The City of Lago Vista

To provide and maintain a healthy, safe, vibrant community, ensuring quality of life.

AGENDA
VETERAN'S MEMORIAL ADVISORY COMMITTEE MEETING
MONDAY, OCTOBER 10, 2016, 6:00 PM

NOTICE IS HEREBY GIVEN that the Veteran's Memorial Advisory Committee of the City of Lago Vista, Texas will hold a regular meeting in the Library Meeting Room, 5803 Thunderbird, Suite 40, on the above date and time for discussion and possible action on the following:

CALL TO ORDER, CALL OF ROLL

CITIZEN COMMENTS: Citizens who wish to address the Committee on any agenda and/or non-agenda item will have three (3) minutes to express their position.

CONSENT AGENDA

All matters listed under Consent Agenda, are to be considered routine by the Committee and will be enacted by one motion. There will not be separate discussion on these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

1. Approval of the following meeting minutes: Amended May 9, 2016 minutes and August 8, 2016.

BUSINESS ITEMS

2. Presentation and Discussion concerning the proposed Lago Vista Veterans Memorial Park design.

FUTURE AGENDA ITEMS

3. Consider schedule and items for future Committee meetings.

ADJOURNMENT

IT IS HEREBY CERTIFIED that the above Notice was posted on the Bulletin Board located at all times in City Hall in said City at _____ on the 4th day of October, 2016.

_____
Sandra Barton, City Secretary

THE CITY OF LAGO VISTA IS COMMITTED TO COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT. REASONABLE MODIFICATIONS AND EQUAL ACCESS TO COMMUNICATIONS WILL BE PROVIDED UPON REQUEST.

MEETING DATE: October 10, 2016

AGENDA ITEM: CALL TO ORDER, CALL OF ROLL

Comments:

ADJOURN:

Motion by: _____

Seconded by: _____

Content of Motion: _____

_____

Vote: D Bohn _____; M Gray_____; M LaPlant_____;
M Schneider_____; J Speckmann _____; J Thompson _____;
J Thornton _____

Motion Carried: Yes_____; No _____

MEETING DATE: October 10, 2016

AGENDA ITEM: Approval of the following minutes:

Comments:

Draft copies of the minutes from May 9, 2016 and August 8, 2016 are attached for your review.

Motion by: _____

Seconded by: _____

Content of Motion: _____

_____

Vote: D Bohn _____; M Gray_____; M LaPlant_____;
M Schneider_____; J Speckmann _____; J Thompson _____;
J Thornton _____

Motion Carried: Yes_____; No _____

OFFICIAL MINUTES OF THE VETERAN'S MEMORIAL CITIZEN'S ADVISORY COMMITTEE
LAGO VISTA, TEXAS
MAY 9, 2016

BE IT REMEMBERED that on the 9th day of April, A.D., 2016, the Veteran's Memorial Citizen's Advisory Committee held a Regular Meeting at 6:00 p.m. at City Hall, 5803 Thunderbird, in said City, there being present and acting the following:

CALL TO ORDER

Richard Bohn	Committee Member	Rich Raley	Councilman
Michael LaPlant	Committee Member	Melissa Byrne Vossmer	City Manager
Jim Speckmann	Committee Member	Laura Fowler	Recreation Manager
Janet Sue Thompson	Committee Member		
Jimmy Thornton	Committee Member		
Michael Gray	Committee Member		
Michael Schnieder	Committee Member		

Committee Chair, Dick Bohn called the regular meeting to order at 6:00pm and recognized that all Committee Members were present.

The numbering below tracks that of the agenda, whereas the actual order of consideration may have varied.

Opened for citizen's comments, none given.

1. On a motion by Michael Gray, seconded by Jim Speckmann, the minutes were unanimously approved.

2. Discuss Veteran's Park Current State and Condition by subcommittee members Jim Speckmann and Jimmy Thornton. Met April 27t, 2016 at Veteran's Park. Park in great condition. Measurement approximately 120' x 116' within the sidewalks. Grass well maintained. Recently struck by lightning and damaged irrigation system. Pine Tree may still have life, needs a qualified arborist to care for it and bring up to best health. Flag pole in middle of park, good condition. Curving sidewalks appear to be in good condition. Concrete by gazebo is slightly cracked, can be filled. Stone bench part of Original Park. Really good condition. Gazebo is in generally good condition. Needs some repairs and to be painted /stained. Netting to prevent bird nesting. ADA should be converted to concrete. Reorient opening of gazebo to face center. Possibly rock up the sides, copper style roof to dress up. The Veteran's sign should be reoriented 90* to make more visible to traffic. CapMetro needs refreshing but overall doesn't interfere with park. Paint and cleanup. Phone needs to be removed. Trash needs to be emptied. Bike rack is to be installed, maybe instead a kiosk or sign to inform passersby. No biking and skating sign needs to be replaced. Large street lamp illuminated traffic at Dawn & Thunderbird. See if it can be moved across the street, replace with an antique style fixture. Electric pole is not necessary, should be removed if possible. Large building along park side is for sale. Cedar tree should be removed. A faux wall possibly to be constructed. Lighting for wall to illuminate path. Overall nice park.

