



The City of Lago Vista

To provide and maintain a healthy, safe, vibrant community, ensuring quality of life.

**NOTICE OF A MEETING
AIRPORT ADVISORY BOARD
WEDNESDAY, NOVEMBER 30, 2016 7:00 PM
COUNCIL CHAMBERS
CITY HALL - 5803 THUNDERBIRD ST.**

NOTICE IS HEREBY GIVEN that the Airport Advisory Board of the City of Lago Vista, Texas will hold a meeting on the above date and time for discussion and possible action on the following:

CITIZEN COMMENTS FOR NON-HEARING RELATED ITEMS:

In accordance with the Open Meetings Act, the Board is prohibited from acting or discussing (other than factual responses to specific questions) any items not on the agenda.

CONSENT AGENDA

All matters listed in Item 1, Consent Agenda, are to be considered routine by the Board and will be enacted by one motion. There will not be separate discussion on these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately under Business Item.

1. Consider Approval of the Following Minutes:
 - A. August 3, 2016 Regular Meeting of the Airport Advisory Board.
 - B. August 25, 2016 Joint Meeting of the Airport Advisory Board and Airport Plan Advisory Committee.

STAFF UPDATE

1. Progress on the Airport Action Plan.

BUSINESS ITEMS

1. RAAPOA Update – POA Board Member.
2. Discussion of Board Member Issues.
3. Advise date of the next Airport Advisory Board Meeting.

FUTURE AGENDA ITEMS

ADJOURNMENT

IT IS HEREBY CERTIFIED that the above Notice was posted on the Bulletin Board located in City Hall in said City at 1:30 p.m. on the 23 day of November, 2016.

Sandra Barton, City Secretary

THE CITY OF LAGO VISTA IS COMMITTED TO COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT. REASONABLE MODIFICATIONS AND EQUAL ACCESS TO COMMUNICATIONS WILL BE PROVIDED UPON REQUEST.

IN ADDITION TO ANY EXECUTIVE SESSION ALREADY LISTED ABOVE, THE AIRPORT ADVISORY BOARD RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AT ANY TIME DURING THE COURSE OF THIS MEETING TO DISCUSS ANY OF THE MATTERS LISTED ABOVE, AS AUTHORIZED BY TEXAS GOVERNMENT CODE FOR THE FOLLOWING PURPOSES: §551.071: CONSULTATION WITH ATTORNEY; §551.072: DELIBERATIONS REGARDING REAL PROPERTY; §551.073: DELIBERATIONS REGARDING GIFTS AND DONATIONS; §551.074: PERSONNEL MATTERS; §551.076: DELIBERATIONS REGARDING SECURITY DEVICES; §551.087: DELIBERATIONS REGARDING ECONOMIC DEVELOPMENT NEGOTIATIONS



**CITY OF LAGO VISTA
DEVELOPMENT SERVICES**

P.O. BOX 4727
LAGO VISTA, TX 78645

Tel. (512) 267-5259

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MEMO

To: Airport Advisory Board

From: David Harrell, AICP, Director

RE: Consent Agenda Minutes of August 3 and 25

These Minutes are listed in error on the Agenda. This will be rectified with the next Airport Advisory Board agenda.



Development Services Department

STAFF REPORT

Staff Update #1

Progress on the Airport Action Plan

Date: November 27, 2016

PRESENTATION SUMMARY

What is an Airport Action Plan

The ultimate goal of the Plan is to provide systematic guidelines for the Airport's overall maintenance, development, and operation. The Plan is intended to be a proactive document which identifies and then plans for future facility needs well in advance of the actual need. It is in way similar to a Comprehensive Plan for the Airport and its environs.

Project History

In consultation with TXDOT Aviation in late 2014, they recommended creation of an Airport Action Plan to update the current 1999 Plan. A Resolution committing funding to this project was approved by the City Council in late 2015 for a total of \$8,000 with the State contributing \$72,000 and retaining control over the project. In January, 2016 the State published an RFQ and the City established a Selection Committee consisting of City Staff, Airport Advisory Board Members, Airport residents, and City Council. This Committee determined selection criteria, reviewed qualifications, rated proposals of candidate firms, and recommended the firm of Parkhill, Smith, and Cooper to the State; which the State later signed a contract with the Firm.

In February 2016, the Council established an Airport Plan Action Committee (APAC) consisting of the City Manager, Development Services Director, Airport Advisory Board (AAB) Council liaison (Rodney Cox), Planning & Zoning Commissioner (Jim Moss), two AAB members (Don Barthlow & Linda Bush Warren), and an Airport resident (James Awalt). This Committee will be the main group to assist the Consultant in construction of the Plan and will dissolve once the City Council approves the Plan. The Consultant, State, and City have agreed on a 17 week timetable for completion of the project which began on May 26, 2016. They have been several meetings of the APAC and AAB concerning this item.

On August 25, 2016 in a joint meeting of APAC and AAB, and a separate meeting of the Planning & Zoning Commission, all these appointed boards recommended unanimous approval. The item went to Council on September 1, 2016 in a workshop format and again on September 15, 2016 for a consideration. At the September 15, 2016 meeting Council tabled the item in order to address some last minute concerns from the Penn family.

An additional meeting occurred on September 22, 2016 between Councilman Sullivan, Staff, Consultant, TXDOT Aviation, and representatives of the Penn family. From that meeting, it was agreed to extend the runway an additional 400', for a total of 800', so the runway will be on the Penn property. Also, Staff/Consultant provided additional information regarding the impact of the RPZ and TSS on his property currently and with the expansion. These items being created by the City's Height Hazard Zoning Ordinance passed in 1999 by the Joint Airport Zoning Board.

Update Since Last Meeting

The item was tabled again by the Council on October 20, 2016 due to an objection from the Penn family. There has been discussion between Councilman Sullivan and the Penn family. The State has prepared maps and is preparing additional maps to show the impact of the RPZ and TSS under the City Ordinance. Once all these maps are complete we are hoping to set down with the Penn family to better assist in providing an understanding of these impacts under the proposed 400' extension and the proposed 800' extension desired by the Penn family. Our hope is to get a formal approval in writing based on the additional information.

After approval, the City will be working to include the items within the Plan into the City's Capital Improvements Programs (CIP), this will eventually be approved by the Council. This is necessary to start implementation of the improvements.



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MEMO

To: Airport Advisory Board

From: David Harrell, AICP, Director

RE: Business Items 1 – 3

These items will be discussed at the meeting.