



# The City of Lago Vista

*To provide and maintain a healthy, safe, vibrant community, ensuring quality of life.*

**AGENDA  
CITY COUNCIL  
REGULAR MEETING  
THURSDAY, JUNE 16, 2016, 6:30 PM**

**NOTICE IS HEREBY GIVEN** that the Lago Vista City Council will hold a Regular Meeting on Thursday, June 16, 2016, at 6:30 p.m. in the City Council Chambers at City Hall, 5803 Thunderbird, Lago Vista, Texas, as prescribed by V.T.C.A., Government Code Section §551.041, to consider the following agenda items. Items do not have to be taken in the same order as shown in the meeting notice.

**CALL TO ORDER, CALL OF ROLL, INVOCATION AND PLEDGE OF ALLEGIANCE**

**CITIZEN COMMENTS:** In accordance with the Open Meetings Act, Council is prohibited from acting or discussing (other than factual responses to specific questions) any items not on the agenda.

1. City Secretary to administer the Statement of Officer and Oath of Office to newly appointed Council Member Kevin Sullivan.

**PRESENTATIONS**

2. Presentations and request for funds from area art, culture and tourism organizations.
  - a. Lago Vista & Jonestown Area Chamber of Commerce & CVB
  - b. Friends of Balcones Canyonlands National Wildlife Refuge
  - c. Hill Country Singers
  - d. Lake Travis Music Theatre, Inc.
  - g. Lago Vista 4<sup>th</sup> of July Celebration
  - h. Lago Vista Players
  - i. Other requestors not listed above
3. Receive and discuss monthly update on Water Treatment Plant #3 by Shay Ralls Roalson, PE, HDR and Gary Graham, PE, Public Works Director.

**CONSENT AGENDA**

All matters listed under Consent Agenda, are to be considered routine by the City Council and will be enacted by one motion. There will not be separate discussion on

these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

4. Approval of the following minutes:

May 5, 2016 Special called meeting;

**ACTION ITEMS** (action and/or a vote may be taken on the following agenda items):

5. Discussion and consideration and possible action regarding Resolution No. 16-1656; A Resolution by the City Council of the City of Lago Vista, Texas cancelling the Regular City Council meeting scheduled for July 21, 2016.
6. Discussion and Approval of an Electronic Device Use Policy for the City of Lago Vista.
7. Discussion and Consideration of Council Liaison assignments to Boards, Committees and Commissions.
8. Discussion, Consideration and possible action authorizing the City Manager to Execute a Contract with JW Properties for Broker Services in the Sale of City Property Located at 18001 Marshall's Point Dr.

#### **WORK SESSION**

9. LVGC Clubhouse Restaurant Report.
10. Overview of Automatic Meter Reader Program.
11. Infill/Redevelopment of Residential Incentives Program.
12. Departmental Reports
  - A. Airport Report
  - B. Development Services
  - C. Financial Report
  - D. Golf Course Report
  - E. Library Report
  - F. Municipal Court Report
  - G. Police Department
  - H. Public Works Reports
    - a. Street Department
    - b. Utility Department (Water/Wastewater Services)
    - c. Water Loss Report
    - d. Water/Wastewater Treatment

13. Reports/Minutes from City Boards, Committees and Commissions

- a. November 23, 2015 Impact Fee Advisory Committee meeting minutes
- b. March 31, 2016 Planning and Zoning Commission minutes
- c. April 7, 2016 Planning and Zoning special called meeting minutes
- d. April 12, 2016 Impact Fee Advisory Committee meeting minutes
- e. April 19, 2016 Planning and Zoning special called meeting minutes
- f. May 5, 2016 Planning and Zoning special called meeting minutes
- g. May 10, 2016 DRAFT Golf Course Advisory Committee meeting minutes
- h. May 12, 2016 KLV B meeting minutes
- i. June 9, 2016 KLV B Bullet Report

**FUTURE MEETINGS**

14. Consider schedule and items for future Council meetings.

**EXECUTIVE SESSION**

15. Convene into Executive Session pursuant to Sections 551.071 (Advice of Counsel), 551.072 (Real Property), 551,074 (Personnel), Texas Government Code and Section 1.05 Texas Disciplinary Rules of Professional Conduct regarding:

- A. Consultation with legal counsel regarding real property and possible issues and questions related to acquisition, sale or lease.
- B. Consultation with legal counsel regarding contractual claims or possible claims or charges, contractual modifications, and questions related thereto.
- C. Pending or threatened litigation pertaining to Cause No. D-1-GN-16-002483, *Brian Atlas v. City of Lago Vista*, Travis County 200<sup>th</sup> District Court.
- D. Consider, conduct and discuss the City Manager's performance evaluation.

**ACTION ITEMS** (action and/or a vote may be taken on the following agenda items):

16. Reconvene from Executive Session into open session to take action as deemed appropriate in City Council's discretion regarding:

- A. Consultation with legal counsel regarding real property and possible issues and questions related to acquisition, sale or lease.
- B. Consultation with legal counsel regarding contractual claims or possible claims or charges, contractual modifications, and questions related thereto.
- C. Pending or threatened litigation pertaining to Cause No. D-1-GN-16-002483, *Brian Atlas v. City of Lago Vista*, Travis County 200<sup>th</sup> District Court.

D. Action pertaining to City Manager performance evaluation.

**ADJOURNMENT**

**IT IS HEREBY CERTIFIED** that the above Notice was posted on the Bulletin Board located at all times in City Hall in said City at \_\_\_\_\_ on the 10<sup>th</sup> day of June, 2016.

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Sandra Barton, City Secretary

**THIS MEETING SHALL BE CONDUCTED PURSUANT TO THE TEXAS GOVERNMENT CODE SECTION 551.001 ET SEQ. AT ANY TIME DURING THE MEETING THE COUNCIL RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION ON ANY OF THE ABOVE POSTED AGENDA ITEMS IN ACCORDANCE WITH THE SECTIONS 551.071, 551.072, 551.073, 551.074, 551.075 OR 551.076.**

**THE CITY OF LAGO VISTA IS COMMITTED TO COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT. REASONABLE MODIFICATIONS AND EQUAL ACCESS TO COMMUNICATIONS WILL BE PROVIDED UPON REQUEST.**

**MEETING DATE: June 16, 2016**

**AGENDA ITEM: CALL TO ORDER, CALL OF ROLL, INVOCATION AND PLEDGE OF ALLEGIANCE**

**Comments:**

**ADJOURN:**

**Motion by:** \_\_\_\_\_

**Seconded by:** \_\_\_\_\_

**Content of Motion:** \_\_\_\_\_

\_\_\_\_\_

**Vote: Raley** \_\_\_\_\_ ; **Sullivan** \_\_\_\_\_ ; **Tidwell** \_\_\_\_\_ ; **R. Smith** \_\_\_\_\_ ;

**Mitchell** \_\_\_\_\_ ; **S. Smith** \_\_\_\_\_ ; **Cox** \_\_\_\_\_

**Motion Carried: Yes** \_\_\_\_\_ ; **No** \_\_\_\_\_

**MEETING DATE: June 16, 2016**

**AGENDA ITEM: CITIZEN COMMENTS**

**Comments:**

**Motion by:** \_\_\_\_\_

**Seconded by:** \_\_\_\_\_

**Content of Motion:** \_\_\_\_\_

\_\_\_\_\_

**Vote: Raley** \_\_\_\_\_ ; **Sullivan** \_\_\_\_\_ , **Tidwell** \_\_\_\_\_ ; **R. Smith** \_\_\_\_\_ ;

**Mitchell** \_\_\_\_\_ ; **S. Smith** \_\_\_\_\_ ; **Cox** \_\_\_\_\_

**Motion Carried: Yes** \_\_\_\_\_ ; **No** \_\_\_\_\_

**MEETING DATE: June 16, 2016**

**AGENDA ITEM:** City Secretary to administer the Statement of Officer and Oath of Office to newly appointed Council Member Kevin Sullivan

**Motion by:** \_\_\_\_\_

**Seconded by:** \_\_\_\_\_

**Content of Motion:** \_\_\_\_\_

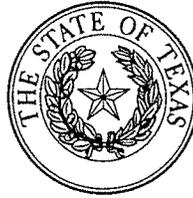
\_\_\_\_\_

**Vote: Raley** \_\_\_\_\_ ; **Sullivan** \_\_\_\_\_ ; **Tidwell** \_\_\_\_\_ ; **R Smith** \_\_\_\_\_ ;

**Mitchell** \_\_\_\_\_ ; **S Smith** \_\_\_\_\_ ; **Cox** \_\_\_\_\_

**Motion Carried:** Yes \_\_\_\_\_ ; No \_\_\_\_\_

Submit to:  
SECRETARY OF STATE  
Statutory Documents Section  
P O Box 13550  
Austin, TX 78711-3550  
512-463-5705  
512-475-2815 - Fax  
Filing Fee: None



**STATEMENT OF OFFICER FOR  
OFFICERS NOT APPOINTED BY  
THE GOVERNOR**

**Statement**

I, Kevin Sullivan, do solemnly swear (or affirm) that I have not directly or indirectly paid, offered, promised to pay, contributed, or promised to contribute any money or thing of value, or promised any public office or employment for the giving or withholding of a vote at the election at which I was elected or as a reward to secure my appointment or confirmation, whichever the case may be, so help me God.

Position to Which Elected/Appointed: City of Lago Vista Council Member, Place 2

City and/or County: Lago Vista, Travis County

**Execution**

Under penalties of perjury, I declare that I have read the foregoing statement and that the facts stated therein are true.

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature of Officer

This space reserved for office use

Submit to:  
SECRETARY OF STATE  
Government Filings Section  
P O Box 12887  
Austin, TX 78711-2887  
512-463-6334



OATH OF OFFICE

Filing Fee: None

IN THE NAME AND BY THE AUTHORITY OF THE STATE OF TEXAS,

I, Kevin Sullivan, do solemnly swear (or affirm), that I will faithfully execute the duties of the office of City of Lago Vista Council Member, Place 2 of the State of Texas, and will to the best of my ability preserve, protect, and defend the Constitution and laws of the United States and of this State, so help me God.

\_\_\_\_\_  
Signature of Officer

.....  
State of Texas )  
County of Travis )

Sworn to and subscribed before me  
this 16 day of June, 2016.

(seal)

\_\_\_\_\_  
Signature of Notary Public or Other Officer  
Administering Oath

\_\_\_\_\_  
Printed or Typed Name



**AGENDA ITEM**  
 City of Lago Vista

**TO:** Mayor & City Council **Council Meeting:** June 16, 2016

**FROM:** Sandra Barton, City Secretary

**SUBJECT:** Presentations and request for funds from area art, culture and tourism organizations.

				<b>Legal Review</b>
<input type="checkbox"/> BUSINESS ITEM	<input type="checkbox"/> BONDS	<input type="checkbox"/> PUBLIC HEARING	<input type="checkbox"/> ORDINANCE	( )
<input type="checkbox"/> CONSENT AGENDA	<input type="checkbox"/> APPOINTMENTS	<input type="checkbox"/> BID AWARD	<input type="checkbox"/> RESOLUTION	( )
<input type="checkbox"/> WORKSHOP	<input type="checkbox"/> REPORT	<input checked="" type="checkbox"/> OTHER	<input type="checkbox"/> CONTRACT	( )
			<input type="checkbox"/> BONDS	( )

**EXECUTIVE SUMMARY:** *(Attach additional pages if necessary)*

Area arts, culture and tourism organizations have been given the opportunity to make a presentation to Council and request funds for the FY 16/17 Fiscal Year. This is in keeping with past traditions of providing an opportunity for these organizations to present to the City Council.

All groups must submit an application indicating the amount of their request and back-up documentation which identifies their intended use of the funds, as well as proof of their 501C(3) or 501C(6) status, names of their current officers, and financial statements for 12 months activity ending in the month prior to the application.

The City Manager will recommend funding levels as well as the funding source to be included in the budget to be presented to Council in the Proposed FY2016/17 Budget. This is slightly different from previous years as there will be additional oversight and delineation on the use of the Hotel Occupancy Tax (HOT) funds.

The organizations that will present to the Council include the following:

- a. Lago Vista & Jonestown Area Chamber of Commerce & CVB
- b. Friends of Balcones Canyonlands National Wildlife Refuge
- c. Hill Country Singers
- d. Lake Travis Music Theatre, Inc.
- g. Lago Vista 4<sup>th</sup> of July Celebration
- h. Lago Vista Players
- i. Other requestors not listed above

1. IS FUNDING REQUIRED?  YES  NO 2. IF YES, INDICATE IF BUDGETED  YES  NO  
 INDICATE FUNDING SOURCE: Proposed FY2016/17 Budget

**SUGGESTED MOTION/RECOMMENDATION/ACTION:**

No action is required by Council at this time.

**Administration:** \_\_\_\_\_ Initials

**Submitted by: Sandra Barton**

**MEETING DATE: June 16, 2016**

**AGENDA ITEM:** Receive and discuss monthly update on Water Treatment Plant #3 by Shay Ralls Roalson, PE, HDR and Gary Graham, PE, Public Works Director.

**Comments:**

**Motion by:** \_\_\_\_\_

**Seconded by:** \_\_\_\_\_

**Content of Motion:** \_\_\_\_\_

\_\_\_\_\_

**Vote: Raley** \_\_\_\_\_ ; **Sullivan** \_\_\_\_\_ , **Tidwell** \_\_\_\_\_ ; **R. Smith** \_\_\_\_\_ ;

**Mitchell** \_\_\_\_\_ ; **S. Smith** \_\_\_\_\_ ; **Cox** \_\_\_\_\_

**Motion Carried: Yes** \_\_\_\_\_ ; **No** \_\_\_\_\_

**MEETING DATE: June 16, 2016**

**AGENDA ITEM: CONSENT AGENDA**

All matters listed under Consent Agenda, are to be considered routine by the City Council and will be enacted by one motion. There will not be separate discussion on these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

**Comments:**

Approval of the following minutes:

May 5, 2016 Special called meeting

**Motion by:** \_\_\_\_\_

**Seconded by:** \_\_\_\_\_

**Content of Motion:** \_\_\_\_\_

**Vote: Raley** \_\_\_\_\_ ; **Sullivan** \_\_\_\_\_ ; **Tidwell** \_\_\_\_\_ ; **R. Smith** \_\_\_\_\_ ;

**Mitchell** \_\_\_\_\_ ; **S. Smith** \_\_\_\_\_ ; **Cox** \_\_\_\_\_

**Motion Carried: Yes** \_\_\_\_\_ ; **No** \_\_\_\_\_

**OFFICIAL MINUTES OF THE CITY COUNCIL  
LAGO VISTA, TEXAS  
MAY 5, 2016**

**BE IT REMEMBERED** that on the 5<sup>th</sup> day of May, A.D., 2016, the City Council held a Special Called Meeting at 6:30 p.m. at City Hall, 5803 Thunderbird, in said City, there being present and acting the following:

**CALL TO ORDER, CALL OF ROLL and PLEDGE OF ALLEGIENCE**

Dale Mitchell	Mayor	Melissa Byrne Vossmer	City Manager
Ron Smith	Mayor Pro Tem	Danny Smith	Police Chief
Ed Tidwell	Council Member	David Harrell	Development Services Director
Stephanie Smith	Council Member	Sandra Barton	City Secretary
Rodney Cox	Council Member	Starr Lockwood	Finance Director
		Barbara Boulware-Wells	City Attorney
		Gary Graham	Interim Public Works Director

Mayor Dale Mitchell called the Regular Meeting to order and recognized that all Council Members were present except Rich Raley and Jason Shoumaker. Mayor Mitchell introduced the new Golf Manager Mark Cote. Also, present in the audience; Laura Fowler, Public Works Administrative Assistant. Councilman Shoumaker arrived at 6:43 p.m.

The numbering below tracks that of the agenda, whereas the actual order of consideration may have varied.

**CITIZEN COMMENTS**

Larry Russell, 20914 Oak Dale Dr. made comments about landscape requirements or zoning being more conducive to water conservation.

Kathryn Whitener asked Council if there was a resource to help make ordinances that have been passed easier to understand. Melissa Vossmer stated that the city has been talking about doing an overview of Council actions and a general report.

**PRESENTATIONS**

1. Update on progress of Tessera from Darlene Louk, Director of Hines.

Darlene Louk appeared and presented the Council with a slideshow and oral update including: Staff has been working with them on the next Phase and working with Development Services on future lots. The builders are experiencing increased activity, sales and marketing efforts are continuing to increase traffic. They have added one custom builder and are looking to add additional custom builders.

Mayor asked how many building permits total Tessera has pulled from the City from the start. Melissa Vossmer requested the numbers and stated that since October of 2014, they have pulled 50 permits for a single family residence and as of today, the number of house that have received certificates of occupancy is 46.

Councilman Tidwell asked if that was on pace, Darlene responded that they are on pace with their builder contracts and their projections in a general term. At this point they are fourteen lots behind.

Councilman Cox asked that she expand on her comments regarding increased activity.

She stated they are working with builders to increase traffic to the models and through the print and digital campaigns and work with builder boost to get realtors out to the Lago Vista area and Tessera.

## **ACTION ITEMS**

5. Consideration and action with respect to Resolution No. 16-1645 by the City Council of the City of Lago Vista, Texas Directing Publication of Notice of Intention to Issue Certificates of Obligation; Providing for a Public Hearing and Notice Thereof with Respect to the Issuance of Such Certificates of Obligation as Required by the City's Home Rule Charter; providing an effective date; and containing other matters relating to the subject.

Tom Lawrence and Clayton Chandler appeared to provide information and answer questions. Tom Lawrence provided numbers including a tax rate analysis for both the \$1,726,000 and the \$2,000,000. He provided financing numbers for a fifteen year and twenty year and the impact on the tax rate and provided an updated calendar of events for meeting dates and publications.

Mayor Pro Tem Smith asked Melissa if we had head room in the budget or how much we have for O&M versus how much we have for debt. Tom stated that the twenty year would give the city more flexibility but provided the fifteen year if we could get a lower rate.

Tom stated that if it could be done perfectly he would love to do a private placement of a twenty year issue, or seventeen or eighteen, whatever he could work out with a lender that makes them satisfied and get a decent enough rate. A public market would probably be more punitive in terms of the interest rate. Tom stated because of the way our debt is, he thinks it would be better at twenty years.

Councilwoman Smith asked if it would be a better deal to take some of the low amounts of CIP projects out of the \$1,726,000 and do those as their own financing. Tom stated that until he knows the exact amount he would not know how it would impact the tax rate.

The Council and Staff discussed the list of proposed CIP projects and Melissa updated the Council regarding revisions to the list from the budget passed in September.

Doug Casey made comments regarding what the City of Lago Vista has to offer including a safe place, excellent school district and parks for residents. He stated that the City does not promote itself enough.

Mayor Mitchell proposed that the Council go down line item by line item and vote as to whether or not they are funded by the CO.

Mayor Pro Tem Smith motioned to approve the Bronco project, seconded by Mayor Mitchell. After further discussion by Council, Mayor Pro Tem Smith withdrew his motion and Mayor Mitchell withdrew his second.

Councilman Cox motioned that the Council table the CIP project funding to the July meeting and move forward on some of the safety related issues out of the general fund reserves with the understanding that the correct documentation will be filed to pay ourselves back.

Councilman Shoumaker seconded this motion. Voting in favor: Shoumaker, Tidwell, R. Smith, S. Smith and Cox. Voting in opposition: Mitchell. Motion passed.

3. Discussion and consideration of Ordinance No. 16-05-05-02; An Ordinance of the City of Lago Vista, Texas repealing Ordinance No. 08-08-07-02 which adopted a Comprehensive Master Plan, providing for the amendment of the plan, and providing for related matters; findings determining that the meeting at which this Ordinance is passed is open to the public as required by law.

David Harrell, Development Services Director provided a brief background overview and advised that the Planning and Zoning Commission recommended unanimously to approve this ordinance with the Comprehensive Plan.

Mr. Sefco appeared and provided a brief summary and overview of the proposed Comprehensive Plan.

The Public Hearing is still open.

Jill Rowe, appeared and made comments regarding how to best handle the use of the resort property and requested that it be changed from residential to commercial and included in the Comprehensive Plan.

Caroline Hale asked about Ms. Rowe's what Ms. Rowe's credentials were. Also, had comments regarding a possible fund raiser for the ballfield shade.

After no further comments, and a motion by Councilman Shoumaker, seconded by Councilman Tidwell, the Council voted unanimously to close the Public Hearing at 8:47 p.m. Motion passed.

On a motion by Councilman Shoumaker, seconded by Councilman Cox, the Council voted unanimously to approve Ordinance No. 16-05-05-02 with the following changes: to change what's currently listed as residential properties identified during the public comments section as office commercial and also the property to the west of Tessera between the water and Hines Development. Motion passed.

4. Discussion and consideration of Ordinance No. 16-05-05-03; An Ordinance of the City of Lago Vista, Texas, amending Chapter 14, Zoning, Exhibit A, Part III, Zoning Districts, Section 6, Supplementary Requirements, Subsection 6.35, Livestock, Poultry and Pets, and Part IV, administration and enforcement, Section 18.20, applicability and uses and structures requiring a Special Use Permit (SUP), Item L, and Chapter 2, Animal Control, Article 2.200, Animal Control generally, all of the Lago Vista Code of Ordinances, and adding provisions relating to definitions, regulations concerning chickens as well as distances of chickens from private residences and public buildings in new Section 2.238; providing a savings clause, effective date, and open meetings clauses; and providing for related matters.

City Attorney, Barbara Boulware-Wells addressed Council and provided an overview of the SUP (Special Use Permit) process that is currently in place that would allow chickens to be permitted in certain areas. The parameters would be established in that Special Use Permit. The process being discussed today would take the process out of the zoning category and allow it to be something that anybody without a permit, would be able to avail themselves up. Barbara advised Council that the Planning and Zoning Commission voted unanimously to not make a recommendation for support of an amendment to the SUP process until they get more feedback from Council as to some of the parameters.

City Staff instructed to inform anyone who asks about chickens that they are allowed to go through the SUP process.

Council provided parameters to City Attorney to amend the proposed Ordinance and Councilman Tidwell will also assist.

On a motion by Councilman Shoumaker, seconded by Councilman Tidwell, Council voted unanimously to table Ordinance No. 16-05-05-03 until the next regularly scheduled Council meeting on May 19.

6. Consider approval of Resolution No. 16-1649; Authorizing the City Manager to sign the LCRA Community Development Partnership Program Grant Agreement.

On a motion by Councilman Cox, seconded by Councilman Shoumaker, the Council voted unanimously to approve Resolution No. 16-1649 as presented. Motion passed.

## **WORK SESSION**

7. Discussion on notification program on City activities.

David Harrell, Development Services Director addressed Council and provided a brief overview of notification services current used such as Community Event Sign, the newsletter, radio, the City website, Facebook and Twitter. He stated that based on the data acquisition from the Comprehensive Plan, email was a preferred method of communication. The City is currently working on an electronic sign and reviewing locations through an internal staff committee.

Chief Danny Smith gave a brief overview of the text notification program in place for emergency notification. Melissa Vossmer stated the biggest challenge is getting people to sign up.

Council and staff discussed different options. No action taken.

8. Discussion on Signage issues.

David Harrell, Development Service Director addressed Council and advised that it may be time to review the signage standards as they have not been reviewed since 2009. David suggested forming a Committee consisting of Staff and representatives from the Chamber and Dirt Cheap Signs to see what they can do to strike a balance between esthetics to our community and advertising our businesses.

David Nelson addressed the Council with comments regarding signage at his business and thinks signage needs to be revisited.

Council agreed with forming a Committee and bring back at the August 4 Council meeting after presenting to the Building Committee.

Council also suggested allowing variances for local businesses regarding signage.

## **PUBLIC HEARING**

2. Discussion and consideration of Ordinance No. 16-05-05-01; An Ordinance of the City Council of the City of Lago Vista, Texas adopting the updates to the Land Use Assumptions and Capital Improvements Plan and approving the imposition of changed Impact Fees through a Public Hearing concerning amending Ordinance No. O-29-14 and Table 1, set out in Appendix "A," Sec. 6.100, Code of Ordinances of Lago Vista; providing Open Meeting and effective date provisions; and providing for related matters.

On a motion by Councilman Shoumaker, seconded by Councilman Cox, the Council voted unanimously to close the Public Hearing at 10:05 p.m.

On a motion by Councilwoman Smith, seconded by Councilman Shoumaker, the Council voted unanimously to adopt Ordinance No. 16-05-05-01; establishing the water impact fee at \$3,000 per LUE and wastewater impact fee at \$2,115 per LUE and findings: (1) That the Report was consistent with State Law and good engineering practices (2) That the underlying impact fee calculations were reasonable and useful for City purposes and (3) That the methodology used in the calculation of the water wastewater fees were in good condition.

## **FUTURE MEETINGS**

### 9. Consider schedule and items for future Council meetings.

Mayor Pro Tem Smith requested that on the next Council agenda, the Firewise results report. The chicken Ordinance and Reimbursement Resolution.

Melissa's list includes the initial report updating the water/wastewater rate study plan for year 2.

The sign variance for Sun Hardware.

The Council Economic Development Sub-Committee.

Appointments to the Parks and Recs Advisory Committee.

Updated PEC Franchise.

At the June 2<sup>nd</sup> meeting: The complete review and rewrite of the Employee Handbook.

Mayor Pro Tem Smith volunteered to work with Staff and Melissa will notify Councilman Raley.

## **EXECUTIVE SESSION**

### 10. At 10:16 p.m. the Council convened into Executive Session pursuant to Sections 551.071 (Advice of Counsel), 551.072 (Real Property), 551,074 (Personnel), Texas Government Code and Section 1.05 Texas Disciplinary Rules of Professional Conduct regarding:

1. Consultation with legal counsel regarding real property and possible issues and questions related to acquisition, sale or lease.
2. Consultation with legal counsel regarding past and future contracts with vendor for Lago Vista Golf Course restaurant.
3. Consultation with legal counsel regarding Highland Lakes PDD, Highland Lakes Golf Course and possible issues and questions related to acquisition, sale or lease of property thereunder.
4. Consultation with Legal Counsel regarding alternative economic development programs or incentives for new business concerns.
5. Consultation with attorney regarding claims or possible claims related to easements, public utility easement and/or public property existing between Lots 1CA, 1CB, 12M-A and 18M, Travis Plaza, Lago Vista, Texas.