DRAFT

Lacks a monument to honor Veteran's. Open center add flagpoles, ground lighting, additional sidewalk, possibly paver bricks. Bullets attached. Recommend a water feature in the center.

3. Janet Sue Thompson and Michael LaPlant Discussion of Proposed design and elements for consideration. Reviewed other parks. Common elements; flags, service medallions, logos, emblems. Stone, bronze or metallic type emblem. US seal. Bricks with Veteran's name. Water features, flames, statues, sculptures, walls, benched, gardens, religious symbols, separate structures like gazebo or awnings, separate areas for different wars, Purple Heart Memorial tribute, flag disposal for proper disposal. Hometown Hero type waterproof display. Special lighting designated parking for disabled Veteran's or Purple Heart recipients. Design needs a professional designer to capture aesthetics and design.

   Jackie Gray, 2604 Hopkins Cove. Comment is complementive to Jonestown's Veteran's Monument. Suggests gathering more feedback from community before you decide on a design.

4. Electronic Memorial suggested by Michael Gray. Searchable for City Veterans. Information about different wars. Jan Steele, Sunup Cove spoke of a project done to honor Veteran's. Video interviews of local Veterans. Interactive screens to hold so much information. Austin Veteran's Resource group from AT&T. Councilman Rich Raley will reach out for help. Highlight a Veteran as a draw in option, promotes repeat visitors.

5. Mike Schnieder and Michael Gray discuss 4 ideas for public events. Possible location at the actual Veteran's Park, Booth at 4th of July event, T-shirt design contest available to public and students to be worn at the dedication and on Memorial Day. A 5K walk/roll at the high school track since all Veterans are there that day anyways. Brick purchases for branches and special units in military. Seek designs for donations once design has been selected. Soliciting locally from big donors and offer a limited edition miniature replica of the Memorial for large levels of funding. Place a donation option on utility bill. Churches locally can be approached with a proposal for competitive fundraising. T-shirt sales. Bumper stickers to display your contribution. Competition between branches to compete to raise funds amongst the branches. Utilize social media. Posters featuring local Vets to have them displayed at local establishments & schools.

   Discussed project roundabout cost. Suggested a design be established.

6. Discussion of brick pavers. Have a day where purchased bricks could be laid, invite public to select location if they attend that day. Discussed possible layouts. WwwBricksRus.com Not eligible if dishonorable discharge. Verification of status and payment discussions.

7. Discussion of timeline design selection, fundraising.

8. Skip June and July meeting due to schedule conflicts. Next Veteran's Memorial Citizens Advisory Committee meeting will be July 13, 2016.

   Agenda item material to be added to the packet should be emailed or brought in to Sandra Barton or Laura Fowler to be added to Agenda.

DRAFT

9. **ADJOURNMENT**

Chairman Bohn adjourned the meeting at 7:35 P.M.

Respectfully submitted,

_____

Richard Bohn, Chairman

ATTEST:

_____

Laura Fowler, Parks & Recreation Manager

On a motion by Committee Member _____, seconded by Committee Member _____, the above and foregoing instrument was passed and approved this 10th day of October, 2016.

DRAFT

OFFICIAL MINUTES OF THE VETERAN'S MEMORIAL CITIZEN'S ADVISORY COMMITTEE
LAGO VISTA, TEXAS
AUGUST 8, 2016

BE IT REMEMBERED that on the 8th day of August, A.D., 2016, the Veteran's Memorial Citizen's Advisory Committee held a Regular Meeting at 6:00 p.m. at City Hall, 5803 Thunderbird, in said City, there being present and acting the following:

CALL TO ORDER

Richard Bohn	Committee Member	Rich Raley	Council Liaison
Michael LaPlant	Committee Member	Laura Fowler	Recreation Manager
Jim Speckmann	Committee Member		
Jimmy Thornton	Committee Member		
Michael Schnieder	Committee Member		

Committee Chair, Dick Bohn called the regular meeting to order at 6:00pm and recognized that all Committee Members were present except for Janet Sue Thompson and Michael Gray.

The numbering below tracks that of the agenda, whereas the actual order of consideration may have varied.

Meeting opened for citizen's comments, none given.

1. On a motion by Jimmy Thornton, seconded by Jim Speckmann the Committee voted unanimously to approve the minutes from May 9, 2016.

2. Laura Fowler gave update on behalf of City Manager, Melissa Byrne Vossmer, regarding CIP funding for Veteran's Memorial Park. $20,000 has been requested in the FY16/17 CIP recommended budget pending final approval by Council.

