

**OFFICIAL MINUTES
VETERAN'S MEMORIAL CITIZEN'S ADVISORY COMMITTEE
LAGO VISTA, TEXAS
MARCH 13, 2017**

BE IT REMEMBERED that on the 13th day of March, A.D., 2017, the Veteran's Memorial Citizen's Advisory Committee held a Regular Meeting at 6:00 p.m. at City Hall, 5803 Thunderbird, in said City, there being present and acting the following:

CALL TO ORDER, ROLL CALL

Richard Bohn	Committee Chair	Robin Smith	Customer Service
Michael LaPlant	Committee Member		
Janet Sue Thompson	Committee Member		
Jim Speckmann	Committee Member		
Jimmy Thornton	Committee Member		
Chip Hamilton	Committee Member		
Michael Schneider	Committee Member		

Committee Chair, Dick Bohn called the regular meeting to order at 6:00 p.m. and recognized that all Committee Members were present.

The numbering below tracks that of the agenda, whereas the actual order of consideration may have varied.

CITIZEN COMMENTS

Larry Russell, 20914 Oakdale Drive provided a handout to the Committee regarding the Vietnam War Commemoration program that happens from May 25, 2012 through Veterans Day 2025. He provided a brief overview of this program and asked that the Committee incorporate this program, Michael LaPlant will work with him on this.

CONSENT AGENDA

All matters listed under Consent Agenda, are to be considered routine by the Committee and will be enacted by one motion. There will not be separate discussion on these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

1. Approval of the following minutes: February 28, 2017

On a motion by Jimmy Thornton, seconded by Janet Sue Thompson, the Committee voted unanimously to approve the above minutes as presented.

PRESENTATION

2. Presentation by Marley Porter concerning the final design and construction guide documents of the proposed park and discuss on site park and megaliths.

Marley Porter appeared and provided a draft of the concept to the Committee, provided a visual and oral presentation. The Committee discussed the concept and Mr. Porter addressed questions from the Committee.

Committee Member Jim Speckmann provided a slideshow presentation of the Marble Falls Park that they visited.

DISCUSSION AND POSSIBLE ACTION

3. Consideration and possible action concerning approving final design and recommendation to City Council.

Marley Porter will provide the final design ready by April 1, 2017 and will provide to the City Engineer.

4. Discuss report from City Engineer concerning the removal of landscape and flag pole.

Committee members met with the Interim City Manager, the City Engineer and James LeBlanc. James plans on removing the bushes around the flag pole and the gazebo will be relocated to the sports complex hopefully this week.

5. Discuss report from City Engineer concerning removal of the gazebo.

Please see comments above.

6. Discuss report from City Engineer concerning bid process.

Committee members discussed the information received from City Engineer, Gary Graham regarding a timeline to begin the bid process.

7. Discussion concerning paver brick forms and process.

Jim Thornton put together a suggested order form for the bricks. The Committee will write a procedure for the front desk personnel at City Hall to process these payments. A newsletter should be available this week to be put on the City Website and sent to the North Shore Beacon.

8. Discussion concerning scheduling a Town Hall meeting.

The Committee tabled this item until they receive the completed design from Mr. Porter.

9. Discussion regarding the marketing advice offered by the City's Communications and Marketing Supervisor to the Committee.

Meredith submitted some written information and suggestions to the Committee including submitting a website name to her and the cost for the insert to the utility bill.

FUTURE AGENDA ITEMS

10. Consider schedule and items for future Committee meetings.

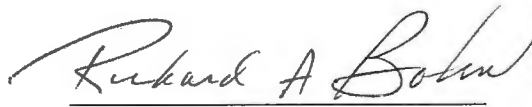
Discussion of Town Hall meeting and process of solicitation of donations.
Final bullet report to City Council for approval tentatively at the April 20 Council meeting.

Next Committee meeting will be April 10.

ADJOURNMENT

Chairman Bohn adjourned the meeting at 7:20 P.M.

Respectfully submitted,



Richard Bohn, Committee Chair



ATTEST:



Sandra Barton, City Secretary

On a motion by Committee Member Janet Sue Thompson, seconded by Committee Member Michael Schneider, the above and foregoing instrument was passed and approved this 10th day of April, 2017.