11. At 11:12 p.m. the Council reconvened from Executive Session into open session to take action, as deemed appropriate in City Council's discretion, regarding:

1. Consultation with legal counsel regarding real property and possible issues and questions related to acquisition, sale or lease.

No action taken

2. Consultation with legal counsel regarding past and future contracts with vendor for Lago Vista Golf Course restaurant.

No action taken

3. Consultation with legal counsel regarding Highland Lakes PDD, Highland Lakes Golf Course and possible issues and questions related to acquisition, sale or lease of property thereunder.

No action taken

4. Consultation with Legal Counsel regarding alternative economic development programs or incentives for new business concerns.

No action taken

5. Consultation with attorney regarding claims or possible claims related to easements, public utility easement and/or public property existing between Lots 1CA, 1CB, 12M-A and 18M, Travis Plaza, Lago Vista, Texas.

No action taken

## **ADJOURNMENT**

Mayor Dale Mitchell adjourned the meeting at 11:13 p.m.

Respectfully submitted,

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Dale Mitchell, Mayor

ATTEST:

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Sandra Barton, City Secretary

On a motion by Council Member \_\_\_\_\_, seconded by Council Member \_\_\_\_\_, the above and foregoing instrument was passed and approved this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

DRAFT

**MEETING DATE: June 16, 2016**

**AGENDA ITEM:** Discussion and consideration and possible action regarding Resolution No. 16-1656; A Resolution by the City Council of the City of Lago Vista, Texas cancelling the Regular City Council meeting scheduled for July 21, 2016.

**Comments:**

**Motion by:** \_\_\_\_\_

**Seconded by:** \_\_\_\_\_

**Content of Motion:** \_\_\_\_\_

\_\_\_\_\_

**Vote: Raley** \_\_\_\_\_ ; **Sullivan** \_\_\_\_\_ , **Tidwell** \_\_\_\_\_ ; **R. Smith** \_\_\_\_\_ ;

**Mitchell** \_\_\_\_\_ ; **S. Smith** \_\_\_\_\_ ; **Cox** \_\_\_\_\_

**Motion Carried: Yes** \_\_\_\_\_ ; **No** \_\_\_\_\_

**CITY OF LAGO VISTA, TEXAS**

**RESOLUTION 16-1656**

**A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LAGO VISTA, TEXAS CANCELLING THE REGULAR CITY COUNCIL MEETING SCHEDULED FOR JULY 21, 2016.**

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAGO VISTA, TEXAS:**

**THAT**, the City Council of the City of Lago Vista, Texas hereby cancels the Regular City Council meeting scheduled for July 21, 2016.

**AND, IT IS SO RESOLVED.**

**PASSED AND APPROVED** this 16<sup>th</sup> day of June, 2016.

\_\_\_\_\_  
Dale Mitchell, Mayor

ATTEST:

\_\_\_\_\_  
Sandra Barton, City Secretary

On a motion by Council Member \_\_\_\_\_, seconded by Council Member \_\_\_\_\_, the above and foregoing resolution was passed and approved.



**AGENDA ITEM**

City of Lago Vista

**To:** Mayor & City Council Council Meeting: June 16, 2016

**From:** Dave Street, I.T. Manager

**Subject:** Discussion and Approval of an Electronic Device Use Policy for the City of Lago Vista

**Request:** Business Item Legal Document: Other Legal Review:

**EXECUTIVE SUMMARY:**

**This item was brought before Council at the June 2nd meeting for discussion with there being no real changes, the policy is now ready to be approved.**

**The purpose of this policy is to establish acceptable use of the City of Lago Vista owned electronic devices, which includes laptops, tablets, desktops and cell phones. This policy captures in writing and seeks to define the privileges, restrictions and obligations in the use of a City owned electronic device. It is important to have a written policy for purposes of information and accountability.**

**This policy was developed using existing policies in other cities and the private sector as models. In addition, the City Attorney has reviewed and has signed off on it. This policy addresses the purpose, care, software, receipt, acceptable use and responsibilities for the electronic device. It is typical for a city to have such a policy.**

**Impact if Approved:**

**Electronic Device and Use Policy will go in to effect and Staff will have guidance on the acceptable use of City owned Electronic Devices.**

**Impact if Denied:**

**Electronic Device and Use Policy will not go in to effect and Staff will not have guidance on the acceptable use of City owned Electronic Devices.**

**Is Funding Required?**     Yes     No    **If Yes, Is it Budgeted?**     Yes     No     N/A

**Indicate Funding Source:**

N/A

**Suggested Motion/Recommendation/Action**

**Motion to:**

**Approve Item**

**Motion to:**

**Deny Item**

**Motion to:**

**Table Item**

**Known As:**

**City of Lago Vista Electronic Device Use Policy**

**Agenda Item Approved by City Manager**



## **City of Lago Vista Electronic Device Policy**

### **Section 1. Applicability**

This policy applies to all City elected or appointed officials, employees, and volunteers (hereinafter “Staff”) who use City issued electronic devices in support or furtherance of City business. Electronic devices include but are not limited to laptops, tablets, cell phones, desktop computers and digital cameras.

### **Section 2. Purpose**

The Staff acknowledges and agrees that the provision and use of an electronic device will assist the members of the Staff in the performance of their duties and improve service to the public. The use of the electronic device will also reduce paper and photocopying costs. This policy has been adopted by the City Council and constitutes its mutual statement of what are, and are not, appropriate uses for this important technology tool.

The explicit privileges and restrictions set forth in this policy do not attempt to cover every situation that may arise in connection with the use of this form of electronic communication. Staff acknowledges, understands and respects the underlying electronic device, Internet and usage philosophy that forms the basis of this policy, including the understanding that only City e-mail accounts will be used to conduct City business.

### **Section 3. Receipt of electronic device**

The I.T. Department will issue Staff an electronic device, and any applicable peripherals. City e-mail accounts shall be used to send official City documents, including, without limitation, Council agendas, staff reports, packets and the like. Paper meeting packets will not be provided to elected or appointed officials. Before being authorized to access and utilize City electronic devices for internet and e-mail communication each Staff shall sign the City's electronic device Agreement.

### **Section 4. Care of electronic device**

Staff is responsible for the general care of the electronic device that they have been issued. Electronic devices that are broken or fail to work properly must be taken to the I.T. Department for an evaluation of the equipment within 5 days.

### **Section 5. Software on electronic device**

The software and applications installed by the City must remain on the electronic device in usable condition and be readily accessible at all times. From time to time the City may add or upgrade software applications for use by Staff such that Staff may be required to check in their electronic devices with the I.T. Department for periodic updates. Any software, e-mail messages or files downloaded via the Internet, into the City systems becomes the property of the City and may only be used in ways consistent with applicable license, trademarks or copyrights.

Files from sources that Staff may have any reason to believe may be untrustworthy shall not be downloaded, nor shall files attached to e-mail transmissions be opened and read unless the Staff has reasonable belief that they originate from a trustworthy source. Downloaded files and attachments may contain viruses or hostile applications that could damage the City's information systems. Staff will be held accountable for any breaches of security caused by files obtained for non-City business purposes.

If technical difficulties occur or illegal software is discovered, the electronic device will be restored from backup. The City does not accept responsibility for the loss of any software or documents deleted due to a re-format and re-image.

## **Section 6. Acceptable Use**

The electronic device, Internet and e-mail access provided via the electronic device are tools for conducting City business. It is intended that the electronic device be utilized to review council agendas, obtain useful information via the Internet and conduct City related business as required. The City's computer systems, including the electronic devices are considered public property. All documents, files and e-mail messages downloaded, created, received, stored on or sent via the electronic device are considered public records of the City and subject to the Public Information Act and the Texas State Library Documents retention schedule (as previously adopted by the City Council). Questions about document retention should be addressed with the City Secretary.

Staff is to refrain from making any false or defamatory statement in any Internet forum or from committing acts that could expose the City to financial liability.

Staff shall not use e-mail, instant messaging, text messaging or similar forms of electronic communications at any time during a meeting of the City Council at which they are in attendance. No member of the City Council or any board or commission shall use the electronic device in any way as to violate the public meeting requirements of the State of Texas Open Meetings Act.

Staff shall not use City issued electronic devices for operating a business for personal gain, sending chain letters, soliciting money for religious or political causes, or any other purpose that interferes with normal City activities. Staff shall not use City issued electronic devices for any illegal activity. Any personal use shall be minimal.

## **Section 7. Repairing and Replacing Portable computer/electronic device**

Electronic devices that malfunction or are damaged must be reported to the I.T. Department within 5 days of such malfunction or damage. The City will be responsible for repairing/replacing electronic devices that malfunction. Electronic devices that have been damaged from misuse, neglect or are accidentally damaged by the Staff member, in the sole and exclusive judgment of the I.T. Department, will be repaired by the City with the cost borne by the Staff. Damage includes, but is not limited to, broken screens, cracked plastic pieces, and inoperability. If the cost to repair the electronic device exceeds the cost of purchasing a new electronic device the Staff shall pay for the full replacement value upon request by City Council. If the electronic device is lost or stolen due to the fault of the Staff, the Staff shall be expected to pay the full replacement value upon request by City Council.

## **Section 8. Return of Portable computer/electronic device**

Staff shall return their electronic device to the I.T. Department when the individual member's term and/or service are completed. Upon return of the electronic device to the City, and following the preparation of any appropriate backup files, the electronic device will be wiped clean of any and all information at the end of the Staff term of service; such information may, however, be retained as a public record in accordance with the City's record retention policy and state law.

## **Section 9. Compliance with Policy**

The City, via the I.T. Department, reserves the right to inspect any and all files stored on the electronic devices to insure compliance with this policy. Staff does not have an expectation of privacy in any matter created, stored in, or sent from any City issued electronic device. The I.T. Department is hereby authorized to institute appropriate practices and procedures to ensure compliance with this policy.

Any violation of this policy may result in discipline as deemed appropriate by the balance of the City Council or City Manager as applicable.



**City of Lago Vista**

**Electronic Device Agreement**

**for City Council/Staff/Volunteer**

I, the undersigned Mayor/City Council/Staff/Volunteer for the City of Lago Vista, have been provided a copy of the City's electronic device policy and understand its contents fully. I accept and understand the terms of the policy and agree to abide by all terms contained in said policy as a condition of receiving an electronic device.

\_\_\_\_\_  
Name

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Description of Electronic Device

\_\_\_\_\_  
Serial #



**AGENDA ITEM**

# City of Lago Vista

**To:**  **Council Meeting:**

**From:**

**Subject:**

**Request:**  **Legal Document:**  **Legal Review:**

**EXECUTIVE SUMMARY:**

**The City Council has a process in place to appoint a Council Member liaison to City established boards, committees and commissions. The only exception to this is the Charter Review Committee. Attached is a listing of the current Council Liaison assignments.**

**This item is on the agenda for Council to review and identify the Council Liaison to the newly established Parks and Recreation Advisory Committee. It also affords the Council the opportunity to make any other changes if desired.**

**Impact if Approved:**

**A Council Liaison to the Parks and Recreation Advisory Committee will be assigned.**

**Impact if Denied:**

**A Council Liaison to the Parks and Recreation Advisory Committee will not be assigned. The first meeting is Monday, June 20th at 6:30 p.m.**

**Is Funding Required?**     Yes     No    **If Yes, Is it Budgeted?**     Yes     No     N/A

**Indicate Funding Source:**

[Empty box for funding source]

**Suggested Motion/Recommendation/Action**

**Motion to:**   

**Motion to:**   

**Motion to:**   

**Known As:**

**Discussion and Consideration of Council Liaison for the Parks and Recreation Advisory Committee.**

[Empty box for discussion and consideration]

**Agenda Item Approved by City Manager**

\_\_\_\_\_

## COUNCIL LIAISON ASSIGNMENTS

Board/Commission/Committee	Meeting Schedule	Chairperson	Council Liaison
Airport Advisory Board	Last Wednesday of odd months	Don Barthlow	Rodney Cox
Board of Adjustment	1st Monday of the month, as needed	To be chosen	Ed Tidwell
Building Committee	As needed	Mike Beal	Ed Tidwell
CAPMetro Study Committee	As needed	Darren Webb	Ed Tidwell
Charter Review Committee	As needed	***	
Golf Course Advisory Committee	2nd Tuesday of each month	Kevin Jackson	Rich Raley
Impact Fee Advisory Committee	2nd Thursday of March & September	Tara Griffin	
Keep Lago Vista Beautiful Board	2nd Thursday of each month	Frank Robbins	Stephanie Smith
Library Advisory Board	Once per quarter	Peggy Gibson	Stephanie Smith
Parks & Recreation Advisory Committee	TBD	To be chosen 1st meeting 6/20	
Planning & Zoning Commission	4th Thursday of each month	Tara Griffin	Rich Raley
Veteran's Memorial Citizen's Advisory Committee	2nd Monday of each month	Richard "Dick" Bohn	Rich Raley

\*\*\* Appointed by Council as needed

June 7, 2016



**AGENDA ITEM**

**City of Lago Vista**

**To:** Mayor & City Council Council Meeting: June 16, 2016

**From:** Melissa Byrne Vossmer, City Manager

**Subject:** Discussion, Consideration and possible action authorizing the City Manager to Execute a Contract with JW Properties for Broker Services in the Sale of City Property Located at 18001 Marshall's Point Dr.

**Request:** Business Item Legal Document: Contract Legal Review:

**EXECUTIVE SUMMARY:**

As part of the original discussion in purchasing the property located at 18001 Marshall's Point Drive late last summer, the goal was to get the property on the market as quickly as possible. To do so however, a number of improvements to the property needed to be made including but not limited to repairs to the roof, mold remediation and restoration, tile work, water proofing the basement and replacement of areas with wood rot. To oversee these improvements, the City entered into a contract with Robert Boswell. While the City initially had challenges getting contractors to come out, all the work is now complete with the exception of the restoration of those areas where mold was found. A contract for that work has been executed and we are waiting for the contractor to begin. In addition, the replat of the property, carving out the raw water intake easement from the rest of the property, has been approved by the City and the County.

Another step the City needed to complete was a Request for Proposals (RFP) for the professional services required for real estate brokerage services to list the property on the MLS and represent the City in working to sell the property. To that end, an RFP was developed with the help of the City Attorney and advertised. Proposals were received through May 23rd. Upon closing, the City had received two proposals. The firms submitting proposals were Lake Travis Real Estate LLC Dba 1431 Real Estate (Clive Rutherford & Lisa Sisemore) located in Lago Vista and JW Properties (Jacque Wittmuss) located in Austin. Attached are the proposals submitted by these firms.

In reviewing the proposals, the material submitted by JW Properties is significantly more comprehensive in the outline of the marketing plan. Based on the information

submitted, JW Properties also has more experience with large and high end residential lake properties which was a requirement of the RFP. Councilman Cox, with his broad real estate background, also noted that the overall proposal from JW Properties was better. In addition, the JW Properties proposed a total commission on the sale of the property at 5% which is less than the 1431 Real Estate proposal of 6%.

As such, it is recommended that the Council authorize the City Manager to enter into a contract with JW Properties. If approved, the City Attorney will draw up the contract. In addition, Staff will work to complete the work in the house as quickly as possible and a thorough cleaning scheduled. We will also do more detailing of the yard and outdoor space so the home looks its best when showing. The wall between the two lots should be complete by the end of June as well as a final clean-up of the construction site.

**Impact if Approved:**

The City's property located at 18001 Marshall's Point Drive will be placed on the market for sale as required by State law.

**Impact if Denied:**

The City's property located at 18001 Marshall's Point Drive will not be placed on the market for sale as required by State law at this time.

**Is Funding Required?**     Yes     No    **If Yes, Is it Budgeted?**     Yes     No     N/A

**Indicate Funding Source:**

**Suggested Motion/Recommendation/Action**

**Motion to:**           

**Motion to:**

**Motion to:**

**Known As:**

**Authorizing the City Manager to execute a contract for brokerage services for the City's property located at 18001 Marshall's Point Dr.**

**Agenda Item Approved by City Manager**

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# RESPONSE TO CITY OF LAGO VISTA REQUEST FOR PROPOSAL

## REAL ESTATE BROKER SERVICES

Submitted by Clive A. Rutherford & Lisa A. Sisemore

On behalf of:

LAKE TRAVIS REAL ESTATE LLC  
Dba **1431 REAL ESTATE**  
P.O. Box 4481, Lago Vista, TX78645  
512-589-7635 [1431RealEstate@Gmail.com](mailto:1431RealEstate@Gmail.com)

### A. Scope of Services

Lake Travis Real Estate LLC dba **1431 REAL ESTATE** is fully qualified to provide all the services outlines in the request for proposal including:

- Perform market analysis
- Develop strategies for the marketing and sale of the subject property, in consultation with City of Lago Vista
- List and advertise, at our expense, subject property for sale in the Austin Board of Realtors "ACTRIS" multiple listing service and in local and affiliated multiple listing systems, AustinHomeSearch.com, Realtor.com as well as other sites now considered "trusted" by the Austin Board of Realtors®; these include Homes.com and Trulia.com.
- Work with City Attorney and authorized City representatives to negotiate a sales contract with buyers.
- Coordinate real estate appraisals as needed
- Coordinate real estate closing(s), in cooperation with chosen title company
- Support and provide all services and activities associated with real estate transactions; including consultation with City of Lago Vista Council and staff relative to the sale of the subject property, including presentation at public meetings as needed.

### B. Broker's Qualifications

Clive Rutherford is a licensed real estate broker, registered with the Texas Real Estate Commission, and is a Realtor® member of the Austin Board of Realtors®, Texas Association of Realtors® and National Association of Realtors®. Clive has been active in the Lago Vista area real estate community as a Realtor® since 2005, and as a real estate broker since 2011.

Together with his wife, Joyce Rutherford, Clive is owner of 1431 Real Estate and of 1431 Property Management LLC

Clive has been a resident of Lago Vista since 1998, and a serving member of various civic groups and organizations including the Chamber of Commerce Board of Directors (as President for two years), the Lago Vista Lions Club, the Lago Vista Economic Development Committee/Board & Alliance, the Lago Vista Property Owners Association Board (currently as President).

Lisa Sisemore has been a licensed real estate agent for about 15 years, registered with the Texas Real Estate Commission; she is a Realtor® member of the Austin Board of Realtors®, Texas Association of Realtors® and National Association of Realtors®, and a Certified Residential Specialist®. Lisa has been resident in Austin and Lago Vista for over 40 years, and is active in the Lago Vista Womens' Club and her church. Lisa is mother to three children who are graduates of Lago Vista High School and step-mother to another two such graduates.

Both Clive and Lisa have primarily been active in the sale of residential property, although both have experience in commercial and unimproved property sales. During the three year period to end 2015, the two have been involved in some \$22 million in real estate sales: an average of \$7.3 million per year.

Clive and Lisa are both willing and able to provide references from Realtors® and Brokers with other brokerages in the area, who will attest to their reputation and integrity.

### **C. Insurance Requirements**

1431 REAL ESTATE carries Errors & Omissions, as well as general liability insurance. Since we have no hourly or salaried staff, we do not maintain workers' compensation.

### **D. Fee Schedule**

All real estate commissions are subject to negotiation. 1431 REAL ESTATE charges 6% for the listing and sale of residential properties.

One half of the commission is offered as compensation to the brokerage which represents the buyer of the property.

### **E. Term of Contract**

1431 Real Estate shall act in the capacity of real estate broker for the City of Lago Vista for a period of not less than one year, unless this arrangement shall be terminated for cause, by either party, with 60 days written notice.

Any extension of the contractual arrangement shall be subject to mutual consent.

### **Required Information**

Lake Travis Real Estate LLC; dba 1431 Real Estate, has never operated under any other name. Both Clive Rutherford and Lisa Sisemore were agents with Highland Lakes Real Estate in Lago Vista prior to creating/joining 1431 Real Estate.

1431 Real Estate includes five licensed agents. Joyce Rutherford acts as office manager for the business.

## References

Clive Rutherford offers the following professional references –

- Sandra Gilchrist [gilchrist.sandra@gmail.com](mailto:gilchrist.sandra@gmail.com)
- Cathy & John Harrington [charrijubilee@gmail.com](mailto:charrijubilee@gmail.com)
- Ann P Watson Esq & Dr James E Allison III 713-661-0517
- Tony & Betty Temple [abtemple@hotmail.com](mailto:abtemple@hotmail.com)
- \* Susanne & Stan Mathis [smathis2009@gmail.com](mailto:smathis2009@gmail.com)

Lisa Sisemore offers the following professional references –

- J.W.Turner [jwturner@jwtc.net](mailto:jwturner@jwtc.net)
- Mike & Sharon Johnson [Sharon\\_Johnson@hotmail.com](mailto:Sharon_Johnson@hotmail.com)
- Brian & Virginia Swink [Virginia\\_Swink@Dell.com](mailto:Virginia_Swink@Dell.com)
- Steve & Shelley Barker [shelleydbark@msn.com](mailto:shelleydbark@msn.com)

Phone numbers for above will gladly be provided upon request.

## Additional Services

1431 Real Estate operates alongside its sister company – 1431 Property Management LLC, which provides lease and property management services for owners of single family homes, as well as to condominium complexes.

## Fee Schedule

As outlined in #D above, all real estate commissions are subject to negotiation. 1431 REAL ESTATE charges 6% for the listing and sale of residential properties.

One half of the commission is offered as compensation to the brokerage which represents the buyer of the property.

1431 Real Estate will not expect any other payment, except for those items paid on behalf of our client, and as a convenience to the client, that shall be reimbursed in accordance with any separate agreement.

## Marketing Outline

Attached to this response to the RFP is a copy of our outline marketing plan, which gives an overview of our approach to marketing all residential real estate. This plan will essentially be the blueprint for marketing and selling the subject property.

Respectfully submitted  
1431 Real Estate

Clive A. Rutherford  
Broker/Owner/Realtor®



## MARKETING OVERVIEW

City of Lago Vista  
18001 Marshall's Point Drive, Lago Vista, TX78645

**1431 Real Estate - REALTORS®** are dedicated to our clients' complete satisfaction, and have developed a Marketing Program to fully support that goal. Our Company independence, structure and operations are such that we are able to provide a tailored marketing program second to none. **1431 Real Estate** does not believe in a "one size fits all" philosophy. Each of our clients have individual properties to sell, deserving an individualized plan. We, at **1431 Real Estate**, have the freedom to meet the needs of the most demanding client, and apply that level of support to every client.

## MARKET STATISTICS & PRICE

Starting with a Comparative Market Analysis, it is our aim to guide you toward determining a *LIST PRICE* at which your property will actually attract buyers. **1431 Real Estate** will not solicit your business on the basis of inflated pricing, and we will tell you if we think your chosen price is above the current market.

## IMAGE IT! & IMAGINE IT! – TOP QUALITY VIDEO & IMAGES

- 1431 Real Estate** supports our listings with, for example: -
- Property photo tours, with video and Drone Views as appropriate
  - High quality images & graphics
  - Property floor plan creation
  - Individual single-property virtual tour based websites

Our aim is to ensure that the **90%+ of prospective buyers who start their search on the internet** see far more than just another listing. **We make it exciting, we make it fun, we make it work!**

## LIST IT! – THE MULTIPLE LISTING SERVICE

Every REALTOR® has access to the Multiple Listing Service. Our job, then, is to **market your property to every Realtor®** who could be representing a prospective buyer for your property. Through the Austin MLS system, we reach **every Austin area Realtor®**: through the Austin Board of Realtors® own AustinHomeSearch.com, our listings can reach **every home buyer interested in our area**: through its affiliation with Realtor.com that reach becomes **national exposure**.

Your home will be listed in the Austin MLS on a mutually agreed listing date. The listing will be updated as photos become available: it will be updated as any supporting documents become available: it will be supported by a **Single Property Website** linked directly into the listing as a virtual tour and/or by a professionally produced tour incorporating images, videos and drone views mentioned above..

## TRIED AND TRUE – PRINT, SIGN & VIEW

- If appropriate, and in consultation with our seller, we will provide a “Coming Soon” sign to develop pre-listing interest.
- On the day the property is listed, a **‘For Sale’ sign** will be placed in the property front yard. This is a temporary sign to be replaced, within days by a hanging yard sign and sign riders.
- Usually within 3 days of listing the property the main **marketing brochure**, will be created. This marketing piece will be available only to actual visitors to the property, and will usually be provided along with the **Seller’s Disclosure Notice** and other notices about the property as a marketing package..
- A **property flyer** that will include a full description of the property and Multiple Listing details will be placed in a receptacle attached to the yard sign. Copies of this brochure will be available in the property, and the Seller, if in residence, will be asked to participate in keeping the yard sign receptacle stocked.
- A **new listing** email will be sent to all Realtors® actively participating in your market area, to draw attention to your specific property listing.
- Follow-up emails to **local active Realtor® database** not less than monthly during the term of the listing.
- You will be asked to agree to having a **key-safe lockbox** attached to the property. How the property is made available to view will be the subject of a discussion between ourselves and you, our client. *You will need to be aware that a property which is difficult to view is often not viewed at all.*
- Any Realtor® activation of the lockbox will trigger a report to us, permitting us not only to know who viewed the property, but also to **contact and follow-up** with those Realtors® to assess their and their clients reaction to the property.
- We will arrange for the property to be viewed by local Realtors® during a Realtor® **Property Tour**, usually within two to three weeks of listing. This is a vital element as it allows local Realtors® - those with a true knowledge of our market – to be aware of the fact that your property is available for sale, and be exposed to its features and advantages.

