

MINUTES

LAGO VISTA LIBRARY ADVISORY BOARD

APRIL 11, 2016

Call to Order. The regularly scheduled meeting of the Lago Vista Library Advisory Board was called to order at 9 a.m., April 11, 2016, by Board Chair Sharon Macut. The following members were in attendance: Gerald Evans, Peggy Gibson, Sharon Macut, Sheryl Speckmann, Trisha Upchurch, and Michael Zaydel. Not attending was Dan Olson. Library Director Jan Steele also was present. Attending in place of City Council Liaison Stephanie Smith was Mayor Dale Mitchell.

The minutes of the January 11, 2016, meeting were accepted as printed.

Reports. Mayor Mitchell gave a report on the 2030 Comprehensive Plan being considered by the City Council. He stated that printed copies of the draft plan would be made available to the citizens of Lago Vista and were to be housed at the library.

Library Director Jan Steele presented printed budget and library activity sheets. She reported on the Fire Marshal inspection and planned door enhancements to meet approved fire codes. She announced Assistant Librarian Denise Bortolussi had assumed the Children's Librarian position and would be in charge of ordering children and youth materials and doing children's programs. Steele also discussed moving some computers to the back area of the library so adults could use them in a quieter place.

Friends of the Library report was made by Peggy Gibson. She reported on the Book and Bake Sale to be held May 5-7 at the library. She displayed the greeting cards that would also be for sale. Gibson also gave a report on planned summer programs for children.

Sheryl Speckmann gave a report for the Long Range Plan Committee, which included Trisha Upchurch and Michael Zaydel. A draft needs survey was reviewed [to would be conducted during May & June].

Unfinished Business. Director Jan Steele proposed a Disaster Plan be put in place, and she passed out a template that could be used to draft such a plan. Jerry Evans was

appointed to work on this plan. At Mayor Mitchell's suggestion, Evans and Jan Steele were to meet with Captain Reyes, LVPD Emergency Services Director.

New Business. Board Chair Sharon Macut announced she would be working on a Library Policy Review. Board Member Peggy Gibson volunteered to assist in the review.

Adjourn. Sharon Macut announced the next meeting of the Board was scheduled for Monday, July 11, 2016, at 9:00 a.m. in the Library Conference Room. Meeting was adjourned at 10:50 a.m.



S. Speckmann, Secretary