3. Laura Fowler updated committee on use of existing Park & Rec funds.

4. Status of donations reviewed. Received thus far is $500.

5. Reviewed subjects from last meeting.

6. Slideshow presented by Laura Fowler showing Veteran's Memorial Parks in Jonestown and Cedar Park.

7. Chairman Bohn replayed power point displaying photo shopped images of proposed designs for Veterans Park.

8. Chairman Bohn discussed categories of proposed project to be priced by committee members.

DRAFT

ADJOURNMENT

Chairman Bohn adjourned the meeting at 7:30 P.M.

Respectfully submitted,

_____

Richard Bohn, Chairman of Veteran's Memorial Advisory Committee

ATTEST:

_____

Laura Fowler, Parks & Recreation Manager

On a motion by Committee Member _____, seconded by Committee Member _____, the above and foregoing instrument was passed and approved this 10th day of October, 2016.

DRAFT

MEETING DATE: October 10, 2016

AGENDA ITEM: Presentation and Discussion concerning the proposed Lago Vista Veterans Memorial Park design.

Comments:

Motion by: _____

Seconded by: _____

Content of Motion: _____

_____

Vote: D Bohn _____; M Gray_____; M LaPlant_____;

M Schneider_____; J Speckmann _____; J Thompson _____;

J Thornton _____

Motion Carried: Yes_____; No _____

Lago Vista Veterans Memorial Park Committee Review & Recommendations

Veterans Memorial Park Citizen's Advisory Committee
Date: Oct 20, 2016

Lago Vista Veterans Memorial Park

Committee Review and Recommendations

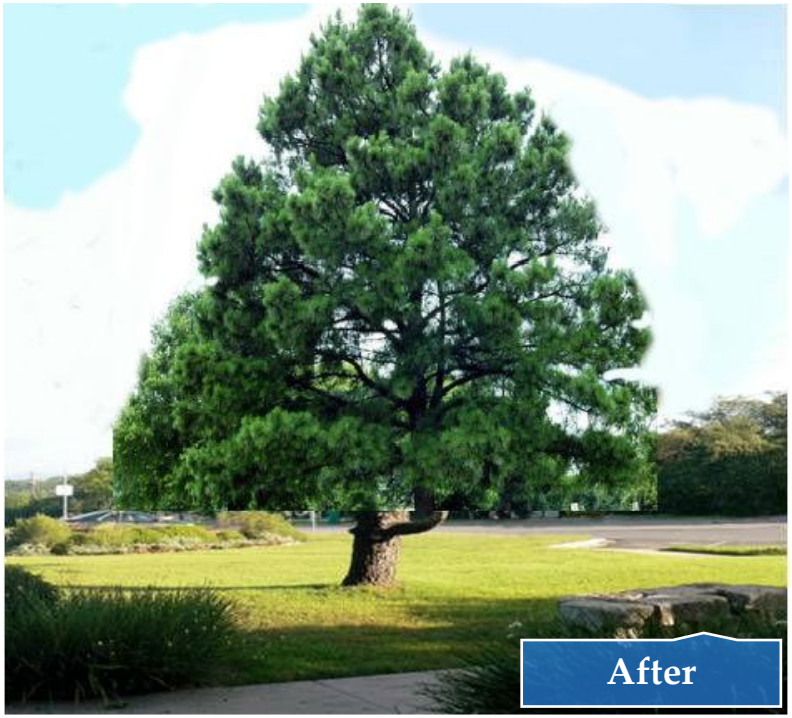
Current park conditions inspected in Apr 2016 and reviewed by Committee during May meeting

Park is situated at the southeast corner of *Dawn Drive* and *Thunderbird Street*. General dimensions are approximately 120′ x 116′

Overall conditions determined to be ***"Very Good,"*** with some specific areas or items identified as ***requiring repair, cleaning, or refurbishing***.

Current Overview of Park

Improve Park Aesthetics



Sign Removal

Electric Pole Removal

Relocation of Corner Pole

Trim and Reshape Tree

Improve Park Aesthetics

A large street lamp is located at the corner of Dawn Dr and Thunderbird to illuminate the traffic intersection. The Committee recommends relocation of the existing street lamp to the adjacent street corner and the placement of a park style lamp post in the current location.

Before

After

A large telephone pole is situated near the north entry of the park. The Committee recommends its removal or relocation, if feasible.

Before

After

Clean and Repair Existing Structures

Power wash existing sitting bench

Repair mortar around existing donor bricks and power wash

Clean, Repair and Improve Existing Structures

Cap Metro bus stop requires cleaning and refreshed painting so as not to detract from overall aesthetics of the park.

Vacated public phone kiosk need to be removed and signage needs to be replaced.

Reface existing brick wall (lower right) with limestone block.

