 63,365		\$ 42,430	\$ -	\$ 42,430	\$ -	\$ 42,430
430-1451	Overlay Carry Overs	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
430-1452	Capital Metro 1/4 Cent Rebate	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
430-1453	Prior Year Cap Metro Funds	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
430-1810	Other Revenue	\$ 1,123	\$ 1,123	\$ 1,295	\$ 1,295		\$ 1,295	\$ -	\$ 1,295	\$ -	\$ 1,295

GENERAL FUND REVENUES

Fund 10

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 06/30/15</u>	<u>Year End Estimate 09/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
430-1820	Street Cuts	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
430-1830	Hollows Restoration	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
430-4000	Lease Purchase/Loan Proceeds	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal		\$ 1,123	\$ 43,553	\$ 64,660	\$ 64,660		\$ 43,725	\$ -	\$ 43,725	\$ -	\$ 43,725

Solid Waste Fees

431-1700	Solid Waste Fees	\$ 658,936	\$ 668,854	\$ 506,841	\$ 675,792		\$ 684,912	\$ -	\$ 684,912	\$ -	\$ 684,912
431-1800	Green Center Revenue	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal		\$ 658,936	\$ 668,854	\$ 506,841	\$ 675,792		\$ 684,912	\$ -	\$ 684,912	\$ -	\$ 684,912

Recreation

435-1810	Pool Over and Short	\$ 183	\$ -	\$ (82)	\$ (150)		\$ (150)	\$ -	\$ (150)	\$ -	\$ (150)
435-3100	Park Revenue (Pool Fees)	\$ 14,803	\$ 13,900	\$ 7,440	\$ 10,200		\$ 10,200	\$ -	\$ 10,200	\$ -	\$ 10,200
435-3150	Pool Snacks Revenue	\$ 1,689	\$ 1,300	\$ 92	\$ 92		\$ -	\$ -	\$ -	\$ -	\$ -
435-3200	Transfer from Park Fund	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
435-3300	Other Revenue	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal		\$ 16,674	\$ 15,200	\$ 7,450	\$ 10,142		\$ 10,050	\$ -	\$ 10,050	\$ -	\$ 10,050

Airport

440-1410	Interest Income	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
440-3100	Airport Revenue	\$ 20,000	\$ 20,000	\$ -	\$ 20,000		\$ 20,000	\$ -	\$ 20,000	\$ -	\$ 20,000
440-3105	F-4 Project	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
440-3200	Ramp Grant Revenue	\$ -	\$ 3,500	\$ 476	\$ 4,476		\$ 3,500	\$ -	\$ 3,500	\$ -	\$ 3,500
440-3300	Airport POA CIP Contribution	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
440-3350	TXDot Matching Fund Project	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
440-3400	Airport POA AWOS Contribution	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal		\$ 20,000	\$ 23,500	\$ 476	\$ 24,476		\$ 23,500	\$ -	\$ 23,500	\$ -	\$ 23,500

Library

445-3100	Library Fines and Revenue	\$ 5,319	\$ 4,695	\$ 3,852	\$ 4,800		\$ 4,800	\$ -	\$ 4,800	\$ -	\$ 4,800
445-3229	Lone Star Grant	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -

GENERAL FUND REVENUES

Fund 10

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 06/30/15</u>	<u>Year End Estimate 09/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
445-3230	Library Grants	\$ -	\$ -	\$ 1,000	\$ 1,165		\$ -	\$ -	\$ -	\$ -	\$ -
445-5000	Donations to Library	\$ 1,050	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal	\$ 6,369	\$ 4,695	\$ 4,852	\$ 5,965		\$ 4,800	\$ -	\$ 4,800	\$ -	\$ 4,800
	Total Operating Revenues	\$ 4,600,484	\$ 5,080,109	\$ 4,010,502	\$ 4,997,760		\$ 5,505,537	\$ -	\$ 5,505,537	\$ -	\$ 5,505,537

**DEPARTMENTAL BUDGET NARRATIVE
ADMINISTRATION
2015-2016**

Personnel & Benefits	\$ 263,776
Operation & Maintenance	\$ 54,682
Supplies	\$ 5,395
Services	\$ 188,000
Fixed Assets	\$ 0
TOTALS	\$ 511,853

Departmental Description:

The Administration Division of the General Fund provides for basic administration and management of the City and all Departments and all that entails. With the new organizational structure, there will be 10 direct reports to the City Manager. The restructuring in Public Works should move the City into the position whereby Public Works will be primarily managed by the Public Works Director/City Engineer which brings a level of expertise to the City and the City Manager than has not been available. Expenses in this division provide for and support the City Council and the City Manager. For the first time, a separate budget for the City Secretary has been developed. The Administration budget provides for basic liability and property insurance for general fund operations, all travel and training for the City Manager and the City Council, as well as a contingency which provides for some flexibility for those items/issues that are unforeseen at this time. In addition, the proportionate cost of the general fund audit is included and city-wide memberships and dues such as TML are included in this budget. And, finally, this budget includes professional services which include legal costs associated with the general operations of the City and any legal proceedings. Other departments have line items that track those functions.

Budget Summary:

The 2015-2016 Budget for the Administration Division totals \$511,853 which represents an approximate 15.64% increase (\$69,230) over the 2014-2015 Approved Budget.

As proposed, the Administration Budget reflects an increase in the overall costs of General Fund employees. Implementation of Year 2 of the Compensation Plan is included in this budget. The General Fund Administrative Budget reflects a total of \$139,802 that will be allocated to each of the General Fund Departments effective the first full pay period in January 2016.

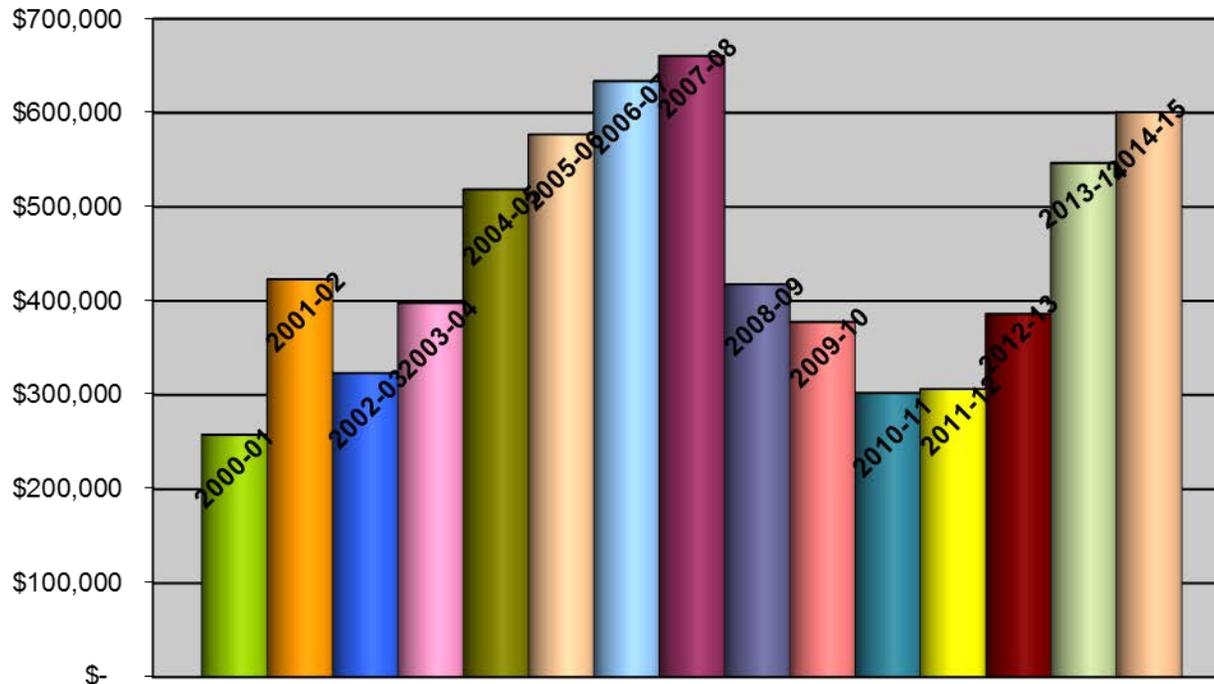
Increases in Professional Services are due to a number of factors including expenditures for 2 City Council Retreats (\$7,000) and Department Head Training (\$6,000). However these increases are more than offset by a reduction in proposed legal fees from the current year end estimate of \$225,000 to \$95,000.

Personnel:

Staffing levels for the Administration Division include 1 position as follows:

1 City Manager

Administration Expenses



ADMINISTRATION

Account 10-510

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 06/30/2015</u>	<u>Year End Estimate 09/30/2015</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
1010	State Unemployment Tax (TWC) (First \$9,000. ea emp @ 1.5%)	\$ 630	\$ 540	\$ 18	\$ 18		\$ 135	\$ -	\$ 135	\$ -	\$ 135
1020	Social Security / Medicare (7.65%)	\$ 16,988	\$ 12,475	\$ 9,536	\$ 12,475		\$ 7,771	\$ -	\$ 7,771	\$ -	\$ 7,771
1030	TMRS (6.82%-3 mos / 6.69%-9 mos)	\$ 15,178	\$ 11,001	\$ 8,395	\$ 11,001		\$ 6,831	\$ -	\$ 6,831	\$ -	\$ 6,831
1050	Health, Dental, & Life Insurance	\$ 12,818	\$ 16,332	\$ 10,488	\$ 16,332		\$ 7,146	\$ -	\$ 7,146	\$ -	\$ 7,146
1070	Workers Compensation	\$ 423	\$ 465	\$ 464	\$ 464		\$ 515	\$ -	\$ 515	\$ -	\$ 515
1100	City Manager Melissa Bryne Vossmer	\$ 161,571	\$ 90,000	\$ 70,476	\$ 90,000		\$ 92,700	\$ -	\$ 92,700	\$ -	\$ 92,700
1110	City Secretary	\$ 57,331	\$ 58,408	\$ 44,977	\$ 58,408		\$ -	\$ -	\$ -	\$ -	\$ -
1115	Administrative Assistant	\$ 661	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
1143	Cell Phone Allowance	\$ 1,015	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
1144	Car Allowance City Manager \$700/Month	\$ 10,094	\$ 13,500	\$ 8,227	\$ 13,500	\$ 8,400	\$ 8,400	\$ -	\$ 8,400	\$ -	\$ 8,400
1145	Longevity Pay	\$ 311	\$ 250	\$ 346	\$ 346		\$ 69	\$ -	\$ 69	\$ -	\$ 69
1146	Rewards Program	\$ 413	\$ 600	\$ 830	\$ 830		\$ 407	\$ -	\$ 407	\$ -	\$ 407
1500	General Fund Pay Plan Increases	\$ -	\$ 4,562	\$ -	\$ 4,562		\$ 139,802	\$ -	\$ 139,802	\$ -	\$ 139,802
	Subtotal	\$ 277,433	\$ 208,133	\$ 153,758	\$ 207,936		\$ 263,776	\$ -	\$ 263,776	\$ -	\$ 263,776

Operation & Maintenance

ADMINISTRATION

Account 10-510

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 06/30/2015</u>	<u>Year End Estimate 09/30/2015</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
4000	Liability/Property Insurance Liability/Property/Errors & Omissions	\$ 14,102	\$ 15,512	\$ 16,546	\$ 16,546		\$ 18,201	\$ -	\$ 18,201	\$ -	\$ 18,201
4200	Travel CM/CS (hotel, meals) TMLConf (8 - hotel,mileage,meals) Newly Elected Official Training (3) Misc. trips (Council, Commissions, etc.) ICMA Conference	\$ 4,937	\$ 10,571	\$ 3,092	\$ 5,100		\$ 11,981	\$ -	\$ 11,981	\$ -	\$ 11,981
4300	Education City Secretary City Manager	\$ 214	\$ 1,100	\$ 967	\$ 1,100		\$ 1,100	\$ -	\$ 1,100	\$ -	\$ 1,100
4305	Conventions TML Conf (\$500x8) TCMA Conference New Elected Official Train (170 x 3) Misc. classes/seminars (Council, Boards, etc.) ICMA Conference ICSC	\$ 2,990	\$ 10,000	\$ 610	\$ 4,100		\$ 10,000	\$ -	\$ 10,000	\$ -	\$ 10,000
4400	Dues Texas Municipal League Capitol Area COG TCMA TCMA Region 7 Chamber of Commerce ICMA Strategic Government Resources ICSC	\$ 15,438	\$ 11,375	\$ 2,768	\$ 6,500		\$ 7,000	\$ -	\$ 7,000	\$ -	\$ 7,000
4420	Bonds (Notary Bond)	\$ -	\$ 125	\$ 102	\$ 102		\$ -	\$ -	\$ -	\$ -	\$ -
4550	Legal Notices Employment	\$ 7,678	\$ 9,500	\$ 2,322	\$ 9,500		\$ -	\$ -	\$ -	\$ -	\$ -

ADMINISTRATION

Account 10-510

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 06/30/2015</u>	<u>Year End Estimate 09/30/2015</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
	Ordinances passed										
	Election										
	Miscellaneous										
4565	Elections	\$ -	\$ 8,000	\$ 15,924	\$ 15,924		\$ -	\$ -	\$ -	\$ -	\$ -
	General election										
	Special elections										
4570	Rental/Lease	\$ 2,433	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
4575	Bank Charges/Credit Card Fees	\$ -	\$ 1,400	\$ 949	\$ 1,400		\$ 1,400	\$ -	\$ 1,400	\$ -	\$ 1,400
4600	Telephone/Internet/Cable	\$ 3,139	\$ -	\$ 241	\$ 241		\$ -	\$ -	\$ -	\$ -	\$ -
4750	Miscellaneous Expenses	\$ 11,048	\$ 12,500	\$ 12,392	\$ 21,489		\$ 5,000	\$ -	\$ 5,000	\$ -	\$ 5,000
	Committees Recognition										
	4th of July decorations/floats										
4825	Information Technology Expenses	\$ 13,383	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal	\$ 75,361	\$ 80,083	\$ 55,911	\$ 82,002		\$ 54,682	\$ -	\$ 54,682	\$ -	\$ 54,682

Supplies

5100	Books/Publications/Films	\$ 532	\$ 432	\$ 207	\$ 395		\$ 395	\$ -	\$ 395	\$ -	\$ 395
	Miscellaneous books										
5200	Postage	\$ 658	\$ 1,390	\$ 852	\$ 1,200		\$ 1,200	\$ -	\$ 1,200	\$ -	\$ 1,200
	Purchase Power/postage for machine										
	FedEx/PO Box/Misc Postage										
5300	Supplies	\$ 3,736	\$ 3,000	\$ 3,208	\$ 3,800		\$ 3,800	\$ -	\$ 3,800	\$ -	\$ 3,800
	Subtotal	\$ 4,926	\$ 4,822	\$ 4,268	\$ 5,395		\$ 5,395	\$ -	\$ 5,395	\$ -	\$ 5,395

Services

ADMINISTRATION

Account 10-510

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 06/30/2015</u>	<u>Year End Estimate 09/30/2015</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
6100	Professional Services	\$ 16,077	\$ 43,500	\$ 26,282	\$ 43,500		\$ 56,000	\$ -	\$ 56,000	\$ -	\$ 56,000
	City Council Retreat/New Council Members					\$ 7,000					
	Senior Staff Retreat					\$ 6,000					
	Mid Level Management Training					\$ 3,000					
	CAP Metro Financial Review					\$ 20,000					
	Miscellaneous					\$ 20,000					
6110	Auditing Services	\$ 9,750	\$ 10,000	\$ 9,750	\$ 9,750		\$ 10,000	\$ -	\$ 10,000	\$ -	\$ 10,000
	Annual Audit 50%										
6120	Legal Services	\$ 125,494	\$ 70,000	\$ 137,885	\$ 225,000		\$ 95,000	\$ -	\$ 95,000	\$ -	\$ 95,000
	City Attorney 12 months										
	Misc. attorney fees										
6400	Printing and Binding Services	\$ 85	\$ 85	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
6500	Miscellaneous Services	\$ 1,081	\$ 1,000	\$ 1,845	\$ 2,000		\$ 2,000	\$ -	\$ 2,000	\$ -	\$ 2,000
6540	Maintenance Agreements	\$ 6,531	\$ -	\$ 200	\$ 200		\$ -	\$ -	\$ -	\$ -	\$ -
6560	City Managers Contingency	\$ 22,090	\$ 25,000	\$ 18,809	\$ 25,000		\$ 25,000	\$ -	\$ 25,000	\$ -	\$ 25,000
	Unanticipated Expenses										
	Subtotal	\$ 181,108	\$ 149,585	\$ 194,770	\$ 305,450		\$ 188,000	\$ -	\$ 188,000	\$ -	\$ 188,000
Fixed Assets											
9730	Office Equipment/Software	\$ 2,197	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal	\$ 2,197	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
	TOTAL	\$ 541,026	\$ 442,623	\$ 408,706	\$ 600,783		\$ 511,853	\$ -	\$ 511,853	\$ -	\$ 511,853

**DEPARTMENTAL BUDGET NARRATIVE
NON DEPARTMENTAL
2015-2016**

Personnel and Benefits	\$ 0
Operating and Maintenance	\$ 12,000
Supplies	\$ \$0
Services	\$ 82,500
Fixed Assets	\$ 0
Total	\$ 94,500

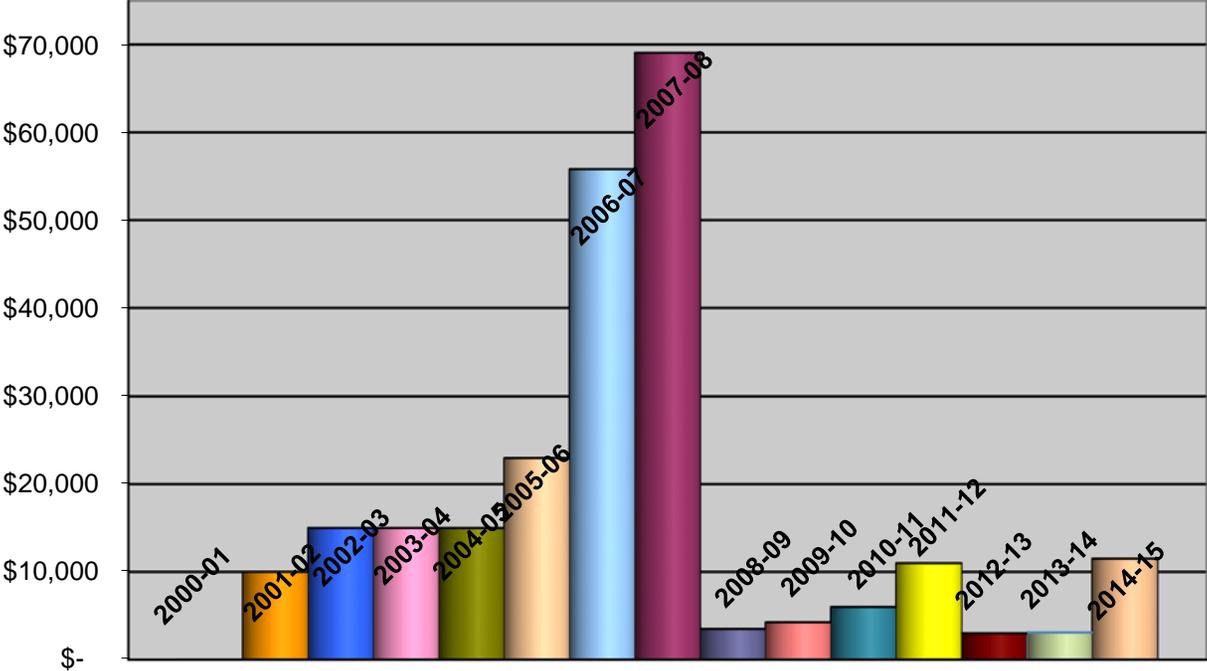
Departmental Description:

The Non Departmental Budget has in the past been used primarily for expenses for the Keep Lago Vista Beautiful organization. In FY 2014-2015, it was expanded to include the contribution to the 4th of July Fireworks event which was increased at that time from \$3,000 to \$8,500. Several years ago this fund was used to contribute to the EDA. This fund is used for those proposed expenditures that do not truly fit in other operational departments.

Budget Summary:

The 2015-2016 Proposed Budget for the Non Departmental is \$94,500. The expanded use of this Non-Departmental budget includes both Keep Lago Vista Beautiful as well as the 4th of July Fireworks. In addition, the proposed budget includes funding for the professional services necessary to support content writing for the website, news releases, and content and management of the City's radio station, if approved. It also includes the 2nd year of the Buxton Retail Program. Partners funding contributions for the Buxton Retail Program are included in the General Fund Revenues.

Non Departmental Expenses



NON DEPARTMENTAL BUDGET

Account 10-511

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimate 09/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
<u>Operation & Maintenance</u>											
4750	Miscellaneous Expenses	\$ -	\$ 33,500	\$ 8,500	\$ 33,500		\$ 8,500	\$ 500	\$ 9,000	\$ -	\$ 9,000
	4th of July Council - Fireworks					\$ 8,500		\$ -			
	Holiday Lighting					\$ -		\$ 500			
4800	KLVB - Donation	\$ 3,100	\$ 3,000	\$ 3,000	\$ 3,000		\$ 3,000	\$ -	\$ 3,000	\$ -	\$ 3,000
	Subtotal	\$ 3,100	\$ 36,500	\$ 11,500	\$ 36,500		\$ 11,500	\$ 500	\$ 12,000	\$ -	\$ 12,000
<u>Services</u>											
6100	Professional Services	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 82,500	\$ 82,500	\$ -	\$ 82,500
	AM Radio Programming							\$ 6,000			
	Website Content/News Releases/Monthly Newsletter							\$ 12,000			
	Hill Country Singers							\$ 4,000			
	Lago Vista Players							\$ 4,500			
	Lake Travis Music Theatre							\$ 6,000			
	Buxton - Year 2							\$ 50,000			
	Subtotal	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 82,500	\$ 82,500	\$ -	\$ 82,500
	TOTAL	\$ 3,100	\$ 36,500	\$ 11,500	\$ 36,500		\$ 11,500	\$ 83,000	\$ 94,500	\$ -	\$ 94,500

**DEPARTMENT BUDGET NARRATIVE
DEVELOPMENT SERVICES
2015-2016**

Personnel & Benefits	\$ 317,251
Operation & Maintenance	\$ 68,340
Supplies	\$ 6,800
Services	\$ 163,300
Fixed Assets	\$ 36,147
TOTALS	\$ 591,838

Department Description:

The Department is divided into 6 Divisions which are as follows: Aviation, Planning & Zoning, Building, Code Enforcement, Geographic Information Systems (GIS)/Webmaster, and Permitting. We provide all services relating to development, including but not limited to, individual site construction, subdivision construction, platting, rezoning, special exceptions, conditional uses, variances, short term rentals, home occupations, watershed planning, building plan reviews, building inspections, floodplain review, floodplain management, and enforcement of all approved laws, codes, and Ordinances within the City Limits. We also provide services in conjunction with the County in our extraterritorial jurisdiction concerning platting and some signage. We act as an information bank, distribute information to citizens, meet with and coordinate development proposals, coordinate with other City departments, and coordinate with other Local, State, and Federal entities involving development. GIS and web services are provided to all other departments in the City, the general and public and are housed and financed through this department. We also provide staff support for several Council appointed boards which include the Planning & Zoning Commission, Impact Fee Advisory Committee, Board of Adjustment, Building Committee, and Airport Advisory Board.

The Department continues to intake more permits, provide more reviews, and conduct more inspections than in past fiscal years. Housing starts, utility estimates, master housing plans, and all basic applications have already surpassed the numbers from the last calendar year. It is expected that since the economy is continuing to grow that we will continue to set new development records in the Department.

Budget Summary:

The proposed FY 2015-2016 Budget is \$591,838 versus the FY 2014-2015 Budget of \$522,827. This represents an increase of \$68,991 from the last fiscal year. Some of the Department's added expenses include:

- The addition of a proactive Code Enforcement Officer for the entire fiscal year.
- Needed increases to miscellaneous permitting (this cost is recouped through development escrows and is recorded in the City Revenue side of the Budget).
- Postage increases.
- Professional services relating to the new inter-local agreement with the County Emergency Services District #1.
- Engineering & Planning services (some costs are recouped through development escrows and are reflected as revenue in the Revenue section of the Budget).
- Maintenance agreements concerning new aerial (newest 2012) and contour (newest is 1997) thematic layers for the GIS system.
- Addition of an abatement fund to deal with removal of abandoned buildings and property maintenance for derelict properties.

Supplemental Requests:

- Additional funding of \$6,000 for updating contour and aerial thematic layers on the GIS system.

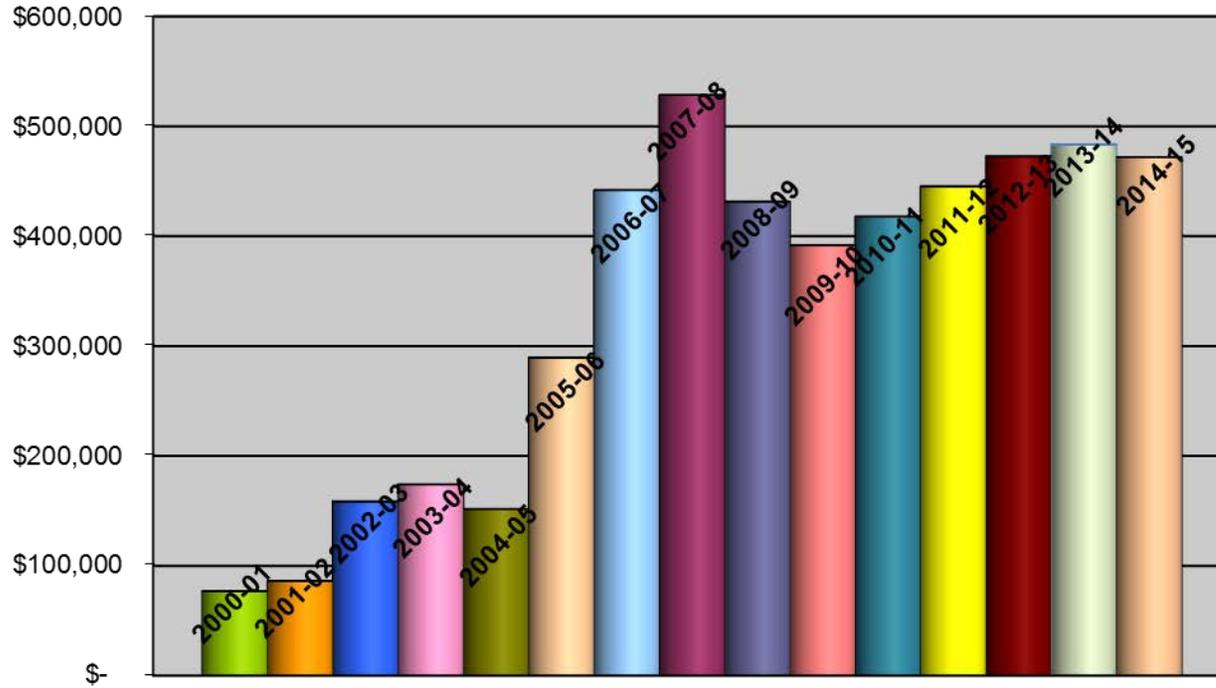
All supplemental requests have been calculated into the Department's Budget, as presented.

Personnel:

Staffing levels for the Department include 5 positions as follows:

- 1 Development Services Director
- 1 Building Official
- 1 Code Enforcement Officer
- 1 Development Services Administrative Assistant
- 1 GIS Technician

Development Services Expenses



DEVELOPMENT SERVICES

Account 10-512

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 06/30/15</u>	<u>Year End Estimate 09/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
1010	State Unemployment Tax (TWC) (First \$9,000. ea emp @ 1.5%)	\$ 1,044	\$ 1,350	\$ 35	\$ 35		\$ 675	\$ -	\$ 675	\$ -	\$ 675
1020	Social Security / Medicare (7.65%)	\$ 15,231	\$ 16,513	\$ 12,472	\$ 16,513		\$ 18,634	\$ -	\$ 18,634	\$ -	\$ 18,634
1030	TMRS (6.82%-3 mos /6.69%-9 mos)	\$ 13,188	\$ 14,575	\$ 10,990	\$ 14,575		\$ 16,384	\$ -	\$ 16,384	\$ -	\$ 16,384
1050	Health, Dental, & Life Insurance	\$ 27,561	\$ 36,686	\$ 29,842	\$ 36,686		\$ 37,028	\$ -	\$ 37,028	\$ -	\$ 37,028
1070	Workers Comp	\$ 756	\$ 1,040	\$ 1,040	\$ 1,040		\$ 948	\$ -	\$ 948	\$ -	\$ 948
1105	Assistant City Manager	\$ 13,920	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
1106	Director/Development Services David Harrell	\$ 61,250	\$ 65,000	\$ 50,000	\$ 65,000		\$ 66,950	\$ -	\$ 66,950	\$ -	\$ 66,950
1120	Building Official John Goble	\$ 44,713	\$ 56,205	\$ 43,234	\$ 56,205		\$ 56,205	\$ -	\$ 56,205	\$ -	\$ 56,205
1135	GIS Tech Chris Martinez	\$ 42,070	\$ 42,436	\$ 33,808	\$ 42,436		\$ 44,958	\$ -	\$ 44,958	\$ -	\$ 44,958
1140	Code Enforcement Officer Greg DeLong	\$ -	\$ 19,000	\$ 8,697	\$ 19,000		\$ 38,000	\$ -	\$ 38,000	\$ -	\$ 38,000
1144	Car Allowance	\$ 4,073	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
1145	Longevity	\$ 692	\$ 425	\$ 588	\$ 588		\$ 764	\$ -	\$ 764	\$ -	\$ 764
1146	Rewards Program	\$ 1,240	\$ 900	\$ 1,246	\$ 1,246		\$ 2,033	\$ -	\$ 2,033	\$ -	\$ 2,033
1147	Work Boot Allowance	\$ -	\$ -	\$ 180	\$ 180		\$ 180	\$ -	\$ 180	\$ -	\$ 180

DEVELOPMENT SERVICES

Account 10-512

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 06/30/15</u>	<u>Year End Estimate 09/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
1500	Pay Plan Increases	\$ -	\$ 5,994	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
1525	Development Services Secretary Sherry McCurdy	\$ 31,138	\$ 31,400	\$ 25,581	\$ 31,400		\$ 34,492	\$ -	\$ 34,492	\$ -	\$ 34,492
Subtotal		\$ 256,876	\$ 291,524	\$ 217,712	\$ 284,904		\$ 317,251	\$ -	\$ 317,251	\$ -	\$ 317,251

Operation & Maintenance

4000	Liability & Property Insurance Vehicle Liability/Auto Physical Damage	\$ 400	\$ 1,440	\$ 396	\$ 1,440		\$ 1,440	\$ -	\$ 1,440	\$ -	\$ 1,440
4110	Uniforms	\$ 151	\$ 130	\$ 294	\$ 438		\$ 300	\$ -	\$ 300	\$ -	\$ 300
4200	Travel CBO Cert. travel & food TX Chapter of APA Conf. P & Z Members	\$ 438	\$ 1,500	\$ 1,436	\$ 1,800		\$ 1,500	\$ - \$ - \$ -	\$ 1,500	\$ -	\$ 1,500
4300	Education Cont. Ed. (Bldg Official) License Renewal (Bldg Official) Permit Technician Certification Code Enforcement Certification APA Conf. P & Z Members GIS Program Training - @ 600 ea	\$ 1,651	\$ 2,200	\$ 155	\$ 500		\$ 2,200	\$ -	\$ 2,200	\$ -	\$ 2,200
4400	Dues Flood Plain Coalition APA Dues TX Flood Plain Mgmt Assn Bldg Official Assn of TX	\$ 1,573	\$ 1,825	\$ 1,726	\$ 1,825		\$ 2,000	\$ -	\$ 2,000	\$ -	\$ 2,000
4420	Bonds (Notary Bond)	\$ -	\$ 125	\$ -	\$ -		\$ 125	\$ -	\$ 125	\$ -	\$ 125
4525	Contract Inspections	\$ 22,902	\$ 12,000	\$ 10,737	\$ 15,000		\$ 15,000	\$ -	\$ 15,000	\$ -	\$ 15,000

DEVELOPMENT SERVICES

Account 10-512

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 06/30/15</u>	<u>Year End Estimate 09/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
	Restaurant, Day Care & Pool Inspections 50 Building Inspections @ \$47.50 ea.										
4550	Legal Notices Advertisements	\$ 4,135	\$ 1,500	\$ 2,260	\$ 3,000		\$ 3,000	\$ -	\$ 3,000	\$ -	\$ 3,000
4570	Leases & Rents Postage @205.20 / qtr	\$ 3,226	\$ 883	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4600	Telephone Bldg Official & Code Enforcement Cell	\$ 4,508	\$ 1,978	\$ 1,132	\$ 1,700		\$ 1,800	\$ -	\$ 1,800	\$ -	\$ 1,800
4700	Maintenance/Repairs	\$ -	\$ -	\$ 475	\$ 475		\$ 475	\$ -	\$ 475	\$ -	\$ 475
4725	Vehicle Maintenance & Repairs	\$ -	\$ 500	\$ -	\$ -		\$ 500	\$ -	\$ 500	\$ -	\$ 500
4750	Miscellaneous Expenses Permit Refunds/Escrow Refunds	\$ 17,491	\$ 20,000	\$ 21,098	\$ 35,000		\$ 40,000	\$ -	\$ 40,000	\$ -	\$ 40,000
4825	Information Technology	\$ 12,561	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal	\$ 69,033	\$ 44,081	\$ 39,708	\$ 61,178		\$ 68,340	\$ -	\$ 68,340	\$ -	\$ 68,340

Supplies

5100	Books/Publications/Films	\$ -	\$ 300	\$ -	\$ -		\$ 300	\$ -	\$ 300	\$ -	\$ 300
5200	Postage	\$ 892	\$ 1,200	\$ 1,293	\$ 1,800		\$ 1,800	\$ -	\$ 1,800	\$ -	\$ 1,800
5300	Supplies	\$ 3,319	\$ 3,500	\$ 1,394	\$ 2,200		\$ 2,200	\$ -	\$ 2,200	\$ -	\$ 2,200
5400	Fuel & Lubricants	\$ -	\$ 6,000	\$ 295	\$ 600		\$ 2,500	\$ -	\$ 2,500	\$ -	\$ 2,500
	Subtotal	\$ 4,211	\$ 11,000	\$ 2,981	\$ 4,600		\$ 6,800	\$ -	\$ 6,800	\$ -	\$ 6,800

Services

DEVELOPMENT SERVICES

Account 10-512

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 06/30/15</u>	<u>Year End Estimate 09/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
6100	Professional Services FEMA Hazard Mitigation Plan Capital Area Metropolitan Planning Organization ESD #1 Fire Interlocal	\$ 5,133	\$ 10,215	\$ 13,027	\$ 14,500		\$ 32,500	\$ -	\$ 32,500	\$ -	\$ 32,500
6120	Legal Services	\$ 16,445	\$ 15,000	\$ 6,180	\$ 9,000		\$ 12,000	\$ -	\$ 12,000	\$ -	\$ 12,000
6130	Engineering & Planning Developers	\$ 86,883	\$ 30,000	\$ 41,710	\$ 52,000		\$ 50,000	\$ -	\$ 50,000	\$ -	\$ 50,000
6131	PID Attorney	\$ 2,903	\$ 5,000	\$ 2,043	\$ 3,400		\$ 3,500	\$ -	\$ 3,500	\$ -	\$ 3,500
6132	PID Engineering	\$ 12,985	\$ 70,000	\$ -	\$ -		\$ 25,000	\$ -	\$ 25,000	\$ -	\$ 25,000
6133	PID Accounting	\$ 36,690	\$ 25,000	\$ 20,730	\$ 25,000		\$ 25,000	\$ -	\$ 25,000	\$ -	\$ 25,000
6134	PID Miscellaneous	\$ -	\$ 2,500	\$ -	\$ -		\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 1,000
6500	Miscellaneous Services MyPermitsNow Permit Service	\$ 3,089	\$ 5,300	\$ 2,891	\$ 5,300		\$ 5,300	\$ -	\$ 5,300	\$ -	\$ 5,300
6540	Maintenance Agreements ESRI Maintenance and Arcmap 10 New Orthographics and Contours for GIS Other GIS/Software Updates	\$ 2,937	\$ 4,200	\$ -	\$ 3,000		\$ 3,000	\$ 6,000	\$ 9,000	\$ -	\$ 9,000
	Subtotal	\$ 167,065	\$ 167,215	\$ 86,581	\$ 112,200		\$ 157,300	\$ 6,000	\$ 163,300	\$ -	\$ 163,300

Fixed Assets

9730	Office Equip/Furniture/Software	\$ 171	\$ 1,500	\$ 1,511	\$ 1,511		\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 1,000
9810	Abatement	\$ -	\$ -	\$ -	\$ -		\$ 25,000	\$ -	\$ 25,000	\$ -	\$ 25,000
9840	2015 Chevrolet Colorado - \$28,388 Prir	\$ -	\$ 4,528	\$ -	\$ 4,528		\$ 4,345	\$ -	\$ 4,345	\$ -	\$ 4,345

DEVELOPMENT SERVICES

Account 10-512

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 06/30/15</u>	<u>Year End Estimate 09/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
9841	2015 Chevrolet Colorado - Interest	\$ -	\$ 477	\$ -	\$ 477		\$ 728	\$ -	\$ 728	\$ -	\$ 728
9842	2015 Chevrolet Colorado - \$28,388 Priir	\$ -	\$ 2,254	\$ -	\$ 2,254		\$ 4,345	\$ -	\$ 4,345	\$ -	\$ 4,345
9843	2015 Chevrolet Colorado - Interest	\$ -	\$ 248	\$ -	\$ 248		\$ 728	\$ -	\$ 728	\$ -	\$ 728
	Subtotal	\$ 171	\$ 9,007	\$ 1,511	\$ 9,018		\$ 36,147	\$ -	\$ 36,147	\$ -	\$ 36,147
	TOTAL	\$ 497,355	\$ 522,827	\$ 348,493	\$ 471,900		\$ 585,838	\$ 6,000	\$ 591,838	\$ -	\$ 591,838

**DEPARTMENTAL BUDGET NARRATIVE
FINANCE
2015-2016**

Personnel & Benefits	\$ 124,035
Operation & Maintenance	\$ 18,000
Supplies	\$ 4,600
Services	\$ 50,200
Fixed Assets	\$ 500
TOTALS	\$ 197,335

Departmental Description:

The Finance Department manages all financial activities for the City of Lago Vista. Some of those functions include day to day accounting, cash handling and reconciliation, tax collections—property tax, franchise tax, mixed beverage and sales tax, financial reporting, journal entries, deposits to as well as transfers between bank accounts, and accounts payable and payroll activities.

In more detail, the City has, at any given time, between 45–50 bank accounts depending on how many active Capital Improvement Projects (CIP) and/or Restricted Fund accounts are on the books. Four of those accounts are with local banks and include: General Fund, Utility Fund, Accounts Payable (A/P), and Payroll. The General and Utility Fund accounts take in all of the regular City revenues not associated with CIP projects. The A/P and Payroll accounts are just clearing accounts. Weekly check runs in A/P and bi-weekly check runs in Payroll require constant transfers between all of the other accounts to cover necessary expenditures. During the 2013-2014 fiscal year, A/P cut 2,947 checks totaling \$13,158,775.17. Year to date, during this fiscal year, 2,859 checks have already been processed totaling \$13,609,749.99. Each check has to be coded to the appropriate expense account and signed off on by the respective department heads which then determines the source of funding to cover the checks. Funds to cover all of those expenditures are kept in all of the other 40+ bank accounts and transferred as needed. Every transfer is reviewed, coded, and approved by at least 2

people in the Finance Department as a measure due diligence. All of those accounts are reconciled and balanced each month as a part of preparing the monthly Financials for Council. This whole process represents just one aspect of what the Finance Department does each month.

The Department is directly involved in the annual budgeting process. The 2014-2015 Budget projected \$11,022,783 in revenues and \$10,746,931 in expenditures. All revenues and expenditures flow through the Finance Department and are coded, reconciled, and reported on a monthly basis to the City Manager and City Council.

The Finance Department assists outside Auditors with the annual Audit, interfaces with the City's legal counsel, bond and financial advisors, and completes all documentation necessary for Standard & Poor to establish and maintain the City's bond rating, for various TML surveys, for the Travis County Tax Assessor to set tax rates, for the Census Bureau, as well as various other entities as needed.

In this fiscal year, Staff has been working with Becky Brooks, of Government Resource Associates, to review and revise all of the City of Lago Vista Financial Policies for the first time in a number of years. These policies will be presented to Council during the budget process and will continue to be reviewed annually.

The Finance Department also supervises Utility Billing administrative staff and is ultimately responsible for the Utility Administration Budget, customer service, issuing and reconciling work orders, approving utility adjustments, approving billing to utility customers, and reconciling revenue received for usage.

During the 2014-2015 fiscal year, Finance has worked closely with Nelisa Heddin Consulting in completing a comprehensive Utility Rate Study and we plan to make this review a part of the annual budgeting process, as well.

Budget Summary:

The Proposed Budget for 2015-2016 is \$197,335 which represents an approximate 22.54% decrease (\$57,409) from the 2014-2015 Approved Budget. The decrease is mainly due to changes in how management classifies City personnel. During previous fiscal years, Human Resource (HR) functions were included in the Finance Budget. Beginning with the 2015-2016 fiscal year, HR will have its own budget and will report directly to the City Manager.

Personnel:

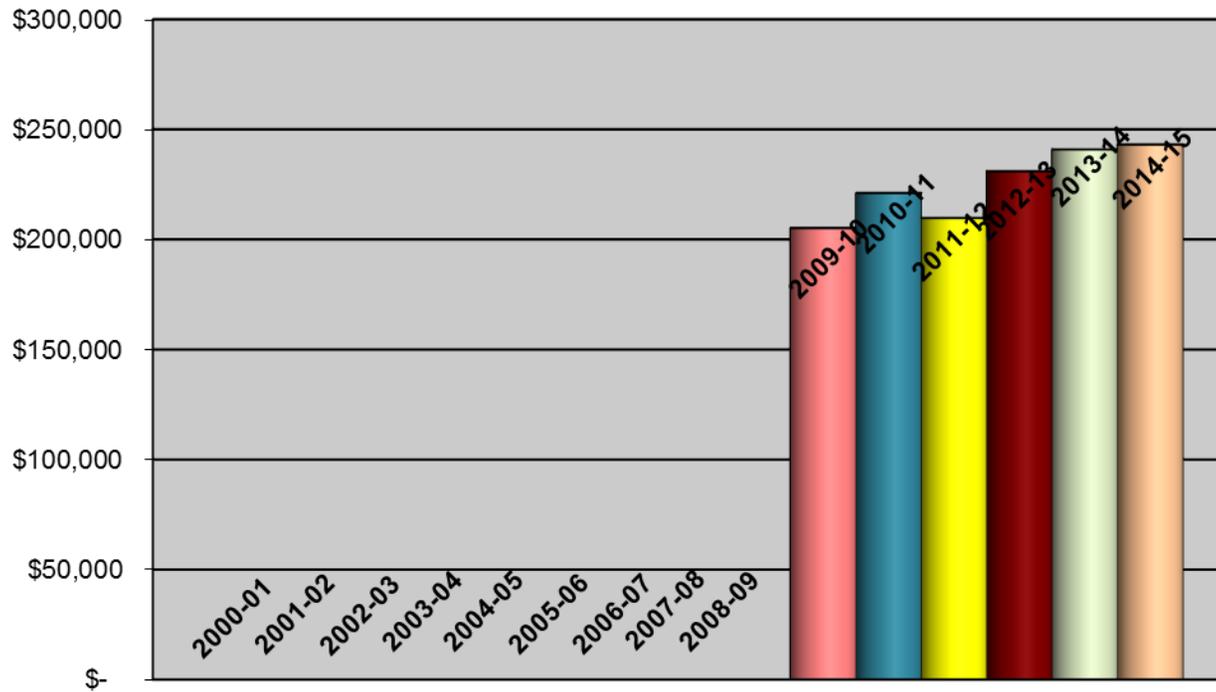
Staffing levels for the Finance Division include 2 positions as follows:

- 1 Accounting Manager
- 1 Accounting Assistant (Purchasing, Accounts Payable, Cash Handling)

Utility Administration staff reporting to Finance includes 2 positions as follows:

- 1 Utility Billing Clerk
- 1 Customer Service Clerk

Finance Expenses



FINANCE

Account 10-513

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimate 09/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
1010	State Unemployment Tax (TWC) (First \$9,000. ea emp @ 1.5%)	\$ 621	\$ 810	\$ 26	\$ 26		\$ 270	\$ -	\$ 270	\$ -	\$ 270
1020	Social Security / Medicare (7.65%)	\$ 10,139	\$ 10,605	\$ 8,498	\$ 10,992		\$ 7,262	\$ -	\$ 7,262	\$ -	\$ 7,262
1030	TMRS (6.82%-3 mos / 6.69%-9 mos)	\$ 8,761	\$ 9,389	\$ 7,489	\$ 9,389		\$ 6,385	\$ -	\$ 6,385	\$ -	\$ 6,385
1050	Health, Dental, & Life Insurance	\$ 22,049	\$ 24,195	\$ 20,163	\$ 24,195		\$ 14,941	\$ -	\$ 14,941	\$ -	\$ 14,941
1070	Workers Compensation	\$ 328	\$ 379	\$ 339	\$ 339		\$ 247	\$ -	\$ 247	\$ -	\$ 247
1120	Staff Accountant/HR Coordinator	\$ 35,061	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
1121	Accounting Assistant Nichole Navarro	\$ 30,567	\$ 33,000	\$ 26,285	\$ 33,000		\$ 34,951	\$ -	\$ 34,951	\$ -	\$ 34,951
1122	Human Resources Manager	\$ 13,462	\$ 50,000	\$ 39,571	\$ 50,000		\$ -	\$ -	\$ -	\$ -	\$ -
1140	Accounting Manager Starr Lockwood	\$ 51,521	\$ 53,000	\$ 43,390	\$ 53,000		\$ 58,678	\$ -	\$ 58,678	\$ -	\$ 58,678
1141	Spanish Speaking Certification	\$ -	\$ 600	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
1145	Longevity	\$ 692	\$ 575	\$ 796	\$ 796		\$ 486	\$ -	\$ 486	\$ -	\$ 486
1146	Rewards Program	\$ 1,240	\$ 900	\$ 1,246	\$ 1,246		\$ 813	\$ -	\$ 813	\$ -	\$ 813
1500	Pay Plan Increases	\$ -	\$ 8,468	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal	\$ 174,441	\$ 191,921	\$ 147,803	\$ 182,983		\$ 124,035	\$ -	\$ 124,035	\$ -	\$ 124,035

Operation & Maintenance

FINANCE
Account 10-513

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimate 09/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
4200	Travel Training Bank & PO (0.575 per mile)	\$ 1,492	\$ 1,000	\$ 561	\$ 750		\$ 1,500	\$ -	\$ 1,500	\$ -	\$ 1,500
4300	Education Incode Training College Accounting Classes - Finance Asst	\$ 2,373	\$ 3,000	\$ 959	\$ 1,000	\$ 1,000 \$ -	\$ 1,000	\$ 2,000 \$ - \$ 2,000	\$ 3,000	\$ -	\$ 3,000
4350	Super S Sales Tax Rebate	\$ 11,098	\$ 11,500	\$ -	\$ 11,562		\$ 12,500	\$ -	\$ 12,500	\$ -	\$ 12,500
4400	Dues	\$ -	\$ -	\$ 75	\$ 75		\$ -	\$ -	\$ -	\$ -	\$ -
4420	Bonds (Notary Bond)	\$ 97	\$ 375	\$ 204	\$ 204		\$ -	\$ -	\$ -	\$ -	\$ -
4550	Legal Notices Tax Rate/Budget	\$ 1,307	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
4570	Rental/Lease	\$ 2,074	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
4575	Bank Charges Bank Statements	\$ 2,912	\$ 2,400	\$ 191	\$ 700		\$ 500	\$ -	\$ 500	\$ -	\$ 500
4600	Telephone/Internet	\$ 2,280	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
4700	Maintenance/Repairs	\$ -	\$ 200	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
4750	Miscellaneous Expenses	\$ 381	\$ 500	\$ 10	\$ 500		\$ 500	\$ -	\$ 500	\$ -	\$ 500
4825	Information Technology	\$ 1,499	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal	\$ 25,513	\$ 18,975	\$ 1,999	\$ 14,791		\$ 16,000	\$ 2,000	\$ 18,000	\$ -	\$ 18,000

Supplies

5200	Postage	\$ 892	\$ 1,200	\$ 1,263	\$ 1,500		\$ 1,600	\$ -	\$ 1,600	\$ -	\$ 1,600
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FINANCE
Account 10-513

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimate 09/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
5300	Supplies	\$ 3,071	\$ 3,000	\$ 1,885	\$ 3,400		\$ 3,000	\$ -	\$ 3,000	\$ -	\$ 3,000
	Subtotal	\$ 3,963	\$ 4,200	\$ 3,147	\$ 4,900		\$ 4,600	\$ -	\$ 4,600	\$ -	\$ 4,600
<u>Services</u>											
6100	Professional Services	\$ -	\$ 2,000	\$ -	\$ -		\$ 1,000	\$ 7,200	\$ 8,200	\$ -	\$ 8,200
6200	Tax Collections 12,518+ Parcels (last year 21,518) @ \$1.34 = \$16,774.12 (rounding up to \$17,000)	\$ 14,563	\$ 15,898	\$ 15,759	\$ 15,759		\$ 17,000	\$ -	\$ 17,000	\$ -	\$ 17,000
6210	Tax Appraisal Services	\$ 19,795	\$ 20,500	\$ 17,753	\$ 23,671		\$ 25,000	\$ -	\$ 25,000	\$ -	\$ 25,000
6500	Miscellaneous Services	\$ -	\$ 250	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
6540	Maintenance Agreements	\$ 2,044	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal	\$ 36,402	\$ 38,648	\$ 33,513	\$ 39,430		\$ 43,000	\$ 7,200	\$ 50,200	\$ -	\$ 50,200
<u>Fixed Assets</u>											
9730	Office Equipment/Software	\$ -	\$ 500	\$ -	\$ 500		\$ -	\$ -	\$ -	\$ -	\$ -
9735	Office Furniture Bookcase/Chair	\$ -	\$ 500	\$ -	\$ 500		\$ 500	\$ -	\$ 500	\$ -	\$ 500
	Subtotal	\$ -	\$ 1,000	\$ -	\$ 1,000		\$ 500	\$ -	\$ 500	\$ -	\$ 500
	TOTAL	\$ 240,319	\$ 254,744	\$ 186,461	\$ 243,104		\$ 188,135	\$ 9,200	\$ 197,335	\$ -	\$ 197,335

**DEPARTMENTAL BUDGET NARRATIVE
HUMAN RESOURCES
2015-2016**

Personnel & Benefits	\$ 68,300
Operation & Maintenance	\$ 13,160
Supplies	\$ 2,000
Services	\$ 3,363
Fixed Assets	\$ 500
TOTALS	\$ 87,322

Departmental Description:

The Human Resources Department of the General Fund manages day to day personnel functions including benefit administration, payroll processing, new hires, terminations, recruiting and retention, compensation and classification, monitoring policies for state and federal compliance, and assisting department managers with employee performance issues. It is this department's goal to produce an updated Employee Policy and Procedures Manual during this fiscal year. New employee benefits for this year include the addition of Good Friday as a paid holiday, Thanksgiving turkeys, and reward cards for recognition of outstanding service. Human Resources Manager is currently enrolled in Texas State University's Certified Public Manager program. This is a newly created department in the 2015-2016 Budget.

Budget Summary:

The proposed budget for 2015-2016 is \$87,322.

Personnel:

Staffing levels for the Human Resources Division include 1 position as follows:

1 Human Resources Manager

HUMAN RESOURCES

Account 10-514

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimate 09/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
1010	State Unemployment Tax (TWC) (First \$9,000. ea emp @ 1.5%)	\$ -	\$ -	\$ -	\$ -		\$ 135	\$ -	\$ 135	\$ -	\$ 135
1020	Social Security / Medicare (7.65%)	\$ -	\$ -	\$ -	\$ -		\$ 4,072	\$ -	\$ 4,072	\$ -	\$ 4,072
1030	TMRS (6.82%-3 mos / 6.69%-9 mos)	\$ -	\$ -	\$ -	\$ -		\$ 3,580	\$ -	\$ 3,580	\$ -	\$ 3,580
1050	Health Insurance	\$ -	\$ -	\$ -	\$ -		\$ 7,146	\$ -	\$ 7,146	\$ -	\$ 7,146
1070	Workers Compensation	\$ -	\$ -	\$ -	\$ -		\$ 139	\$ -	\$ 139	\$ -	\$ 139
1122	Human Resources Manager Lisa Meyers	\$ -	\$ -	\$ -	\$ -		\$ 52,404	\$ -	\$ 52,404	\$ -	\$ 52,404
1145	Longevity	\$ -	\$ -	\$ -	\$ -		\$ 417	\$ -	\$ 417	\$ -	\$ 417
1146	Rewards Program	\$ -	\$ -	\$ -	\$ -		\$ 407	\$ -	\$ 407	\$ -	\$ 407
1500	Pay Plan Increases	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal	\$ -	\$ -	\$ -	\$ -		\$ 68,300	\$ -	\$ 68,300	\$ -	\$ 68,300

Operation & Maintenance

4200	Travel	\$ -	\$ -	\$ -	\$ -		\$ 750	\$ -	\$ 750	\$ -	\$ 750
4300	Education Certified Public Mgr Courses (2@\$595) TMHRA Conference	\$ -	\$ -	\$ -	\$ -	\$ 1,190 \$ 250	\$ 1,440	\$ -	\$ 1,440	\$ -	\$ 1,440
4400	Dues Texas Municipal Human Resources Association	\$ -	\$ -	\$ -	\$ -	\$ 75	\$ 260	\$ -	\$ 260	\$ -	\$ 260

HUMAN RESOURCES

Account 10-514

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimate 09/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
	Society for Human Resources Management					\$ 185					
4550	Legal Notices Employment Ads	\$ -	\$ -	\$ -	\$ -		\$ 360	\$ -	\$ 360	\$ -	\$ 360
4750	Miscellaneous Expenses Christmas Party Summer Party Thanksgiving Turkeys	\$ -	\$ -	\$ -	\$ -	\$ 7,500 \$ 1,000 \$ 1,850	\$ 10,350	\$ -	\$ 10,350	\$ -	\$ 10,350
	Subtotal	\$ -	\$ -	\$ -	\$ -		\$ 13,160	\$ -	\$ 13,160	\$ -	\$ 13,160
<u>Supplies</u>											
5200	Postage Postage/Fed Ex/Miscellaneous	\$ -	\$ -	\$ -	\$ -		\$ 300	\$ -	\$ 300	\$ -	\$ 300
5300	Supplies Office & Training Supplies Employee Recognition Reward Cards	\$ -	\$ -	\$ -	\$ -	\$ 1,200 \$ 500	\$ 1,700	\$ -	\$ 1,700	\$ -	\$ 1,700
	Subtotal	\$ -	\$ -	\$ -	\$ -		\$ 2,000	\$ -	\$ 2,000	\$ -	\$ 2,000
<u>Services</u>											
6120	Legal Services	\$ -	\$ -	\$ -	\$ -		\$ 2,500	\$ -	\$ 2,500	\$ -	\$ 2,500
6400	Printing and Binding Services Employee Policy Manuals 150@\$5.75	\$ -	\$ -	\$ -	\$ -		\$ 863	\$ -	\$ 863	\$ -	\$ 863
	Subtotal	\$ -	\$ -	\$ -	\$ -		\$ 3,363	\$ -	\$ 3,363	\$ -	\$ 3,363
<u>Fixed Assets</u>											
9735	Office Furniture Chair	\$ -	\$ -	\$ -	\$ -		\$ 500	\$ -	\$ 500	\$ -	\$ 500

HUMAN RESOURCES

Account 10-514

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimate 09/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
	Subtotal	\$ -	\$ -	\$ -	\$ -		\$ 500	\$ -	\$ 500	\$ -	\$ 500
	TOTAL	\$ -	\$ -	\$ -	\$ -		\$ 87,322	\$ -	\$ 87,322	\$ -	\$ 87,322

**DEPARTMENTAL BUDGET NARRATIVE
MUNICIPAL COURT
2015-2016**

Personnel and Benefits	\$ 53,012
Operating and Maintenance	\$ 8,950
Supplies	\$ 4,250
Services	\$ 32,355
Fixed Assets	\$ 0
Total	\$ 98,567

Departmental Description:

The Municipal Court Division of the General Fund processes all Municipal Court cases including arraignments, pre-trials, trials, and the issuance of warrants.

