



The City of Lago Vista

*To provide and maintain a healthy, safe, vibrant
community, ensuring quality of life.*

**NOTICE OF A REGULAR MEETING
PLANNING AND ZONING COMMISSION
THURSDAY, February 23, 2017, 7:00 PM
COUNCIL CHAMBERS
CITY HALL - 5803 THUNDERBIRD ST.**

NOTICE IS HEREBY GIVEN that the Planning and Zoning Commission of the City of Lago Vista, Texas will hold a meeting on the above date and time for discussion and possible action to be taken on the following:

CITIZEN COMMENTS FOR NON-HEARING RELATED ITEMS:

In accordance with the Open Meetings Act, the Commission is prohibited from acting or discussing (other than factual responses to specific questions) any items not on the agenda.

CONSIDER THE MINUTES OF JANUARY 26, 2017

PUBLIC HEARING

1. **ZON-1068** – Recommendation of the Commission to the City Council regarding an Ordinance to amend the 2030 Lago Vista Comprehensive Plan in order to make a map change from high density residential to low density residential on the Future Land Use Plan (Map) (FLUP) for a lot located at 21211 Santa Monica Ave. (Highland Lakes Estates Section 30, Lot 30015A).
 - A. Staff Presentation
 - B. Discussion
 - C. Open Public Hearing
 - D. Close Public Hearing
 - E. Recommendation

2. **ZON-1067** – Recommendation of the Commission to the City Council regarding an Ordinance to amend the 2030 Lago Vista Comprehensive Plan in order to make a text change to the document involving residential density standards
 - A. Staff Presentation
 - B. Discussion
 - C. Open Public Hearing
 - D. Close Public Hearing
 - E. Recommendation

3. **ZON-1069** – Recommendation of the Commission to the City Council regarding an Ordinance to add Chapter 15, Article 15.100 to the City Code regulating Comprehensive Plan Amendments
 - A. Staff Presentation
 - B. Discussion

- C. Open Public Hearing
- D. Close Public Hearing
- E. Recommendation

ORDINANCE

1. Recommendation of an Ordinance to the City Council of the City of Lago Vista, Texas, amending Ordinance 16-05-05-02 which adopted the 2030 Lago Vista Comprehensive Plan in order to make a text change to the document involving residential density standards; providing a savings clause; providing a severability clause; and, providing an effective date.
2. Recommendation of an Ordinance to the City Council of the City of Lago Vista, Texas, amending Ordinance 16-05-05-02 which adopted the 2030 Lago Vista Comprehensive Plan in order to make a map change from high density residential to low density residential on the Future Land Use Plan (FLUP) for a lot located at 21211 Santa Monica Ave. (Highland Lakes Estates Section 30, Lot 30015A); providing a savings clause; providing a severability clause; and, providing an effective date.
3. Recommendation of an Ordinance to the City Council of the City of Lago Vista, Texas, to add Chapter 15, Article 15.100 to the City Code regulating Comprehensive Plan Amendments; providing a savings clause; providing a severability clause; and, providing an effective date.

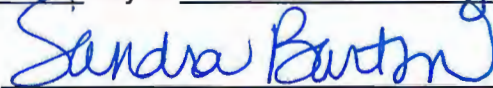
BUSINESS ITEM

1. Update regarding Comprehensive Plan implementation.

FUTURE AGENDA ITEMS

ADJOURNMENT

IT IS HEREBY CERTIFIED that the above Notice was posted on the Bulletin Board located in City Hall in said City at 2:55pm on the 17 day of February, 2017.



Sandra Barton, City Secretary

THE CITY OF LAGO VISTA IS COMMITTED TO COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT. REASONABLE MODIFICATIONS AND EQUAL ACCESS TO COMMUNICATIONS WILL BE PROVIDED UPON REQUEST. IN ADDITION TO ANY EXECUTIVE SESSION ALREADY LISTED ABOVE, THE PLANNING & ZONING COMMISSION RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AT ANY TIME DURING THE COURSE OF THIS MEETING TO DISCUSS ANY OF THE MATTERS LISTED ABOVE, AS AUTHORIZED BY TEXAS GOVERNMENT CODE FOR THE FOLLOWING PURPOSES: §551.071: CONSULTATION WITH ATTORNEY; §551.072: DELIBERATIONS REGARDING REAL PROPERTY; §551.073: DELIBERATIONS REGARDING GIFTS AND DONATIONS; §551.074: PERSONNEL MATTERS; §551.076: DELIBERATIONS REGARDING SECURITY DEVICES; §551.087: DELIBERATIONS REGARDING ECONOMIC DEVELOPMENT NEGOTIATIONS



**CITY OF LAGO VISTA
DEVELOPMENT SERVICES**

P.O. BOX 4727
LAGO VISTA, TX 78645

Tel. (512) 267-5259

Fax (512) 267-5265

MEMO

To: Planning & Zoning Commission

From: David Harrell, AICP, Director

RE: Minutes from January 26 Meeting

At this time the Minutes are not ready to be placed in your packets. We will get those to you by early next week and will send an updated packet with the Minutes included for you.