## ALL THAT IS NEW – THE “MAGIC” OF THE INTERNET

Over 90% of property searches are initiated in the “**virtual world**”, on the internet. The key is to ensure that the information disseminated is accurate. Unfortunately this has not always been a strength of all websites. In fact our own Austin Board of Realtors® recently cut off their data feed for almost all other websites. At the time of writing, the only sites receiving such a direct data feed are Realtor® sites, which include local and affiliated multiple listing systems, AustinHomeSearch.com, Realtor.com as well as other sites now considered “trusted” following negotiation with the Austin Board of Realtors®; these include Homes.com and Trulia.com

We at **1431 Real Estate** actively enhance our, and our clients', on line presence through specific activities primarily linked to our premier membership of **Trulia.com** and **Zillow.com**, which allow us to **feature** our clients' properties on these powerful, some would say 'dominant', websites.

The number of websites being fed our listing information is multiplied through a process of **cross syndication**: an example of which would be our use of virtual tour single property websites which link to more than a dozen sites, which themselves are broadly syndicated, thus multiplying the syndication totals to include "hundreds of websites".

### **IT'S ALL ABOUT LOCATION ... REALLY?**

We would submit that, in choosing **1431 Real Estate** you have decided that being local, having in-depth market knowledge and the highest level of service are your key requirements as our **Client**.

Each of our agents has many years of real estate experience, and is an independent contractor free to dedicate the time and resources needed to ensure that our **Clients** get undivided attention, that our technical support is state of the art and that our **Service is Second to None!**

### **SURE, WE ARE SURE!**

*We are so sure that we can satisfy your needs that we will immediately withdraw from any listing agreement if you feel we have not done so.* Just let us know in writing. There can be little worse than being stuck in a relationship which is not working. By the same token: if our client is unable to support our efforts, we will ask permission to withdraw ourselves.

Our **Realtor® Code of Ethics** defines the minimum level of obligation a **Realtor®** owes his/her client: **1431 Real Estate** believes our service should provide **much more** in the form of a partnership of **Realtor®** and **Client**.

Your **1431 Real Estate** partners -

*Clive A. Rutherford & Lisa Sisemore*



information.

Authorized Individual Signature: 

Date: MAY 19, 2016

CLIVE A. RUTHERFORD

Print Above Name (Individual / Company Representative)

Company Name:

LAKE TRAVIS REAL ESTATE LLC

DBA: 1431 REAL ESTATE

P.O. Box 4481, LAGO VISTA, TX 78645

Address, City, State

Phone: 512-589-7635

Email: CLIVERUTHERFORD@ATT.NET



Prepared for:

City of Lago Vista  
Request for Proposal  
REAL ESTATE BROKER SERVICES  
18001 Marshall's Point Drive  
Lago Vista, TX

Prepared by:

Jacqueline Wittmuss  
JW Properties  
5611 West Hwy 290  
Austin, TX 78735  
512-892-4663 Office  
512-917-1717 Cell  
512-892-4680 Fax  
Jacqueline@JWProperties.net



**JACQUELINE WITTMUSS**  
**JW Properties**  
**BROKER QUALIFICATIONS**

**Description of Firm**

- ❖ Broker/Owner of JW Properties since 1993; Licensed as an agent by the Texas Real Estate Commission since 1986, licensed as a Broker since 1993.
- ❖ Specializes in the sale of waterfront property on Lake Travis and the management of luxury short-term vacation rental homes on Lake Travis.
- ❖ JW Properties currently has 3 licensed agents and no employees. The only licensed agent who will be working with Jacqueline Wittmuss on 18001 Marshall's Point is Kathryn Miles. Kathryn handles all the reservations and screening of potential rental guests for all short-term rental properties managed by JW Properties. Kathryn has been in this position since 2008
- ❖ Currently manages 6 luxury vacation rental homes on the north side of Lake Travis
- ❖ Member, National Association of REALTORS®
- ❖ Member, Texas Association of REALTORS®
- ❖ Member, The Institute for Luxury Home Marketing, since 2008
- ❖ Member, Certified Residential Specialist
- ❖ Member, Accredited Buyers Representative

You may wish to laminate the pocket identification card to preserve it.

Inquiry as to the status of this license may be made to:

JACQUELINE RAE WITTMUSS  
P O BOX 93158  
AUSTIN, TX 78709

Texas Real Estate Commission  
P.O. Box 12188  
Austin, Tx 78711-2188  
www.trec.texas.gov  
(512) 936-3000  
Fax:(512) 936-3864

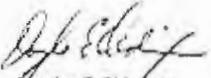


**Texas Real Estate Commission**  
P.O. Box 12188 Austin, Texas 78711-2188  
**Real Estate Broker License**

Broker License# **384318** License Expires: **01/31/2018**

**JACQUELINE RAE WITTMUSS**  
**5611 HIGHWAY 290 WEST**  
**AUSTIN, TX 78735**

The Texas Real Estate Commission certifies that the above named broker has fulfilled all of the requirements of law and is authorized to transact real estate business in Texas.

  
Douglas E. Oldmixon  
Administrator

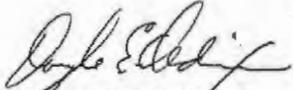


**Texas Real Estate Commission**  
P.O. Box 12188 Austin, Texas 78711-2188  
**Real Estate Broker License**

Broker License# **384318** License Expires: **01/31/2018**

**JACQUELINE RAE WITTMUSS**  
**5611 HIGHWAY 290 WEST**  
**AUSTIN, TX 78735**

The Texas Real Estate Commission certifies that the above named broker has fulfilled all of the requirements of law and is authorized to transact real estate business in Texas.

  
Douglas E. Oldmixon  
Administrator



## REFERENCES

Bill & Shannon Briggs  
5035 County Road 333  
Caldwell, TX 77836  
[bill@tpmgov.com](mailto:bill@tpmgov.com)  
512-791-8708

Listing Agent: 3169 Thurman Road; Lago Vista Closed 2/16

Kirk & Ona Rae Lazarine  
19631 Whispering Breeze Lane  
Houston, TX 77094  
KLazarine@aol.com  
281-492-8804 or 713-962-4320

Buyer's Agent: 19805 Angel Bay; Spicewood

Christopher H. Crane, MD  
Manhattan, NY  
[Cranec1@mskcc.org](mailto:Cranec1@mskcc.org)  
832-969-6196

Listing Agent and Buyer's Agent: 26101 Countryside; Spicewood

Edouard Ruegg  
4750 Panorama Drive  
San Diego, CA 92116  
[eruegg@gmail.com](mailto:eruegg@gmail.com)  
619-295-2950

Buyer's Agent: 16603 and 16605 Jackson Street; Volente

Robert & Deonna Flores  
Houston, TX  
[Mcdonalds07@sbcglobal.net](mailto:Mcdonalds07@sbcglobal.net)  
281-224-0027

Buyer's Agent: 2308 Quail Run Cove; Lago Vista & 2808 Truman Cove; Lago Vista

May 17, 2016

Letter of Recommendation

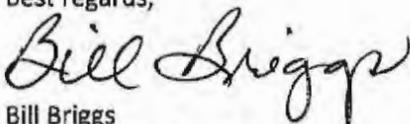
To Whom It May Concern:

We are very pleased to offer this Letter of Recommendation regarding Jacque Wittmuss of JW Properties and the exceptional realtor services she provided my wife and I during the marketing, negotiation and sale of our lakefront home on Lake Travis (3169 Thurman Road, Lago Vista). We considered many other large and small realty firms and even listed initially for six months with a very large realtor that promised exceptional focused market penetration and an international client base. Not until we listed with Jacque of JW Properties were our expectations met and our home successfully marketed and sold in a very short time. JW Properties was the right decision for us for several reasons:

- Exceptional understanding of the Lake Travis market for waterfront homes – with exceptional focused market penetration, an extensive real estate communications network and actively selling and renting waterfront homes on Lake Travis, Jacque was able to “keep her finger on the pulse” of events and circumstances that impact the local real estate market and adjust our marketing strategies and pricing as circumstances dictated. For example, Jacque had us raise our asking price \$200,000 after this year’s Memorial Day rains and we had a buyer in less than three weeks after that.
- Personalized and timely customer service – we received a level of personalized and ongoing (even after the listing was secured) service that we did not realize with larger firms that seemed more focused on increasing their volume of listings.
- Strong client base of potential buyers – Jacque showed our home to more potential buyers and in less time than any other Lago Vista or Austin realtor.
- Results based on unparalleled experience and qualifications – we were impressed with not only Jacque’s resume of long time commitment to selling and renting waterfront homes on Lake Travis but also the success she has had in doing both.

In summary, we highly recommend Jacque Wittmuss and JW Properties for the marketing and sale of your Lake Travis home. You are welcome to contact us at your convenience.

Best regards,



Bill Briggs  
5035 County Road 333  
Caldwell, Texas 77836  
[bill@jwrealt.com](mailto:bill@jwrealt.com)  
(512) 791-8708



Memorial Sloan Kettering  
Cancer Center

May 17, 2016

City of Lago Vista

Re: Listing for Jim Otwell's home

To whom it may concern:

This letter is in strong support of Jackie Wittmuss' application to manage and list Jim Otwell's home that was recently purchased by the City.

I've known Jackie seven years. She managed my rental home for 3 to 4 years. I can't say enough about her expertise, work ethic, knowledge and interpersonal skills. These qualities have enabled her to become the leader in the short term rental space on Lake Travis.

Jackie is one of the kindest, most respectful and ethical people that I know. She is extremely knowledgeable in the short-term rental space, and particularly the lake Travis area. Through her years of experience, she intuitively knows the conditions and factors that affect both home sales and short-term rental property activity. This leads to sound judgment and excellent results.

I have moved out of state but I plan to continue to work with Jackie for my short-term rental property interests in the area. There is no one whose opinion I trust more than hers. Please feel free to call me if you would like to discuss her qualifications further.

Thank you,

Christopher H. Crane, M. D.  
Vice Chairman  
Department of Radiation Oncology

Christopher H. Crane, M.D, Vice Chairman  
Attending  
Radiation Oncology

1275 York Avenue, Box 22, New York, NY 10065 T 212.639.2112 F 212.717.3104  
www.mskcc.org

NCI-designated Comprehensive Cancer Center

Kirk and Ona Rae Lazarine  
19631 Whispering Breeze Ln  
Houston, Texas 77094  
281-492-8804/713-962-4320

May 18, 2016

Re: Ms. Jacqueline Wittmuss

To Whom It May Concern:

It is with our pleasure that we recommend Jacqueline Wittmuss as a Real Estate Agent for anyone who is seeking the perfect waterfront home on Lake Travis, or any home for that matter in the Austin area.

We met Jacque over five years ago when we contacted her about a house that she had on her website and asked that she show us that home as well as some other homes on Lake Travis. Thus began our five year journey with Jacque that through the years evolved into a wonderful business relationship and a cherished friendship.

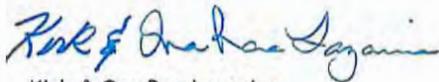
The good news is that with Jacque's integrity and professional guidance we finally closed on our vacation dream home on Lake Travis on October 31, 2014.

The better news is that we had the privilege of working with and getting to know Jacque, and we realized how fortunate we were to work with someone who was honest, fair, hard working, dependable and always treated us as if we were her one and only client.

The best news is that Jacque proved to be very determined and dedicated to help us find the right property that we were looking for. Truth of the matter, it took us five years of serious looking before we finally found our place. Now think about this for a moment, most Realtors work hard to help a client so that they can earn a commission. However, most Realtors would lose interest in helping a client/buyer over a 1-2 year period - right? Not Jacque, she stayed the course with us and never gave up on us and always treated us with professionalism and respect.

If you ever want to know how many properties you can look at in five years with one Realtor, we will be glad to talk to you and share our stories and memories. Did we say Jacque is DEDICATED - yes indeed!

Sincerely,



Kirk & Ona Rae Lazarine

May 18, 2016

RE: Letter of Recommendation  
For Jacque Wittmuss of JW Properties

To whom it may concern:

We first met Jacque Wittmuss of JW Properties back in 2005 when we rented her nice lake home in Lago Vista, Texas. We were so impressed with her professionalism and knowledge of Lake Travis that we decided to use her and her company as our exclusive Real Estate agent to help us find our own dream home on Lake Travis.

A few months later in 2006, we ended up buying a property on Lake Travis in the Village of Volente. Actually the property we selected consisted of 5 homes on 2 parcels, so there were many inherent challenges during escrow. But Jacque worked hard on our behalf to make sure we closed the deal. We were so happy with her results!

Three years later in 2009, the waterfront property next door to our Volente home went into foreclosure so we decided to work with Jacque Wittmuss and JW Properties again to help us purchase this home from the bank. Again Jacque impressed us with her hard work, knowledge and expertise.

We highly recommend using Jacque Wittmuss and JW Properties for your Real Estate needs. She has significant Lake Travis waterfront experience and works great with both Buyers and Sellers.

If by chance you have any questions or need additional information, please feel free to contact me.

Sincerely,

Edouard Ruegg  
4750 Panorama Drive  
San Diego, CA 92116  
[eruegg@gmail.com](mailto:eruegg@gmail.com)  
619-295-2950



### **Additional Services**

- ❖ Management of luxury short term vacation rental homes on Lake Travis, since 2007. JW Properties currently manages the property across the street from 18001 Marshall's Point and has since 2013.
- ❖ JW Properties managed 18001 Marshall's Point as a short-term vacation rental home for Jim and Oksana Otwell from Sept, 2012 – May, 2013. Jim and his family moved to Lago Vista in May of 2013. At that time their property was no longer on the rental market. I feel confident in saying that there is no real estate agent in Austin who knows this house better than I do. I was in the property no less than 10 times per month during the time I managed it. Below is the rental income for the 9 month period that JW Properties managed the Otwell residence:

#### **18001 Marshall's Point**

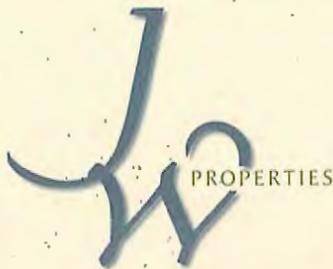
#### **Gross Rental Income From Short-Term Rental Operation**

September, 2012	\$ 7,500.00 (One week rental only)
October, 2012	12,000.00
November, 2012	6,000.00
December, 2012	7,000.00
January, 2013	2,500.00
February, 2013	4,250.00
March, 2013	20,000.00
April, 2013	12,750.00
May, 2013	<u>4,500.00</u> (One week Rental Only)

**Gross rental income for the 9 months managed by JW Properties: \$76,500.00**

Estimated gross rental income for a 12 month period including the entire month of September and of May: \$150,000.

- ❖ JW Properties proposes listing, 18100 Marshall's Point, for sale. In addition, JW Properties will manage this home as a luxury short-term vacation rental home during the entire listing period, until closing. NET short term rental income for the city of Lago Vista is estimated to be in excess of \$112,500 for a full 12 month period. JW Properties will coordinate with rental guests any buyer showings that may conflict with their stay. All guests will be required to sign a statement allowing for any potential showing of the property if a prospective buyer is not able to schedule their showing during a time that guests are not occupying the property. JW



- ❖ Properties will consult with the City of Lago Vista to decide if a specific day of the week would need to be blocked-off the rental calendar to reserve for buyer prospects, particularly in June or July. June and July are very busy months that could easily be back to back rentals.
- ❖ JW Properties will check-in and inspect the property after each visit to ensure rental guests left the property in excellent condition. JW Properties will collect cleaning charges from rental guests and have the property cleaned the day that a rental guest checks-out.
- ❖ Commission for short-term rental income: 25%
- ❖ Collect state and city of Lago Vista occupancy tax and prepare quarterly returns for the city of Lago Vista and monthly returns for the state of Texas Comptroller.

## **LITIGATION**

Jacqueline Wittmuss dba JW Properties, has never been a party to any lawsuit and there are no pending litigation, outstanding judgments or liens against Jacqueline Wittmuss or JW Properties.

## **INSURANCE**

I have no hourly wage employees therefore I have no worker's compensation insurance.

I have maintained a \$1,000,000 Errors & Omission policy since becoming a broker in 1993. There have been no claims against it since the inception of the policy in 1993.

Upon acceptance of my proposal, I will obtain a General Liability policy at the limit required by the city of Lago Vista.



## **Lake Travis Water Front Homes Sold**

18206 Lakeshore Point – Nature’s Point(Currently Listed)		\$ 4,500,000.
3169 Thurman (Buyer’s Agent)	Feb, 2016	\$ 1,125,000.
25215 Pedernales Canyon (Listing Agent)	July, 2015	\$ 339,500.
19805 Angel Bay (Buyer’s Agent)	Oct, 2014	\$ 1,560,000.
4006 Red Bird (Listing Agent)	May, 2014	\$ 750,000.
2808 Truman Cove (Buyer’s Agent)	June, 2014	\$ 629,000.
26101 Countryside (Lising Agent)	Oct, 2013	\$ 750,000.
21913 Mockingbird (Buyer’s Agent)	Nov, 2012	\$ 1,050,000.
21940 Briarcliff (Buyer’s Agent)	May, 2012	\$ 688,000.
1023 Challenger (Buyer’s Agent)	Aug, 2011	\$ 1,400,000.
16603 Jackson Street (Buyer’s Agent)	Jan, 2009	\$ 109,000.
2308 Quail Run (Buyer’s Agent & Listing Agent)	May, 2009	\$ 635,000.
21700 Heather (Waterfront Lot) (Buyer’s Agent)	Dec, 2008	\$ 135,000.
1017 Indian Mound (Buyer’s Agent)	Dec, 2008	\$ 1,015,000.
18100 Austin Blvd (Buyer’s Agent & Listing Agent)	Feb, 2008	\$ 1,300,000.
17504 Whippoorwill (Buyer’s Agent_	Nov, 2007	\$ 1,425,000.
3708 Parliament Cove (Buyer’s Agent)	Mar, 2007	\$ 470,538.
22021 Redbird Drive (Buyer’s Agent)	May, 2002	\$ 360,000.



## **PROPOSED BROKER FEE SCHEDULE**

Total Commission on for sale of 18001 Marshall's Point: 5%

2% to Listing Agent

3% to Cooperating Broker

Short Term Rental Commission: 25%



## **MARKETING/LISTING ADVERTING PLAN**

JW Properties will list 18001 Marshall's Point for sale and simultaneously for rent as a short-term rental vacation home. My primary goal will be to sell this property. However, until a qualified buyer is found I will provide enough income to the city of Lago Vista to cover the holding costs of this property until it actually closes.

### **Websites that property to be marketed on:**

- ❖ Austin Board of REALTORS®, ACTRIS MLS
- ❖ Highland Lakes Board of REALTORS®, Paragon MLS system
- ❖ LoopNet \$89.00 per month
- ❖ TourFactory.com ([www.tourfactory.com/910651](http://www.tourfactory.com/910651))
- ❖ Realtor.com
- ❖ Austinhomesearch.com
- ❖ JWProperties.net
- ❖ DuPont Registry (Properties \$500,000 and up only)
- ❖ CLRSearch.com
- ❖ Google
- ❖ HomeDebut.com
- ❖ HomeFinder.com
- ❖ Homes.com
- ❖ HouseLocator
- ❖ ML Listings (California)
- ❖ Oodle.com
- ❖ Property Pursuit
- ❖ PropertyShark.com
- ❖ UtahRealEstate.com
- ❖ Trulia.com
- ❖ Yahoo - Real Estate Classified
- ❖ You Tube.com
- ❖ Zillow.com
- ❖ Hot Pads
- ❖ Vast
- ❖ 18001MarshallsPointDrive.com



## Print Marketing

❖ 4 page color brochure on card. See examples attached	\$ 476.00
❖ Professional photography by Shutterbug Studios Including daytime, twilight shots, drone shots and virtual tours.	479.00
❖ Floorplan Graphics – Will order a floor plan drawn that I will place in both ❖ MLS services as well as Loopnet. Prospective buyers will be able to ❖ see the layout of the home as well as room measurements.	625.00+
❖ Toufactory Virtual Tour package	24.99
❖ Large For-Sale sign on shoreline behind house: Size and price determined by Austin Sign Company.	400.00
❖ Domain purchase: 18001MarshallsPointDrive.com 18001MarshallsPoint.com	65.00

I never cut corners in my marketing efforts to sell a property. I spend whatever it takes to advertise a property effectively and am in constant contact with my sellers. I plan to create and email an online brochure to every member of the Austin Board of REALTORS® as well as the Highland Lake Board of REALTORS® weekly. 18001 Marshall's Point is a one-of-a-kind Lake Travis waterfront property. For that reason, I believe it will sell relatively quickly. I plan to contact many of the people who have rented one or more of the properties from me in the past and let them know that "Lakeside Estate" is available to rent but even more importantly it is also available to purchase! Many of my waterfront buyers are previous rental guests.



## MARKET ANALYSIS

I have attached the only three listings in MLS that fell within the criteria below. All three homes are located on the south side of Lake Travis. Based on my knowledge of Lake Travis, the property itself including the expansive Lake Travis views and the impressive outdoor living area and swimming pool, I believe that 18001 Marshalls Point Drive should be listed at \$3.3M.

Status is **'Sold'**

Status Contractual Search Date is **05/22/2015 to 05/23/2016**

Property Sub Type is **'House'**

Area is one of **'LN', 'LS', 'LW', 'RN'**

Current Price is **2500000 to 4500000**

Waterfront is **yes**

Body of Water is **'Lake Travis'**

**Cross Property Customer Full w/photos**



ML#: **1240228** Area: **LS** Status: **S/RES**  
 Address: **16200 E Lake Shore DR #A** List Price: **\$3,300,000**  
 City: **Austin, TX, 78734** County: **Travis**  
 PID: **01645805330000** Map: **12S F8**  
 Subdiv: **Hudson Bend Colony 01**  
 Legal: **LOT 6 BLK 4 & NW TRI LT 3 HUDSON BEND COLONY NO 1 LOT 13 BLK 3 LESS .521AC HUDSON BEND COLONY SEC NO 3 PLUS VAC ST**  
 ISD: **Lake Travis ISD**  
 Elem A: **Lake Travis** Elem B: **Lake Travis**  
 Mid/Int: **Hudson Bend** Jr HS: **N/A**  
 9/HS: **N/A** Sr HS: **Lake Travis**  
 Type: **House/Fee-Simple** SqFt: **5,275/Tax Record**  
 Beds: **6** M/O Bds: **3/3** \$/SqFt: **\$625.59**  
 Baths: **7** F/H Bths: **5/2** Yr Built: **1999/Resale**  
 Stories: **2** Living: **2** Dining: **2/Breakfast Area, Liv/Din Combo**  
 Acres: **22.69** Land SQ: Lot Size:  
 Pool: **Yes** Spa: **No** Sprinkler: **Yes**

**General Information**

Garage: **2/Attached**  
 Lot Desc: **Lakefront**  
 Roof: **Flat** Bldr Nm:  
 Construct: **Stucco** Foundation: **See Agent, Slab**  
 Mstr Main: **Yes** Faces:  
 Flooring: **Carpet, Marble, Slate** FEMA: **Yes**  
 Master: **Full Bath, Separate Shower, Walk-In Closet** Fireplace: **2/Family Room, Game Room**  
 Guest: **Yes /Room with Private Bath** G B/FB/HB: **1/1/0**  
 Rooms: **Family, Foyer, Game**  
 Kitchen: **Breakfast Bar, Granite/Marble Counters, Open to Family Room**  
 Appl/Equip: **Built-In Oven(s), Dishwasher, Microwave Oven, Refrigerator Sub-Zero Type**  
 Interior: **Ceiling-High, Elevator**  
 View: **Hill Country, Lake/River, Panoramic** Fence: **Masonry, Wrought Iron**  
 Wtrfrt: **Yes /Lake /Lake Travis** Wtr Access: **Yes /Boat Slip**  
 Exterior: **Balcony, Patio-Covered, Patio-Uncovered**  
 Amenities: **Lake Privileges**

**Utility Information**

Heat: **Central Heat** Sewer: **Septic on Property**  
 A/C: **Central Air** Water: **Water District**  
 Utilities: **Electricity on Property, Phone Available, Propane on Property**

**Financial Information**

Fee Inclds:  
 Est Tax: **\$30,145** Act Tax: **\$30,145** Tax Year: **2014** Tax Rate: **2.1477**

**Property Information**

Directions: **RR 620 to Hudson Bend Rd, continue straight past Hiline Rd (1st fork) then veer left past Forest Way (sign reads Hudson Bend Rd), then right at Lake Travis Marina Sign to first gate on Left. DON'T FOLLOW GPS DIRECTIONS EXACTLY - FOLLOW THESE DIRECTIONS**

Remarks: **Private gated main body Lake Travis waterfront home located in Lakeway area. Property goes into the water - Paved path leads to the water - Personal boat dock allowed. Incredible hill country & lake views. Beautiful oak trees cover large stone patio area. Large pool. Kitchen is equipped with Viking Range, Sub-Zero fridge, 2 dishwashers & granite counters.**

**Sold Date: 10/30/2015**

**Sold Price: \$3,300,000**





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**ML#:** 9693302 **Area:** LS **Status:** S/RES  
**Address:** 16106 Chateau Ave **List Price:** \$3,999,000  
**City:** Austin, TX, 78734 **County:** Travis  
**PID:** 01506603070000 **Map:** 14S C6  
**Subdiv:** Vineyard Bay Ph 01  
**Legal:** LOT 26A BLK D VINEYARD BAY PHS 1 AMENDED PLAT OF LTS 26-28 THE  
**ISD:** Lake Travis ISD  
**Elem A:** Lake Travis **Elem B:** Lake Travis  
**Mid/Int:** Hudson Bend **Jr HS:** N/A  
**9/HS:** N/A **Sr HS:** Lake Travis  
**Type:** House/Fee-Simple **SqFt:** 9,530/Tax Record  
**Beds:** 6 **M/O Bds:** /6 **\$/SqFt:** \$419.62  
**Baths:** 8 **F/H Baths:** 6/2 **Yr Built:** 1994/Resale  
**Stories:** 3 **Living:** 4 **Dining:** 2/Breakfast Area, Formal Dining Room  
**Acres:** 12.53 **Land SQ:** **Lot Size:**  
**Pool:** Yes **Spa:** Yes **Sprinkler:** Yes

