

**OFFICIAL MINUTES OF THE PARKS AND RECREATION ADVISORY COMMITTEE  
LAGO VISTA, TEXAS  
MAY 10, 2017**

**BE IT REMEMBERED** that on the 10th day of May, A.D., 2017, the Parks And Recreation Advisory Committee held a Regular Meeting at 6:30 p.m. at the City Council Chambers at City Hall, 5803 Thunderbird, in said City, there being present and acting the following:

**CALL TO ORDER**

Carolina Hale	Committee Member	Robin Smith	Customer Service
Sheryl Speckmann	Committee Chair	Suzanne Bland	Council Liaison
Michael Panter	Vice Chair	David Harrell	Dir. Dev. Serv.
Linda Atkins	Committee Member		
Hubbard Helm	Committee Member		
David White	Committee Member		

Sheryl Speckmann, Committee Chair called the regular Meeting to order at 6:30 pm. All Committee Members in attendance.

The numbering below tracks that of the agenda, whereas the actual order of consideration may have varied.

**PUBLIC COMMENTS**

No Public Comments

**CONSENT AGENDA**

All matters listed under Consent Agenda, are to be considered routine by the Committee and will be enacted by one motion. There will not be separate discussion on these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

**AGENDA ITEMS**

1. Approval of April 12, 2017 regular minutes.

Motion by Hubbard Helm, seconded by Michael Panter Minutes approved.

2. Presentation of Draft Park Sponsorship program by David White.

David White gives a power point presentation on donations and sponsorships for the Park program. Committee members discuss thoughts and ideas on the matter. When sponsorship program is finalized, it will be submitted to City Manager for City Council approval.

3. Update from City Council Liaison Suzanne Bland.

Council Liaison Suzanne Bland updates the Committee on City Council reports.

Council Liaison Bland discusses Golf course finances being worked on for June 15 discussion a review of obligations.

4. Work session for recommendations on Parks & Recreation budget.

Committee Chair, Sheryl speaks about Parks & Recreation budget. Committee recommends that budget needs to increase for next fiscal year for maintenance of new park. The Committee will also recommend finding a landscape architect.

5. Report on Texas Parks & Wildlife grant approval.

Director of Development Services, David Harrell gives a power point on Texas Parks and Wildlife project schedule. Mr. Harrell and Committee members discuss the schedule to see what the Committee can do to help. TPWD contract to be ready within 30 days. According to project schedule engineering contract will be approved in July. Committee questions process for hiring Engineer. David Harrell lets Committee know that appears they will only have to do tree survey for Texas Parks & Wildlife Grant.

6. Work session regarding procedures when fiduciary nonprofits support Municipalities.

Committee discusses putting together a written agreement that will interact with the City and make plans to meet with City staff. Committee Chair, Sheryl Speckmann will meet with City Manager and meet with the president of Friends of Balcones.

#### **ACTION ITEM**

7. Recommendation to City Council for endorsement of the Golf Course Trail Program.

Motioned by Michael Panter, seconded by Linda Atkins to recommend to City Council to endorse Golf Course Pedestrian Trail program. Committee discusses signs, Committee Chair, Sheryl Speckmann will collect information for signs for the Golf Course Trails. Committee estimated that each Golf Course has approximately eight - nine miles of cart path.

#### **FUTURE AGENDA ITEMS**

8. Consider schedule items for future Committee meetings.

Parks & Recreation Advisory Committee meeting will be held on June 20<sup>th</sup> next month.

Work session for budget with Starr Lockwood, City Finance Director.

Work session for sponsorship and fundraising.

Grant discussion with Gandolf Burris, of Grant Development Services.

City Council Liaison Suzanne Bland update Committee on City Council.

Discuss sign design and expense for Golf Course walking paths.

**ADJOURNMENT**

Committee Chair Sheryl Speckmann adjourned the meeting at 8:05 P.M.

Respectfully submitted,

  
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Sheryl Speckmann, Chair

ATTEST:

  
\_\_\_\_\_  
Robin Smith, Customer Service

On a motion by Linda Atkins seconded by Committee Member Michael Panter, the above and foregoing instrument was passed and approved this 12<sup>th</sup> day of July, 2017.