Clean, Repair and Improve Existing Gazebo

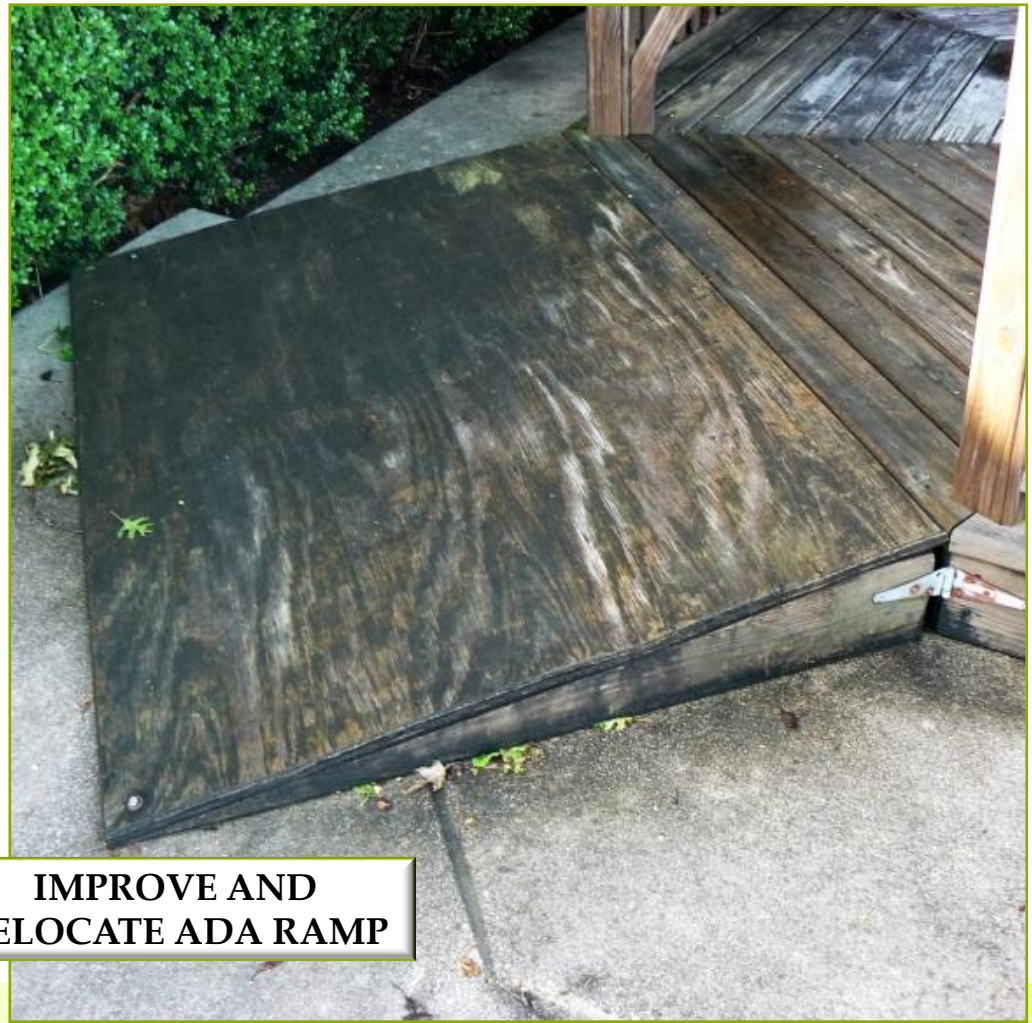
A large gazebo is situated in the southeastern section of the park. The overall structural condition appear to be good but it will require repair, cleaning and weatherproofing (wood wash and stain; netting or caging to prevent bird nesting; improved ADA ramp, etc.).

The Committee recommends additional improvements to include relocating the ADA ramp, as well as adding stonework along the base and installing copper toned roof panels to improve to the overall look of this wonderful existing feature.

Before

After

Clean, Repair and Improve Existing Gazebo (cont.)



IMPROVE AND RELOCATE ADA RAMP

CLEAN, REPAIR & TREAT WOOD

INSTALL NETTING TO PREVENT BIRD NESTING

Install New Veterans Monument, Stone Sitting Bench, and Engraved Paver Bricks

The Committee recommends installation of a large two-piece granite monument to be centrally located between the flagpoles and the new eagle statue. The additional installation of a stone sitting bench and brick pavers, engraved with the names of Lago Vista Veterans (past & present), would further create a "memorial" feel of the park.