**General Information**

**Garage:** 4/Attached, Entry-Side  
**Lot Desc:** Cul-De-Sac, Curbs, Lakefront, Sloped  
**Roof:** Metal, Tile **Bldr Nm:**  
**Construct:** All Sides Masonry, Stucco **Foundation:** Slab  
**Mstr Main:** No **Faces:** **FEMA:** Unknown  
**Flooring:** Tile - Hard, Wood **Fireplace:** 6/Bedroom, Great Room, Outdoor  
**Master:** 2 Closets, Bidet, Double Vanity, Fireplace, Separate Shower, Walk-In Closet  
**Guest:** Yes /Connected, Separate Entrance, Separate Kit Facilities **G B/FB/HB:** 2/2/0  
**Rooms:** Bedroom/Office, Family, Game, Great, Living/Den, Loft, Office/Study, Utility  
**Kitchen:** Breakfast Area, Breakfast Bar, Center Island, Granite/Marble Counters, Open to Family Room, Walk-in Pantry  
**Appl/Equip:** Bar Ice Maker, Built-In Oven(s), Central Vacuum, Cook Top Gas, Dishwasher, Disposal, Double Oven, Home Automation System, Microwave Oven, Refrigerator Sub-Zero Type, Wine Refrigerator  
**Interior:** Built-in Book Cases, Ceiling-Beam, Ceiling-High, Elevator, In-Law Plan, Plantation Shutters, Security System - Owned, Walk-In Closet, Wet Bar  
**View:** Lake/River, Panoramic **Fence:** Partial  
**Wtrfrt:** Yes /Lake /Lake Travis **Wtr Accss:** Yes /Boat Slip, Private Dock  
**Exterior:** Balcony, Deck, Dock, Gutters Full, Patio-Covered, Patio-Uncovered, Porch-Open, Private BackYard, Sauna  
**Amenities:** Club House, Common Grounds, Fitness Center, Golf Course Private, Golf Course Public, Jogging/Biking Path, Lake Privileges, Play Ground, Pool-Community, Tennis Court(s)

**Utility Information**

**Heat:** Central Heat **Sewer:** Septic on Property  
**A/C:** Central Air **Water:** Water District  
**Utilities:** Electricity on Property, Propane on Property

**Financial Information**

**HOA Nm:** Vineyard Bay HOA **HOA Fee:** \$4,350/Mandatory/Annually  
**Fee Incls:** Common Area Maintenance  
**Est Tax:** \$55,677 **Act Tax:** \$44,998 **Tax Year:** 2014 **Tax Rate:** 2.1477

**Property Information**

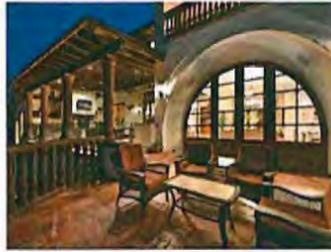
**Directions:** From 2222~Left onto 620~Continue past dam & Hudson Bend Road~After you've passed Villas on Travis, you'll see the Vineyard Bay entrance gate on right~Once through gate, take first right onto Chateau. Home is on your right towards end of cul-de-sac.  
**Remarks:** One of the finest waterfront estates on MAIN BODY of Lake Travis. Santa Barbara/Spanish architecture. Gentle slope to water w/ cart path to private-2 slip boat dock (accommodates large boat and ski boat). Major recent renovation included addition of pool/spa, cabana, new kitchen and butler's pantry/bar open to living, new outdoor patio with PANORAMIC views, master bth remodel, wood in master and much more...Elevator services all levels, 4 car garage, imported items, gated community w/ special amenities

**Sold Date:** 01/11/2016

**Sold Price:** \$3,635,000







**Guest Patio with incredible water views**

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ML#: **3999637** Area: **LS** Status: **S/RES**  
 Address: **1013 Challenger** List Price: **\$2,850,000**  
 City: **Lakeway, TX, 78734** County: **Travis**  
 PID: **01457601230000** Map: **164 E1**  
 Subdiv: **Lakeway Sec 13**  
 Legal: **LOT 1019-A LAKEWAY SEC 13 AMENDED PLAT OF LTS1018&1019 & LOT 1017 LAKEWAY SEC 9**  
 ISD: **Lake Travis ISD**  
 Elem A: **N/A** Elem B: **N/A**  
 Mid/Int: **N/A** Jr HS: **N/A**  
 9/HS: **N/A** Sr HS: **Lake Travis**  
 Type: **House/Fee-Simple** SqFt: **5,883/Tax Record**  
 Beds: **5** M/O Bds: **1/4** \$/SqFt: **\$484.45**  
 Baths: **6** F/H Bths: **6/0** Yr Built: **2002/Updated/Remodeled**  
 Stories: **2** Living: **4** Dining: **2/Breakfast Area, Formal Dining Room**  
 Acres: **0.52** Land SQ: Lot Size:  
 Pool: **No** Spa: Sprinkler: **Yes**

**General Information**

Garage: **3/Attached, Door-Multi, Entry-Side**  
 Roof: **Metal** Bldr Nm:  
 Construct: **All Sides Masonry** Foundation: **Slab**  
 Mstr Main: **Yes** Faces: FEMA: **No**  
 Flooring: **Stone, Wood** Fireplace: **1/Family Room**  
 Master: **Jetted Tub, See Agent, Separate Shower**  
 Guest: **Yes /Connected, Guest House, Separate Entrance** G B/FB/HB: **1/1/0**  
 Rooms: **Exercise**  
 Kitchen: **Center Island, Second Kitchen, See Agent**  
 Appl/Equip: **Bar Ice Maker, Built-In Oven(s), Double Oven, Disposal, Dishwasher, Microwave Oven**  
 Interior: **Ceiling-Coffered, Ceiling-High, See Agent, Shutters, Wired For Security, Wired for Stereo**  
 View: **Lake/River** Fence: **See Agent**  
 Wtrfrt: **Yes /Lake /Lake Travis** Wtr Accss: **Yes /Private Dock, See Agent**  
 Exterior: **Deck, Patio-Covered**  
 Amenities: **Jogging/Biking Path, Lake Privileges, Play Ground, Pool-Community, See Agent, Tennis Court(s)**

**Utility Information**

Heat: **Central Heat** Sewer: **See Agent**  
 A/C: **Central Air** Water: **See Agent**  
 Utilities: **Electricity on Property**

**Financial Information**

Fee Incls:  
 Est Tax: **\$36,897** Act Tax: **\$36,897** Tax Year: **2014** Tax Rate: **2.2602**

**Property Information**

Directions: **Lakeway Blvd-RT Lohmans Crossing-Straight at Stop sign onto Challenger**  
 Remarks: **SPECTACULAR VIEWS OF LAKE TRAVIS! Fabulous waterfront property -sits on 1 & 1/2 lot with 2 slips-private boat dock. SEPARATE GUEST HOUSE WITH LAKE VIEWS - PRIVATE ENTRANCE, FULL KITCHEN & WASHER/DRYER. Main House - has beautiful distressed oak floors-brick arch ceiling in kitchen w/Viking appliances; Triple contour edge granite; Oversize 3 car garage.**

**Sold Date: 08/03/2015**

**Sold Price: \$2,625,000**



**View of backyard, house and boat dock from Lake Travis**

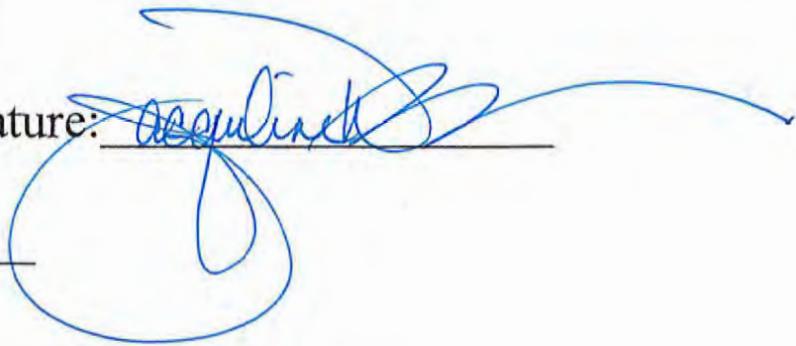




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information.

Authorized Individual Signature: \_\_\_\_\_



Date: May 19, 2016

Jacqueline Wittmuss

---

Print Above Name (Individual / Company Representative)

Company Name: **JW Properties**  
5611 West Hwy 290  
Austin, TX 78735

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Address, City, State

Phone: 512-917-1717

Email: Jacqueline@JWProperties.net

Attachment B

# CONFLICT OF INTEREST QUESTIONNAIRE

## FORM CIQ

For vendor or other person doing business with local governmental entity

This questionnaire reflects changes made to the law by H.B. 1491, 80th Leg., Regular Session. This questionnaire is being filed in accordance with Chapter 176, Local Government Code by a person who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the person meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. See Section 176.006, Local Government Code.

A person commits an offense if the person knowingly violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor.

### OFFICE USE ONLY

Date Received

1 Name of person who has a business relationship with local governmental entity.

N/A

2  Check this box if you are filing an update to a previously filed questionnaire.

(The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date the originally filed questionnaire becomes incomplete or inaccurate.)

3 Name of local government officer with whom filer has employment or business relationship.

\_\_\_\_\_  
Name of Officer

This section (item 3 including subparts A, B, C & D) must be completed for each officer with whom the filer has an employment or other business relationship as defined by Section 176.001(1-a), Local Government Code. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer named in this section receiving or likely to receive taxable income, other than investment income, from the filer of the questionnaire?

Yes       No

B. Is the filer of the questionnaire receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer named in this section AND the taxable income is not received from the local governmental entity?

Yes       No

C. Is the filer of this questionnaire employed by a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership of 10 percent or more?

Yes       No

D. Describe each employment or business relationship with the local government officer named in this section.

4

\_\_\_\_\_  
Signature of person doing business with the governmental entity

\_\_\_\_\_  
Date

# **CITY OF LAGO VISTA, TEXAS**

## **Request for Proposal**

### **REAL ESTATE BROKER SERVICES**

**Due:** 4:00 P.M. May 23, 2016

**Submit to:** Sandra Barton, City Secretary  
5803 Thunderbird St., Ste. 101  
Lago Vista, Texas 78645

## **RFP - REAL ESTATE BROKER SERVICES**

The City of Lago Vista (the "City") seeks a real estate firm experienced in the sale of large, high value residential real estate located on Lake Travis and to provide services for a property owned by the City of Lago Vista, It is the intent of this RFP to have the successful Broker/firm enter into a Professional Services Contract with the City to supply real estate services as outlined herein. The property is located at 18001 Marshall's Point Drive (the "Property") (Amended Plat of Lot 4, Block A Marshall's Point). The firm is expected to meet the City's objective to sell the Property; therefore, having a global reach is extremely important. The Broker is expected to market and offer for sale the Property to qualified buyers.

The Property, as shown on Attachment A, is complete with utility services and infrastructure, as well as specified personal property that is to be conveyed along with the Property. There are currently repairs being conducted on the Property which will be completed prior to sale.

The real estate firm will be paid strictly on commission basis and will be expected to work closely with the City Manager and provide regular reports to

the City Council.

Written proposals, three copies, should be submitted to the City Secretary, Sandra Barton, 5803 Thunderbird St., Lago Vista, Texas 78645, in a sealed envelope clearly marked on the outside, "***Proposal - Real Estate Broker Services,***" on or before May 23, 2016 at 4:00 p.m. No facsimile transmissions or email will be accepted. The proposal should be accompanied by an executed Conflict of Interest Statement, Attachment B.

On May 23, 2016, all proposals then received in a complete form will be opened and read aloud. Selection will be made by the Lago Vista City Council. It is anticipated that Council will consider selection at the June 2, 2016 City Council meeting. An oral presentation to Council may be necessary.

The Lago Vista City Council reserves the right to reject any and all proposals, or parts of proposals, when it is judged to be in the best interest of the City.

All questions should be sent to Melissa Byrne Vossmer, City Manager, 5803 Thunderbird St., Ste. 101, Lago Vista, TX 78645; 512-267-1155 or [MByrneVossmer@lago-vista.org](mailto:MByrneVossmer@lago-vista.org). The deadline for questions will be close of business on Wednesday, May 18, 2016.

## **A. SCOPE OF SERVICES**

The successful Broker/firm shall agree to contract with the City to provide the following:

- Perform market analysis;
- Develop strategies, with the consultation of the City, for advertisement and sale of the property;
- List and advertise, at the sole expense of Broker/firm, the property for sale in the listing/advertising services available to Broker/firm which are usually and customarily employed by Broker/firm with the sale of properties similar to the Property.
- Work with City Attorney and City Consultants to negotiate a Property sales contract with buyers and prospects;
- Coordinate real estate appraisals, if any;
- Coordinate real estate transaction closings; and
- Handle all other customary activities and services associated with real estate transactions. Services may include consultation with City staff and the Lago Vista City Council relating to the sale of the Property. Presentations at public meetings

may be required.

## **B. BROKER'S QUALIFICATIONS**

Respondents to this RFP shall have the following qualifications:

- Must be licensed and in good standing with the State of Texas;
- Must have an excellent reputation in the real estate community;
- Must be knowledgeable in the local real estate market and have specific experience with the listing and sale of high value, large residential properties located on Lake Travis, Texas; and
- Must be knowledgeable in the use of all public real estate records.

## **C. INSURANCE REQUIREMENTS**

For proposal purposes, proposers must submit copies of certificates of insurance for general liability and workers' compensation. The successful contractor must provide original certificates prior to commencing services.

## **D. FEE SCHEDULE**

The proposed fee schedule shall include the following items:

- State your commission rate for the selling of

properties and state the commission split in the event the buyer is procured through the efforts of another Broker.

- Contain a listing/advertising plan and budget.

#### **E. TERM OF CONTRACT**

The contract period for the successful Broker/firm will be from date of award for a period of twelve (12) months. The contract may be terminated, for cause, by either party with 60 (sixty) days' prior notice. The contract may be extended by mutual written consent of the parties.

#### **F. EVALUATION AND AWARD PROCESS**

Issuance of this RFP and receipt of proposals does not commit the City to award a contract. The City reserves the right to postpone receipt date, acceptance or rejection of any or all proposals received in response to this RFP, or to negotiate with any of the Brokers/firms submitting an RFP, or to cancel all or part of this RFP.

#### **G. ORAL PRESENTATION/INTERVIEWS**

Firms submitting a proposal in response to this RFP may be required to give an oral presentation of their proposal or go through an interview.

Additional technical and/or cost information may be requested for clarification purposes, but in no way will change the original proposal submitted.

#### **H. SELECTION CRITERIA**

1. Knowledge of the local real estate market in the Lago Vista and Lake Travis areas of central Texas.
2. Global reach for marketing the property.
3. Residential real estate experience, qualifications and references and actual sale of large, high value residential properties on Lake Travis, Texas.
4. Proven large, high value residential real estate track record.
5. Exceptional local reputation for the sale of properties similar to the Property.
6. Fee schedule
7. Completeness of response to RFP as outlined in this solicitation.

#### **I. RFP SUBMITTAL REQUIREMENTS**

By submitting a proposal, you represent that you have (1) thoroughly examined and become familiar with the scope of services outlined in this RFP and (2) are capable of performing quality work to achieve the City's objectives.

## J. Proposed Calendar of Events

Description of Events	Date Completed
RFP Issued and Distributed	April 25, 2016
Questions Due to City Manager	May 18, 2016 (Close of Business)
Proposals Due	May 23, 2016 at 4:00 p.m.
Tentative Selection by Lago Vista City Council	June 2, 2016

**The following information must accompany your proposal in this order:**

1. Years in business and previous names of the firm, if any.
2. Description of your firm, including size of firm, location, number and nature of the professional staff to be assigned to the City; and staff experience and training, including a brief resume for each key person listed.
3. Describe experience (minimum five years' previous experience with proven effectiveness) your firm or organization has in pertinent real estate experience.
4. Experience in listing and selling properties similar to the Property.

5. List of at least three references where and when your firm provided similar services. Please provide names and telephone numbers of contact persons for each reference.
6. Any additional services offered through your firm.
7. Listing of current litigation, outstanding judgments and liens.
8. Fee schedule:
  - State your commission rate for listing and selling of properties.
  - State you required split of commission in the event of a sale by another Broker.
  - State any other costs the City may anticipate relating to the real estate services to be provided.

In making this proposal, the firm hereby certifies that they have reviewed this RFP and are familiar with all condition contained therein. The City will not be responsible for nor incur any cost associated with the submittal or preparation of this Request for Proposal.

I have read, understand and will comply with all of the conditions of this RFP, as they apply to my firm's responsibilities, as noted in the above proposal

information.

Authorized Individual Signature: \_\_\_\_\_

Date: \_\_\_\_\_

---

Print Above Name (Individual / Company Representative)

Company Name:

\_\_\_\_\_

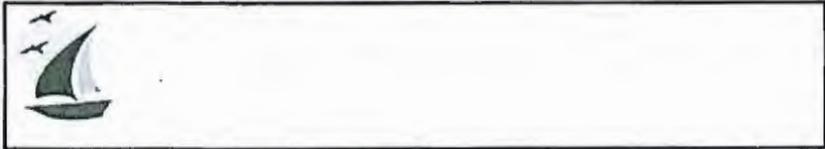
---

Address, City, State

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

# Otwell Property



**1 inch = 155 feet**  
The City of Lago Vista shall not be held liable for improper or incorrect use of the data contained herein. It is the responsibility of the user to use the data appropriately and consistent within the limitation of geospatial data.



# CONFLICT OF INTEREST QUESTIONNAIRE

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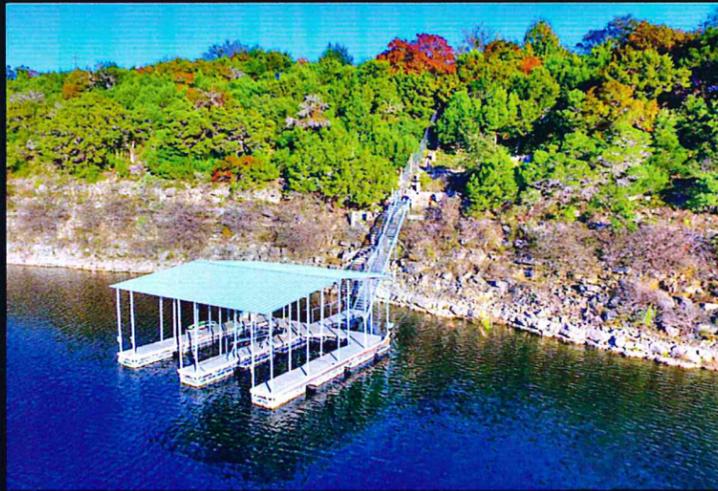
Yes       No

D. Describe each employment or business relationship with the local government officer named in this section.

4

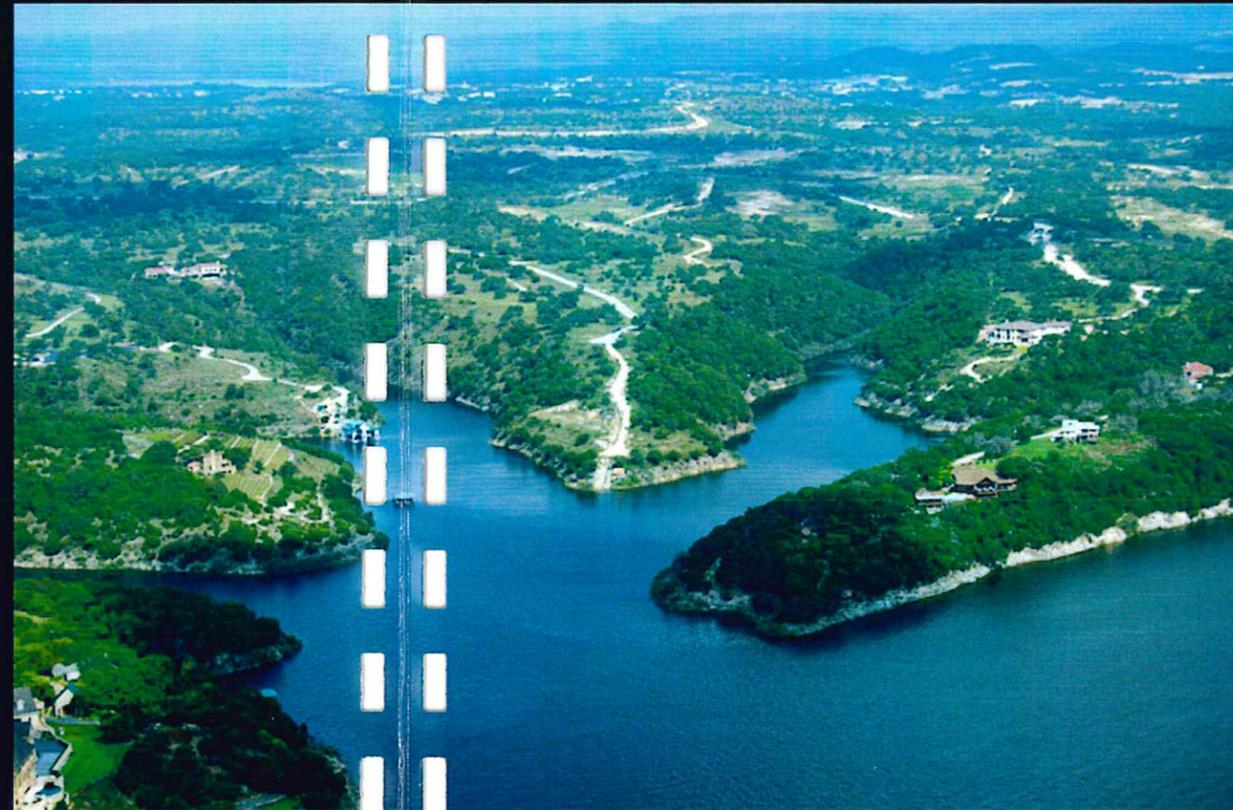
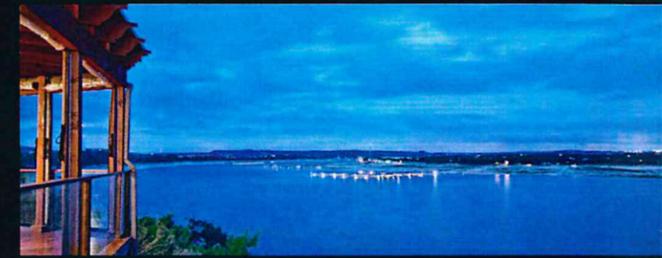
\_\_\_\_\_  
Signature of person doing business with the governmental entity

\_\_\_\_\_  
Date



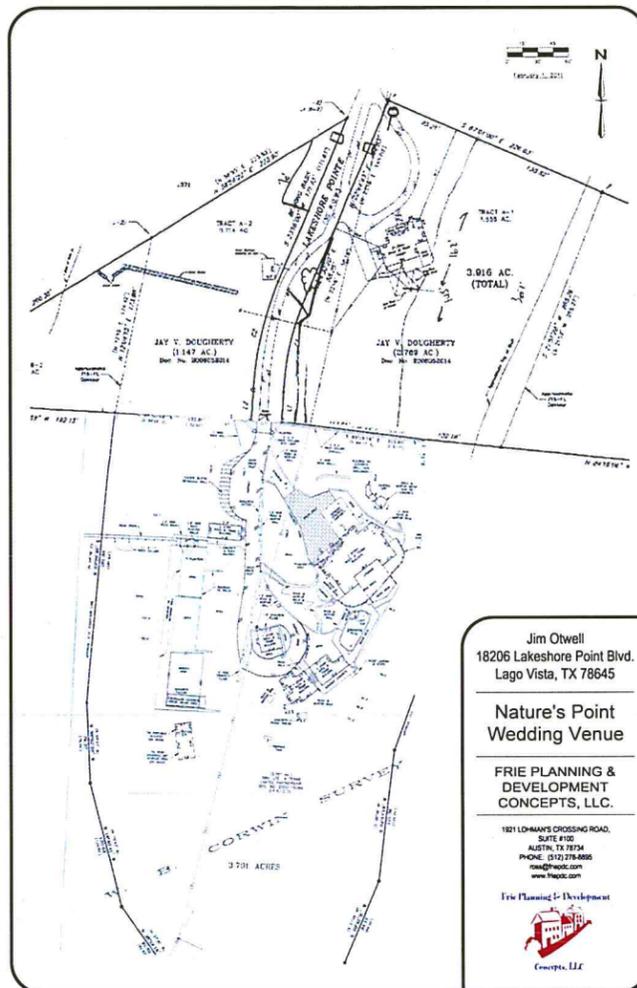
FEATURES:

- Approximately 1600+ linear feet of shoreline
- Original 1940's Homestead cabin remodeled in 2005.
- Over 4000 square feet of deck overlooking beautiful Lake Travis
- Gorgeous landscaping with a sprinkler system that is permitted by LCRA to draw water from the lake
- Main House is approximately 4255 square feet
- Original Homestead is approx 500 square feet
- Private boat dock has two 30' boat slips with one boat lift



18206 Lakeshore Pointe  
Lago Vista, Tx 78645

16.12 Waterfront Acres on Lake Travis



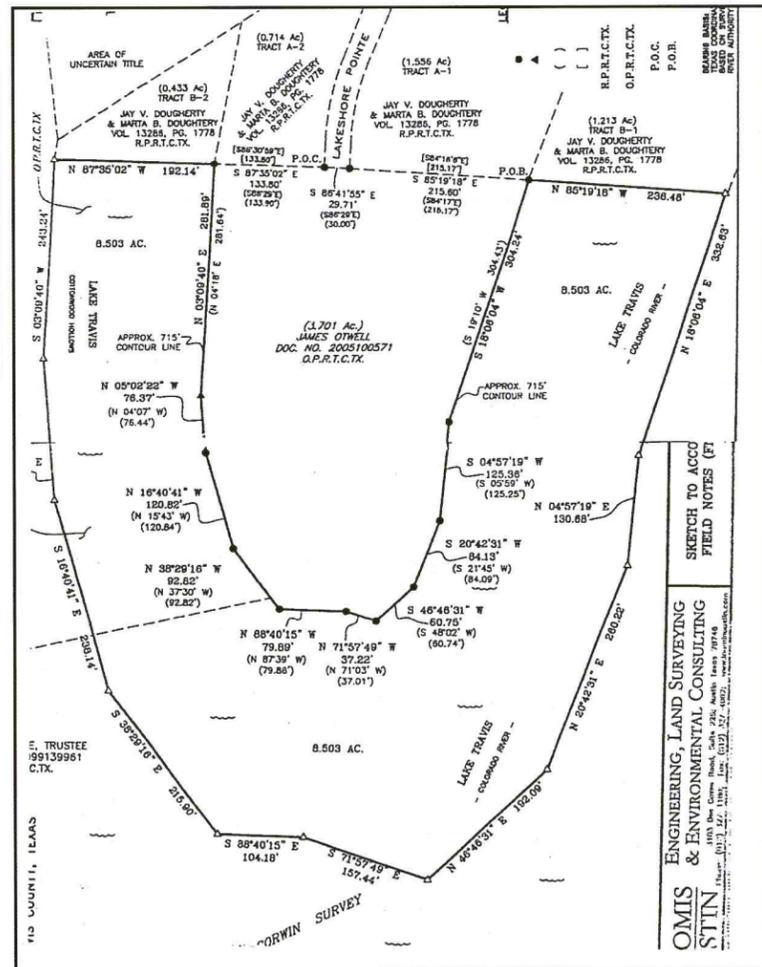
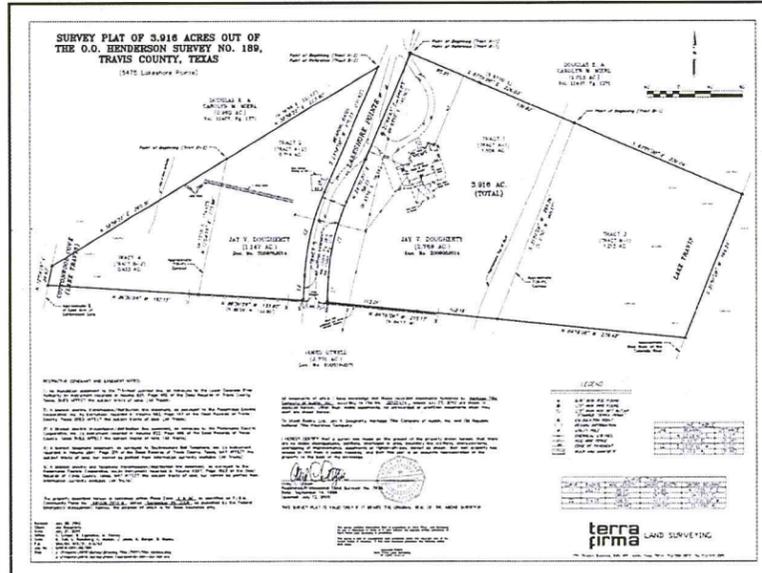
Jim Otwell  
18206 Lakeshore Point Blvd.  
Lago Vista, TX 78645

**Nature's Point  
Wedding Venue**

FRIE PLANNING &  
DEVELOPMENT  
CONCEPTS, LLC.

