

**OFFICIAL MINUTES OF THE CITY COUNCIL
SPECIAL CALLED MEETING
THURSDAY, SEPTEMBER 8, 2016**

BE IT REMEMBERED that on the 8th day of September, A.D., 2016, the City Council held a Special Called Meeting at 6:30 p.m. at City Hall, 5803 Thunderbird, in said City, there being present and acting the following:

CALL TO ORDER, CALL OF ROLL, PLEDGE OF ALLEGIANCE

| | | | |
|-----------------|-------------------|------------------------|-------------------------------|
| Dale Mitchell | Mayor (Via Skype) | Melissa Byrne Vossmer | City Manager |
| Ron Smith | Mayor Pro Tem | Barbara Boulware-Wells | City Attorney |
| Rich Raley | Council Member | Danny Smith | Police Chief |
| Kevin Sullivan | Council Member | David Harrell | Development Services Director |
| Stephanie Smith | Council Member | Sandra Barton | City Secretary |
| Suzanne Bland | Council Member | Starr Lockwood | Finance Director |
| | | Gary Graham | City Engineer |
| | | Mark Cote | Golf Manager |
| | | Jan Steele | Librarian |

Mayor Pro Tem Ron Smith called the Special Called Meeting to order and recognized that all Council Members were present except for Councilman Ed Tidwell. Mayor Pro Tem led the Pledge of Allegiance.

CITIZEN COMMENTS: In accordance with the Open Meetings Act, Council is prohibited from acting or discussing (other than factual responses to specific questions) any items not on the agenda.

None

PUBLIC HEARINGS AND POSSIBLE ACTION

1. The City Council will conduct the Second of Two Required Public Hearings on Setting the FY16/17 Tax Rate at \$.65 / \$100.

Melissa Byrne Vossmer provided a brief overview. She stated that this is the second of two public hearings required by law. The tax rate is proposed to be set at \$.65/\$100. That is the same tax rate in place right now, and this will be the fourth year. It does generate more revenues because the property values in Lago Vista are growing. We have approximately \$40 million increase in overall property values on our certified tax roll.

The Public Hearing remained open from the September 1, 2016 meeting.

Michael Panter, 20722 Camelback St. suggested and ideas of putting the bonds on the ballot for the voters.

After no further comments, the Public Hearing was closed at 6:39 p.m. No action taken.

2. The City Council will conduct a public hearing concerning SUB1058 – Home occupation conditional use to allow for a mobile dog grooming business.

David Harrell, Development Services Director advised the Council that the Planning & Zoning Commission tabled this item at their August 25, 2016 due to a noticing error and would like to ask Council to table this item as well. It will go back to the Planning and Zoning Commission no later than their October regular meeting.

On a motion by Councilman Sullivan, seconded by Councilwoman Smith, the Council voted unanimously to table this item. Motion passed.

WORK SESSION

3. Overview of Parks and Wildlife Grant.

David Harrell, Development Services Director provided an overview of the proposed sports complex or a new park. The grant would be a 50-50 grant with \$500,000 from the State and a local \$500,000 match using either money, land, or a combination of either item.

Gandolf Burros, Grant Development Services appeared and addressed questions from Council. Mr. Burros stated that the City will have twenty four months to complete the project once the grant contract comes in. The grant is a reimbursement grant, we spend, then we get reimbursed. The grant money can be used for anything that supports the parks is an eligible expense. It could be used for parking, lighting or build restrooms, but they have no scoring value. If the Council approves this item on the 15th, he will submit it electronically on October 1st. The evaluation period will go through May.

Sheryl Speckmann, Parks and Recreation Advisory Committee Chair expressed her appreciation to the Council for looking at this quickly.

Michael Panter, Member of the Parks & Recreation Committee stated that the Committee is looking into neighborhood parks and smaller parks.

4. Overview of City's Effluent Program

Gary Graham, Interim Public Works Director/City Engineer provided a presentation to Council to inform Council how much raw water is available to us under contract with LCRA which is 6500 acre-ft. of water a year. An acre-ft. of water is 325,831 gallons. The current LCRA contract expires in May, 2023.

The Lago Vista's existing WWTP is permitted to treat 1.0 – good for population of 16,1667 at current average of 150 gpd per connection. Limit of 1.0 mgd capacity to be reached in 2027. Cedar Breaks is approximately 315 acres total. Of the 315 acres, approximately 167 acres is suitable for effluent disposal. 33 acres is currently used for disposal. The average to be used for recreational area is comprised largely of area suitable for disposal. Estimated remaining effluent disposal acreage is 155 acres.

Any treated wastewater not used on Highlands Golf Course must be disposed of on the Lago Course or Cedar Breaks.

Treated effluent can be disposed on the Cedar Breaks over the winter months – eliminating the need to over seed the golf courses.

5. Proposed FY 16/17 Budget discussion.

a) Revised revenues/expenditures in golf courses

Mark Cote, Golf Manager provided a revised revenue projection for FY 2016-2017.

Mark gave a overview of the proposed revenue plans. His number one concern is improving course conditions. He is also targeting new home owners, renegotiations of GolfNow agreement, junior golf programs, ladies program, a welcome to golf program and super twilight.