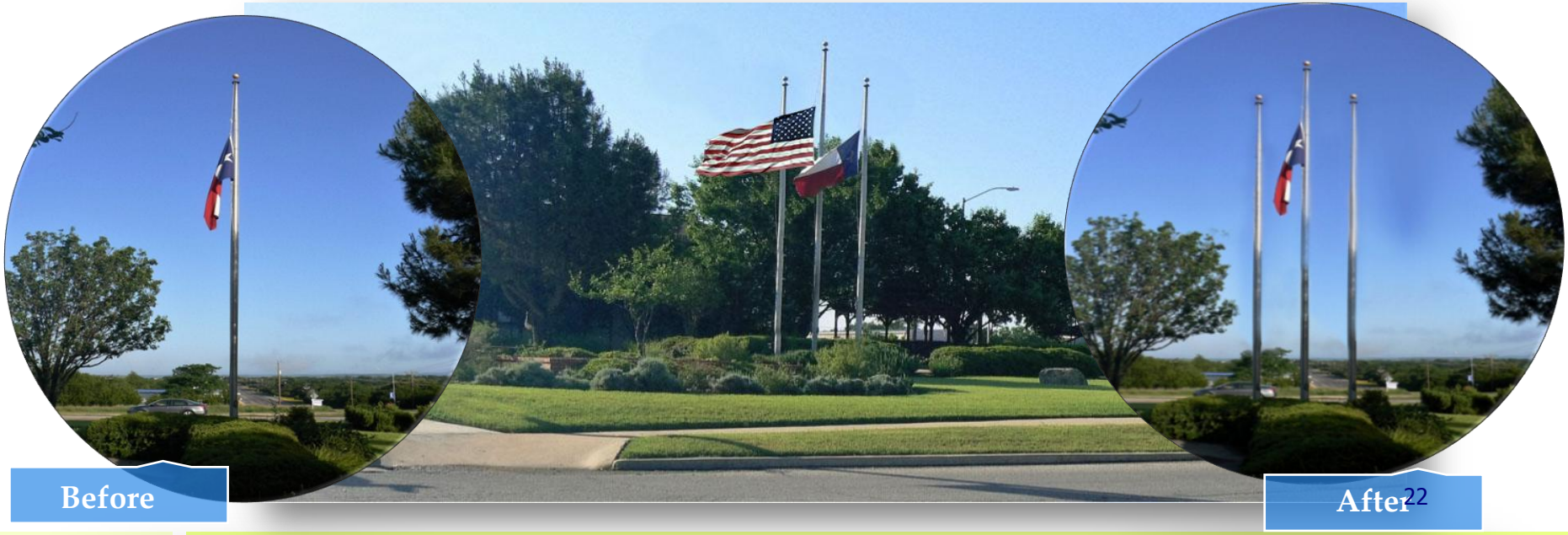
Install New Statue and Add Stonework

Current raised flowerbed and shrubbery are being maintained by the Keep Lago Vista Beautiful (KLVB) organization, which has expressed a willingness to continue maintenance and to also add more colorful plants or flowers as desired.

KLVB has indicated no specific special attachment to the small tree located in the center of the raised bed. It can be removed and relocated in favor of the placement of a veterans symbol or statue. The Committee recommends the acquisition and placement of an eagle as depicted below, and the re-facing the raised bed with stonework to improve appearance.

Install Additional Flagpoles

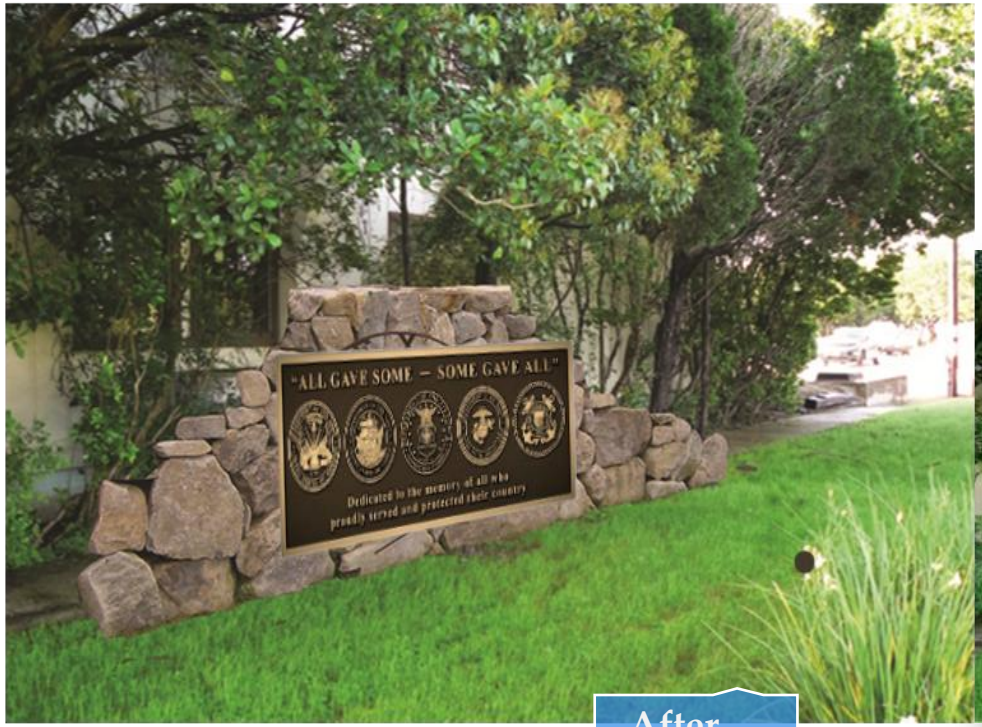
A single flag pole is currently situated in the park center and is good condition. The Committee recommends the addition of two more flagpoles that will accommodate the flying of military departmental flags (Army, Navy, Air Force, Marines) as well as the POW-MIA flag. The military departmental flags could be routinely rotated using a specified schedule. The State of Texas flag could continue to be flown but would be moved under the U.S. Flag in the three pole configuration.



