

**City of Lago Vista
Airport Plan Advisory Committee (APAC)
Minutes of Special Meeting
Wednesday, June 23, 2016**

Committee Members Present

Don Barthlow
Linda Bush Warren
David Harrell
Rodney Cox
James Awalt
Jim Moss

Committee Members Absent

Melissa Byrne-Vossmer

Other governmental representatives present via Skype

Michelle Hanna, Aviation Planner, TXDOT Aviation.

Chairman Rodney Cox called the meeting to Order at 7:01 P.M. in the Library Conference Room, Library, 5803 Thunderbird St. Suite 40, Lago Vista, TX.

CONSIDER THE MINUTES OF MAY 18, 2016

On motion by Don Barthlow, seconded by Linda Bush-Warren, the Committee unanimously approved the Minutes with no changes.

BUSINESS ITEM

1. Review of New Airport Action Plan Rough Draft
 - A. Presentation
 - B. Open Optional Public Input
 - C. Close Optional Public Input
 - D. Discussion
 - E. Action

TOWN HALL MEETING

1. Discussion, Vision, and Purpose on Proposed Airport Action Plan (AAP)
 - A. Presentation to APAC

The Chair opened the item at 7:02 P.M. and turned it over to Derek Mayo, PMP, P.E. with Parkhill, Smith, and Cooper (Consultant) & Mark McFarland, FASLA, with Mead & Hunt (Sub-consultant). The applicant presented a nineteen (19) page power-point presentation covering project team, purpose of plan, purpose of meeting, airport inventory, airport use, airport management, expenses, revenue, TXDOT capital improvements, TXDOT economic study, compliance review, through the fence, existing through the fence agreement, existing minimum standards review, development priorities, FAA standards review, development constraints, need identified, property acquisition plan, USFWS land swap concept, development plan, and east side development.

During the presentation the Chair let members of the Committee and audience participate in a discussion.

Below is a summary of the conversations based on the applicable slide:

Airport Use

Jim Awalt reflected Airport use numbers appear incorrect in the slide in comparison between the individual cities. The consultant would recheck and correct.

Airport Management

David Harrell suggested making changes to the flow chart to make the Rusty Allen Airport Property Owners Association equal to the Airport Advisory Board. Michelle Hanna suggested changes to the current order due to numerous contacts. Eventually the Chair suggested items flow through the City Manager then Development Services Director with the Airport Superintendent to the side of the Development Services Director, with Airport Advisory Board and Rusty Allen Airport Property Owners Association under the Development Services Director.

Existing Through the Fence Agreement

Jim Awalt indicated that the Plat for the Airport allowed access to the Airport property. Jim Moss asked the consultant to define commercial in association with these types of agreements; the consultant defined it as aviation related items.

Existing Minimum Standards Review

Michelle Hanna suggested guidelines the City could follow to assist future commercial enterprises at the Airport. She also stated the City could be an only fuel provider or lease out the fuel farm.

Needs Identified

The Chair indicated he had been in contact with four property owners regarding property acquisition. On Lot 18 the owner is willing to potentially sell the Lot at market value. On Lot 15 the owner is willing to sell but desires to sell Lot 14 with it as a pair. However they may sell Lot 15 alone if someone buys Lot 14 with the developed hanger. The owner of the Lot to the immediate left of the Airport entryway has indicated the terminal must be shown in the Airport Action Plan before he would sell the property or he may build instead.

In review of acquisition parcels on the eastside of the Airport, Mr. Awalt suggested the area be enlarged to lots that would border Rawhide Tr., Bar K Ranch Rd., area of the AWOS system, to Ranger Tr.

Property Acquisition Plan

Jim Awalt asked the consultant to look at expanding the potential runway to the south and closer to Rawhide Tr. versus to the North on the U.S.F.W.S. property. Michelle Hanna brought up concerns about the expansion in length due to Airport built with lack of FAA standards.

U.S.F.W.S. Land Swap Contract

David Harrell took over presentation of this information from the Consultant and stated that City Staff and the Consultant have been working on the plan. This would consist of swapping a 27 acre U.S.F.W.S parcel with a potentially City owned 72

acres of land after lot acquisition. Mr. Tom Penn, from the audience, stated the property acquisition would be difficult and would take an Act of Congress. He indicated a way to work with them would be from the guise of construction of building a visitors center and both could benefit.

Development Plan

Jim Awalt indicated traffic onto the runway is mostly from the south for purposes of planning connecting taxiways; he prefers the center taxiway. He also suggested moving the centerline of the runway east to get the additional 10 feet for the minimum width of 60 feet. David Harrell indicated there needs to be areas where helicopters can land at the Airport. David Harrell and Jim Awalt suggested looking into property along Bar K Ranch Rd. at south end of Airport for acquisition. The consultant stated he would add to the plan.

B. Open Optional Public Input

The Chair opened this item at 9:37 P.M. Tim Robeson, Battalion Chief with the Travis Co. Emergency Services District #1, provided an overview of their services. He also stated the ESD#1 has limited resources to service the Airport, explained inter-local agreements with neighboring cities, and reducing ISO ratings. The consultant asked him information concerning available equipment.

C. Close Optional Public Input

The Chair closed this item at 9:59 P.M due to no more members of the public wanting to speak on the item.

D. Discussion

The Chair interdispursed this item with letter "A" and it was opened at 7:02 P.M.

E. Action

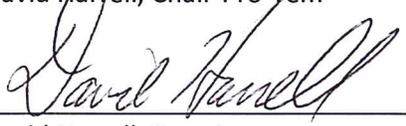
No formal action was taken on the item.

ADJOURNMENT

With no other items on the Agenda, the Chair entertained a motion to adjourn. A motion was made by Mr. Barthlow, seconded by Ms. Bush-Warren; motion was unanimously approved and the meeting was adjourned at 10:01 P.M.



David Harrell, Chair-Pro-Tem



David Harrell, Secretary

On a motion by Linda Bush-Warren, seconded by Jim Moss, the above and foregoing instrument was passed and approved this 03rd day of August, 2016.