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MEMO

To: Planning & Zoning Commission

From: David Harrell, AICP, Director

RE: Public Hearing & Ordinance Items 1 – 3

At this time Staff would like to cancel these items coming forward until next months regular meeting date. I'll need a motion, second, and vote from the Commission to delay these items.



Development Services Department

STAFF REPORT

Business Item #1

Update regarding Comprehensive Plan Implementation

Date: February 18, 2017

DEVELOPMENT REVIEW DEPARTMENT COMMENTS

This is a one of three per year updates regarding the implementation of the first fiscal year of the Comprehensive Plan. Staff has attached in excel spreadsheet indicating fiscal year one items and further categories indicating fiscal years divided up into quarters for implementation. The legend for the items is as follows:

Red – Not yet implemented
Yellow – Implementation in process
Green – Completed

Staff will go through each item as listed in the attachment:

- 1) Update codes for zoning, subdivision, and design standards
This is an ongoing project planned to continue until the third fiscal year. At this time Council has approved a new subdivision code for the City at their December 2016 meeting. Zoning code changes are being planned on being brought forward later this year in a similar meeting format to the subdivision changes. Design (overlay) standards will occur later this year with some items such as dark skies included in the changes. Staff has already proposed placement of strict lighting standards into an upcoming new sign code. This will be the first implementation towards a dark skies objective.
- 2) Apply for and receive the designation of a “Scenic City”.
This item is currently delayed and was an objective under the previous City Manager. The reason for the delay involves updating of City Codes that will make the City more likely to receive points towards that designation. Critical code changes will involve the sign code and elements of the zoning code, particularly landscaping.
- 3) Prioritize the area surrounding the Rusty Allen Airport for land acquisition and assembly.
The Airport Action Plan was approved by Council at their December, 2016 and was recommended by the Planning & Zoning Commission for approval earlier that year. This Plan prioritizes land acquisition around the Airport. The City has already purchased land for a future taxiway extension at this time as part of that Plan.

- 4) Establish a task force to work toward an agreement with all POAs to allow non-POA residents to access POA parkland.
This is an item that was being worked towards between the Parks & Recreation Advisory Committee & the City Manager. I'm afraid I don't have information at this time.
- 5) Create a parks and recreation board that is made up of members representing the City and members representing all POAs.
This was completed earlier last year before the Comp Plan was approved by Council. This is a seven member advisory Committee who is currently made up of City residents.
- 6) Begin acquisition of future park land and trail easements by working with developers to donate parkland or trail easements during the initial phases of development to ensure a well-connected parks and trails system
This item has been delayed due to work associated with the Parks and Recreation Advisory Committee. Recently they completed and have recommended approval of a Parks and Recreation Master Plan. I believe this item will need to move forward to Council for approval before Staff can start engaging this item with Public Works.
- 7) Develop a list/map of specific roads to be vacated and converted into trails, which allows maintenance efforts to be targeted toward the more traveled roadways.
See #6 above
- 8) Develop a detailed sidewalk plan that indicates areas that are appropriate for retrofitting efforts. Allocate budget and identify incentives for retrofitting sidewalks in target locations.
This item has been delayed at this time due to financial and staffing related issues. Even though we do not have a sidewalk plan in place Staff has determined to focus sidewalks around our schools. Early last year the City applied for a Safe Routes to Schools (SRTS) grant from CAMPO for sidewalks on the LVMS, Park, and down Bar K Ranch Rd. for a mile on one side. This grant covers 70% of the construction costs (roughly \$500,000) and be completed towards the end of this year or next calendar year.
- 9) Conduct a feasibility study for a multipurpose sports complex to identify the highest demand sports for Lago Vista.
Although not a completed independent study, the Comprehensive Plan determined the type of sports to be attracted to our community in the Parks, Recreation, and Open Space Element. Based off of this information the City has initiated a grant application with the State to seek a matching 50-50 grant from these sport types. This grant would be used to start a City owned community park; we contributed City owned land along 1431 at the Cedar Breaks for our matching; this was our \$500,000 match. We will hear later in the year if we received this grant.

10) Meet with private capital partners to share the comprehensive plan efforts and promote nonresidential development.

This item has been delayed at this time. This item will be started within the last quarter of the fiscal year.

11) Subscribe to a “text-blast” messaging program and use email listservs to reach a wider population.

Our Communications and Marketing representative was hired earlier this year and is currently in the process of getting acclimatized to the City. It is planned to start this program later in the year.

12) Compile a list of volunteer representatives from organizations within the City who are willing to convey information.

See #11.

ATTACHMENTS

Additional information is provided through attached exhibits.

1. Comp Plan Excel Spreadsheet

COMP PLAN - BUDGET ACTION PROGRESS

	FY 2016/17				FY 2017/18				FY 2018/19				FY 2019/20			
COMP PLAN 1ST YEAR	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
Update codes for zoning, subdivision, and design standards.																
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Meet with private capital partners to share the comprehensive plan efforts and promote nonresidential development.																
Subscribe to a "text-blast" messaging program and use email listservs to reach a wider population.																
Compile a list of volunteer representatives from organizations within the City who are willing to convey information.																