Install New Wall to Hide A/C Units

A vacant building is situated along the eastern park boundary and features an old A/C unit that detracts significantly from the aesthetics of the park.

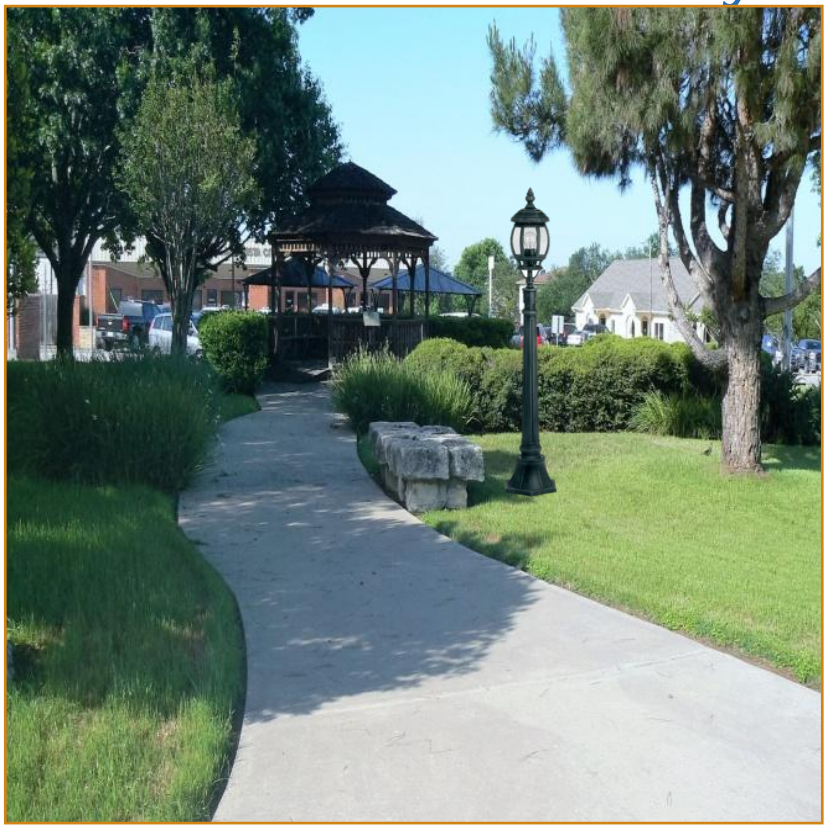
The Committee recommends installing a short wall to hide visibility of the A/C unit. The wall would house a veterans symbol or plaque and could be another "memorial" style focal point for the park.

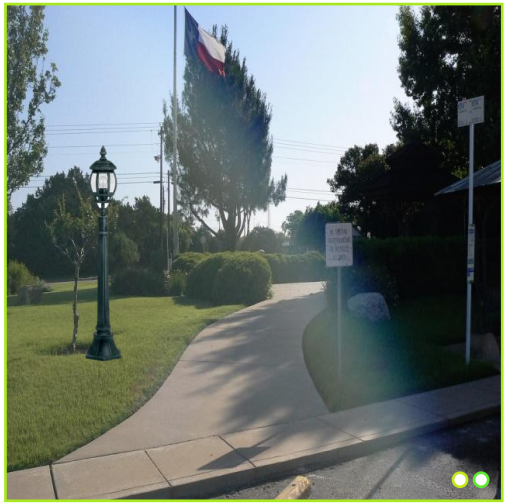


After

Before

Install Decorative Park Lamps along Perimeter Walkways and Paths





Relocate & Install New Park Signage

Current park sign *(left)* is rather small and should be improved. The Committee recommends installing a larger two-sided sign made with matching stone and relocating it to the northwest corner of the park in front of the proposed eagle.

