

**City of Lago Vista
Airport Plan Advisory Committee (APAC)
Minutes of Special Meeting
Thursday, May 26, 2016**

Committee Members Present	Committee Members Absent
Don Barthlow	None
Linda Bush Warren	
David Harrell	
Melissa Byrne-Vossmer	
Rodney Cox	
James Awalt	
Jim Moss	

Other governmental representatives present
Michelle Hanna, Aviation Planner, TXDOT Aviation.

Committee Member David Harrell, functioning as Chair Pro Tem, called the meeting to Order at 7:06 P.M. with all Members present in the Library Conference Room, Library, 5803 Thunderbird St. Suite 40, Lago Vista, TX.

ELECTION OF CHAIR FOR THE COMMITTEE

The Chair Pro Tem opened the item and asked for a motion. On a motion by Mr. Barthlow, he nominated James Awalt as Chair. Mr. Awalt declined the nomination citing ownership of land within the environs of the Airport and desire to avoid a potential conflict of interest. On another motion by Mr. Barthlow, he nominated Rodney Cox as Chair. Mr. Cox was approved by a unanimous vote. Mr. Harrell turned the meeting over to the new Chair.

The Chair asked all members to introduce themselves and explain their representations on APAC; this was completed in several minutes.

ELECTION OF SECRETARY FOR THE COMMITTEE

The Chair opened the item and asked for a motion. Mr. Harrell told the Committee he would volunteer as Secretary if nominated and approved by the Committee. On a motion by the Chair, he nominated David Harrell as Secretary. Mr. Harrell was approved by a unanimous vote.

TOWN HALL MEETING

1. Discussion, Vision, and Purpose on Proposed Airport Action Plan (AAP)
 - A. Presentation to APAC

The Chair opened the item at 7:12 P.M. and turned it over to Derek Mayo, PMP, P.E. with Parkhill, Smith, and Cooper (Consultant) & Mark McFarland, FASLA, with Mead & Hunt (Sub-consultant). The applicant presented a twenty (20) page power-point presentation covering APAC roles, purpose of AAP, what is an AAP, project components, project schedule, Airport inventory, Vision exercise, Airport needs, Airport Layout Drawing, and next steps.

During the Other Stakeholders slide the Consultant asked if others should be included as stakeholders. Mr. Awalt indicated the owners of the Penn Ranch to the north of the Airport runway be included in this category.

Mr. Awalt also mentioned posting the contract schedule of the future meetings to the City's Website. Ms. Byrne-Vossmer suggested a separate webpage connected to the City's Webpage that would advertise Airport Action Plan information.

Mr. Awalt in discussion with Michelle Hanna suggested there were 93 aircraft based at the Airport.

B. Discussion by APAC

The Chair opened this item at 7:45 P.M. and asked each member to provide input of Airport needs and observations based on their seating arrangement

James Awalt

1. Stated the Airport is moving from the POA Airport to a City run Airport Facility.
2. Ways need to be found for the City to make money on it.
3. Facility is landlocked which inhibits its development, City needs to purchase land to expand Airport particularly T-Hangers, Terminal, and Restrooms.
4. Future fuel farm needs to be owned by the City.
5. Needs LED lighting for the runway, community hangers, and airplane parking expansion.

Don Barthlow

1. Agrees with Mr. Awalt on all statements
2. Needs a loaner car program
3. Needs to acquire land to the east and west of the Airport for expansion
4. Creation of an aviation easement to avoid potential nuisances and issues

Linda Bush-Warren

1. Site needs a terminal building and bathrooms
2. Indicated the facility is being used as a training airport

Rodney Cox

1. Indicated James Awalt gave him a tour of the Airport
2. Indicated a great interest on City's part to improve it
3. In conversation, Michelle Hanna also suggested coordinating with the local fire department for emergency management related uses at the Airport

Mr. Tom Penn (Non-APAC Member) allowed to speak by the Chair offered additional information

1. Look at opportunity to expand Airport onto his land
2. Look at opportunity for expansion of fire/Sheriff in area
3. Indicated there is an upcoming plan to develop his property for a destination resort and he desires to work with the City to develop the area

Mr. Tim Casey (Non-APAC Member) allowed to speak by the Chair offered additional information

1. Indicated development of property could allow the U.S.F.W.S. lands to address potential safety issues
2. Indicated potential land swap between City and U.S.F.W.S. for needed parcels

David Harrell

1. Look at opportunity for helicopter landings
2. Review our 2030 Comprehensive Plan and look how to coordinate this future document with the present Comp Plan document. He cited examples in the Comp Plan document about Airport environ development.

Melissa Byrne-Vossmer

1. Indicated she looked at other similar cities such as Llano, TX and stated they make \$300,000 on fuel sales
2. Need to generate money so it can be reinvested into the Airport
3. Help define/refine Airport as economic generator
4. Develop another access method from 1431
5. Limit residential development near Airport

Jim Awalt asked Melissa Byrne-Vossmer about potential rezoning in the Airport environs. She indicated the City is looking into this item.

C. Open Town Hall Meeting to Public

The Chair opened this item at 8:29 P.M. and asked members of the public if they would like to speak on this item.

Andy Pennington

Asked the Committee to recognize protecting the Rusty Allen Airport Property Owners Association Members so they aren't priced out as the Airport grows under this Plan; indicated a lack of security at the Facility based on viewing people racing cars on runway

Jim Wood

Discussed a Fire/Police Department deal for a place at the Facility under a lease agreement for additional revenue

Rich Piasecki

City needs to figure how much money it will be asking TXDOT and FAA for development purposes, then prioritize items such as land acquisition first; Mr. Awalt stated that \$150,000 is available to the City each year from TXDOT; Michelle Hanna added this amount can be acquired every year; Mr. Cox indicated use of the \$150,000 to fix Airport then find other items to spend it on.

Mark McFarland (Sub-consultant on project) stated it is the task of the Plan to find funds and figure how to pay for it. Further discussion ensued concerning TXDOT grant money and what it can be used for between Michelle Hanna, Mr. Cox, Derek Mayo (Consultant), and Mark McFarland (Sub-consultant)

John Bush

Stated that land acquisition should be a priority

Rich Piasecki

Stated that land acquisition should be a priority; along with Airport repairs; and getting Fire Department presence in that area

Rodney Cox (APAC Chair)

Indicated the City is moving through its budget process and that money already set aside may not cover all of the property acquisition; also will be in touch with property owners; indicated the City has already identified a property appraiser and environmental assessment firms to begin the process.

Michelle Hanna (TXDOT Aviation)

Stated it is a challenge in how the Airport became City property since acquisition roles are reversed with our Facility and that it needs public space; property is an important thing to acquire; needs to find revenue through fuel and hanger space unless the City wants to hire mechanics.

Don Barthlow (APAC Member)

In conversation with Michelle Hanna indicated he would send out information concerning getting the tail numbers and model of planes to determine a more accurate airplane number that use the Airport as a base of operations.

D. Close Town Hall Meeting to Public

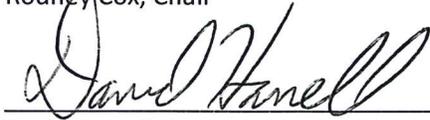
The Chair closed this item at 9:10 P.M due to no more members of the public wanting to speak on the item.

ADJOURNMENT

With no other items on the Agenda, the Chair entertained a motion to adjourn. A motion was made by Mr. Harrell, seconded by Ms. Bush-Warren; motion was unanimously approved and the meeting was adjourned at 9:11 P.M.



Rodney Cox, Chair



David Harrell, Secretary

On a motion by James Awalt, seconded by Linda Bush-Warren, the above and foregoing instrument was passed and approved this 22nd day of June, 2016.