1921 LOHMEYER CROSSING ROAD,  
SUITE #102  
AUSTIN, TX 78754  
PHONE: (512) 278-8888  
WWW.FRIECONCEPTS.COM  
WWW.NATOPAC.COM

Frie Planning & Development  
Concepts, LLC



SKETCH TO ACCO  
FIELD NOTES (FT)

ENGINEERING, LAND SURVEYING  
& ENVIRONMENTAL CONSULTING

OMIS  
STIN



Endless Opportunities for this breathtaking 16.12 acre waterfront peninsula on Lake Travis! Located at the 10 mile marker on the north shore, this property encompasses both sides of a picturesque peninsula at Cottonwood Hollow Cove, one of the deepest coves on Lake Travis. While the west side shoreline has cove and hill country views, the east side shoreline of this peninsula looks out onto the deep water and expansive views of the main basin of Lake Travis. Seclusion and serenity at its finest! Even during the worst of the drought, the private boat dock was floating in deep water.

The 4255 square foot single family residence located on the property was converted in 2005 to a very successful wedding venue, Nature's Point. Unless a new buyer chooses to continue the wedding venue business, the last wedding at the property is scheduled for June 27th. The owner is discontinuing the business and will only be selling the real estate. However, if you happen to be looking for a business venture as well as an amazing piece of waterfront property, there is an opportunity to continue the wedding venue business and even increase it by building a second wedding venue on the point. Based on past performance, if a buyer chose to continue the wedding venue business, net annual income of \$300,000 could be generated plus additional revenue from catering. However, since the owner is selling only the real estate and not the business, no representations will be made concerning income or other business matters.

The original 1940's homestead has been remodeled and is still located on the property. It is currently serving as the Groom's quarters but could easily be converted to a guest house. The property features gorgeous landscaping and towering oak trees with a sprinkler system that is permitted by LCRA to draw water from the lake. This one-of-a-kind property has over 1600 linear feet of shoreline. A private boat dock is included with the sale which has two 30' boat slips and one boat lift. An August 2015 appraisal is available upon request. Appraisal shows market value of the 16.12 acres (not including wedding venue business) at \$5.48M.



Jacqueline Wittmuss ABR, CLHMS, CRS, GRI  
512.892.HOME (4663) Office  
512.917-1717 Cell  
512.892.4680 Fax  
Jacqueline@JWProperties.net  
www.JWProperties.net

All Information Is Deemed Reliable But Not Guaranteed.

View Virtual Tour at: [www.TourFactory.com/1467817](http://www.TourFactory.com/1467817)



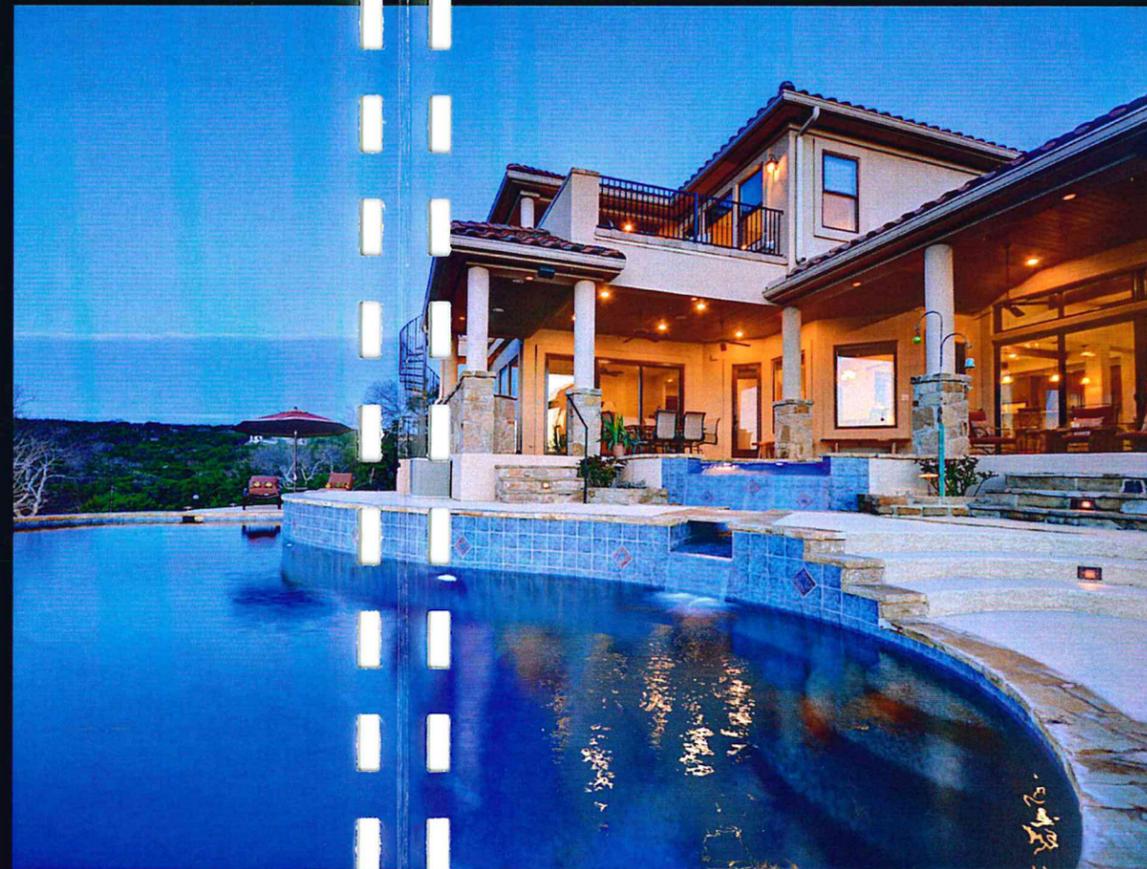
**Exterior Features:**

- Stone and Stucco Exterior
- Enhanced Engineering and Structural Framing with 2 x 6 Walls
- Barrel Tile Roof with Radiant Barrier Roof Sheathing
- Durango Iron Double Doors and Transom Window at Entry
- Jeldwen Wood Exterior Doors, Anderson Vinyl Windows
- Private Gated Entry with Door King Automatic Opener
- Acid Stained Lower Patios with Wrought Iron Railings
- Outdoor Kitchen with DCS Professional Gas Grill and Outdoor Sink
- 40,000 Gallon Custom Pool with Hot Tub and Negative Edge
- \$75K Private Boat Dock
- 24-Zone Sprinkler System
- Outdoor Landscape Lighting
- No City Property Taxes and No Mandatory HOA Fees!



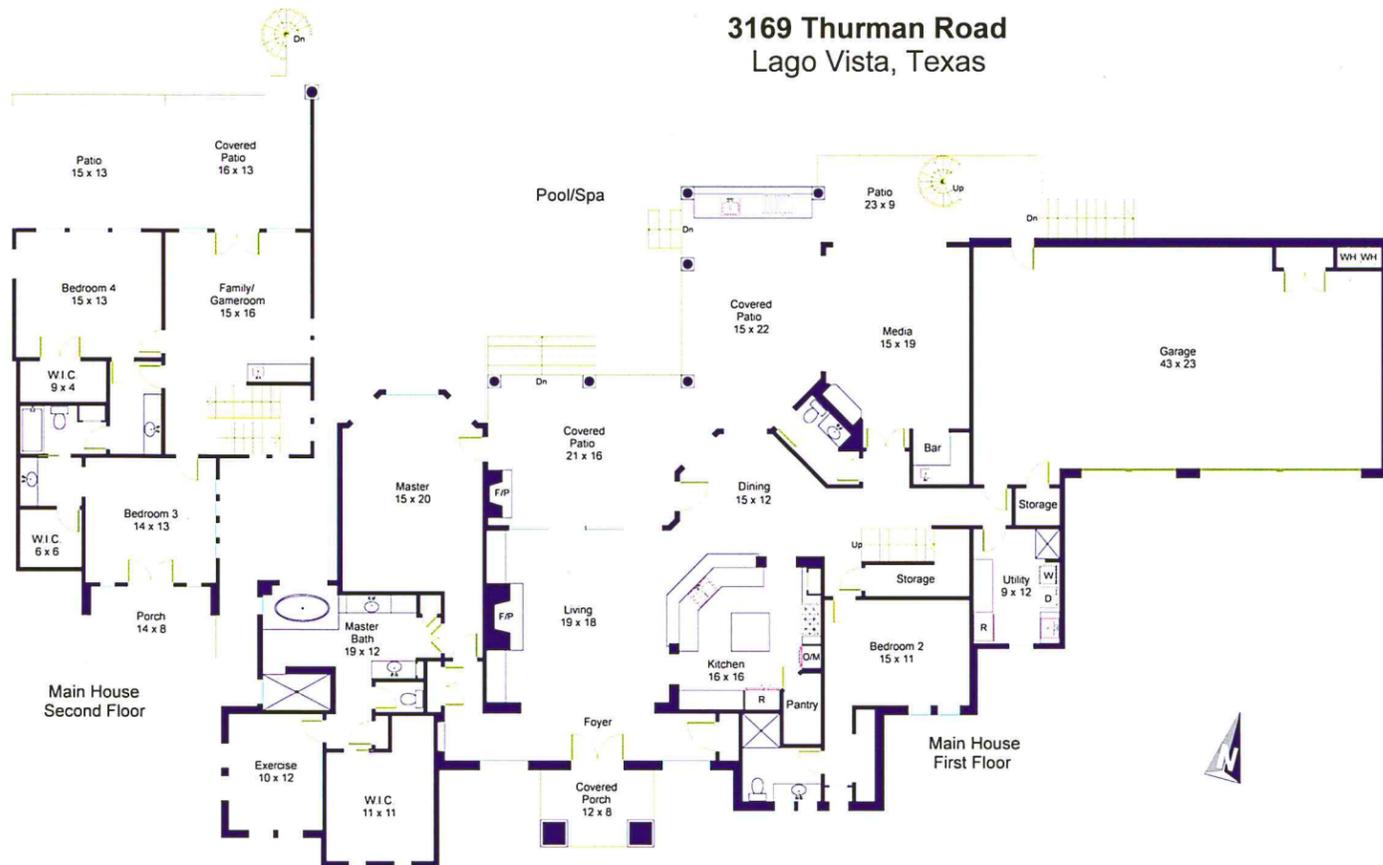
**Interior Features:**

- Approximately 4,163 Sq. Ft.
- 4 Bedrooms, 3.5 Baths
- 3.5 Oversized Car Garage with 10' Workbench
- 3 Living Areas
- Exercise Room Off Master Bedroom
- Master Bath Includes a Large Walk-In Shower with 3 Showerheads
- Extra Large Walk-In Closet In Master with Built-In Shelves and Drawers
- Huge Utility Room With Freezer Area and Dog Wash
- Granite Countertops Throughout (Marble in Master Bath)
- Large Chef's Kitchen with Breakfast Bar and Prep Island with Warming Drawer
- Dacor 6 Burner Gas Cooktop with Griddle Accessory
- KitchenAid Ovens (Combination Conventional/Convection Oven and Microwave/Convection Oven)
- Hoshizaki Ice Maker and KitchenAid Beverage Center In Wet Bar
- Whole Home is Wired for Cable, Phone, Internet with On-Q Box
- House Wired for Sound with Speakers in the Main Living Areas, Master Bedroom and Bathroom, Outdoor Patios and Pool Area
- Outdoor Bug/Spider Misting System on Patio and Around Door Areas
- Three Train XLI6i 18.5 SEER Ultra Efficiency Central Air Conditioner/Heat Pump Systems



*An exquisite home that beckons you to make yourself comfortable and stay awhile . . .*

3169 Thurman Road  
Lago Vista, Texas 78645



This floor plan is an artistic rendering only. All dimensions are approximate. Floor Plan Graphics makes no representation or warranty as to this rendering's accuracy and no measurements or dimensions should be relied upon without independent verification.

FLOORPLAN  
GRAPHICS

© Floor Plan Graphics 2015



Located off Lohman Ford Road between Lago Vista and Point Venture.

*Designed for privacy and grandeur, this Lake Travis Waterfront Estate features panoramic Lake Travis & Hill Country views and exquisite outdoor living with stunning swimming pool, spa and an outdoor kitchen. A private residence in the rolling hills of the north shore of Lake Travis.*



Jacqueline Wittmuss ABR, CLHMS, CRS, GRI  
512.892.HOME (4663) Office  
512.917-1717 Cell  
512.892.4680 Fax  
Jacqueline@JWPproperties.net  
www.JWPproperties.net

All Information Is Deemed Reliable But Not Guaranteed.

View Virtual Tour at: [www.TourFactory.com/1311238](http://www.TourFactory.com/1311238)

**MEETING DATE: June 16, 2016**

**AGENDA ITEM: LVGC Clubhouse Restaurant Report**

**Comments:**

The report will be forthcoming following the Golf Course Advisory Committee meeting on Tuesday, June 14.

**Motion by:** \_\_\_\_\_

**Seconded by:** \_\_\_\_\_

**Content of Motion:** \_\_\_\_\_

\_\_\_\_\_

**Vote: Raley** \_\_\_\_\_ ; **Sullivan** \_\_\_\_\_ , **Tidwell** \_\_\_\_\_ ; **R. Smith** \_\_\_\_\_ ;

**Mitchell** \_\_\_\_\_ ; **S. Smith** \_\_\_\_\_ ; **Cox** \_\_\_\_\_

**Motion Carried: Yes** \_\_\_\_\_ ; **No** \_\_\_\_\_



# AGENDA ITEM City of Lago Vista

**TO:** Mayor & City Council **Council Meeting:** June 16, 2016

**FROM:** Gary Graham, Director of Public Works

**SUBJECT:** Report on Automated Read Water Meters

			<b>Legal Review</b>	
<input type="checkbox"/> BUSINESS ITEM	<input type="checkbox"/> BONDS	<input type="checkbox"/> PUBLIC HEARING	<input type="checkbox"/>	<input type="checkbox"/> ORDINANCE ( )
<input type="checkbox"/> CONSENT AGENDA	<input type="checkbox"/> APPOINTMENTS	<input type="checkbox"/> BID AWARD	<input type="checkbox"/>	<input type="checkbox"/> RESOLUTION ( )
<input checked="" type="checkbox"/> WORKSHOP	<input checked="" type="checkbox"/> REPORT	<input type="checkbox"/> OTHER	<input type="checkbox"/>	<input type="checkbox"/> CONTRACT ( )
			<input type="checkbox"/>	<input type="checkbox"/> BONDS ( )

**EXECUTIVE SUMMARY:** *(Attach additional pages if necessary)*

The City of Lago Vista began a program to install automated reading water meters in 2011. The second phase was completed in 2012 and the projected was completed in 2013 at a total cost of \$678,553.00. We now have 3264 meters in service. Since installation of the meters their reliability has been very poor.

**Impact if Approved** N/A

**Impact if Denied** N/A

1. IS FUNDING REQUIRED?	___ YES	<input checked="" type="checkbox"/> NO	2. IF YES, INDICATE IF BUDGETED	___ YES	___ NO
INDICATE FUNDING SOURCE:					

**SUGGESTED MOTION/RECOMMENDATION/ACTION:** Report Only

**Administration:** \_\_\_\_\_ Initials

**Submitted by:** Gary Graham

Report to City Council  
Automated Read Water Meter  
June 16, 2016

The City of Lago Vista began a program to install automated reading water meters in 2011. The second phase was completed in 2012 and the projected was completed in 2013 at a total cost of \$678,553.00. We now have 3264 meters in service. Since installation of the meters their reliability has been very poor. The original meter manufacturer, Infinity, sold to RG3 several years ago, and later the remaining part of Infinity went out of business. RG3 has continued to support Lago Vista’s meters by providing replacements for failed registers as needed every month. City employees perform the in field replacement of the registers. The table below provides the number of meter registers that have failed and been replaced since January, 2014.

06/08/2016 - AMRSS -Returned Registers for Past 30 Months					
January 1, 2014	67	January 1, 2015	106	January 1, 2016	163
February 1, 2014	60	February 1, 2015	76	February 1, 2016	64
March 1, 2014	54	March 1, 2015	78	March 1, 2016	82
April 1, 2014	55	April 1, 2015	68	April 1, 2016	72
May 1, 2014	71	May 1, 2015	47	May 1, 2016	65
June 1, 2014	64	June 1, 2015	52	June 1, 2016	64
July 1, 2014	72	July 1, 2015	70		
August 1, 2014	84	August 1, 2015	75	30 Month Total :	<b>2319</b>
September 1, 2014	66	September 1, 2015	89		
October 1, 2016	65	October 1, 2015	95		
November 1, 2014	58	November 1, 2015	101		
December 1, 2014	69	December 1, 2015	167		

Even though RG3 is providing replacement registers at no cost, there is considerable time involved in replacing failed registers every month that could be spent on other things. Additionally, our registers have been replaced with several updated models over time. We now have several different models in service. The different register models use different versions of meter reading software, such that we currently have six different versions of meter reading software being used.

As you can imagine we are routinely in contact with RG3. In recent discussions with them they have made an offer to replace all of our registers for a reasonable amount of money, \$139,470.10. Attached is their offer. Replacing all the registers should dramatically reduce the number of failures we experience each month saving a great deal of time and enhancing the accuracy of our metered water.

We would like to have consensus from the City Council supporting further investigation of this offer leading to potential inclusion of this work in the budget.

**From:** [Dave Stewart](#)  
**To:** [Gary Graham](#)  
**Subject:** FW: RG3 / Lago Vista proposal  
**Date:** Wednesday, June 08, 2016 2:18:25 PM

---

Dave Stewart  
Assistant Director of Public Works  
Capital Improvement Program Manager/Inspector  
City of Lago Vista  
P. O. Box 4727  
Lago Vista, Texas 78645  
Office: (512) 267-1155  
Fax: (512) 267-7070  
Email: [dstewart@lago-vista.org](mailto:dstewart@lago-vista.org)



---

**From:** Lee Gregory [mailto:Lee@rg3meter.com]  
**Sent:** Thursday, May 26, 2016 2:35 PM  
**To:** Dave Stewart  
**Cc:** Ben Jarrett  
**Subject:** RG3 / Lago Vista proposal

Dave,

I will make this more formal if you are in agreeance. To benefit from selling our products at our cost, we need to create the most goodwill possible. To ensure that happens, our goal here will be to bring Lago Vista up to 100%. This means we will be eliminating ALL potential problems.

The plan will be for our crew to physically touch and replace every register at every account. We will be replacing every register that is not a Tesla 4 with a new Tesla 4. The existing Tesla 4 registers in the system will be sent to Longview for updating and testing. After that process is complete, they will be shipped back to Lago Vista and placed back in the system at a different location.

There will be no down time at any account. The old read will be placed on the new register, so there should be minimal impact on billing (if any at all). Our crew's activities will not affect the normal reading of your system by Lago Vista staff. Once we are done, our field support (Jason Sides most likely) can spend a training day with your team if you would like. Upon completion, everything in the system will be 100%.

The only items I have not accounted for below would be extended antennas. I do not know if they are needed at all, but if you elect to place an extended antenna on a particular account, the cost will be \$15 per antenna. This would only be useful in places where a particular register is difficult for your staff to read because the meter pit is excessively deep, full of water most of the time, in a vault, etc.

<b>Item</b>	<b>Quantity</b>	<b>Cost</b>	<b>Total</b>
New Registers	1217	\$55.00	\$66,935.00
Update Existing Register & Test	2047	\$2.50	\$5,117.50
Shipping & Processing	107	\$20.00	\$2,137.60
Field Labor	3264	\$20.00	\$65,280.00
			<b>\$139,470.10</b>

If you would like to consider an AMI / Fixed Network reading strategy for all or part of your system, please let me know. The propagation study isn't a big deal to put together and can be for information purposes only if you decide not to do it. In fact, I have most of it done already. To complete the analysis and get you a quote, I will need the location of any tower, elevated tank, tall building, etc. that we might be able to use to install collectors. If you have elevations of these tower sites, it would be great, but I can get along without them if I need too.

One thing to consider is that each register that is going to be read through a

fixed network will need an extended antenna. Once we get the study done, I can send it to you and let you tell me if you are interested in reading any particular area of your system in that manner. If there is an area you are interested in reading by AMI, it might be wise to install extended antennas while our crew is there. Up to you.

Respectfully,

**Lee Gregory**

RG3 companies  
2912 S Access Rd.  
Longview, TX 75602  
[www.rg3meter.com](http://www.rg3meter.com)



CONFIDENTIALITY NOTICE: This electronic mail transmission is confidential, may be privileged and should be read or retained only by the intended recipient. If you have received this transmission in error, please immediately notify the sender and delete it from your system.



**AGENDA ITEM**

City of Lago Vista

To: **Mayor & City Council** Council Meeting: **June 16, 2016**

From: **David Harrell, AICP, Director**

Subject: **Potential Creation of Residential Incentives Program**

Request: **Business Item** Legal Document: **Other** Legal Review:

**EXECUTIVE SUMMARY:**

**This is being brought forward due to a proposal by Silverton Homes. They have assembled some grouped lots for purposes of building. However there are no utilities within this area. They have been negotiating and working with Staff to determine how to bring utilities into this area for infill/redevelopment.**

**One of the goals associated with the 2030 Comprehensive Plan included within the Land Use and Housing/Neighborhood Livability Elements involves infill/redevelopment housing. Staff has provided documentation from the Comp. Plan complimenting this idea in yellow highlights.**

**Our infill/redevelopment program would be addressing lots that are vacant due to incomplete infrastructure working within a public/private partnership to address these issues. Any future incentive program would need to address some of the following issues:**

**1) Working with partners to assure future housing prices are within affordable market range as part of any agreement. Our city has an established median income of \$75,562 and a median house price of \$194,500. An ideal cost may be between \$175-250K**

**2) Setting standards in policy concerning minimum criteria of builders financial health such as leveraging ratios, debt to borrowing ratios, or interest covering ratios to determine health of the developer. This would also include setting standards on minimum number of lots the project will encompass. Finally, there would need to be a willingness to execute a development agreement and put up an agreed Letter of Credit.**

**3) Flexing standards on development regulations such as allowing potential flexibility in density, height, setbacks, and minimum housing sizes.**

**4) Removing extra associated costs to develop home-sites through application fees, inspection fees, tap fees, lien waivers, and potentially extension of other non-City utility lines. This should be in tandem with the County, ESD, ISD, and other utility providers where applicable.**

**5) Determine areas of the City where this would be prioritized based on the Comp. Plan. This could be in areas designated as green and purple on the Figure 12, Infrastructure Extension Priorities Map.**

**6) Determine what State Law requirements are in place to help such as Tax Increment Revitalization Zone, Neighborhood Empowerment Zones, or Public Improvement Districts or grants in place that may assist us in developing specific areas.**

**Staff will have policy guidelines to the Council for the July 7 meeting date. This policy would cover each individual proposal with at least one of the requirements being how well the proposal meets our 2030 Comp Plan.**

**Impact if Approved:**

N/A

**Impact if Denied:**

N/A

**Is Funding Required?**     Yes  No    **If Yes, Is it Budgeted?**     Yes  No  N/A

**Indicate Funding Source:**

NA

**Suggested Motion/Recommendation/Action**

**Motion to:**

**Motion to:**

**Motion to:**

**Known As:**

**N/A**

**Agenda Item Approved by City Manager**

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### 3| Land Use

**Land Use Goal:** Responsibly maximize land by expanding recreational uses, providing housing opportunities for all ages, and fostering an environment for local business.