Proposed Park Layout

VETERAN'S MEMORIAL PARK IMPROVEMENT
PROJECT COST ESTIMATE

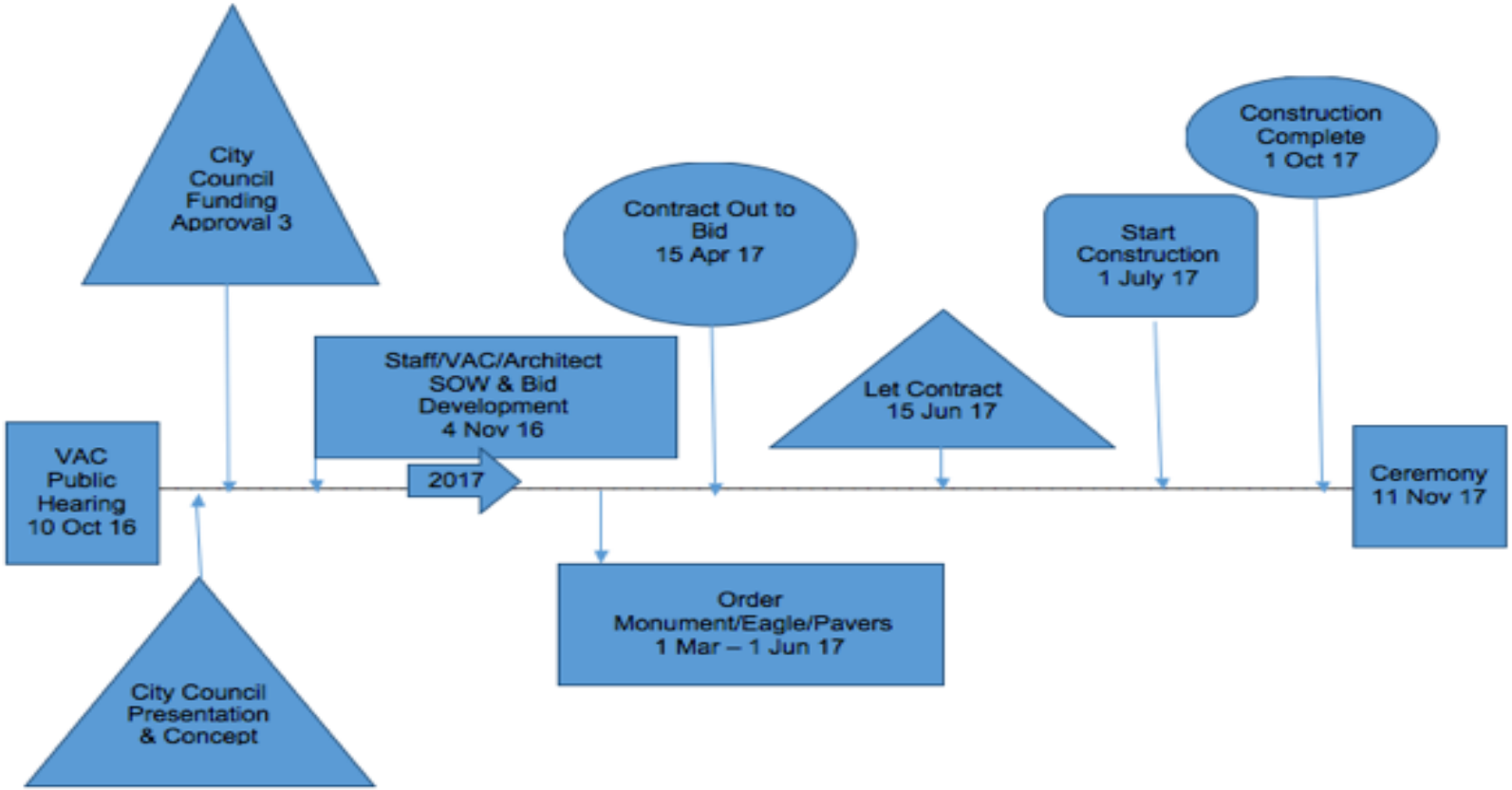
EXPENSES

Item	Qty	Est. Cost	Additional Info.	ANTICIPATED FUNDING SOURCE: CoLV	ANTICIPATED FUNDING SOURCE: Donor
Granite Monument(s)	2	$5,475	$2,737.50 per piece. Seeking donor(s) to cover all or part of cost.	x	x
Bronze Eagle Statue	1	$5,000	Display piece to be mounted atop raised flowerbed. Seeking $2,500 from donor(s).	x	x
Decorative Park Lamps	8	$2,100	8 Lamps estimated @ $260 ea. Seeking donor(s).	x	x
Stone Sitting Bench	1	$1,500	Seeking donor(s)	x	x
Engraved Paver Bricks	250+	$8,750	1 sq ft = 8"4" engraved brick + 3 blanks @ $35 ea. Costs covered by Vets & Families.		x
Paver Brick Bed (Prep & Install)	250 sq ft (est.)	TBD	Bed preperation & brick installation costs only.	x	
Flag Poles	2	$2,000	Procure & install two additional flagpoles.	x	
Flags (Military Service & POW)	6	$600	6 flags @ $85 ea.	x	
Relocate Street Light	1	$500+	Relocate to west side of Thunderbird/Dawn.	x	
Remove Telephone Pole	1	$500+	Remove pole on north edge of park.	x	
General Construction/Park Improvements	N/A	$13,500+	Stone work (planter & gazebo), stone walls, electricity for park lamps, gazebo refinish, sprinklers, install eagle & monument(s)	x	
Dedication Ceremony	N/A	$3,500	Preparations and exection of community dedication ceremony honoring all veterans. Nov 11, 2017	x	
	TOTAL ESTIMATED COSTS	$43,425	DIVIDED COSTS	$25,200	$18,225

