

**OFFICIAL MINUTES OF THE GOLF COURSE ADVISORY COMMITTEE
LAGO VISTA, TEXAS
APRIL 12, 2016**

BE IT REMEMBERED that on the 12th day of April, A.D., 2016, the Golf Course Advisory Committee held a Regular Meeting at 6:00 p.m. in the Council Chambers, City Municipal Building, 5803 Thunderbird, in said City, there being present and acting the following:

CALL TO ORDER

Kevin Jackson	Committee Chair	Melissa Byrne Vossmer	City Manager
Frank Robbins	Committee Vice Chair	Sandra Barton	City Secretary
Jim Speckmann	Committee Member	Chip Hamilton	Interim Golf Manager
Mike Everett	Committee Member	Stephanie Smith	Council Member
		Rich Raley	Council Liaison

Committee Chairman, Kevin Jackson called the regular meeting to order and recognized that all members were present except Pat Albus and Gina Williams.

The numbering below tracks that of the agenda, whereas the actual order of consideration may have varied.

CONSENT AGENDA

All matters listed under Consent Agenda, are to be considered routine by the Committee and will be enacted by one motion. There will not be separate discussion on these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

1. Approval of the following minutes: March 8, 2016 regular meeting.

On a motion by Frank Robbins and seconded by Jim Speckmann, the Committee voted unanimously to approve the minutes from March 8, 2016 regular meeting as presented.

PUBLIC COMMENTS: Citizens who wish to address the Committee on any agenda and/or non-agenda item will have three (3) minutes to express their position.

Betty Houghton addressed the Committee requesting clarification of Frank Robbins comments regarding the Committee's approval of moving the Pro Shop into the building where the restaurant is. Kevin Jackson commented that it was never voted on as a Committee, but it was contained in the original plan that was presented to Council last year.

BUSINESS ITEMS

2. Update from Interim Golf Course Manager
 - A. YTD financial performance of golf courses
 - B. LV clubhouse improvements
 - C. Golf directional/overall signage

- D. Marketing update
- E. LV Grill performance
- F. Other

Chip Hamilton provided a detailed report and update of the listed items for the Committee and Staff and addressed questions from Committee members.

No action taken.

- 3. Discussion, consideration, action, if any concerning planning sub-committee update
 - A. Recommendations and spreadsheets concerning golf physical improvements

Frank Robbins provided an overview of the list of proposed improvements for both golf courses. The Committee and Staff discussed. Frank will provide an updated list and rankings next month. No further action taken.

- 4. Discussion, consideration, action, if any concerning temporary surcharges to support capital improvements

- A. Continue previous discussion on potential funding of golf course cart path repair with additional charge per round

The Committee discussed creative ideas to provide funding to cover some of the Capital Improvements that need to be made. Melissa Byrne Vossmer, City Manager provided a brief history of replacing the golf paths as discussed last year.

- 5. Discussion, consideration, action, if any concerning suggested discussion items from Councilwoman Smith

- A. All golf memberships being renewed are billed at one time. This allows a clear picture of how much revenue is generated at one glance.

Staff and Committee Members discussed and explained the billing process and membership options to Councilwoman Smith and how revenue is generated.

- B. Consider a membership rate structure that recognizes two golf courses and consider a higher level of membership for both courses and create the opportunity to buy a membership for one course or the other.

Councilwoman Smith offered recommendations to consider. The Committee and Staff discussed. No action taken.

- 6. Discussion, consideration, action, if any concerning the discussions/actions of April 7, 2016 City Council meeting.

- a. Golf Course Master Plan
 - b. Analysis of golf course closing

Staff and Committee discussed developing a five year plan for the Golf Courses was a good idea and will begin the process when the new Golf Course Manager begins in May. They will submit to Council in 2-3 months. Staff and Committee discussed and reviewed the draft analysis that was provided in the packet. Kevin Jackson will revise the document, have Rich Raley review and submit to Council.

FUTURE AGENDA ITEMS

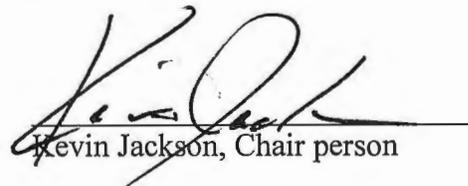
7. Consider schedule and items for future Committee meetings.

Frank Robbins would like the Committee to receive the line item expenditure report monthly from Chip. He also requested that the Committee and new Golf Course Manager review the marketing and O and M report and update the Committee on the progress.

8. Adjournment.

The meeting adjourned at 9:08 p.m.

Respectfully submitted,



Kevin Jackson, Chair person

ATTEST:



Sandra Barton, City Secretary

On a motion by Committee Member Jim Speckmann, seconded by Committee Member Frank Robbins, the above and foregoing instrument was passed and approved this the 10th day of May, 2016.