

**OFFICIAL MINUTES OF THE CAPMETRO STUDY COMMITTEE  
LAGO VISTA, TEXAS  
APRIL 19, 2016**

**BE IT REMEMBERED** that on the 19<sup>th</sup> day of April, A.D., 2016, the CAPMetro Study Committee held a Regular Meeting at 6:00 p.m. at City Hall, 5803 Thunderbird, in said City, there being present and acting the following:

**CALL TO ORDER**

Gary Zaleski	Committee Member	Ed Tidwell	Council Member
Clive Rutherford	Committee Member	Melissa Byrne Vossmer	City Manager
Darren Webb	Committee Member	Barbara Boulware-Wells	City Attorney
Karen Bowling	Committee Member	Belinda Kneblick	Assistant City Secretary
Ross Dewhurst	Committee Member		
Carolina Hale	Committee Member		
Brigham Seaver	Committee Member	(arrived after all the members had taken oaths)	

Clive Rutherford called the Regular Meeting to order.

The numbering below tracks that of the agenda, whereas the actual order of consideration may have varied.

**PUBLIC COMMENTS**

None

**BUSINESS ITEMS**

1. Assistant City Secretary administered Statement of Officer and Oath of Office to new members. Mr. Seaver was sworn in after he arrived.
2. Melissa Byrne Vossmer, City Manager discussed the charge and directions for the committee.
3. Introductions of Members and City Staff. Committee voted Chair, Vice Chair and Secretary. On a motion by Committee Member Gary Zaleski, seconded by Committee Member Clive Rutherford, the Committee voted unanimously to appoint Darren Webb to represent the Committee Chair. On a motion by Committee Member Brigham Seaver, seconded by Committee Member Clive Rutherford, the Committee voted unanimously to appoint Karen Bowling to represent the Committee Vice Chair. On a motion by Committee Member Clive Rutherford, seconded by Committee Member Brigham Seaver, the Committee voted unanimously to appoint Carolina Hale to represent the Committee Secretary.
4. Barbara Boulware-Wells, City Attorney discussed and presented the Open Meetings Act, Conflict of Interest, Ethics, Roles and Responsibilities and other topics related to Boards, Commissions and Committees.
5. Melissa Byrne Vossmer, City Manager stated the Power point presentation on CAPMetro on

services, programs and history is in the packet, to please read.

6. Melissa Byrne Vossmer, City Manager stated the Overview of presentations from City Council meetings on CAPMetro is in the packet, to please read..
7. Where do we go from here? No comments at this time.

**FUTURE AGENDA ITEMS**

8. Consider schedule and items for future Committee meetings. Next meeting scheduled for Monday, May 2<sup>nd</sup> at 6:00 P.M.

**ADJOURNMENT**

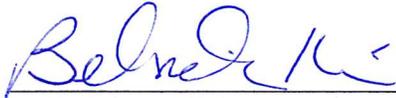
Committee Chair Darren Webb adjournment the meeting at 7:28 P.M.

Respectfully submitted,



Darrin Webb, Chair

ATTEST:



Belinda Kneblick, Assistant City Secretary

On a motion by Committee Member Brigham Seaver, seconded by Committee Member Carolina Hale, the above and foregoing instrument was passed and approved this 2nd day of May, 2016.