POTENTIAL INCOME SOURCES

Anticipated Souce	Amount	Earmark
CoLV CIP Allocation	$20,000	General Park Improvements & Repairs
Donor (Possible Service Club or Business)	$5,475	Granite Monument(s)
Donor (Private Citizen or Business)	$2,500	Eagle Statue (1/2 of est. cost)
Donor (Private Citizen or Business)	$1,500	Stone Sitting Bench
Donors (Individual Vets & Families)	$8,750	Engraved Paver Bricks
Donors (General)	$1,500	$500 already donated by KLVB Club
*TOTAL POTENTIAL INCOME	$39,725	
POTENTIAL SHORTFALL	$3,700	*Assumes ALL potential income amounts noted above are allocated/received

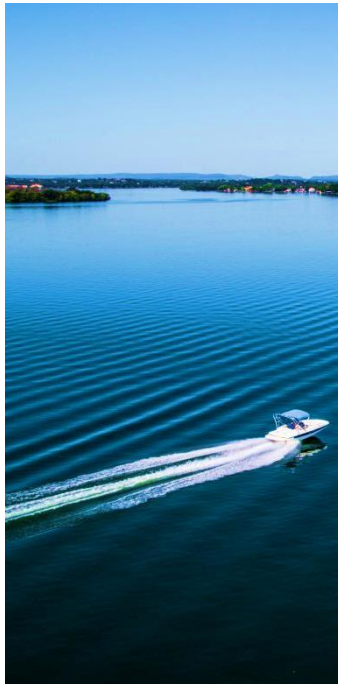
LAGO VISTA VETERAN'S MEMORIAL PARK DEVELOPMENT TIMELINE



Lago Vista Veterans Memorial Park Review, Input & Recommendations

Veterans Memorial Park Citizen's Advisory Committee
Date: Oct 20, 2016

Questions?



VETERAN'S MEMORIAL PARK IMPROVEMENT
PROJECT COST ESTIMATE

EXPENSES				ANTICIPATED FUNDING SOURCE	
Item	**Qty**	**Est. Cost**	**Additional Info.**	**CoLV**	**Donor**
Granite Monument(s)	2	$5,475	$2,737.50 per piece. Seeking donor(s) to cover all or part of cost.	x	x
Bronze Eagle Statue	1	$5,000	Display piece to be mounted atop raised flowerbed. Seeking $2,500 from donor(s).	x	x
Decorative Park Lamps	8	$2,100	8 Lamps estimated @ $260 ea. Seeking donor(s).	x	x
Stone Sitting Bench	1	$1,500	Seeking donor(s)	x	x
Engraved Paver Bricks	250+	$8,750	1 sq ft = 8"4" engraved brick + 3 blanks @ $35 ea. Costs covered by Vets & Families.		x
Paver Brick Bed (Prep & Install)	250 sq ft (est.)	TBD	Bed preperation & brick installation costs only.	x	
Flag Poles	2	$2,000	Procure & install two additional flagpoles.	x	
Flags (Military Service & POW)	6	$600	6 flags @ $85 ea.	x	
Relocate Street Light	1	$500+	Relocate to west side of Thunderbird/Dawn.	x	
Remove Telephone Pole	1	$500+	Remove pole on north edge of park.	x	
General Construction/Park Improvements	N/A	$13,500+	Stone work (planter & gazebo), stone walls, electricity for park lamps, gazebo refinish, sprinklers, install eagle & monument(s)	x	
Dedication Ceremony	N/A	$3,500	Preparations and exection of community dedication ceremony honoring all veterans. Nov 11, 2017	x	
	TOTAL ESTIMATED COSTS	**$43,425**	**DIVIDED COSTS**	**$25,200**	**$18,225**

POTENTIAL INCOME SOURCES

Anticipated Souce	Amount	Earmark
CoLV CIP Allocation	$20,000	General Park Improvements & Repairs
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***TOTAL POTENTIAL INCOME**	$39,725	
POTENTIAL SHORTFALL	$3,700	*Assumes ALL potential income amounts noted above are allocated/received

MEETING DATE: October 10, 2016

AGENDA ITEM: Consider schedule and items for future Committee meetings.

Comments: