

**OFFICIAL MINUTES
VETERAN'S MEMORIAL CITIZEN'S ADVISORY COMMITTEE
LAGO VISTA, TEXAS
FEBRUARY 28, 2017**

BE IT REMEMBERED that on the 28th day of February, A.D., 2017, the Veteran's Memorial Citizen's Advisory Committee held a Special Called Meeting at 6:00 p.m. at City Hall, 5803 Thunderbird, in said City, there being present and acting the following:

CALL TO ORDER, ROLL CALL

Richard Bohn	Committee Chair	Sandra Barton	City Secretary
Michael LaPlant	Committee Member	Meredith Kuntzsch	Comm. Manager
Jim Speckmann	Committee Member	Ed Tidwell	Council Liaison
Jimmy Thornton	Committee Member		

Committee Chair, Dick Bohn called the regular meeting to order at 6:00 p.m. and recognized that all Committee Members were present, except Chip Hamilton, Michael Schneider and Janet Sue Thompson.

The numbering below tracks that of the agenda, whereas the actual order of consideration may have varied.

PUBLIC COMMENTS

Don ZSchoche, made comments concerning the costs of this project and would have liked to be involved on behalf of his son.

Committees Members provided a brief overview of the proposed concept to Mr. ZSchoche.

1. Approval of the following minutes: January 30, 2017

On a motion by Jim Speckmann, seconded by Michael LaPlant, the Committee voted unanimously to approve the minutes from January 30, 2017 as presented.

DISCUSSION AND POSSIBLE ACTION

2. Discussion regarding selection, handling and execution of the accepted bids.

Committee Member Jim Speckmann provided a brief overview. He stated that it will be about 2-3 weeks to prepare documents to go out for bid, then 30 days for bid to be out. Estimated construction is about 60 days. Some of the work will be done prior to construction such as moving the gazebo to the sports complex, take up bushes that are currently by the flag pole, KLVB will take up the plants that they have.

3. Discussion of presentation of final concept to Council and citizens.

Richard Bohn stated that once they get the approved concept, the Committee would present it to Council and the additional costs regarding moving the light pole across the

street on Thunderbird and moving the telephone pole.

Meredith Kuntzch offered some ideas such as putting information on Facebook, utility bills, the City website, possibly a YouTube video and possibly creating a free website, and handing out information at the 4th of July festivities. This will be done after the final concept if approved.

4. Discussion of donations and materials.

This was discussed within agenda item #3.

5. Discussion regarding solicitation of brick purchases and administrative duties involved.

Richard Bohn stated that he has spoken with Starr who stated that the accounts are in place and are ready to accept donations. Any donations outside of the CIP will be handled through a liability account. Solicitations for the brick purchases will begin when the gazebo and bushes are moved and information will be handed out at the 4th of July festivities. It is estimated that there will be 240-300 square feet for bricks.

6. Discussion regarding the City's financial reporting to the Committee.

Jim and Richard have spoken with the Interim City Manager, Kenneth Reneau and with Starr and were assured that everything is in place. She will supply monthly reports to the Committee.

7. Discussion of the landscape preparation, responsible parties and timing.

Interim City Manager, Kenneth Reneau will speak with James LeBlanc and Gary Graham to ensure everyone understands what needs to be done.

FUTURE AGENDA ITEMS

8. Consider schedule and items for future Committee meetings.

The next meeting will be on the regular date on March 13. The City Secretary will not be at this meeting. The focus will be on Marley's presentation.

ADJOURNMENT

Chairman Bohn adjourned the meeting at 6:50 P.M.

Respectfully submitted,



Richard Bohn, Committee Chair

ATTEST:

Sandra Barton

Sandra Barton, City Secretary



On a motion by Committee Member Jimmy Thornton, seconded by Committee Member Janet Sue Thompson, the above and foregoing instrument was passed and approved this 13th day of March, 2017.