

**OFFICIAL MINUTES
VETERAN'S MEMORIAL CITIZEN'S ADVISORY COMMITTEE
LAGO VISTA, TEXAS
JANUARY 30, 2017**

BE IT REMEMBERED that on the 30th day of January, A.D., 2017, the Veteran's Memorial Citizen's Advisory Committee held a Special Called Meeting at 6:00 p.m. at City Hall, 5803 Thunderbird, in said City, there being present and acting the following:

CALL TO ORDER, ROLL CALL

Richard Bohn	Committee Chair	Sandra Barton	City Secretary
Michael LaPlant	Committee Member	Meredith Kuntzsch	Comm. Manager
Janet Sue Thompson	Committee Member		
Michael Schneider	Committee Member		
Jim Speckmann	Committee Member		
Chip Hamilton	Committee Member		
Jimmy Thornton	Committee Member		

Committee Chair, Dick Bohn called the regular meeting to order at 6:01 p.m. and recognized that all Committee Members were present.

The numbering below tracks that of the agenda, whereas the actual order of consideration may have varied.

PUBLIC COMMENTS

None

1. Swear in new Committee Members.

City Secretary, Sandra Barton administered the Statement of Officer and Oath of Office to Richard Bohn, Michael LaPlant and Z.O. (Chip) Hamilton.

2. Election of Officers.

On a motion by Jim Speckmann, seconded by Michael LaPlant, the Committee voted unanimously to elect Richard Bohn as Committee Chair and Janet Sue Thompson as Vice Chair. Motion passed.

CONSENT AGENDA

All matters listed under Consent Agenda, are to be considered routine by the Committee and will be enacted by one motion. There will not be separate discussion on these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

3. Approval of the following minutes: November 29, 2016
December 12, 2016 and
January 9, 2017

On a motion by Jimmy Thornton, seconded by Michael Schneider, the Committee voted unanimously to approve all minutes listed above. Motion passed.

DISCUSSION AND POSSIBLE ACTION

4. Review, discuss and possible action concerning final concept for Veteran's Park Improvements.

Chair, Richard Bohn advised the Committee that they should come to a consensus of what they want the project to look like so the project can move forward.

Marley Porter appeared and offered to assist with the engineering and architectural duties and the invitation to bid.

He also provided an overview of the newly revised proposed concept and addressed questions from Committee Members and citizens.

On a motion by Jimmy Thornton, seconded by Janet Sue Thompson, the Committee voted unanimously to move forward with making a recommendation to the City to have Mr. Porter move forward with the construction documents based on his latest concept as discussed tonight including eliminating the benches at the bottom.

5. Discussion of donations and materials.

Chair, Richard Bohn provided the Committee with a draft donor brick order form.

Meredith Kuntzsch offered the help with a donation form.

The Committee formed a donation/fund raising Sub-Committee consisting of Janet Sue Thompson, Richard Bohn and Jimmy Thornton.

6. Discussion of incorporating recognition of Sponsors/Donors/Volunteers into Veteran's Park improvements.

On a motion by Jimmy Thornton, seconded by Jim Speckmann, the Committee voted unanimously to for the Committee to move forward with some kind of a monument that outlines those significant donors, contributions from businesses, or service clubs or citizens and it be placed or installed in the park as a way of recognition. The donation/fund raising Sub-Committee will reach out to Mr. Porter to include in his design.

7. Discussion of the landscape preparation, responsible parties and timing.

The Committee discussed moving the gazebo, moving shrubs and other landscaping. The City will need to notify KLVB of when to move the shrubs and bushes.

FUTURE AGENDA ITEMS

8. Consider schedule and items for future Committee meetings.

Due to scheduling conflicts, the next Committee meeting is tentatively scheduled for February 28, 2017 at 6:00 p.m.

Items to be discussed should be sent to Richard Bohn.

ADJOURNMENT

Chairman Bohn adjourned the meeting at 7:15 P.M.



ATTEST:

Sandra Barton

Sandra Barton, City Secretary

Respectfully submitted,

Richard Bohn

Richard Bohn, Committee Chair

On a motion by Committee Member Jim Speckmann, seconded by Committee Member Michael LaPlant, the above and foregoing instrument was passed and approved this 28th day of February, 2017.