He is planning to increase the membership rates as conditions improve, begin aggressive in recruiting new members, instituting a referral plan, creating new attractive collateral materials and a web site re-design. He stated that the realtors will start meeting at the course once a month to help introduce people to the courses.

We are currently pace to produce \$125,000 food revenue on an annual basis and hope to improve this as the grille is cleaned up and hope to get a liquor license as well. He recommends getting a liquor license at Lago Vista first.

He thinks that charging \$1500 per hole marker sponsor per year is not unreasonable.

We no longer include range balls with Golfnow offers.

Mark has started contacting those who have had passed tournaments have found that accommodations and course conditions were some reasons given for not repeating. He will also offer referrals.

b) Revised CIP w/Airport priorities

Gary Graham, Interim Public Works Director provided an oral overview of the CIP priorities. Currently we have three sells of CO's to fund the CIP work but we would not have some funds in hand until January. He has reduced the budget for Camille and Dawn project from \$200,000 to \$100,000 but he increased the Airport budget for property acquisition to \$350,000.

Design work has begun at the WWTP #1 improvements.

The LCRA grant money goes towards the existing sports fields improvements.

The Impact Fee funds would fund the Omaha Lift Station.

The City would have to fund the design costs and the bidding, and 30% of the construction, the we would get about \$420,000 from TXDOT for the Safe Routes to School program.

This CIP presentation does not include the street program, the sports complex that was discussed tonight, or the improvements of the Water Master Plan that will be brought forward soon.

c) Revised consolidated statements based on 9/1/16 direction

Starr Lockwood provided a brief overview of the changes from the direction that was received last week from Council.

In the event that the voters vote to discontinue the CAPMetro services, we have added \$75,995 for mass transit. Another was, Council gave Melissa the approval to hire a Communications and Marketing Supervisor which will be 1/3 out of the Utility/Admin budget, 2/3 out of Administration budget.

Melissa Byrne Vossmer, City Manager stated that we hope to adopt the budget at the September 15 Regular Council meeting.

The actual budget will hopefully go to Council next Tuesday.

The Council and Staff discussed the in house Attorney position and budget item.

FUTURE MEETINGS

6. Consider schedule and items for future Council meetings.

September 15 – Kelly Purkey, the Balcones Refuge Manager, Action items include the Public Hearing and Ordinance to approve the Airport Action Plan, adoption of the Budget, Tax Rate, reviewing and adopting the Budgetary Policy Plan, approving the Parks and Wildlife Grant, Health Inspection Fees increase. Work session include Street Survey update, proposed improvements to the Camille/Dawn Drive, Housing Incentive Program.

October 6 – Discussion on chickens, work session on subdivision codes, professional services contract for Lago Radio.

October 20 – Final street evaluation, presentation on the Water Master Plan, Electronic Sign, Alfalfa Annexation discussion.

EXECUTIVE SESSION

7. At 10:08 p.m. the Council convened into Executive Session pursuant to Sections 551.071 (Advice of Counsel) and 551.072 (Real Property), Texas Government Code and Section 1.05 Texas Disciplinary Rules of Professional Conduct regarding:

- A. Consultation with legal counsel regarding LVISD subsequent user fees and questions related to payment thereof.
- B. Consultation with legal counsel regarding real property and possible issues and questions related to acquisition, sale or lease.
- C. Consultation with legal counsel regarding contractual claims or possible claims or charges, contractual modifications, and questions related thereto.
- D. Pending or threatened litigation pertaining to Cause No. D-1-GN-16-002483, *Brian Atlas v. City of Lago Vista*, Travis County 200th District Court.

ACTION ITEMS (action and/or a vote may be taken on the following agenda items):

8. At 11:55 p.m. the Council reconvened from Executive Session into open session to take action as deemed appropriate in City Council's discretion regarding:

- A. Consultation with legal counsel regarding LVISD subsequent user fees and questions related to payment thereof.

On a motion by Councilwoman Bland, seconded by Councilman Raley, the Council voted unanimously to create a Sub-Committee to open communication with LVISD.

On a motion by Councilwoman Bland, seconded by Councilman Raley, the Council voted unanimously to staff the Sub-Committee for the LVISD communications to include Kevin Sullivan, Stephanie Smith and Suzanne Bland.

- B. Consultation with legal counsel regarding real property and possible issues and questions related to acquisition, sale or lease.

No action taken

- C. Consultation with legal counsel regarding contractual claims or possible claims or charges, contractual modifications, and questions related thereto.

No action taken

- D. Pending or threatened litigation pertaining to Cause No. D-1-GN-16-002483, *Brian Atlas v. City of Lago Vista*, Travis County 200th District Court.

No action taken

ADJOURNMENT

Mayor Pro Tem Ron Smith adjourned the meeting at 11:57 p.m.



ATTEST:

Sandra Barton

Sandra Barton, City Secretary

Respectfully submitted,

Ronald D. Smith

Ronald Smith, Mayor Pro Tem

On a motion by Mayor Pro Tem Ron Smith, seconded by Council Member Ed Tidwell, the above and foregoing instrument was passed and approved this 20th day of October, 2016.