Budget Summary:

The 2015-2016 Budget for the Municipal Court Division totals \$98,567 which represents an approximate 8.28% decrease from the 2014-2015 Approved Budget.

As proposed, the Municipal Court Budget includes increases in postage, supplies, travel and education due to the addition of new judges, postage, and supplies. Supplemental budget items include \$1,000 compensation per Judge. A decrease in expenditures budgeted for telephone service is due to the disconnection of a trunk circuit for our old phone system and the reallocation of costs between departments.

Personnel:

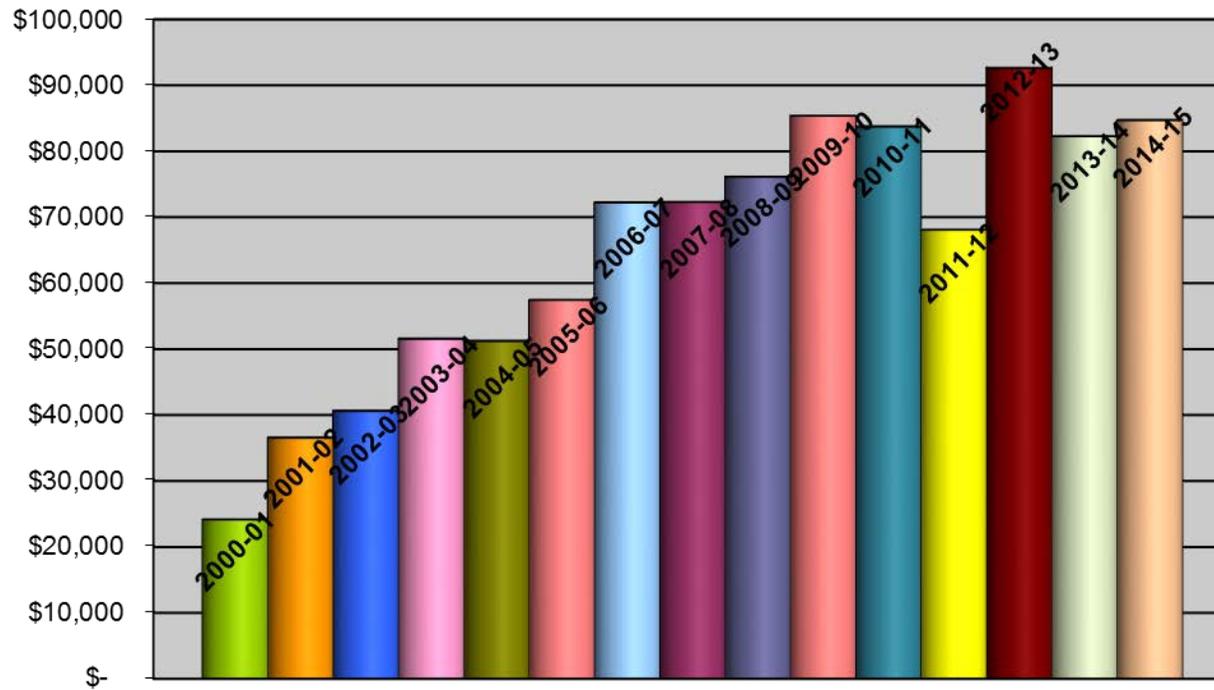
Staffing levels for the Municipal Court Division include 1 position as follows:

1 Municipal Court Clerk

The 2015-2016 Budget also provides for funding for the following Judge positions:

4 Municipal Court Judges

Municipal Court Expenses



**MUNICIPAL COURT
Account 10-515**

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 06/30/15</u>	<u>Year End Estimate 09/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
1010	State Unemployment Tax (TWC) (First \$9,000. ea emp @ 1.5%)	\$ 207	\$ 270	\$ 9	\$ 9		\$ 135	\$ -	\$ 135	\$ -	\$ 135
1020	Social Security / Medicare (7.65%)	\$ 2,559	\$ 2,757	\$ 2,229	\$ 2,757		\$ 3,008	\$ -	\$ 3,008	\$ -	\$ 3,008
1030	TMRS (6.82%-3 mos / 6.69%-9 mos)	\$ 2,209	\$ 2,430	\$ 1,988	\$ 2,430		\$ 2,645	\$ -	\$ 2,645	\$ -	\$ 2,645
1050	Health, Dental, & Life Insurance	\$ 1,222	\$ 7,863	\$ 6,552	\$ 7,863		\$ 7,796	\$ -	\$ 7,796	\$ -	\$ 7,796
1070	Workers Comp	\$ 70	\$ 77	\$ 57	\$ 57		\$ 102	\$ -	\$ 102	\$ -	\$ 102
1130	Municipal Court Clerk Cindy Cleary	\$ 32,830	\$ 35,385	\$ 28,684	\$ 35,385		\$ 38,641	\$ -	\$ 38,641	\$ -	\$ 38,641
1145	Longevity	\$ 208	\$ 175	\$ 242	\$ 242		\$ 278	\$ -	\$ 278	\$ -	\$ 278
1146	Rewards Program	\$ 413	\$ 300	\$ 415	\$ 415		\$ 407	\$ -	\$ 407	\$ -	\$ 407
1500	Pay Plan Increases	\$ -	\$ 3,368	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal	\$ 39,719	\$ 52,625	\$ 40,176	\$ 49,158		\$ 53,012	\$ -	\$ 53,012	\$ -	\$ 53,012

Operation & Maintenance

4200	Travel Judges school hotel (5x\$500) Court Clerk school (2x\$200) Incode Training TCCA Conference TMCEC Legislative Update Bailiff Training TCCA Chapter Meetings	\$ 3,043	\$ 4,425	\$ 1,117	\$ 1,500		\$ 4,425	\$ -	\$ 4,425	\$ -	\$ 4,425
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**MUNICIPAL COURT
Account 10-515**

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 06/30/15</u>	<u>Year End Estimate 09/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
4300	Education TMCEC Judge's school (4 x \$50/1 x \$200) TMCEC Court Clerk school (2 x \$50) Incode - Court Training TCCA Conference TMCEC Legislative Update Bailiff Training Adobe Acrobat online Training	\$ 1,050	\$ 2,050	\$ 860	\$ 1,000		\$ 2,050	\$ -	\$ 2,050	\$ -	\$ 2,050
4400	Dues TCAA & TMCA	\$ 160	\$ 100	\$ 40	\$ 60		\$ 100	\$ -	\$ 100	\$ -	\$ 100
4420	Bonds (Notary Bond)	\$ -	\$ -	\$ -	\$ -		\$ 125	\$ -	\$ 125	\$ -	\$ 125
4425	Jury Expense	\$ 36	\$ 150	\$ 90	\$ 150		\$ 500	\$ -	\$ 500	\$ -	\$ 500
4570	Rental/Lease	\$ 1,719	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
4575	Credit Card Fees	\$ -	\$ 800	\$ 934	\$ 1,200		\$ 1,500	\$ -	\$ 1,500	\$ -	\$ 1,500
4600	Telephone	\$ 2,342	\$ 300	\$ 184	\$ 300		\$ -	\$ -	\$ -	\$ -	\$ -
4750	Miscellaneous Expenses	\$ 393	\$ 500	\$ 485	\$ 500		\$ 250	\$ -	\$ 250	\$ -	\$ 250
4825	Information Technology	\$ 2,900	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal	\$ 11,643	\$ 8,325	\$ 3,710	\$ 4,710		\$ 8,950	\$ -	\$ 8,950	\$ -	\$ 8,950

Supplies

5100	Books/Publications/Films	\$ -	\$ 250	\$ -	\$ -		\$ 250	\$ -	\$ 250	\$ -	\$ 250
5200	Postage	\$ 892	\$ 1,500	\$ 1,263	\$ 1,500		\$ 1,500	\$ -	\$ 1,500	\$ -	\$ 1,500
5300	Supplies	\$ 2,139	\$ 2,500	\$ 1,203	\$ 1,500		\$ 2,500	\$ -	\$ 2,500	\$ -	\$ 2,500

**MUNICIPAL COURT
Account 10-515**

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 06/30/15</u>	<u>Year End Estimate 09/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
	Subtotal	\$ 3,031	\$ 4,250	\$ 2,465	\$ 3,000		\$ 4,250	\$ -	\$ 4,250	\$ -	\$ 4,250
<u>Services</u>											
6100	Professional Services Certified Translator Judges	\$ 5,393	\$ 9,320	\$ 3,155	\$ 6,105		\$ 6,105	\$ -	\$ 6,105	\$ -	\$ 6,105
6120	Legal Services City Attorney	\$ 13,337	\$ 30,000	\$ 11,391	\$ 20,000		\$ 20,000	\$ -	\$ 20,000	\$ -	\$ 20,000
6320	Jail and Warrant Expense	\$ 960	\$ 750	\$ 360	\$ 750		\$ 750	\$ -	\$ 750	\$ -	\$ 750
6400	Printing & Binding Services	\$ 79	\$ 500	\$ 82	\$ 500		\$ 500	\$ -	\$ 500	\$ -	\$ 500
6500	Miscellaneous Services Miscellaneous Services Security Cameras in Lobby	\$ 25	\$ 1,700	\$ -	\$ 500		\$ 5,000	\$ -	\$ 5,000	\$ -	\$ 5,000
6540	Maintenance Agreements	\$ 6,617	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal	\$ 26,410	\$ 42,270	\$ 14,987	\$ 27,855		\$ 32,355	\$ -	\$ 32,355	\$ -	\$ 32,355
<u>Fixed Assets</u>											
9730	Office Equipment/Software	\$ 1,156	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal	\$ 1,156	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
	TOTAL	\$ 81,959	\$ 107,470	\$ 61,339	\$ 84,723		\$ 98,567	\$ -	\$ 98,567	\$ -	\$ 98,567

**DEPARTMENTAL BUDGET NARRATIVE
CITY SECRETARY
2015-2016**

Personnel & Benefits	\$ 76,568
Operation & Maintenance	\$ 27,400
Supplies	\$ 2,100
Services	\$ 22,500
Fixed Assets	\$ 0
TOTALS	\$ 128,568

Departmental Description:

The City Secretary drafts and posts all agendas and minutes for the City Council, Charter Review Committee, and Golf Course Advisory Committee, as well as attends all meetings, workshops, and special meetings. The City Secretary serves as the records management coordinator, submits newspaper publications for public hearings, submits ordinances for codification, and serves as the Court Administrator for the Municipal Court.

Budget Summary:

The 2015-2016 Budget for the City Secretary Division totals \$128,568. This is the first year for the City Secretary's Budget to be separate from the Administration Budget, so prior year comparison numbers are not available.

As proposed, the City Secretary Budget includes \$10,000 for professional services to be used in the implementation of a the records management program. Record retention is a high priority for the City. There are documents in our files that go all the way back to the year the City was incorporated, 1984. Space is only one of the factors in making the move from paper to electronic format in our record retention. Electronic storage is safer, more efficient and once scanned and organized, the document management system will be much easier to maintain going forward. These funds will be used to provide for contractual help to complete the first review of the all

of the boxes and file cabinets full of documents. As this review is completed, scanning the documents into the system will be done in-house.

Personnel:

Staffing levels for the Administration Division include 1 position as follows:

1 City Secretary

**CITY SECRETARY
Account 10-516**

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 06/30/2015</u>	<u>Year End Estimate 09/30/2015</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
1010	State Unemployment Tax (TWC) (First \$9,000. ea emp @ 1.5%)	\$ -	\$ -	\$ -	\$ -		\$ 135	\$ -	\$ 135	\$ -	\$ 135
1020	Social Security / Medicare (7.65%)	\$ -	\$ -	\$ -	\$ -		\$ 4,624	\$ -	\$ 4,624	\$ -	\$ 4,624
1030	TMRS (6.82%-3 mos / 6.69%-9 mos)	\$ -	\$ -	\$ -	\$ -		\$ 4,065	\$ -	\$ 4,065	\$ -	\$ 4,065
1050	Health Insurance	\$ -	\$ -	\$ -	\$ -		\$ 7,146	\$ -	\$ 7,146	\$ -	\$ 7,146
1070	Workers Compensation	\$ -	\$ -	\$ -	\$ -		\$ 158	\$ -	\$ 158	\$ -	\$ 158
1110	City Secretary Sandra Barton	\$ -	\$ -	\$ -	\$ -		\$ 60,000	\$ -	\$ 60,000	\$ -	\$ 60,000
1145	Longevity	\$ -	\$ -	\$ -	\$ -		\$ 35	\$ -	\$ 35	\$ -	\$ 35
1146	Rewards Program	\$ -	\$ -	\$ -	\$ -		\$ 407	\$ -	\$ 407	\$ -	\$ 407
1500	Pay Plan Increases	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal	\$ -	\$ -	\$ -	\$ -		\$ 76,568	\$ -	\$ 76,568	\$ -	\$ 76,568

Operation & Maintenance

4200	Travel CM/CS (hotel, meals) TMLConf	\$ -	\$ -	\$ -	\$ -		\$ 2,000	\$ -	\$ 2,000	\$ -	\$ 2,000
4300	Education	\$ -	\$ -	\$ -	\$ -		\$ 1,600	\$ -	\$ 1,600	\$ -	\$ 1,600
4305	Conventions TML Conf (\$500x8) City Clerk's Seminars	\$ -	\$ -	\$ -	\$ -		\$ 500	\$ -	\$ 500	\$ -	\$ 500

CITY SECRETARY
Account 10-516

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 06/30/2015</u>	<u>Year End Estimate 09/30/2015</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
	TCMA Conference										
4400	Dues Texas Municipal League TCMA TMCA - City Secretary Association Capitol Chapter of City Clerks Assn. Chamber of Commerce Sam's Club ERS - TX Social Security Program CAMPO Comptroller Purchasing CoOp	\$ -	\$ -	\$ -	\$ -		\$ 200	\$ -	\$ 200	\$ -	\$ 200
4550	Legal Notices Employment Ordinances passed Election Miscellaneous	\$ -	\$ -	\$ -	\$ -		\$ 3,500	\$ -	\$ 3,500	\$ -	\$ 3,500
4565	Elections General election Special elections	\$ -	\$ -	\$ -	\$ -		\$ 14,600	\$ -	\$ 14,600	\$ -	\$ 14,600
4750	Miscellaneous Expenses Committees Recognition Office Equip. Repairs Drug screenings	\$ -	\$ -	\$ -	\$ -		\$ 5,000	\$ -	\$ 5,000	\$ -	\$ 5,000
	Subtotal	\$ -	\$ -	\$ -	\$ -		\$ 27,400	\$ -	\$ 27,400	\$ -	\$ 27,400
<u>Supplies</u>											
5100	Books/Publications/Films Miscellaneous books	\$ -	\$ -	\$ -	\$ -		\$ 100	\$ -	\$ 100	\$ -	\$ 100
5200	Postage	\$ -	\$ -	\$ -	\$ -		\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 1,000

CITY SECRETARY
Account 10-516

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 06/30/2015</u>	<u>Year End Estimate 09/30/2015</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
	Purchase Power/postage for machine FedEx/PO Box/Misc Postage										
5300	Supplies	\$ -	\$ -	\$ -	\$ -		\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 1,000
	Subtotal	\$ -	\$ -	\$ -	\$ -		\$ 2,100	\$ -	\$ 2,100	\$ -	\$ 2,100
<u>Services</u>											
6100	Professional Services Updates to Codification and hosting Miscellaneous Records Management Website	\$ -	\$ -	\$ -	\$ -		\$ 15,000	\$ -	\$ 15,000	\$ -	\$ 15,000
6120	Legal Services City Attorney 12 months Misc. attorney fees	\$ -	\$ -	\$ -	\$ -		\$ 7,500	\$ -	\$ 7,500	\$ -	\$ 7,500
	Subtotal	\$ -	\$ -	\$ -	\$ -		\$ 22,500	\$ -	\$ 22,500	\$ -	\$ 22,500
<u>Fixed Assets</u>											
	Subtotal	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
	TOTAL	\$ -	\$ -	\$ -	\$ -		\$ 128,568	\$ -	\$ 128,568	\$ -	\$ 128,568

**DEPARTMENTAL BUDGET NARRATIVE
POLICE DEPARTMENT
2015-2016**

Personnel & Benefits	\$ 1,228,333
Operation & Maintenance	\$ 139,439
Supplies	\$ 63,745
Services	\$ 25,989
Fixed Assets	\$ 56,205
TOTALS	\$ 1,513,711

Departmental Description:

The Police Department provides for essential public safety services through routine police patrols, criminal investigations, crime prevention and other law enforcement activities.

Budget Summary:

The City of Lago Vista covers approximately 223 miles of roadway with an additional 4.61 miles in Tessera. The Police Department provides for essential public safety services through routine police patrols, criminal investigations, crime prevention and other law enforcement activities in order to protect citizen safety in all areas. Like so many other cities and locales across the nation, Lago Vista is experiencing a great deal of growth and expansion. We now have a new subdivision in Tessera which spans a wide area. It is bringing more homes and families to our city. Although this is a positive, this also places an increasing demand on the Police Department, not only in staff, but in the need for vehicles, equipment and maintenance of the same in order to ensure the safety and protection of all citizens of Lago

Vista. Our city's demographics are continually changing, thus bring in a more diverse population. The city of Lao Vista and the Police Department must adapt to and evolve with these changing times. With this evolution, budgets will gradually increase to accommodate that change.

In the proposed 2015-2016 Budget for the Police Department, an additional 2 items have been requested. They are as follows:

The Department recently transitioned to 10 hour shifts in an effort to help retain personnel. A 10th Officer is critical to schedule flexibility, and will help cover days lost to vacation, holidays, sick days and training days. A new Police Officer position will provide efficient handling of more than one emergency at one time. Often times, if a prisoner transport and booking at Travis County are required, a shift can be left short staffed. Response to emergencies and citizen safety is of the utmost importance. We have 3 school campuses which can and do require requested responses. An additional Officer can only enhance the fundamental obligation and desire that we have in meeting these needs; one of which is the ability to participate in more crime prevention programs and perform more home security surveys which are requested by homeowners. In conclusion, this position will help maintain coverage of the City and provide increased safety for our Patrol Officers and the public.

Body cameras have been requested for each of our Patrol Sergeants and Officers. This can only be a positive in that it will protect the City, the Department, the Officers, and the public with having an on-scene record of all encounters and interactions between the Officers and the public. It will serve as "witness", as well as visual documentation, of any and all occurrences on scene. It will reduce liability for the City. It can be an aid in securing conviction in criminal cases. This is a proactive effort in what will eventually become mandated by the Department of Justice and lawmakers.

In 2014, the Police Department recorded 122,538 miles driven, averaging approximately 10,211.5 miles per month. During the 1st half of 2015, our units have been drive 55,159 miles, averaging 9,193 miles per month. This includes only the Police Department's marked units. Unmarked units can and do respond to calls for service and are not included in these numbers.

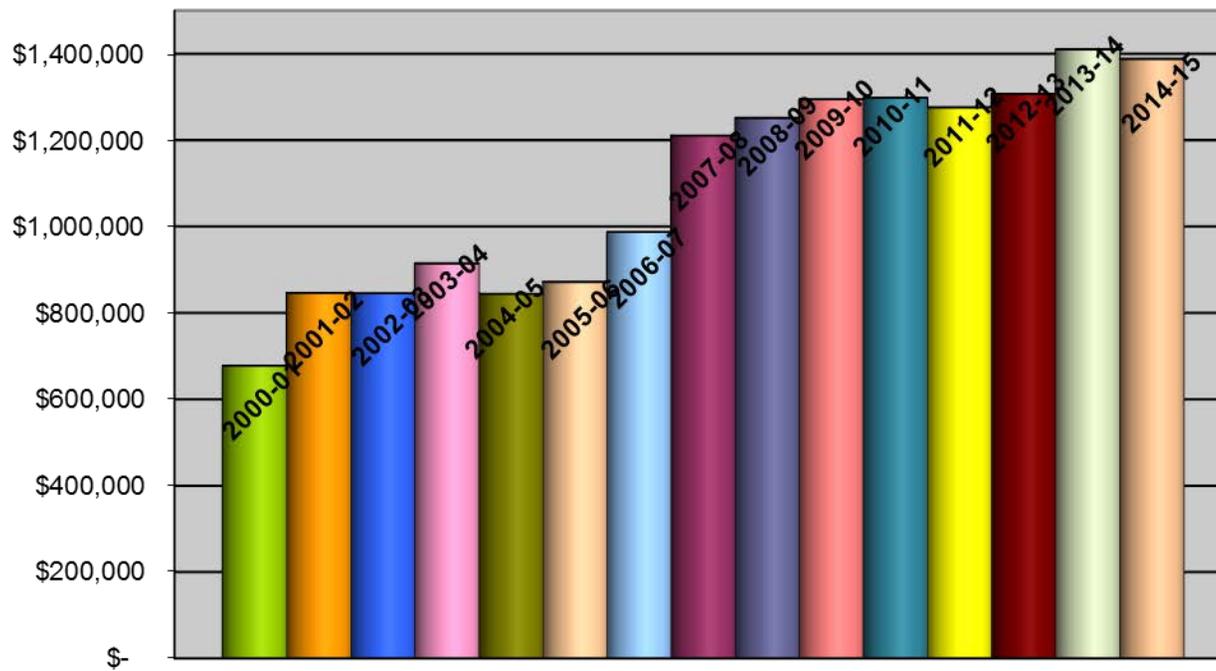
In 2014, there were 3,219 calls for service, averaging 269 per month. During the 1st half of 2015, there have been 1,506 calls for service, averaging 251 per month. Although these are calls for service numbers, they, in no way, document all contact that the Department has with the public. It is ever increasing.

In summary, the Department looks forward to meeting any future needs, demands, or challenges, while providing continued service and to maintaining the positive relationship between the City, the Police Department, and the citizens of Lago Vista that it experiences today.

Personnel:

<u>Positions</u>	<u>Regular Hours</u>	<u>Overtime Hours</u>
1 Police Chief	2,080	0
1 Police Captain	2,080	0
1 Police Lieutenant	2,080	0
1 Sergeant/Detective	2,080	0
3 Sergeant Patrol	6,240	0
10 Police Officers	20,800	0
1 Police Secretary	2,080	0
TOTAL HOURS	37,440	

Police Department Expenses



POLICE DEPARTMENT

Account 10-520

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimate 09/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
1010	State Unemployment Tax (TWC) (First \$9,000. ea emp @ 1.5%)	\$ 3,580	\$ 4,590	\$ 299	\$ 299		\$ 2,430	\$ -	\$ 2,430	\$ -	\$ 2,430
1020	Social Security / Medicare (7.65%)	\$ 62,984	\$ 64,532	\$ 52,354	\$ 64,532		\$ 71,677	\$ -	\$ 71,677	\$ -	\$ 71,677
1030	TMRS (*6.82%-3 mos / 6.69%-9 mos)	\$ 54,534	\$ 56,892	\$ 46,000	\$ 56,892		\$ 63,023	\$ -	\$ 63,023	\$ -	\$ 63,023
1050	Health, Dental, & Life Insurance	\$ 125,300	\$ 139,737	\$ 110,504	\$ 139,737		\$ 133,821	\$ -	\$ 133,821	\$ -	\$ 133,821
1070	Workers Comp	\$ 17,063	\$ 18,769	\$ 17,208	\$ 17,208		\$ 19,362	\$ 1,060	\$ 20,422	\$ -	\$ 20,422
1145	Longevity	\$ 6,055	\$ 4,350	\$ 6,021	\$ 6,021		\$ 5,976	\$ -	\$ 5,976	\$ -	\$ 5,976
1146	Reward Program	\$ 7,028	\$ 4,800	\$ 6,644	\$ 6,644		\$ 6,912	\$ -	\$ 6,912	\$ -	\$ 6,912
1200	Police Chief Robert Smith	\$ 80,549	\$ 81,250	\$ 65,145	\$ 81,250		\$ 86,982	\$ -	\$ 86,982	\$ -	\$ 86,982
1205	Police Captain Jerry Reyes	\$ 68,618	\$ 69,230	\$ 55,447	\$ 69,230		\$ 73,982	\$ -	\$ 73,982	\$ -	\$ 73,982
1210	Police Lieutenant Thomas Franco	\$ -	\$ 61,228	\$ 68,838	\$ 61,228		\$ 63,284	\$ -	\$ 63,284	\$ -	\$ 63,284
1220	Detective/Sergeant Frank Allocca	\$ 60,700	\$ 45,877	\$ 33,056	\$ 45,877		\$ 47,253	\$ -	\$ 47,253	\$ -	\$ 47,253
1221	Patrol Sergeants Troy Schofield Martin Vonderheid Jerome Brooks	\$ 149,251	\$ 158,471	\$ 121,779	\$ 158,471	\$ 59,335 \$ 49,174 \$ 53,000	\$ 161,509	\$ -	\$ 161,509	\$ -	\$ 161,509
1230	Police Officers	\$ 367,808	\$ 325,278	\$ 258,739	\$ 325,278		\$ 399,995	\$ 37,595	\$ 437,590	\$ -	\$ 437,590

POLICE DEPARTMENT

Account 10-520

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimate 09/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
	David Milton					\$ 41,529		\$ -			
	Christopher Cochran					\$ 41,529		\$ -			
	Raymundo Villarreal					\$ 52,968		\$ -			
	James Neely					\$ 47,309		\$ -			
	Joshua Heaps					\$ 41,529		\$ -			
	Roberto Mercado					\$ 41,529		\$ -			
	Jason Bartholomew					\$ 44,008		\$ -			
	Scott Orrison					\$ 52,000		\$ -			
	Brittany Henry					\$ 37,595		\$ -			
	Patrol Officer - Vacant					\$ -		\$ 37,595			
1250	Police Secretary Sharon Cepak	\$ 35,080	\$ 35,386	\$ 30,029	\$ 35,386		\$ 41,473	\$ -	\$ 41,473	\$ -	\$ 41,473
1260	Animal Control/Police Officer	\$ 41,907	\$ 42,271	\$ 33,944	\$ 22,944		\$ -	\$ -	\$ -	\$ -	\$ -
1274	Overtime	\$ 7,570	\$ 12,000	\$ 5,192	\$ 8,000		\$ 12,000	\$ -	\$ 12,000	\$ -	\$ 12,000
1500	Pay Plan Increases	\$ -	\$ 54,283	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal	\$ 1,088,029	\$ 1,178,944	\$ 911,198	\$ 1,098,997		\$ 1,189,678	\$ 38,655	\$ 1,228,333	\$ -	\$ 1,228,333

Operation & Maintenance

4000	Liability/Property Insurance Vehicle Liability Auto Physical Damage Law Enforcement Liability	\$ 15,691	\$ 17,260	\$ 16,112	\$ 17,260		\$ 18,000	\$ -	\$ 18,000	\$ -	\$ 18,000
4100	Uniforms	\$ 16,213	\$ 18,733	\$ 14,444	\$ 17,733		\$ 18,458	\$ -	\$ 18,458	\$ -	\$ 18,458
	16 Officers @ \$900 pr yr					\$ 14,400					
	1 New Officer @ \$900 pr yr					\$ 900					
	1 Police Secretary @ \$333					\$ 333					
	2 Reserve Officers @ \$300 pr yr					\$ 600					
	Uniform Patches					\$ 500					

POLICE DEPARTMENT

Account 10-520

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimate 09/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
	Armor Carrier Vests (15 Vests @ \$115)					\$ 1,725					
4110	Ballistic Vest Program	\$ 2,416	\$ 2,000	\$ -	\$ 2,000		\$ 2,000	\$ -	\$ 2,000	\$ -	\$ 2,000
4200	Travel Hotel, gas & meals for peace officer education	\$ 2,731	\$ 2,000	\$ 1,071	\$ 1,500		\$ 2,000	\$ -	\$ 2,000	\$ -	\$ 2,000
4300	Education Expense State Mandated Education for Peace Officers IACP Net @ \$525 School & Classes TCLEEDS @ \$317 CrimeStar Training - 1 @ \$3,000 Taser Training/Certification \$500	\$ 1,742	\$ 5,000	\$ 842	\$ 3,000		\$ 8,000	\$ 500	\$ 8,500	\$ -	\$ 8,500
4320	Lease Expense	\$ 2,161	\$ 5,000	\$ 2,180	\$ 3,000		\$ 5,000	\$ -	\$ 5,000	\$ -	\$ 5,000
4330	Capco Expense Voice Recorder Maint Agreement	\$ 3,637	\$ 3,850	\$ 3,851	\$ 3,851		\$ 4,100	\$ -	\$ 4,100	\$ -	\$ 4,100
4340	Crossing Guard Expense	\$ 3,439	\$ 4,000	\$ 172	\$ 3,500		\$ 4,000	\$ -	\$ 4,000	\$ -	\$ 4,000
4400	Dues International Assoc. of Chief Police TX Police Chiefs Assoc. C. Cochran - Crime Prev Officer Sam's Club Costco	\$ 408	\$ 437	\$ 178	\$ 437	\$ 150 \$ 243 \$ 40 \$ 45 \$ 55	\$ 533	\$ -	\$ 533	\$ -	\$ 533
4420	Bonds Notary Bond x1 @ \$102.00	\$ -	\$ 102	\$ -	\$ -		\$ 102	\$ -	\$ 102	\$ -	\$ 102
4550	Legal Notices	\$ 121	\$ 125	\$ 50	\$ 125		\$ 125	\$ -	\$ 125	\$ -	\$ 125
4600	Telephone Telephone Service w/caller ID (3 lines)	\$ 11,244	\$ 14,835	\$ 9,575	\$ 14,835	\$ 6,923	\$ 14,928	\$ -	\$ 14,928	\$ -	\$ 14,928

POLICE DEPARTMENT

Account 10-520

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimate 09/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
	Call Forwarding (4 lines)					\$ 48					
	11 pagers for Officers @ \$47					\$ 517					
	9 Cell Phones 3@90*12, 7@50*12					\$ 7,440					
4650	Electricity	\$ 14,059	\$ 13,000	\$ 9,489	\$ 13,000		\$ 13,000	\$ -	\$ 13,000	\$ -	\$ 13,000
4670	Water Service	\$ 669	\$ 800	\$ 562	\$ 800		\$ 800	\$ -	\$ 800	\$ -	\$ 800
4672	Drought Emergency Fee	\$ 240	\$ 120	\$ 180	\$ 210		\$ 210	\$ -	\$ 210	\$ -	\$ 210
4675	Sewer Service	\$ 560	\$ 1,078	\$ 420	\$ 1,078		\$ 1,078	\$ -	\$ 1,078	\$ -	\$ 1,078
4700	Maintenance/Repairs	\$ 2,415	\$ 4,105	\$ 2,293	\$ 3,000		\$ 4,220	\$ -	\$ 4,220	\$ -	\$ 4,220
	A/C Filters (Number of Filters and Amount to be Determined)					\$ 500					
	Pest control \$80 x 4					\$ 320					
	Fire Extinguisher Inspections					\$ 400					
	Patrol car video & hardware					\$ 3,000					
4725	Vehicle Maintenance & Repair	\$ 19,469	\$ 21,624	\$ 11,467	\$ 21,624		\$ 20,065	\$ -	\$ 20,065	\$ -	\$ 20,065
	12 Inspections @ \$28.80					\$ 346					
	Repairs					\$ 6,500					
	Speed Sign Batteries					\$ 1,000					
	Tires :										
	New Cars 32 17" 2xyear = 64 @ \$113.95 ea = \$7,292.80					\$ 7,293					
	Animal Control Trk - 4 17" @ \$201 = \$804					\$ 804					
	Older Cars - 8 16" 1Xyear @ \$110.00 (16") = \$880.					\$ 880					
	Ford 4 SUV - 16 18" @ \$130.41 ea 1xyear = \$2,086.56					\$ 2,087					
	Police vehicle graphics for patrol cars (\$385X3)					\$ 1,155					
4740	Animal Control	\$ 1,532	\$ 2,150	\$ 653	\$ 1,000		\$ 2,150	\$ -	\$ 2,150	\$ -	\$ 2,150
	Animal Food, Cages, Equipment					\$ 1,100					
	Annual Inspection of cages/facility					\$ 550					
	Euthanasia and Rabies					\$ 500					
4745	Police K-9	\$ -	\$ 1,655	\$ -	\$ -		\$ 1,655	\$ -	\$ 1,655	\$ -	\$ 1,655
	Food & Pet Supplies										

POLICE DEPARTMENT

Account 10-520

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimate 09/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
	Annual Vet Exam										
	Re-Certification Fee for K-9										
	Equipment										
	Natl Narc Detect Dog Assoc Dues										
4750	Miscellaneous Expenses	\$ 4,066	\$ 13,335	\$ 5,972	\$ 12,335		\$ 16,115	\$ -	\$ 16,115	\$ -	\$ 16,115
	Medical Svc. (sex crime victims) \$1,245 x 3					\$ 3,735					
	Miscellaneous Building Expenses					\$ 3,000					
	Towing \$180 x 5					\$ 900					
	National Night-Out (Crime Prevention)					\$ 2,000					
	Sane Nurse Exam \$700 x3					\$ 2,100					
	Alcohol Blood Test with Lab Analysis					\$ 1,200					
	Radio Microphones 2 @ \$125 ea					\$ 250					
	Radio Repair & Replacement (\$2,000), 4 Lapel Mics (\$450), 4 Plugs (\$30)					\$ 2,930					
	5 Standard Antenna (\$90), 5 Elevated Feed Antenna (\$130), & 2 Mics w/ Plugs (\$230)										
4825	Information Technology	\$ 36,985	\$ 2,400	\$ -	\$ 500		\$ 2,400	\$ -	\$ 2,400	\$ -	\$ 2,400
	Computer repairs \$200 @ 12 mo.					\$ -					
	Subtotal	\$ 139,801	\$ 133,609	\$ 79,512	\$ 120,788		\$ 138,939	\$ 500	\$ 139,439	\$ -	\$ 139,439

Supplies

5100	Books/Publications/Films	\$ 1,515	\$ 3,206	\$ 2,192	\$ 2,600		\$ 3,206	\$ -	\$ 3,206	\$ -	\$ 3,206
	Law Books					\$ 1,536					
	Citations and Warning Books					\$ 1,670					
5200	Postage	\$ 376	\$ 800	\$ 386	\$ 650		\$ 900	\$ -	\$ 900	\$ -	\$ 900
5300	Supplies	\$ 9,580	\$ 14,305	\$ 6,496	\$ 12,805		\$ 13,465	\$ -	\$ 13,465	\$ -	\$ 13,465
	Miscellaneous (\$700 @ 12 months)					\$ 8,400					
	Misc Ink Cartridges					\$ 1,000					
	Flares					\$ 200					
	CD's / DVD's					\$ 800					
	Fingerprint Kit for Det. Allocca x 1					\$ 350					
	Slim Jims @ 3 @ \$65					\$ 195					

POLICE DEPARTMENT

Account 10-520

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimate 09/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
	Drug Kits					\$ 400					
	Radar Calibration 2@385					\$ 770					
	Calibration of sound lever meters					\$ 250					
	Digital Fingerprint Pad x 2 @100					\$ 200					
	Digital Cameras 3 @ \$200 ea					\$ 600					
	Radio Antennaes 10@\$30/ea					\$ 300					
5301	Qualifying Ammunition	\$ 3,081	\$ 5,000	\$ 1,936	\$ 5,000		\$ 6,500	\$ -	\$ 6,500	\$ -	\$ 6,500
5400	Fuel and Lubrication	\$ 39,937	\$ 39,674	\$ 22,631	\$ 31,000		\$ 39,674	\$ -	\$ 39,674	\$ -	\$ 39,674
	Fuel 10,401 gal @ \$3.55					\$ 36,924					
	Lubrication					\$ 2,500					
	Oil Filters					\$ 250					
	Subtotal	\$ 54,490	\$ 62,985	\$ 33,640	\$ 52,055		\$ 63,745	\$ -	\$ 63,745	\$ -	\$ 63,745

Services

6100	Professional Services	\$ 2,000	\$ 3,480	\$ 2,000	\$ 2,500		\$ 3,480	\$ -	\$ 3,480	\$ -	\$ 3,480
	Racial Profiling					\$ 2,000					
	New Employee Drug Screening / Physicals 2 x \$240					\$ 480					
	New View Psychological/Physicals					\$ 1,000					
6120	Legal Services	\$ 8,260	\$ 4,000	\$ 195	\$ 4,000		\$ 4,000	\$ -	\$ 4,000	\$ -	\$ 4,000
6150	PD 911 Services	\$ 600	\$ 1,100	\$ 600	\$ 1,100		\$ 1,100	\$ -	\$ 1,100	\$ -	\$ 1,100
	911 Service (repairs)					\$ 500					
	Repair Agreement for 24-7 service-TLETS					\$ 600					
6500	Contractual Services	\$ 15,003	\$ 10,209	\$ 7,988	\$ 10,209		\$ 16,809	\$ -	\$ 16,809	\$ -	\$ 16,809
	Cleaning Service \$557/mo x 12					\$ 6,684					
	Carpet Cleaning Service 3 x \$275					\$ 825					
	Record Mgmt Sys Annual Maintenance & Data Back-up to add MDC Capability & MSG (DPS Switch Connectivity for MDCs in Patrol Vehicles)					\$ 9,300					
6540	Maintenance Agreements	\$ 430	\$ 1,080	\$ 345	\$ 445		\$ 600	\$ -	\$ 600	\$ -	\$ 600

POLICE DEPARTMENT

Account 10-520

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimate 09/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
	Copier Maintenance Agreement 12 x \$50					\$ 600					
6600	Disposal Service	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal	\$ 26,293	\$ 19,869	\$ 11,128	\$ 18,254		\$ 25,989	\$ -	\$ 25,989	\$ -	\$ 25,989

Fixed Assets

9000	Fixed Assets	\$ 1,825	\$ 1,899	\$ -	\$ 1,600		\$ 1,400	\$ 9,000	\$ 10,400	\$ -	\$ 10,400
	Body Cameras x 13 @ \$500 ea					\$ -		\$ 6,500			
	Hand Held Radar Gun x 1 @ \$1,400					\$ 1,400		\$ -			
	Tasers					\$ -		\$ 2,500			
9730	Office Equipment/Software	\$ 3,046	\$ 57,100	\$ 1,135	\$ 57,100		\$ 5,189	\$ -	\$ 5,189	\$ -	\$ 5,189
	Hard Drive for Streaming Video System 20 @ \$175					\$ 3,500					
	Kyocera Network Laser Printer/Copier/Scanner Officers in Squad Room					\$ 1,689					
9844	11 Crown Vic - Principal	\$ 12,239	\$ 3,100	\$ 3,107	\$ 3,107		\$ -	\$ -	\$ -	\$ -	\$ -
9845	11 Crown Vic - Interest	\$ 350	\$ 23	\$ 25	\$ 25		\$ -	\$ -	\$ -	\$ -	\$ -
9846	11 Crown Vic - Principal	\$ 12,239	\$ 3,100	\$ 3,107	\$ 3,107		\$ -	\$ -	\$ -	\$ -	\$ -
9847	11 Crown Vic - Interest	\$ 350	\$ 23	\$ 25	\$ 25		\$ -	\$ -	\$ -	\$ -	\$ -
9848	11 Crown Vic - Principal	\$ 12,150	\$ 6,200	\$ 6,173	\$ 6,173		\$ -	\$ -	\$ -	\$ -	\$ -
9849	11 Crown Vic - Interest	\$ 438	\$ 70	\$ 76	\$ 76		\$ -	\$ -	\$ -	\$ -	\$ -
9850	11 Crown Vic - Principal	\$ 12,285	\$ 6,269	\$ 6,241	\$ 6,241		\$ -	\$ -	\$ -	\$ -	\$ -
9851	11 Crown Vic - Interest	\$ 443	\$ 70	\$ 77	\$ 77		\$ -	\$ -	\$ -	\$ -	\$ -
9852	14 Ford SUV - Principal	\$ 3,200	\$ 13,085	\$ 9,707	\$ 13,085		\$ 13,554	\$ -	\$ 13,554	\$ -	\$ 13,554
9853	14 Ford SUV - Interest	\$ 357	\$ 1,144	\$ 964	\$ 673		\$ 675	\$ -	\$ 675	\$ -	\$ 675

POLICE DEPARTMENT
Account 10-520

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimate 09/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
9854	15 Ford SUV - Principal \$40,320)	\$ -	\$ 6,431	\$ -	\$ 1,852		\$ 7,583	\$ -	\$ 7,583	\$ -	\$ 7,583
9855	15 Ford SUV - Interest	\$ -	\$ 678	\$ -	\$ 361		\$ 1,271	\$ -	\$ 1,271	\$ -	\$ 1,271
9856	15 Ford SUV - Principal \$40,320)	\$ -	\$ 6,431	\$ -	\$ 1,834		\$ 7,508	\$ -	\$ 7,508	\$ -	\$ 7,508
9857	15 Ford SUV - Interest	\$ -	\$ 678	\$ -	\$ 358		\$ 1,258	\$ -	\$ 1,258	\$ -	\$ 1,258
9858	15 Ford SUV - Principal \$40,320)	\$ -	\$ 6,431	\$ -	\$ 1,834		\$ 7,508	\$ -	\$ 7,508	\$ -	\$ 7,508
9859	15 Ford SUV - Interest	\$ -	\$ 678	\$ -	\$ 358		\$ 1,258	\$ -	\$ 1,258	\$ -	\$ 1,258
	Subtotal	\$ 58,923	\$ 113,410	\$ 30,639	\$ 97,886		\$ 47,205	\$ 9,000	\$ 56,205	\$ -	\$ 56,205
	TOTAL	\$ 1,367,535	\$ 1,508,817	\$ 1,066,117	\$ 1,387,980		\$ 1,465,556	\$ 48,155	\$ 1,513,711	\$ -	\$ 1,513,711

**DEPARTMENTAL BUDGET NARRATIVE
POLICE DISPATCH
2015-2016**

Personnel	\$ 266,562
Operation & Maintenance	\$ 6,754
Supplies	\$ 1,300
Services	\$ 42,247
Fixed Assets	\$ 2,400
TOTALS	\$ 319,263

Departmental Description:

The Lago Vista Police Department Dispatch provides for essential public safety services through a 24/7 emergency and non-emergency communications center. It is the central hub of all public safety communications between our law enforcement personnel and the public. Although the direct call may not come through the Lago Vista Police Department phone lines, Dispatch also assists Travis County Fire and EMS when they are “toned out” for a call in Lago Vista whether it is an emergency or non-emergency call.

Coordination and communications between public agencies such as Texas Department of Public Safety, Travis County Sheriff’s Office, Jonestown Police Department, Williamson County Sheriff’s Office, Cedar Park Police Department, LCRA, and Texas Parks & Wildlife are sometimes routed through and handled by our Dispatch unit throughout the year.

It should be noted that the Communications Dispatch unit goes hand and hand with the Officer/Patrol Division. Each must rely on and work in conjunction with the other. Oftentimes, Dispatch is the first contact the public has with the Department, whether the caller is a citizen of Lago Vista or someone passing through the city.

All calls for service come through and are fielded by Dispatch. The demands on this Division can be imposing and considerable, especially if the nature of the call evokes news media and/or citizen inquiries. This creates an added

burden on the Dispatch unit, while making sure on scene Officers' needs are met. The goal is to make sure that the end result is one wherein the situation has a quick response and a positive outcome. This has been and remains the goal of utmost importance for Dispatch and the Lago Vista Police Department as a whole.

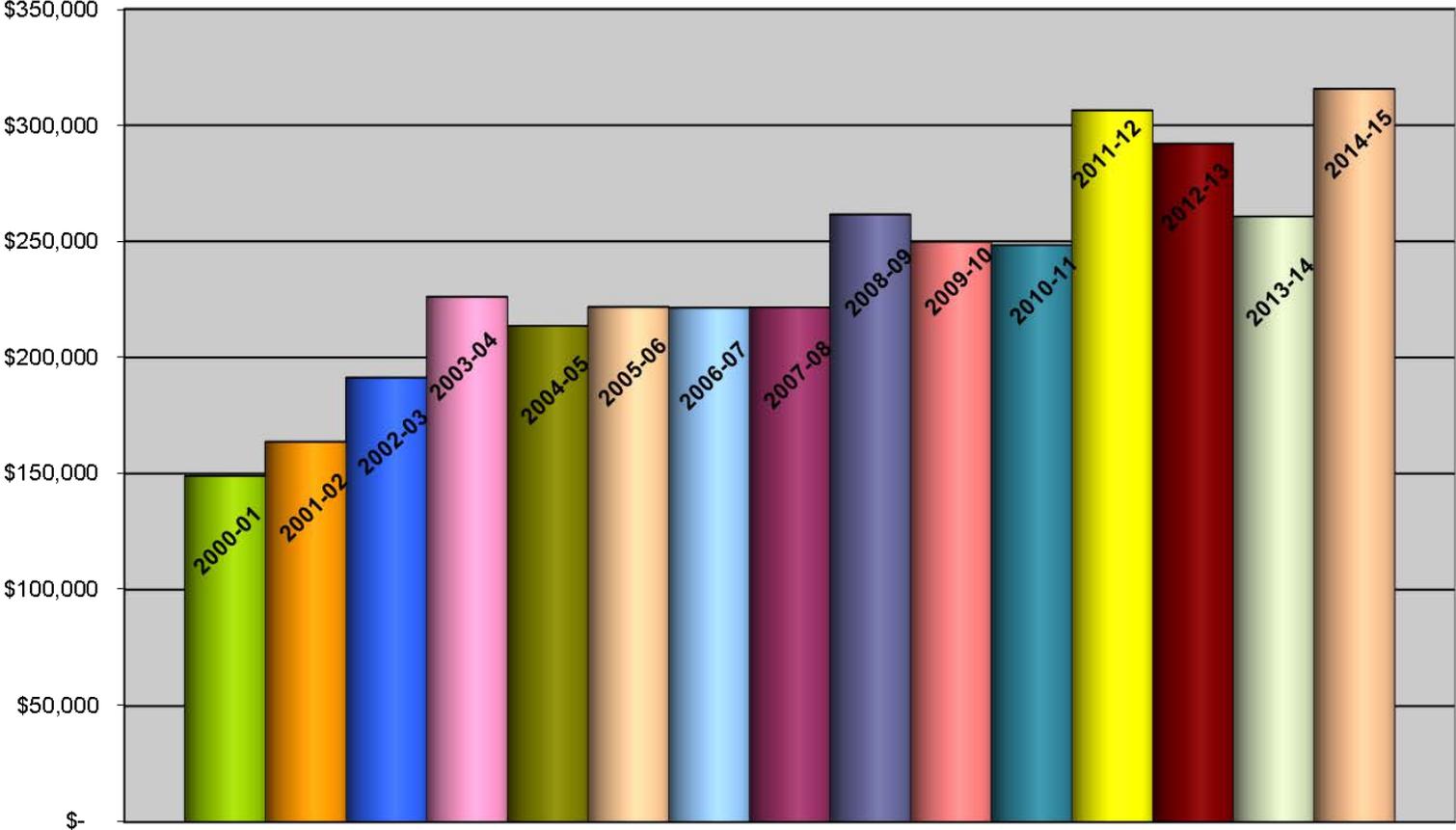
Budget Summary:

The Lago Vista Police Department Communications Center provides 24/7 operations. However, budget needs for this unit have been kept stable, and no major requests are being submitted with the 2015-2016 Police Department proposal.

Personnel:

<u>Positions</u>	<u>Regular Hours</u>	<u>Overtime Hours</u>
1 Dispatch Supervisor	2,080	0
5 Dispatchers	10,400	0
TOTAL HOURS	12,480	0

Police Dispatch Expenses



POLICE DISPATCH
Account 10-525

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 9/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimate 09/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
1010	State Unemployment Tax (TWC) (First \$9,000. ea emp @ 1.5%)	\$ 1,296	\$ 1,620	\$ 95	\$ 95		\$ 810	\$ -	\$ 810	\$ -	\$ 810
1020	Social Security / Medicare (7.65%)	\$ 12,836	\$ 13,922	\$ 10,409	\$ 13,922		\$ 14,743	\$ -	\$ 14,743	\$ -	\$ 14,743
1030	TMRS (*6.82%-3 mos / 6.69%-9 mos)	\$ 11,099	\$ 12,273	\$ 9,160	\$ 12,273		\$ 12,963	\$ -	\$ 12,963	\$ -	\$ 12,963
1050	Health, Dental, & Life Insurance	\$ 38,739	\$ 48,997	\$ 37,041	\$ 48,997		\$ 44,824	\$ -	\$ 44,824	\$ -	\$ 44,824
1070	Workers Comp	\$ 465	\$ 512	\$ 468	\$ 512		\$ 502	\$ -	\$ 502	\$ -	\$ 502
1145	Longevity	\$ 934	\$ 750	\$ 969	\$ 750		\$ 834	\$ -	\$ 834	\$ -	\$ 834
1146	Rewards Program	\$ 2,067	\$ 1,800	\$ 2,076	\$ 1,800		\$ 1,626	\$ -	\$ 1,626	\$ -	\$ 1,626
1260	Dispatch Supervisor D. O'Neal	\$ 38,805	\$ 40,000	\$ 32,160	\$ 40,000		\$ 43,013	\$ -	\$ 43,013	\$ -	\$ 43,013
1261	Dispatchers	\$ 123,585	\$ 133,500	\$ 98,743	\$ 133,500		\$ 142,248	\$ -	\$ 142,248	\$ -	\$ 142,248
	Brandon Carey					\$ 29,591					
	Lupe Arredondo					\$ 29,000					
	John Meng					\$ 28,657					
	Kelli Hughes					\$ 27,500					
	Jose Marin					\$ 27,500					
1274	Overtime	\$ 2,408	\$ 5,000	\$ 2,214	\$ 5,000		\$ 5,000	\$ -	\$ 5,000	\$ -	\$ 5,000
1500	Pay Plan Increases	\$ -	\$ 24,276	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal	\$ 232,235	\$ 282,650	\$ 193,334	\$ 256,849		\$ 266,562	\$ -	\$ 266,562	\$ -	\$ 266,562

Operations & Maintenance

POLICE DISPATCH
Account 10-525

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 9/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimate 09/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
4110	Uniforms 6 @ \$333.00	\$ 2,071	\$ 2,123	\$ 1,300	\$ 2,123	\$ 1,998	\$ 1,998	\$ -	\$ 1,998	\$ -	\$ 1,998
4200	Travel Hotel, fuel & meals to Education and Meetings for Dispatchers	\$ 736	\$ 2,500	\$ 927	\$ 1,500		\$ 2,500	\$ -	\$ 2,500	\$ -	\$ 2,500
4300	Education Mandated classes for Dispatchers	\$ -	\$ 1,000	\$ 102	\$ 500		\$ 1,250	\$ -	\$ 1,250	\$ -	\$ 1,250
4420	Bonds Notary Bond 3 @ 102.00	\$ 172	\$ 306	\$ 188	\$ 200	\$ 306	\$ 306	\$ -	\$ 306	\$ -	\$ 306
4700	Repairs & Maintenance	\$ 406	\$ 500	\$ 390	\$ 500		\$ 700	\$ -	\$ 700	\$ -	\$ 700
	Subtotal	\$ 3,385	\$ 6,429	\$ 2,907	\$ 4,823		\$ 6,754	\$ -	\$ 6,754	\$ -	\$ 6,754
<u>Supplies</u>											
5300	Supplies Toner Labels Comm Equipment Batteries 12 @ \$40	\$ 869	\$ 1,300	\$ 404	\$ 700	\$ 700 \$ 120 \$ 480	\$ 1,300	\$ -	\$ 1,300	\$ -	\$ 1,300
	Subtotal	\$ 869	\$ 1,300	\$ 404	\$ 700		\$ 1,300	\$ -	\$ 1,300	\$ -	\$ 1,300
<u>Services</u>											
6150	911 Service ENS Service Fee 911 PSAP	\$ 22,987	\$ 22,987	\$ 15,038	\$ 22,987	\$ 987 \$ 22,000	\$ 22,987	\$ -	\$ 22,987	\$ -	\$ 22,987
6500	Miscellaneous Services Physical & Psych Exam 2 @ \$450	\$ 286	\$ 900	\$ 260	\$ 600	\$ 900	\$ 900	\$ -	\$ 900	\$ -	\$ 900
6540	Maintenance Agreements Generator Maintenance & Parts Agreement	\$ 285	\$ 15,360	\$ 23,942	\$ 27,495	\$ 3,360	\$ 18,360	\$ -	\$ 18,360	\$ -	\$ 18,360

POLICE DISPATCH
Account 10-525

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 9/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimate 09/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
	(LCRA)900 MZH Annual Maintenance, including additional LCRA T-1 pymt of 12@\$29		\$ 15,000								
	Subtotal	\$ 23,558	\$ 39,247	\$ 39,240	\$ 51,082		\$ 42,247	\$ -	\$ 42,247	\$ -	\$ 42,247
Fixed Assets											
9730	Office Equipment/Software	\$ -	\$ 200	\$ -	\$ 200		\$ 200	\$ -	\$ 200	\$ -	\$ 200
9750	Communications Equipment LCRA Hand Held Radio	\$ -	\$ 2,150	\$ 2,010	\$ 2,010	\$ 2,200	\$ 2,200	\$ -	\$ 2,200	\$ -	\$ 2,200
	Subtotal	\$ -	\$ 2,350	\$ 2,010	\$ 2,210		\$ 2,400	\$ -	\$ 2,400	\$ -	\$ 2,400
	TOTAL	\$ 260,048	\$ 331,976	\$ 237,894	\$ 315,664		\$ 319,263	\$ -	\$ 319,263	\$ -	\$ 319,263

**DEPARTMENTAL BUDGET NARRATIVE
STREET DEPARTMENT
2015-2016**

Personnel & Benefits	\$ 439,529
Operation & Maintenance	\$ 144,801
Supplies	\$ 94,741
Services	\$ 13,740
Fixed Assets	\$ 76,318
TOTALS	\$ 769,128

Departmental Description:

The Street Department provides a variety of services to the citizens of Lago Vista and other City Divisions and organizations. The primary mission of the Street Department involves the maintenance and repair of City streets and Right-of-Way (ROW) and maintaining the Airport. The City of Lago Vista consists of 223 miles of roadway and 446 miles of ROW. The Department provides roadside mowing, landscape mowing, tree trimming, maintenance and repair of drainage ditches and culverts, and the installation of new and replacement signs. The Street Department also maintains the mowing at the airport, provides major assistance for KLVB projects, assists in NFWA projects, and provides labor in support of the Burn Day, Trash Off, and special events. The Department puts up, maintains, and takes down 4th of July decorations and provides for traffic control during the parade. The 2015 4th of July event consisted of 552 man hours. The Department also puts up, maintains, and takes down community Christmas lights at various locations, contributing 836 man hours during the 2014 Christmas Holiday Season. Street Department employees provide for building maintenance activities, operate the Green Center functions, and assist all other City operations.

Seven employees of the Street Department are also active members of the Lago Vista Emergency Response Team (LVERT), which is made up of 3 teams that are ready for emergency calls 24/7, providing aide and support to emergency situations for Police, Fire Department, and 1st Responders. Assistance provided includes supervising road closures, manning tender fill stations, and traffic and crowd control. In addition, the Division provides for the installation of street lights and the review and inspection of all permits for construction in the ROW.

Budget Summary:

The 2015-2016 Budget for the Street Department totals \$769,128 which represents an approximate 0.91% increase over the previous fiscal year's Budget. The increase is due, in part, to increases in projected overtime pay (\$5,000), a slight increase in Membership Dues (\$320), increases in the projected cost of supplies (\$2,000), a small increase in the purchase of additional small hand tools (\$500), and requests for new assets: a new fleet truck and an asphalt recycler. Projected 1st year payments on the new assets equal \$13,426.

Personnel:

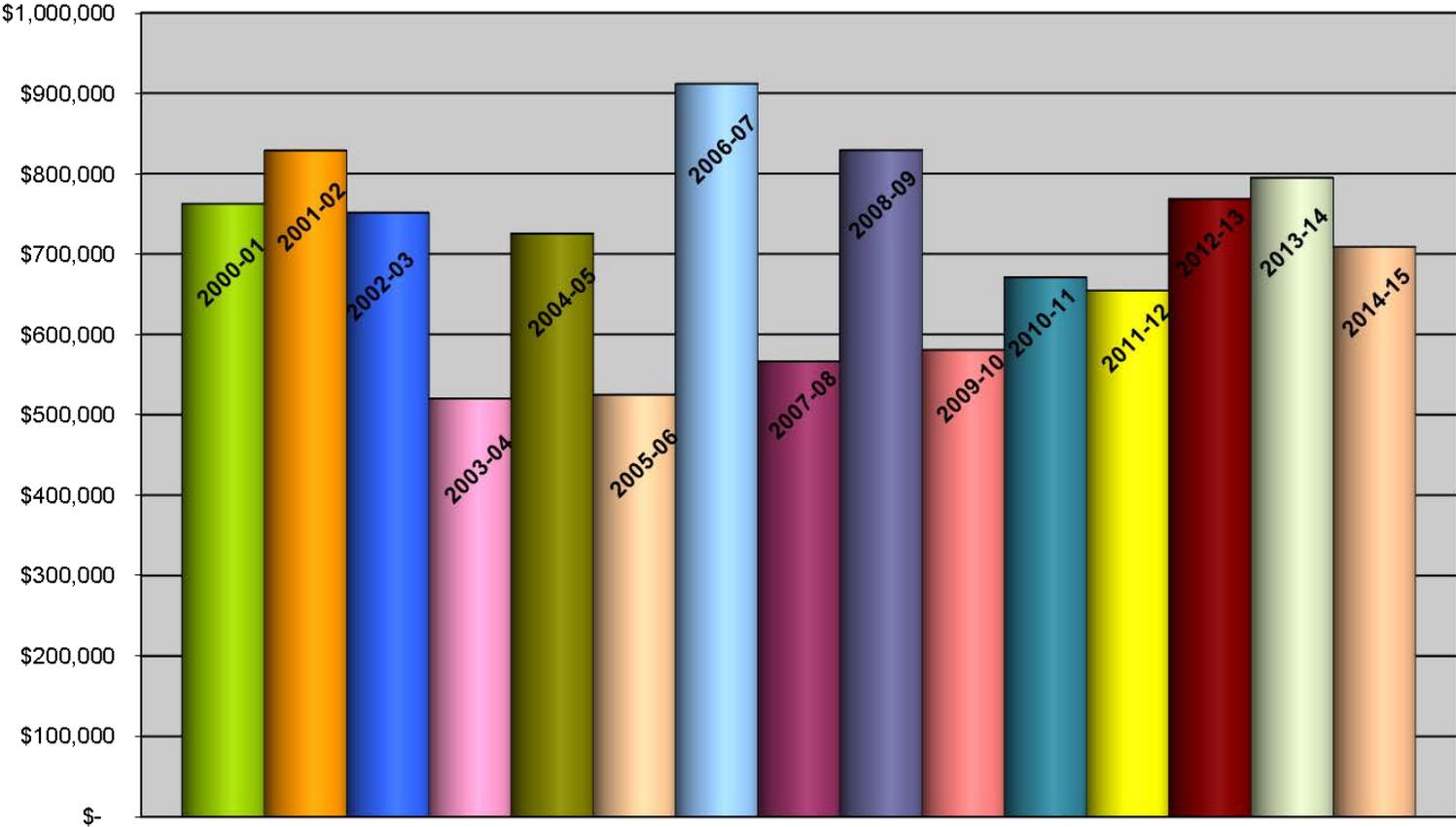
Current staffing levels for the Street Department include 9 positions as follows:

- 1 Street Superintendent
- 1 Crew Leader
- 3 Equipment Operators
- 4 Street Laborers

Fixed Assets:

The 2015-2016 Budget for the Street Department includes continued payments on prior years' vehicle and equipment purchases. It also reflects the purchase of a new 2015 Ford F-150 pickup and an Asphalt Recycler.

Street Department Expenses



STREET DEPARTMENT

Account 10-530

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimate 09/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
1010	State Unemployment Tax (TWC) (First \$9,000 x ea emp x 1.5%)	\$ 1,863	\$ 2,430	\$ 65	\$ 65		\$ 1,215	\$ -	\$ 1,215	\$ -	\$ 1,215
1020	Social Security / Medicare (7.65%)	\$ 21,611	\$ 21,538	\$ 18,155	\$ 21,538		\$ 23,720	\$ -	\$ 23,720	\$ -	\$ 23,720
1030	TMRS (*6.82%-3 mos / 6.69%9 mos)	\$ 18,731	\$ 18,982	\$ 15,996	\$ 18,982		\$ 20,860	\$ -	\$ 20,860	\$ -	\$ 20,860
1050	Health, Dental, & Life Insurance	\$ 63,878	\$ 70,763	\$ 57,476	\$ 70,763		\$ 64,961	\$ -	\$ 64,961	\$ -	\$ 64,961
1070	Workers Compensation	\$ 15,847	\$ 17,432	\$ 15,614	\$ 17,432		\$ 18,715	\$ -	\$ 18,715	\$ -	\$ 18,715
1145	Longevity	\$ 3,495	\$ 2,775	\$ 3,841	\$ 3,841		\$ 3,926	\$ -	\$ 3,926	\$ -	\$ 3,926
1146	Rewards Program	\$ 3,307	\$ 2,700	\$ 3,737	\$ 3,737		\$ 3,252	\$ -	\$ 3,252	\$ -	\$ 3,252
1147	Work Boot Allowance	\$ -	\$ -	\$ 1,620	\$ 1,620		\$ 1,620	\$ -	\$ 1,620	\$ -	\$ 1,620
1274	Overtime	\$ 23,112	\$ 15,000	\$ 16,926	\$ 20,000		\$ 15,000	\$ 5,000	\$ 20,000	\$ -	\$ 20,000
1310	Street Superintendent Jame Le Blanc	\$ 42,236	\$ 42,527	\$ 35,220	\$ 42,527		\$ 46,839	\$ -	\$ 46,839	\$ -	\$ 46,839
1320	Crew Leader M. Camacho	\$ 28,335	\$ 29,335	\$ 24,067	\$ 29,335		\$ 32,574	\$ -	\$ 32,574	\$ -	\$ 32,574
1330	Maintenance Personnel	\$ 182,273	\$ 186,638	\$ 152,696	\$ 186,638		\$ 201,322	\$ -	\$ 201,322	\$ -	\$ 201,322
	Equipment Operator - T. Alvarado					\$ 34,346					
	Equipment Operator - P. Gonzales					\$ 33,857					
	Equipment Operator - C. Garcia					\$ 32,007					
	Street Laborer - J. Mejia					\$ 31,084					
	Street Laborer - O. Mejia					\$ 25,086					
	Street Laborer - Jackie Cox					\$ 22,791					
	Street Laborer -Vacant					\$ 22,152					

STREET DEPARTMENT

Account 10-530

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimate 09/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
1500	Pay Plan Increases	\$ -	\$ 20,845	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
1591	Standby Time On Call (Recreation - 7 wks @ \$75)	\$ 525	\$ 525	\$ -	\$ 525		\$ 525	\$ -	\$ 525	\$ -	\$ 525
Subtotal		\$ 405,212	\$ 431,490	\$ 345,412	\$ 417,003		\$ 434,529	\$ 5,000	\$ 439,529	\$ -	\$ 439,529

Operation & Maintenance

4000	Liability/Property Insurance Vehicle Liability/Auto Physical Damage	\$ 3,037	\$ 3,341	\$ 2,916	\$ 2,916		\$ 3,341	\$ -	\$ 3,341	\$ -	\$ 3,341
4110	Uniforms	\$ 5,054	\$ 7,462	\$ 3,270	\$ 5,600		\$ 7,060	\$ -	\$ 7,060	\$ -	\$ 7,060
	Uniforms (\$11/wk*52 wks *9 employees)					\$ 5,148					
	Delivery Fee (\$3*52)					\$ 156					
	Uniform Insurance (9 @ \$1.40*52)					\$ 655					
	Safety Shirts L/SS Sleeve (45 @ \$18 each)					\$ 810					
	Winter Coat (2 @ \$53 each)					\$ 106					
	Light Winter Coat (3 @ \$61.50)					\$ 185					
4200	Travel	\$ 35	\$ 250	\$ -	\$ 250		\$ 250	\$ -	\$ 250	\$ -	\$ 250
4300	Education	\$ 303	\$ 1,900	\$ 411	\$ 766		\$ 1,900	\$ -	\$ 1,900	\$ -	\$ 1,900
	Pesticide License Renewal (2 @ \$400)					\$ 800		\$ -			
	Traffic Control School (2 @ \$250)					\$ 500		\$ -			
	Woodchipping Safety Classes (4 @ \$150)					\$ 600		\$ -			
4400	Dues	\$ 45	\$ 95	\$ 155	\$ 55		\$ 55	\$ 320	\$ 375	\$ -	\$ 375
	Sam's Club					\$ 55		\$ -			
	APWA					\$ -		\$ 320			
4550	Legal Notices	\$ -	\$ 200	\$ -	\$ 658		\$ 200	\$ -	\$ 200	\$ -	\$ 200
4570	Rental/Lease	\$ -	\$ 1,000	\$ 329	\$ 1,000		\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 1,000

STREET DEPARTMENT

Account 10-530

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimate 09/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
4600	Telephone	\$ 1,608	\$ 1,575	\$ 1,178	\$ 1,670		\$ 1,575	\$ -	\$ 1,575	\$ -	\$ 1,575
	Cell Phones (1 @ \$55 per month) (J. LeBlanc)					\$ 660					
	Cell Phones (2 @ \$38.11 per month)					\$ 915					
4650	Electricity	\$ 91,345	\$ 95,000	\$ 68,562	\$ 91,452		\$ 95,000	\$ -	\$ 95,000	\$ -	\$ 95,000
4700	Maintenance/Repairs	\$ 3,139	\$ 5,600	\$ 341	\$ 414		\$ 5,600	\$ -	\$ 5,600	\$ -	\$ 5,600
4710	Maintenance City Owned Lights	\$ -	\$ 500	\$ -	\$ 500		\$ 500	\$ -	\$ 500	\$ -	\$ 500
4715	Maintenance & Repairs Unanticipated	\$ 2,281	\$ 5,000	\$ 762	\$ 1,524		\$ 5,000	\$ -	\$ 5,000	\$ -	\$ 5,000
4725	Vehicle Maintenance & Repair	\$ 19,643	\$ 20,000	\$ 5,958	\$ 9,038		\$ 20,000	\$ -	\$ 20,000	\$ -	\$ 20,000
4735	Vehicle Safety Equipment	\$ 2,511	\$ 2,500	\$ 70	\$ 300		\$ 2,500	\$ -	\$ 2,500	\$ -	\$ 2,500
4750	Miscellaneous Expenses	\$ 202	\$ 500	\$ 261	\$ 500		\$ 500	\$ -	\$ 500	\$ -	\$ 500
4825	Information Technology	\$ 73	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal	\$ 129,275	\$ 144,923	\$ 84,213	\$ 116,643		\$ 144,481	\$ 320	\$ 144,801	\$ -	\$ 144,801

Supplies

5300	Supplies	\$ 6,905	\$ 8,100	\$ 6,434	\$ 8,100		\$ 8,558	\$ 2,000	\$ 10,558	\$ -	\$ 10,558
	Roll Hand Towels (\$2.63*52)					\$ 137		\$ -			
	SYN 3.4 Mat(\$2.42*52)					\$ 126		\$ -			
	Shop Towels(\$3.16*52)					\$ 164		\$ -			
	36" Dry Mop (\$0.87*52)					\$ 45		\$ -			
	Christmas Lights & Replacement Bulbs					\$ -		\$ 2,000			
	Misc Supplies					\$ 8,086		\$ -			
5305	Small Tools	\$ 2,001	\$ 2,800	\$ 2,785	\$ 3,000		\$ 3,000	\$ 500	\$ 3,500	\$ -	\$ 3,500
	1 Weed Eater					\$ 600		\$ -			
	1 Chainsaw					\$ 400		\$ -			
	1 Push Mower					\$ 500		\$ -			

STREET DEPARTMENT

Account 10-530

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimate 09/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
	1 Blower					\$ 750		\$ -			
	1 Pole Saw					\$ 750		\$ -			
	Hand Tools, Rakes, Shovels					\$ -		\$ 500			
5400	Fuel/Lubricants \$2,775/mo * 12 mos	\$ 32,613	\$ 33,300	\$ 16,974	\$ 25,074		\$ 33,300	\$ -	\$ 33,300	\$ -	\$ 33,300
5410	Street Materials	\$ 31,998	\$ 42,787	\$ 22,207	\$ 41,082		\$ 36,487	\$ -	\$ 36,487	\$ -	\$ 36,487
	Asphalt (30 tons/mo* \$75 ton * 12 mo)					\$ 27,000					
	Emulsion (500 Gal @ \$2.67/gal)					\$ 1,335					
	Crack Seal Materials (5 tons * \$1400/ton)					\$ 7,000					
	Road Base Materials (16 tons/mo * \$6.00/ton * 12 months)					\$ 1,152					
5420	Street Signs	\$ 27,290	\$ 8,000	\$ 5,542	\$ 7,552		\$ 8,000	\$ -	\$ 8,000	\$ -	\$ 8,000
	New and Replacement Signs					\$ 7,200		\$ -			
	Fire Hydrant Markers					\$ 800		\$ -			
5430	Chemicals	\$ 1,868	\$ 2,896	\$ 1,285	\$ 2,226		\$ 2,896	\$ -	\$ 2,896	\$ -	\$ 2,896
	Herbicide (30 gal @ \$18.97)					\$ 569					
	Overseed (30 bags @ \$40.98)					\$ 1,229					
	Degreaser (2 gal @ \$199)					\$ 398					
	Ice Melt (20 bags @\$34.99)					\$ 700					
	Subtotal	\$ 102,674	\$ 97,883	\$ 55,226	\$ 87,034		\$ 92,241	\$ 2,500	\$ 94,741	\$ -	\$ 94,741

Services

6100	Professional Services	\$ 325	\$ 400	\$ 199	\$ 200		\$ 400	\$ -	\$ 400	\$ -	\$ 400
6130	Engineering & Planning Service	\$ 2,145	\$ 3,500	\$ -	\$ 3,500		\$ 3,500	\$ -	\$ 3,500	\$ -	\$ 3,500
	Annual street overlay plans & specs										
	Drainage & Complaint Eng.										
	Traffic Eng. Studies										
6135	Contract Services	\$ 2,337	\$ 4,640	\$ -	\$ 4,640		\$ 4,640	\$ -	\$ 4,640	\$ -	\$ 4,640
	Electrician										

STREET DEPARTMENT

Account 10-530

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimate 09/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
	MCS										
	Traffic Light Maint Contract (Lohman Ford at Dawn Drive)										
6500	Miscellaneous Services RPZ Testing (5 @ \$60) Beekeepers (2 @ \$400)	\$ 795	\$ -	\$ 175	\$ 350	\$ 300 \$ 800	\$ 1,100	\$ -	\$ 1,100	\$ -	\$ 1,100
6540	Maintenance Agreements	\$ -	\$ 500	\$ 479	\$ 479		\$ 500	\$ -	\$ 500	\$ -	\$ 500
6600	Disposal Service	\$ -	\$ 1,600	\$ -	\$ 1,600		\$ 1,600	\$ -	\$ 1,600	\$ -	\$ 1,600
6700	Street Light Installation	\$ -	\$ 1,500	\$ -	\$ 1,500		\$ 1,500	\$ -	\$ 1,500	\$ -	\$ 1,500
6720	Street Light Maintenance	\$ -	\$ 500	\$ -	\$ 500		\$ 500	\$ -	\$ 500	\$ -	\$ 500
6750	Street Overlays	\$ 1,425	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
6751	Capital Metro Fund	\$ 4,606	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal	\$ 11,633	\$ 12,640	\$ 853	\$ 12,769		\$ 13,740	\$ -	\$ 13,740	\$ -	\$ 13,740

Fixed Assets

9832	2010 1 Ton Truck (Principal)	\$ 7,767	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
9833	2010 1 Ton Truck (Interest)	\$ 154	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
9835	ProTurn 260 Mower (Principal)	\$ 2,665	\$ 2,771	\$ 2,064	\$ 2,771		\$ 708	\$ -	\$ 708	\$ -	\$ 708
9836	ProTurn 260 Mower (Interest)	\$ 192	\$ 87	\$ 79	\$ 87		\$ 6	\$ -	\$ 6	\$ -	\$ 6
9837	2012 Chev 3500 Dump Truck (Principal)	\$ 13,039	\$ 13,487	\$ 10,092	\$ 13,487		\$ 6,955	\$ -	\$ 6,955	\$ -	\$ 6,955
9838	2012 Chev 3500 Dump Truck (Interest)	\$ 1,057	\$ 609	\$ 480	\$ 609		\$ 92	\$ -	\$ 92	\$ -	\$ 92
9839	2006 Chev 4500 Bucket Truck (Principal)	\$ 13,741	\$ 14,231	\$ 10,604	\$ 14,231		\$ 7,306	\$ -	\$ 7,306	\$ -	\$ 7,306

STREET DEPARTMENT

Account 10-530

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimate 09/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
9840	2006 Chev 4500 Bucket Truck (Interest)	\$ 1,068	\$ 577	\$ 502	\$ 577		\$ 98	\$ -	\$ 98	\$ -	\$ 98
9841	310SK Backhoe Loader - Principal	\$ 13,781	\$ 28,179	\$ 21,009	\$ 28,179		\$ 29,189	\$ -	\$ 29,189	\$ -	\$ 29,189
9842	310SK Backhoe Loader - Interest	\$ 1,407	\$ 2,197	\$ 1,773	\$ 2,197		\$ 1,187	\$ -	\$ 1,187	\$ -	\$ 1,187
9843	2013 Chevy Crew Cab - Principal	\$ 4,081	\$ 8,277	\$ 6,171	\$ 8,277		\$ 8,573	\$ -	\$ 8,573	\$ -	\$ 8,573
9844	2013 Chevy Crew Cab - Interest	\$ 413	\$ 645	\$ 521	\$ 645		\$ 349	\$ -	\$ 349	\$ -	\$ 349
9845	Farm Mower - Principal (\$38,440)	\$ -	\$ 3,550	\$ 1,778	\$ 3,552		\$ 7,281	\$ -	\$ 7,281	\$ -	\$ 7,281
9846	Farm Mower - Interest	\$ -	\$ 657	\$ 329	\$ 661		\$ 1,146	\$ -	\$ 1,146	\$ -	\$ 1,146
	2015 Ford F-150 Pickup Truck - Principal (\$30,602)	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 2,826	\$ 2,826	\$ -	\$ 2,826
	2015 Ford F-150 Pickup Truck - Interest	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 523	\$ 523	\$ -	\$ 523
	School Zone Traffic Control - Principal (\$7,600)	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 702	\$ 702	\$ -	\$ 702
	School Zone Traffic Control - Interest	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 130	\$ 130	\$ -	\$ 130
	Asphalt Recycler - Principal (\$84,480)	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 7,801	\$ 7,801	\$ -	\$ 7,801
	Asphalt Recycler - Interest	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 1,444	\$ 1,444	\$ -	\$ 1,444
	Subtotal	\$ 59,366	\$ 75,267	\$ 55,402	\$ 75,273		\$ 62,891	\$ 13,426	\$ 76,318	\$ -	\$ 76,318
	TOTAL	\$ 708,160	\$ 762,203	\$ 541,106	\$ 708,722		\$ 747,882	\$ 21,246	\$ 769,128	\$ -	\$ 769,128

**DEPARTMENTAL BUDGET NARRATIVE
SOLID WASTE
2015-2016**

Personnel & Benefits	\$ 0
Operation & Maintenance	\$ 3,577
Supplies	\$ 4,000
Services	\$ 540,605
Fixed Assets	\$ 0
TOTALS	\$ 548,182

Departmental Description:

This Solid Waste Department provides for solid waste pick up and disposal throughout the community on a once per week trash pick up, and a bi-weekly recycling pick up, per household. The City has contracted IESI/Progressive Waste Solutions to provide these services. This division also provides for Green Center operations on a once per month service for the collection of brush, tree clippings, bagged leaves, and bagged grass clippings. It also provides for twice a year bulk trash collection for the community.

Budget Summary:

The 2015-16 Budget for the Solid Waste Division totals \$548,182 which represents an approximate 0.29% increase (\$1,599) from the previous fiscal year. While budgeting some savings with the reduction of the Drought Emergency Fee from \$10 to \$5 and paying off the loan for the Chipping Machine, the new additional expenditures for replacing the Security System DVR (\$700) and increased Texas Trash Off related costs (\$2,000) are the main reason for the increase.

The city-owned recycling, chipping and bulky trash collection center (Green Center) is funded by a \$1 per month charge to solid waste customers. The Green Center is open twice a year to utility customers for bulky trash collection. It is open 12 times a year for brush and limb collection. Brush and limbs are processed into chippings and are available to

customers for pick up. The Texas Trash Off event that was held on April 11, 2015, serviced over 500 vehicles, accumulated 15 40-yard roll off containers of bulky trash, collected 800 cubic yards of brush and tree limbs, and collected 28,680 pounds of recyclable metal scrap.

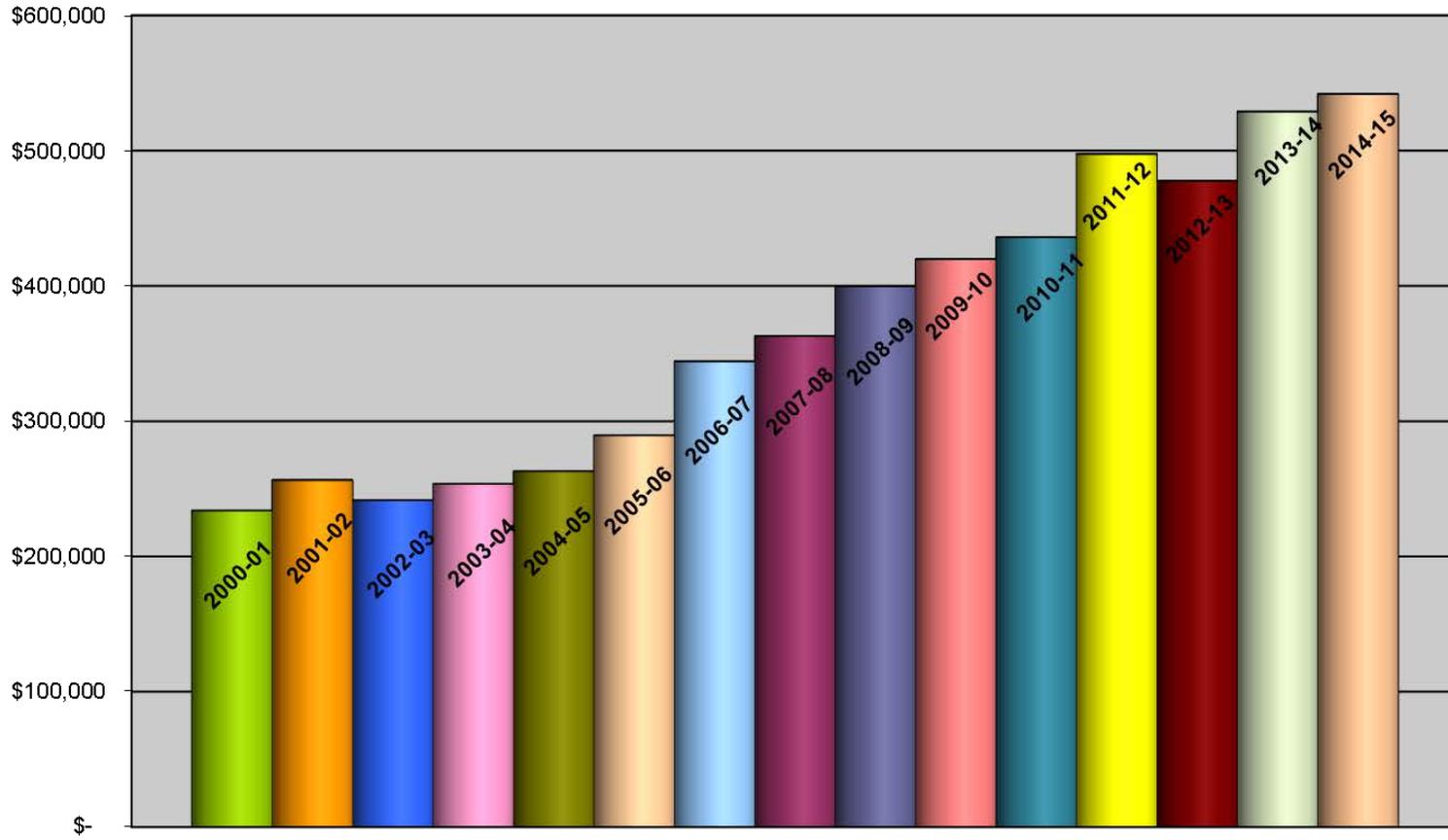
Personnel:

There are no personnel expenses included in Solid Waste Division. However, personnel for the Green Center are provided by the City's Street Department.

Fixed Assets:

No Fixed Asset purchases have been funded in the 2015-2016 Budget.

Solid Waste Expenses



SOLID WASTE
Account 10-531

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimate 09/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
<u>Operation & Maintenance</u>											
4100	Trash Bad Debt Write Off (38 @ \$15.29)	\$ -	\$ 581	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
4200	Travel	\$ 432	\$ 780	\$ 771	\$ 780		\$ 780	\$ -	\$ 780	\$ -	\$ 780
	Meals for brush/trash collection (12 @ \$50)					\$ 600					
	Meals for City Wide Clean Up (2 @ \$90)					\$ 180					
4650	Electricity (12 @ \$55 Mo)	\$ 622	\$ 660	\$ 406	\$ 660		\$ 660	\$ -	\$ 660	\$ -	\$ 660
4670	Water Service (12 Mon @ \$31.38)	\$ 334	\$ 316	\$ 279	\$ 377		\$ 377	\$ -	\$ 377	\$ -	\$ 377
4672	Drought Emergency Fee	\$ 120	\$ 120	\$ 90	\$ 120		\$ 60	\$ -	\$ 60	\$ -	\$ 60
4700	Maintenance & Repairs	\$ 329	\$ 1,000	\$ 1,190	\$ 1,000		\$ 1,000	\$ 700	\$ 1,700	\$ -	\$ 1,700
	Chipping Machine Blades and Belts					\$ 1,000		\$ -			
	Security System DVR					\$ -		\$ 700			
	Subtotal	\$ 1,836	\$ 3,457	\$ 2,736	\$ 2,937		\$ 2,877	\$ 700	\$ 3,577	\$ -	\$ 3,577
<u>Supplies</u>											
5300	Supplies	\$ 1,642	\$ 1,000	\$ 1,119	\$ 1,300		\$ 1,000	\$ 2,000	\$ 3,000	\$ -	\$ 3,000
	Texas Trash Off							\$ 2,000			
5400	Fuel / Lubricants	\$ -	\$ 1,000	\$ -	\$ 1,000		\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 1,000
	Subtotal	\$ 1,642	\$ 2,000	\$ 1,119	\$ 2,300		\$ 2,000	\$ 2,000	\$ 4,000	\$ -	\$ 4,000
<u>Services</u>											
6600	Disposal Service	\$ 513,395	\$ 538,156	\$ 403,520	\$ 533,722		\$ 539,705	\$ 900	\$ 540,605	\$ -	\$ 540,605
	2,809 avg. Customers @ \$15.60/mo for 12 mos					\$ 525,845		\$ -			
	Containers for city wide cleanup (\$495 ea x 20)					\$ 9,900		\$ -			
	Containers for City Maint. Yard (\$495 ea x 8)					\$ 3,960		\$ -			

SOLID WASTE
Account 10-531

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimate 09/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
	Document & Paper Shredding (\$12 x 75 Boxes)					\$ -		\$ 900			
	Subtotal	\$ 513,395	\$ 538,156	\$ 403,520	\$ 533,722		\$ 539,705	\$ 900	\$ 540,605	\$ -	\$ 540,605
Fixed Assets											
9301	Chipping Machine - Principal	\$ 11,639	\$ 2,948	\$ 2,955	\$ 2,955		\$ -	\$ -	\$ -	\$ -	\$ -
9302	Chipping Machine - Interest	\$ 333	\$ 22	\$ 24	\$ 24		\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal	\$ 11,972	\$ 2,970	\$ 2,979	\$ 2,979		\$ -	\$ -	\$ -	\$ -	\$ -
	TOTAL	\$ 528,846	\$ 546,583	\$ 410,354	\$ 541,938		\$ 544,582	\$ 3,600	\$ 548,182	\$ -	\$ 548,182

**DEPARTMENTAL BUDGET NARRATIVE
BUILDING MAINTENANCE
2015-2016**

Operation & Maintenance	\$ 25,410
Supplies	\$ 2,450
Services	\$ 25,037
Fixed Assets	\$0
TOTALS	\$ 52,897

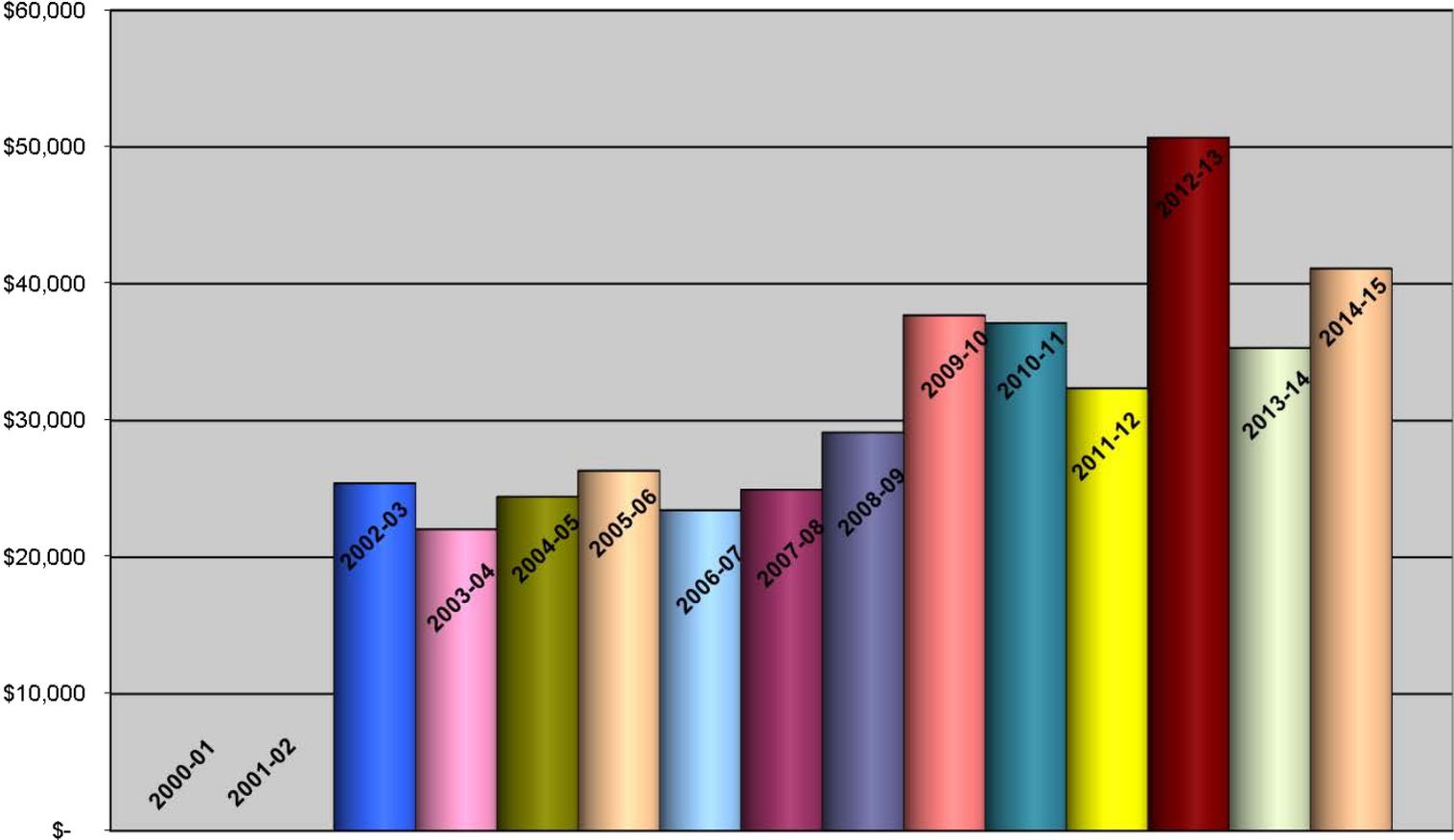
Departmental Description:

The Building Maintenance Division provides for all facility related operation and maintenance expenses for City Hall, the Development Services Office, Court Clerk Office and the Library. The primary costs for the Department include janitorial services, security services, HVAC maintenance and repairs, electrical service and other maintenance items. The City's Street Department Superintendent oversees the Building Maintenance Division and Street Department Employees provide for some repair and maintenance activities.

Budget Summary:

The 2015-16 Budget for the Building Maintenance totals \$52,897 which represents a 22.32% increase (\$9,651) over the previous fiscal year of \$43,246. The increase in the budget is calculated to reflect proposed remodeling in portions of City Hall. Items included in that remodeling are: Public Bathroom Flooring (\$3,994), Carpet Replacement in the Customer Service area (\$1,396), and Carpet Replacement in the Development Services area(\$5,586).

Building Maintenance Expenses



BUILDING MAINTENANCE

Account 10-532

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimate 09/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
<u>Operation & Maintenance</u>											
4650	Electricity	\$ 14,936	\$ 15,532	\$ 10,248	\$ 13,942		\$ 13,942	\$ -	\$ 13,942	\$ -	\$ 13,942
4670	Water Service - City Hall	\$ 664	\$ 658	\$ 557	\$ 738		\$ 738	\$ -	\$ 738	\$ -	\$ 738
4672	Drought Emergency Fee	\$ 240	\$ 240	\$ 180	\$ 240		\$ 120	\$ -	\$ 120	\$ -	\$ 120
4675	Sewer Service - City Hall	\$ 1,110	\$ 1,086	\$ 833	\$ 1,110		\$ 1,110	\$ -	\$ 1,110	\$ -	\$ 1,110
4700	Maintenance & Repairs Miscellaneous Building Repairs	\$ 1,227	\$ 5,000	\$ 5,239	\$ 5,239		\$ 5,000	\$ -	\$ 5,000	\$ -	\$ 5,000
4715	Unanticipated Maintenance & Rep:	\$ 1,928	\$ 4,000	\$ 4,292	\$ 5,620		\$ 4,000	\$ -	\$ 4,000	\$ -	\$ 4,000
4750	Miscellaneous Expenses	\$ -	\$ -	\$ 41	\$ 41		\$ 500	\$ -	\$ 500	\$ -	\$ 500
	Subtotal	\$ 20,105	\$ 26,516	\$ 21,390	\$ 26,930		\$ 25,410	\$ -	\$ 25,410	\$ -	\$ 25,410
<u>Supplies</u>											
5300	Supplies	\$ 1,954	\$ 2,450	\$ 1,577	\$ 2,044		\$ 2,450	\$ -	\$ 2,450	\$ -	\$ 2,450
	City Hall Janitorial Supplies (\$52.53/mo)					\$ 630					
	Unifirst (\$35/wk*52)					\$ 1,820					
	Subtotal	\$ 1,954	\$ 2,450	\$ 1,577	\$ 2,044		\$ 2,450	\$ -	\$ 2,450	\$ -	\$ 2,450
<u>Services</u>											
6135	Contract Services All Buildings HVAC Maint.	\$ 149	\$ 980	\$ 132	\$ 264		\$ 980	\$ -	\$ 980	\$ -	\$ 980
6500	Contractual Services	\$ 13,096	\$ 13,300	\$ 9,028	\$ 11,882		\$ 13,081	\$ -	\$ 13,081	\$ -	\$ 13,081
	Janitor-CH & Lib (\$944/mo)					\$ 11,328					
	ADT Security Services (\$255/qtr)					\$ 1,020					
	ADT Security Services Panic Buttons (\$33.21/qtr)					\$ 133					

BUILDING MAINTENANCE

Account 10-532

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimate 09/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
	CH - strip & refinish tile floors 1/yr					\$ 600					
6600	City Hall Remodeling Expense	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 10,976	\$ 10,976	\$ -	\$ 10,976
	Public Bathroom Flooring							\$ 3,994			
	Carpet Replacement Customer Service Area							\$ 1,396			
	Carpet Replacement Development Services							\$ 5,586			
	Subtotal	\$ 13,245	\$ 14,280	\$ 9,160	\$ 12,146		\$ 14,061	\$ 10,976	\$ 25,037	\$ -	\$ 25,037
Fixed Assets											
	Subtotal	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
	TOTAL	\$ 35,304	\$ 43,246	\$ 32,128	\$ 41,120		\$ 41,921	\$ 10,976	\$ 52,897	\$ -	\$ 52,897

**DEPARTMENTAL BUDGET NARRATIVE
PARKS AND RECREATION
2015-2016**

Personnel & Benefits	\$ 44,215
Operation & Maintenance	\$ 28,147
Supplies	\$ 11,500
Services	\$ 5,500
Fixed Assets	\$ 17,931
TOTALS	\$ 107,293

Departmental Description:

The Parks and Recreation Department provides for the operation and maintenance of the City's growing parks and facilities. The Sports Complex is comprised of an upper and lower baseball field, 2 tennis courts, graveled walking paths, a lookout point structure for viewing birds, children's playground, barbeque pits, and shaded picnic tables. The department also provides landscape maintenance at Veteran's Park, Bowden Point Park, Dawn Monument, 1431 Monument, and the island on Dawn and Camille Court. The Parks and Recreation Operations Manager is responsible for maintenance and repair work at all of the Park Facilities. This position is overseen by the Parks and Recreation Department Manager who oversees the budget and expenditures and maintains communication with local organizations that utilize and help improve the City's Park facilities.

Budget Summary:

The 2015-2016 Budget for the Parks and Recreation Department totals \$107,293 which is an approximate 0.48% decrease from the prior fiscal year since set up costs are no longer a major factor.

Personnel:

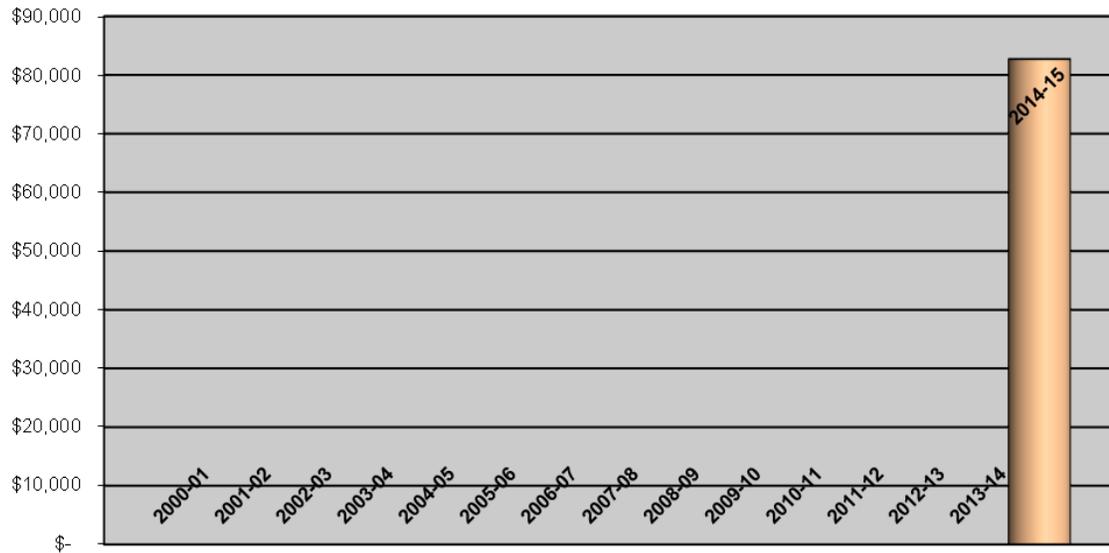
Staffing levels for the Parks and Recreation Department includes 1 position as follows:

1 Parks and Recreation Operations Manager - Laborer

Fixed assets:

The 2015-2016 Budget includes no funding for additional new assets.

Parks & Recreation Expenses



PARKS AND RECREATION

Account 10-534

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimate 09/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
1010	State Unemployment Tax (TWC) (First \$9,000.ea emp @ 1.5%)	\$ -	\$ 270	\$ 49	\$ 49		\$ 135	\$ -	\$ 135	\$ -	\$ 135
1020	Social Security / Medicare (7.65%)	\$ -	\$ 2,374	\$ 821	\$ 2,374		\$ 2,419	\$ -	\$ 2,419	\$ -	\$ 2,419
1030	TMRS (6.82%-3 mos /6.69%-9 mos)	\$ -	\$ 2,094	\$ 741	\$ 2,094		\$ 2,127	\$ -	\$ 2,127	\$ -	\$ 2,127
1050	Health, Dental, & Life Insurance	\$ -	\$ 8,043	\$ 4,586	\$ 8,043		\$ 7,146	\$ -	\$ 7,146	\$ -	\$ 7,146
1070	Workers Compensation	\$ -	\$ 270	\$ 262	\$ 262		\$ 767	\$ -	\$ 767	\$ -	\$ 767
1145	Longevity	\$ -	\$ -	\$ 35	\$ 35		\$ 35	\$ -	\$ 35	\$ -	\$ 35
1146	Rewards Program	\$ -	\$ -	\$ -	\$ -		\$ 407	\$ -	\$ 407	\$ -	\$ 407
1147	Work Boot Allowance	\$ -	\$ -	\$ 540	\$ 550		\$ 180	\$ -	\$ 180	\$ -	\$ 180
1274	Overtime	\$ -	\$ 1,000	\$ 260	\$ 1,000		\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 1,000
1500	Pay Plan Increases	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
1570	Maintenance Personnel Adam Walden	\$ -	\$ 30,000	\$ 9,892	\$ 20,000		\$ 30,000	\$ -	\$ 30,000	\$ -	\$ 30,000
	Subtotal	\$ -	\$ 44,051	\$ 17,185	\$ 34,407		\$ 44,215	\$ -	\$ 44,215	\$ -	\$ 44,215

Operation & Maintenance

4000	Liability/Property Insurance Vehicle Liability/Auto Physical Damage	\$ -	\$ 2,200	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
4110	Uniforms Uniforms (\$9/wk *52 wks)	\$ -	\$ 1,137	\$ 371	\$ 550	\$ 468	\$ 957	\$ -	\$ 957	\$ -	\$ 957

PARKS AND RECREATION

Account 10-534

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimate 09/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
	Delivery Fee (\$2.83 * 52 wks)					\$ 147					
	Uniform Insurance (\$1.32/wk*52)					\$ 69					
	Steel Toe Golashes (\$30)					\$ 30					
	Winter Coat (\$50.00 each)					\$ 50					
	Rain Coat (\$78)					\$ 78					
	T-Shirts/Flourescent Yellow (\$17*5)					\$ 85					
	Miscellaneous					\$ 30					
4200	Travel	\$ -	\$ 172	\$ 95	\$ 172		\$ 300	\$ -	\$ 300	\$ -	\$ 300
	Meals for School (\$10*10)					\$ 100					
	Miscellaneous					\$ 200					
4300	Education	\$ -	\$ 600	\$ 245	\$ 355		\$ 1,500	\$ -	\$ 1,500	\$ -	\$ 1,500
	Pesticide Applicators Permit					\$ 200					
	Licensed Irragator					\$ 500					
	NRPA (2 qty)					\$ 400					
	Safety Education TEEEX					\$ 200					
	TURF Membership					\$ 200					
4400	Dues	\$ -	\$ 100	\$ -	\$ -		\$ 50	\$ -	\$ 50	\$ -	\$ 50
	Sam's Club										
4570	Rental/Lease	\$ -	\$ 400	\$ -	\$ -		\$ 200	\$ -	\$ 200	\$ -	\$ 200
4600	Telephone	\$ -	\$ 480	\$ 412	\$ 600		\$ 600	\$ -	\$ 600	\$ -	\$ 600
4650	Electricity	\$ -	\$ 2,700	\$ 3,085	\$ 5,000		\$ 5,000	\$ -	\$ 5,000	\$ -	\$ 5,000
4670	Water Service	\$ -	\$ 12,000	\$ 6,739	\$ 12,000		\$ 12,000	\$ -	\$ 12,000	\$ -	\$ 12,000
4672	Drought Emergency Fee	\$ -	\$ 720	\$ 280	\$ 360		\$ 240	\$ -	\$ 240	\$ -	\$ 240
4675	Sewer Service	\$ -	\$ 2,800	\$ -	\$ -		\$ 600	\$ -	\$ 600	\$ -	\$ 600
4700	Maintenance/Repairs	\$ -	\$ -	\$ 393	\$ 393		\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 1,000

PARKS AND RECREATION

Account 10-534

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimate 09/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
4715	Maint/ Repairs Unanticipated	\$ -	\$ 2,500	\$ 1,583	\$ 2,300		\$ 2,500	\$ -	\$ 2,500	\$ -	\$ 2,500
4725	Vehicle Maintenance & Repair	\$ -	\$ -	\$ 13	\$ 13		\$ 400	\$ -	\$ 400	\$ -	\$ 400
4730	Vehicle Safety Equipment	\$ -	\$ -	\$ 130	\$ 3,000		\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 1,000
4750	Miscellaneous Expense	\$ -	\$ 950	\$ 705	\$ 1,000		\$ 1,800	\$ -	\$ 1,800	\$ -	\$ 1,800
	Irrigation Maintenance & Repairs					\$ 500					
	AED Installed at Ball Field					\$ 1,200					
	Miscellaneous					\$ 100					
4825	Information Technology	\$ -	\$ 1,960	\$ 1,960	\$ 1,960		\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal	\$ -	\$ 28,751	\$ 16,011	\$ 27,703		\$ 28,147	\$ -	\$ 28,147	\$ -	\$ 28,147

Supplies

5300	Supplies	\$ -	\$ 4,550	\$ 2,357	\$ 3,550		\$ 3,000	\$ -	\$ 3,000	\$ -	\$ 3,000
	Paint for Field Striping					\$ 300					
	Infield Clay Mix for Dirt Replenishment					\$ 1,000					
	Pink Granite					\$ 1,000					
	Soil Conditioner					\$ 400					
	Miscellaneous					\$ 300					
5305	Small Tools	\$ -	\$ 2,400	\$ 3,059	\$ 2,500		\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 1,000
5400	Fuel/Lubricants	\$ -	\$ 3,600	\$ 815	\$ 1,500		\$ 2,500	\$ -	\$ 2,500	\$ -	\$ 2,500
5430	Chemicals	\$ -	\$ 6,415	\$ 542	\$ 1,500		\$ 5,000	\$ -	\$ 5,000	\$ -	\$ 5,000
	Spring Pre-Emerge					\$ 1,300					
	Overseed (Perennial Rye, 350 lbs/acre)					\$ 1,300					
	Fertilizers/Seasonal (Analysis Varies)					\$ 1,300					
	5 Applications (5 lbs N/1000 Annually)										
	Post Emerge Herbicide					\$ 550					
	(As Needed/2 Applications Maximum)										
	(1 Broadleaf/1 Grassy)										

PARKS AND RECREATION

Account 10-534

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimate 09/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
	Fall Pre-Emerge Option (Prodamine on Fertilizer)					\$ 550					
	Subtotal	\$ -	\$ 16,965	\$ 6,773	\$ 9,050		\$ 11,500	\$ -	\$ 11,500	\$ -	\$ 11,500
<u>Services</u>											
6100	Professional Services	\$ -	\$ -	\$ 6,416	\$ 7,500		\$ 5,000	\$ -	\$ 5,000	\$ -	\$ 5,000
6500	Miscellaneous Services	\$ -	\$ -	\$ 397	\$ 500		\$ 500	\$ -	\$ 500	\$ -	\$ 500
	Subtotal	\$ -	\$ -	\$ 6,813	\$ 8,000		\$ 5,500	\$ -	\$ 5,500	\$ -	\$ 5,500
<u>Fixed Assets</u>											
9720	Machinery & Equipment Field Striping Machine Pitchers Mound Accessories Bases (Base & Underparts) Home Plate Drag Mat for Turf Pull Behind Aerator Pull Behind Dethatcher Infield Mat Dugout Repairs	\$ -	\$ 8,195	\$ 936	\$ 1,000		\$ 2,500	\$ -	\$ 2,500	\$ -	\$ 2,500
9730	Office Equipment & Software	\$ -	\$ 400	\$ -	\$ -		\$ 400	\$ -	\$ 400	\$ -	\$ 400
9740	Building Improvements	\$ -	\$ -	\$ 90	\$ 100		\$ -	\$ -	\$ -	\$ -	\$ -
9742	Reel Mower - Principal (\$28,000)	\$ -	\$ 3,651	\$ -	\$ 1,242		\$ 5,084	\$ -	\$ 5,084	\$ -	\$ 5,084
9743	Reel Mower - Interest	\$ -	\$ 479	\$ -	\$ 242		\$ 852	\$ -	\$ 852	\$ -	\$ 852
9744	Stadium Sprayer - Principal (\$6,800)	\$ -	\$ 928	\$ -	\$ 312		\$ 1,277	\$ -	\$ 1,277	\$ -	\$ 1,277

PARKS AND RECREATION

Account 10-534

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimate 09/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
9745	Stadium Sprayer - Interest	\$ -	\$ 116	\$ -	\$ 61		\$ 214	\$ -	\$ 214	\$ -	\$ 214
9746	Riding Lawn Mower - Principal (\$8,500)	\$ -	\$ 1,183	\$ -	\$ 338		\$ 1,382	\$ -	\$ 1,382	\$ -	\$ 1,382
9747	Riding Lawn Mower - Interest	\$ -	\$ 213	\$ -	\$ 66		\$ 232	\$ -	\$ 232	\$ -	\$ 232
9748	Tilt Trailer - Principal (\$3,500)	\$ -	\$ 487	\$ 82	\$ 163		\$ 334	\$ -	\$ 334	\$ -	\$ 334
9749	Tilt Trailer - Interest	\$ -	\$ 88	\$ 15	\$ 30		\$ 53	\$ -	\$ 53	\$ -	\$ 53
9750	2015 Van - Principal (\$21,000)	\$ -	\$ 1,939	\$ -	\$ -		\$ 4,756	\$ -	\$ 4,756	\$ -	\$ 4,756
9751	2015 Van - Interest	\$ -	\$ 359	\$ -	\$ -		\$ 847	\$ -	\$ 847	\$ -	\$ 847
	Subtotal	\$ -	\$ 18,038	\$ 1,122	\$ 3,554		\$ 17,931	\$ -	\$ 17,931	\$ -	\$ 17,931
	TOTAL	\$ -	\$ 107,805	\$ 47,903	\$ 82,714		\$ 107,293	\$ -	\$ 107,293	\$ -	\$ 107,293

**DEPARTMENTAL BUDGET NARRATIVE
AQUATICS
2015-2016**

Personnel & Benefits	\$ 500
Operation & Maintenance	\$ 17,440
Supplies	\$ 2,500
Services	\$ 74,555
Fixed Assets	\$ 1,600
TOTALS	\$ 96,595

Departmental Description:

The Aquatics Department provides for the operation and maintenance of the City's Pool located at 8012 Bar-K Ranch Road at the City's Sports Complex. The City's Park and Recreation Manager provides for the general oversight of the pool facility, budget, expenditures, lifeguard management contractor and year round pool maintenance contracted services.

Budget Summary:

The 2015-2016 Budget for the Aquatics Department totals \$96,595 which represents an approximate 11.91% increase (\$10,278) over the 2014-2015 Approved Budget. The majority of expenses for the Aquatics Department are for contracted services, maintenance, and utility expenses.

Personnel:

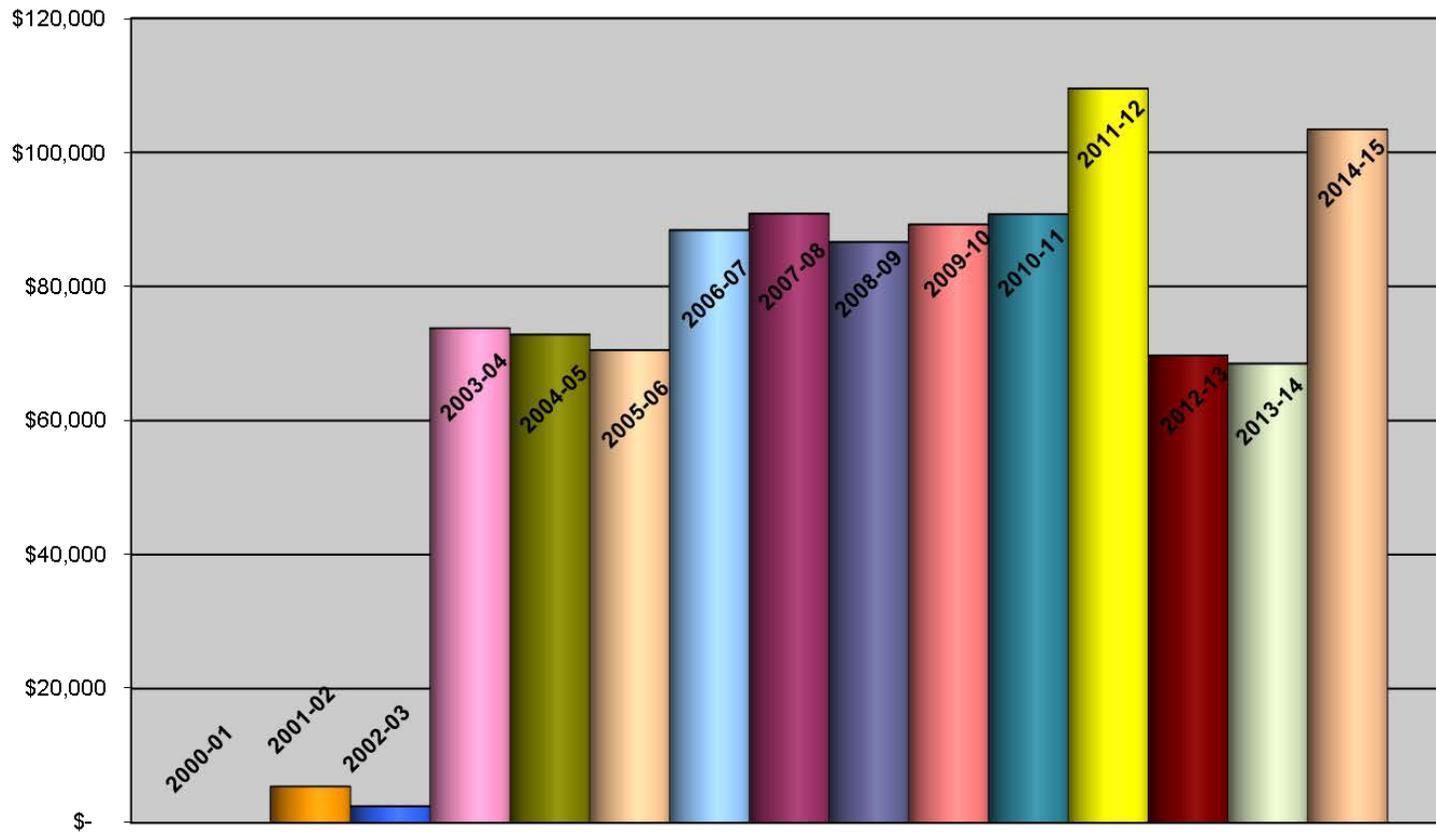
There are no personnel working directly for the City of Lago Vista.

Fixed assets:

The 2015-2016 Budget allows for the purchase of 1 new assets:

- A new drinking water fountain (\$1,600)

Aquatics Expenses



AQUATICS

Account 10-535

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimate 09/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
<u>Personnel & Benefits</u>											
1010	State Unemployment Tax (TWC)	\$ 759	\$ 1,233	\$ 2	\$ 2		\$ -	\$ -	\$ -	\$ -	\$ -
1020	Social Security / Medicare (7.65%)	\$ 2,524	\$ 3,145	\$ 8	\$ 3,145		\$ -	\$ -	\$ -	\$ -	\$ -
1070	Workers Compensation	\$ 999	\$ 1,099	\$ 1,029	\$ 1,029		\$ -	\$ -	\$ -	\$ -	\$ -
1274	Overtime	\$ -	\$ 4,556	\$ -	\$ 4,556		\$ -	\$ -	\$ -	\$ -	\$ -
1310	Pool Manager	\$ 5,112	\$ 5,500	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
1320	Life Guards	\$ 27,888	\$ 30,000	\$ 100	\$ 100		\$ -	\$ -	\$ -	\$ -	\$ -
1500	Pay Plan Increases	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
1591	Standby Time	\$ -	\$ 1,050	\$ -	\$ 250		\$ 500	\$ -	\$ 500	\$ -	\$ 500
	Subtotal	\$ 37,282	\$ 46,583	\$ 1,138	\$ 9,082		\$ 500	\$ -	\$ 500	\$ -	\$ 500
<u>Operation & Maintenance</u>											
4110	Uniforms	\$ 1,221	\$ 1,776	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
4300	Education	\$ 1,333	\$ 4,100	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
4310	Red Cross Swim Class Fees	\$ 675	\$ 192	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
4325	Drug Testing	\$ 542	\$ 542	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
4550	Legal Notices	\$ -	\$ -	\$ 258	\$ 258		\$ -	\$ -	\$ -	\$ -	\$ -
4600	Telephone/Internet	\$ 1,937	\$ 1,380	\$ 1,279	\$ 1,550		\$ 1,620	\$ -	\$ 1,620	\$ -	\$ 1,620
	Telephone(12*\$75)					\$ 900					
	Cell (12*\$60)					\$ 720					
4650	Electricity	\$ 4,917	\$ 4,200	\$ 3,897	\$ 5,500		\$ 5,500	\$ -	\$ 5,500	\$ -	\$ 5,500

AQUATICS

Account 10-535

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimate 09/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
4670	Water Service	\$ 1,277	\$ 3,600	\$ 2,720	\$ 3,600		\$ 3,800	\$ -	\$ 3,800	\$ -	\$ 3,800
4672	Drought Emergency Fee	\$ 260	\$ 240	\$ 180	\$ 240		\$ 120	\$ -	\$ 120	\$ -	\$ 120
4675	Sewer Service	\$ 879	\$ 2,800	\$ 1,912	\$ 2,500		\$ 2,800	\$ -	\$ 2,800	\$ -	\$ 2,800
4700	Maintenance & Repairs C/O Sand Filters	\$ -	\$ -	\$ -	\$ -	\$ 3,000	\$ 3,000	\$ -	\$ 3,000	\$ -	\$ 3,000
4715	Maint/Repair Unanticipated	\$ 4,086	\$ 4,500	\$ 4,400	\$ 4,500		\$ 500	\$ -	\$ 500	\$ -	\$ 500
4775	Pool Pass/Party Deposits Refunds	\$ 100	\$ 350	\$ -	\$ -		\$ 100	\$ -	\$ 100	\$ -	\$ 100
Subtotal		\$ 17,227	\$ 23,680	\$ 14,647	\$ 18,148		\$ 17,440	\$ -	\$ 17,440	\$ -	\$ 17,440

Supplies

5300	Supplies	\$ 2,103	\$ 2,500	\$ 1,238	\$ 2,400		\$ 2,500	\$ -	\$ 2,500	\$ -	\$ 2,500
5350	Concession Purchases	\$ 285	\$ 600	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
5430	Chemicals	\$ 4,832	\$ 7,604	\$ 2,750	\$ 2,750		\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal		\$ 7,221	\$ 10,704	\$ 3,988	\$ 5,150		\$ 2,500	\$ -	\$ 2,500	\$ -	\$ 2,500

Services

6100	Professional Services Lifeguard4Hire Lifeguard Services Chemical Services Lifeguard4Hire	\$ 2,144	\$ 750	\$ 17,066	\$ 68,500		\$ 72,555	\$ -	\$ 72,555	\$ -	\$ 72,555
6500	Miscellaneous Services RPZ Testing (2 @ \$60 ea) Research Pest Control Electrical Maintenance Misc. Contract Labor	\$ 954	\$ 1,545	\$ 171	\$ 1,545		\$ 2,000	\$ -	\$ 2,000	\$ -	\$ 2,000

AQUATICS
Account 10-535

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual</u> <u>09/30/14</u>	<u>Current Budget</u> <u>2014-15</u>	<u>9 Months Actual YTD</u> <u>6/30/15</u>	<u>Year End Estimate</u> <u>09/30/15</u>	<u>Calculation</u>	<u>Base Budget</u> <u>2015-16</u>	<u>Supplemental Budget Request</u> <u>Request</u>	<u>Total Budget Request</u> <u>2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget</u> <u>2015-16</u>
	Subtotal	\$ 3,098	\$ 2,295	\$ 17,237	\$ 70,045		\$ 74,555	\$ -	\$ 74,555	\$ -	\$ 74,555
<u>Fixed Assets</u>											
9310	Park Improvements New Water Fountain	\$ 3,659	\$ 3,055	\$ 341	\$ 1,000		\$ -	\$ 1,600 \$ 1,600	\$ 1,600	\$ -	\$ 1,600
	Subtotal	\$ 3,659	\$ 3,055	\$ 341	\$ 1,000		\$ -	\$ 1,600	\$ 1,600	\$ -	\$ 1,600
	TOTAL	\$ 68,486	\$ 86,317	\$ 37,350	\$ 103,425		\$ 94,995	\$ 1,600	\$ 96,595	\$ -	\$ 96,595

**DEPARTMENTAL BUDGET NARRATIVE
AVIATION
2015-2016**

Personnel & Benefits	\$ 1,892
Operation & Maintenance	\$ 11,203
Supplies	\$ 100
Services	\$ 16,466
Fixed Assets	\$ 0
TOTALS	\$ 29,661

Departmental Description:

The Aviation Division budget provides funding for operation and maintenance expenses for the Airport. Some of these expenses are offset by the Rusty Allen Airport Property Owners Association (RAAPOA) according to a contract with the City. The Division's Budget includes expenses for mowing, runway light replacements and repairs, portable restroom facilities, some consulting services, general maintenance and repairs and for nominal airport management services.

Budget Summary:

The 2015-2016 Budget for the Aviation Department totals \$29,661 which represents an approximate 28.18% increase (\$6,520) from the last fiscal year. The overall increase in the Aviation Division is due to increases associated with the supplemental Airport Master Plan request. Total cost of the Master Plan will be offset from matching funds from the Airport POA and by grants from TXDOT Aviation. Reimbursement amounts from the grants vary at a rate of 50% to 90% of the actual cost of some items and the contract with RAAPOA.

Supplement Requests:

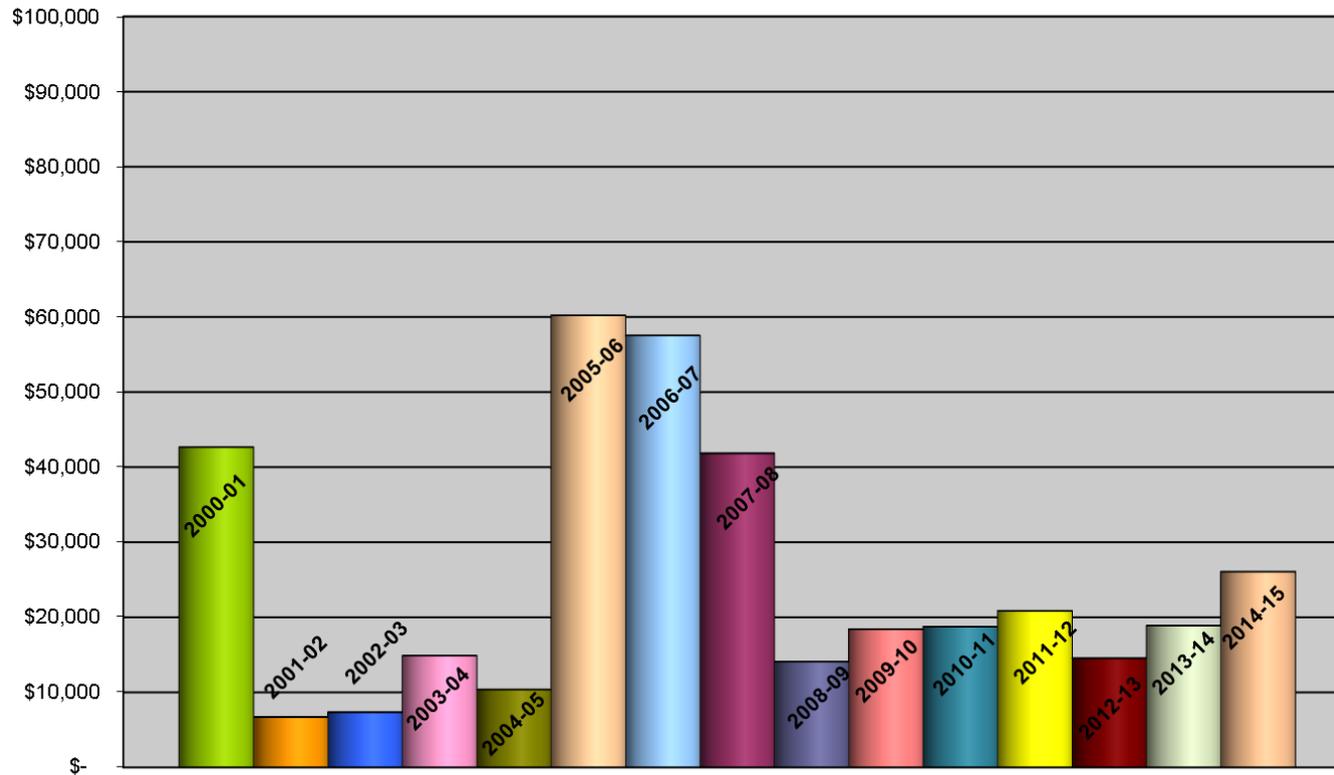
The 2015-2016 Budget reflects no supplemental budget requests.

Personnel:

Staffing levels for the Division include 1 part time position as follows

1 Airport Manager – Part Time

Aviation Expenses



**AVIATION
Account 10-540**

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimate 09/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
1010	State Unemployment Tax (TWC) (First \$9,000. ea emp @ 1.5%)	\$ 23	\$ 47	\$ 17	\$ 17		\$ 39	\$ -	\$ 39	\$ -	\$ 39
1020	Social Security / Medicare (7.65%)	\$ 126	\$ 129	\$ 106	\$ 129		\$ 131	\$ -	\$ 131	\$ -	\$ 131
1070	Workers Comp	\$ 21	\$ 21	\$ 28	\$ 28		\$ 4	\$ -	\$ 4	\$ -	\$ 4
1145	Longevity	\$ 346	\$ 275	\$ 381	\$ 381		\$ 417	\$ -	\$ 417	\$ -	\$ 417
1260	Airport Manager (Part Time)	\$ 1,300	\$ 1,300	\$ 1,000	\$ 1,300		\$ 1,300	\$ -	\$ 1,300	\$ -	\$ 1,300
1500	Pay Plan Increases	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal	\$ 1,816	\$ 1,772	\$ 1,532	\$ 1,855		\$ 1,892	\$ -	\$ 1,892	\$ -	\$ 1,892

Operation & Maintenance

4000	Liability/Property Insurance	\$ 1,831	\$ 2,014	\$ 1,831	\$ 1,831		\$ 2,014	\$ -	\$ 2,014	\$ -	\$ 2,014
4200	Travel TX Aviation Conf (150*2)	\$ -	\$ 300	\$ -	\$ -		\$ 300	\$ -	\$ 300	\$ -	\$ 300
4305	Conventions TX Aviaton Conf (\$225*1)	\$ -	\$ 225	\$ -	\$ -		\$ 225	\$ -	\$ 225	\$ -	\$ 225
4600	Telephone	\$ 364	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
4650	Electricity Beacon & Runway Lights \$248 x 12 mos 9305 Rolling Hills (AWOS) \$69 x 12 mos	\$ 3,962	\$ 3,804	\$ 2,896	\$ 3,804	\$ 2,976 \$ 828	\$ 3,804	\$ -	\$ 3,804	\$ -	\$ 3,804
4700	Maintenance and Repairs Trash Pickup Lights (Blueglobes)	\$ 1,125	\$ 3,500	\$ 1,476	\$ 3,000		\$ 2,000	\$ -	\$ 2,000	\$ -	\$ 2,000

**AVIATION
Account 10-540**

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimate 09/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
AWOS											
4715	TX DOT Matching Fund Project	\$ 1,860	\$ 1,860	\$ -	\$ 1,860		\$ 1,860	\$ -	\$ 1,860	\$ -	\$ 1,860
4750	Miscellaneous Expenses Mowing	\$ -	\$ 1,000	\$ 5,145	\$ 5,145		\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 1,000
	Subtotal	\$ 9,141	\$ 12,703	\$ 11,348	\$ 15,640		\$ 11,203	\$ -	\$ 11,203	\$ -	\$ 11,203
Supplies											
5300	Supplies	\$ -	\$ 200	\$ 29	\$ 100		\$ 100	\$ -	\$ 100	\$ -	\$ 100
	Subtotal	\$ -	\$ 200	\$ 29	\$ 100		\$ 100	\$ -	\$ 100	\$ -	\$ 100
Services											
6100	Professional Services AWOS - Vaisala Contract Airport Master Plan	\$ 6,446	\$ 6,966	\$ -	\$ 6,966	\$ 6,966 \$ -	\$ 6,966	\$ 8,000	\$ 14,966	\$ -	\$ 14,966
6500	Miscellaneous Services Chem Can Rental	\$ 1,476	\$ 1,500	\$ 1,318	\$ 1,500		\$ 1,500	\$ -	\$ 1,500	\$ -	\$ 1,500
	Subtotal	\$ 7,923	\$ 8,466	\$ 1,318	\$ 8,466		\$ 8,466	\$ 8,000	\$ 16,466	\$ -	\$ 16,466
Fixed Assets											
	Subtotal	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
	TOTAL	\$ 18,880	\$ 23,141	\$ 14,227	\$ 26,061		\$ 21,661	\$ 8,000	\$ 29,661	\$ -	\$ 29,661

**DEPARTMENTAL BUDGET NARRATIVE
LIBRARY
2015-2016**

Personnel and Benefits	\$ 129,907
Operation and Maintenance	\$ 11,868
Supplies	\$ 8,174
Services	\$ 13,890
Fixed Assets	\$ 1,000
Total	\$ 164,839

Departmental Description:

The Lago Vista Public Library, with its comfortable setting and friendly environment, is a hub in the community where local residents AND visitors often gather to have their recreational and informational needs met. It is a social space that fills multiple needs in the lives of its users. The library promotes literacy and the love of reading with its strong children's program, book discussion groups, and author/book talk programs. The Library enriches the quality of life for citizens of all ages by offering lifelong learning opportunities and encouraging the community to become active participants in special library programs, classes, and workshops.

The Library is a valuable community resource that offers free and equitable access to information and technology by providing Wi-Fi and public computers with high-speed Internet service. Printing, copying, and faxing services are available for a fee. The website hosts an electronic catalog of collection materials, announces upcoming events, and provides links to a variety of valuable databases and informational resources.

Users will find a current collection of materials in a wide variety of physical and electronic formats that include books, audiobooks, e-books, e-audiobooks, movies and educational materials on DVDs, music CDs, magazines, newspapers, and a variety of electronic databases for research and homework help. IRS tax forms, voter registration applications, and information about Affordable Health Care are also available.

The Library operates on a 6 day work week (48 hours per week). Currently the hours are Monday, Wednesday, and Friday 10:00 – 6:00, Tuesday and Thursday 10:00 – 8:00, and Saturday 10:00 – 2:00.

Budget Summary:

The 2015-2016 Budget for the Library totals \$164,839 which represents an approximate 5.68% increase (\$8,857) over the 2014-2015 Budget. Of that amount, \$11,000 is for updating the Library’s website.

Personnel:

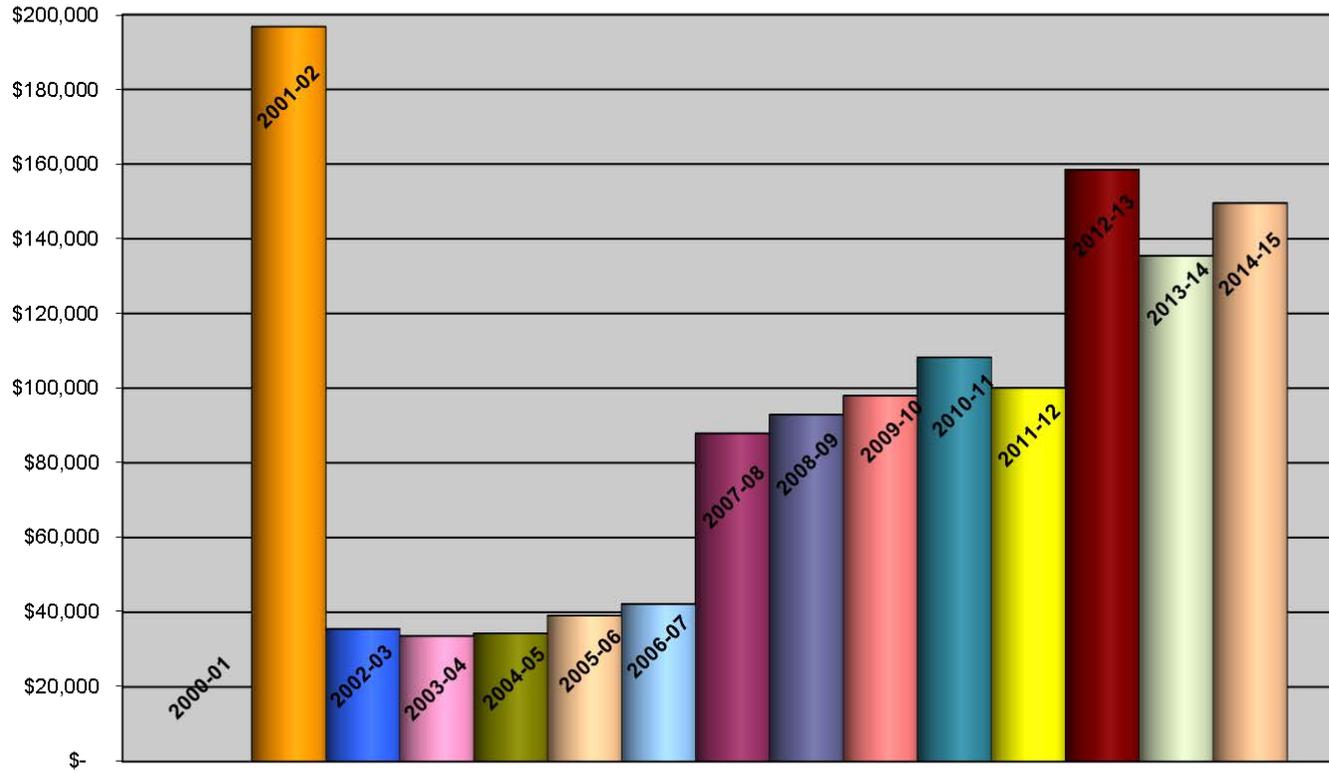
Staffing for the Library includes:

<u>Positions:</u>	<u>Regular Hours</u>
1 Library Director	2,080
1 Librarian	2,080
1 Librarian – Part Time	1,248
1 Librarian – Part Time	520

Fixed Assets:

\$1,000 is requested to be available to replace any broken or malfunctioning computers, printers, or other equipment.

Library Expenses



LIBRARY

Account 10-545

Account Number	Account Name	Yr End Actual 09/30/14	Current Budget 2014-15	9 Months Actual YTD 6/30/15	Year End Estimate 09/30/15	Calculation	Base Budget 2015-16	Supplemental Budget Request	Total Budget Request 2015-16	Budget Cuts	Adopted Budget 2015-16
<u>Personnel & Benefits</u>											
1010	State Unemployment Tax (TWC) (First \$9,000. ea emp @ 1.5%)	\$ 600	\$ 1,016	\$ 44	\$ 44		\$ 477	\$ -	\$ 477	\$ -	\$ 477
1020	Social Security / Medicare (7.65%)	\$ 6,350	\$ 7,454	\$ 5,488	\$ 7,454		\$ 7,720	\$ -	\$ 7,720	\$ -	\$ 7,720
1030	TMRS (6.82%-3 mos / 6.69%-9 mos)	\$ 5,390	\$ 5,112	\$ 4,846	\$ 5,112		\$ 5,494		\$ 5,494	\$ -	\$ 5,494
1050	Health, Dental, & Life Insurance	\$ 13,601	\$ 16,332	\$ 13,610	\$ 16,332		\$ 14,941	\$ -	\$ 14,941	\$ -	\$ 14,941
1070	Workers Comp	\$ 291	\$ 423	\$ 394	\$ 394		\$ 355	\$ -	\$ 355	\$ -	\$ 355
1120	Library Director Jan Steele	\$ 43,332	\$ 43,709	\$ 35,856	\$ 43,709		\$ 48,548	\$ -	\$ 48,548	\$ -	\$ 48,548
1130	Librarians	\$ 36,749	\$ 51,086	\$ 34,420	\$ 51,086		\$ 43,756	\$ 5,900	\$ 49,656	\$ -	\$ 49,656
	Louise Morris					\$ 12,000	\$ -				
	Denise Bortolussi					\$ 31,756	\$ -				
	Vacant - Part Time (April - September)					\$ -	\$ 5,900				
1135	Substitutes/Weekend Substitute \$10 p/hr Sat. & when needed	\$ 1,405	\$ 1,000	\$ 40	\$ 1,000		\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 1,000
1145	Longevity	\$ 692	\$ 575	\$ 796	\$ 796		\$ 903	\$ -	\$ 903	\$ -	\$ 903
1146	Rewards Program	\$ 827	\$ 600	\$ 830	\$ 830		\$ 813	\$ -	\$ 813	\$ -	\$ 813
1500	Pay Plan Increases	\$ -	\$ 4,692	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal	\$ 109,236	\$ 131,999	\$ 96,325	\$ 126,757		\$ 124,007	\$ 5,900	\$ 129,907	\$ -	\$ 129,907
<u>Operation & Maintenance</u>											
4200	Travel	\$ 239	\$ 811	\$ 462	\$ 700		\$ 811	\$ 1,484	\$ 2,295	\$ -	\$ 2,295

LIBRARY
Account 10-545

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimate 09/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
Mileage & Meals for Continuing Educ. Classes & TLA Conference											
4300	Education	\$ 110	\$ 2,560	\$ 860	\$ 1,010		\$ 860	\$ -	\$ 860	\$ -	\$ 860
	TLA Conference & Registration (23)					\$ 710					
	Continuing Ed. Classes @ \$30 Per Person					\$ 150					
4333	TexShare Database Fees	\$ 141	\$ 141	\$ 120	\$ 120		\$ 141	\$ -	\$ 141	\$ -	\$ 141
4400	Dues	\$ 656	\$ 603	\$ 295	\$ 710		\$ 696	\$ 90	\$ 786	\$ -	\$ 786
	Am. Library Association (3)					\$ 371		\$ -			
	TX Library Association (3)					\$ 295		\$ -			
	ALA - Volunteer Children's Coordinator					\$ -		\$ 90			
	TLA - Volunteer Children's Coordinator					\$ 30		\$ -			
4420	Bonds (Notary Bond)	\$ -	\$ 125	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
4570	Rental Lease	\$ 3,407	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
4600	Telephone/Internet	\$ 1,532	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
4670	Water Service	\$ 335	\$ 340	\$ 279	\$ 370		\$ 370	\$ -	\$ 370	\$ -	\$ 370
4672	Drought Emergency Fee	\$ 120	\$ 120	\$ 90	\$ 120		\$ 60	\$ -	\$ 60	\$ -	\$ 60
4675	Sewer Service	\$ 558	\$ 580	\$ 416	\$ 580		\$ 556	\$ -	\$ 556	\$ -	\$ 556
4700	Maintenance and Repairs	\$ 1,640	\$ 2,000	\$ 2,258	\$ 2,858		\$ 2,000	\$ -	\$ 2,000	\$ -	\$ 2,000
4750	Miscellaneous Expenses	\$ 1,288	\$ 4,800	\$ 1,144	\$ 4,500		\$ 4,800	\$ -	\$ 4,800	\$ -	\$ 4,800
	Children & Teen Program					\$ 1,500					
	Volunteer Appreciation Event					\$ 1,000					
	Miscellaneous Needs					\$ 1,500					
	Public Programs & Workshop					\$ 800					
4825	Information Technology	\$ 5,219	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -

**LIBRARY
Account 10-545**

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimate 09/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
	Subtotal	\$ 15,245	\$ 12,080	\$ 5,923	\$ 10,968		\$ 10,294	\$ 1,574	\$ 11,868	\$ -	\$ 11,868
<u>Supplies</u>											
5100	Books/Publications/Films	\$ -	\$ 1,000	\$ -	\$ 1,000		\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 1,000
5200	Postage	\$ 10	\$ 413	\$ 24	\$ 413		\$ 574	\$ -	\$ 574	\$ -	\$ 574
	Regular Postage					\$ 49					
	Interlibrary Loans					\$ 525					
5300	Supplies	\$ 6,529	\$ 6,600	\$ 3,705	\$ 6,500		\$ 6,600	\$ -	\$ 6,600	\$ -	\$ 6,600
	Subtotal	\$ 6,539	\$ 8,013	\$ 3,729	\$ 7,913		\$ 8,174	\$ -	\$ 8,174	\$ -	\$ 8,174
<u>Services</u>											
6100	Professional Services	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 11,000	\$ 11,000	\$ -	\$ 11,000
	Library Web Update							\$ 11,000			
6500	Miscellaneous Services	\$ 1,681	\$ 2,890	\$ 1,839	\$ 2,890		\$ 2,890	\$ -	\$ 2,890	\$ -	\$ 2,890
	Biblionix Automation Services					\$ 1,860					
	CTLS Library Services					\$ 750					
	Pest Control					\$ 280					
6540	Maintenance Agreements	\$ 1,027	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal	\$ 2,707	\$ 2,890	\$ 1,839	\$ 2,890		\$ 2,890	\$ 11,000	\$ 13,890	\$ -	\$ 13,890
<u>Fixed Assets</u>											
9730	Office Equipment/Furniture/Software	\$ 1,000	\$ 1,000	\$ -	\$ 1,000		\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 1,000
	Office Furniture										
	Subtotal	\$ 1,000	\$ 1,000	\$ -	\$ 1,000		\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 1,000
	TOTAL	\$ 134,726	\$ 155,982	\$ 107,816	\$ 149,528		\$ 146,365	\$ 18,474	\$ 164,839	\$ -	\$ 164,839

**DEPARTMENTAL BUDGET NARRATIVE
LAGO VISTA GOLF COURSE PRO SHOP & SNACK BAR
2015 - 2016**

	Totals	Proshop	Maintenance
Personnel & Benefits	\$ 468,121	\$ 215,428	\$ 252,693
Operation & Maintenance	\$ 169,539	\$ 92,462	\$ 77,077
Supplies	\$ 176,083	\$ 73,500	\$ 102,583
Services	\$ 48,450	\$ 16,050	\$ 32,400
Fixed Assets	\$ 0	\$ 0	\$ 0
TOTALS	\$ 862,192	\$ 397,440	\$ 464,752

Departmental Description:

The following reflects the Lago Vista Golf Course only since separate budgets have been created in the Proposed 2015-2016 Budget. The Lago Vista Course ProShop staff provides all visiting golfers (citizens, non-residents, members, etc.) with all the services one would expect at a municipal golf course. These services include booking tee times and accepting payment for greens fees, cart rental, driving range balls, golf club rental, and membership fees. The Shop staff is involved in the solicitation and the overseeing of golf tournaments for both residents of Lago Vista and other golfing groups in the Austin area. The Lago Vista Golf Course also hosts numerous fund-raising golf tournaments. Along with the daily routine of administrative and counter work, the staff is also involved in merchandise sales from the golf ProShop. These sales include golf balls, gloves, caps and hats, soft goods, shoes, golf bags, and clubs. A very important aspect of the staff is an overall promotion of the game of golf from teaching and rules interpretation to what is proper etiquette during a round of golf. As important as any function previously stated is the desire to promote the entire City of Lago Vista, not only the municipal golf courses, but all of the City amenities. Another area under the department of the ProShop is the rental and maintenance of 75 gas golf carts. These carts are housed under the ProShop. They require daily care, which includes washing, fueling up, and any repairs that are necessary.

The grill at the Lago Vista Golf Course is currently being leased out but the Golf Course retains all alcohol sales.

The golf course maintenance crew is charged with the responsibility of overseeing 156 acres at the Lago Vista Golf Course. The Lago Vista Golf Course is one of the most scenic golf courses in Texas with abundant wildlife and rolling hills overlooking Lake Travis. The ability of this crew to grow and mow Bermuda grass directly affects the appearance and beauty that we strive for. More precisely, these are areas that the maintenance crew must address:

1. Irrigation System - They have to make sure that it is 100% operational at all times. This includes fixing leaks in the lines and working on irrigational heads that are mal-functioning. They are also responsible for the electrical and hydraulic systems that make this whole system work. The maintenance crew is also involved with expanding our present irrigation system to allow them to dispense the City of Lago Vista's effluent water and help beautify the golf course.
2. Growing Grass - Both of the Golf Courses have Bermuda grass tees, fairways and greens. The formal name for the grass on the putting surfaces is Dwarf Tiff Bermuda, which is a hybrid of common Bermuda. The key to success for grass growing on a golf course is abundant water, fertilization, and the application of the proper chemicals at the right time. It also calls for verti-cutting and aerification periodically. In the winter, the Lago Vista Golf Course is overseeded with rye grass and *Poa trivialis*. This keeps the course beautiful and green all through the winter.
3. Mowing grass - A considerable percentage of time is spent on mowing. Greens are usually mowed at 5/32", fairways at 1/2", and roughs at 1 1/2". In order to accomplish this, special mowers are required.
4. Equipment Maintenance - Each employee is responsible for treating his particular piece of machinery as if it were his own. Washing, greasing, oiling, etc., all machinery is done on a schedule that keeps mowers, utility vehicles, spreaders, etc., in the best condition possible.
5. General Golf Course Maintenance - Besides the obvious areas previously stated, our crew maintains sand bunkers, weed eats continuously, maintains the maintenance area and the golf shop grounds, and trims trees when necessary. They work 7 days a week because mowing greens and changing the hole position on the greens is required daily.

Budget Summary:

The 2015-2016 Budget figure of \$862,192 is based upon many known costs and some that are anticipated through information gathered from equivalent surrounding golf courses and the past 7 years of operations. Revenues and expenses may fluctuate, depending on the number of golfers and their activity in the golf shop and restaurant. In addition, 50% of the cost for the Golf Course Manager and Golf Professional, as well as one half of the professional

services for the Greens Superintendent are included in this Budget. The Greens Superintendent is not an employee but works with the City through a contractual relationship.

Personnel:

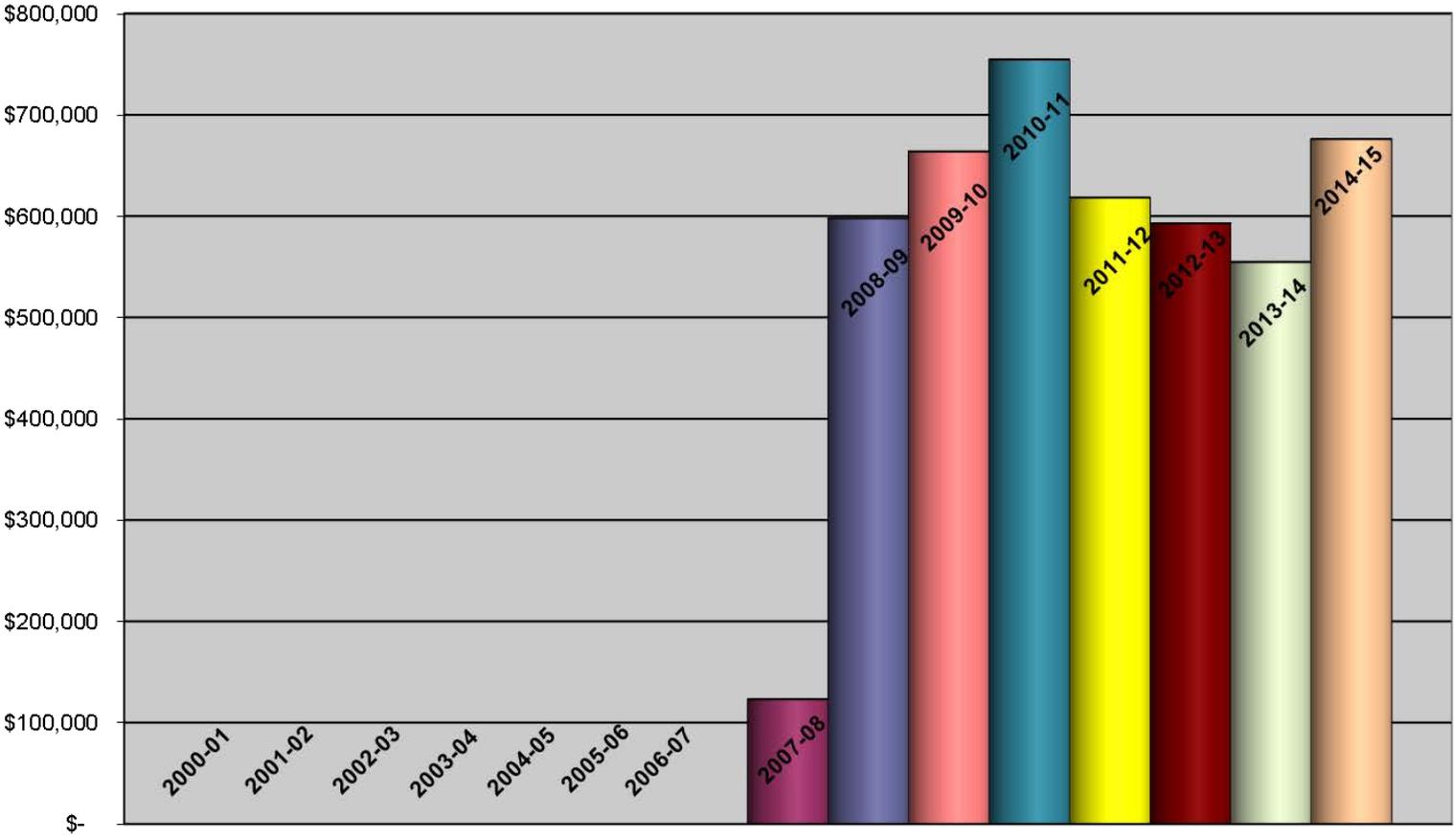
Current staffing levels for the Lago Vista Golf Course ProShop include 8 positions as follows:

- 1 Golf Course Manager
- 1 Golf Professional
- 2 Clerk/Assistant Golf Professionals
- 4 Golf Cart Attendants – Part Time

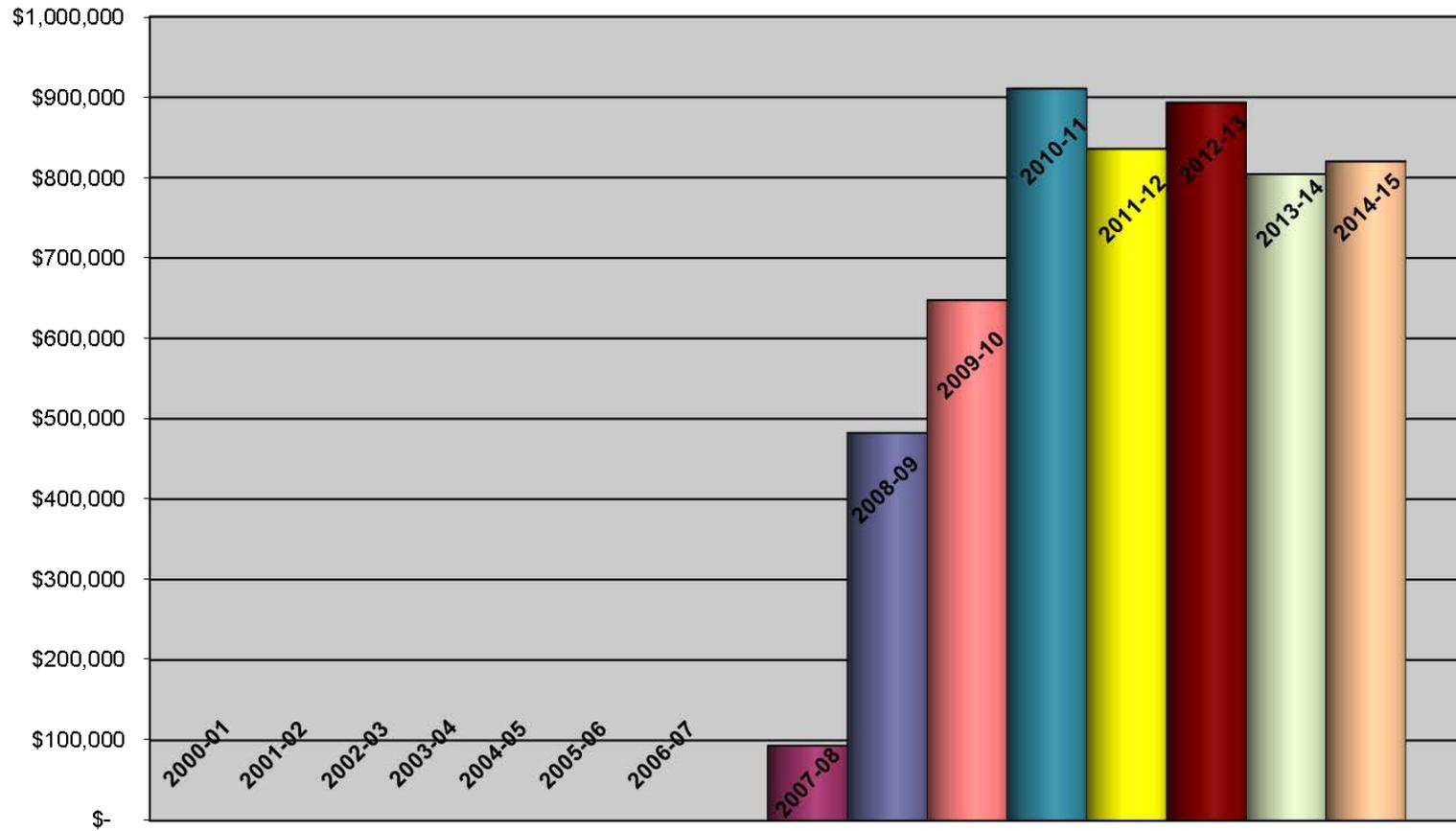
Current staffing levels for the Lago Vista Maintenance Department include 7 Fulltime positions as follows:

- 7 Maintenance Employees

Golf Course Pro Shop & Snack Bar Expenses



Golf Course Maintenance Expenses



Lago Vista Golf Course Combined Summary

	<u>Yr End Actual 9/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimated 9/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
<u>Revenues</u>	\$ 1,086,890	\$ 1,445,500	\$ 786,089	\$ 1,172,545		\$ 840,580	\$ -	\$ 840,580	\$ -	\$ 840,580
<u>Transfer from Utility Fund</u>	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 35,000	\$ 35,000	\$ -	\$ 35,000
<u>Transfer from General Fund</u>	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
<u>Combined Expenses</u>										
Personnel & Benefits	\$ 663,628	\$ 743,963	\$ 597,633	\$ 737,904		\$ 461,121	\$ 7,000	\$ 468,121	\$ -	\$ 468,121
Operations & Maintenance	\$ 309,143	\$ 295,635	\$ 280,720	\$ 351,091		\$ 169,539	\$ -	\$ 169,539	\$ -	\$ 169,539
Supplies	\$ 234,801	\$ 238,100	\$ 182,017	\$ 241,978		\$ 168,715	\$ 7,368	\$ 176,083	\$ -	\$ 176,083
Services	\$ 153,041	\$ 110,200	\$ 90,538	\$ 121,550		\$ 48,450	\$ -	\$ 48,450	\$ -	\$ 48,450
Fixed Assets	\$ 51,313	\$ 30,181	\$ 23,513	\$ 43,545		\$ -	\$ -	\$ -	\$ -	\$ -
Transfer to Debt Service	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
Total Combined Expenses	\$ 1,411,926	\$ 1,418,079	\$ 1,174,421	\$ 1,496,068		\$ 847,825	\$ 14,368	\$ 862,193	\$ -	\$ 862,193
Surplus (deficit)	\$ (325,036)	\$ 27,421	\$ (388,332)	\$ (323,523)		\$ (7,245)	\$ 20,632	\$ 13,387	\$ -	\$ 13,387

LAGO VISTA GOLF COURSE FUND REVENUES

Account 15-410 / 15-420 / 15-430

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimate 09/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
Pro Shop											
410-1100	Cart Rental	\$ 171,817	\$ 268,000	\$ 113,797	\$ 182,671		\$ 142,000	\$ -	\$ 142,000	\$ -	\$ 142,000
410-1201	Driving Range Revenue	\$ 14,534	\$ 22,000	\$ 7,666	\$ 11,275		\$ 16,000	\$ -	\$ 16,000	\$ -	\$ 16,000
410-1305	Greens Fees	\$ 394,144	\$ 526,000	\$ 275,388	\$ 411,072		\$ 280,000	\$ -	\$ 280,000	\$ -	\$ 280,000
410-1310	Handicap Fees	\$ 6,035	\$ 6,500	\$ 5,541	\$ 5,811		\$ 5,400	\$ -	\$ 5,400	\$ -	\$ 5,400
410-1320	Membership Fees	\$ 285,441	\$ 350,000	\$ 210,576	\$ 310,881		\$ 215,180	\$ -	\$ 215,180	\$ -	\$ 215,180
410-1325	Pro Shop Sales	\$ 44,096	\$ 45,000	\$ 37,279	\$ 53,494		\$ 38,000	\$ -	\$ 38,000	\$ -	\$ 38,000
410-1330	Club Rental	\$ 28	\$ -	\$ 23	\$ 100		\$ 100	\$ -	\$ 100	\$ -	\$ 100
410-1335	Tournament Fees - Taxable	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
410-1336	Tournament Fees - Non Taxable	\$ 56,993	\$ 63,000	\$ 32,833	\$ 50,000		\$ 42,000	\$ -	\$ 42,000	\$ -	\$ 42,000
410-1340	Other Revenue	\$ 1,300	\$ 3,000	\$ 7,366	\$ 10,000		\$ 3,000	\$ -	\$ 3,000	\$ -	\$ 3,000
410-1510	Capital Contributions	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
410-1810	Long and Short	\$ (259)	\$ -	\$ 242	\$ 260		\$ -	\$ -	\$ -	\$ -	\$ -
410-1900	Credit Card Fees	\$ -	\$ 20,000	\$ 591	\$ 900		\$ 900	\$ -	\$ 900	\$ -	\$ 900
410-9101	Transfer from General Fund	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
410-9102	Transfer from Utility Fund	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 35,000	\$ 35,000	\$ -	\$ 35,000
	Subtotal	\$ 974,130	\$ 1,303,500	\$ 691,302	\$ 1,036,464		\$ 742,580	\$ 35,000	\$ 777,580	\$ -	\$ 777,580
Snack Bar											
420-1100	Beer & Wine Sales	\$ 94,769	\$ 115,000	\$ 80,878	\$ 116,404		\$ 92,000	\$ -	\$ 92,000	\$ -	\$ 92,000
420-1200	Other Drinks - Non-Taxable	\$ 585	\$ 1,000	\$ 364	\$ 600		\$ -	\$ -	\$ -	\$ -	\$ -
420-1201	Food Sales	\$ 6,122	\$ 10,000	\$ 4,702	\$ 6,667		\$ -	\$ -	\$ -	\$ -	\$ -
420-1205	Other Drinks - Taxable	\$ 5,384	\$ 10,000	\$ 3,493	\$ 5,560		\$ -	\$ -	\$ -	\$ -	\$ -
420-1300	Facility Rental	\$ 5,900	\$ 6,000	\$ 5,350	\$ 6,850		\$ 6,000	\$ -	\$ 6,000	\$ -	\$ 6,000
	Subtotal	\$ 112,760	\$ 142,000	\$ 94,787	\$ 136,081		\$ 98,000	\$ -	\$ 98,000	\$ -	\$ 98,000
Maintenance											
430-1200	Insurance Recovery	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
	Total Operating Revenues	\$ 1,086,890	\$ 1,445,500	\$ 786,089	\$ 1,172,545		\$ 840,580	\$ 35,000	\$ 875,580	\$ -	\$ 875,580

LVGC PRO SHOP AND SNACK BAR
Account 15-510

Account Number	Account Name	Yr End Actual 9/30/14	Current Budget 2014-15	9 Months Actual YTD 6/30/15	Year End Estimate 9/30/15	Calculation	Base Budget 2015-16	Supplemental Budget Request	Total Budget Request 2015-16	Budget Cuts	Adopted Budget 2015-16
<u>Personnel & Benefits</u>											
1010	State Unemployment Tax (TWC) (First \$9,000. per emp x 1.5%)	\$ 2,052	\$ 3,024	\$ 293	\$ 293		\$ 839	\$ -	\$ 839	\$ -	\$ 839
1020	Social Security / Medicare (7.65%)	\$ 17,412	\$ 18,040	\$ 14,112	\$ 18,040		\$ 11,120	\$ -	\$ 11,120	\$ -	\$ 11,120
1030	TMRS (6.82%-3 mos / 6.69%-9 mos)	\$ 12,457	\$ 12,718	\$ 10,139	\$ 12,718		\$ 8,116	\$ -	\$ 8,116	\$ -	\$ 8,116
1050	Health, Dental, & Life Insurance	\$ 42,949	\$ 47,175	\$ 39,757	\$ 47,175		\$ 28,583	\$ -	\$ 28,583	\$ -	\$ 28,583
1070	Workers Compensation	\$ 6,910	\$ 7,601	\$ 6,686	\$ 6,686		\$ 9,857	\$ -	\$ 9,857	\$ -	\$ 9,857
1100	Director of Golf Operations Eric Cupit @ 50%	\$ 61,930	\$ 58,710	\$ 46,349	\$ 58,710		\$ 30,429	\$ -	\$ 30,429	\$ -	\$ 30,429
1102	Golf Professional Vacant @ 50%	\$ 27,936	\$ 29,994	\$ 22,400	\$ 29,994		\$ 15,625	\$ -	\$ 15,625	\$ -	\$ 15,625
1105	Front Desk Clerks Richard Dildine Austin Shockey	\$ 59,477	\$ 62,400	\$ 51,608	\$ 62,400	\$ 22,634 \$ 21,320	\$ 43,954	\$ -	\$ 43,954	\$ -	\$ 43,954
1106	Front Desk Clerk (PT)	\$ 6,930	\$ -	\$ 5,468	\$ 6,500		\$ -	\$ -	\$ -	\$ -	\$ -
1120	Outside Services/Cart Keepers Eric Donnellan - Full time Jake Markham Alex Woodhull James Jirovec	\$ 55,628	\$ 67,600	\$ 44,038	\$ 67,600	\$ 21,574 \$ 7,800 \$ 7,800 \$ 8,840	\$ 46,014	\$ -	\$ 46,014	\$ -	\$ 46,014
1144	Car Allowance (Golf Course Director \$425 x 12 mos x 50%)	\$ 1,373	\$ 5,100	\$ 3,727	\$ 5,100		\$ 2,550	\$ -	\$ 2,550	\$ -	\$ 2,550
1145	Longevity	\$ 1,349	\$ 1,125	\$ 1,522	\$ 1,522		\$ 1,164	\$ -	\$ 1,164	\$ -	\$ 1,164

LVGC PRO SHOP AND SNACK BAR
Account 15-510

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 9/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimate 9/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
1146	Rewards Program	\$ 2,480	\$ 1,800	\$ 2,491	\$ 2,491		\$ 1,626	\$ -	\$ 1,626	\$ -	\$ 1,626
1274	Overtime	\$ 10,504	\$ 8,000	\$ 7,462	\$ 9,500		\$ 2,000	\$ 2,000	\$ 4,000	\$ -	\$ 4,000
1500	Pay Plan Increases	\$ -	\$ 8,625	\$ -	\$ -		\$ 11,551	\$ -	\$ 11,551	\$ -	\$ 11,551
	Subtotal	\$ 309,387	\$ 331,912	\$ 256,052	\$ 328,729		\$ 213,428	\$ 2,000	\$ 215,428	\$ -	\$ 215,428

Operation & Maintenance

4000	Liability/Property Insurance Liability/Property/Errors & Omissions/Vehicle Liability/Auto Physical Damage	\$ 4,640	\$ 5,104	\$ 4,697	\$ 4,697		\$ 2,552	\$ -	\$ 2,552	\$ -	\$ 2,552
4200	Travel Misc. Travel PGA Educaton Travel	\$ 469	\$ 1,040	\$ 679	\$ 1,000		\$ 800	\$ -	\$ 800	\$ -	\$ 800
4300	Education PGA TABC Certification	\$ -	\$ 4,460	\$ 292	\$ 1,000		\$ 2,000	\$ -	\$ 2,000	\$ -	\$ 2,000
4400	Dues & Subscriptions	\$ 200	\$ 1,000	\$ -	\$ -		\$ 200	\$ -	\$ 200	\$ -	\$ 200
4570	Rental/Lease Golf Cart Lease	\$ 35,786	\$ 72,044	\$ 57,522	\$ 74,000	\$ 29,400	\$ -	\$ 29,400	\$ -	\$ 29,400	
4575	Bank Charges Credit Card Charges	\$ 19,726	\$ 20,000	\$ 11,472	\$ 15,000		\$ 8,700	\$ -	\$ 8,700	\$ -	\$ 8,700
4600	Telephone	\$ 5,705	\$ 3,600	\$ 4,556	\$ 6,500		\$ 5,000	\$ -	\$ 5,000	\$ -	\$ 5,000
4650	Electricity	\$ 30,276	\$ 26,000	\$ 21,588	\$ 29,600		\$ 20,000	\$ -	\$ 20,000	\$ -	\$ 20,000
4670	Water Service	\$ 3,778	\$ 6,000	\$ 3,803	\$ 5,500		\$ 4,000	\$ -	\$ 4,000	\$ -	\$ 4,000

LVGC PRO SHOP AND SNACK BAR
Account 15-510

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 9/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimate 9/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
4672	Drought Emergency Fee	\$ 600	\$ 1,320	\$ 630	\$ 1,320		\$ 610	\$ -	\$ 610	\$ -	\$ 610
4675	Sewer Service	\$ 2,233	\$ 3,000	\$ 2,352	\$ 3,000		\$ 1,500	\$ -	\$ 1,500	\$ -	\$ 1,500
4680	Cable TV Service Time Warner Cable-LVGC	\$ 1,396	\$ 2,500	\$ 1,483	\$ 2,000	\$ 1,200	\$ 1,200	\$ -	\$ 1,200	\$ -	\$ 1,200
4700	Maintenance/Repairs	\$ 6,278	\$ 7,000	\$ 2,133	\$ 3,000		\$ 3,500	\$ -	\$ 3,500	\$ -	\$ 3,500
4715	Maint/Repair Unanticipated	\$ 24,877	\$ 8,000	\$ 24,204	\$ 30,000		\$ 12,000	\$ -	\$ 12,000	\$ -	\$ 12,000
4750	Miscellaneous Expenses	\$ 1,697	\$ 2,000	\$ 832	\$ 1,500		\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 1,000
4825	Information Technology	\$ 277	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal	\$ 137,938	\$ 163,068	\$ 136,242	\$ 178,117		\$ 92,462	\$ -	\$ 92,462	\$ -	\$ 92,462

Supplies

5100	Books/Publications/Films	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
5200	Postage	\$ -	\$ 50	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
5300	Supplies	\$ 6,429	\$ 6,000	\$ 9,022	\$ 12,000		\$ 5,000	\$ -	\$ 5,000	\$ -	\$ 5,000
5301	Pro Shop Inventory	\$ 41,341	\$ 34,000	\$ 45,865	\$ 55,000		\$ 34,000	\$ -	\$ 34,000	\$ -	\$ 34,000
5302	Snack Bar Supplies	\$ 4,535	\$ 5,000	\$ 2,799	\$ 3,800		\$ 1,800	\$ -	\$ 1,800	\$ -	\$ 1,800
5303	Snack Bar Food	\$ 7,020	\$ 6,000	\$ 3,335	\$ 4,500		\$ -	\$ -	\$ -	\$ -	\$ -
5304	Snack Bar Drinks	\$ 4,693	\$ 4,800	\$ 3,238	\$ 4,500		\$ -	\$ -	\$ -	\$ -	\$ -
5305	Snack Bar Beer & Wine	\$ 49,638	\$ 50,000	\$ 39,358	\$ 53,000		\$ 32,000	\$ -	\$ 32,000	\$ -	\$ 32,000
5306	Pro Shop Supplies	\$ 32	\$ 1,500	\$ 196	\$ 1,500		\$ 700	\$ -	\$ 700	\$ -	\$ 700

LVGC PRO SHOP AND SNACK BAR
Account 15-510

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 9/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimate 9/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
	Subtotal	\$ 113,688	\$ 107,350	\$ 103,812	\$ 134,300		\$ 73,500	\$ -	\$ 73,500	\$ -	\$ 73,500
<u>Services</u>											
6100	Professional Services Comprehensive Golf Plan	\$ 110	\$ 1,000	\$ -	\$ 250		\$ 250	\$ -	\$ 250	\$ -	\$ 250
6135	Contract Services TGA - GHIN Handicap	\$ 4,893	\$ 4,000	\$ 5,108	\$ 5,500		\$ 2,500	\$ -	\$ 2,500	\$ -	\$ 2,500
6540	Maintenance Agreements ADT Club Prophet System ECO Lab Janitor Service	\$ 17,113	\$ 15,000	\$ 12,758	\$ 16,000		\$ 8,000	\$ -	\$ 8,000	\$ -	\$ 8,000
6550	Advertising Yellow Pager Golfers Guide Magazine	\$ 8,203	\$ 8,000	\$ 8,837	\$ 12,000		\$ 4,000	\$ -	\$ 4,000	\$ -	\$ 4,000
6560	Promotional	\$ 89	\$ 400	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
6600	Trash Service	\$ 1,140	\$ 1,300	\$ 855	\$ 1,200		\$ 1,300	\$ -	\$ 1,300	\$ -	\$ 1,300
	Subtotal	\$ 31,548	\$ 29,700	\$ 27,558	\$ 34,950		\$ 16,050	\$ -	\$ 16,050	\$ -	\$ 16,050
<u>Fixed Assets</u>											
	Subtotal	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
	Total	\$ 592,561	\$ 632,030	\$ 523,664	\$ 676,096		\$ 395,440	\$ 2,000	\$ 397,440	\$ -	\$ 397,440

LVGC GROUNDS MAINTENANCE BUDGET

Account 15-530

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 9/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimate 9/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
1010	State Unemployment Tax (TWC) (First \$9,000. per employee x 1.5%)	\$ 2,310	\$ 2,970	\$ 452	\$ 452		\$ 878	\$ -	\$ 878	\$ -	\$ 878
1020	Social Security / Medicare (7.65%)	\$ 18,831	\$ 20,322	\$ 17,644	\$ 20,322		\$ 13,184	\$ -	\$ 13,184	\$ -	\$ 13,184
1030	TMRS (6.82%-3 mos / 6.69% - 9 mos)	\$ 16,242	17,916	\$ 15,513	17,916		\$ 11,595	\$ -	\$ 11,595	\$ -	\$ 11,595
1050	Health, Dental, & Life Insurance	\$ 62,076	\$ 79,314	\$ 68,707	\$ 79,314		\$ 50,019	\$ -	\$ 50,019	\$ -	\$ 50,019
1070	Workers Compensation	\$ 8,631	\$ 10,357	\$ 8,647	\$ 8,647		\$ 4,155	\$ -	\$ 4,155	\$ -	\$ 4,155
1100	Crew Leader / Irrigation Tech	\$ 29,724	\$ 30,058	\$ 24,008	\$ 30,058		\$ -	\$ -	\$ -	\$ -	\$ -
1105	Maintenance Personnel	\$ 190,132	\$ 220,009	\$ 177,680	\$ 220,009		\$ 145,847	\$ -	\$ 145,847	\$ -	\$ 145,847
	Nolan Pabst					\$ 34,093					
	Charles Ezzell					\$ 22,658					
	Jose Caballero					\$ 22,360					
	Juan Valencia					\$ 22,512					
	Pernell Keever					\$ 22,384					
	Fred Stuetelberg					\$ 21,840					
1115	Golf Course Mechanic Vacant @ 50%	\$ -	\$ -	\$ -	\$ -		\$ 13,750	\$ -	\$ 13,750	\$ -	\$ 13,750
1145	Longevity	\$ 900	\$ 800	\$ 1,073	\$ 1,073		\$ 712	\$ -	\$ 712	\$ -	\$ 712
1146	Rewards Program	\$ 3,721	\$ 2,400	\$ 3,322	\$ 3,322		\$ 2,033	\$ -	\$ 2,033	\$ -	\$ 2,033
1147	Work Boot Allowance	\$ -	\$ -	\$ 4,062	\$ 4,062		\$ 2,519	\$ -	\$ 2,519	\$ -	\$ 2,519
1274	Overtime	\$ 21,675	\$ 12,000	\$ 20,472	\$ 24,000		\$ 3,000	\$ 5,000	\$ 8,000	\$ -	\$ 8,000
1500	Pay Plan Increases	\$ -	\$ 15,905	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -

LVGC GROUNDS MAINTENANCE BUDGET

Account 15-530

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 9/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimate 9/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
	Subtotal	\$ 354,241	\$ 412,051	\$ 341,581	\$ 409,175		\$ 247,693	\$ 5,000	\$ 252,693	\$ -	\$ 252,693
<u>Operation & Maintenance</u>											
4000	Liability/Property Insurance Liability /Property/Errors & Omissions	\$ 3,943	\$ 4,337	\$ 4,074	\$ 4,074		\$ 2,169	\$ -	\$ 2,169	\$ -	\$ 2,169
4110	Uniforms Uniform (Purchase) Winter Coats Light Winter Coats	\$ 3,530	\$ 7,600	\$ 2,674	\$ 3,000		\$ 3,500	\$ -	\$ 3,500	\$ -	\$ 3,500
4200	Travel	\$ 536	\$ 1,500	\$ 304	\$ 500		\$ 750	\$ -	\$ 750	\$ -	\$ 750
4300	Education	\$ 164	\$ 2,000	\$ 714	\$ 1,200		\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 1,000
4570	Rental/Lease Golf Course Equip Lease \$2543/month x 50% Golf Course Equip Lease \$3590/month x 50%	\$ 40,127	\$ 64,310	\$ 68,754	\$ 75,000	\$ 15,258 \$ 21,540	\$ 36,798	\$ - \$ -	\$ 36,798	\$ -	\$ 36,798
4600	Telephone / Cell Phones / Pagers	\$ 926	\$ 900	\$ 807	\$ 1,200		\$ -	\$ -	\$ -	\$ -	\$ -
4650	Electricity	\$ 33,508	\$ 18,000	\$ 18,764	\$ 26,000		\$ 5,200	\$ -	\$ 5,200	\$ -	\$ 5,200
4670	Water Service - Rest Rooms	\$ 1,296	\$ 1,400	\$ 646	\$ 900		\$ 800	\$ -	\$ 800	\$ -	\$ 800
4672	Drought Emergency Fee	\$ 360	\$ 720	\$ 180	\$ 300		\$ 360	\$ -	\$ 360	\$ -	\$ 360
4675	Sewer Service - Rest Rooms	\$ 1,206	\$ 1,300	\$ 904	\$ 1,300		\$ 650	\$ -	\$ 650	\$ -	\$ 650
4700	Equipment Repairs & Maintenance	\$ 26,012	\$ 10,000	\$ 22,809	\$ 25,000		\$ 15,400	\$ -	\$ 15,400	\$ -	\$ 15,400
4705	Irrigation Maintenance & Repairs	\$ 22,086	\$ 17,000	\$ 19,958	\$ 29,000		\$ 8,500	\$ -	\$ 8,500	\$ -	\$ 8,500
4710	Golf Cart Maint & Repairs	\$ 22,976	\$ 2,000	\$ 647	\$ 700		\$ 1,200	\$ -	\$ 1,200	\$ -	\$ 1,200

LVGC GROUNDS MAINTENANCE BUDGET

Account 15-530

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 9/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimate 9/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
4725	Vehicle Maintenance & Repairs	\$ 206	\$ 500	\$ 547	\$ 1,000		\$ 250	\$ -	\$ 250	\$ -	\$ 250
4750	Miscellaneous Expenses	\$ 14,330	\$ 1,000	\$ 2,697	\$ 3,800		\$ 500	\$ -	\$ 500	\$ -	\$ 500
	Subtotal	\$ 171,205	\$ 132,567	\$ 144,478	\$ 172,974		\$ 77,077	\$ -	\$ 77,077	\$ -	\$ 77,077

Supplies

5300	Supplies	\$ 12,805	\$ 11,000	\$ 6,796	\$ 8,000		\$ 5,700	\$ -	\$ 5,700	\$ -	\$ 5,700
5305	Small Tools 1 Weed Eater 1 Chain Saw 1 Push Mower Misc.	\$ 1,511	\$ 1,500	\$ 468	\$ 1,000		\$ 500	\$ -	\$ 500	\$ -	\$ 500
5400	Fuel/Lubricants	\$ 56,534	\$ 65,000	\$ 34,793	\$ 46,000		\$ 25,000	\$ -	\$ 25,000	\$ -	\$ 25,000
5430	Chemicals	\$ 10,650	\$ 10,000	\$ 5,085	\$ 10,000		\$ 5,300	\$ -	\$ 5,300	\$ -	\$ 5,300
5435	Fertilizer	\$ 9,189	\$ 12,000	\$ 6,078	\$ 11,000		\$ 6,800	\$ 7,368	\$ 14,168	\$ -	\$ 14,168
5440	Sand & Soil	\$ 11,508	\$ 12,000	\$ 5,508	\$ 12,000		\$ 6,800	\$ -	\$ 6,800	\$ -	\$ 6,800
5445	Seed	\$ 18,728	\$ 19,000	\$ 19,478	\$ 19,478		\$ 45,000	\$ -	\$ 45,000	\$ -	\$ 45,000
5450	Other Materials & Supplies	\$ 188	\$ 250	\$ -	\$ 200		\$ 115	\$ -	\$ 115	\$ -	\$ 115
	Subtotal	\$ 121,113	\$ 130,750	\$ 78,205	\$ 107,678		\$ 95,215	\$ 7,368	\$ 102,583	\$ -	\$ 102,583

Services

6135	Contract Services Electrician	\$ -	\$ 1,000	\$ -	\$ 1,000		\$ 500	\$ -	\$ 500	\$ -	\$ 500
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LVGC GROUNDS MAINTENANCE BUDGET

Account 15-530

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 9/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimate 9/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
6150	Greens Keeper 50% of Contract	\$ 69,368	\$ 65,000	\$ 41,580	\$ 60,000		\$ 30,000	\$ -	\$ 30,000	\$ -	\$ 30,000
6430	Bulk Water	\$ 47,347	\$ 12,000	\$ 16,744	\$ 20,000		\$ -	\$ -	\$ -	\$ -	\$ -
6500	Miscellaneous Services Frank Oaralas	\$ 4,778	\$ 2,500	\$ 4,656	\$ 5,600		\$ 1,900	\$ -	\$ 1,900	\$ -	\$ 1,900
Subtotal		\$ 121,493	\$ 80,500	\$ 62,980	\$ 86,600		\$ 32,400	\$ -	\$ 32,400	\$ -	\$ 32,400

Fixed Assets

9738	11 Rotary Mower - Principal (\$17,898.9)	\$ 3,121	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
9739	11 Rotary Mower - Interest	\$ 46	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
9740	11 4WD Tractor - Principal (\$42,083.5)	\$ 7,337	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
9741	11 4WD Tractor - Interest	\$ 108	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
9742	Front Loader Tractor - Principal	\$ 1,504	\$ 381	\$ 382	\$ 382		\$ -	\$ -	\$ -	\$ -	\$ -
9743	Front Loader Tractor - Interest	\$ 43	\$ 3	\$ 3	\$ 3		\$ -	\$ -	\$ -	\$ -	\$ -
9744	Bunker Rake - Principal	\$ 3,771	\$ 955	\$ 957	\$ 957		\$ -	\$ -	\$ -	\$ -	\$ -
9745	Bunker Rake - Interest	\$ 108	\$ 7	\$ 8	\$ 8		\$ -	\$ -	\$ -	\$ -	\$ -
9746	Greens Mower - Principal	\$ 8,330	\$ 2,110	\$ 2,115	\$ 2,115		\$ -	\$ -	\$ -	\$ -	\$ -
9747	Greens Mower - Interest	\$ 238	\$ 16	\$ 17	\$ 17		\$ -	\$ -	\$ -	\$ -	\$ -
9748	Greens Roller - Prinipal	\$ 4,541	\$ 4,727	\$ 3,521	\$ 7,154		\$ -	\$ -	\$ -	\$ -	\$ -
9749	Greens Roller - Interest	\$ 377	\$ 192	\$ 168	\$ 225		\$ -	\$ -	\$ -	\$ -	\$ -

LVGC GROUNDS MAINTENANCE BUDGET

Account 15-530

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 9/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimate 9/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
9750	Turf Gator - Principal	\$ 2,717	\$ 2,829	\$ 2,107	\$ 4,281		\$ -	\$ -	\$ -	\$ -	\$ -
9751	Turf Gator - Interest	\$ 226	\$ 115	\$ 100	\$ 135		\$ -	\$ -	\$ -	\$ -	\$ -
9752	Trim Mower #1 - Principal	\$ 8,700	\$ 9,056	\$ 6,746	\$ 13,705		\$ -	\$ -	\$ -	\$ -	\$ -
9753	Trim Mower #1 - Interest	\$ 723	\$ 367	\$ 322	\$ 429		\$ -	\$ -	\$ -	\$ -	\$ -
9754	Trim Mower #2 - Principal	\$ 8,700	\$ 9,056	\$ 6,746	\$ 13,705		\$ -	\$ -	\$ -	\$ -	\$ -
9755	Trim Mower #2 - Interest	\$ 723	\$ 367	\$ 322	\$ 429		\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal	\$ 51,313	\$ 30,181	\$ 23,513	\$ 43,545		\$ -	\$ -	\$ -	\$ -	\$ -
	Total	\$ 819,365	\$ 786,049	\$ 650,757	\$ 819,972		\$ 452,384	\$ 12,368	\$ 464,752	\$ -	\$ 464,752

**DEPARTMENTAL BUDGET NARRATIVE
HIGHLAND LAKE GOLF COURSE PRO SHOP & SNACK BAR
2015 - 2016**

	Totals	ProShop	Maintenance
Personnel & Benefits	\$ 391,960	\$ 146,333	\$ 245,627
Operation & Maintenance	\$ 167,143	\$ 79,166	\$ 87,977
Supplies	\$ 114,168	\$ 45,300	\$ 68,868
Services	\$ 57,150	\$ 14,750	\$ 42,400
Fixed Assets	\$ 0	\$ 0	\$ 0
TOTALS	\$ 730,420	\$ 285,549	\$ 444,871

Departmental Description:

The following narrative reflects the Highland Lakes Golf Course only since separate budgets for each of the golf courses have been created in the 2015-2016 Proposed Budget. The Highland Lakes Course Golf Shop staff provides all visiting golfers (citizens, non-residents, members, etc.) with all the services one would expect at a municipal golf course. These services include booking tee times and accepting payment for greens fees, cart rental, driving range balls, golf club rental, and membership fees. The shop staff is involved in the solicitation and the overseeing of golf tournaments for both residents of Lago Vista and other golfing groups in the Austin area. The Lago Vista Golf Courses also host numerous fund-raising golf tournaments. Along with the daily routine of administrative and counter work, the staff is also involved in merchandise sales from the golf pro shops. These sales include golf balls, gloves, caps and hats, soft goods, snacks, canned soda, bottled water, Gatorade, and beer. A very important aspect of the staff is an overall promotion of the game of golf from teaching and rules interpretation to what is proper etiquette during a round of golf. As important as any function previously stated is the desire to promote the entire City of Lago Vista, not only the municipal golf courses, but all of the city amenities. Another area under the department of the golf shop is the rental and maintenance of 55 gas golf carts. These carts are housed in the gated area near the #10 tee box. They require daily care, which includes washing, re-fueling, and any repairs that are necessary.

The golf course maintenance crew is charged with the responsibility of overseeing 119 acres at the Highland Lakes Golf Course. The Highland Lakes Golf Course is one of the most scenic golf courses in Texas, with abundant wildlife and rolling hills overlooking Lake Travis. The ability of this crew to grow and mow Bermuda grass directly affects the appearance and beauty that we strive for. More precisely, these are areas that the maintenance crew must address:

1. Irrigation System - They have to ensure that it is 100% operational at all times. This includes fixing leaks in the lines and working on irrigational heads that are mal-functioning. They are also responsible for the electrical and hydraulic systems that make this whole system work. The maintenance crew is also involved with expanding our present irrigation system to allow them to dispense the City of Lago Vista's effluent water and help beautify the golf course..
2. Growing Grass - Both of the Golf Courses have Bermuda grass tees, fairways and greens. The formal name for the grass on the putting surfaces is Dwarf Tiff Bermuda, which is a hybrid of common Bermuda. The key to success for grass growing on a golf course is abundant water, fertilization, and the application of the proper chemicals at the right time. It also calls for verti-cutting and aerification periodically. In the winter the Highland Lakes Golf Course is overseeded with rye grass and *Poa trivialis*. This keeps the course beautiful and green all through the winter.
3. Mowing grass - A considerable percentage of time is spent on mowing. Greens are usually mowed at 5/32", fairways at 1/2", and roughs at 1 1/2". In order to accomplish this, special mowers are required.
4. Equipment Maintenance - Each employee is responsible for treating his particular piece of machinery as if it were his own. Washing, greasing, oiling, etc., all machinery is done on a schedule that keeps mowers, utility vehicles, spreaders, etc., in the best condition possible.
5. General Golf Course Maintenance - Besides the obvious areas previously stated, our crew maintains sand bunkers, weed eats continuously, maintains the maintenance area and the golf shop grounds, and trims trees when necessary. They work 7 days a week because mowing greens and changing the hole position on the greens is required daily.

Budget Summary:

The 2015-2016 Budget figure of \$730,420 is based upon many known costs and some that are anticipated through information gathered from equivalent surrounding golf courses and the past 5 years of operations. Revenues and expenses may fluctuate, depending on the number of golfers and their activity in the golf shop and restaurant. In addition, costs for the Golf Course Manager and the Golf Professional in addition to one half of the professional

services for the Greens Superintendent are included in this budget. The Greens Superintendent is not an employee but works with the City through a contractual relationship.

Personnel:

Current staffing levels for the Highland Lakes Golf Course ProShop include 6 positions as follows:

- 1 Golf Course Manager
- 1 Golf Professional
- 1 Clerk/Assistant Golf Professionals
- 3 Golf Cart Attendants – Part Time

Current staffing levels for the Highland Lakes Golf Course Maintenance Department include 7 positions as follows:

- 1 Crew Leader/Irrigation Tech
- 6 Maintenance Employees

Highland Lake Golf Course Combined Summary

	<u>Yr End Actual 9/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimated 9/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
<u>Revenues</u>	\$ -	\$ -	\$ -	\$ -		\$ 437,570	\$ -	\$ 437,570	\$ -	\$ 437,570
<u>Transfer from Utility Fund</u>	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 305,000	\$ 305,000	\$ -	\$ 305,000
<u>Transfer from General Fund</u>	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
<u>Combined Expenses</u>										
Personnel & Benefits	\$ -	\$ -	\$ -	\$ -		\$ 384,960	\$ 7,000	\$ 391,960	\$ -	\$ 391,960
Operations & Maintenance	\$ -	\$ -	\$ -	\$ -		\$ 167,143	\$ -	\$ 167,143	\$ -	\$ 167,143
Supplies	\$ -	\$ -	\$ -	\$ -		\$ 108,535	\$ 5,633	\$ 114,168	\$ -	\$ 114,168
Services	\$ -	\$ -	\$ -	\$ -		\$ 57,150	\$ -	\$ 57,150	\$ -	\$ 57,150
Fixed Assets	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
Total Combined Expenses	\$ -	\$ -	\$ -	\$ -		\$ 717,788	\$ 12,633	\$ 730,421	\$ -	\$ 730,421
Surplus (deficit)	\$ -	\$ -	\$ -	\$ -		\$ (280,218)	\$ 292,367	\$ 12,149	\$ -	\$ 12,149

HIGHLAND LAKE GOLF COURSE FUND REVENUES

Account 15-440, 15-450, 15-460

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimate 09/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
Pro Shop											
440-1100	Cart Rental	\$ -	\$ -	\$ -	\$ -		\$ 69,000	\$ -	\$ 69,000	\$ -	\$ 69,000
440-1201	Driving Range Revenue	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
440-1305	Greens Fees	\$ -	\$ -	\$ -	\$ -		\$ 129,000	\$ -	\$ 129,000	\$ -	\$ 129,000
440-1310	Handicap Fees	\$ -	\$ -	\$ -	\$ -		\$ 250	\$ -	\$ 250	\$ -	\$ 250
440-1320	Membership Fees	\$ -	\$ -	\$ -	\$ -		\$ 155,820	\$ -	\$ 155,820	\$ -	\$ 155,820
440-1325	Pro Shop Sales	\$ -	\$ -	\$ -	\$ -		\$ 5,800	\$ -	\$ 5,800	\$ -	\$ 5,800
440-1330	Club Rental	\$ -	\$ -	\$ -	\$ -		\$ 100	\$ -	\$ 100	\$ -	\$ 100
440-1335	Tournament Fees - Taxable	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
440-1336	Tournament Fees - Non Taxable	\$ -	\$ -	\$ -	\$ -		\$ 10,000	\$ -	\$ 10,000	\$ -	\$ 10,000
440-1340	Other Revenue	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
440-1510	Capital Contributions	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
440-1810	Long and Short	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
440-1900	Credit Card Fees	\$ -	\$ -	\$ -	\$ -		\$ 200	\$ -	\$ 200	\$ -	\$ 200
440-9101	Transfer from General Fund	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
440-9102	Transfer from Utility Fund	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 305,000	\$ 305,000	\$ -	\$ 305,000
	Subtotal	\$ -	\$ -	\$ -	\$ -		\$ 370,170	\$ 305,000	\$ 675,170	\$ -	\$ 675,170
Snack Bar											
450-1100	Beer & Wine Sales	\$ -	\$ -	\$ -	\$ -		\$ 53,000	\$ -	\$ 53,000	\$ -	\$ 53,000
450-1200	Other Drinks - Non-Taxable	\$ -	\$ -	\$ -	\$ -		\$ 600	\$ -	\$ 600	\$ -	\$ 600
450-1201	Food Sales	\$ -	\$ -	\$ -	\$ -		\$ 7,400	\$ -	\$ 7,400	\$ -	\$ 7,400
450-1205	Other Drinks - Taxable	\$ -	\$ -	\$ -	\$ -		\$ 6,400	\$ -	\$ 6,400	\$ -	\$ 6,400
450-1300	Facility Rental	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal	\$ -	\$ -	\$ -	\$ -		\$ 67,400	\$ -	\$ 67,400	\$ -	\$ 67,400
Maintenance											
460-1200	Insurance Recovery	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
	Total Operating Revenues	\$ -	\$ -	\$ -	\$ -		\$ 437,570	\$ 305,000	\$ 742,570	\$ -	\$ 742,570

HLGC PRO SHOP AND SNACK BAR
Account 15-520

Account Number	Account Name	Yr End Actual 9/30/14	Current Budget 2014-15	9 Months Actual YTD 6/30/15	Year End Estimate 9/30/15	Calculation	Base Budget 2015-16	Supplemental Budget Request	Total Budget Request 2015-16	Budget Cuts	Adopted Budget 2015-16
1010	State Unemployment Tax (TWC) (First \$9,000. per emp x 1.5%)	\$ -	\$ -	\$ -	\$ -		\$ 527	\$ -	\$ 527	\$ -	\$ 527
1020	Social Security / Medicare (7.65%)	\$ -	\$ -	\$ -	\$ -		\$ 7,625	\$ -	\$ 7,625	\$ -	\$ 7,625
1030	TMRS (6.82%-3 mos / 6.69%-9 mos)	\$ -	\$ -	\$ -	\$ -		\$ 5,123	\$ -	\$ 5,123	\$ -	\$ 5,123
1050	Health, Dental, & Life Insurance	\$ -	\$ -	\$ -	\$ -		\$ 14,291	\$ -	\$ 14,291	\$ -	\$ 14,291
1070	Workers Compensation	\$ -	\$ -	\$ -	\$ -		\$ 7,546	\$ -	\$ 7,546	\$ -	\$ 7,546
1100	Golf Course Manager Eric Cupit @ 50%	\$ -	\$ -	\$ -	\$ -		\$ 30,429	\$ -	\$ 30,429	\$ -	\$ 30,429
1102	Golf Professional Vacant @ 50%	\$ -	\$ -	\$ -	\$ -		\$ 15,625	\$ -	\$ 15,625	\$ -	\$ 15,625
1105	Front Desk Clerks Sam Bradshaw	\$ -	\$ -	\$ -	\$ -	\$ 22,315	\$ 22,315	\$ -	\$ 22,315	\$ -	\$ 22,315
1120	Outside Services/Cart Keepers Dan Archer Victor Cox Derek Haines	\$ -	\$ -	\$ -	\$ -	\$ 7,800 \$ 7,800 \$ 7,800	\$ 23,400	\$ -	\$ 23,400	\$ -	\$ 23,400
1144	Car Allowance (Golf Course Manager \$425 x 12 mos x 50%)	\$ -	\$ -	\$ -	\$ -		\$ 2,550	\$ -	\$ 2,550	\$ -	\$ 2,550
1145	Longevity	\$ -	\$ -	\$ -	\$ -		\$ 539	\$ -	\$ 539	\$ -	\$ 539
1146	Rewards Program	\$ -	\$ -	\$ -	\$ -		\$ 813	\$ -	\$ 813	\$ -	\$ 813
1274	Overtime	\$ -	\$ -	\$ -	\$ -		\$ 2,000	\$ 2,000	\$ 4,000	\$ -	\$ 4,000

HLGC PRO SHOP AND SNACK BAR
Account 15-520

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 9/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimate 9/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
1500	Pay Plan Increases	\$ -	\$ -	\$ -	\$ -		\$ 11,551	\$ -	\$ 11,551	\$ -	\$ 11,551
	Subtotal	\$ -	\$ -	\$ -	\$ -		\$ 144,333	\$ 2,000	\$ 146,333	\$ -	\$ 146,333

Operation & Maintenance

4000	Liability/Property Insurance Liability/Property/Errors & Omissions/Vehicle Liability/Auto Physical Damage	\$ -	\$ -	\$ -	\$ -		\$ 2,552	\$ -	\$ 2,552	\$ -	\$ 2,552
4200	Travel Misc. Travel PGA Educaton Travel	\$ -	\$ -	\$ -	\$ -		\$ 200	\$ -	\$ 200	\$ -	\$ 200
4300	Education PGA TABC Certification	\$ -	\$ -	\$ -	\$ -		\$ 2,000	\$ -	\$ 2,000	\$ -	\$ 2,000
4400	Dues & Subscriptions	\$ -	\$ -	\$ -	\$ -		\$ 200	\$ -	\$ 200	\$ -	\$ 200
4570	Rental/Lease Golf Cart Lease HLGC ProShop Otwell Lease	\$ -	\$ -	\$ -	\$ -	\$ 21,300 \$ 8,904 \$ 18,000	\$ 48,204	\$ -	\$ 48,204	\$ -	\$ 48,204
4575	Bank Charges Credit Card Charges	\$ -	\$ -	\$ -	\$ -		\$ 6,300	\$ -	\$ 6,300	\$ -	\$ 6,300
4600	Telephone	\$ -	\$ -	\$ -	\$ -		\$ 2,000	\$ -	\$ 2,000	\$ -	\$ 2,000
4650	Electricity	\$ -	\$ -	\$ -	\$ -		\$ 8,000	\$ -	\$ 8,000	\$ -	\$ 8,000
4670	Water Service	\$ -	\$ -	\$ -	\$ -		\$ 2,000	\$ -	\$ 2,000	\$ -	\$ 2,000
4672	Drought Emergency Fee	\$ -	\$ -	\$ -	\$ -		\$ 610	\$ -	\$ 610	\$ -	\$ 610

HLGC PRO SHOP AND SNACK BAR
Account 15-520

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 9/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimate 9/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
4675	Sewer Service	\$ -	\$ -	\$ -	\$ -		\$ 1,500	\$ -	\$ 1,500	\$ -	\$ 1,500
4680	Cable TV Service Time Warner Cable-HLGC	\$ -	\$ -	\$ -	\$ -		\$ 600	\$ -	\$ 600	\$ -	\$ 600
4700	Maintenance/Repairs	\$ -	\$ -	\$ -	\$ -		\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 1,000
4715	Maint/Repair Unanticipated	\$ -	\$ -	\$ -	\$ -		\$ 3,000	\$ -	\$ 3,000	\$ -	\$ 3,000
4750	Miscellaneous Expenses	\$ -	\$ -	\$ -	\$ -		\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 1,000
	Subtotal	\$ -	\$ -	\$ -	\$ -		\$ 79,166	\$ -	\$ 79,166	\$ -	\$ 79,166

Supplies

5300	Supplies	\$ -	\$ -	\$ -	\$ -		\$ 2,000	\$ -	\$ 2,000	\$ -	\$ 2,000
5301	Pro Shop Inventory	\$ -	\$ -	\$ -	\$ -		\$ 6,000	\$ -	\$ 6,000	\$ -	\$ 6,000
5302	Snack Bar Supplies	\$ -	\$ -	\$ -	\$ -		\$ 4,200	\$ -	\$ 4,200	\$ -	\$ 4,200
5303	Snack Bar Food	\$ -	\$ -	\$ -	\$ -		\$ 9,000	\$ -	\$ 9,000	\$ -	\$ 9,000
5304	Snack Bar Drinks	\$ -	\$ -	\$ -	\$ -		\$ 5,800	\$ -	\$ 5,800	\$ -	\$ 5,800
5305	Snack Bar Beer & Wine	\$ -	\$ -	\$ -	\$ -		\$ 18,000	\$ -	\$ 18,000	\$ -	\$ 18,000
5306	Pro Shop Supplies	\$ -	\$ -	\$ -	\$ -		\$ 300	\$ -	\$ 300	\$ -	\$ 300
	Subtotal	\$ -	\$ -	\$ -	\$ -		\$ 45,300	\$ -	\$ 45,300	\$ -	\$ 45,300

Services

6100	Professional Services	\$ -	\$ -	\$ -	\$ -		\$ 250	\$ -	\$ 250	\$ -	\$ 250
6135	Contract Services	\$ -	\$ -	\$ -	\$ -		\$ 2,500	\$ -	\$ 2,500	\$ -	\$ 2,500

HLGC PRO SHOP AND SNACK BAR
Account 15-520

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 9/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimate 9/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
	TGA - GHIN Handicap										
6540	Maintenance Agreements ADT Club Prophet System Janitor Service	\$ -	\$ -	\$ -	\$ -		\$ 8,000	\$ -	\$ 8,000	\$ -	\$ 8,000
6550	Advertising Yellow Pager Golfers Guide Magazine Local Paper	\$ -	\$ -	\$ -	\$ -		\$ 4,000	\$ -	\$ 4,000	\$ -	\$ 4,000
	Subtotal	\$ -	\$ -	\$ -	\$ -		\$ 14,750	\$ -	\$ 14,750	\$ -	\$ 14,750
	Fixed Assets										
	Subtotal	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
	Total	\$ -	\$ -	\$ -	\$ -		\$ 283,549	\$ 2,000	\$ 285,549	\$ -	\$ 285,549

HLGC GROUNDS MAINTENANCE BUDGET

Account 15-540

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 9/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimate 9/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
<u>Personnel & Benefits</u>											
1010	State Unemployment Tax (TWC) (First \$9,000. per employee x 1.5%)	\$ -	\$ -	\$ -	\$ -		\$ 878	\$ -	\$ 878	\$ -	\$ 878
1020	Social Security / Medicare (7.65%)	\$ -	\$ -	\$ -	\$ -		\$ 13,179	\$ -	\$ 13,179	\$ -	\$ 13,179
1030	TMRS (6.82%-3 mos / 6.69% - 9 mos)	\$ -	\$ -	\$ -	\$ -		\$ 11,591	\$ -	\$ 11,591	\$ -	\$ 11,591
1050	Health, Dental, & Life Insurance	\$ -	\$ -	\$ -	\$ -		\$ 43,558	\$ -	\$ 43,558	\$ -	\$ 43,558
1070	Workers Compensation	\$ -	\$ -	\$ -	\$ -		\$ 4,153	\$ -	\$ 4,153	\$ -	\$ 4,153
1100	Crew Leader / Irrigation Tech Diego Navarro	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 31,602	\$ -	\$ 31,602	\$ -	\$ 31,602
1105	Maintenance Personnel Jaime Martinez Michael Hatchett Cody Hegadus Allen Marble James Long	\$ -	\$ -	\$ -	\$ -	\$ 22,804 \$ 24,253 \$ 21,840 \$ 21,840 \$ 22,406	\$ 113,143	\$ -	\$ 113,143	\$ -	\$ 113,143
1115	Golf Course Mechanic Vacant @ 50%	\$ -	\$ -	\$ -	\$ -		\$ 13,750	\$ -	\$ 13,750	\$ -	\$ 13,750
1145	Longevity	\$ -	\$ -	\$ -	\$ -		\$ 817	\$ -	\$ 817	\$ -	\$ 817
1146	Rewards Program	\$ -	\$ -	\$ -	\$ -		\$ 2,439	\$ -	\$ 2,439	\$ -	\$ 2,439
1147	Work Boot Allowance	\$ -	\$ -	\$ -	\$ -		\$ 2,519	\$ -	\$ 2,519	\$ -	\$ 2,519
1274	Overtime	\$ -	\$ -	\$ -	\$ -		\$ 3,000	\$ 5,000	\$ 8,000	\$ -	\$ 8,000
1500	Pay Plan Increases	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -

HLGC GROUNDS MAINTENANCE BUDGET

Account 15-540

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 9/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimate 9/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
	Subtotal	\$ -	\$ -	\$ -	\$ -		\$ 240,627	\$ 5,000	\$ 245,627	\$ -	\$ 245,627
<u>Operation & Maintenance</u>											
4000	Liability/Property Insurance Liability /Property/Errors & Omissions	\$ -	\$ -	\$ -	\$ -		\$ 2,169	\$ -	\$ 2,169	\$ -	\$ 2,169
4110	Uniforms Uniform (Purchase) Winter Coats	\$ -	\$ -	\$ -	\$ -		\$ 3,500	\$ -	\$ 3,500	\$ -	\$ 3,500
4200	Travel	\$ -	\$ -	\$ -	\$ -		\$ 750	\$ -	\$ 750	\$ -	\$ 750
4300	Education	\$ -	\$ -	\$ -	\$ -		\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 1,000
4570	Rental/Lease Golf Course Equip Lease \$2543/month x 50% Golf Course Equip Lease \$3590/month x 50%	\$ -	\$ -	\$ -	\$ -	\$ 15,258 \$ 21,540	\$ 36,798	\$ -	\$ 36,798	\$ -	\$ 36,798
4600	Telephone / Cell Phones / Pagers	\$ -	\$ -	\$ -	\$ -		\$ 500	\$ -	\$ 500	\$ -	\$ 500
4650	Electricity	\$ -	\$ -	\$ -	\$ -		\$ 20,000	\$ -	\$ 20,000	\$ -	\$ 20,000
4670	Water Service - Rest Rooms	\$ -	\$ -	\$ -	\$ -		\$ 600	\$ -	\$ 600	\$ -	\$ 600
4672	Drought Emergency Fee	\$ -	\$ -	\$ -	\$ -		\$ 360	\$ -	\$ 360	\$ -	\$ 360
4675	Sewer Service - Rest Rooms	\$ -	\$ -	\$ -	\$ -		\$ 650	\$ -	\$ 650	\$ -	\$ 650
4700	Equipment Repairs & Maintenance	\$ -	\$ -	\$ -	\$ -		\$ 11,600	\$ -	\$ 11,600	\$ -	\$ 11,600
4705	Irrigation Maintenance & Repairs	\$ -	\$ -	\$ -	\$ -		\$ 8,500	\$ -	\$ 8,500	\$ -	\$ 8,500
4710	Golf Cart Maint & Repairs	\$ -	\$ -	\$ -	\$ -		\$ 800	\$ -	\$ 800	\$ -	\$ 800

HLGC GROUNDS MAINTENANCE BUDGET

Account 15-540

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 9/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimate 9/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
4725	Vehicle Maintenance & Repairs	\$ -	\$ -	\$ -	\$ -		\$ 250	\$ -	\$ 250	\$ -	\$ 250
4750	Miscellaneous Expenses	\$ -	\$ -	\$ -	\$ -		\$ 500	\$ -	\$ 500	\$ -	\$ 500
	Subtotal	\$ -	\$ -	\$ -	\$ -		\$ 87,977	\$ -	\$ 87,977	\$ -	\$ 87,977

Supplies

5300	Supplies	\$ -	\$ -	\$ -	\$ -		\$ 4,300	\$ -	\$ 4,300	\$ -	\$ 4,300
5305	Small Tools Weed Eater, Chain Saw, Push Mower (1 of each) Misc.	\$ -	\$ -	\$ -	\$ -		\$ 700	\$ -	\$ 700	\$ -	\$ 700
5400	Fuel/Lubricants	\$ -	\$ -	\$ -	\$ -		\$ 25,000	\$ -	\$ 25,000	\$ -	\$ 25,000
5430	Chemicals	\$ -	\$ -	\$ -	\$ -		\$ 4,700	\$ -	\$ 4,700	\$ -	\$ 4,700
5435	Fertilizer	\$ -	\$ -	\$ -	\$ -		\$ 5,200	\$ 5,633	\$ 10,833	\$ -	\$ 10,833
5440	Sand & Soil	\$ -	\$ -	\$ -	\$ -		\$ 5,200	\$ -	\$ 5,200	\$ -	\$ 5,200
5445	Seed	\$ -	\$ -	\$ -	\$ -		\$ 18,000	\$ -	\$ 18,000	\$ -	\$ 18,000
5450	Other Materials & Supplies	\$ -	\$ -	\$ -	\$ -		\$ 135	\$ -	\$ 135	\$ -	\$ 135
	Subtotal	\$ -	\$ -	\$ -	\$ -		\$ 63,235	\$ 5,633	\$ 68,868	\$ -	\$ 68,868

Services

6135	Contract Services Electrician	\$ -	\$ -	\$ -	\$ -		\$ 500	\$ -	\$ 500	\$ -	\$ 500
6150	Greens Keeper 50% of Contract	\$ -	\$ -	\$ -	\$ -		\$ 30,000	\$ -	\$ 30,000	\$ -	\$ 30,000

HLGC GROUNDS MAINTENANCE BUDGET

Account 15-540

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 9/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimate 9/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
6430	Bulk Water	\$ -	\$ -	\$ -	\$ -		\$ 10,000	\$ -	\$ 10,000	\$ -	\$ 10,000
6500	Miscellaneous Services Frank Oaralas	\$ -	\$ -	\$ -	\$ -		\$ 1,900	\$ -	\$ 1,900	\$ -	\$ 1,900
	Subtotal	\$ -	\$ -	\$ -	\$ -		\$ 42,400	\$ -	\$ 42,400	\$ -	\$ 42,400
<u>Fixed Assets</u>											
	Subtotal	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
	Total	\$ -	\$ -	\$ -	\$ -		\$ 434,239	\$ 10,633	\$ 444,871	\$ -	\$ 444,871

**UTILITY FUND REVENUES
FUND 30**

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimate 09/30/15</u>	<u>Base Budget 2014-15</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2014-15</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2014-15</u>
Contribution Capital										
430-1200	Insurance Recovery	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
430-1300	Contributed Capital	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Operations										
450-1410	Investment Interest	\$ 379	\$ 250	\$ 241	\$ 319	\$ 319	\$ -	\$ 319	\$ -	\$ 319
450-1415	Special Account Interest	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
450-1420	Utility Extension Request Fee	\$ 4,235	\$ 3,500	\$ 4,095	\$ 5,200	\$ 5,200	\$ -	\$ 5,200	\$ -	\$ 5,200
450-1421	Interfund Reimbursement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
450-1425	Trans from Bond for Labor/Equip	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
450-1430	Credit Card Service Fee	\$ 19,627	\$ 19,500	\$ 16,597	\$ 21,600	\$ 21,600	\$ -	\$ 21,600	\$ -	\$ 21,600
450-1601	PID Administration	\$ -	\$ 35,000	\$ -	\$ 50,000	\$ 25,000	\$ -	\$ 25,000	\$ -	\$ 25,000
450-1602	PID Inspections	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
450-1810	Cash Long and Short	\$ 7	\$ -	\$ (19)	\$ (20)	\$ -	\$ -	\$ -	\$ -	\$ -
450-3230	LCRA Grants	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
450-9060	Loan Proceeds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
450-9800	Other Resources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
450-9900	Interfund Transfer	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal	\$ 124,248	\$ 58,250	\$ 20,914	\$ 77,099	\$ 52,119	\$ -	\$ 52,119	\$ -	\$ 52,119
Water Services										
460-4100	Water Service Fees	\$ 1,798,577	\$ 2,033,734	\$ 1,344,677	\$ 2,033,734	\$ 2,694,144	\$ -	\$ 2,694,144	\$ -	\$ 2,694,144
460-4150	Drought Emergency Fee	\$ 422,438	\$ 422,022	\$ 320,840	\$ 374,738	\$ 18,048	\$ -	\$ 18,048	\$ -	\$ 18,048
460-4300	Water Tap Fees	\$ 63,600	\$ 90,000	\$ 85,500	\$ 112,000	\$ 112,000	\$ -	\$ 112,000	\$ -	\$ 112,000
460-4360	Water Extensions	\$ 30,959	\$ 45,000	\$ 5,980	\$ 9,050	\$ 9,050	\$ -	\$ 9,050	\$ -	\$ 9,050
460-4400	Other Revenue	\$ 24,679	\$ 16,468	\$ 13,895	\$ 16,468	\$ 16,468	\$ -	\$ 16,468	\$ -	\$ 16,468
460-4450	Reconnect Fee Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
460-4500	Penalties - Service Accounts	\$ 72,855	\$ 75,000	\$ 57,060	\$ 75,000	\$ 75,000	\$ -	\$ 75,000	\$ -	\$ 75,000
460-4510	Water Facility - P & I	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
460-4740	Rebate Utility Service Line	\$ 2,962	\$ -	\$ 2,314	\$ 2,314	\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal	\$ 2,416,070	\$ 2,682,224	\$ 1,830,266	\$ 2,623,304	\$ 2,924,710	\$ -	\$ 2,924,710	\$ -	\$ 2,924,710
Sewer Services										
470-4100	Waste Water Service Fees	\$ 1,634,473	\$ 1,631,700	\$ 1,229,017	\$ 1,639,825	\$ 1,697,586	\$ -	\$ 1,697,586	\$ -	\$ 1,697,586
470-4310	Sewer Tap Fees	\$ 61,500	\$ 102,000	\$ 81,000	\$ 110,000	\$ 110,000	\$ -	\$ 110,000	\$ -	\$ 110,000
470-4360	Sewer Extensions	\$ 22,630	\$ 23,000	\$ 5,772	\$ 7,000	\$ 7,000	\$ -	\$ 7,000	\$ -	\$ 7,000
470-4400	Other Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
470-4510	Facility Charges - P & I	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
470-9900	Interfund Transfers	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal	\$ 1,718,603	\$ 1,756,700	\$ 1,315,789	\$ 1,756,825	\$ 1,814,586	\$ -	\$ 1,814,586	\$ -	\$ 1,814,586

UTILITY FUND REVENUES
FUND 30

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimate 09/30/15</u>	<u>Base Budget 2014-15</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2014-15</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2014-15</u>
Capital Improvements										
480-1100	Transfer From Bond Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
480-9900	Fund Transfers	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Total Operating Revenues	\$ 4,258,921	\$ 4,497,174	\$ 3,166,970	\$ 4,457,228	\$ 4,791,415	\$ -	\$ 4,791,415	\$ -	\$ 4,791,415

**DEPARTMENTAL BUDGET NARRATIVE
UTILITY ADMINISTRATION
2015 - 2016**

Personnel & Benefits	\$ 164,358
Operation & Maintenance	\$ 20,100
Supplies	\$ 22,000
Services	\$ 31,500
Fixed Assets	\$ 1,000
TOTALS	\$ 238,958

Departmental Description:

The Utility Administration Division provides for expenditures related to the administration of the Utility Billing Department. This Division provides for all utility and solid waste service billing activities, general work orders as they pertain to new accounts, closing accounts, checking for leaks, etc., and work orders for water and sewer taps and extensions. The Division also provides for customer service activities related to most City services including Utilities, Streets, and citizen complaints and inquiries. The City's main switchboard is located at the Utility Billing Customer Service front desk and it fields hundreds of calls each month covering questions on everything from new service, billing issues and general City information to what the phone number for the local car wash or Domino's Pizza. The Finance Department oversees all aspects of Utility Billing.

Budget Summary:

The 2015-2016 Budget for the Utility Administration totals \$238,958 which represents an approximate 40.48% decrease (\$162,529) from the 2014-2015 Approved Budget. The 2013-2014 Fiscal Year was one of reorganization for

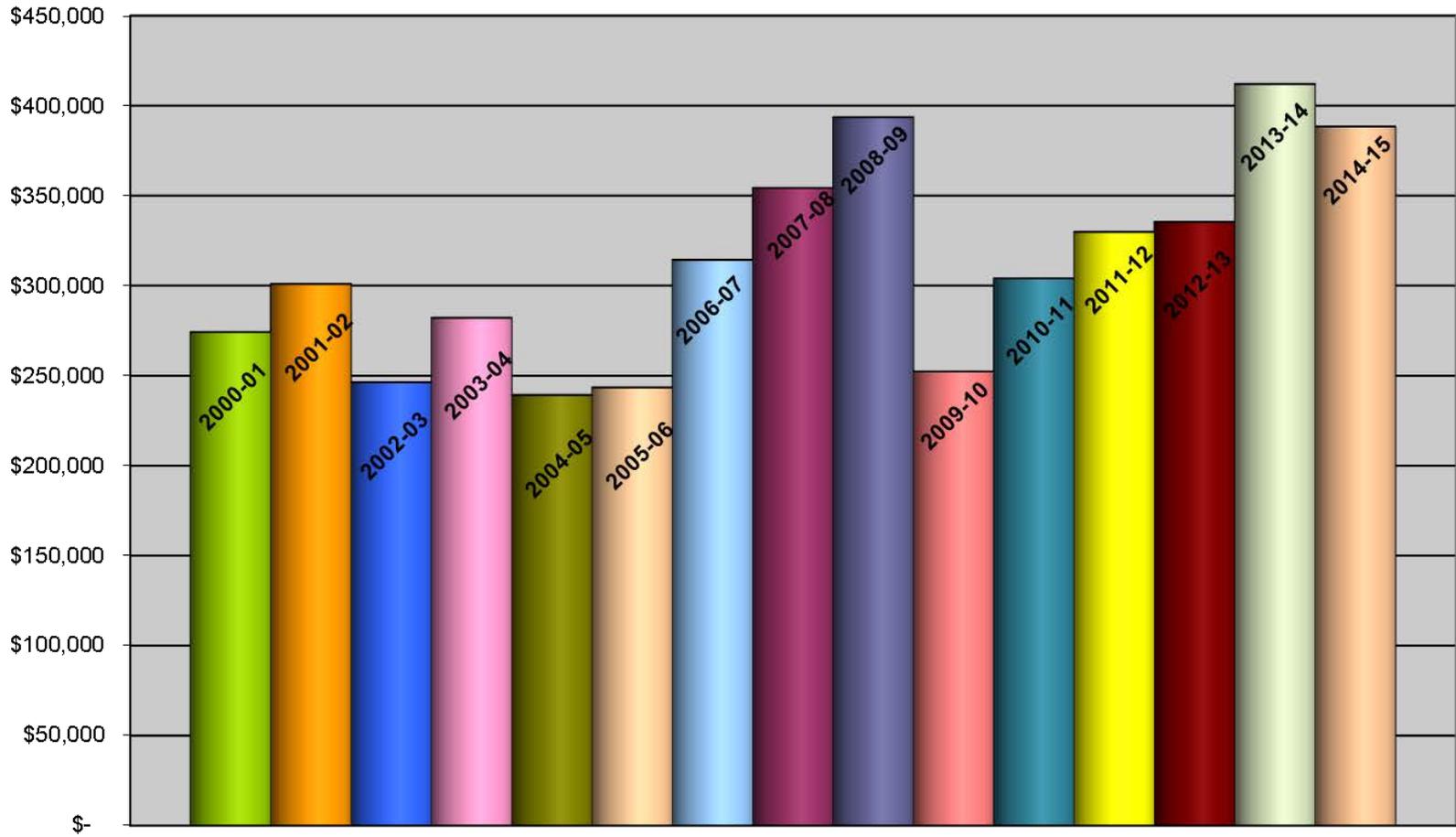
Utility Administration. Utility Billing continues to be funded out of Utility Admin but began reporting to Finance on October 1, 2013. The 2015-2016 begins another year of reorganization as the Public Works Director, Assistant Director, and Administrative Assistant have spun off to create their own new department for the City of Lago Vista. The significant decrease in the Utility Administration Budget is due to all of those related expenses sifting to the Public Works Administration Department.

Personnel:

Staffing levels for the Division include 3 positions as follows:

- 1 Utility Billing Clerk
- 2 Customer Service Representatives

Utility Administration Expenses



UTILITY ADMINISTRATION

Account 30-555

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimate 09/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
1010	State Unemployment Tax (TWC) (First \$9,000. ea emp @ 1.5%)	\$ 1,663	\$ 1,350	\$ 36	\$ 36		\$ 405	\$ -	\$ 405	\$ -	\$ 405
1020	Social Security / Medicare (7.65%)	\$ 19,462	\$ 13,978	\$ 11,255	\$ 7,395		\$ 6,503	\$ -	\$ 6,503	\$ -	\$ 6,503
1030	TMRS (6.82%-3 mos 6.69%-9mos)	\$ 16,895	\$ 12,322	\$ 9,968	\$ 12,322		\$ 5,719	\$ -	\$ 5,719	\$ -	\$ 5,719
1050	Health, Dental, & Life Insurance	\$ 50,331	\$ 40,527	\$ 33,267	\$ 40,527		\$ 22,087	\$ -	\$ 22,087	\$ -	\$ 22,087
1070	Workers Compensation	\$ 2,035	\$ 2,138	\$ 2,136	\$ 2,136		\$ 222	\$ -	\$ 222	\$ -	\$ 222
1120	Customer Service Clerks Belinda Kneblick Robin Smith	\$ 67,793	\$ 48,632	\$ 38,756	\$ 48,632	\$ 27,022 \$ 24,528	\$ 51,550	\$ -	\$ 51,550	\$ -	\$ 51,550
1145	Longevity	\$ 1,003	\$ 750	\$ 1,038	\$ 1,038		\$ 313	\$ -	\$ 313	\$ -	\$ 313
1146	Rewards Program	\$ 2,067	\$ 1,500	\$ 2,076	\$ 2,076		\$ 1,220	\$ -	\$ 1,220	\$ -	\$ 1,220
1147	Work Boot Allowance	\$ -	\$ -	\$ 360	\$ 360		\$ -	\$ -	\$ -	\$ -	\$ -
1300	Director of Public Works	\$ 43,067	\$ 70,000	\$ 52,042	\$ 52,042		\$ -	\$ -	\$ -	\$ -	\$ -
1301	Assistant Director of Public Works	\$ 37,809	\$ -	\$ 2,581	\$ 20,646		\$ -	\$ -	\$ -	\$ -	\$ -
1303	Utility Assistant	\$ 25,255	\$ 30,000	\$ 24,735	\$ 30,000		\$ -	\$ -	\$ -	\$ -	\$ -
1305	IT Manager	\$ 52,017	\$ -	\$ 2,173	\$ 2,173		\$ -	\$ -	\$ -	\$ -	\$ -
1500	Pay Plan Increases	\$ -	\$ 9,046	\$ -	\$ -		\$ 44,410	\$ -	\$ 44,410	\$ -	\$ 44,410
1520	Utility Clerks Donna Clark	\$ 26,685	\$ 31,000	\$ 24,279	\$ 31,000		\$ 31,930	\$ -	\$ 31,930	\$ -	\$ 31,930

UTILITY ADMINISTRATION

Account 30-555

Account Number	Account Name	Yr End Actual 09/30/14	Current Budget 2014-15	9 Months Actual YTD 6/30/15	Year End Estimate 09/30/15	Calculation	Base Budget 2015-16	Supplemental Budget Request	Total Budget Request 2015-16	Budget Cuts	Adopted Budget 2015-16
Subtotal		\$ 346,083	\$ 261,243	\$ 204,701	\$ 250,384		\$ 164,358	\$ -	\$ 164,358	\$ -	\$ 164,358
<u>Operation & Maintenance</u>											
4000	Liability/Property Insurance	\$ 12,943	\$ 15,238	\$ 13,900	\$ 13,900		\$ -	\$ -	\$ -	\$ -	\$ -
4100	Bad Debt Write -Offs	\$ (119)	\$ -	\$ -	\$ (15)		\$ -	\$ -	\$ -	\$ -	\$ -
4110	Uniforms	\$ 260	\$ 500	\$ 262	\$ 262		\$ -	\$ -	\$ -	\$ -	\$ -
4200	Travel Misc. Mileage Reimbursement Incode (2 persons) Meals for School	\$ 1,093	\$ 2,500	\$ 1,027	\$ 2,000		\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 1,000
4300	Education Incode (2 persons)	\$ 90	\$ 3,922	\$ 1,834	\$ 2,000		\$ 2,000	\$ -	\$ 2,000	\$ -	\$ 2,000
4400	Dues	\$ 125	\$ 4,200	\$ 4,188	\$ 4,200		\$ -	\$ -	\$ -	\$ -	\$ -
4420	Bonds (Notary Bond)	\$ -	\$ 250	\$ 204	\$ 204		\$ -	\$ -	\$ -	\$ -	\$ -
4550	Legal Notices Consumer Conf. Report Misc/employment	\$ 460	\$ 750	\$ 455	\$ 500		\$ 500	\$ -	\$ 500	\$ -	\$ 500
4570	Rental/Lease	\$ 2,300	\$ -	\$ 133	\$ 133		\$ -	\$ -	\$ -	\$ -	\$ -
4575	Bank Charges Bank Statement Charges Credit Card Charges	\$ 14,482	\$ 13,000	\$ 11,794	\$ 15,724		\$ 16,000	\$ -	\$ 16,000	\$ -	\$ 16,000
4600	Telephone/Internet	\$ 3,248	\$ 2,064	\$ 676	\$ 1,000		\$ -	\$ -	\$ -	\$ -	\$ -
4725	Vehicle Maintenance & Repair	\$ 508	\$ 2,000	\$ 72	\$ 500		\$ -	\$ -	\$ -	\$ -	\$ -

UTILITY ADMINISTRATION

Account 30-555

Account Number	Account Name	Yr End Actual 09/30/14	Current Budget 2014-15	9 Months Actual YTD 6/30/15	Year End Estimate 09/30/15	Calculation	Base Budget 2015-16	Supplemental Budget Request	Total Budget Request 2015-16	Budget Cuts	Adopted Budget 2015-16
4730	Vehicle Safety Equipment	\$ -	\$ 2,000	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
4750	Miscellaneous Expenses	\$ 101	\$ 500	\$ 555	\$ 600		\$ 600	\$ -	\$ 600	\$ -	\$ 600
4825	Information Technology	\$ 9,904	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal	\$ 45,395	\$ 46,924	\$ 35,100	\$ 41,007		\$ 20,100	\$ -	\$ 20,100	\$ -	\$ 20,100
<u>Supplies</u>											
5200	Postage Purchase Power/Postage for machine Data Prose (Includes CCRs & inserts)	\$ 16,683	\$ 18,720	\$ 11,525	\$ 16,000		\$ 18,000	\$ -	\$ 18,000	\$ -	\$ 18,000
5300	Supplies	\$ 3,131	\$ 4,000	\$ 3,091	\$ 4,000		\$ 4,000	\$ -	\$ 4,000	\$ -	\$ 4,000
5400	Fuel & Lubricants	\$ -	\$ 3,600	\$ 172	\$ 1,000		\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal	\$ 19,814	\$ 26,320	\$ 14,788	\$ 21,000		\$ 22,000	\$ -	\$ 22,000	\$ -	\$ 22,000
<u>Services</u>											
6100	Professional Services Water/Wastewater Study	\$ 39	\$ 36,000	\$ 46,529	\$ 50,000		\$ 5,000	\$ -	\$ 5,000	\$ -	\$ 5,000
6110	Auditing Services Annual Audit 50%	\$ 9,750	\$ 10,000	\$ 9,750	\$ 9,750		\$ 10,000	\$ -	\$ 10,000	\$ -	\$ 10,000
6120	Legal Services	\$ -	\$ 4,000	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
6400	Printing and Binding Services Misc. Printing/Stationary Data Prose (Includes CCRs & inserts)	\$ 16,353	\$ 13,500	\$ 14,771	\$ 16,000		\$ 16,000	\$ -	\$ 16,000	\$ -	\$ 16,000
6500	Misc. Services	\$ 113	\$ 500	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -

UTILITY ADMINISTRATION

Account 30-555

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimate 09/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
6540	Maintenance Agreements Datamatic (handhelds) LCRA (1) 900mzh radio maintenance	\$ 11,693	\$ 2,500	\$ 240	\$ 240		\$ 500	\$ -	\$ 500	\$ -	\$ 500
6545	Customer Refunds	\$ -	\$ 500	\$ (15)	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal	\$ 37,948	\$ 67,000	\$ 71,275	\$ 75,990		\$ 31,500	\$ -	\$ 31,500	\$ -	\$ 31,500
Fixed Assets											
9730	Office Equipment/Software	\$ 2,680	\$ -	\$ -	\$ -		\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 1,000
	Subtotal	\$ 2,680	\$ -	\$ -	\$ -		\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 1,000
	TOTAL	\$ 451,920	\$ 401,487	\$ 325,864	\$ 388,381		\$ 238,958	\$ -	\$ 238,958	\$ -	\$ 238,958

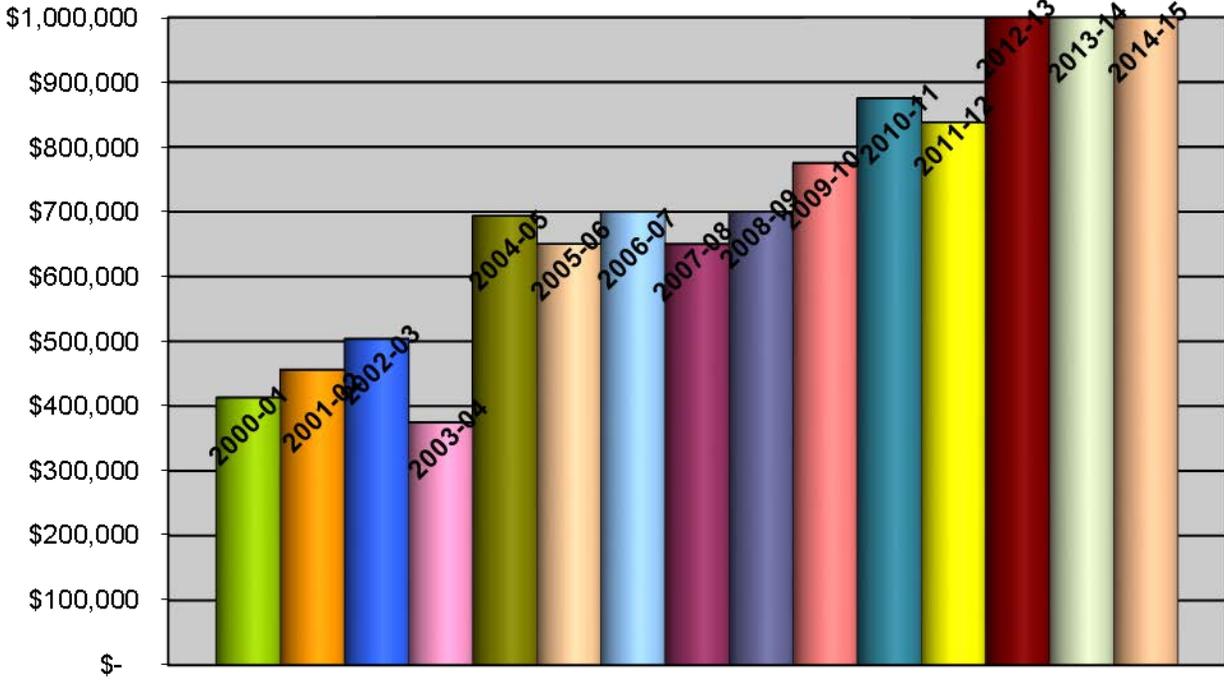
**DEPARTMENTAL BUDGET NARRATIVE
GENERAL FUND TRANSFER
2015 - 2016**

Fixed Assets	\$1,000,000
TOTALS	\$1,000,000

Budget Summary:

The 2015-2016 Budget for the General Fund Transfer totals \$1,000,000. This figure provides no increase over the previous fiscal year. Depending on the direction that is received as a result of the Water/Wastewater Rate Study, this figure may change. This level of contribution has been driven in the past by what the Utility Fund could afford based on operational costs and was needed to pay for debt service incurred on water, wastewater, and effluent infrastructure previously built through the sale of bonds. This level of contribution will likely increase as new debt, issued for the construction of Water Treatment Plant #3 and improvements on Water Treatment Plant #1, becomes part of the base budget.

General Fund Transfer Expenses



GENERAL FUND TRANSFER

Account 30-556

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-2015</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimate 09/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
9700	Other Resources Contributed	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
9765	Transfer to General Fund	\$ 1,000,000	\$ 1,000,000	\$ 750,000	\$ 1,000,000		\$ 1,000,000	\$ -	\$ 1,000,000	\$ -	\$ 1,000,000
9770	Transfers to Capital Projects	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL		\$ 1,000,000	\$ 1,000,000	\$ 750,000	\$ 1,000,000		\$ 1,000,000	\$ -	\$ 1,000,000	\$ -	\$ 1,000,000

**DEPARTMENTAL BUDGET NARRATIVE
INFORMATION TECHNOLOGY & COMMUNICATIONS
2015-2016**

Personnel & Benefits	\$ 75,323
Operation & Maintenance	\$ 99,473
Supplies	\$ 500
Services	\$ 50,090
Fixed Assets	\$ 14,502
TOTALS	\$ 239,888

Departmental Description:

The Information Technology and Communications Department (IT) provides computer operations services, systems analysis services, and network infrastructure maintenance and analysis for all departments of the City of Lago Vista. Some of the major systems that this department maintains and supports are Servers at City Hall including the Incode system, all Servers at the Police Department including RMS systems, Servers at the Golf Courses, Public Library, and Water Treatment Plants. The Department also provides maintenance and support for all desktop/laptop computers and tablets throughout all City Departments. It ensures that all software licensing is current and in compliance with software manufacturers, maintains offsite/onsite backups for each division, and continues to develop disaster recovery plans for all departments. IT continually updates and modifies the Information Technology and Communications 5-Year Strategic Plan.

In addition, IT provides support for the following services accessed directly by our citizenry: Library patron computers, free Wi-Fi at the Library and City Pool, online bill-pay for Utilities and Court, as well as the City's phone system.

Budget Summary:

The 2015-16 Budget for the Information Technology and Communications Department totals \$239,888.

Supplemental Requests:

- Lago Vista Golf Course Network Upgrade
- Server/Desktop Monitoring Software for City Hall
- Technology Improvements for Council Chambers, Phase 2
- Professional Services for Network Security
- DocuWare Records Management System
- Server Virtualization for City Hall/PD/Library
- IT Equipment replacement/renew for all Departments

Note: The Supplemental requests include changes that have been made in the 5-Year Strategic Plan. It is recommended that the City pursue the Server Virtualization as requested. The cost savings to the City over the 5-Year Plan period are reflected in the numbers below.

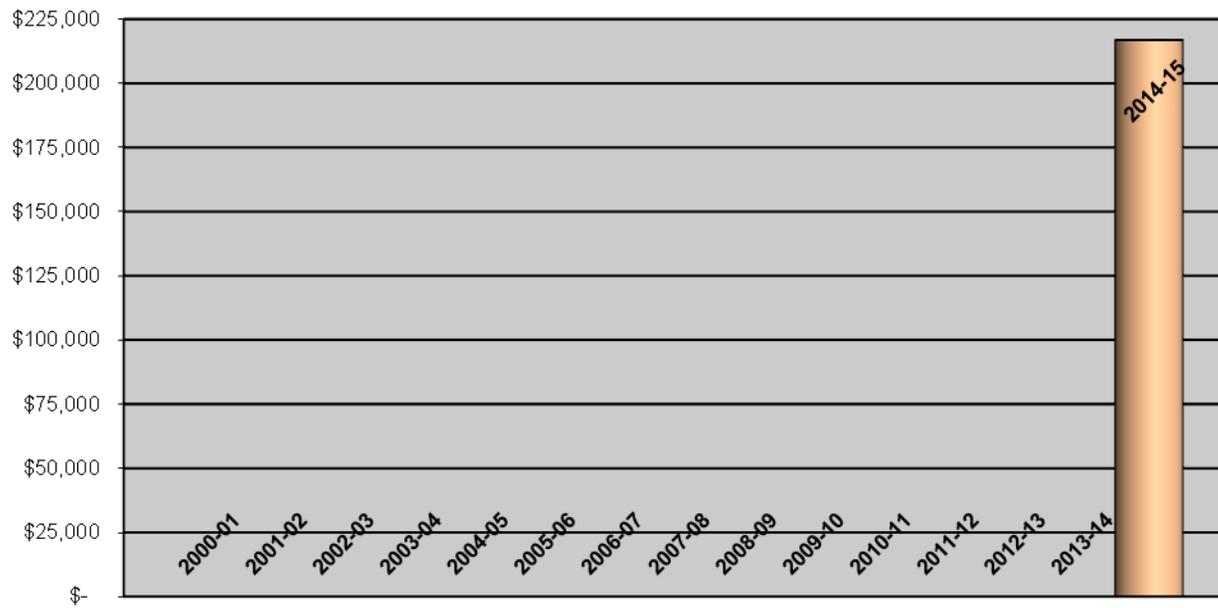
Fiscal Year	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019	5-Year Total
Total Cost of Current Plan	\$19,500	\$68,000	\$51,500	\$39,500	\$43,000	\$221,500
New Plan	\$ 0	\$60,000	\$18,000	\$18,000	\$18,000	\$114,000
Plan Savings:Current vs New	\$ 0	\$ 8,000	\$33,500	\$21,500	\$25,000	\$107,500

Personnel:

Staffing levels for the Information Technology and Communications Department include 1 position as follows:

1 IT Manager

Information Technology & Communications Expenses



IT

Account 30-558

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimate 09/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
1010	State Unemployment Tax (TWC) (First \$9,000. ea emp @ 1.5%)	\$ -	\$ 270	\$ 9	\$ 9		\$ 135	\$ -	\$ 135	\$ -	\$ 135
1020	Social Security / Medicare (7.65%)	\$ -	\$ 4,361	\$ 3,284	\$ 4,361		\$ 4,551	\$ -	\$ 4,551	\$ -	\$ 4,551
1030	TMRS (6.82%-3 mos / 6.69%-9 mos)	\$ -	\$ 3,846	\$ 2,903	\$ 3,846		\$ 4,001	\$ -	\$ 4,001	\$ -	\$ 4,001
1050	Health, Dental, & Life Insurance	\$ -	\$ 7,863	\$ 6,552	\$ 7,863		\$ 7,146	\$ -	\$ 7,146	\$ -	\$ 7,146
1070	Workers Compensation	\$ -	\$ 120	\$ 61	\$ 61		\$ -	\$ -	\$ -	\$ -	\$ -
1120	IT Manager Dave Street	\$ -	\$ 51,500	\$ 38,759	\$ 51,500		\$ 53,945	\$ -	\$ 53,945	\$ -	\$ 53,945
1144	Car Allowance	\$ -	\$ 5,000	\$ 3,654	\$ 5,000		\$ 5,000	\$ -	\$ 5,000	\$ -	\$ 5,000
1145	Longevity	\$ -	\$ 75	\$ 104	\$ 104		\$ 139	\$ -	\$ 139	\$ -	\$ 139
1146	Rewards Program	\$ -	\$ 300	\$ 415	\$ 415		\$ 407	\$ -	\$ 407	\$ -	\$ 407
1500	Pay Plan Increases	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal	\$ -	\$ 73,335	\$ 55,742	\$ 73,159		\$ 75,323	\$ -	\$ 75,323	\$ -	\$ 75,323

Operation & Maintenance

4200	Travel	\$ -	\$ -	\$ 31	\$ 31		\$ -	\$ -	\$ -	\$ -	\$ -
4300	Education	\$ -	\$ 1,000	\$ -	\$ 900		\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 1,000
4570	Rental/Lease Post mach/Pitney Bowes	\$ -	\$ 14,004	\$ 11,143	\$ 13,500	\$ 4,104	\$ 13,824	\$ -	\$ 13,824	\$ -	\$ 13,824

IT

Account 30-558

Account Number	Account Name	Yr End Actual 09/30/14	Current Budget 2014-15	9 Months Actual YTD 6/30/15	Year End Estimate 09/30/15	Calculation	Base Budget 2015-16	Supplemental Budget Request	Total Budget Request 2015-16	Budget Cuts	Adopted Budget 2015-16
	Copiers for City Hall/Library					\$ 9,720					
4600	Telephone/Internet	\$ -	\$ 41,404	\$ 25,863	\$ 38,048		\$ 34,390	\$ 7,000	\$ 41,390	\$ -	\$ 41,390
	New PRI at PD					\$ -		\$ 7,000			
	AT & T										
	City Hall Faxes					\$ 1,260					
	Library Fax					\$ 300					
	Sewer Services Lift Stations Phone Lines					\$ 5,460					
	Airport/AWOS Phone Line					\$ 420					
	Water Services/Maintenance Shop Phone Line					\$ 420					
	WTP #1 Phone/Fax/Autodialer/LD					\$ 1,140					
	WTP #2 Phone & LD					\$ 175					
	WTP #3 Phone					\$ 315					
	Time Warner Internet w/Upgrade										
	Fiber Internet City Hall/PD/Library 50X50					\$ 21,000					
	WTP #1 Internet					\$ 2,550					
	WTP #3					\$ 1,350					
4700	Maintenance/Repairs	\$ -	\$ 9,055	\$ 4,835	\$ 9,605		\$ 8,765	\$ -	\$ 8,765	\$ -	\$ 8,765
	Back-up Maintenance License					\$ 1,000					
	City Hall Virus/Anti Spam					\$ 565					
	Library Anti Virus/Anti Spam					\$ 200					
	PD Anti Virus/Anti Spam					\$ 400					
	LVGC Anti Virus					\$ 100					
	ARC GIS License					\$ 5,000					
	City Offsite Backup Storage - 2 Yr Renewal					\$ 1,500					
4715	Unanticipated Maintenance/Repairs	\$ -	\$ -	\$ -	\$ -		\$ 2,500	\$ -	\$ 2,500	\$ -	\$ 2,500
4750	Miscellaneous Expenses	\$ -	\$ 500	\$ 236	\$ 500		\$ 500	\$ -	\$ 500	\$ -	\$ 500
4825	Information Technology	\$ -	\$ 13,050	\$ 7,364	\$ 12,500		\$ 7,850	\$ 23,644	\$ 31,494	\$ -	\$ 31,494
	Backup Server Hard Drives X 32					\$ 2,100		\$ 2,800			
	Backup Desktop Hard Drives X 10					\$ 750		\$ -			
	LVGC Upgrade					\$ -		\$ 4,000			
	Battery Backups Replace/Renew X 10					\$ -		\$ 3,500			

IT

Account 30-558

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimate 09/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
	Technology Improvements for Council Chambers (Phase 2)					\$ 5,000		\$ 3,794			
	Mitel Phone PD Server Room					\$ -		\$ 400			
	Replace/Renew Network Switches/Routers					\$ -		\$ 1,550			
	W/L Access Points at PD for Crimestar					\$ -		\$ 600			
	Server/Desktop Monitoring Software (City)					\$ -		\$ 7,000			
	Subtotal	\$ -	\$ 79,013	\$ 49,472	\$ 75,084		\$ 68,829	\$ 30,644	\$ 99,473	\$ -	\$ 99,473

Supplies

5300	Supplies	\$ -	\$ 500	\$ 128	\$ 300		\$ 500	\$ -	\$ 500	\$ -	\$ 500
	Subtotal	\$ -	\$ 500	\$ 128	\$ 300		\$ 500	\$ -	\$ 500	\$ -	\$ 500

Services

6100	Professional Services	\$ -	\$ 1,000	\$ 4,143	\$ 4,500		\$ 1,000	\$ 12,000	\$ 13,000	\$ -	\$ 13,000
6540	Maintenance Agreements	\$ -	\$ 37,030	\$ 26,184	\$ 36,910		\$ 36,070	\$ 1,020	\$ 37,090	\$ -	\$ 37,090
	Incode Annual Software Maintenance										
	Accounts Payable					\$ 1,720		\$ -			
	GL/Check Reconciliation					\$ 2,445		\$ -			
	Payroll/Personnel					\$ 2,000		\$ -			
	Cental Cash Collections (Nov - Oct)					\$ 1,600		\$ -			
	Central Purchasing (Pos)					\$ 1,760		\$ -			
	Utility CIS System					\$ 3,175		\$ -			
	Cust Relat Suite (AMR)					\$ 700		\$ -			
	TDEX Interface - Court					\$ 525		\$ -			
	Court Case Management (Nov - Oct)					\$ 2,585		\$ -			
	Incode Monthly Network Support										
	Syst Mgmt Serv					\$ 3,795		\$ -			
	Website Support & Host					\$ 725		\$ -			
	Utility Online Payment Processing					\$ 1,625		\$ -			
	Court Online Payment Processing					\$ 1,495		\$ -			
	Incode Annual Hardware Maintenance										
	Utility Receipt Printer (Oct - Sept)					\$ 270		\$ -			

IT

Account 30-558

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual</u> <u>09/30/14</u>	<u>Current Budget</u> <u>2014-15</u>	<u>9 Months Actual YTD</u> <u>6/30/15</u>	<u>Year End Estimate</u> <u>09/30/15</u>	<u>Calculation</u>	<u>Base Budget</u> <u>2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request</u> <u>2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget</u> <u>2015-16</u>
	Court Receipt Printer (Sept - Aug)					\$ 270		\$ -			
	Copier Maintenance Agreement										
	City Hall					\$ 5,520		\$ -			
	Library					\$ 2,520		\$ -			
	ERSI Arcmap Maintenance					\$ 1,400					
	ICS Phone Maintenance & Software Assurance					\$ 600					
	Docuware Maintenance (3*340)					\$ -		\$ 1,020			
	RG3 Software Support (\$0.40/Meter*3,350)					\$ 1,340					
	Subtotal	\$ -	\$ 38,030	\$ 30,327	\$ 41,410		\$ 37,070	\$ 13,020	\$ 50,090	\$ -	\$ 50,090

Fixed Assets

9730	Office Equipment/Software	\$ -	\$ 26,900	\$ 17,762	\$ 26,900		\$ -	\$ 14,502	\$ 14,502	\$ -	\$ 14,502
	Docuware Record Management System - Principal (\$28,500)							\$ 2,632			
	Docuware Record Management System - Interest							\$ 487			
	Server Virtualization for City Hall/PD/Library (\$56,500)							\$ 5,217			
	Server Virtualization for City Hall/PD/Library - Interest							\$ 966			
	Police Department:										
	NAS Device for PD Video x 2							\$ 5,200			
	Subtotal	\$ -	\$ 26,900	\$ 17,762	\$ 26,900		\$ -	\$ 14,502	\$ 14,502	\$ -	\$ 14,502
	TOTAL	\$ -	\$ 217,778	\$ 153,430	\$ 216,853		\$ 181,722	\$ 58,166	\$ 239,888	\$ -	\$ 239,888

**DEPARTMENTAL BUDGET NARRATIVE
PUBLIC WORKS ADMINISTRATION
2015 - 2016**

Personnel & Benefits	\$ 134,333
Operation & Maintenance	\$ 25,642
Supplies	\$ 4,100
Services	\$ 71,000
Fixed Assets	\$ 0
TOTALS	\$ 235,075

Departmental Description:

The Public Works Administration Division is created and reflective of the new organizational structure that provides for a Public Works Director/City Engineer through a contractual relationship. This person will manage and direct on a daily basis all public works operations of the City including capital projects. This Department provides for the management oversight of the Assistant Public Works Director, who, in turn, provides daily oversight to all field operations of water and wastewater. Under this new organization, the Streets Division and Wastewater Treatment Plant operations will report to the Public Works Director/City Engineer. The Department also provides for customer service activities related to most City services including Utilities, Streets, and citizen complaints and inquiries. However, the Finance Department oversees all aspects of Utility Billing.

In addition, the Department provides for an Administrative Assistant that will spend part of the time providing assistance to the Public Works Director/City Engineer but also has management responsibilities for operations of the Parks and Recreation program. Their time will be spent split between working with the City Manager as a direct report and providing administrative support to Public Works as there is no general staff support.

Budget Summary:

The 2015-2016 Budget for the Public Works Administration totals \$235,075. Included in this budget is a \$65,000 line item in professional services for the contracted position of Public Works Director/City Engineer. This is the first year that Public Works Administration has been presented as its own department with its own budget.

Personnel:

Staffing levels for the Division include 3 positions as follows:

- 1 Public Works Director/City Engineer (Contract)
- 1 Assistant Public Works Director
- 1 Public Works Administrative Assistant/Parks and Recreation Manager

PUBLIC WORKS ADMINISTRATION

Account 30-559

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimate 09/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
1010	State Unemployment Tax (TWC) (First \$9,000. ea emp @ 1.5%)	\$ -	\$ -	\$ -	\$ -		\$ 270	\$ -	\$ 270	\$ -	\$ 270
1020	Social Security / Medicare (7.65%)	\$ -	\$ -	\$ -	\$ -		\$ 7,831	\$ -	\$ 7,831	\$ -	\$ 7,831
1030	TMRS (6.82%-3 mos 6.69%-9mos)	\$ -	\$ -	\$ -	\$ -		\$ 6,886	\$ -	\$ 6,886	\$ -	\$ 6,886
1050	Health, Dental, & Life Insurance	\$ -	\$ -	\$ -	\$ -		\$ 14,941	\$ -	\$ 14,941	\$ -	\$ 14,941
1070	Workers Compensation	\$ -	\$ -	\$ -	\$ -		\$ 2,043	\$ -	\$ 2,043	\$ -	\$ 2,043
1145	Longevity	\$ -	\$ -	\$ -	\$ -		\$ 869	\$ -	\$ 869	\$ -	\$ 869
1146	Rewards Program	\$ -	\$ -	\$ -	\$ -		\$ 813	\$ -	\$ 813	\$ -	\$ 813
1147	Work Boot Allowance	\$ -	\$ -	\$ -	\$ -		\$ 180	\$ -	\$ 180	\$ -	\$ 180
1301	Assistant Director of Public Works Dave Stewart	\$ -	\$ -	\$ -	\$ -		\$ 67,100	\$ -	\$ 67,100	\$ -	\$ 67,100
1303	Public Works Administrative Assista Laura Fowler	\$ -	\$ -	\$ -	\$ -		\$ 33,400	\$ -	\$ 33,400	\$ -	\$ 33,400
1500	Pay Plan Increases	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal	\$ -	\$ -	\$ -	\$ -		\$ 134,333	\$ -	\$ 134,333	\$ -	\$ 134,333

Operation & Maintenance

4000	Liability/Property Insurance General Liability - Auto - Property	\$ -	\$ -	\$ -	\$ -		\$ 14,238	\$ -	\$ 14,238	\$ -	\$ 14,238
4110	Uniforms	\$ -	\$ -	\$ -	\$ -		\$ 400	\$ -	\$ 400	\$ -	\$ 400

PUBLIC WORKS ADMINISTRATION

Account 30-559

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimate 09/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
	Light Coats (2@\$50)					\$ 100					
	Winter Coats (2@\$50)					\$ 100					
	Shirts					\$ 200					
4200	Travel	\$ -	\$ -	\$ -	\$ -		\$ 350	\$ -	\$ 350	\$ -	\$ 350
	Misc. Mileage Reimbursement/Meals for School										
4300	Education	\$ -	\$ -	\$ -	\$ -		\$ 2,872	\$ 600	\$ 3,472	\$ -	\$ 3,472
	Dave Stewart & Laura Fowler (2 classes @ \$375)					\$ 750		\$ -			
	TCEQ License Renewal (2 @ \$111)					\$ 222		\$ -			
	Management Training/Laura Fowler					\$ 1,900		\$ -			
	Water/Wastewater License-James LeBlanc					\$ -		\$ 600			
4400	Dues	\$ -	\$ -	\$ -	\$ -		\$ 4,800	\$ -	\$ 4,800	\$ -	\$ 4,800
	Sam's (Stewart & Fowler)					\$ 200					
	Highland Lakes Firm Water Users Coop Annual Dues					\$ 4,600					
4600	Telephone/Internet	\$ -	\$ -	\$ -	\$ -		\$ 1,032	\$ -	\$ 1,032	\$ -	\$ 1,032
	AT&T Mobility \$86/mo Stewart & Fowler					\$ 1,032					
4725	Vehicle Maintenance & Repair	\$ -	\$ -	\$ -	\$ -		\$ 350	\$ -	\$ 350	\$ -	\$ 350
4750	Miscellaneous Expenses	\$ -	\$ -	\$ -	\$ -		\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 1,000
	Subtotal	\$ -	\$ -	\$ -	\$ -		\$ 25,042	\$ 600	\$ 25,642	\$ -	\$ 25,642
<u>Supplies</u>											
5300	Supplies	\$ -	\$ -	\$ -	\$ -		\$ 500	\$ -	\$ 500	\$ -	\$ 500
5400	Fuel & Lubricants	\$ -	\$ -	\$ -	\$ -		\$ 3,600	\$ -	\$ 3,600	\$ -	\$ 3,600
	Subtotal	\$ -	\$ -	\$ -	\$ -		\$ 4,100	\$ -	\$ 4,100	\$ -	\$ 4,100
<u>Services</u>											

PUBLIC WORKS ADMINISTRATION

Account 30-559

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimate 09/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
6100	Professional Services	\$ -	\$ -	\$ -	\$ -		\$ 71,000	\$ -	\$ 71,000	\$ -	\$ 71,000
	Pulbic Works Director/City Engineer Services					\$ 65,000					
	Dawn Drive Traffic Study					\$ 6,000					
	Subtotal	\$ -	\$ -	\$ -	\$ -		\$ 71,000	\$ -	\$ 71,000	\$ -	\$ 71,000
Fixed Assets											
	Subtotal	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
	TOTAL	\$ -	\$ -	\$ -	\$ -		\$ 234,475	\$ 600	\$ 235,075	\$ -	\$ 235,075

DEPARTMENTAL BUDGET NARRATIVE
WATER SERVICES
2015 - 2016

Personnel & Benefits	\$ 438,725
Operation & Maintenance	\$ 179,921
Supplies	\$ 55,361
Services	\$ 44,127
Fixed Assets	\$ 36,782
TOTALS	\$ 754,916

Departmental Description:

The Water Services Department (WSD) provides for the basic operation, maintenance and expansion of the water distribution system throughout the community. The Department provides for the maintenance and repair of waterlines in excess of 792,160 linear feet (150 miles), 825 fire hydrants and 4,883 valves.

The WSD consists of a meter reading/fire hydrant (AMR) division, a Capital Improvement Program (CIP) construction division, and a Water Services maintenance division. The AMR division reads in excess of 3,341 AMR meters on a monthly basis, performs re-reads, consumptions reports, meter replacements, monthly connection and disconnection of services as needed, and is responsible for all fire hydrant maintenance. The CIP construction crew is nearing the completion of 17 miles of water and wastewater lines that were installed over the last 6 years as well as any line extensions generated by Building Services line extension requests. The Water Services maintenance division provides for all water taps (approximately 30 per year), assists with waterline extensions and replacements (approximately 230,000 linear feet during the last fiscal year), fire hydrant installations and replacements (approximately 103 during the last fiscal year) and service line replacements and repairs. The Water Services maintenance division also provides

for the repair of all waterline breaks (average 45 per year). Both the CIP construction crew and the Water Services maintenance division have been trained to install and maintain High Density Poly Ethylene pipe (HDPE) which the City is now using for all line extension and CIP projects.

Budgetd Summary:

The 2015-2016 Budget for the Water Services Department totals \$754,916 which represents an approximate 11.95% increase (\$80,603) over the 2014-2015 Approved Budget. Increases in Operations and Maintenance account for the majority of this increase as well as an increase in the cost of fuel and lubricants. Several of the costs, as listed, are based on estimated growth and the demand created by new home construction. The Budget also includes costs for Contractual Services for rental of big rock sawing equipment that opens deep trenches to enable the utility forces to install larger water main extensions, as required.

Personnel:

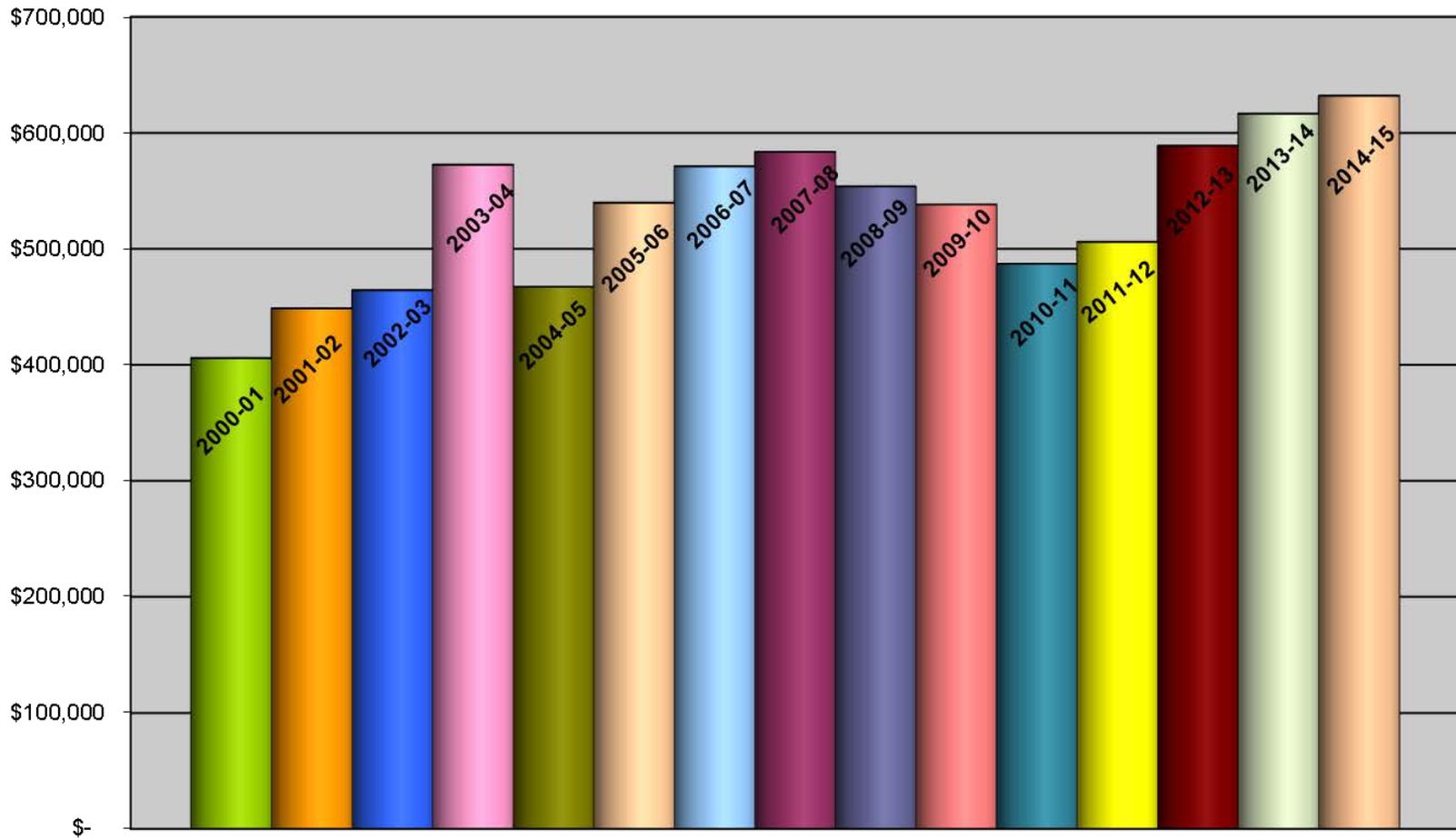
Staffing levels for the Division include 9 positions as follows:

- 1 Utility Superintendent
- 1 Water Services Crew Leader
- 1 AMR/Valves/Fire Hydrants Crew Leader
- 2 Equipment Operators
- 1 AMR, Valves, & Fire Hydrant Technician
- 1 CDL Truck Driver
- 1 Mechanic
- 1 Equipment Operator

Fixed Assets:

The 2015-2016 Budget includes requests to fund the purchase 1 Ford pickup and 1 Case Skid Steer Loader.

Water Services Expenses



WATER SERVICES

Account 30-560

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimate 09/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
1010	State Unemployment Tax (TWC) (First \$9,000.ea emp @ 1.5%)	\$ 2,047	\$ 2,160	\$ 171	\$ 171		\$ 1,215	\$ -	\$ 1,215	\$ -	\$ 1,215
1020	Social Security / Medicare (7.65%)	\$ 22,205	\$ 19,297	\$ 16,779	\$ 19,297		\$ 24,251	\$ -	\$ 24,251	\$ -	\$ 24,251
1030	TMRS (6.82%-3 mos / 6.69%-9 mos)	\$ 19,271	\$ 17,012	\$ 14,786	\$ 17,012		\$ 21,324	\$ -	\$ 21,324	\$ -	\$ 21,324
1050	Health, Dental, & Life Insurance	\$ 53,922	\$ 64,757	\$ 54,183	\$ 64,757		\$ 66,261	\$ -	\$ 66,261	\$ -	\$ 66,261
1070	Workers Compensation	\$ 6,499	\$ 7,148	\$ 6,373	\$ 6,373		\$ 8,674	\$ -	\$ 8,674	\$ -	\$ 8,674
1145	Longevity	\$ 1,176	\$ 925	\$ 1,280	\$ 1,280		\$ 1,564	\$ -	\$ 1,564	\$ -	\$ 1,564
1146	Rewards Program	\$ 2,894	\$ 2,100	\$ 2,907	\$ 2,907		\$ 3,252	\$ -	\$ 3,252	\$ -	\$ 3,252
1147	Work Boot Allowance	\$ -	\$ -	\$ 1,620	\$ 1,620		\$ 1,620	\$ -	\$ 1,620	\$ -	\$ 1,620
1274	Overtime	\$ 41,191	\$ 13,000	\$ 25,457	\$ 31,920		\$ 13,000	\$ 17,000	\$ 30,000	\$ -	\$ 30,000
1500	Pay Plan Increases	\$ -	\$ 16,299	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
1540	Utility Superintendent David Walden	\$ 42,162	\$ 42,527	\$ 34,258	\$ 42,527		\$ 45,874	\$ -	\$ 45,874	\$ -	\$ 45,874
1561	Crew Leaders	\$ 61,128	\$ 63,145	\$ 51,472	\$ 63,145		\$ 68,765	\$ -	\$ 68,765	\$ -	\$ 68,765
	Water Services (Diego Rios)					\$ 34,823					
	AMR/Valves (Melvin Wallace)					\$ 33,942					
1570	Maintenance Personnel	\$ 139,587	\$ 125,538	\$ 100,850	\$ 125,538		\$ 162,026	\$ -	\$ 162,026	\$ -	\$ 162,026
	Equipment Operator / L. Mendoza					\$ 29,124					
	Equipment Operator / K. Greer					\$ 26,418					
	Truck Driver/T. Florida					\$ 23,400					
	Mechanic / S. Castro					\$ 28,934					

WATER SERVICES

Account 30-560

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimate 09/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
	AMR & Valve / K. Whitener					\$ 28,150					
	Equipment Operator / Vacant					\$ 26,000					
1591	Standby Time	\$ 3,225	\$ 3,900	\$ 2,175	\$ 3,325		\$ 3,900	\$ -	\$ 3,900	\$ -	\$ 3,900
	Subtotal	\$ 395,306	\$ 377,808	\$ 312,309	\$ 379,872		\$ 421,725	\$ 17,000	\$ 438,725	\$ -	\$ 438,725

Operation & Maintenance

4000	Liability/Property Insurance Vehicle Liability/Austo Physical Damage	\$ 9,916	\$ 10,907	\$ 9,492	\$ 9,492		\$ 10,907	\$ -	\$ 10,907	\$ -	\$ 10,907
4110	Uniforms	\$ 5,489	\$ 8,400	\$ 4,165	\$ 6,050		\$ 6,737	\$ -	\$ 6,737	\$ -	\$ 6,737
	Uniforms (8 @ \$11/wk *52 wks)					\$ 4,576					
	Delivery Fee (\$2.83 * 52 wks)					\$ 147					
	Uniform Insurance (8 @ \$1.32/wk*52)					\$ 549					
	Safety Shirts L/SS Sleeve (45 pair @ \$17)					\$ 765					
	Winter Coat (4 @ \$50)					\$ 200					
	Miscellaneous					\$ 250					
	Light Winter Coat (5 @ \$50)					\$ 250					
4200	Travel	\$ 348	\$ 990	\$ 57	\$ 990		\$ 845	\$ -	\$ 845	\$ -	\$ 845
	Co-op Meetings/Monthly \$15/month					\$ 180					
	Meals for school 7 \$ \$45.00 each					\$ 315					
	Miscellaneous					\$ 350					
4300	Education	\$ 2,678	\$ 5,505	\$ 777	\$ 1,849		\$ 1,908	\$ -	\$ 1,908	\$ -	\$ 1,908
	D. Walden - 1 Classes \$225 each					\$ 225					
	L. Wallace - 1 Classes \$225 each					\$ 225					
	T Hoomana- 1 Classes \$225 each					\$ 225					
	S Castro - 2 Classes \$225 each					\$ 450					
	K Greer - 2 Classes \$225 each					\$ 450					
	3 Test @ \$111 each					\$ 333					
4400	Dues	\$ 45	\$ 95	\$ 45	\$ 45		\$ 100	\$ -	\$ 100	\$ -	\$ 100
	Sam's Club					\$ 45					

WATER SERVICES

Account 30-560

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimate 09/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
	Costco					\$ 55					
4570	Rental/Lease Expense	\$ -	\$ 500	\$ -	\$ -		\$ 500	\$ -	\$ 500	\$ -	\$ 500
4600	Telephone	\$ 3,340	\$ 2,032	\$ 2,298	\$ 2,990		\$ 4,624	\$ -	\$ 4,624	\$ -	\$ 4,624
	AT&T (\$68.13 * 12 mo)					\$ 818					
	AT&T Long Dist \$(1.65 * 12 mo)					\$ 20					
	Cell Phones (5 * \$38.11/mo X 12 mos) (D. Rios, L. Wallace, K. Greer, K. Whittener, On call)					\$ 2,287					
	Cell Phones (1 @ \$55 per month) (D. Walden)					\$ 660					
	Time Warner (\$69.95 * 12 mo)					\$ 839					
4650	Electricity	\$ 6,420	\$ 8,800	\$ 4,712	\$ 7,990		\$ 8,800	\$ -	\$ 8,800	\$ -	\$ 8,800
4700	Maintenance/Repairs	\$ 39,163	\$ 34,000	\$ 20,929	\$ 35,000		\$ 35,000	\$ -	\$ 35,000	\$ -	\$ 35,000
4715	Maint/ Repairs Unanticipated	\$ 21,661	\$ 20,000	\$ 10,927	\$ 18,000		\$ 18,000	\$ -	\$ 18,000	\$ -	\$ 18,000
4725	Vehicle Maintenance & Repair	\$ 50,048	\$ 25,000	\$ 23,969	\$ 25,000		\$ 25,000	\$ -	\$ 25,000	\$ -	\$ 25,000
4730	Vehicle Safety Equipment	\$ -	\$ 2,000	\$ 2,851	\$ 2,851		\$ 6,000	\$ -	\$ 6,000	\$ -	\$ 6,000
4750	Miscellaneous Expense	\$ 127	\$ 3,000	\$ 531	\$ 1,800		\$ 2,500	\$ -	\$ 2,500	\$ -	\$ 2,500
4757	Water Tap & Extension Expense	\$ 15,913	\$ 50,219	\$ 16,309	\$ 25,000		\$ 59,000	\$ -	\$ 59,000	\$ -	\$ 59,000
	Annual Pipe (1059x\$17/ft)					\$ 18,003					
	Valves and Fittings (10x\$380)					\$ 3,800					
	Fire Hydrants (5 @ \$2,000)					\$ 10,000					
	Miscellaneous Items					\$ 8,781					
	Based on 30 @ \$613.88 each					\$ 18,416					
4758	Rebate on Line Extension	\$ 1,843	\$ 3,000	\$ 10,267	\$ 10,267		\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal	\$ 156,990	\$ 174,448	\$ 107,328	\$ 147,324		\$ 179,921	\$ -	\$ 179,921	\$ -	\$ 179,921

WATER SERVICES

Account 30-560

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimate 09/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
<u>Supplies</u>											
5300	Supplies	\$ 4,452	\$ 5,200	\$ 3,290	\$ 4,800		\$ 4,546	\$ -	\$ 4,546	\$ -	\$ 4,546
	\$250/month X 12 months					\$ 3,000					
	Misc Supplies (locks, keys, fittings, hardware, etc)					\$ 500					
	Unifirst:										
	Micrell 800 ML R (1.80*52)					\$ 94					
	Scraper 3.5 (2.75*52)					\$ 143					
	Roll Hand Towels (2.40*52)					\$ 125					
	SYN 3.4 Mat (2.20*52)					\$ 114					
	3x5 Anti Fatigue (2.75*52)					\$ 143					
	Shop Towels (2.88*52)					\$ 150					
	36" Dry Mop (1.60*52)					\$ 83					
	Air Freshener (2.20*52)					\$ 114					
	Delivery Fee (1.53*52)					\$ 80					
5305	Small Tools	\$ 1,295	\$ 1,100	\$ 1,324	\$ 1,450		\$ 1,500	\$ -	\$ 1,500	\$ -	\$ 1,500
	Wrenches, screwdrivers, chain, saw blades										
5350	Meters	\$ 5,520	\$ 13,765	\$ 13,205	\$ 13,765		\$ 13,765	\$ -	\$ 13,765	\$ -	\$ 13,765
	60 @ \$208.25 each					\$ 12,495					
	5 @ \$253.90 each					\$ 1,270					
5400	Fuel/Lubricants	\$ 43,107	\$ 45,421	\$ 23,501	\$ 34,246		\$ 35,000	\$ -	\$ 35,000	\$ -	\$ 35,000
5430	Chemicals	\$ -	\$ 200	\$ -	\$ 200		\$ 550	\$ -	\$ 550	\$ -	\$ 550
	Chlorine Tabs										
	Subtotal	\$ 54,374	\$ 65,686	\$ 41,320	\$ 54,461		\$ 55,361	\$ -	\$ 55,361	\$ -	\$ 55,361

Services

6130	Engineering & Planning Service	\$ -	\$ 2,000	\$ 2,000	\$ 2,000		\$ 2,000	\$ -	\$ 2,000	\$ -	\$ 2,000
6135	Contractual Services	\$ 4,692	\$ 24,000	\$ 2,655	\$ 18,000		\$ 41,000	\$ -	\$ 41,000	\$ -	\$ 41,000
	Rock Sawing (1,500 LF @ \$9/lf)					\$ 13,500					

WATER SERVICES

Account 30-560

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimate 09/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
	Exp. For Moving Saw (1 @ \$2,500)					\$ 2,500					
	MCS					\$ 15,000					
	Leak Detection Services					\$ 10,000					
6500	Miscellaneous Services	\$ 187	\$ 141	\$ -	\$ 141		\$ 141	\$ -	\$ 141	\$ -	\$ 141
6540	Maintenance Agreements (LCRA) 900 MZH Annual Maintenance	\$ -	\$ 986	\$ 957	\$ 957		\$ 986	\$ -	\$ 986	\$ -	\$ 986
	Subtotal	\$ 4,880	\$ 27,127	\$ 5,612	\$ 21,098		\$ 44,127	\$ -	\$ 44,127	\$ -	\$ 44,127

Fixed Assets

9730	Office Equipment & Software	\$ 8,442	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
9740	Building Improvements	\$ 46,534	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
9828	2011 Ford F250 Reg Cab - Principal	\$ 3,327	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
9829	2011 Ford F250 Reg Cab - Interest	\$ 48	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
9830	2011 Ford Super Duty Cab - Principal	\$ 12,786	\$ 6,526	\$ 6,537	\$ 6,537		\$ -	\$ -	\$ -	\$ -	\$ -
9831	2011 Ford Super Duty Cab - Interest	\$ 601	\$ 74	\$ 74	\$ 74		\$ -	\$ -	\$ -	\$ -	\$ -
9832	Tire Spin Balance Machine - Principal	\$ 480	\$ 982	\$ 730	\$ 982		\$ 1,017	\$ -	\$ 1,017	\$ -	\$ 1,017
9833	Tire Spin Balance Machine - Interest	\$ 50	\$ 77	\$ 64	\$ 77		\$ 41	\$ -	\$ 41	\$ -	\$ 41
9834	Forklift - Principal	\$ 2,875	\$ 5,887	\$ 4,378	\$ 5,887		\$ 6,098	\$ -	\$ 6,098	\$ -	\$ 6,098
9835	Forklift - Interest	\$ 298	\$ 459	\$ 382	\$ 459		\$ 248	\$ -	\$ 248	\$ -	\$ 248
9836	2014 Chev Silverado - Principal	\$ 5,166	\$ 10,655	\$ 7,917	\$ 10,655		\$ 11,037	\$ -	\$ 11,037	\$ -	\$ 11,037
9837	2014 Chev Silverado - Interest	\$ 576	\$ 829	\$ 697	\$ 829		\$ 448	\$ -	\$ 448	\$ -	\$ 448

WATER SERVICES

Account 30-560

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimate 09/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
9838	Four Post Lift \$3649.95	\$ -	\$ 582	\$ 180	\$ 582		\$ 734	\$ -	\$ 734	\$ -	\$ 734
9839	Four Post Lift - Interest	\$ -	\$ 61	\$ 33	\$ 61		\$ 116	\$ -	\$ 116	\$ -	\$ 116
9840	2015 Chevy 2500 4x4 - Principal (\$28,304)	\$ -	\$ 2,612	\$ 1,306	\$ 2,612		\$ 5,313	\$ -	\$ 5,313	\$ -	\$ 5,313
9841	2015 Chevy 2500 4x4 - Interest	\$ -	\$ 500	\$ 245	\$ 500		\$ 891	\$ -	\$ 891	\$ -	\$ 891
	2015 Ford Pickup - Principal (\$22,948)	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 7,027	\$ 7,027	\$ -	\$ 7,027
	2015 Ford Pickup - Interest	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 1,301	\$ 1,301	\$ -	\$ 1,301
	Case Skid Steer Loader - Principal (\$76,100)	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 2,119	\$ 2,119	\$ -	\$ 2,119
	Case Skid Steer Loader - Interest	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 392	\$ 392	\$ -	\$ 392
	Subtotal	\$ 81,183	\$ 29,244	\$ 22,541	\$ 29,255		\$ 25,942	\$ 10,840	\$ 36,782	\$ -	\$ 36,782
	TOTAL	\$ 692,733	\$ 674,313	\$ 489,110	\$ 632,010		\$ 727,076	\$ 27,840	\$ 754,916	\$ -	\$ 754,916

**DEPARTMENTAL BUDGET NARRATIVE
WATER TREATMENT PLANT ONE
2015 - 2016**

Personnel & Benefits	\$ 59,564
Operation & Maintenance	\$ 160,487
Supplies	\$ 78,429
Services	\$ 224,651
Fixed Assets	\$ 750
TOTALS	\$ 523,881

Departmental Description:

Water Treatment Plant #1 (WTP1) was built in 1985. It is a conventional up flow with 2 clarifiers that have gravity filters. Each unit can produce 1 million gallons each and provides for the intake, treatment, and distribution of water from Lake Travis to the southern half of Lago Vista. The Plant is capable of treating and distributing up to 2 million gallons of water per day (MGD) and averages approximately 0.949 MGD of actual production during the course of a day. In addition to the Plant itself, the Budget for WTP 1 includes various operation and maintenance expenses for the Allegiance Booster Pump Station, the Allegiance Ground Storage Tank, the Golf Ball Elevated Storage Tank, and the Viking Elevated Storage Tank.

Budget Summary:

The 2015-2016 Budget for the Water Treatment Plant One totals \$523,881 which represents a 10.41% decrease (\$60,897) from the 2014-2015 Approved Budget. This Department experiences significant overtime and standby pay

expenses as weekend and holiday coverage is rotated among water plant and waste water plant employees. All other expenditures for electricity, chemicals, supplies, and testing services are being projected at a similar level as last year.

Personnel:

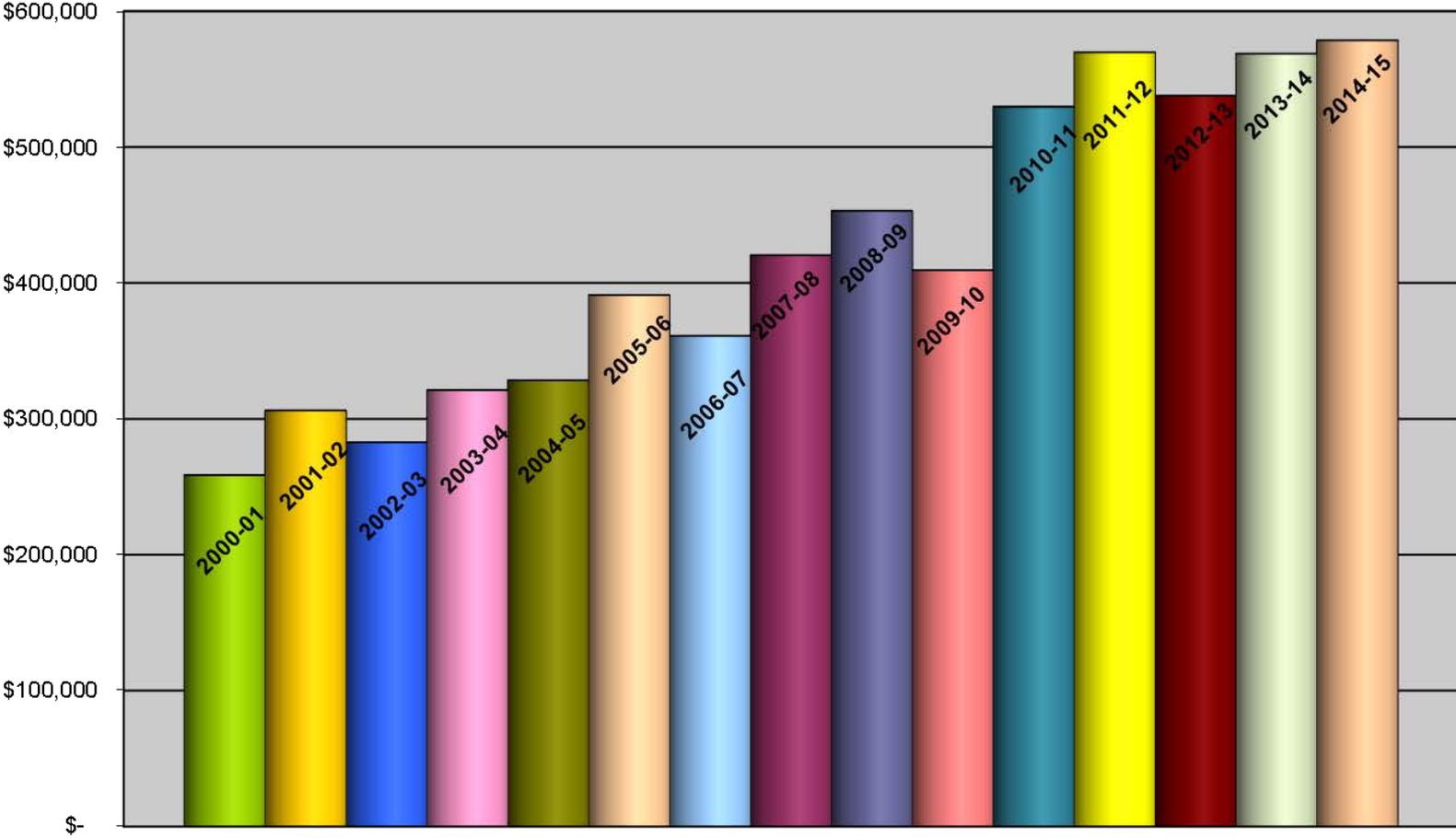
Staffing levels for the Division include 1 position as follows:

1 Plant Operator

Fixed Assets

The 2016-2016 Budget does not include any new asset purchases.

Water Plant One Expenses



WATER PLANT ONE

Account 30-565

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimate 09/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
1010	State Unemployment Tax (TWC) (First \$9,000.ea emp @ 1.5%)	\$ 207	\$ 270	\$ 9	\$ 9		\$ 135	\$ -	\$ 135	\$ -	\$ 135
1020	Social Security / Medicare (7.65%)	\$ 4,073	\$ 3,060	\$ 2,503	\$ 3,060		\$ 3,411	\$ -	\$ 3,411	\$ -	\$ 3,411
1030	TMRS (6.82%-3 mos / 6.69%-9 mos)	\$ 3,520	\$ 2,697	\$ 2,215	\$ 2,697		\$ 2,999	\$ -	\$ 2,999	\$ -	\$ 2,999
1050	Health, Dental, & Life Insurance	\$ 7,728	\$ 7,863	\$ 6,552	\$ 7,863		\$ 7,146	\$ -	\$ 7,146	\$ -	\$ 7,146
1070	Workers Compensation	\$ 1,717	\$ 1,314	\$ 1,397	\$ 1,397		\$ 1,291	\$ -	\$ 1,291	\$ -	\$ 1,291
1145	Longevity	\$ 484	\$ 250	\$ 346	\$ 346		\$ 382	\$ -	\$ 382	\$ -	\$ 382
1146	Rewards Program	\$ 413	\$ 300	\$ 415	\$ 415		\$ 407	\$ -	\$ 407	\$ -	\$ 407
1147	Work Boot Allowance	\$ -	\$ -	\$ 180	\$ 180		\$ 180	\$ -	\$ 180	\$ -	\$ 180
1274	Overtime	\$ 5,329	\$ 3,200	\$ 2,829	\$ 3,200		\$ 5,000	\$ -	\$ 5,000	\$ -	\$ 5,000
1500	Pay Plan Increases	\$ -	\$ 1,963	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
1560	Plant Operators Kelly Shaffer	\$ 45,286	\$ 34,094	\$ 27,900	\$ 34,094		\$ 36,664	\$ -	\$ 36,664	\$ -	\$ 36,664
1591	Standby Time	\$ 1,725	\$ 1,950	\$ 1,050	\$ 1,950		\$ 1,950	\$ -	\$ 1,950	\$ -	\$ 1,950
	Subtotal	\$ 70,483	\$ 56,961	\$ 45,397	\$ 55,211		\$ 59,564	\$ -	\$ 59,564	\$ -	\$ 59,564

Operation & Maintenance

4110	Uniforms Uniforms (1 @ \$9/wk * 52 wks)	\$ 544	\$ 999	\$ 521	\$ 999	\$ 468	\$ 869	\$ -	\$ 869	\$ -	\$ 869
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WATER PLANT ONE

Account 30-565

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimate 09/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
	Delivery Fee (\$2.83 * 52 wks)					\$ 147					
	Uniform Insurance (1 @ \$1.32 * 52 wks)					\$ 69					
	Safety Shirts L/SS Sleeve 5 @ \$17					\$ 85					
	Winter Coat @ \$50					\$ 50					
	Light Winter Coat @ \$50					\$ 50					
4200	Travel	\$ 114	\$ 270	\$ 152	\$ 270		\$ 360	\$ -	\$ 360	\$ -	\$ 360
	Co-op Meetings/Monthly \$15/mo					\$ 180					
	Meals for school (4 @ \$45 each)					\$ 180					
4300	Education	\$ 1,075	\$ 750	\$ 972	\$ 750		\$ 1,611	\$ -	\$ 1,611	\$ -	\$ 1,611
	License Renewal (1 @ \$111 ea)					\$ 111					
	Classes (4 @ \$375 ea)					\$ 1,500					
4400	Dues	\$ 3,489	\$ 3,980	\$ 3,344	\$ 3,980		\$ 3,945	\$ -	\$ 3,945	\$ -	\$ 3,945
	Tier-2					\$ 100					
	Water System Fee TCEQ					\$ 3,845					
4570	Rental / Lease	\$ 29,721	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
4600	Telephone	\$ 3,921	\$ 960	\$ 1,229	\$ 2,712		\$ 2,712	\$ -	\$ 2,712	\$ -	\$ 2,712
	Cell Phone Plant Access \$79.99 per month					\$ 959					
	Plant Phone \$105/mo					\$ 1,260					
	Office & Fax (\$28.74 x 12 months)					\$ 345					
	Internet (\$12.35 x 12 months)					\$ 148					
4650	Electricity	\$ 113,857	\$ 139,000	\$ 80,723	\$ 139,000		\$ 120,000	\$ -	\$ 120,000	\$ -	\$ 120,000
4700	Maintenance/Repairs	\$ 9,015	\$ 8,835	\$ 9,656	\$ 10,000		\$ 9,990	\$ -	\$ 9,990	\$ -	\$ 9,990
	Annual Lab Equipment Maint.					\$ 604					
	Annual Chlorinator Maint. Cont.					\$ 3,426					
	Annual Pump Maint Cont.					\$ 1,250					
	Annual Cathodic Maint. Cont. (Viking & GB)					\$ 2,310					
	Annual Meter Calibration Cont.					\$ 600					
	Annual ACT-PAK Calib. Cont.					\$ 150					
	Annual RPZ Calibration Cont.					\$ 150					

WATER PLANT ONE

Account 30-565

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimate 09/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
	Fittings and Valves					\$ 1,500					
4715	Maint/Repair Unanticipated	\$ 40,714	\$ 15,000	\$ 44,204	\$ 60,000		\$ 20,000	\$ -	\$ 20,000	\$ -	\$ 20,000
4725	Vehicle Maintenance & Repair	\$ 156	\$ 1,000	\$ 244	\$ 500		\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 1,000
	Subtotal	\$ 202,605	\$ 170,794	\$ 141,045	\$ 218,211		\$ 160,487	\$ -	\$ 160,487	\$ -	\$ 160,487

Supplies

5300	Supplies	\$ 1,002	\$ 1,000	\$ 887	\$ 1,000		\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 1,000
	SYN 3.4 Mat(1.13*52)					\$ 59					
	Roll Hand Towels (1.64*52)					\$ 85					
	Shop Towels (2.96*52)					\$ 154					
	Misc Supplies					\$ 702					
5305	Supplies - Small Tools	\$ -	\$ 500	\$ 52	\$ 500		\$ 500	\$ -	\$ 500	\$ -	\$ 500
5400	Fuel/Lubricants	\$ 3,538	\$ 3,874	\$ 1,958	\$ 3,000		\$ 3,000	\$ -	\$ 3,000	\$ -	\$ 3,000
5430	Chemicals	\$ 79,877	\$ 77,733	\$ 71,907	\$ 77,733		\$ 73,929	\$ -	\$ 73,929	\$ -	\$ 73,929
	Alum (5 - Loads @ \$4,080 ea)					\$ 20,400					
	Polymer (30 - Drums @ \$418 ea)					\$ 12,540					
	Chlorine (100 - Cyls @ \$98 ea)					\$ 9,800					
	HTH (5 - 100# Drums @ \$152 ea)					\$ 760					
	LAS (1 - Load @ \$5,310 ea)					\$ 5,310					
	Copper S. (2/3 - Load @ \$17,770 ea)					\$ 11,847					
	Sodium P. (17 Drums @ \$706 ea)					\$ 12,002					
	Bentonite (120 Bags @ \$10.59 ea)					\$ 1,271					
	-Laboratory Chemicals					\$ -					
	Subtotal	\$ 84,416	\$ 83,107	\$ 74,804	\$ 82,233		\$ 78,429	\$ -	\$ 78,429	\$ -	\$ 78,429

Services

6125	Testing Services	\$ 4,394	\$ 9,263	\$ 2,997	\$ 6,000		\$ 8,578	\$ -	\$ 8,578	\$ -	\$ 8,578
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WATER PLANT ONE

Account 30-565

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimate 09/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
	Monthly Testing					\$ 4,315					
	TCEQ Annual Testing					\$ 4,263					
6135	Contractual Services	\$ 57,298	\$ 21,893	\$ 20,580	\$ 21,893		\$ 21,893	\$ -	\$ 21,893	\$ -	\$ 21,893
	MCS / Electrical					\$ 21,043					
	SCADA License Renewal					\$ 850					
6430	Bulk Water	\$ 148,179	\$ 185,000	\$ 111,714	\$ 185,000		\$ 185,000	\$ -	\$ 185,000	\$ -	\$ 185,000
6540	Maintenance Agreement (LCRA) 900 MZH Annual Maintenance	\$ -	\$ 239	\$ 239	\$ 239		\$ 239	\$ -	\$ 239	\$ -	\$ 239
6600	Disposal Services	\$ 5,103	\$ 8,941	\$ -	\$ 8,941		\$ 8,941	\$ -	\$ 8,941	\$ -	\$ 8,941
	Subtotal	\$ 214,973	\$ 225,336	\$ 135,530	\$ 222,073		\$ 224,651	\$ -	\$ 224,651	\$ -	\$ 224,651
<u>Fixed Assets</u>											
9715	Construction Costs / WTP1 Barge	\$ 309,524	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
9720	Machinery & Equipment	\$ 7,754	\$ 48,580	\$ 832	\$ 832		\$ -	\$ -	\$ -	\$ -	\$ -
9730	Office Equipment	\$ 750	\$ -	\$ -	\$ -		\$ 750	\$ -	\$ 750	\$ -	\$ 750
9830	2010 Chevrolet Reg Cab - Principle (\$19,119)	\$ 3,333	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
9831	2010 Chevrolet Reg Cab - Interest	\$ 49	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal	\$ 321,410	\$ 48,580	\$ 832	\$ 832		\$ 750	\$ -	\$ 750	\$ -	\$ 750
	TOTAL	\$ 893,888	\$ 584,778	\$ 397,608	\$ 578,560		\$ 523,881	\$ -	\$ 523,881	\$ -	\$ 523,881

**DEPARTMENTAL BUDGET NARRATIVE
WATER TREATMENT PLANT TWO
2015 - 2016**

Personnel & Benefits	\$ 63,245
Operation & Maintenance	\$ 89,807
Supplies	\$ 25,873
Services	\$ 83,249
Fixed Assets	\$ 8,078
TOTALS	\$ 270,252

Departmental Description:

Water Treatment Plant # 2 (WTP 2) was built in 1992 and consists of 2 Robinson units. Each unit provides for the intake, treatment, and distribution of water from Lake Travis to the northern section of Lago Vista. The Plant is capable of treating up to 1 million gallons per day (MGD) of treated water but its distribution capacity is limited to approximately 0.920 MGD. In addition to the expenses for the Plant, WTP 2 Budget includes various operating and maintenance expenses for the Lohman's Ford Booster Pump Station and Storage Tank Road, the Paseo De Vaca Booster Pump Station and Storage Tank, the Bronco Storage Tank, the Talon Circle Storage Tank, the Hollows Standpipe, and the Hollows Ground Storage Tank. This plant is scheduled to be taken off line and replaced with Water Treatment Plant #3 (WTP 3), which is a new modern Trident unit that is capable of treating Lake Travis water faster and better than the old Robinson units. WTP #3 will have the capacity to treat up to 2 million gallons (2 MGD) per day. This meets all of the TCEQ new and current standards.

Budget Summary:

The 2015-2016 Budget for WTP 2 totals \$270,252 which represents an approximate 36.66% decrease (\$156,418) from the 2014-2015 Approved Budget. The decrease in this year's Budget is due to WTP 3 not coming online as expected

during the previous fiscal year. Budget amendments were made moving relevant appropriations for line items that were paid the entire year at WTP #2 from the WTP #3 Budget to the WTP #2 Budget. Doing so increased the overall WTP #2 Budget significantly but reduced the WPT #3 by the same amount.

Rather than projecting and prorating expenditures between both plants, as was presented in the 2014-2015 Budget, all costs for normal operation that are not specific only to WTP 3 for water treatment are presented in the WTP 2 Budget at this time. This Department experiences significant overtime and standby pay expenses as weekend and holiday coverage is rotated among water plant and sewer plant employees.

Personnel:

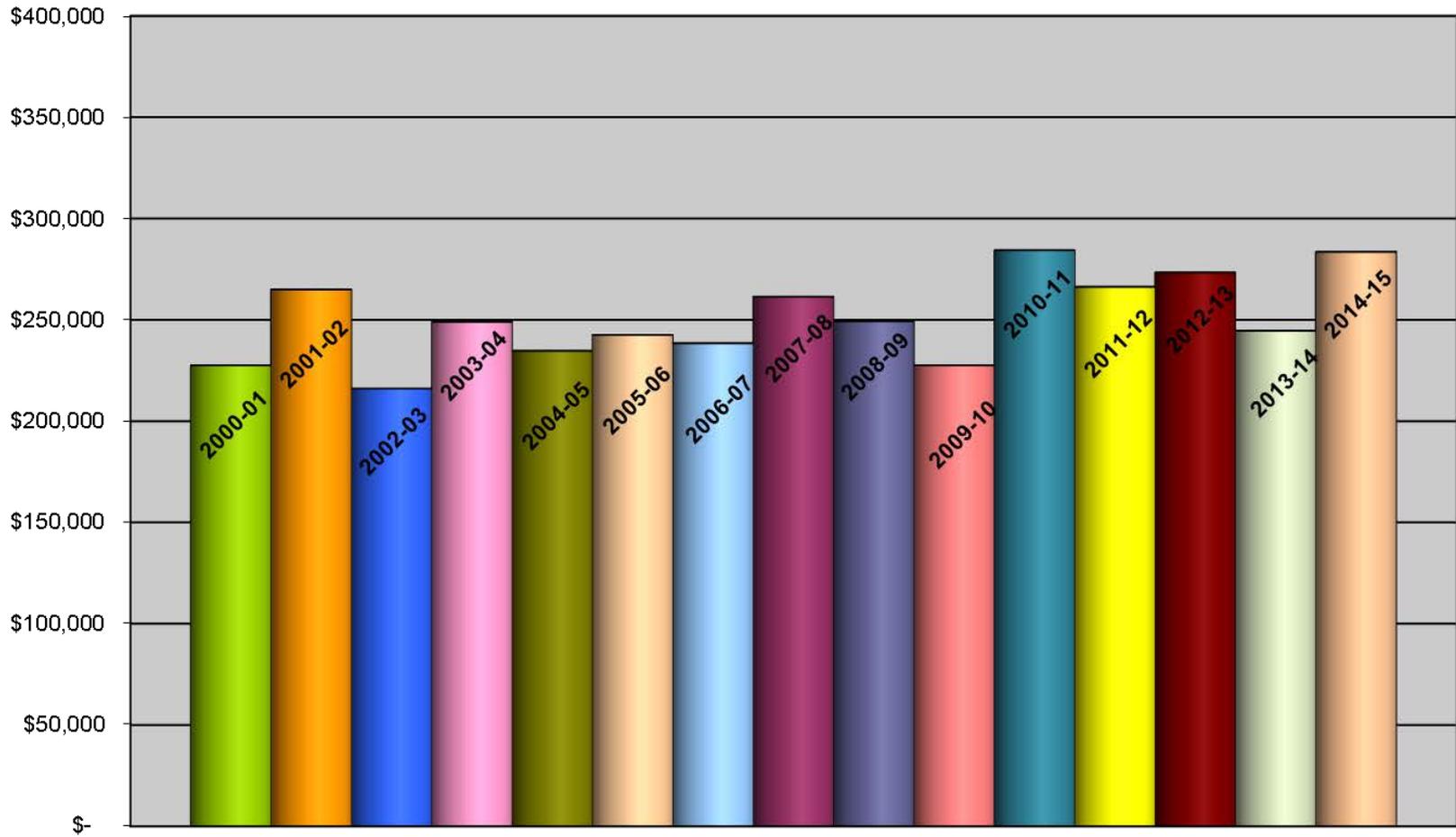
Staffing Levels for the Division include 1 position as follows:

1 Plant Operator

Fixed Assets

The 2015-2016 WTP 2 Budget does not include requests for any new assets.

Water Plant Two Expenses



WATER PLANT TWO
Account 30-567

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimate 09/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
<u>Personnel & Benefits</u>											
1010	State Unemployment Tax (TWC) (First \$9,000. ea emp @ 1.5%)	\$ 207	\$ 270	\$ 9	\$ 9		\$ 135	\$ -	\$ 135	\$ -	\$ 135
1020	Social Security / Medicare (7.65%)	\$ 2,959	\$ 4,111	\$ 3,380	\$ 4,111		\$ 3,637	\$ -	\$ 3,637	\$ -	\$ 3,637
1030	TMRS (6.82%-3 mos / 6.69%-9 mos)	\$ 2,558	\$ 3,624	\$ 2,984	\$ 3,624		\$ 3,197	\$ -	\$ 3,197	\$ -	\$ 3,197
1050	Health, Dental, & Life Insurance	\$ 7,161	\$ 7,863	\$ 6,552	\$ 7,863		\$ 7,146	\$ -	\$ 7,146	\$ -	\$ 7,146
1070	Workers Compensation	\$ 1,195	\$ 1,889	\$ 1,208	\$ 1,208		\$ 1,592	\$ -	\$ 1,592	\$ -	\$ 1,592
1145	Longevity	\$ 311	\$ 375	\$ 519	\$ 519		\$ 208	\$ -	\$ 208	\$ -	\$ 208
1146	Rewards Program	\$ 413	\$ 300	\$ 415	\$ 415		\$ -	\$ -	\$ -	\$ -	\$ -
1147	Work Boot Allowance	\$ -	\$ -	\$ 180	\$ 180		\$ 180	\$ -	\$ 180	\$ -	\$ 180
1274	Overtime	\$ 2,554	\$ 5,000	\$ 5,449	\$ 6,500		\$ 3,200	\$ -	\$ 3,200	\$ -	\$ 3,200
1500	Pay Plan Increases	\$ -	\$ 2,038	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
1560	Plant Operator Chris Maxwell	\$ 33,672	\$ 45,858	\$ 36,115	\$ 45,858		\$ 42,000	\$ -	\$ 42,000	\$ -	\$ 42,000
1591	Standby Time	\$ 1,725	\$ 1,950	\$ 1,500	\$ 1,950		\$ 1,950	\$ -	\$ 1,950	\$ -	\$ 1,950
	Subtotal	\$ 52,754	\$ 73,278	\$ 58,311	\$ 72,237		\$ 63,245	\$ -	\$ 63,245	\$ -	\$ 63,245
<u>Operation & Maintenance</u>											
4110	Uniforms	\$ 406	\$ 1,001	\$ 332	\$ 579		\$ 869	\$ -	\$ 869	\$ -	\$ 869
	Uniforms (1 @ \$9/wk*52 wks)					\$ 468					
	Delivery Fee (\$2.83*52)					\$ 147					

WATER PLANT TWO
Account 30-567

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimate 09/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
	Uniform Insurance (\$1.32*52)					\$ 69					
	Safety Shirts L/SS Sleeve 5 pair @ \$17					\$ 85					
	Winter Coat @ \$50					\$ 50					
	Light Winter Coat @ \$50					\$ 50					
4200	Travel	\$ -	\$ 90	\$ -	\$ 90		\$ 90	\$ -	\$ 90	\$ -	\$ 90
	Meals for School 2 @ \$45 each										
4300	Education	\$ 111	\$ 861	\$ -	\$ 861		\$ 861	\$ -	\$ 861	\$ -	\$ 861
	License Renewal 1 @ \$111					\$ 111					
	Classes 2 @ \$375					\$ 750					
4400	Dues	\$ 4,309	\$ 7,925	\$ 3,344	\$ 3,945		\$ 3,945	\$ -	\$ 3,945	\$ -	\$ 3,945
	Tier-2					\$ 100					
	Water System Fee TCEQ					\$ 3,845					
4600	Telephone	\$ 1,137	\$ 1,106	\$ 664	\$ 948		\$ 948	\$ -	\$ 948	\$ -	\$ 948
	Cell Phone Plant Access \$79 * 12					\$ 948					
	(Telephone Internet Access for SCADA)										
4650	Electricity	\$ 71,632	\$ 72,213	\$ 46,011	\$ 65,000		\$ 67,200	\$ -	\$ 67,200	\$ -	\$ 67,200
4700	Maintenance/Repairs	\$ 6,692	\$ 10,394	\$ 6,463	\$ 10,394		\$ 10,394	\$ -	\$ 10,394	\$ -	\$ 10,394
	Annual Lab Equipment Maint.					\$ 650					
	Annual Chlorinator Maint. Cont.					\$ 1,920					
	Annual Pump Maint Cont.					\$ 1,250					
	Pressure Tank Inspections					\$ 3,585					
	Annual Meter Calibration Cont.					\$ 560					
	Annual RPZ Calibration Cont.					\$ 150					
	Annual ACT-PAK Calib. Cont.					\$ 779					
	Fittings and Valves					\$ 1,500					
4715	Maint/Repair Unanticipated	\$ 12,504	\$ 13,000	\$ 9,272	\$ 12,000		\$ 5,000	\$ -	\$ 5,000	\$ -	\$ 5,000
4725	Vehicle Maintenance & Repair	\$ 911	\$ 500	\$ 186	\$ 250		\$ 500	\$ -	\$ 500	\$ -	\$ 500

WATER PLANT TWO
Account 30-567

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimate 09/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
	Subtotal	\$ 97,701	\$ 107,090	\$ 66,272	\$ 94,067		\$ 89,807	\$ -	\$ 89,807	\$ -	\$ 89,807
<u>Supplies</u>											
5300	Supplies	\$ 1,238	\$ 473	\$ 269	\$ 473		\$ 655	\$ -	\$ 655	\$ -	\$ 655
	SYN 3.4 Mat (1.13*52)					\$ 59					
	Roll Hand Towels (1.64*52)					\$ 85					
	Shop Towels (2.96*52)					\$ 154					
	Misc Supplies					\$ 357					
5305	Small Tools	\$ -	\$ 1,250	\$ 179	\$ 250		\$ 250	\$ -	\$ 250	\$ -	\$ 250
5400	Fuel/Lubricants	\$ 3,206	\$ 949	\$ 2,155	\$ 3,500		\$ 3,000	\$ -	\$ 3,000	\$ -	\$ 3,000
5430	Chemicals	\$ 8,446	\$ 84,998	\$ 6,667	\$ 10,000		\$ 21,968	\$ -	\$ 21,968	\$ -	\$ 21,968
	Alum (1 Loads @ \$4,080 ea)					\$ 4,080					
	Polymer (3 Drums @ \$418 ea)					\$ 1,254					
	Chlorine (18 Cyls @ \$92ea)					\$ 1,656					
	CCH (1 100# @ \$152 ea)					\$ 152					
	LAS (1 load @ \$5,310 ea)					\$ 5,310					
	Copper S. (1/3 load @ \$17,770 ea)					\$ 5,923					
	Sodium P. (3 Drums @ \$706 ea)					\$ 2,118					
	Laboratory Chemicals					\$ 1,475					
	Subtotal	\$ 12,890	\$ 87,670	\$ 9,270	\$ 14,223		\$ 25,873	\$ -	\$ 25,873	\$ -	\$ 25,873
<u>Services</u>											
6125	Testing Services	\$ 3,985	\$ 12,410	\$ 2,765	\$ 4,982		\$ 4,982	\$ -	\$ 4,982	\$ -	\$ 4,982
	Monthly Testing					\$ 3,057					
	TCEQ Annual Testing					\$ 1,925					
6135	Contractual Services	\$ 17,026	\$ 25,018	\$ 14,580	\$ 21,893		\$ 21,893	\$ -	\$ 21,893	\$ -	\$ 21,893
	MCS / Electrical					\$ 21,043					
	SCADA License Renewal					\$ 850					

WATER PLANT TWO
Account 30-567

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimate 09/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
6430	Bulk Water	\$ 59,453	\$ 97,596	\$ 43,893	\$ 60,000		\$ 55,710	\$ -	\$ 55,710	\$ -	\$ 55,710
6500	Misc. Services	\$ -	\$ 500	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
6540	Maintenance Agreement LC RA 900 MHZ Maintenance	\$ -	\$ 478	\$ -	\$ 239		\$ 239	\$ -	\$ 239	\$ -	\$ 239
6600	Disposal Service	\$ -	\$ 7,130	\$ -	\$ 425		\$ 425	\$ -	\$ 425	\$ -	\$ 425
	Subtotal	\$ 80,464	\$ 143,132	\$ 61,238	\$ 87,539		\$ 83,249	\$ -	\$ 83,249	\$ -	\$ 83,249
Fixed Assets											
9720	Machinery & Equipment Walchem Chemical Pump Spare THM Splash Pump Spare Upgrade CL2 System to Current Standards Upgrade Talon CL2 System to Current Standards	\$ 11,215	\$ 15,500	\$ -	\$ 15,500		\$ 8,078	\$ -	\$ 8,078	\$ -	\$ 8,078
9730	Office Equipment	\$ 750	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
9832	2010 Chevrolet Reg Cab - Principal (\$19,11	\$ 3,333	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
9833	2010 Chevrolet Reg Cab - Interest	\$ 49	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal	\$ 15,347	\$ 15,500	\$ -	\$ 15,500		\$ 8,078	\$ -	\$ 8,078	\$ -	\$ 8,078
	TOTAL	\$ 259,157	\$ 426,670	\$ 195,090	\$ 283,566		\$ 270,252	\$ -	\$ 270,252	\$ -	\$ 270,252

**DEPARTMENTAL BUDGET NARRATIVE
WATER TREATMENT PLANT THREE
2015 - 2016**

Personnel & Benefits	\$ 0
Operation & Maintenance	\$ 2,750
Supplies	\$ 0
Services	\$ 0
Fixed Assets	\$ 8,161
TOTALS	\$ 10,911

Departmental Description:

Water Treatment Plant #3 (WTP #3) provides for the future intake, treatment, and distribution of water from Lake Travis. The Plant is capable of treating up to 2 million gallons per day (MGD) of treated water. The daily average production of WTP #3 will be determined next year. Water Treatment Plant #2's (WTP #2) Plant Operator will be assigned to operate Plant #3 once it goes into service and WTP #2 is decommissioned.

Budget Summary:

The 2015-2016 Budget for the Water Treatment Plant #3 totals \$10,911. This covers only known ongoing current expenses for WTP #3 up to the point where the plant comes online. Last year, Staff tried to anticipate and prorate expenses between Plants #2 and #3, assigning 5 months to WTP #2 and 9 months to WTP #3, which allowed for a 2 month overlap of both plants operating until the City knew that we were ready to take Plant #2 offline. Unforeseen circumstances prevented completion of Plant #3 during the 2014-2015 fiscal year. Due to that delay, neither budget, as presented, was correct and every line item in both budgets will have to be amended prior to year-end. This year Staff elected to place a full year of operating expenses in Plant #2. When WTP #3 has been completed and is operational, and WTP #2 has been shut down, Staff will make the appropriate proration between the two plants.

Personnel:

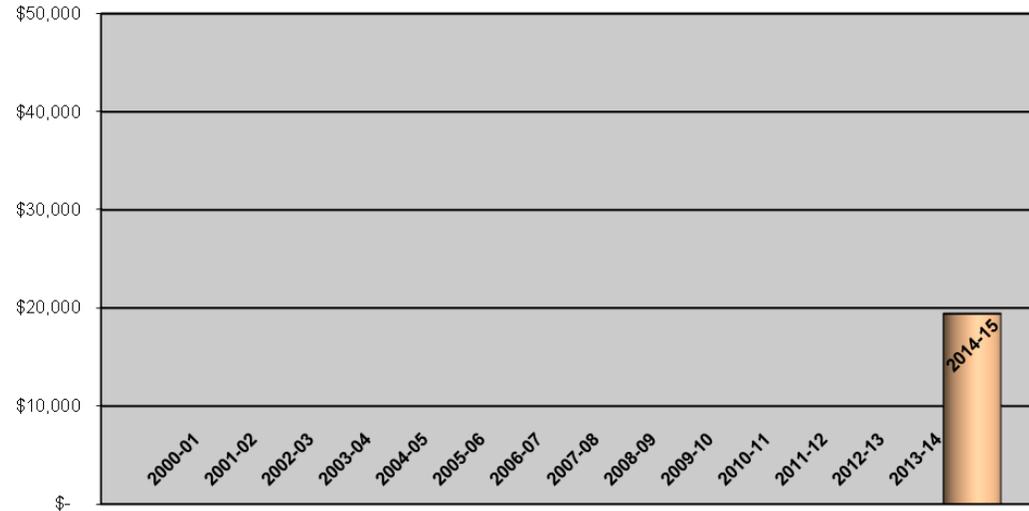
Staffing Levels for WTP #3 will include 1 position. This position is currently located in the WTP #2 Budget and will transfer to the WTP #3 Budget when Plant #3 goes online.

1 Plant Operator

Fixed Assets

The 2015-2016 Budget includes no new asset purchases.

Water Plant Three Expenses



WATER PLANT THREE

Account 30-569

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimate 09/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
<u>Personnel & Benefits</u>											
1010	State Unemployment Tax (TWC) (First \$9,000. ea emp @ 1.5%)	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
1020	Social Security / Medicare (7.65%)	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
1030	TMRS (6.82%-3 mos / 6.69%-9 mos)	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
1050	Health, Dental, & Life Insurance	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
1070	Workers Compensation	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
1145	Longevity	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
1146	Rewards Program	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
1147	Work Boot Allowance	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
1274	Overtime	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
1500	Pay Plan Increases	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
1560	Plant Operator	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
1591	Standby Time	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
<u>Operation & Maintenance</u>											
4110	Uniforms	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
4200	Travel	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -

WATER PLANT THREE
Account 30-569

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimate 09/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
4300	Education	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
4400	Dues	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
4570	Rental/Lease	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
4600	Telephone	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
4650	Electricity	\$ -	\$ 2,250	\$ 1,248	\$ 2,000		\$ 2,000	\$ -	\$ 2,000	\$ -	\$ 2,000
4700	Maintenance/Repairs	\$ -	\$ 3,655	\$ 450	\$ 750		\$ 750	\$ -	\$ 750	\$ -	\$ 750
4715	Maint/Repair Unanticipated	\$ -	\$ 2,000	\$ 949	\$ 2,500		\$ -	\$ -	\$ -	\$ -	\$ -
4725	Vehicle Maintenance & Repair	\$ -	\$ 1,000	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
4730	Vehicle Safety Equipment	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
4825	Information Technology	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal	\$ -	\$ 8,905	\$ 2,647	\$ 5,250		\$ 2,750	\$ -	\$ 2,750	\$ -	\$ 2,750
<u>Supplies</u>											
5300	Supplies	\$ -	\$ 860	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
5305	Small Tools	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
5400	Fuel/Lubricants	\$ -	\$ 4,000	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
5430	Chemicals	\$ -	\$ 1,000	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal	\$ -	\$ 5,860	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
<u>Services</u>											

WATER PLANT THREE

Account 30-569

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimate 09/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
6125	Testing Services	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
6135	Contractual Services	\$ -	\$ 10,000	\$ 8,064	\$ 10,064		\$ -	\$ -	\$ -	\$ -	\$ -
6430	Bulk Water	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
6500	Misc. Services	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
6540	Maintenance Agreement	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
6600	Disposal Service	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal	\$ -	\$ 10,000	\$ 8,064	\$ 10,064		\$ -	\$ -	\$ -	\$ -	\$ -
<u>Fixed Assets</u>											
9710	Flouride System	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
9715	Construction Costs	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
9720	Machinery & Equipment	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
9730	Office Equipment	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
9742	Kubota UTV - Principal \$17,500	\$ -	\$ 1,616	\$ 818	\$ 1,616		\$ 3,351	\$ -	\$ 3,351	\$ -	\$ 3,351
9743	Kubota UTV - Interest	\$ -	\$ 299	\$ 151	\$ 299		\$ 527	\$ -	\$ 527	\$ -	\$ 527
9744	Fork Lift - Principal	\$ -	\$ 1,847	\$ 904	\$ 1,847		\$ 3,701	\$ -	\$ 3,701	\$ -	\$ 3,701
9745	Fork Lift - Interest	\$ -	\$ 342	\$ 167	\$ 342		\$ 582	\$ -	\$ 582	\$ -	\$ 582
	Subtotal	\$ -	\$ 4,104	\$ 2,040	\$ 4,104		\$ 8,161	\$ -	\$ 8,161	\$ -	\$ 8,161
	TOTAL	\$ -	\$ 28,869	\$ 12,751	\$ 19,418		\$ 10,911	\$ -	\$ 10,911	\$ -	\$ 10,911

**DEPARTMENTAL BUDGET NARRATIVE
SEWER SERVICES
2015 - 2016**

Personnel & Benefits	\$ 146,679
Operation & Maintenance	\$ 192,170
Supplies	\$ 62,900
Services	\$ 25,119
Fixed Assets	\$ 23,245
TOTALS	\$ 450,112

Departmental Description:

The Sewer Services Department provides for the operation and maintenance of the wastewater collection system throughout the community and certain parts of the Hollows subdivision in Jonestown. The wastewater collection system consists of a combination of gravity and pressure sewer lines totaling 657,430 linear feet, 328 sewer manholes, and 20 lift stations. The Department provides for all sewer taps (averaging 30 per year), sewer line extensions (averaging 1,550 linear feet per year), repair of sewer line breaks (averaging 10 per year), removal of sewer line blockages (averaging 15 per year) and routine sewer line cleaning (17,000 linear feet per year). The Sewer Services Department also provides for the repair and maintenance of all manholes and lift stations, and provides for installation of sewer lines and other facilities under the City's Capital Improvement Program. In addition, the Department provides for odor control at various locations in the collection system.

Budget Summary:

The 2015-2016 Budget for the Sewer Services Department totals \$450,112 which represents an approximate 3.90% increase (\$16,908) over the 2014-2015 Approved Budget. Operation and maintenance costs are responsible for the majority of the increased costs for the Sewer Services Department.

Personnel:

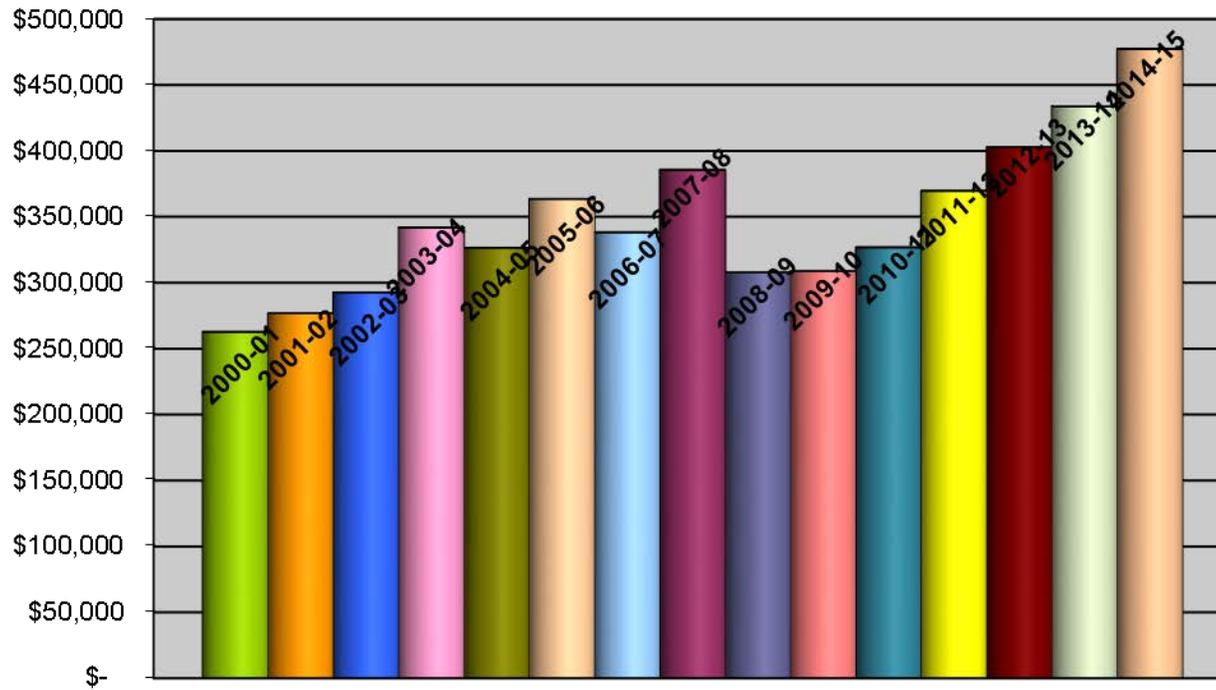
Staffing levels for the Division include 3 positions as follows:

- 1 Crew Leader
- 1 Mechanic
- 1 Equipment Operator

Fixed Assets:

The 2015-2016 Sewer Services Budget requests funding for 2 new assets: 1 Ford pickup truck and 1 Case Backhoe.

Sewer Services Expenses



SEWER SERVICES

Account 30-570

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimate 09/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
1010	State Unemployment Tax (TWC) (First \$9,000. ea emp @ 1.5%)	\$ 833	\$ 1,080	\$ 44	\$ 44		\$ 405	\$ -	\$ 405	\$ -	\$ 405
1020	Social Security / Medicare (7.65%)	\$ 9,235	\$ 9,648	\$ 7,097	\$ 9,648		\$ 8,109	\$ -	\$ 8,109	\$ -	\$ 8,109
1030	TMRS (6.82%-3 mos / 6.69%-9 mos)	\$ 8,047	\$ 8,503	\$ 6,248	\$ 8,503		\$ 7,131	\$ -	\$ 7,131	\$ -	\$ 7,131
1050	Health, Dental, & Life Insurance	\$ 28,045	\$ 32,058	\$ 20,312	\$ 32,058		\$ 22,087	\$ -	\$ 22,087	\$ -	\$ 22,087
1070	Workers Compensation	\$ 4,016	\$ 4,418	\$ 3,675	\$ 3,675		\$ 2,950	\$ -	\$ 2,950	\$ -	\$ 2,950
1145	Longevity	\$ 1,453	\$ 1,150	\$ 1,038	\$ 1,038		\$ 1,147	\$ -	\$ 1,147	\$ -	\$ 1,147
1146	Rewards Program	\$ 1,240	\$ 1,200	\$ 1,246	\$ 1,246		\$ 1,220	\$ -	\$ 1,220	\$ -	\$ 1,220
1147	Work Boot Allowance	\$ -	\$ -	\$ 900	\$ 900		\$ 540	\$ -	\$ 540	\$ -	\$ 540
1274	Overtime	\$ 10,216	\$ 6,000	\$ 6,493	\$ 8,000		\$ 6,000	\$ 4,000	\$ 10,000	\$ -	\$ 10,000
1500	Pay Plan Increases	\$ -	\$ 6,239	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
1561	Crew Leader Thomas Hoomana	\$ 30,162	\$ 31,498	\$ 22,828	\$ 31,498		\$ 28,850	\$ -	\$ 28,850	\$ -	\$ 28,850
1570	Maintenance Personnel	\$ 77,424	\$ 84,495	\$ 59,720	\$ 84,495		\$ 63,342	\$ -	\$ 63,342	\$ -	\$ 63,342
	Equipment Operator- Jesus Valero					\$ 31,723	\$ -				
	Mechanic - Carl Sanders					\$ 31,619	\$ -				
	Equipment Operator- Vacant					\$ -	\$ -				
1591	Standby Time	\$ 1,200	\$ 900	\$ 750	\$ 900		\$ 900	\$ -	\$ 900	\$ -	\$ 900
	Subtotal	\$ 171,874	\$ 187,189	\$ 130,350	\$ 182,005		\$ 142,679	\$ 4,000	\$ 146,679	\$ -	\$ 146,679

SEWER SERVICES

Account 30-570

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimate 09/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
<u>Operation & Maintenance</u>											
4000	Liability/Property Insurance Vehicle Liability/Auto Physical Damage	\$ 1,959	\$ 2,155	\$ 2,187	\$ 2,187		\$ 2,155	\$ -	\$ 2,155	\$ -	\$ 2,155
4110	Uniforms 4 @ \$11/week*52weeks Delivery Fee (\$2.83 * 52 wks) Uniform Insurance (4 @ \$1.32*/wk*52) Safety Shirts L/SS Sleeve (20 pair @ \$17) Winter Coat (1 @ \$50) Light Winter Coat (4 @ \$50) Miscellaneous	\$ 4,227	\$ 5,561	\$ 2,168	\$ 4,000	\$ 2,288 \$ 147 \$ 275 \$ 340 \$ 50 \$ 200 \$ 1,700	\$ 5,000	\$ -	\$ 5,000	\$ -	\$ 5,000
4200	Travel Meals for school 7 \$ \$45.00 each	\$ 230	\$ 315	\$ -	\$ 135		\$ 315	\$ -	\$ 315	\$ -	\$ 315
4300	Education D. Walden 2 classes @ \$225 each T. Hoomana 1 class L. Wallace 1 class T. Sparks 1 class Vacant - 2 classes 3 Test @ \$111 each	\$ 4,273	\$ 1,908	\$ 207	\$ 1,175	\$ 450 \$ 225 \$ 225 \$ 225 \$ 450 \$ 333	\$ 1,908	\$ -	\$ 1,908	\$ -	\$ 1,908
4570	Rental/Lease	\$ -	\$ 500	\$ -	\$ 500		\$ 500	\$ -	\$ 500	\$ -	\$ 500
4600	Telephone Cell Phones (2 @ \$39.25/mo x 12 mo) (Crew Leader, C. Sanders)	\$ 5,462	\$ 942	\$ 517	\$ 910	\$ 942	\$ 942	\$ -	\$ 942	\$ -	\$ 942
4650	Electricity	\$ 33,080	\$ 36,000	\$ 20,475	\$ 29,282		\$ 36,000	\$ -	\$ 36,000	\$ -	\$ 36,000
4700	Maintenance/Repairs Manholes	\$ 29,219	\$ 26,000	\$ 12,867	\$ 23,000		\$ 26,000	\$ -	\$ 26,000	\$ -	\$ 26,000

SEWER SERVICES

Account 30-570

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimate 09/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
	Sewer valves										
	Lift station										
4715	Maint/ Repairs Unanticipated	\$ 68,367	\$ 26,000	\$ 66,322	\$ 95,000		\$ 60,000	\$ -	\$ 60,000	\$ -	\$ 60,000
4725	Vehicle Maintenance & Repair Regular Maintenance & Repairs	\$ 33,977	\$ 29,945	\$ 20,387	\$ 25,000		\$ 30,000	\$ -	\$ 30,000	\$ -	\$ 30,000
4730	Vehicle Safety Equipment Truck Light Bars (1 @ \$310 each) Grill Guard,Headache Rack	\$ -	\$ 610	\$ -	\$ 450		\$ 6,000	\$ -	\$ 6,000	\$ -	\$ 6,000
4750	Miscellaneous Expense	\$ 60	\$ -	\$ 373	\$ 373		\$ 100	\$ -	\$ 100	\$ -	\$ 100
4758	Sewer Extension Expense 30 Taps @ \$375/Tap 1000 LF Ext @ \$12/LF	\$ 8,114	\$ 23,250	\$ 13,550	\$ 19,620	\$ 11,250 \$ 12,000	\$ 23,250	\$ -	\$ 23,250	\$ -	\$ 23,250
	Subtotal	\$ 188,969	\$ 153,186	\$ 139,054	\$ 201,632		\$ 192,170	\$ -	\$ 192,170	\$ -	\$ 192,170

Supplies

5300	Supplies	\$ 3,512	\$ 4,635	\$ 3,429	\$ 4,635		\$ 5,500	\$ -	\$ 5,500	\$ -	\$ 5,500
	Misc. Supplies										
	\$255.83/month x 12 months					\$ 3,070					
	Misc Supplies (locks, keys, fittings, hardware, etc)										
	Unifirst:										
	Micrell 800 ML R (1.45*52)					\$ 75					
	Scraper 3.5 (2.20*52)					\$ 114					
	Roll Hand Towels (2.40*52)					\$ 125					
	SYN 3.4 Mat (2.20*52)					\$ 114					
	3x5 Anti Fatigue Mat (2.20*52)					\$ 114					
	Shop Towels (2.88*52)					\$ 150					
	36' Dry Mop (.82*52)					\$ 43					
	Air Freshener (2.20*52)					\$ 114					
	Delivery Fee (1.53*52)					\$ 80					

SEWER SERVICES

Account 30-570

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimate 09/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
	Microtell Battery's					\$ 1,500					
5305	Small tools Wrenches,pliers,screwdrivers, chain saw blades	\$ 1,456	\$ 1,400	\$ 691	\$ 1,400		\$ 1,400	\$ -	\$ 1,400	\$ -	\$ 1,400
5400	Fuel/Lubricants	\$ 29,787	\$ 31,596	\$ 13,485	\$ 21,000		\$ 25,000	\$ -	\$ 25,000	\$ -	\$ 25,000
5430	Chemicals	\$ 16,508	\$ 29,990	\$ 18,061	\$ 29,990		\$ 31,000	\$ -	\$ 31,000	\$ -	\$ 31,000
	Subtotal	\$ 51,263	\$ 67,621	\$ 35,666	\$ 57,025		\$ 62,900	\$ -	\$ 62,900	\$ -	\$ 62,900

Services

6130	Engineering & Planning Services	\$ 13,440	\$ 4,500	\$ 14,352	\$ 17,568		\$ 4,500	\$ -	\$ 4,500	\$ -	\$ 4,500
6135	Contractual Services MCS - & Microtel Repairs Clean High Drive Lift Station (2 @ \$2,400)	\$ 16,320	\$ 4,800	\$ 1,572	\$ 3,200	\$ 15,000 \$ 4,800	\$ 19,800	\$ - \$ -	\$ 19,800	\$ -	\$ 19,800
6500	Miscellaneous Services	\$ 152	\$ 100	\$ -	\$ 100		\$ 100	\$ -	\$ 100	\$ -	\$ 100
6540	Maintenance Agreements (LCRA) 900 MZH Annual Maintenance	\$ -	\$ 719	\$ 719	\$ 719	\$ -	\$ 719	\$ -	\$ 719	\$ -	\$ 719
	Subtotal	\$ 29,911	\$ 10,119	\$ 16,643	\$ 21,587		\$ 25,119	\$ -	\$ 25,119	\$ -	\$ 25,119

Fixed Assets

9820	09 Mack Vacuum Truck - Principal (Total Cost \$129,775)	\$ 14,318	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
9821	09 Mack Vacuum Truck - Interest	\$ 249	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
9826	Backhoe Loader - Principal (\$71,626.85)	\$ 11,885	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -

SEWER SERVICES

Account 30-570

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimate 09/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
9827	Backhoe Loader - Interest	\$ 180	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
9828	2012 Chev 2500 Silverado (Principal)	\$ 8,282	\$ 8,609	\$ 6,416	\$ 8,609		\$ 4,420	\$ -	\$ 4,420	\$ -	\$ 4,420
9829	2012 Chev 2500 Silverado (Interest)	\$ 675	\$ 349	\$ 302	\$ 349		\$ 59	\$ -	\$ 59	\$ -	\$ 59
9830	Krieg Light Trailer - Principal	\$ 1,359	\$ 2,782	\$ 2,069	\$ 2,782		\$ 2,882	\$ -	\$ 2,882	\$ -	\$ 2,882
9831	Krieg Light Trailer - Interest	\$ 141	\$ 217	\$ 180	\$ 217		\$ 117	\$ -	\$ 117	\$ -	\$ 117
9832	Equipment Haul Trailer - Principal	\$ 1,452	\$ 2,905	\$ 2,160	\$ 2,905		\$ 3,009	\$ -	\$ 3,009	\$ -	\$ 3,009
9833	Equipment Haul Trailer - Interest	\$ 147	\$ 227	\$ 188	\$ 227		\$ 122	\$ -	\$ 122	\$ -	\$ 122
	2016 Ford F Series Pickup - Principal (\$22,948)	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 2,119	\$ 2,119	\$ -	\$ 2,119
	2016 Ford F Series Pickup - Interest	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 392	\$ 392	\$ -	\$ 392
	580 Case Backhoe - Principal (\$92,500)	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 8,542	\$ 8,542	\$ -	\$ 8,542
	580 Case Backhoe - Interest	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 1,582	\$ 1,582	\$ -	\$ 1,582
	Subtotal	\$ 38,688	\$ 15,089	\$ 11,316	\$ 15,089		\$ 10,610	\$ 12,635	\$ 23,245	\$ -	\$ 23,245
	TOTAL	\$ 480,704	\$ 433,204	\$ 333,030	\$ 477,338		\$ 433,477	\$ 16,635	\$ 450,112	\$ -	\$ 450,112

**DEPARTMENTAL BUDGET NARRATIVE
WASTE WATER TREATMENT PLANT
2015 - 2016**

Personnel & Benefits	\$ 127,985
Operation & Maintenance	\$ 108,908
Supplies	\$ 18,641
Services	\$ 65,853
Fixed Assets	\$ 9,025
TOTALS	\$ 330,412

Departmental Description:

The Wastewater Treatment Plant (WTTP) is an activated sludge treatment plant that will be in its final phase and will be capable of treating 1 million gallons per day at full buildout. The plant provides for the treatment of all wastewater collection systems and the disposal of sludge by the means of using a belt press. Current flow through the plant averaged 0.418 million gallons a day (MGD) last year.

Budget Summary:

The 2015-2016 Budget for the Waste Water Treatment Plant totals \$330,412 which represents an approximate 0.82% increase (\$2,739) over the 2014-2015 Approved Budget. This Department experiences significant overtime and standby pay expenses as weekend and holiday coverage is rotated among water plant and sewer plant employees. The Budget is predicated on a similar flow through the plant as FY 2014-2015 and similar costs for electricity, chemicals and sludge disposal.

Personnel:

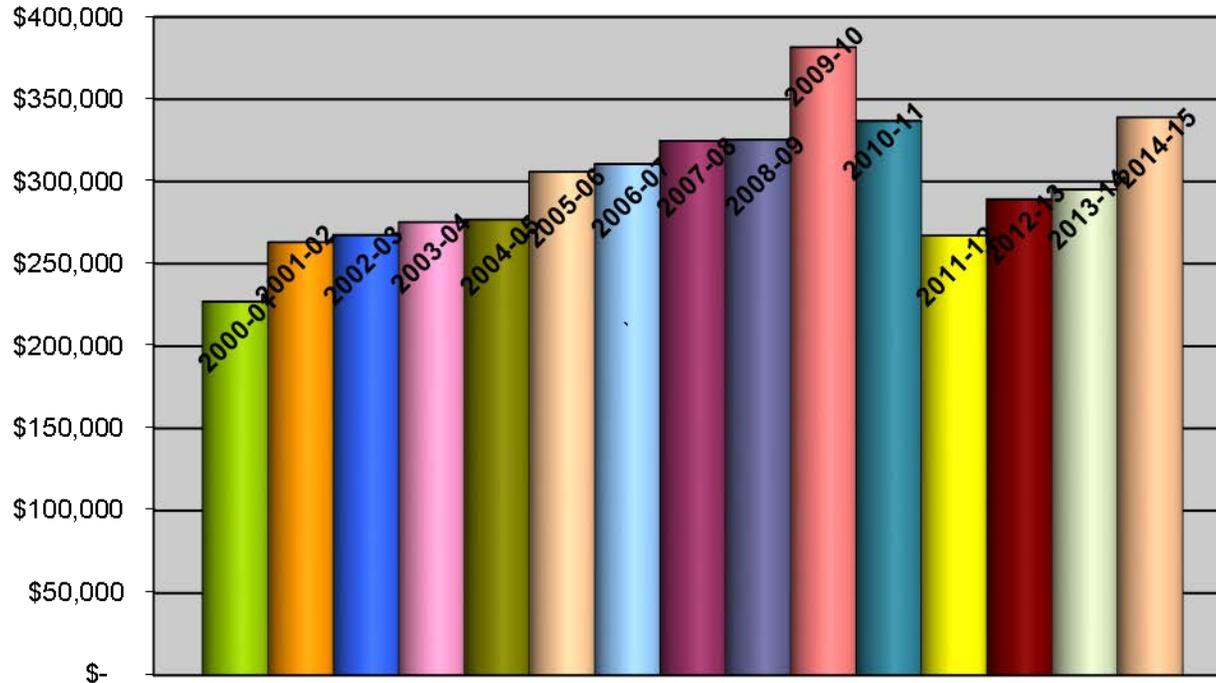
Staffing levels for the Division include 2 positions as follows:

- 1 Superintendent of Plant Operations
- 1 Plant Operator

Fixed Assets

The 2015-16 Wastewater Treatment Plant Budget provides no funds for new Fixed Asset purchases.

Waste Water Treatment Plant Expenses



WASTEWATER TREATMENT PLANT

Account 30-575

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimate 09/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
1010	State Unemployment Tax (TWC) (First \$9,000. ea emp @ 1.5%)	\$ 414	\$ 540	\$ 24	\$ 24		\$ 270	\$ -	\$ 270	\$ -	\$ 270
1020	Social Security / Medicare (7.65%)	\$ 6,959	\$ 7,118	\$ 5,686	\$ 7,118		\$ 7,411	\$ -	\$ 7,411	\$ -	\$ 7,411
1030	TMRS (6.82%-3 mos / 6.69%-9 mos)	\$ 6,084	\$ 6,274	\$ 5,027	\$ 6,274		\$ 6,516	\$ -	\$ 6,516	\$ -	\$ 6,516
1050	Health, Dental, & Life Insurance	\$ 14,889	\$ 16,332	\$ 12,903	\$ 16,332		\$ 14,941	\$ -	\$ 14,941	\$ -	\$ 14,941
1070	Workers Compensation	\$ 866	\$ 953	\$ 992	\$ 992		\$ 1,969	\$ -	\$ 1,969	\$ -	\$ 1,969
1145	Longevity	\$ 830	\$ 625	\$ 865	\$ 865		\$ 104	\$ -	\$ 104	\$ -	\$ 104
1146	Rewards Program	\$ 827	\$ 600	\$ 830	\$ 830		\$ 813	\$ -	\$ 813	\$ -	\$ 813
1147	Work Boot Allowance	\$ -	\$ -	\$ 360	\$ 360		\$ 360	\$ -	\$ 360	\$ -	\$ 360
1274	Overtime	\$ 3,239	\$ 1,000	\$ 2,398	\$ 3,500		\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 1,000
1500	Pay Plan Increases	\$ -	\$ 5,969	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
1555	Plant Superintendent Scooter Lindholm	\$ 58,023	\$ 58,528	\$ 44,013	\$ 58,528		\$ 62,500	\$ -	\$ 62,500	\$ -	\$ 62,500
1560	Plant Operator Jose Munoz	\$ 28,649	\$ 30,930	\$ 25,997	\$ 30,930		\$ 31,200	\$ -	\$ 31,200	\$ -	\$ 31,200
1591	Standby Time	\$ 450	\$ 900	\$ 450	\$ 900		\$ 900	\$ -	\$ 900	\$ -	\$ 900
	Subtotal	\$ 121,230	\$ 129,769	\$ 99,547	\$ 126,653		\$ 127,985	\$ -	\$ 127,985	\$ -	\$ 127,985

Operation & Maintenance

WASTEWATER TREATMENT PLANT

Account 30-575

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimate 09/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
4110	Uniforms	\$ 813	\$ 1,782	\$ 1,114	\$ 1,500		\$ 1,337	\$ -	\$ 1,337	\$ -	\$ 1,337
	Uniforms (2 @ \$9/wk * 52 wks)					\$ 936					
	Delivery Fee (\$2.83*52)					\$ 147					
	Uniform Insurance (1 @ \$1.32*52)					\$ 69					
	Safety Shirts L/SS Sleeve 5 @ \$17					\$ 85					
	Winter Coat 1@ \$50					\$ 50					
	Light Winter Coat 1@\$ 50					\$ 50					
4200	Travel	\$ 109	\$ 270	\$ 177	\$ 270		\$ 270	\$ -	\$ 270	\$ -	\$ 270
	Meals for School 6 @ \$45.00 each										
4300	Education	\$ 11	\$ 1,611	\$ 1,125	\$ 1,611		\$ 2,472	\$ -	\$ 2,472	\$ -	\$ 2,472
	License Renewal (2 @ \$111 each)					\$ 222					
	Classes:4-Plant Operator (\$375 ea)					\$ 1,500					
	2-Plant Superintendent (\$375 ea)					\$ 750					
4400	Misc Dues and Fees	\$ 1,250	\$ 4,440	\$ 8,781	\$ 11,000		\$ 4,440	\$ -	\$ 4,440	\$ -	\$ 4,440
	Annual TCEQ permit					\$ 2,521					
	Water Quality Assessment Fee					\$ 1,919					
4600	Telephone	\$ 1,881	\$ 1,896	\$ 1,274	\$ 1,700		\$ 1,896	\$ -	\$ 1,896	\$ -	\$ 1,896
	Cell Phone Plant Access (2 phones) \$79/12 (Telephone Internet Access for SCADA)										
4650	Electricity	\$ 81,222	\$ 75,000	\$ 53,375	\$ 75,000		\$ 75,000	\$ -	\$ 75,000	\$ -	\$ 75,000
4700	Maintenance/Repairs	\$ 10,213	\$ 7,493	\$ 6,596	\$ 7,493		\$ 7,493	\$ -	\$ 7,493	\$ -	\$ 7,493
	Annual Lab Equipment Maint.					\$ 720					
	Annual Chlorinator Maint. Cont.					\$ 3,523					
	Annual Pump Maint Cont.					\$ 1,100					
	Annual Meter Calibration Cont.					\$ 150					
	Annual RPZ Calibration Cont.					\$ 150					
	Annual ACT-PAK Calib. Cont.					\$ 350					
	Fittings & Valves					\$ 1,500					
4715	Maint/Repair Unanticipated	\$ 14,293	\$ 15,000	\$ 22,837	\$ 25,000		\$ 15,000	\$ -	\$ 15,000	\$ -	\$ 15,000

WASTEWATER TREATMENT PLANT

Account 30-575

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimate 09/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
4725	Vehicle Maintenance & Repair	\$ 281	\$ 1,000	\$ 363	\$ 500		\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 1,000
	Subtotal	\$ 110,071	\$ 108,492	\$ 95,640	\$ 124,074		\$ 108,908	\$ -	\$ 108,908	\$ -	\$ 108,908

Supplies

5300	Supplies	\$ 351	\$ 500	\$ 748	\$ 1,000		\$ 500	\$ -	\$ 500	\$ -	\$ 500
	SYN 3.4 Mat (1.13*52)					\$ 59					
	Roll Hand Towels (1.64*52)					\$ 85					
	Shop Towels (2.96*52)					\$ 154					
	Misc supplies					\$ 202					
5305	Small Tools	\$ -	\$ 150	\$ -	\$ -		\$ 150	\$ -	\$ 150	\$ -	\$ 150
5400	Fuel/Lubricants	\$ 3,803	\$ 5,994	\$ 1,671	\$ 3,000		\$ 4,000	\$ -	\$ 4,000	\$ -	\$ 4,000
5430	Chemicals	\$ 15,740	\$ 16,229	\$ 13,172	\$ 16,229		\$ 13,991	\$ -	\$ 13,991	\$ -	\$ 13,991
	Polymer (10 Drums @ \$846 ea)					\$ 8,460					
	Chlorine (55 Cyls @ \$92 ea)					\$ 5,060					
	Chlorine (3 100 lb Dr. @ \$157 ea)					\$ 471					
	Subtotal	\$ 19,893	\$ 22,873	\$ 15,591	\$ 20,229		\$ 18,641	\$ -	\$ 18,641	\$ -	\$ 18,641

Services

6125	Testing Services	\$ 7,085	\$ 8,814	\$ 9,490	\$ 10,000		\$ 8,814	\$ -	\$ 8,814	\$ -	\$ 8,814
	Annual Sour Test					\$ 649					
	TCLP Test					\$ 1,145					
	Monthly Testing					\$ 7,020					
6135	Contractual Services	\$ 8,996	\$ 26,693	\$ 23,638	\$ 26,693		\$ 26,650	\$ -	\$ 26,650	\$ -	\$ 26,650
	MCS / Electrical					\$ 21,000					
	Clean WWTP Lift Station (2 @ \$2,400)					\$ 4,800					
	SCADA License Renewal					\$ 850					

**WASTEWATER TREATMENT PLANT
Account 30-575**

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimate 09/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
6500	Miscellaneous Services	\$ -	\$ -	\$ 113	\$ 150		\$ 150	\$ -	\$ 150	\$ -	\$ 150
6540	Maintenance Agreements SCADA license renewal	\$ -	\$ 239	\$ 239	\$ 239	\$ 239	\$ 239	\$ -	\$ 239	\$ -	\$ 239
6600	Disposal Service	\$ 28,059	\$ 27,246	\$ 29,063	\$ 30,000		\$ 30,000	\$ -	\$ 30,000	\$ -	\$ 30,000
	Subtotal	\$ 44,140	\$ 62,992	\$ 62,543	\$ 67,082		\$ 65,853	\$ -	\$ 65,853	\$ -	\$ 65,853

Fixed Assets

9720	Machinery & Equipment Upgrade CL3 System to current standards	\$ -	\$ 9,025	\$ 544	\$ 1,000		\$ 9,025	\$ -	\$ 9,025	\$ -	\$ 9,025
9730	Office Equipment	\$ 750	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal	\$ 750	\$ 9,025	\$ 544	\$ 1,000		\$ 9,025	\$ -	\$ 9,025	\$ -	\$ 9,025
	TOTAL	\$ 296,084	\$ 333,151	\$ 273,864	\$ 339,038		\$ 330,412	\$ -	\$ 330,412	\$ -	\$ 330,412

**DEPARTMENTAL BUDGET NARRATIVE
EFFLUENT DISPOSAL
2015 - 2016**

Personnel & Benefits	\$ 128,010
Operation & Maintenance	\$ 103,815
Supplies	\$ 15,500
Services	\$ 15,250
Fixed Assets	\$ 8,732
TOTALS	\$ 271,307

Departmental Description:

The Effluent Disposal System Department works under the TEC 210 Wastewater Permit. It is the division responsible for the operation and maintenance of the City facilities used to store and dispose of effluent from the Wastewater Treatment Plant. The Effluent Disposal Department is responsible for the operations and maintenance of the Pond 17 pump house which irrigates the LVGC golf course and transfers effluent to the Cedar Breaks Pond, the Pond 17 storage pond, the Cedar Breaks pump house which irrigates the Cedar Breaks trees, the Cedar Breaks irrigation system, and the Bar-K Golf Course irrigation system.

Budget Summary:

The 2015-2016 Budget for the Effluent Disposal Department totals \$271,307 which represents an approximate 20.34% decrease (\$69,269) from than the 2014-2015 Approved Budget.

Personnel:

Staffing for the Effluent Disposal Department includes:

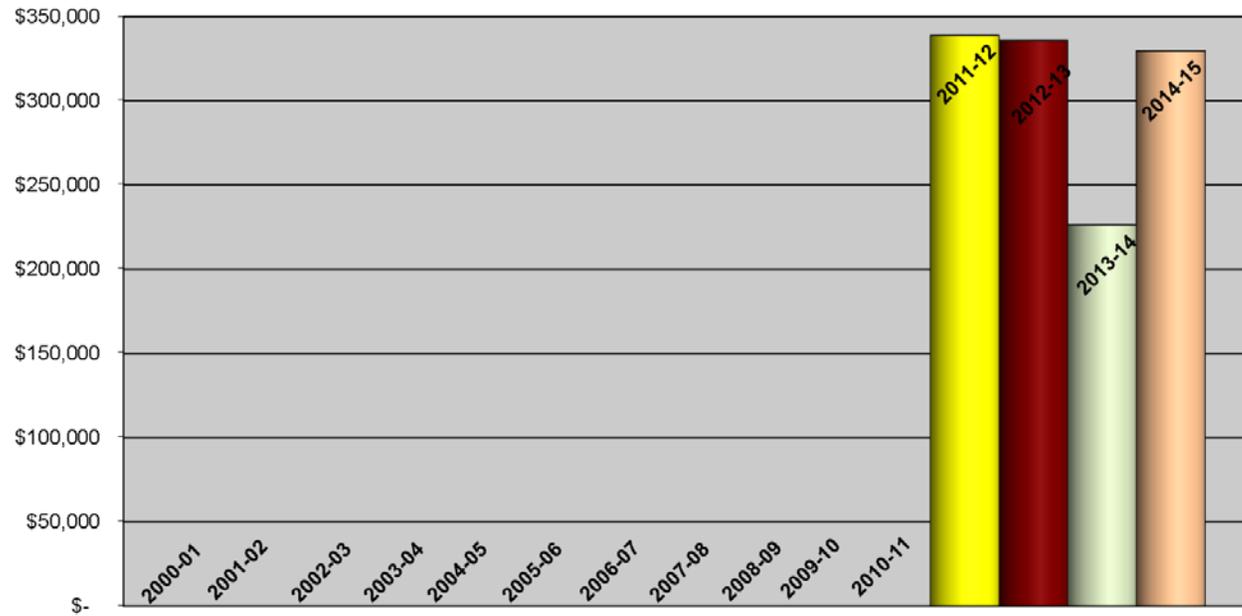
- 1 Effluent Disposal Operator
- 1 Effluent Disposal Crew Leader
- 1 Effluent Laborer

This is one less position than in the 2014-2015 Budget.

Fixed Assets

The 2015-2016 Budget provides no funds for new Fixed Asset purchases.

Effluent Disposal



EFFLUENT DISPOSAL

Account 30-577

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimate 09/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
1010	State Unemployment Tax (TWC) (First \$9,000. ea emp @ 1.5%)	\$ 810	\$ 1,080	\$ 142	\$ 142		\$ 405	\$ -	\$ 405	\$ -	\$ 405
1020	Social Security / Medicare (7.65%)	\$ 6,566	\$ 7,957	\$ 5,781	\$ 7,957		\$ 6,893	\$ -	\$ 6,893	\$ -	\$ 6,893
1030	TMRS (6.82%-3 mos / 6.69%-9 mos)	\$ 5,674	\$ 7,015	\$ 5,074	\$ 7,015		\$ 6,062	\$ -	\$ 6,062	\$ -	\$ 6,062
1050	Health, Dental, & Life Insurance	\$ 22,644	\$ 32,058	\$ 20,817	\$ 32,058		\$ 22,087	\$ -	\$ 22,087	\$ -	\$ 22,087
1070	Workers Compensation	\$ 2,416	\$ 2,658	\$ 2,429	\$ 2,429		\$ 2,452	\$ -	\$ 2,452	\$ -	\$ 2,452
1145	Longevity	\$ 346	\$ 300	\$ 242	\$ 242		\$ 347	\$ -	\$ 347	\$ -	\$ 347
1146	Rewards Program	\$ 1,240	\$ 900	\$ 830	\$ 830		\$ 1,220	\$ -	\$ 1,220	\$ -	\$ 1,220
1147	Work Boot Allowance	\$ -	\$ -	\$ 1,135	\$ 1,135		\$ 955	\$ -	\$ 955	\$ -	\$ 955
1274	Overtime	\$ 11,768	\$ 5,500	\$ 7,159	\$ 9,000		\$ 5,500	\$ -	\$ 5,500	\$ -	\$ 5,500
1500	Pay Plan Increases	\$ -	\$ 1,902	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
1560	Effluent Disposal Operator Shawn Willie	\$ 6,161	\$ 26,000	\$ 21,016	\$ 26,000		\$ 28,200	\$ -	\$ 28,200	\$ -	\$ 28,200
1561	Effluent Disposal Crew Leader Bucky Brumfield	\$ 29,885	\$ 30,058	\$ 23,870	\$ 30,058		\$ 31,460	\$ -	\$ 31,460	\$ -	\$ 31,460
1570	Effluent Disposal Laborers Tim England	\$ 36,429	\$ 40,810	\$ 21,518	\$ 40,810	\$ 22,428	\$ 22,428	\$ -	\$ 22,428	\$ -	\$ 22,428
	Subtotal	\$ 123,941	\$ 156,238	\$ 110,014	\$ 157,676		\$ 128,010	\$ -	\$ 128,010	\$ -	\$ 128,010

EFFLUENT DISPOSAL

Account 30-577

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimate 09/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
<u>Operation & Maintenance</u>											
4110	Uniforms	\$ 1,045	\$ 999	\$ 576	\$ 650		\$ 2,406	\$ -	\$ 2,406	\$ -	\$ 2,406
	Uniforms (3 @ \$9/wk * 52 wks)					\$ 1,404					
	Delivery Fee (3@ \$2.83 * 52 wks)					\$ 441					
	Uniform Insurance (3 @ \$1.32 * 52 wks)					\$ 206					
	Safety Shirts L/SS Sleeve 15 pair @ \$17					\$ 255					
	Winter Coat @\$50 ea					\$ 50					
	Light Winter Coat @\$50					\$ 50					
4200	Travel	\$ 90	\$ 180	\$ 127	\$ 180		\$ 180	\$ -	\$ 180	\$ -	\$ 180
	Meals for School 4 @ \$45					\$ 180					
4300	Education	\$ 1,244	\$ 972	\$ 861	\$ 972		\$ 1,722	\$ -	\$ 1,722	\$ -	\$ 1,722
	License Renewal (2 @ \$111)					\$ 222					
	Classes (4@ \$375)					\$ 1,500					
4600	Telephone	\$ 905	\$ 1,404	\$ 927	\$ 1,404		\$ 1,404	\$ -	\$ 1,404	\$ -	\$ 1,404
	Cell Phone Plant Access 1 @ \$79/mo					\$ 948					
	Bucky Brumfield Cell (1 @ \$38 * 12 mo)					\$ 456					
4650	Electricity	\$ 39,008	\$ 47,355	\$ 28,906	\$ 42,000		\$ 66,000	\$ -	\$ 66,000	\$ -	\$ 66,000
	Pond 17 Pump Station					\$ 28,000					
	Cedar Breaks Pump Station					\$ 14,000					
	HL ESD Pump Station					\$ 24,000					
4700	Maintenance/Repairs	\$ 5,938	\$ 26,473	\$ 2,822	\$ 15,000		\$ 19,103	\$ -	\$ 19,103	\$ -	\$ 19,103
	Routine Maintenance					\$ 11,500					
	Annual Chlorinator Maint. Cont.					\$ 3,523					
	Mis. Leak & Elect. Repairs					\$ 1,500					
	Annual Pump Maint C/B & Pond 17					\$ 1,800					
	Annual Meter Calibration C/B & P-17					\$ 600					
	Annual RPZ Calibration					\$ 180					
4705	Irrigation Maintenance & Repairs	\$ 5,955	\$ 6,000	\$ 1,560	\$ 6,000		\$ 6,000	\$ -	\$ 6,000	\$ -	\$ 6,000
	CB Effluent Disposal System					\$ 3,000					

EFFLUENT DISPOSAL

Account 30-577

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimate 09/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
	LV Effluent Disposal System					\$ 3,000					
4715	Maint/ Repairs Unanticipated	\$ 11,022	\$ 5,000	\$ 7,133	\$ 10,000		\$ 5,000	\$ -	\$ 5,000	\$ -	\$ 5,000
4725	Vehicle Maintenance & Repair	\$ 653	\$ 3,300	\$ 170	\$ 1,000		\$ 2,000	\$ -	\$ 2,000	\$ -	\$ 2,000
	Subtotal	\$ 65,860	\$ 91,683	\$ 43,083	\$ 77,206		\$ 103,815	\$ -	\$ 103,815	\$ -	\$ 103,815

Supplies

5300	Supplies	\$ 4,672	\$ 4,000	\$ 123	\$ 4,000		\$ 4,000	\$ -	\$ 4,000	\$ -	\$ 4,000
5305	Supplies - Small Tools	\$ 582	\$ 1,200	\$ -	\$ -		\$ 4,000	\$ -	\$ 4,000	\$ -	\$ 4,000
	CB Effluent Disposal System					\$ 500					
	LV Effluent Disposal System					\$ 3,500					
5400	Fuel/Lubricants	\$ 10,674	\$ 9,991	\$ 2,787	\$ 5,000		\$ 6,000	\$ -	\$ 6,000	\$ -	\$ 6,000
	CB Effluent Disposal System					\$ 2,500					
	LV Effluent Disposal System					\$ 3,500					
5430	Chemicals	\$ 3,661	\$ 5,450	\$ 948	\$ 2,500		\$ 1,500	\$ -	\$ 1,500	\$ -	\$ 1,500
	Chlorine Cylinders C/B & Pond 17 (25 cyl.)										
	LV Effluent Disposal System										
	Roundup, Weed Control, Fire Ant Control										
	HL Effluent Disposal System										
5435	Golf Course Seed LVGC	\$ 18,240	\$ 19,591	\$ 19,500	\$ 19,500		\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal	\$ 37,827	\$ 40,232	\$ 23,357	\$ 31,000		\$ 15,500	\$ -	\$ 15,500	\$ -	\$ 15,500

Services

6125	Testing Services	\$ 2,103	\$ 2,200	\$ 2,016	\$ 2,016		\$ 4,400	\$ -	\$ 4,400	\$ -	\$ 4,400
	Soil Analysis Lago, Bar-K, CB										

EFFLUENT DISPOSAL

Account 30-577

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimate 09/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
6135	Contractual Services MCS / Electrical / \$48.00 / Hr. SCADA License Renewal	\$ 2,722	\$ 15,634	\$ 4,080	\$ 12,000	\$ 10,000 \$ 850	\$ 10,850	\$ -	\$ 10,850	\$ -	\$ 10,850
6500	Miscellaneous Services	\$ 85	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal	\$ 4,910	\$ 17,834	\$ 6,096	\$ 14,016		\$ 15,250	\$ -	\$ 15,250	\$ -	\$ 15,250

Fixed Assets

9720	Machinery & Equipment	\$ 3,761	\$ 9,200	\$ 24,650	\$ 24,650		\$ -	\$ -	\$ -	\$ -	\$ -
9730	Office Equipment	\$ 750	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
9748	Fairway Mower / LVESD - Principal	\$ 16,587	\$ 4,176	\$ 4,185	\$ 4,185		\$ -	\$ -	\$ -	\$ -	\$ -
9749	Fairway Mower / LVESD - Interest	\$ 370	\$ 32	\$ 34	\$ 34		\$ -	\$ -	\$ -	\$ -	\$ -
9810	Colorado Pick-Up Truck / CBESD - Principal	\$ 7,203	\$ 3,676	\$ 3,659	\$ 3,659		\$ -	\$ -	\$ -	\$ -	\$ -
9811	Colorado Pick-Up Truck / CBESD - Interest	\$ 260	\$ 42	\$ 45	\$ 45		\$ -	\$ -	\$ -	\$ -	\$ -
9812	Kabota Utility Vehicle - Principal	\$ 6,932	\$ 5,747	\$ 4,323	\$ 5,747		\$ 2,951	\$ -	\$ 2,951	\$ -	\$ 2,951
9813	Kabota Utility Vehicle - Interest	\$ 544	\$ 233	\$ 163	\$ 121		\$ 40	\$ -	\$ 40	\$ -	\$ 40
9814	Kubota Tractor - Principal	\$ 11,839	\$ 9,816	\$ 7,383	\$ 9,816		\$ 5,040	\$ -	\$ 5,040	\$ -	\$ 5,040
9815	Kubota Tractor - Interest	\$ 929	\$ 398	\$ 278	\$ 207		\$ 68	\$ -	\$ 68	\$ -	\$ 68
9816	Shredder - Principal	\$ 1,063	\$ 882	\$ 663	\$ 882		\$ 453	\$ -	\$ 453	\$ -	\$ 453
9817	Shredder - Interest	\$ 83	\$ 36	\$ 25	\$ 36		\$ 6	\$ -	\$ 6	\$ -	\$ 6
9818	Rock Bucket - Principal	\$ 407	\$ 337	\$ 254	\$ 337		\$ 173	\$ -	\$ 173	\$ -	\$ 173

EFFLUENT DISPOSAL

Account 30-577

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimate 09/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
9819	Rock Bucket - Interest	\$ 32	\$ 14	\$ 10	\$ 14		\$ 2	\$ -	\$ 2	\$ -	\$ 2
	Subtotal	\$ 50,759	\$ 34,589	\$ 45,671	\$ 49,733		\$ 8,732	\$ -	\$ 8,732	\$ -	\$ 8,732
	TOTAL	\$ 283,297	\$ 340,576	\$ 228,220	\$ 329,631		\$ 271,307	\$ -	\$ 271,307	\$ -	\$ 271,307

**DEPARTMENTAL BUDGET NARRATIVE
LAGO VISTA GOLF COURSE FUND TRANSFER
2015-2016**

Fixed Assets	\$ 35,000
TOTALS	\$ 35,000

Budget Summary:

The 2015-2016 Budget for the Lago Vista Golf Course Transfer totals \$35,000. This transfer is needed to cover the projected losses for the golf course expected for the 2015-2016 Fiscal Year. This transfer will be treated as a temporary loan until such time as play at the courses has expanded to the point in which the golf course fund begins to generate a profit.

GOLF COURSE FUND TRANSFER

Account 30-579

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual</u> <u>09/30/14</u>	<u>Current Budget</u> <u>2014-15</u>	<u>9 Months Actual YTD</u> <u>6/30/15</u>	<u>Year End Estimate</u> <u>09/30/15</u>	<u>Calculation</u>	<u>Base Budget</u> <u>2015-16</u>	<u>Supplemental Budget</u> <u>Request</u>	<u>Total Budget</u> <u>Request</u> <u>2015-16</u>	<u>Budget</u> <u>Cuts</u>	<u>Adopted Budget</u> <u>2015-16</u>
9775	Transfer to Lago Vista Golf Course	\$ -	\$ -	\$ -	\$ -		\$ 35,000		\$ 35,000	\$ -	\$ 35,000
TOTAL		\$ -	\$ -	\$ -	\$ -		\$ 35,000	\$ -	\$ 35,000	\$ -	\$ 35,000

**DEPARTMENTAL BUDGET NARRATIVE
HIGHLAND LAKES GOLF COURSE FUND TRANSFER
2015-2016**

Fixed Assets	\$ 305,000
TOTALS	\$ 305,000

Budget Summary:

The 2015-2016 Budget for the Highland Lakes Golf Course Transfer totals \$305,000. This transfer is needed to cover the projected losses for the golf course expected for the 2015-2016 Fiscal Year. This transfer will be treated as a temporary loan until such time as play at the courses has expanded to the point in which the golf course fund begins to generate a profit.

HIGHLAND LAKES GOLF COURSE FUND TRANSFER

Account 30-579

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimate 09/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
3780	Transfer to Highland Lakes Golf C	\$ -	\$ -	\$ -	\$ -		\$ 305,000		\$ 305,000	\$ -	\$ 305,000
TOTAL		\$ -	\$ -	\$ -	\$ -		\$ 305,000	\$ -	\$ 305,000	\$ -	\$ 305,000

**DEPARTMENTAL BUDGET NARRATIVE
HOTEL FUND
2015-2016**

Personnel and Benefits	\$ 0
Operating and Maintenance	\$ 113,500
Supplies	\$ 0
Services	\$ 0
Fixed Assets	\$ 0
Total	\$ 113,500

Departmental Description:

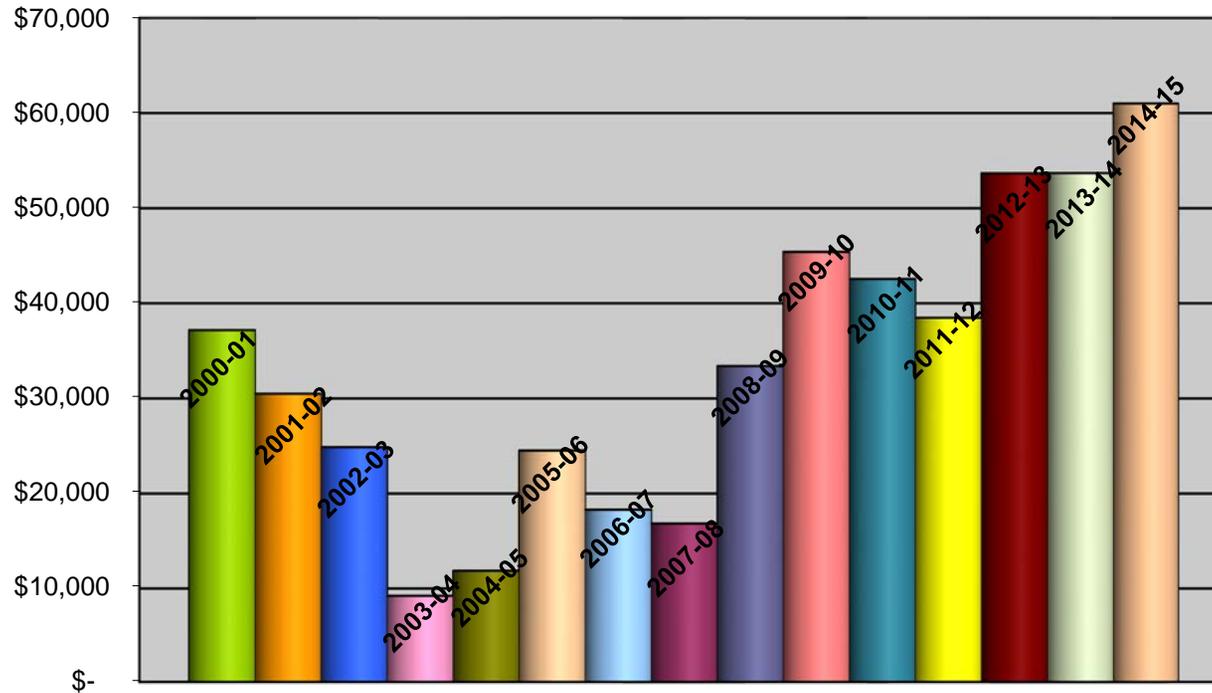
The Hotel Occupancy Tax Budget is restrictive in what the revenues collected through short term rentals can be used to fund. All expenditures must be in support of bringing visitors/tourists to Lago Vista and encouraging overnight stays. Lago Vista is unique in that, while there is not an actual hotel generating this revenue, revenues are received based on the vast number of short term rentals that occur of condos, vacations homes built for this purpose, and second homes. With Lake Travis currently at 83.4% full as a result of the May/June rains, an increase in revenue is anticipated for the coming year reflecting additional visitors as well as recognizing that the improvements to Arkansas Pass Park will be available to the public beginning late summer, 2016, which may result in more overnight stays.

Budget Summary:

The 2015-2016 Budget for the Hotel Occupancy Tax Budget totals \$113,500. Proposed expenditures in the coming fiscal year include \$60,000 for the development and construction of an electronic sign to provide information to visitors and tourists as a means to

communicate. In addition, \$48,000 is proposed in support of the operations of the Lago Vista Convention and Visitors Bureau (CVB), more commonly known as the Chamber of Commerce. The 2015-2016 Budget proposes \$5,500 in support of the Annual Song Bird Festival and, for the first time, it is proposed to transfer \$60,000 from accumulated prior year hotel occupancy tax funds to support these expenditures.

Hotel/Motel Expenses



HOTEL OCCUPANCY TAX FUND

Fund 11

<u>Account Number</u>	<u>Account Name</u>	Yr End Actual 9/30/14	Current Budget 2014-15	9 Months Actual YTD 6/30/15	Year End Estimate 9/30/15	Calculation	Base Budget 2015-16	Supplemental Budget Request	Total Budget Request 2015-16	Budget Cuts	Adopted Budget 2015-16
<u>Revenues</u>											
411-1230	Hotel Occupancy Tax	\$ 80,088	\$ 80,000	\$ 54,714	\$ 80,000		\$ 80,000	\$ -	\$ 80,000	\$ -	\$ 80,000
411-1410	Bed Tax Interest Income	\$ 270	\$ 250	\$ 237	\$ 260		\$ 260	\$ -	\$ 260	\$ -	\$ 260
411-1810	Other Revenue	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
	Existing Bed Tax Funds	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 60,000	\$ 60,000	\$ -	\$ 60,000
	Total Revenue	\$ 80,358	\$ 80,250	\$ 54,951	\$ 80,260		\$ 80,260	\$ 60,000	\$ 140,260	\$ -	\$ 140,260
<u>Expenditures</u>											
511-8610	Chamber of Commerce	\$ 36,000	\$ 48,000	\$ 21,000	\$ 48,000		\$ 48,000	\$ -	\$ 48,000	\$ -	\$ 48,000
511-8620	Tourism Promotion	\$ 17,679	\$ 13,000	\$ 13,000	\$ 13,000		\$ 5,500	\$ 60,000	\$ 65,500	\$ -	\$ 65,500
	Song Bird Festival					\$ 5,500	\$ -				
	Visitor Information Electronic Sign					\$ -	\$ 60,000				
	Total Expense	\$ 53,679	\$ 61,000	\$ 34,000	\$ 61,000		\$ 53,500	\$ 60,000	\$ 113,500	\$ -	\$ 113,500
	Net Total	\$ 26,679	\$ 19,250	\$ 20,951	\$ 19,260		\$ 26,760	\$ -	\$ 26,760	\$ -	\$ 26,760

CAPITAL IMPROVEMENT PROJECTS

Fund 40

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimate 09/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
Revenue											
480-7113	2015 Tax Note	\$ -	\$ 2,200,000	\$ -	\$ 2,200,000		\$ -	\$ -	\$ -	\$ -	\$ -
480-7114	2015 Tax Note - Otwell Land Acquis	\$ -	\$ -	\$ -	\$ -		\$ 3,738,000	\$ -	\$ 3,738,000	\$ -	\$ 3,738,000
		\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
	TOTAL REVENUE	\$ -	\$ 2,200,000	\$ -	\$ 2,200,000		\$ 3,738,000	\$ -	\$ 3,738,000	\$ -	\$ 3,738,000
Expenses											
580-8175	MV Offsite Sewer Oversize	\$ 116,819	\$ 191,875	\$ 19,316	\$ 19,316		\$ 77,119	\$ -	\$ 77,119	\$ -	\$ 77,119
580-8176	Water Storage Tank Participation	\$ 27,252	\$ 53,894	\$ -	\$ -		\$ 5,787	\$ -	\$ 5,787	\$ -	\$ 5,787
580-8188	Hollows Lift Station	\$ 106,840	\$ 68,125	\$ 1,816	\$ 1,816		\$ 13,971	\$ -	\$ 13,971	\$ -	\$ 13,971
580-8194	Hollows Off-Site Force Main	\$ 289,078	\$ 265,000	\$ 17,164	\$ 17,164		\$ 162,129	\$ -	\$ 162,129	\$ -	\$ 162,129
580-8195	Waste Water Force Main	\$ -	\$ 113,028	\$ 6,741	\$ 6,741		\$ -	\$ -	\$ -	\$ -	\$ -
580-8196	Elevated Water Storage Tank	\$ -	\$ 5,000	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
580-8197	16" Water Line	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
580-8200	PID Off Site Forcemain Up Sizing	\$ 50,975	\$ 43,750	\$ 2,913	\$ 2,913		\$ 4,524	\$ -	\$ 4,524	\$ -	\$ 4,524
580-8201	PID WWTP Improvements	\$ 4,086	\$ 23,086	\$ 563	\$ 563		\$ 20,603	\$ -	\$ 20,603	\$ -	\$ 20,603
580-8202	PID Bar-K/Turner Improvements	\$ 12,344	\$ 26,535	\$ 563	\$ 563		\$ 15,972	\$ -	\$ 15,972	\$ -	\$ 15,972
580-8204	PID WTP #1 Upgrades	\$ 152,144	\$ 162,415	\$ 52,716	\$ 52,716		\$ 74,235	\$ -	\$ 74,235	\$ -	\$ 74,235
580-8206	Proposed Airport Taxiway	\$ -	\$ 60,000	\$ 60,000	\$ 60,000		\$ -	\$ -	\$ -	\$ -	\$ -
580-8208	Jonestown Pump & Haul	\$ 31,032	\$ 15,000	\$ 22,406	\$ 22,406		\$ -	\$ -	\$ -	\$ -	\$ -
580-8209	Jonestown Force Main/Lift Stations	\$ 312,118	\$ 737,929	\$ 226,370	\$ 226,370		\$ 439,752	\$ -	\$ 439,752	\$ -	\$ 439,752
580-8210	Jonestown Effluent Disposal Line	\$ 775,689	\$ 864,225	\$ 360,930	\$ 360,930		\$ 75,000	\$ -	\$ 75,000	\$ -	\$ 75,000
580-8211	LCRA Water Quality Improvements	\$ 3,069	\$ 256,862	\$ -	\$ -		\$ 356,712	\$ -	\$ 356,712	\$ -	\$ 356,712
580-8212	Austin Boulevard Paving	\$ -	\$ 26,456	\$ -	\$ -		\$ 26,456	\$ -	\$ 26,456	\$ -	\$ 26,456
580-8213	Drought Emergency Straw	\$ 3,008,207	\$ 8,000,000	\$ 6,222,658	\$ 6,222,658		\$ 1,152,736	\$ -	\$ 1,152,736	\$ -	\$ 1,152,736
580-8214	Street Overlays	\$ 25,825	\$ 300,000	\$ 332,437	\$ 332,437		\$ -	\$ -	\$ -	\$ -	\$ -
580-8215	Purchase Lot Taxiway/Rolling Hills	\$ -	\$ 25,000	\$ -	\$ -		\$ 25,000	\$ -	\$ 25,000	\$ -	\$ 25,000
580-8216	Water/Wastewater Impact Fee Stud	\$ -	\$ 75,000	\$ 13,413	\$ 13,413		\$ -	\$ -	\$ -	\$ -	\$ -
580-8217	WTP 1 & 2 Improvements	\$ -	\$ 40,000	\$ -	\$ -		\$ 40,000	\$ -	\$ 40,000	\$ -	\$ 40,000
580-8218	Lakeshore Point Extension	\$ 1,430	\$ 104,000	\$ 4,180	\$ 4,180		\$ 98,390	\$ -	\$ 98,390	\$ -	\$ 98,390
580-8219	HLGC Mod Space Building	\$ 7,101	\$ 43,294	\$ 30,969	\$ 30,969		\$ 5,223	\$ -	\$ 5,223	\$ -	\$ 5,223
580-8220	Airport Action Plan	\$ -	\$ 80,000	\$ 7,240	\$ 7,240		\$ 72,760	\$ -	\$ 72,760	\$ -	\$ 72,760

CAPITAL IMPROVEMENT PROJECTS

Fund 40

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimate 09/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
580-8221	WTP #1 Rehabilitation	\$ -	\$ -	\$ 118,150	\$ 118,150		\$ 1,493,500	\$ -	\$ 1,493,500	\$ -	\$ 1,493,500
580-8222	Bronco Lane Street Repair	\$ -	\$ 67,409	\$ -	\$ 67,409		\$ -	\$ -	\$ -	\$ -	\$ -
580-8223	Comprehensive Plan Update	\$ -	\$ 69,000	\$ -	\$ 69,000		\$ 70,000	\$ -	\$ 70,000	\$ -	\$ 70,000
580-8224	Otwell Land Acquisition	\$ -	\$ 5,000	\$ -	\$ 5,000		\$ 3,738,000	\$ -	\$ 3,738,000	\$ -	\$ 3,738,000
TOTAL EXPENSE		\$ 4,924,009	\$ 11,721,883	\$ 7,500,545	\$ 7,641,955		\$ 7,967,869	\$ -	\$ 7,967,869	\$ -	\$ 7,967,869
Total CIP Expenditures		\$ (4,924,009)	\$ (9,521,883)	\$ (7,500,545)	\$ (5,441,955)		\$ (4,229,869)	\$ -	\$ (4,229,869)	\$ -	\$ (4,229,869)



City of Lago Vista, Texas
Created September 2015

Current and Future CIP Plans

FY15/16

Department	FY15/16 Project Name	Item Cost	Category Total	Funding Source
Water Distribution	Design BPS at Airport Water Pressure Plane (look @ lot on West side for acquisition)	\$120,000	\$120,000	Impact Fees
	Water Distribution Subtotal			
Wastewater Collection	Bronco Wastewater Line Replacement Construction	\$100,000	\$100,000	C of O's
	Wastewater Collection Subtotal			
Water Treatment	--	--	\$0	
Wastewater Treatment	Design & Construction of reinforcements to existing WWTP	\$100,000	\$200,000	C of O's
	Design of WWTP 2nd Clarifier	\$100,000		C of O's
	Wastewater Treatment			
Streets and Drainage	Texas A&M Pavement Management System Project	\$100,000	\$790,000	C of O's
	Traffic Signal at Lohman and Boggy Ford (Completion goal 8/16)	\$400,000		C of O's
	Camille and Dawn Drive	\$200,000		C of O's
	Flashing Lights Middle School	\$15,000		C of O's
	Safe Routes to Schools Sidewalks Engineering (If approved by CAMPO)	\$75,000		C of O's
	Streets and Drainage Subtotal			
Parks	Shade Structure Upper Ballfield	\$20,000	\$57,000	C of O's
	Fence Replacement Upper Ballfield	\$17,000		C of O's
	Veteran's Park	\$20,000		C of O's
	Parks Subtotal			
Aquatics	Replace Pool Gutters	\$9,000	\$9,000	C of O's
Aquatics Subtotal				

Airport	-	\$0	\$0
	Airport Subtotal		

Public Works, Planning & City Facilities	Back Up Generators / City Hall PD	\$50,000	\$545,000	C of O's
	Comprehensive Plan Update	\$70,000		C of O's / Reserves
	Water System Master Plan	\$75,000		Impact Fees
	Hollows Water Quality Rehab	\$330,000		Centex
	Radio Station (Infrastructure and antenna)	\$20,000		C of O's / <i>Possibly some H.O.T. funds</i>
	Public Works / Planning Subtotal			

Golf	Cart Path Replacement Construction	\$300,000	\$350,000	C of O's / Golf Cart Path Dedicated
	Cart Path Replacement Engineering	\$50,000		Revenue
	Golf Subtotal			

FY15/16 Grand Total			\$2,171,000
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FY16/17

Department	FY16/17 Project Name	Item Cost	Category Total	Funding Source
Water Distribution	Annual Water Line Extension	\$ 50,000	\$50,000	
	Water Distribution Subtotal			
Wastewater Collection	Annual Wastewater Line Extensions	\$ 50,000	\$75,000	
	Omaha Lift Station Design	\$ 25,000		
	Wastewater Collection Subtotal			
Water Treatment	Decommission WTP #2 (Site Clearing and Site for Sale)	\$ 100,000	\$100,000	
	Water Treatment			
Wastewater Treatment	Wastewater Treatment Plant Construction of 2nd Clarifier	\$ 1,000,000	\$1,000,000	
	Wastewater Treatment			
Streets and Drainage	Street Program	\$ 350,000	\$600,000	
	Safe Routes to School Sidewalks (If approved by CAMPO)	\$ 250,000		
	Streets and Drainage Subtotal			
Parks	Tennis Court Rehab (Pickle Ball)	\$ 50,000	\$50,000	
	Parks Subtotal			
Aquatics	-	\$ -	\$0	
	Aquatics Subtotal			
Airport	-	\$ -	\$0	
	Airport Subtotal			
	Wastewater System Master Plan	\$ 75,000		

Public Works, Planning & City Facilities	Breakroom at Shop on Seminole for Field Operations Crews	\$ 50,000	
	Municipal Plaza Complex Engineering for Design and relocation of utilities underground (Property acquisitions)	\$ 350,000	
	Public Works / Planning Subtotal		\$ 475,000

Golf	-	-	
	Golf Subtotal		\$0

FY16/17 Grand Total		\$2,350,000	
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FY17/18

Department	FY17/18 Project Name	Item Cost	Category Total	Funding Source
Water Distribution	Construct BPS at Airport Water Pressure Plane	\$850,000	\$900,000	
	Annual Water Line Extension	\$50,000		
	Water Distribution Subtotal			
Wastewater Collection	Annual Wastewater Line Extensions	\$50,000	\$700,000	
	Santa Carlo Lift Station Design and Construction (For Growth if warranted)	\$300,000		
	Complete Lift Station SCADA System	\$100,000		
	Omaha Lift Station Rehab Construction	\$250,000		
	Wastewater Collection Subtotal			
Water Treatment	-	\$ -	\$0	
Water Treatment				
Wastewater Treatment	Effluent Transmission Line Replacement (Pond 17 to Pond 3)	\$150,000	\$150,000	
	Wastewater Treatment			
Streets and Drainage	Drainage Master Plan Phase I Review & Phase II	\$50,000	\$400,000	
	Annual Street Rehab	\$350,000		
	Streets and Drainage Subtotal			
Parks	Fence Lower Ball Field	\$20,000	\$20,000	
	Parks Subtotal			
Aquatics	Shade Structure at City Pool	\$14,000	\$14,000	
	Aquatics Subtotal			
Airport	-	\$ -		

Airport	Airport Subtotal	\$0	
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Public Works, Planning & City Facilities	Library/City Hall Phase 2 Expansion Design - Locate Library Improvement Plan	\$200,000	
	Municipal Plaza Construction (Include lighting, landscape, irrigation, outdoor power)	\$750,000	
	Public Works / Planning Subtotal		\$ 950,000

Golf	-	-	
	Golf Subtotal		\$0

FY17/18 Grand Total	\$3,134,000
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FY18/19

Department	FY18/19 Project Name	Item Cost	Category Total	Funding Source
Water Distribution	Annual Water Line Extension	\$ 50,000	\$50,000	
	Water Distribution Subtotal			
Wastewater Collection	Annual Wastewater Line Extensions	\$ 50,000	\$192,500	
	Hancock Harrison Lift Station Engineering	\$ 52,500		
	MacArthur Lift Station Rebuild Engineering	\$ 90,000		
	Wastewater Collection Subtotal			
Water Treatment	-	\$ -	\$0	
Water Treatment				
Wastewater Treatment	-	-	\$0	
Wastewater Treatment				
Streets and Drainage	Drainage Improvements	\$200,000	\$550,000	
	Annual Street Rehab	\$350,000		
	Streets and Drainage Subtotal			
Parks	-	\$ -	\$0	
Parks Subtotal				
Aquatics	-	\$ -	\$0	
Aquatics Subtotal				
Airport	-	\$ -	\$0	
Airport Subtotal				

Public Works, Planning & City Facilities	Library / City Hall Expansion Phase 2	\$1,800,000	
	Impact Fee Study	\$30,000	
	Public Works / Planning Subtotal		\$ 1,830,000

Golf	-	-	
	Golf Subtotal		\$0

FY18/19 Grand Total		\$2,622,500	
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FY19/20

Department	FY19/20 Project Name	Item Cost	Category Total	Funding Source
Water Distribution	GST at Cedar Ridge Engineering	\$ 400,000	\$ 3,030,000	
	BPS to Cedar Ridge & Lohmans Engineering	\$ 900,000		
	Bar K Ranch Rd to Bronco Ln Engineering(Get length)	\$ 1,080,000		
	Lohman to Cedar Ridge Engineering	\$ 250,000		
	20" Water Line WTP#3 to Lohmans Engineering	\$ 400,000		
	Water Distribution Subtotal			
Wastewater Collection	Hancock Harrison Lift Station Construction	\$ 582,500	\$1,447,500	
	MacArthur Lift Station Rebuild Construction	\$ 825,000		
	Replace The Cove Lift Station Engineering	\$ 25,000		
	Replace Truman Lift Station Engineering	\$ 15,000		
	Wastewater Collection Subtotal			
Water Treatment	-		\$0	
Water Treatment				
Wastewater Treatment	Wastewater Treatment Plant Expansion (1MGD) and Improvements Engineering	\$ 280,000	\$280,000	
	Wastewater Treatment			
Streets and Drainage	Engineering and ROW Acquisition to Widen Lohmans Ford Rd from Dawn Drive to City Limits	\$ 750,000	\$1,100,000	
	Annual Street Rehab	\$ 350,000		
	Streets and Drainage Subtotal			
Parks	-	\$ -	\$0	
	Parks Subtotal			

Aquatics	-	\$ -	\$0
	Aquatics Subtotal		

Airport	-	\$ -	\$0
	Airport Subtotal		

Public Works, Planning & City Facilities	Public Works Maintenance Barn Repair / Expansion	\$ 100,000	\$175,000
	Key Card Security System	\$ 75,000	
	Public Works / Planning Subtotal		

Golf	-	\$ -	\$0
	Golf Subtotal		

FY19/20 Grand Total		\$6,032,500	
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FY20/21 and Beyond

Department	FY20/21 and Beyond Project Name	Item Cost	Category Total	Funding Source
Water Distribution	Extension Engineering	\$ 50,000	\$ 5,980,000	
	Miscellaneous Water Extensions	\$ 100,000		
	20" Water Line WTP#3 to Lohmans Construction	\$ 2,600,000		
	GST at Cedar Ridge Construction	\$ 400,000		
	BPS to Cedar Ridge & Lohmans Construction	\$ 1,500,000		
	Bar K Ranch Rd to Bronco Ln Construction (Get length)	\$ 1,080,000		
	Lohman to Cedar Ridge Construction	\$ 250,000		
	Water Distribution Subtotal			
Wastewater Collection	Effluent Irrigation Expansions @ Cedar Breaks (33 acres)	\$ 150,000	\$350,000	
	Annual Wastewater Extensions	\$ 50,000		
	Replace The Cove Lift Station	\$ 50,000		
	Replace Truman Lift Station	\$ 100,000		
	Wastewater Collection Subtotal			
Water Treatment	Rehab Water Treatment Plant #1 (Clarifier/Filter B)	\$ 500,000	\$500,000	
	Water Treatment			
Wastewater Treatment	Cedar Breaks Effluent Holding Pond #2	\$ 2,162,000	\$2,162,000	
	Wastewater Treatment			
Streets and Drainage	Drainage Master Plan	\$ 75,000	\$75,000	
	Streets and Drainage Subtotal			
Parks	-	\$ -	\$0	
	Parks Subtotal			

Aquatics	-	\$ -	\$0
	Aquatics Subtotal		

Airport	Airport Property Acquisition	\$ 350,000	\$350,000
	Airport Subtotal		

Public Works, Planning & City Facilities	Widen Lohmans Ford Rd from Dawn Drive to City Limits	\$ 4,400,000	\$4,475,000
	Drainage Master Plan	\$ 75,000	
	Public Works / Planning Subtotal		

Golf	-	\$ -	\$0
	Golf Subtotal		

FY20/21 & Beyond Grand Total		\$13,892,000	
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DEBT SERVICE REVENUE/EXPENDITURES

Fund 50

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/14</u>	<u>Current Budget 2014-15</u>	<u>9 Months Actual YTD 6/30/15</u>	<u>Year End Estimate 09/30/15</u>	<u>Calculation</u>	<u>Base Budget 2015-16</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2015-16</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2015-16</u>
Revenue											
485-1110	Ad Valorem Taxes	\$ 2,004,382	\$ 1,929,295	\$ 2,118,817	\$ 2,138,817		\$ 1,767,755	\$ -	\$ 1,767,755	\$ -	\$ 1,767,755
480-1410	Accumulated Interest	\$ 371	\$ 390	\$ 395	\$ 450		\$ 500	\$ -	\$ 500	\$ -	\$ 500
	Transfer fro Debt Service Interest A	\$ -	\$ -	\$ -	\$ -		\$ 3,499	\$ -	\$ 3,499	\$ -	\$ 3,499
485-1115	Buy Down of Debt	\$ 583,000	\$ 1,038,701	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
480-9109	Impact Fees		\$ 30,280	\$ -	\$ -		\$ 553,354	\$ -	\$ 553,354		\$ 553,354
	TOTAL REVENUE	\$ 2,587,753	\$ 2,998,666	\$ 2,119,212	\$ 2,139,267		\$ 2,325,108	\$ -	\$ 2,325,108	\$ -	\$ 2,325,108
Expenses											
585-4575	Bank Charges	\$ 600	\$ 3,000	\$ 3,000	\$ 3,000		\$ 4,000	\$ -	\$ 4,000	\$ -	\$ 4,000
585-8505	Bond Issue Cost	\$ 7,720	\$ -	\$ 1,942	\$ 2,242		\$ -	\$ -	\$ -		\$ -
Principal Payments											
585-9810	2003 Certificates of Obligation	\$ 360,000	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
585-9812	2005 Refunding General Bond	\$ 875,000	\$ 920,000	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
585-9814	2006 Certificate of Obligation	\$ 270,000	\$ 400,000	\$ 400,000	\$ 400,000		\$ 420,000	\$ -	\$ 420,000	\$ -	\$ 420,000
585-9816	2008 Certificate of Obligation	\$ 81,000	\$ 84,000	\$ 84,000	\$ 84,000		\$ 88,000	\$ -	\$ 88,000	\$ -	\$ 88,000
585-9818	2009 Certificate of Obligation	\$ 144,000	\$ 147,000	\$ 147,000	\$ 147,000		\$ 155,000	\$ -	\$ 155,000	\$ -	\$ 155,000
585-9822	2011 Refunding General Bond	\$ 100,000	\$ 455,000	\$ 455,000	\$ 455,000		\$ 460,000	\$ -	\$ 460,000	\$ -	\$ 460,000
585-9824	2014 Certificate of Obligation	\$ -	\$ -	\$ -	\$ -		\$ 25,000	\$ -	\$ 25,000	\$ -	\$ 25,000
585-9826	2015 Refunding General Bond	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
585-9828	2015 Tax Note - WTP 1 Upgrades	\$ -	\$ -	\$ -	\$ -		\$ 70,000	\$ -	\$ 70,000	\$ -	\$ 70,000
585-9830	2015 Tax Note - Otwell Property	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
Interest Payments											
585-9811	2003 Certificates of Obligation	\$ 13,950	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
585-9813	2005 Refunding General Bond	\$ 322,593	\$ 288,361	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
585-9815	2006 Certificate of Obligation	\$ 214,347	\$ 200,512	\$ 104,386	\$ 200,512		\$ 183,579	\$ -	\$ 183,579	\$ -	\$ 183,579
585-9817	2008 Certificate of Obligation	\$ 60,972	\$ 57,779	\$ 29,702	\$ 57,779		\$ 54,451	\$ -	\$ 54,451	\$ -	\$ 54,451
585-9819	2009 Certificate of Obligation	\$ 28,446	\$ 23,645	\$ 13,035	\$ 23,645		\$ 18,662	\$ -	\$ 18,662	\$ -	\$ 18,662
585-9823	2011 Refunding General Bond	\$ 121,900	\$ 116,350	\$ 60,450	\$ 116,350		\$ 107,200	\$ -	\$ 107,200	\$ -	\$ 107,200
585-9825	2014 Certificate of Obligation	\$ -	\$ 303,020	\$ 149,808	\$ 303,020		\$ 306,175	\$ -	\$ 306,175	\$ -	\$ 306,175
585-9827	2015 Refunding General Bond	\$ -	\$ -	\$ -	\$ 166,005		\$ 275,400	\$ -	\$ 275,400	\$ -	\$ 275,400
585-9829	2015 Tax Note - WTP 1 Upgrades	\$ -	\$ -	\$ -	\$ -		\$ 54,288	\$ -	\$ 54,288	\$ -	\$ 54,288
585-9831	2015 Tax Note - Otwell Property	\$ -	\$ -	\$ -	\$ -		\$ 103,354	\$ -	\$ 103,354	\$ -	\$ 103,354

DEBT SERVICE REVENUE/EXPENDITURES

Fund 50

Account Number	Account Name	Yr End Actual 09/30/14	Current Budget 2014-15	9 Months Actual YTD 6/30/15	Year End Estimate 09/30/15	Calculation	Base Budget 2015-16	Supplemental Budget Request	Total Budget Request 2015-16	Budget Cuts	Adopted Budget 2015-16
	TOTAL EXPENSE	\$ 2,600,527	\$ 2,998,667	\$ 1,448,323	\$ 1,958,553		\$ 2,325,108	\$ -	\$ 2,325,108	\$ -	\$ 2,325,108
	DEBT SERVICE FUND BALANCE	\$ (12,775)	\$ (1)	\$ 670,889	\$ 180,714		\$ 0	\$ -	\$ 0	\$ -	\$ 0

**CITY OF LAGO VISTA
CONSOLIDATED SCHEDULE OF BOND MATURITIES**

FY ENDING	2005 GO	2006 CO	2008 CO	2009 GO	2011 GO	2014 CO	2015 GO	2015 \$2.2 M TAX NOTE	2015 \$3.7 M TAX NOTE	TOTAL
09/30/2016	0.00	603,578.50	142,450.90	173,661.50	567,200.00	331,175.00	275,400.00	124,288.00	103,353.62	2,321,107.52
09/30/2017	0.00	478,504.00	141,987.25	166,579.50	580,325.00	330,675.00	310,050.00	229,010.00	118,494.60	2,355,625.35
09/30/2018	0.00	475,494.50	142,388.15	174,316.00	501,750.00	335,125.00	324,200.00	348,664.00	811,336.20	3,113,273.85
09/30/2019	0.00	476,968.75	141,653.60	171,788.50	499,000.00	334,525.00	328,150.00	372,633.20	809,686.55	3,134,405.60
09/30/2020	0.00	477,823.50	141,783.60		628,925.00	333,925.00	370,600.00	373,181.20	808,355.35	3,134,593.65
09/30/2021	0.00	478,058.75	141,758.80		631,375.00	333,175.00	366,600.00	372,567.20	806,326.75	3,129,861.50
09/30/2022		477,674.50	142,559.85		470,700.00	332,275.00	303,800.00	595,361.20	805,569.05	3,127,939.60
09/30/2023		476,670.75	142,186.75		471,975.00	331,375.00	302,200.00			1,724,407.50
09/30/2024		479,944.25	141,658.85			409,275.00	692,600.00			1,723,478.10
09/30/2025		482,391.75	141,956.80			405,425.00	694,600.00			1,724,373.55
09/30/2026		484,013.25	142,061.25			405,925.00	690,900.00			1,722,899.50
09/30/2027		484,808.75	141,972.20			406,225.00	691,500.00			1,724,505.95
09/30/2028			141,689.65			1,018,825.00	563,900.00			1,724,414.65
09/30/2029						1,018,225.00	705,300.00			1,723,525.00
09/30/2030						1,016,425.00	708,000.00			1,724,425.00
09/30/2031						1,023,225.00	699,900.00			1,723,125.00
09/30/2032						1,023,525.00	701,000.00			1,724,525.00
09/30/2033						1,027,325.00	696,200.00			1,723,525.00
09/30/2034						1,029,525.00	695,500.00			1,725,025.00
09/30/2035						1,027,612.50	698,700.00			1,726,312.50
	0.00	5,875,931.25	1,846,107.65	686,345.50	4,351,250.00	12,473,787.50	10,819,100.00	2,415,704.80	4,263,122.12	42,731,348.82

(1) (2) (3) (4) (5) (6) (7) (8) (9)

- (1) Refunded the 2005 GO with the 2015 Bond Series
- (2) Utility Improvements. Airport CIP
- (3) Police Building. Traffic Signal. Utilities Improvements
- (4) Refunding of 1999 Debt Issues
- (5) Refunding of CO 2003 and 2010 Tax Notes
- (6) 2014 CO - Build WTP #3
- (7) 2015 CO - Refunded the 2005 Bond Series
- (8) 2015 \$2.2 Million Tax Note
- (9) 2015 \$3.7 Million Tax Note

REFUNDED BY SERIES 2015 BONDS

SCHEDULE 0
 CITY OF LAGO VISTA, TEXAS
 GENERAL LONG TERM DEBT
 SCHEDULE OF BOND MATURITIES AND INTEREST
 GENERAL OBLIGATION REFUNDING BOND
 SERIES 2005
 THE BANK OF NEW YORK - MELLON
 PURCHASE PRICE \$9,960,000 -INTEREST RATE 3.6250%
 DATE OF ISSUE 05-10-2005 - MATURITY DATE 02-15-2021
 SEPTEMBER 30, 2016

Year Ended 30-Sep	February Interest	Principal	August Interest	Total
2016	0.00	0.00	0.00	0.00
2017	0.00	0.00	0.00	0.00
2018	0.00	0.00	0.00	0.00
2019	0.00	0.00	0.00	0.00
2020	0.00	0.00	0.00	0.00
2021	0.00	0.00	0.00	0.00
	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

SCHEDULE 1
 CITY OF LAGO VISTA, TEXAS
 UTILITY FUND
 SCHEDULE OF BOND MATURITIES AND INTEREST
 COMBINATION TAX AND LIMITED PLEDGE REVENUE CERTIFICATES OF OBLIGATION
 SERIES 2006
 THE BANK OF AMERICA NA
 DATE OF ISSUE 10-15-2006 - MATURITY DATE 02-15-2027
 SEPTEMBER 30, 2016

Year Ended 30-Sep	February Interest	Principal	August Interest	Total
2016	96,125.75	420,000.00	87,452.75	603,578.50
2017	87,452.75	310,000.00	81,051.25	478,504.00
2018	81,051.25	320,000.00	74,443.25	475,494.50
2019	74,443.25	335,000.00	67,525.50	476,968.75
2020	67,525.50	350,000.00	60,298.00	477,823.50
2021	60,298.00	365,000.00	52,760.75	478,058.75
2022	52,760.75	380,000.00	44,913.75	477,674.50
2023	44,913.75	395,000.00	36,757.00	476,670.75
2024	36,757.00	415,000.00	28,187.25	479,944.25
2025	28,187.25	435,000.00	19,204.50	482,391.75
2026	19,204.50	455,000.00	9,808.75	484,013.25
2027	9,808.75	475,000.00	0.00	484,808.75
	658,528.50	4,655,000.00	562,402.75	5,875,931.25

SCHEDULE 2
 CITY OF LAGO VISTA, TEXAS
 SCHEDULE OF BOND MATURITIES AND INTEREST
 SERIES 2008
 PURCHASE PRICE \$2,000,000 - INTEREST RATE 3.87%
 DATE OF ISSUE 07-09-2008 - MATURITY DATE 02-15-2028
 SEPTEMBER 30, 2016

Year Ended 30-Sep	February Interest	Principal	August Interest	Total
2016	28,076.85	88,000.00	26,374.05	142,450.90
2017	26,374.05	91,000.00	24,613.20	141,987.25
2018	24,613.20	95,000.00	22,774.95	142,388.15
2019	22,774.95	98,000.00	20,878.65	141,653.60
2020	20,878.65	102,000.00	18,904.95	141,783.60
2021	18,904.95	106,000.00	16,853.85	141,758.80
2022	16,853.85	111,000.00	14,706.00	142,559.85
2023	14,706.00	115,000.00	12,480.75	142,186.75
2024	12,480.75	119,000.00	10,178.10	141,658.85
2025	10,178.10	124,000.00	7,778.70	141,956.80
2026	7,778.70	129,000.00	5,282.55	142,061.25
2027	5,282.55	134,000.00	2,689.65	141,972.20
2028	2,689.65	139,000.00	0.00	141,689.65
	211,592.25	1,451,000.00	183,515.40	1,846,107.65

SCHEDULE 3
 CITY OF LAGO VISTA, TEXAS
 GENERAL LONG TERM DEBT
 SERIES 2009
 BANK OF AMERICA, NA.
 PURCHASE PRICE \$2,340,000 - INTEREST RATE 3.30%
 DATE OF ISSUE 08-20-2009 - MATURITY DATE 02-15-2019
 SEPTEMBER 30, 2016

Year Ended 30-Sep	February Interest	Principal	August Interest	Total
2016	10,609.50	155,000.00	8,052.00	173,661.50
2017	8,052.00	153,000.00	5,527.50	166,579.50
2018	5,527.50	166,000.00	2,788.50	174,316.00
2019	2,788.50	169,000.00	0.00	171,788.50
	<u>26,977.50</u>	<u>643,000.00</u>	<u>16,368.00</u>	<u>686,345.50</u>

SCHEDULE 4
 CITY OF LAGO VISTA, TEXAS
 GENERAL LONG TERM DEBT
 SCHEDULE OF BOND MATURITIES AND INTEREST
 SERIES 2011
 PURCHASE PRICE \$4,535,000 - INTEREST RATE 2.00%
 SEPTEMBER 30, 2016

Year Ended 30-Sep	February Interest	Principal	August Interest	Total
2016	55,900.00	460,000.00	51,300.00	567,200.00
2017	51,300.00	485,000.00	44,025.00	580,325.00
2018	44,025.00	420,000.00	37,725.00	501,750.00
2019	37,725.00	430,000.00	31,275.00	499,000.00
2020	31,275.00	575,000.00	22,650.00	628,925.00
2021	22,650.00	595,000.00	13,725.00	631,375.00
2022	13,725.00	450,000.00	6,975.00	470,700.00
2023	6,975.00	465,000.00	0.00	471,975.00
	<u>263,575.00</u>	<u>3,880,000.00</u>	<u>207,675.00</u>	<u>4,351,250.00</u>

SCHEDULE 5
 CITY OF LAGO VISTA, TEXAS
 WATER TREATMENT PLANT #3
 SCHEDULE OF BOND MATURITIES AND INTEREST
 GENERAL LONG TERM DEBT - CERTIFICATES OF OBLIGATION
 SERIES 2014
 THE BANK OF AMERICA NA
 PURCHASE PRICE \$7,655,000 - INTEREST RATE 3.60%
 DATE OF ISSUE 8-19-2014 - MATURITY DATE 2-15-2035
 SEPTEMBER 30, 2016

Year Ended 30-Sep	February Interest	Principal	August Interest	Total
2016	153,212.50	25,000.00	152,962.50	331,175.00
2017	152,962.50	25,000.00	152,712.50	330,675.00
2018	152,712.50	30,000.00	152,412.50	335,125.00
2019	152,412.50	30,000.00	152,112.50	334,525.00
2020	152,112.50	30,000.00	151,812.50	333,925.00
2021	151,812.50	30,000.00	151,362.50	333,175.00
2022	151,362.50	30,000.00	150,912.50	332,275.00
2023	150,912.50	30,000.00	150,462.50	331,375.00
2024	150,462.50	110,000.00	148,812.50	409,275.00
2025	148,812.50	110,000.00	146,612.50	405,425.00
2026	146,612.50	115,000.00	144,312.50	405,925.00
2027	144,312.50	120,000.00	141,912.50	406,225.00
2028	141,912.50	750,000.00	126,912.50	1,018,825.00
2029	126,912.50	780,000.00	111,312.50	1,018,225.00
2030	111,312.50	810,000.00	95,112.50	1,016,425.00
2031	95,112.50	850,000.00	78,112.50	1,023,225.00
2032	78,112.50	885,000.00	60,412.50	1,023,525.00
2033	60,412.50	925,000.00	41,912.50	1,027,325.00
2034	41,912.50	965,000.00	22,612.50	1,029,525.00
2035	22,612.50	1,005,000.00	0.00	1,027,612.50
	2,486,000.00	7,655,000.00	2,332,787.50	12,473,787.50

SCHEDULE 6
 CITY OF LAGO VISTA, TEXAS
 GENERAL LONG TERM DEBT - REFUNDING SERIES 2005 BONDS
 SCHEDULE OF BOND MATURITIES AND INTEREST
 GENERAL OBLIGATION REFUNDING BOND
 SERIES 2015
 US BANK
 PURCHASE PRICE \$6,955,000 - INTEREST RATE 3.08%
 DATE OF ISSUE 1-8-2015 - MATURITY DATE 02-15-2035
 SEPTEMBER 30, 2016

Year Ended 30-Sep	February Interest	Principal	August Interest	Total
2016	137,700.00	0.00	137,700.00	275,400.00
2017	137,700.00	35,000.00	137,350.00	310,050.00
2018	137,350.00	50,000.00	136,850.00	324,200.00
2019	136,850.00	55,000.00	136,300.00	328,150.00
2020	136,300.00	100,000.00	134,300.00	370,600.00
2021	134,300.00	100,000.00	132,300.00	366,600.00
2022	132,300.00	40,000.00	131,500.00	303,800.00
2023	131,500.00	40,000.00	130,700.00	302,200.00
2024	130,700.00	440,000.00	121,900.00	692,600.00
2025	121,900.00	460,000.00	112,700.00	694,600.00
2026	112,700.00	475,000.00	103,200.00	690,900.00
2027	103,200.00	495,000.00	93,300.00	691,500.00
2028	93,300.00	385,000.00	85,600.00	563,900.00
2029	85,600.00	545,000.00	74,700.00	705,300.00
2030	74,700.00	570,000.00	63,300.00	708,000.00
2031	63,300.00	585,000.00	51,600.00	699,900.00
2032	51,600.00	610,000.00	39,400.00	701,000.00
2033	39,400.00	630,000.00	26,800.00	696,200.00
2034	26,800.00	655,000.00	13,700.00	695,500.00
2035	13,700.00	685,000.00	0.00	698,700.00
	2,000,900.00	6,955,000.00	1,863,200.00	10,819,100.00

SCHEDULE 7
 CITY OF LAGO VISTA, TEXAS
 GENERAL LONG TERM DEBT - 7 YEAR TAX NOTE
 SCHEDULE OF BOND MATURITIES AND INTEREST
 SERIES 2015 -7 YEAR TAX NOTE
 BANK OF AMERICA
 PURCHASE PRICE \$2,200,000 - INTEREST RATE 2.16%
 DATE OF ISSUE 6-18-2015 - MATURITY DATE 02-15-2022
 SEPTEMBER 30, 2016

Year Ended 30-Sep	February Interest	Principal	August Interest	Total
2016	31,284.00	70,000.00	23,004.00	124,288.00
2017	23,004.00	185,000.00	21,006.00	229,010.00
2018	21,006.00	310,000.00	17,658.00	348,664.00
2019	17,658.00	341,000.00	13,975.20	372,633.20
2020	13,975.20	349,000.00	10,206.00	373,181.20
2021	10,206.00	356,000.00	6,361.20	372,567.20
2022	6,361.20	589,000.00	0.00	595,361.20
	123,494.40	2,200,000.00	92,210.40	2,415,704.80

SCHEDULE 7
 CITY OF LAGO VISTA, TEXAS
 GENERAL LONG TERM DEBT - 7 YEAR TAX NOTE
 SCHEDULE OF BOND MATURITIES AND INTEREST
 SERIES 2015 -7 YEAR TAX NOTE
 BANK OF AMERICA
 PURCHASE PRICE \$3,738,000 - INTEREST RATE 3.17%
 DATE OF ISSUE 10-1-2015 - MATURITY DATE 02-15-2022
 SEPTEMBER 30, 2016

Year Ended 30-Sep	February Interest	Principal	August Interest	Total
2016	44,106.32	0.00	59,247.30	103,353.62
2017	59,247.30	0.00	59,247.30	118,494.60
2018	59,247.30	704,000.00	48,088.90	811,336.20
2019	48,088.90	725,000.00	36,597.65	809,686.55
2020	36,597.65	747,000.00	24,757.70	808,355.35
2021	24,757.70	769,000.00	12,569.05	806,326.75
2022	12,569.05	793,000.00	0.00	805,569.05
	<u>284,614.22</u>	<u>3,738,000.00</u>	<u>240,507.90</u>	<u>4,263,122.12</u>