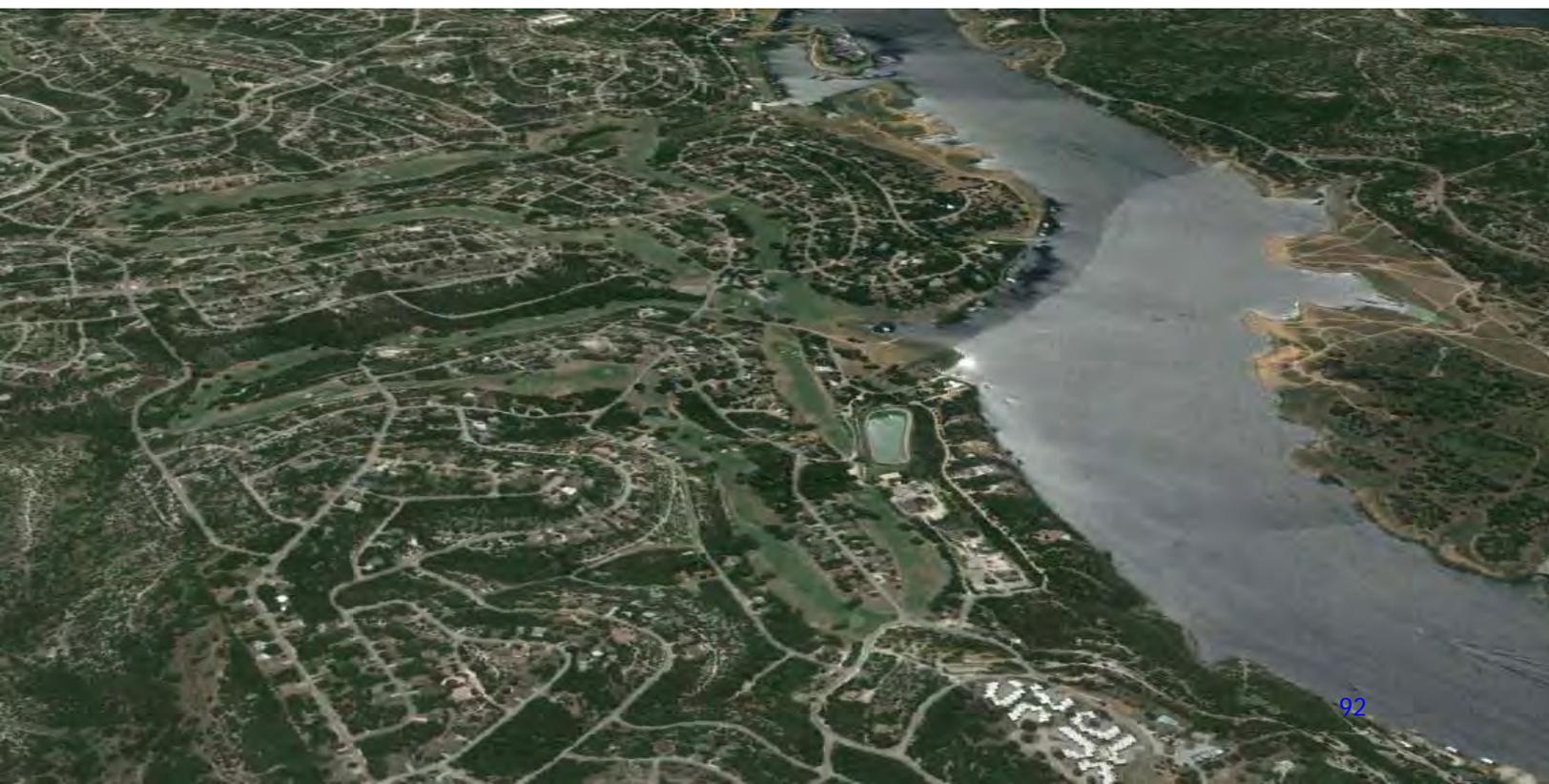
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#### Issues and Existing Conditions

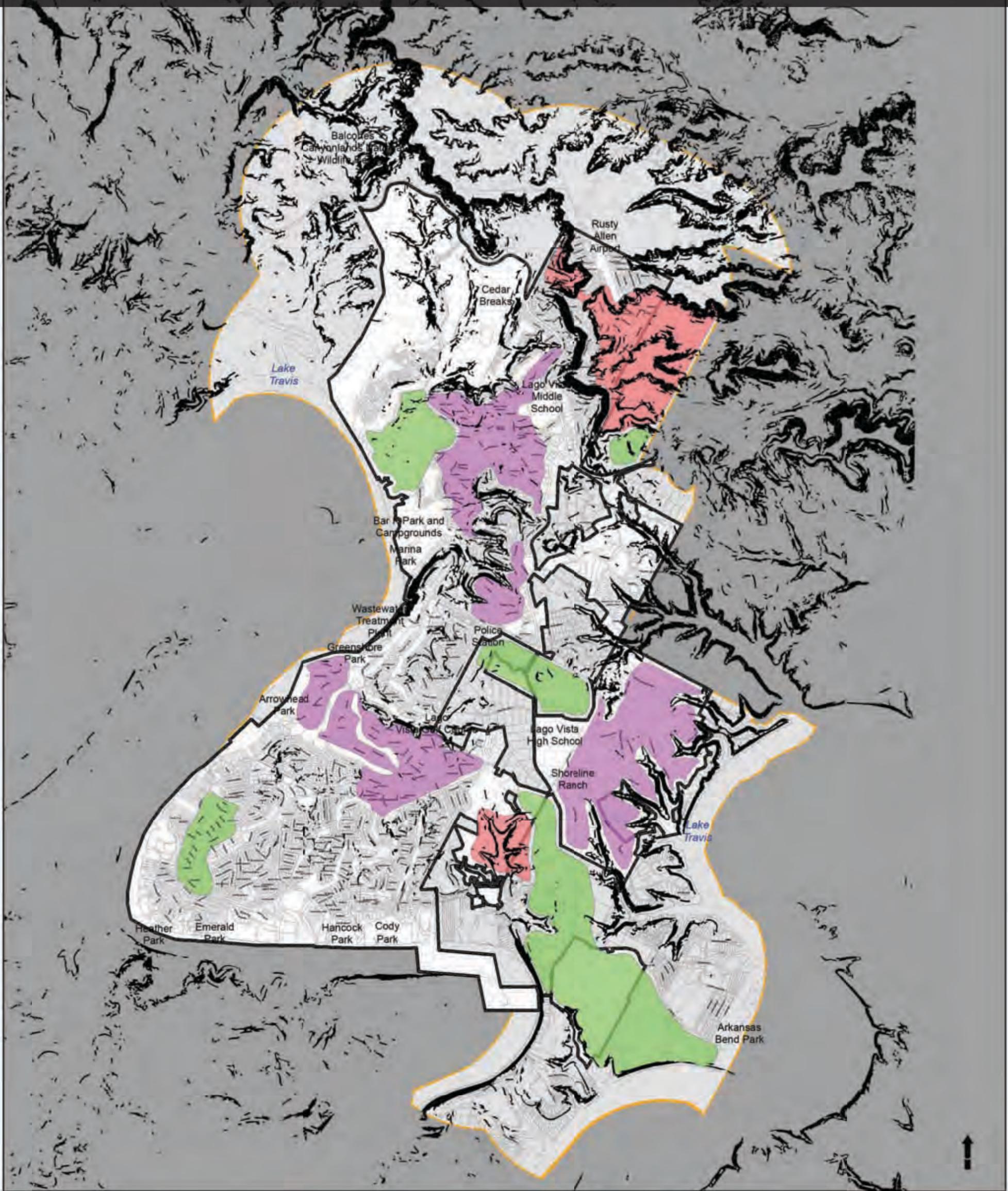
Providing for the orderly and efficient use of land should be a major planning consideration in Lago Vista. The land use pattern that exists today is largely a result of the City's initial development as several large subdivisions that did not account for public needs or services. However, over time, the activities and vision for the community by the local residents has created a need for various land uses, as well as for the supplemental systems that support the land uses (e.g., thoroughfare systems). The relationships of existing and future land uses will shape the character and quality of life of the community for years to come. In order to accurately assess Lago Vista's future land use needs, an analysis of the past land use trends and present patterns is of primary importance.

#### Top Issues Related to Land Use:

- Extreme topography constraints
- Sparse development
- Small platted lots
- **Limited infrastructure**
- Lakefront opportunities
- Tourism and destination opportunities
- Lack of employment
- Identities of Dawn Drive, FM 1431, and Lohman Ford Road
- Limited shopping and dining options
- Limited entertainment and activity destinations
- Interest in a farmers market
- Vacant commercial buildings
- Environmental concerns



# Figure 12. Infrastructure Extension Priorities



-  Infrastructure Extension Priorities
-  Infrastructure Extension not Recommended
-  Existing Infrastructure Infill Areas
-  25% slope or greater



**City of Lago Vista**

## Action Items

<b>Land Use Goal: Responsibly maximize land by expanding recreational uses, providing housing opportunities for all ages, and fostering an environment for local business.</b>	
<b>Recommendation Topic</b>	<b>Action Item</b>
<b>Future Land Use and Population Planning</b>	Use the Future Land Use Map to guide future zoning decisions.
	Revise the zoning ordinance to include overlay character districts for Dawn Drive, FM 1431, and Lohman Ford Road.
	Revise the zoning ordinance to allow more areas for retail, commercial, and multifamily development.
<b>Design Standards for Nonresidential and Multifamily Development</b>	Revise the zoning ordinance to include a mixed use land use classification.
	Revise the zoning ordinance to require building articulation for larger structures.
	Revise the zoning ordinance to include specific requirements for screening waste receptacles and utilities.
	Revise the zoning ordinance to include specific requirements for screening and buffering near industrial uses.
	Revise the business regulations ordinance to allow for larger multitenant freestanding signs.
	Consider establishing overlay districts to ensure quality development along the main corridors.
	Meet with private capital partners to share the comprehensive plan efforts and promote nonresidential development.
<b>Resource Protection</b>	Develop regulations for solar and wind energy to ensure quality standards for equipment and installation
	Offer incentives to developers for using solar and wind energy.
	Require all street signs be reflective to accommodate dark skies efforts.
	Expand the existing lighting regulations to further promote dark skies.
	Develop an approved native plant list to be maintained by the Director.
	Develop regulations to accommodate and encourage low-impact development.

<b>Lakefront and Tourism</b>	Prioritize and purchase lakefront lots.
	Accommodate tourists in certain areas.
	Continue to proactively seek hotel operators for a lakefront hotel resort, event center, or civic center.
	Expand branding and placemaking efforts through a marketing/image campaign and/or the development of a tourism plan.
	Apply for and receive the designation of a “Scenic City”.
	Focus development around the airport on aviation and other small industrial uses.
<b>Growth Prioritization</b>	Conserve areas with extreme topography by acquiring the property or assisting property owners in coordinating with nonprofit organizations to accept the land.
	Explore the possibility of allowing the landowners to keep their POA membership after donating the land.
	To encourage infill development, prioritize areas with existing infrastructure through development incentives.
	To encourage future development in key greenfield areas, develop long-range infrastructure plans for identified expansion areas and use these areas for desirable development types, such as a hotel, grocery store, or sports complex.
<b>Future Expansion Areas</b>	Conduct a detailed analysis to determine whether a 3-year annexation plan is necessary for the desired expansion.
	Focus on annexation of areas located along major roadways or the lake.
<b>Rusty Allen Airport Area</b>	Prioritize the area surrounding the Rusty Allen Airport for land acquisition and assembly.
	Vacate plats and roadways for undevelopable land around the airport.
	Rezone area surrounding the airport by extending the C-4 zoning and rezone the steep slope areas to a conservation district.
	Coordinate with the actions from TxDOT Airport Action Plan.
<b>Municipal Complex Redevelopment</b>	Develop a concept plan followed by a more detailed site plan for the area.
	Continue efforts to reach out to local developers and local/national retailers.
	Rezone the south side of Dawn Drive to accommodate commercial and retail development.
	Allocate funding in the Capital Improvements Program for demolition and construction of new municipal facilities.

## 4| Housing and Neighborhood Livability

**Housing and Neighborhood Livability Goal:** Provide an exceptional quality of life by preserving the small-town character, accommodating pedestrians, and providing attractive and unique destinations.

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### Issues and Existing Conditions

Neighborhood planning plays an important role in the Comprehensive Plan because it guides the preservation and enhancement of existing neighborhoods and makes recommendations for new neighborhoods in future redevelopment areas. The purpose of the Housing and Neighborhood Livability element is to address the characteristics of existing housing conditions in Lago Vista and serve as a tool for City staff, residents and business owners of each neighborhood setting. It is in the public interest to maintain the local housing stock, as well as to make whatever improvements are necessary. It is also in the public interest to ensure that new housing and neighborhoods are created to the highest level of quality possible, so that new areas maintain their value and are sustainable for years to come. It will take cooperative action by the City and property owners to achieve the highest possible housing quality and character within each neighborhood area of Lago Vista.

#### **Top Issues Related to Housing and Neighborhood Livability:**

- Beautification improvements
- Homes and apartments for young professionals and seniors
- More housing diversity needed
- Affordable housing options for the workforce community



## Recommendations

The following section outlines recommendations related to the following topics:

- Single-Family Neighborhood Enhancements
- Single-Family Home and Site Design Enhancements
- Life-Cycle Housing Opportunities

### Single-Family Neighborhood Enhancements

#### *Residential Infill Development and Redevelopment*

Residential infill refers to the development of a single lot within an existing neighborhood that is currently served by the City's utilities. This type of development promotes sustainability because it: 1) generally uses existing infrastructure, 2) reduces sprawl and destruction of natural areas, 3) creates more vibrant neighborhoods, and 4) takes advantage of the limited amount of developable land in Lago Vista. Infill development also alleviates the cost of installing utilities in new areas.

Developing on a vacant or redeveloped lot may be perceived as having increased risk, particularly early on in long-term redevelopment projects; therefore, it is important that the City look for way to encourage infill development. Examples of incentives include:

- Continue and encourage the use of Amending or Minor Plats, which allows for administrative approval, to consolidate lots. In cases where Amending/Minor Plats are not possible for combining adjacent small lots, the City should consider fast-tracking/expediting the review process,
- Allowing staff technical support for submittals, and
- Establishing target infill areas which allow the construction of higher densities, increased heights, and/or reduced parking. These modifications can be established by the City Staff by granting "alternative compliance", through special exceptions from the Zoning Board of Adjustment, or other relief procedures.

Also, compatibility can be an issue when infill or redevelopment housing is built in an existing neighborhood. The City should ensure that new home construction is consistent with the City's vision and is designed to coordinate and connect with the existing surrounding developments. Generally, residents in the area surrounding infill sites desire to have a cohesive character throughout their neighborhood.

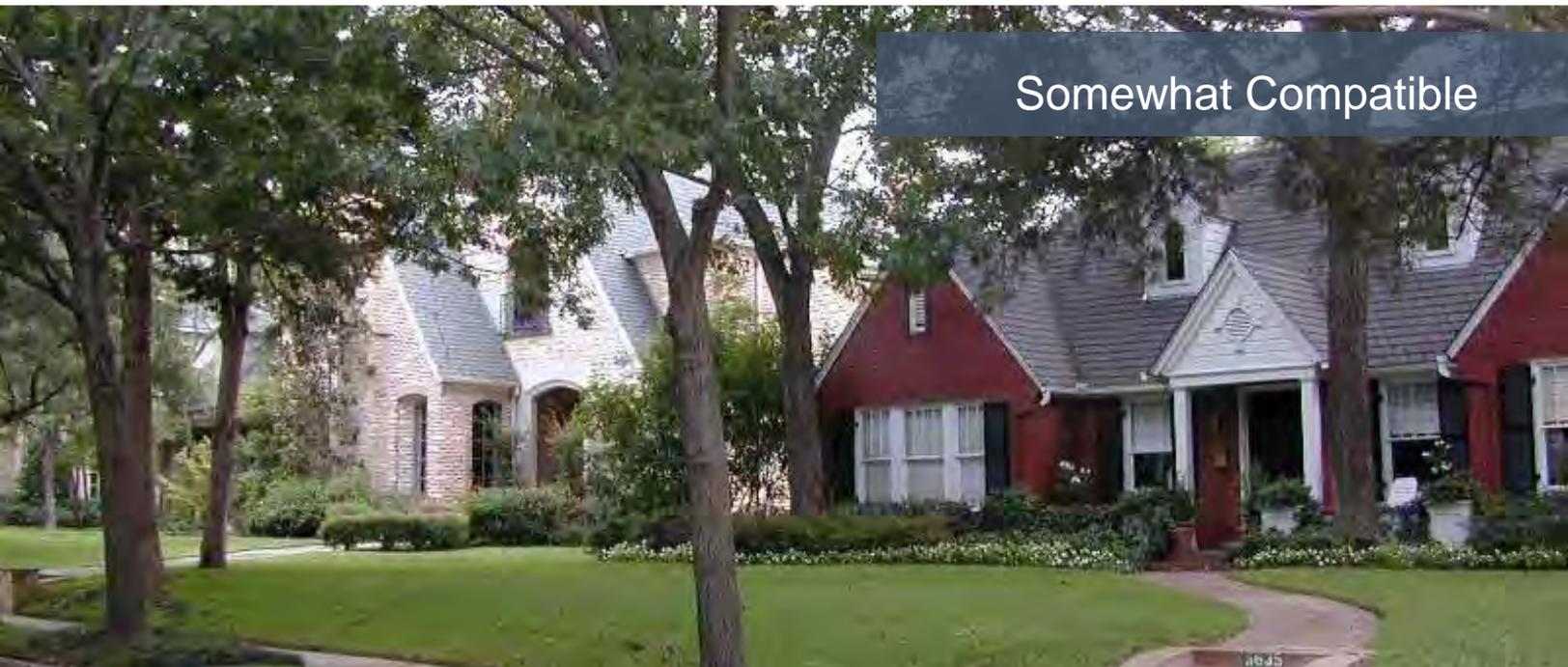
It is recommended that the City budget to purchase small lots each year to replat and combine smaller lots. The City should prioritize the target areas indicated in purple and green in **Figure 12**; however this strategy is appropriate City-wide. Additionally, the City should proactively seek out property owners of vacant or abandoned lots to express the City's intent and available incentives or offers.

Architectural elements of infill development and redevelopment that should coincide with existing residences include:

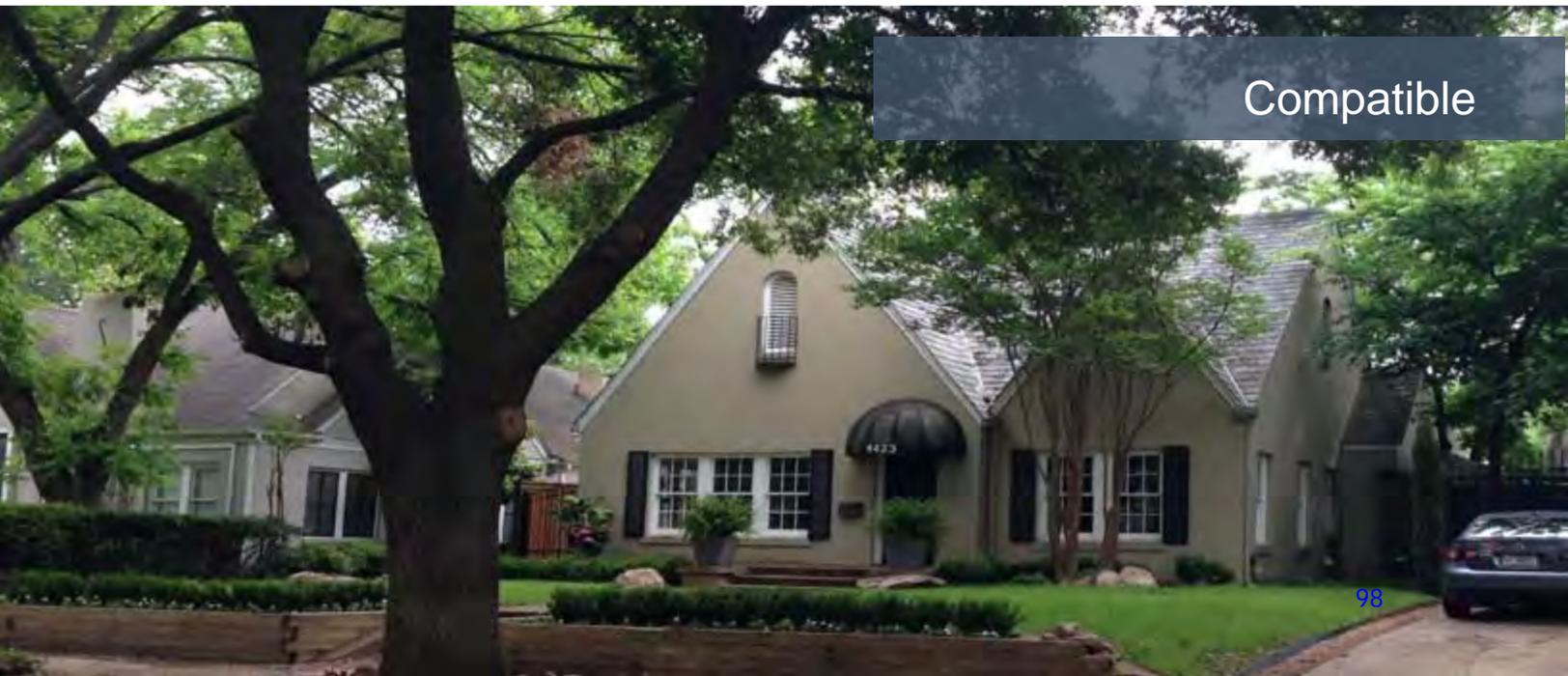
- Building materials
- Building massing and setbacks
- Architectural design
- Access
- Residence orientation
- Connectivity



Not Compatible



Somewhat Compatible



Compatible

## Residential Zoning District Consolidation

The City's zoning ordinance includes 14 residential districts:

- R-0: Single-Family, Zero Lot Line
- R-1A, B, C, D, E, F, and G: Single-Family Residential
- R-1LL: Single-Family, Large Lot
- R-1M: Mobile Home
- Single-Family Tall
- R-1T: Single-Family, Tall
- R-2: Two-Family Residential
- R-4: Multifamily Residential (Apartments, Townhouses and Single Family)
- RR-A: Restricted Single Family with Aircraft

For comparison, the City of Austin currently has 16 residential zoning districts for over 354,000 homes (versus fewer than 3,300 homes in Lago Vista). The City may wish to consider consolidating several similar districts to simplify the code and development process. Additionally, the City may wish to update its classification of districts in the zoning ordinance and zoning map to be similar to the land uses on the Future Land Use Map.

## Screening and Buffering

While the Future Land Use Map seeks to minimize conflicts between potential residential and nonresidential areas, screening and buffering efforts can help to mitigate any remaining incompatibility between land uses.

The current zoning ordinance requires a screening device that is "no more than six (6) feet in height" to be installed along the property line between multifamily/nonresidential and single family residential, which includes masonry material, wood, or plant materials. Wood is a high maintenance material and therefore it is not recommended for the City to continue allowing it as a screening wall. Plant materials are appropriate in conjunction with a wall or fence, however landscaping alone is insufficient for adequate buffering.

The regulations should be revised to require a solid masonry fence and possible additional landscaping to reduce the impacts of the multifamily/nonresidential use on the adjacent neighborhoods. While Section 5.10 of the Zoning Ordinance restricts which zoning districts can be adjacent to one another, a residential proximity slope that requires an additional setback from nonresidential land uses adjacent to single family residences is recommended.



## Single-Family Home and Site Design Enhancements

### *Garage Enhancements*

Current ordinances pertaining to residential garages require that garages be set back from the street at least the same distance as required of dwelling units. Allowing for garage entrances to be located at the front façade of homes disrupts the cohesiveness of the building design. The City should update the ordinance and require garages to be set back at least 10 feet from a home's building façade, unless it is a J-swing drive. All garage doors should be required to have door enhancements. The City should provide its residents with a menu of options that include enhancements such as wooden doors, double doors, decorative windows, hardware, among other design elements.



### *Standards for Accessory Buildings*

Residential accessory buildings are structures that serve as a shed, garage, carport, shop, or any other use that is not part of the main dwelling. This type of structure is generally detached, but in some cases is added as an addition to the original home. Within the current code of ordinances, the City allows for a maximum of two accessory buildings but does not limit the square footage. In order to prevent accessory buildings from being constructed at a large scale, the City should consider updating this ordinance to limit the total square footage of accessory buildings to not be larger than 50 percent of the square footage of the main dwelling. This regulation would replace the maximum number of accessory buildings.



### *Covered Porches*

Another design element that will increase the aesthetic appeal of homes is having a covered porch. Not only does this add another unique design element to the home, but it overall makes neighborhoods appear more inviting. The City should consider implementing an ordinance that requires a certain percentage of homes within some subdivisions to have covered porches. Subdivisions that are intended to be walkable as well as subdivisions with rear alley access should be the main targets for this regulation.



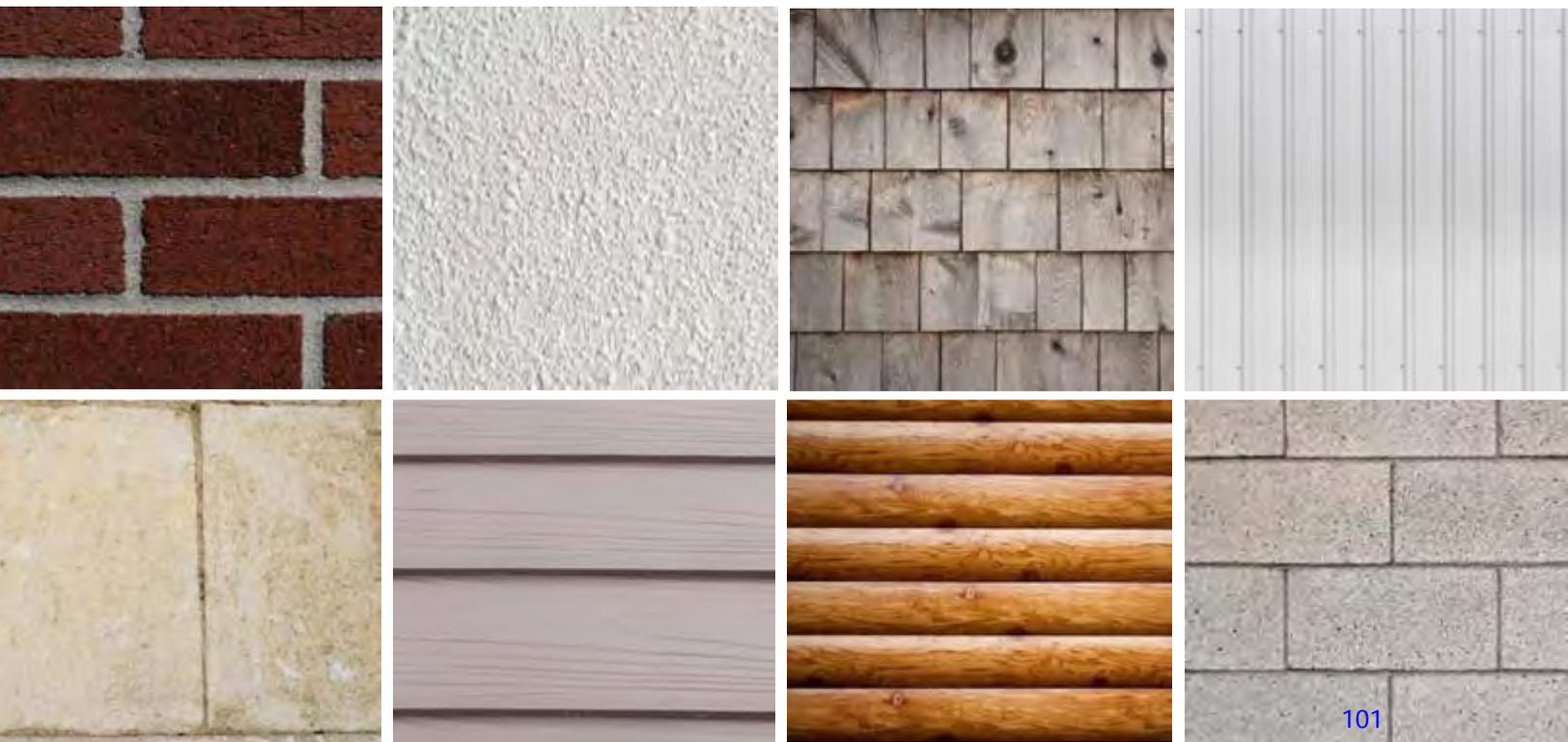
## *Building Materials and Antimonotony Standards*

The appearance of homes from the street affects the perception of the community as well as property values. Quality building materials and unique designs create more interesting and attractive neighborhoods, compared to a subdivision full of “cookie cutter” homes. Building materials and antimonotony standards help to create more distinctive communities.

For all nonresidential and multifamily buildings (except for those in the Airport District [C-4]), the zoning ordinance requires that 75 percent of the front wall and 75 percent of each side wall consist of: fired bricks, natural or polished stone, textured masonry block, tilt wall concrete panels, stucco, or split face concrete block. It is also specially noted that this list does not include corrugated sheet metal and cement fiberboard. Stainless steel, chrome, standing seam, and architectural grade metal can cover up to 10 percent of the front or side walls.

The City should consider providing more detailed building material regulations for certain zoning districts. For example, while textured masonry block or split face concrete block may be appropriate for the Light Industrial (LI) or Commercial, Marina (C-3) districts, higher quality materials such as fired bricks or stone may be more desirable in the Commercial, Large Scale (C-2) and Professional, Business Office, Low Density Retail (C-1A and C-1C) districts along the FM 1431, Lohman Ford Road, and Dawn Drive corridors. Additionally, the City may wish to reconsider excluding cement fiberboard from the list of approved materials. This material, commonly known as HardiePlank, can result in attractive bungalow or Craftsman style homes.

The City should also establish antimonotony standards to add visual interest and distinctive design to neighborhoods. Some residential developers offer a limited number of home designs, which can result in a monotonous and dull appearance. The City could address this by requiring that no single front façade of a home may be duplicated within six to eight lots.



## Life-Cycle Housing Opportunities

A quality community is able to provide a variety of housing options for the full life cycle of its citizens. It is important for the City to understand the implications the type of housing available has on its community. As an individual progresses through life, their requirements, necessities, and general expectations for what they consider to be “home” change.

As an example, young singles and couples without children may wish to live in a location where activities are present or within a close proximity to work. Such options are considered amenities that contribute to their particular needs. Once they move into the next stage of life, they may require additional space as their family begins to grow; they may desire a larger family space, more bedrooms, and a yard, among other things. Empty nesters, which refers to those household without the presence of children, may require completely different housing options. It has become a growing trend where individuals within this category often desire a smaller, high quality home with less maintenance and upkeep.

While Lago Vista seeks to remain a community of primarily single family homes, it is still important to offer a variety of housing options, especially for young professionals and empty nesters. These two age groups are expected to increase in size in the future with the addition of business and industry. Many young professionals leave the area to find other housing types; many empty nesters are attracted to Lago Vista because it is often perceived as a retirement or vacation community.

### Large Single-Family

Certain members of a community may desire a larger footprint for their home. This need can be met with larger homes (i.e., additional square footage), or larger lots that provide more open space and increased separation from neighbors and adjacent land uses. This housing type plays an important role in allowing for variation in density and home size within a community.

### Medium Single-Family

Medium sized single-family homes are larger in square footage than the small starter home. These homes typically include additional bedrooms and bathrooms with upgraded amenities. Often times, medium sized single-family homes are located on larger lots. This housing segment is ideal for a growing family or an individual who may be progressing in their career and seeking upgraded housing options.

### Small Single-Family

Small single-family homes are often referred to as “starter homes” and are generally the most affordable option for single-family housing. Families or individuals looking for housing options with more space and privacy, or moving into the home-ownership market find the starter home as a great option. Typically located in a single-family neighborhood environment, these homes meet the needs of individuals with limited housing budgets and a desire to have their own personal space.

Figure 17. Life-Cycle for Housing Choices



## Duplex Homes

A duplex is a house divided into two separate dwelling units, each with its own entrance. Duplex housing serves a segment of the community who may want to live in an increasingly dense setting while having the look and feel of a single-family home. This housing type is important for residents and a community due to its affordability and range of amenities available.

## Townhomes

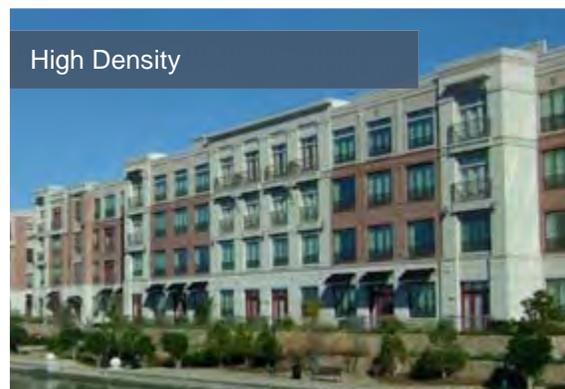
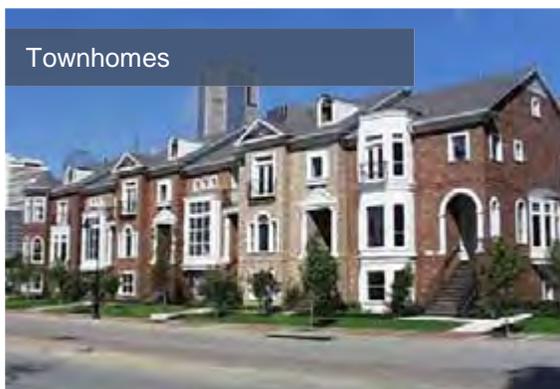
Townhomes are attached multistory dwelling units. Similar to apartments and duplexes, townhomes serve as an alternative to apartment living, and meet a demand in the rental market. One key difference is the fact that townhomes also meet a need for home ownership. Many segments of a community find townhomes appealing, from young professionals to small families. This housing option can also serve the needs of seniors seeking a simplistic home-ownership experience.

## Apartments

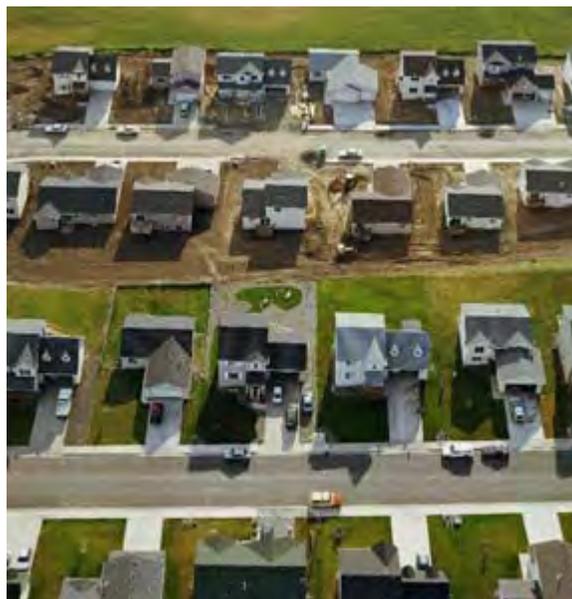
The range of apartment options is very broad in an effort to meet the needs and desires of a diverse rental market. The traditional apartment is a multistory building within an apartment community arranged in a garden or courtyard style configuration. An alternative or supplementary approach to including apartments is through mixed use development – high density apartments above ground-level retail shops.

## Senior

An integral part of retirement is the connection to family, friends and the community in which a senior has grown to call home. Flexible housing options must be available to allow for seniors to age in place. The need for decreased maintenance, increased access to transportation options, and accessibility to amenities such as fresh food and medical facilities are critical. Many of the aforementioned housing options can meet these needs. Apartments, duplexes, and townhomes may provide the necessary housing options. However, there may also be a need for smaller single-family homes on small lots or “zero lot-line” units to accommodate seniors.



Lago Vista's zoning regulations currently allow these housing types in certain zoning districts. However, one unique aspect of Lago Vista's regulations is the lack of minimum lot sizes for each district. Currently, only the R-1LL Single-Family, Large Lot zoning district has a minimum lot size. While the other districts have minimum setbacks, which would regulate the lot size to some extent, it may be in the City's best interest to define minimum lot areas, widths, and depths. This would allow the City to more accurately plan and anticipate future development patterns and infrastructure demands. Additionally, requiring larger lots would promote housing variety and prevent the current issue of lots that are too small or narrow to build on in future development. It is beneficial that the City has separate zoning districts to accommodate zero-lot line, duplex, and multifamily homes; however, each zoning district and dwelling type should have designated minimum lot dimensions. Establishing these minimums will also help to ensure that future life-cycle housing options are constructed in a manner that is both attractive and more appropriate for the City's infrastructure.



## Action Items

<b>Housing and Neighborhood Livability Goal: Provide an exceptional quality of life by preserving the small-town character, accommodating pedestrians, and providing attractive and unique destinations.</b>	
Recommendation Topic	Action Item
<b>Single-Family Neighborhood Enhancements</b>	<b>Develop appropriate incentives and zoning regulations for infill development.</b>
	Consolidate residential zoning districts.
	Revise the zoning ordinance to require higher quality materials for screening and a proximity slope setback between incompatible land uses.
<b>Single-Family Home and Site Design Enhancements</b>	Revise the zoning ordinance to require garage door enhancements and setbacks for front-loaded neighborhoods.
	Revise the zoning ordinance to that accessory buildings are truly secondary to the main structure.
	Revise the zoning ordinance to require covered porches in a certain percentage of larger developments to create a more diverse look and more pedestrian-oriented environment.
	Revise the zoning ordinance to add more detail regarding building materials and specifying which materials are appropriate within each district.
	Revise the zoning ordinance to include antimonotony standards, which will help to prevent “cookie cutter” subdivisions.
	Develop a watershed master plan that assesses the current drainage demands and provides strategies for stormwater management and retention.
<b>Life-Cycle Housing Opportunities</b>	Continue to allow patio homes, townhomes, duplexes, and multifamily housing types in key areas to accommodate young professionals and the retirement community. Provide for mixed use areas that incorporate higher density housing.
	Revise the zoning ordinance to establish minimum lot areas, depths, and widths for each residential district and dwelling type.

**MEETING DATE: June 16, 2016**

**AGENDA ITEM: WORK SESSION** (no action may be taken on the following agenda items):

**Comments:**

Departmental Reports

- A. Airport Report
- B. Development Services
- C. Financial Report
- D. Golf Course Report
- E. Library Report
- F. Municipal Court Report
- G. Police Department
- H. Public Works Reports
  - a. Street Department
  - b. Utility Department (Water/Wastewater Services)
  - c. Water Loss Report
  - d. Water/Wastewater Treatment

**Motion by:** \_\_\_\_\_

**Seconded by:** \_\_\_\_\_

**Content of Motion:** \_\_\_\_\_

\_\_\_\_\_

**Vote: Raley** \_\_\_\_\_ ; **Sullivan** \_\_\_\_\_ ; **Tidwell** \_\_\_\_\_ ; **R. Smith** \_\_\_\_\_ ;

**Mitchell** \_\_\_\_\_ ; **S. Smith** \_\_\_\_\_ ; **Cox** \_\_\_\_\_

**Motion Carried: Yes** \_\_\_\_\_ ; **No** \_\_\_\_\_

P. 1 of 2  
5-20-2016

The Airport Report  
To: The City Manager  
of Lago Vista, Texas.  
Melissa Byrne Rosemer

P. 2 of 2.

5-20-2016 The Airport Report

The airport looks good. The runway and run-up areas are clear. The taxiways are clear. The Anderson Annex is clear.

The parking area is clean, but there are no extra parking spaces. There are no empty hangar spaces. I get called every week for tie-down space & hangar space.

All the lights are good. The beacon is good. The P.A.P.I lights are good. The a.w.o.s. is reporting the weather. The wind sock is still on the ground.

The new stripes and numbers on the runway look great.

Have a good day  
Horace Miller  
Airport Manager.



Residential and Commerical Report

From: 05/01/2016

To: 05/31/2016

Description	Permit Number	Contractor	Address	Type	Issued Date	Square Footage	Construction Cost
Residential Permits	2595	M Squared Custom Homes	21400 Sierra Trail	Residential Single Family	5/18/2016	2374	\$190000.00
	2580	Casa Rio Builders	7822 Dakota Circle	Residential Single Family	5/6/2016	3178	\$225000.00
	2582	Dan Transports	7204 Cowpoke Trail	Residential Mobile Home	5/16/2016	1000	\$79000.00
	2583	Silverton Custom Homes	2700 Truman Cove	Residential Single Family	5/26/2016	6414	\$792000.00
	2587	Homeowner	6003 Valley View Drive	Residential Single Family	5/23/2016	3915	\$375000.00
	2591	Highland Homes LLC	22206 Cape Travis Bend	Residential Single Family	5/26/2016	3808	\$468584.00
	2567	Highland Homes, LLC	7200 Tessera Parkway	Residential Single Family	5/3/2016	4101	\$425000.00
	2568	Highland Homes, LLC	7313 Pace Ravine Drive	Residential Single Family	5/2/2016	4160	\$454465.00
	2570	MHI LLC	8200 Cannon Court	Residential Single Family	5/6/2016	3213	\$183394.00
	2601	Vista Verde Custom	21104 Dawn Drive	Residential Single Family	5/31/2016	4175	\$400000.00
	2607	Silverton Custom Homes	20908 North Ridge	Residential Single Family	5/26/2016	2864	\$275000.00
	2608	MHI LLC	8113 Cannon Court	Residential Single Family	5/31/2016	2892	\$167394.00
	2613	Doug Casey Homes, Inc	4137 Rockwood Drive	Residential Single Family	5/31/2016	3349	\$289000.00
	2573	MHI LLC	7504 Pace Ravine Drive	Residential Single Family	5/12/2016	3684	\$231594.00
	2576	Greg Small Custom Homes	4024 Outpost Trace	Residential Single Family	5/11/2016	3618	\$250000.00
	2578	Vista Verde Custom	8004 Flintlock Circle	Residential Single Family	5/24/2016	2286	\$190000.00
	2618	Jackson Investments	2810 Norton Avenue	Residential Single Family	5/31/2016	2963	\$225000.00
2621	Highland Homes LLC	7801 Turnback Ledge Trail	Residential Single Family	5/31/2016	3808	\$427693.00	
						<b>57184</b>	<b>\$5398124.00</b>

Homes permitted in Tessera



## Permits By Type

### Lago Vista

From: 05/01/2016

To: 05/31/2016

Description	Permit	Contractor	Address	Type	Issued Date
Miscellaneous Permits	2593	Homeowner	20600 Oak Ridge	Residential Accessory Structure	5/11/2016
	2594	Lago Vista Fence	4104 Crockett Avenue	Fence	5/11/2016
	2596	Lago Vista Fence	4009 Constitution Drive	Fence	5/16/2016
	2597	Lago Vista Fence	20104 Bunker Cove	Fence	5/20/2016
	2598	Homeowner	5609 Clubhouse Drive	Remodeling and Room Addition	5/12/2016
	2600	Best of Texas	7201 Pace Ravine Drive	Sprinkler System	5/16/2016
	2558	Doug Bradshaw	3706 Parliment Cove	Home Occupation Permit	5/4/2016
	2559	Homeowner	6005 Lynn Lane	Home Occupation Permit	5/4/2016
	2561	Homeowner	20904 High Drive	Home Occupation Permit	5/4/2016
	2584	Texas ProScapes	3937 Outpost Trace	Sprinkler System	5/12/2016
	2588	Homeowner	20004 Cooper Circle	Home Occupation Permit	5/10/2016
	2589	Homeowner	2403 Grant Lane	Home Occupation Permit	5/10/2016
	2590	TCF Remodeling	5402 Arrowhead Drive	Home Occupation Permit	5/10/2016
	2592	Azul Residentail LLC	5104 Sundown Street	Home Occupation Permit	5/10/2016
	2603	Homeowner	21412 Coyote Trail	Deck	5/17/2016
	2610	Homeowner	20602 Dawn Drive	Home Occupation Permit	5/31/2016
	2611	Homeowner	5008 Sundown	Remodeling and Room Addition	5/25/2016
	2612	Statewide Remodeling	4105 Hillside Circle	Remodeling and Room Addition	5/27/2016
	2614	Lago Vista Fence	21103 Dawn Drive	Fence	5/31/2016
	2615	Lago Vista Fence	4103 Crockett Avenue	Fence	5/31/2016
	2616	Lago Vista Fence	3608 Rockefeller Cove	Fence	5/31/2016
	2623	Potter's Roofing	5104 Country Club Drive	Patio	5/27/2016
	2571	Claradon Custom Homes	9011 Bar K Ranch Road	Deck	5/5/2016
	2574	Jon Jensen	20705 Oak Glen	Pool Permit	5/5/2016
2577	Statewide Remodeling	20800 Leaning Oak Dr	Remodeling and Room Addition	5/11/2016	
2579	Lago Vista Fence	5115 Moss Point	Fence	5/9/2016	



# Permits By Type

## Lago Vista

From: 05/01/2016

To: 05/31/2016

Description	Permit	Contractor	Address	Type	Issued
Electrical Trade Permits	2545	ARC	21434 Lakefront Drive	Residential Electrical	5/3/2016
	2541	Page Electric	21601 Lookout Point	Minor Electrical Repairs	5/4/2016
	2560	Green Light Solar	20597 Highland Lake	Minor Electrical Repairs	5/4/2016
	2532	Homeowner	3311 Boone Drive	Minor Electrical Repairs	5/9/2016
	2475	IES Residential	7207 Pace Ravine Drive	Residential Electrical	5/9/2016
	2443	Homeowner	4031 Outpost Trace	Minor Electrical Repairs	5/10/2016
	2464	Longhorn Electric	6703 Avenida Ann	Residential Electrical	5/12/2016
	2539	IES Residential	7312 Pace Ravine Drive	Residential Electrical	5/9/2016
	2568	IES Residential	7313 Pace Ravine Drive	Residential Electrical	5/9/2016
	2547	Longhorn Electric	5704 Roundup Way	Residential Electrical	5/12/2016
	2580	CNV Electric	7822 Dakota Circle	Residential Electrical	5/18/2016
	2578	Canyon Electric	8004 Flintlock Circle	Residential Electrical	5/24/2016
	2619	Live Wire Electric	7106 Cowpoke Trail	Minor Electrical Repairs	5/24/2016
	2491	IES Residential	7509 Turnback Ledge	Residential Electrical	6/1/2016
	2567	IES Residential	7200 Tessera Parkway	Residential Electrical	5/26/2016
	2591	IES Residential	22206 Cape Travis Bend	Residential Electrical	5/26/2016
2617	Z-Non Electric	7501 B Lohman Ford	Minor Electrical Repairs	5/25/2016	
Mechanical Trade Permits	2469	Casa Mechanical	7505 Turnback Ledge	Residential Mechanical	5/6/2016
	2514	Texas Comfort Air	21513 Horseshoe Loop	Residential Mechanical	5/19/2016
	2605	Arise Services	21304 High Drive	Minor Mechancial Repairs	5/20/2016
	2580	Stan's Heating & Air	7822 Dakota Circle	Residential Mechanical	5/23/2016
	2465	Casa Mechanical	2300 Washington Cove	Residential Mechanical	5/2/2016
	2392	Casa Mechanical	20007 Columbus Lane	Residential Mechanical	5/2/2016
	2545	Epic Mechanical	21434 Lakefront Drive	Residential Mechanical	5/23/2016
	2491	Casa Mechanical	7509 Turnback Ledge	Residential Mechanical	5/24/2016



## Permits By Type

### Lago Vista

From: 05/01/2016

To: 05/31/2016

	2539	Casa Mechanical	7312 Pace Ravine Drive	Residential Mechanical	5/24/2016
Plumbing Trade Permits	2580	Lantz's Lakeside Plumbing	7822 Dakota Circle	Residential Plumbing	5/9/2016
	2585	Plumbing	21909 Surrey Lane	Minor Plumbing Repairs	5/9/2016
	2532	Paul Wallace	3311 Boone Drive	Minor Plumbing Repairs	5/9/2016
	2464	Master Touch Plumbing	6703 Avenida Ann	Residential Plumbing	5/13/2016
	2547	Master Touch Plumbing	5704 Roundup Way	Residential Plumbing	5/13/2016
	2599	Lantz's Lakeside Plumbing	21631 B Boggy Ford	Minor Plumbing Repairs	5/16/2016
	2493	Homeowner	2206 American Drive	Minor Plumbing Repairs	5/27/2016
	2506	Casa Mechanical (Plumbing)	5604Clubhouse	Residential Plumbing	5/6/2016
	2527	Casa Mechanical (Plumbing)	21007 Post Oak Drive	Residential Plumbing	5/31/2016
	2528	Casa Mechanical (Plumbing)	20501 Houston Cove	Residential Plumbing	5/27/2016



Certificate of Occupany Report

Permit Number	Cert. Of Occupancy	Owner Name	Location	Permit Type	Contract Value
1979	05/27/2016	Jeff & Jacqueline Beck	2804 Truman Cove	Residential Single Family	\$685,000.00
2091	05/25/2016	M Squared Custom Homes	20805 Boggy Ford Road	Residential Single Family	\$195,000.00
2273	05/06/2016	Jackson Investments	3004 Drake Cove	Residential Single Family	\$200,000.00
2298	05/26/2016	Craftmen Homes, LLC	3005 Drake Cove	Residential Single Family	\$164,390.00
2307	05/19/2016	Highland Homes, Ltd.	7318 Pace Ravine Drive	Residential Single Family	\$573,480.00
2317	05/10/2016	MHI - MHI LLC	8013 Arbor Knoll Court	Residential Single Family	\$164,994.00
2320	05/25/2016	Dream Finders Homes	3937 Outpost Trace	Residential Single Family	\$165,000.00

Homes Completed in Tessera



# Zoning and Subdivision Report

## Lago Vista

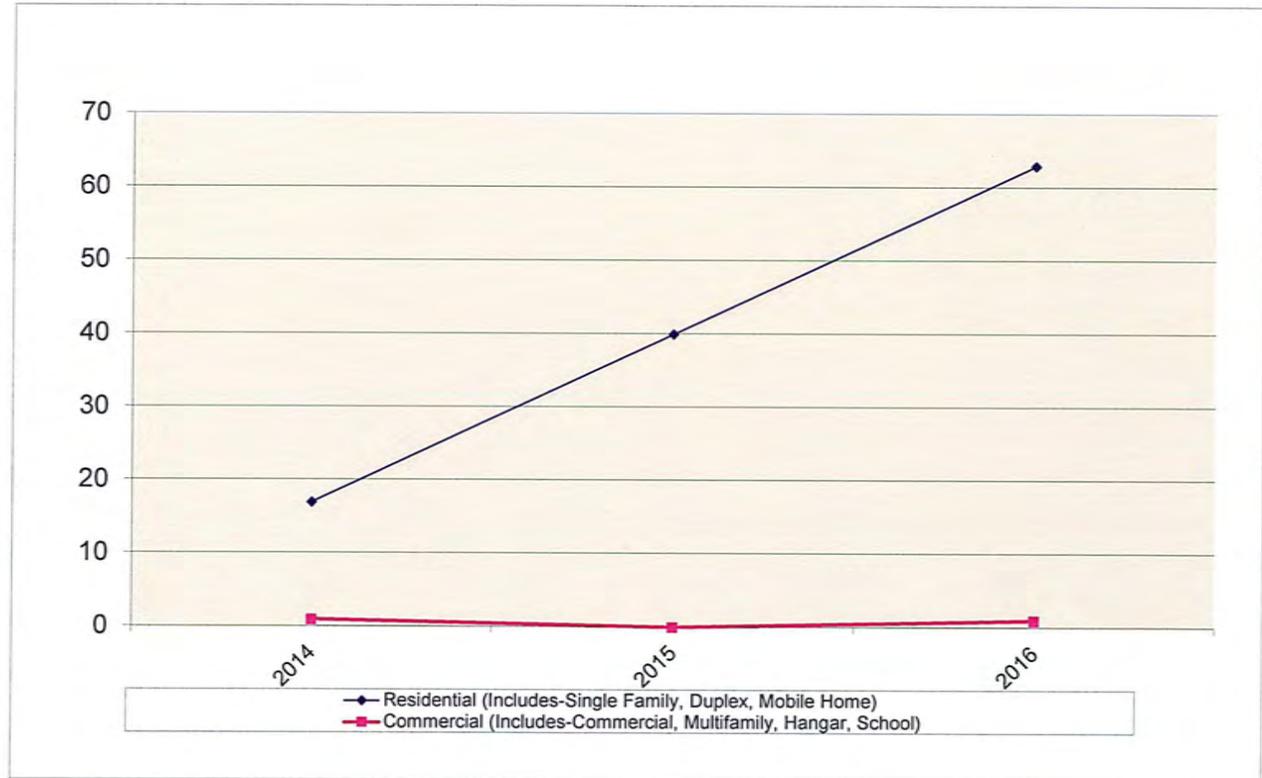
From: 05/01/2016

To: 05/31/2016

Description	Permit Number	Address	Type	Creation Date
Platting	SUB-1115	21503 & 21505 Mount View Drive	Amending Plat	05/02/2016
	SUB-1117	Tessera Parkway	Amending Plat Application	05/04/2016
	SUB-1118	Tessera, PH1A, Block D, 1R-11R	Amending Plat Application	05/09/2016
	SUB-1119	21012, 21100 & 21102 Buena Vista	Amending Plat	05/11/2016
	SUB-1120	21100 & 21102 Pawnee Trail	Amending Plat	05/26/2016
Zoning	ZON-1053	21103 Dawn Drive	Short Term Occupancy	05/10/2016
	ZON-1054	21401 Broken Bow	Short Term Occupancy	05/26/2016
	ZON-1055	21628 High Drive	Conditional Use Permit	05/26/2016
	ZON-1056	7306 Pace Ravine Drive	Variance	05/27/2016

**Development Services**  
**Fiscal Year to Date Three Year Comparison**  
**New Residential and Commercial Building Permits**  
**October-May**

Fiscal Year to Date Three Year Comparison October-May			
Permit Type	2014	2015	2016
Residential	17	40	63
Commercial	1		1
Totals	18	40	64



# Code Enforcement Cases by Date

5/4/2016 to 6/3/2016

Generated 6/3/2016

Type	Case Number	Address	Description	Issued Date	Expiration Date	Status
Accessory use violation	CE-4612	20810 National Dr.	Zoning Violations	5/9/2016	5/31/2016	Open
	1					
Address Numbers Not Visible	CE-4667	21202 Kiowa Cove	Building Violations	5/16/2016	5/26/2016	Open
	1					
All other miscellaneous violations	CE-4648	21633 Boggy Ford Rd. #B	Utility Violations	5/12/2016	5/14/2016	Open
	1					
Boat Parked On Improved Lot	CE-4719	3803 Annapolis Cove	Zoning Violations	5/20/2016	5/21/2016	Open
	CE-4733	20600 Oak Ridge	Zoning Violations	5/20/2016	5/25/2016	Closed
	2					
Construction w/o permit	CE-4670	21017 Twisting Trail	Building Violations	5/16/2016	5/23/2016	Closed
	CE-4704	21442 Lakefront Dr.	Building Violations	5/18/2016	5/31/2016	Open
	CE-4774	20608 Oak Ridge	Building Violations	5/26/2016	5/26/2016	Open
	CE-4775	5605 Roundup Way	Building Violations	5/26/2016	5/26/2016	Open
	CE-4829	21473 Coyote Trail #7A	Building Violations	6/2/2016	6/9/2016	Open
	5					
Dead Tree on Improved Lot	CE-4583	3901 Lake Park Cove	Zoning Violations	5/5/2016	5/20/2016	Open
	CE-4597	7305 Crossbow Trail	Zoning Violations	5/6/2016	5/30/2016	Open
	CE-4637	20904 Boggy Ford Rd.	Zoning Violations	5/11/2016	7/15/2016	Open
	CE-4636	7406 Bar K Ranch Rd.	Zoning Violations	5/11/2016	7/15/2016	Open
	CE-4661	7309 Crossbow Trail	Zoning Violations	5/13/2016	6/17/2016	Open
	CE-4662	21514 Coyote Trail	Zoning Violations	5/13/2016	6/17/2016	Open
	CE-4663	7310 Crossbow Trail	Zoning Violations	5/13/2016	6/17/2016	Open
	CE-4664	7208 Crossbow Trail	Zoning Violations	5/13/2016	6/17/2016	Open
	CE-4680	3901 Lake Park Cove	Zoning Violations	5/16/2016	6/9/2016	Open
	CE-4695	21454 Coyote Trail	Zoning Violations	5/17/2016	6/20/2016	Open
	CE-4823	4098 Outpost Trace	Zoning Violations	6/2/2016	6/9/2016	Open
	11					
Dead Tree on Unimproved Lot	CE-4659	21512 Coyote Trail	Zoning Violations	5/13/2016	6/17/2016	Open
	CE-4660	7312 Crossbow Trail	Zoning Violations	5/13/2016	6/17/2016	Open
	CE-4798	7406 Bar K Ranch Rd.	Zoning Violations	6/1/2016	6/15/2016	Open
	3					
Disconnected Water Service Delinquent	CE-4764	21405 Horseshoe Loop	Utility Violations	5/25/2016	5/25/2016	Closed
	CE-4765	7203 Crossbow Trail	Utility Violations	5/25/2016	6/2/2016	Open
	2					
Fencing Violation No Permit	CE-4599	19910 Boggy Ford Rd.	Building Violations	5/6/2016	5/21/2016	Closed
	1					
Garage/Estate Sale sign violation	CE-4600	6510 Deer Run	Sign Violations	5/9/2016	5/9/2016	Closed
	CE-4652	53 Oaks Pl.	Sign Violations	5/13/2016	5/13/2016	Closed
	CE-4717	3600 Revere Cove	Sign Violations	5/20/2016	5/21/2016	Open
	CE-4718	5100 Country Club Dr.	Sign Violations	5/20/2016	5/21/2016	Open
	4					
Garage/Estate Sale Sign Violation in ROW	CE-4605	20402 Continental Dr.	Sign Violations	5/9/2016	5/9/2016	Closed
	CE-4606	5300 Lohman Ford Rd.	Sign Violations	5/9/2016	5/9/2016	Closed
	CE-4796	8039 Bar K Ranch Rd.	Sign Violations	5/31/2016	5/31/2016	Closed
	3					
High Grass/Weeds on Improved Lot	CE-4544	19801 Cabot Cove	Zoning Violations	5/4/2016	5/9/2016	Open
	CE-4545	3904 Constitution Dr.	Zoning Violations	5/4/2016	5/9/2016	Open
	CE-4546	20513 Highland Lake Dr.	Zoning Violations	5/4/2016	5/9/2016	Open
	CE-4548	2908 Davis Cove	Zoning Violations	5/4/2016	5/9/2016	Open
	CE-4549	20708 Henry Ave.	Zoning Violations	5/4/2016	5/9/2016	Open
	CE-4551	21633 Boggy Ford Rd. #A	Zoning Violations	5/4/2016	5/9/2016	Open
	CE-4552	21633 Boggy Ford Rd. #B	Zoning Violations	5/4/2016	5/9/2016	Open
	CE-4553	21631 Boggy Ford Rd. #B	Zoning Violations	5/4/2016	5/9/2016	Open
	CE-4555	7203 Crossbow Trail	Zoning Violations	5/4/2016	5/13/2016	Open
	CE-4563	21714 Sierra Trail	Zoning Violations	5/4/2016	5/9/2016	Open
	CE-4564	7802 Pueblo Cove	Zoning Violations	5/4/2016	5/9/2016	Closed
	CE-4566	21442 Coyote Trail	Zoning Violations	5/5/2016	6/8/2016	Open
	CE-4567	4002 Outpost Trace	Zoning Violations	5/5/2016	5/10/2016	Open
	CE-4573	21514 Coyote Trail	Zoning Violations	5/5/2016	5/10/2016	Open
	CE-4576	21204 Dodge Trail	Zoning Violations	5/5/2016	5/10/2016	Open
	CE-4577	21503 Surrey Lane	Zoning Violations	5/5/2016	5/10/2016	Open

# Code Enforcement Cases by Date

5/4/2016 to 6/3/2016

Generated 6/3/2016

	CE-4579	6305 La Mesa St.	Zoning Violations	5/5/2016	5/10/2016	Open
	CE-4581	6004 La Mesa St.	Zoning Violations	5/5/2016	5/10/2016	Open
	CE-4582	3901 Lake Park Cove	Zoning Violations	5/5/2016	5/20/2016	Open
	CE-4587	5303 Thunderbird St. #B	Zoning Violations	5/6/2016	5/12/2016	Open
	CE-4590	20601 Camel Back	Zoning Violations	5/6/2016	5/11/2016	Open
	CE-4594	21532 Coyote Trail	Zoning Violations	5/6/2016	5/12/2016	Open
	CE-4595	7305 Crossbow Trail	Zoning Violations	5/6/2016	5/30/2016	Open
	CE-4601	21513 Lakefront Dr.	Zoning Violations	5/9/2016	5/14/2016	Open
	CE-4602	21633 Boggy Ford Rd. #B	Zoning Violations	5/9/2016	5/16/2016	Open
	CE-4603	3115 Point Cove	Zoning Violations	5/9/2016	5/16/2016	Open
	CE-4604	21822 Tallahassee Ave	Zoning Violations	5/9/2016	5/16/2016	Open
	CE-4608	20552 Highland Lake Dr.	Zoning Violations	5/9/2016	5/22/2016	Open
	CE-4609	21837 Tallahassee Ave.	Zoning Violations	5/9/2016	5/20/2016	Open
	CE-4610	7307 Cowpoke Trail	Zoning Violations	5/9/2016	5/21/2016	Open
	CE-4611	21712 Blue Jay Blvd.	Zoning Violations	5/9/2016	5/21/2016	Open
	CE-4626	20617 Oak Ridge	Zoning Violations	5/11/2016	5/16/2016	Open
	CE-4628	5403 Thunderbird St. #A	Zoning Violations	5/11/2016	5/16/2016	Open
	CE-4631	20705 Leaning Oak Dr.	Zoning Violations	5/11/2016	5/16/2016	Open
	CE-4632	21637 Boggy Ford Rd. #A	Zoning Violations	5/11/2016	5/16/2016	Open
	CE-4639	21315 Cardinal Ave.	Zoning Violations	5/11/2016	5/21/2016	Open
	CE-4649	21513 Highland Lake Dr.	Zoning Violations	5/13/2016	5/23/2016	Open
	CE-4654	21411 Coyote Trail	Zoning Violations	5/13/2016	5/18/2016	Open
	CE-4668	21202 Kiowa Cove	Zoning Violations	5/16/2016	5/26/2016	Open
	CE-4669	21206 National Dr.	Zoning Violations	5/16/2016	5/26/2016	Open
	CE-4671	7303 Crossbow Trail	Zoning Violations	5/16/2016	5/26/2016	Open
	CE-4676	7304 Bar K Ranch Rd. #A	Zoning Violations	5/16/2016	5/26/2016	Open
	CE-4679	3901 Lake Park Cove	Zoning Violations	5/16/2016	6/9/2016	Open
	CE-4681	7203 Crossbow Trail	Zoning Violations	5/16/2016	5/31/2016	Open
	CE-4678	7304 Bar K Ranch Rd. #B	Zoning Violations	5/16/2016	5/26/2016	Open
	CE-4685	21465 Coyote Trail	Zoning Violations	5/17/2016	6/1/2016	Open
	CE-4686	21467 Coyote Trail	Zoning Violations	5/17/2016	6/1/2016	Open
	CE-4687	21469 Coyote Trail	Zoning Violations	5/17/2016	6/1/2016	Open
	CE-4689	21473 Coyote Trail 7B	Zoning Violations	5/17/2016	5/27/2016	Open
	CE-4690	21202 Packsaddle Trl	Zoning Violations	5/17/2016	5/27/2016	Open
	CE-4692	21301 Ridgeview Rd.	Zoning Violations	5/17/2016	5/27/2016	Open
	CE-4705	3115 Point Cove	Zoning Violations	5/18/2016	5/25/2016	Open
	CE-4706	21822 Tallahassee Ave	Zoning Violations	5/18/2016	5/25/2016	Open
	CE-4709	21633 Boggy Ford Rd. #B	Zoning Violations	5/19/2016	5/26/2016	Open
	CE-4720	3803 Annaopolis Cove	Zoning Violations	5/20/2016	5/30/2016	Open
	CE-4727	7315 Crossbow Trail	Zoning Violations	5/20/2016	5/30/2016	Open
	CE-4735	4504 Rimrock Dr.	Zoning Violations	5/23/2016	6/2/2016	Open
	CE-4737	21405 Coyote Trail	Zoning Violations	5/23/2016	6/2/2016	Open
	CE-4741	2307 Grant Lane	Zoning Violations	5/24/2016	5/31/2016	Open
	CE-4744	21513 Lakefront Dr.	Zoning Violations	5/24/2016	5/31/2016	Open
	CE-4751	21405 Horseshoe Loop	Zoning Violations	5/24/2016	6/2/2016	Open
	CE-4772	22107 Ridgeview Rd.	Zoning Violations	5/26/2016	6/2/2016	Open
	CE-4781	21504 Coyote Trail	Zoning Violations	5/27/2016	6/6/2016	Open
	CE-4787	20601 Deep Creek	Zoning Violations	5/27/2016	6/6/2016	Open
	CE-4790	20711 Camel Back St.	Zoning Violations	5/31/2016	6/6/2016	Open
	CE-4797	6103 Cimmaron Trail	Zoning Violations	5/31/2016	6/6/2016	Open
	CE-4799	21405 coyote Trail	Zoning Violations	6/1/2016	6/11/2016	Open
	CE-4801	21410 Coyote Trail	Zoning Violations	6/1/2016	6/11/2016	Open
	CE-4812	7201 Crossbow Trail	Zoning Violations	6/1/2016	6/11/2016	Open
	CE-4813	2904 Boone Dr.	Zoning Violations	6/1/2016	6/11/2016	Open
	CE-4817	3115 Point Cove	Zoning Violations	6/1/2016	6/15/2016	Open
	CE-4821	7203 Crossbow Trail	Zoning Violations	6/2/2016	6/24/2016	Open
	72					
High Grass/Weeds on Unimproved Lot	CE-4571	7105 Chippewa Circle	Zoning Violations	5/5/2016	6/4/2016	Open
	CE-4574	21401 Choctaw Cove	Zoning Violations	5/5/2016	5/16/2016	Open
	CE-4623	7311 Crossbow Trail	Zoning Violations	5/10/2016	5/25/2016	Open
	3					
Home Occupation Violation Non-Permitted	CE-4584	21110 Pawnee Trail	Zoning Violations	5/6/2016	5/13/2016	Open
	1					117

# Code Enforcement Cases by Date

5/4/2016 to 6/3/2016

Generated 6/3/2016

Home Occupation Violation Permitted No Permit	CE-4621	7704 Plateau Cove	Zoning Violations	5/10/2016	5/16/2016	Open
	CE-4624	7912 Turnback Ledge Trail	Zoning Violations	5/11/2016	5/20/2016	Closed
	CE-4644	20812 Round Up Trail	Zoning Violations	5/12/2016	5/24/2016	Unfounded
	CE-4688	21321 Choctaw Cove	Zoning Violations	5/17/2016	5/31/2016	Open
	CE-4702	7306 Cowpoke Trail	Zoning Violations	5/18/2016	5/27/2016	Open
	CE-4703	4125 Rockwood Dr.	Zoning Violations	5/18/2016	5/27/2016	Open
	CE-4710	21108 National Dr.	Zoning Violations	5/19/2016	5/27/2016	Open
	CE-4711	3955 Outpost Trace	Zoning Violations	5/19/2016	5/27/2016	Open
	CE-4712	4003 Outpost Trace	Zoning Violations	5/19/2016	5/26/2016	Closed
	CE-4713	21332 Mount View Dr.	Zoning Violations	5/19/2016	5/27/2016	Open
	CE-4748	4403 Nettle Lane	Zoning Violations	5/24/2016	6/3/2016	Open
	CE-4755	20902 Magellan Cove	Zoning Violations	5/25/2016	6/10/2016	Open
	CE-4756	20902 Magellan Cove	Zoning Violations	5/25/2016	6/10/2016	Open
	CE-4818	20632 Highland Lake Dr.	Zoning Violations	6/2/2016	6/10/2016	Open
	14					
Illegal Dumping Violation Improved Lot	CE-4586	5303 Thunderbird St. #B	Zoning Violations	5/6/2016	5/9/2016	Open
	CE-4588	5303 Thunderbird St. #A	Zoning Violations	5/6/2016	5/9/2016	Open
	CE-4658	6001 Lynn Lane	Zoning Violations	5/13/2016	5/16/2016	Open
	CE-4722	21411 Coyote Trail	Zoning Violations	5/20/2016	5/22/2016	Open
	CE-4731	5400 Arrowhead Dr.	Zoning Violations	5/20/2016	5/23/2016	Open
	CE-4767	21475 Coyote Trail #3B	Zoning Violations	5/26/2016	6/3/2016	Open
	CE-4769	21514 Coyote Trail	Zoning Violations	5/26/2016	5/30/2016	Open
	CE-4770	21475 Coyote Trail #2	Zoning Violations	5/26/2016	5/30/2016	Open
	8					
Junked Vehicle In ROW	CE-4616	3808 Cedar Glen	Zoning Violations	5/10/2016	5/12/2016	Open
		1				
Junked Vehicle On Improved Lot	CE-4554	7203 Crossbow Trail	Zoning Violations	5/4/2016	5/9/2016	Open
	CE-4580	6305 La Mesa St.	Zoning Violations	5/5/2016	5/16/2016	Open
	CE-4683	7203 Crossbow Trail	Zoning Violations	5/16/2016	5/31/2016	Open
	CE-4694	7103 Comstock Cove	Zoning Violations	5/17/2016	6/5/2016	Open
	CE-4700	7102 Comstock Cove	Zoning Violations	5/17/2016	6/20/2016	Open
	CE-4789	6305 La Mesa St.	Zoning Violations	5/27/2016	6/15/2016	Open
	CE-4820	7203 Crossbow Trail	Zoning Violations	6/2/2016	6/24/2016	Open
	CE-4832	2502 American Dr. #A	Zoning Violations	6/2/2016	6/9/2016	Open
	8					
Junked Vehicle On Unimproved Lot	CE-4696	7102 Comstock Cove	Zoning Violations	5/17/2016	6/20/2016	Open
	CE-4697	7102 Comstock Cove	Zoning Violations	5/17/2016	6/20/2016	Open
	2					
Mandatory Water Rationing Violation Allow Water Runoff	CE-4638	21317 Cardinal Ave.	Utility Violations	5/11/2016	5/11/2016	Closed
		1				
Mandatory Water Rationing Violation Wrong Day	CE-4641	20617 Highland Lake Loop	Utility Violations	5/12/2016	5/12/2016	Closed
		1				
Mandatory Water Rationing Violation Wrong Time	CE-4638	21317 Cardinal Ave.	Utility Violations	5/11/2016	5/11/2016	Closed
		1				
Mobile Home Violation Exterior Condition	CE-4768	21475 Coyote Trail #3B	Building Violations	5/26/2016	6/10/2016	Open
		1				
Mobile Home Violation Skirting	CE-4598	7305 Crossbow Trail	Building Violations	5/6/2016	5/30/2016	Open
		1				
Open storage on property violation	CE-4570	21473 Coyote Trail #7A	Zoning Violations	5/5/2016	5/10/2016	Open
	CE-4656	21473 Coyote Trail #7A	Zoning Violations	5/13/2016	5/17/2016	Open
	CE-4675	7304 Bar K Ranch Rd. #A	Zoning Violations	5/16/2016	5/19/2016	Open
	CE-4677	7304 Bar K Ranch Rd. #B	Zoning Violations	5/16/2016	5/26/2016	Open
	CE-4742	3112 Parliament Cove	Zoning Violations	5/24/2016	5/31/2016	Open
	CE-4752	21405 Horseshoe Loop	Zoning Violations	5/24/2016	6/6/2016	Open
	6					
Other Building Violations	CE-4714	7500 Lohman Ford Rd.	Building Violations	5/19/2016	5/26/2016	Open
	CE-4715	7500 Lohman Ford Rd.	Building Violations	5/19/2016	5/26/2016	Open
	CE-4749	21405 Horseshoe Loop	Building Violations	5/24/2016	6/11/2016	Open
	CE-4753	21405 Horseshoe Loop	Building Violations	5/24/2016	6/30/2016	Open
	CE-4830	2502 American Dr. #A	Building Violations	6/2/2016	6/9/2016	Open
	5					
Other Sign violations	CE-4716	7500 Lohman Ford Rd.	Sign Violations	5/19/2016	5/26/2016	Open
		1				

# Code Enforcement Cases by Date

5/4/2016 to 6/3/2016

Generated 6/3/2016

Other Zoning violations	CE-4617	3808 Cedar Glen	Zoning Violations	5/10/2016	5/12/2016	Open
	CE-4635	21607 Sierra Trail	Zoning Violations	5/11/2016	5/12/2016	Open
	CE-4831	2502 American Dr. #A	Zoning Violations	6/2/2016	6/9/2016	Open
	3					
Property Maintenance violation	CE-4547	20513 Highland Lake Dr.	Zoning Violations	5/4/2016	5/9/2016	Open
	CE-4556	7203 Crossbow Trail	Zoning Violations	5/4/2016	5/13/2016	Open
	CE-4565	3302 Ross Lane	Zoning Violations	5/5/2016	6/10/2016	Open
	CE-4569	21473 Coyote Trail #7A	Zoning Violations	5/5/2016	5/10/2016	Open
	CE-4572	21514 Coyote Trail	Zoning Violations	5/5/2016	5/10/2016	Open
	CE-4596	7305 Crossbow Trail	Zoning Violations	5/6/2016	5/30/2016	Open
	CE-4650	21513 Highland Lake Dr.	Zoning Violations	5/13/2016	5/23/2016	Open
	CE-4655	21473 Coyote Trail #7A	Zoning Violations	5/13/2016	5/17/2016	Open
	CE-4682	7203 Crossbow Trail	Zoning Violations	5/16/2016	5/31/2016	Open
	CE-4691	21301 Ridgeview Rd.	Zoning Violations	5/17/2016	5/21/2016	Open
	CE-4693	21473 Coyote Trail 7A	Zoning Violations	5/17/2016	5/24/2016	Open
	CE-4743	21473 Coyote Trail 7A	Zoning Violations	5/24/2016	5/31/2016	Open
	CE-4746	2902 Davis Cove	Zoning Violations	5/24/2016	5/31/2016	Open
	CE-4750	21405 Horseshoe Loop	Zoning Violations	5/24/2016	6/11/2016	Open
	CE-4757	20200 Boggy Ford Rd.	Zoning Violations	5/25/2016	6/3/2016	Open
	CE-4773	3810 Congress Ave.	Zoning Violations	5/26/2016	5/30/2016	Open
	CE-4822	7203 Crossbow Trail	Zoning Violations	6/2/2016	6/24/2016	Open
17						
Solid Waste Container Violation In Late	CE-4585	5802 Thunderbird St.	Utility Violations	5/6/2016	5/9/2016	Closed
	CE-4589	20711 Camel Back St.	Utility Violations	5/6/2016	5/9/2016	Open
	CE-4591	4700 Comanche Cove	Utility Violations	5/6/2016	5/9/2016	Open
	CE-4630	3011 Boone Dr.	Utility Violations	5/11/2016	5/12/2016	Open
	CE-4633	3608 Roosevelt Cove	Utility Violations	5/11/2016	5/12/2016	Open
	CE-4651	5603 Thunderbird St. #B	Utility Violations	5/13/2016	5/14/2016	Open
	CE-4724	21461 Coyote Trail #2	Utility Violations	5/20/2016	5/21/2016	Open
	CE-4728	21403 Choctaw Cove	Utility Violations	5/20/2016	5/21/2016	Open
	CE-4730	5400 Arrowhead Dr.	Utility Violations	5/20/2016	5/21/2016	Open
	CE-4758	3011 Boone Dr.	Utility Violations	5/25/2016	5/25/2016	Open
	CE-4759	The Oaks	Utility Violations	5/25/2016	5/25/2016	Open
	CE-4762	2017 American Dr.	Utility Violations	5/25/2016	5/25/2016	Open
	CE-4763	20300 Highland Lake Dr.	Utility Violations	5/25/2016	5/25/2016	Open
	CE-4777	5800 Thunderbird St. #3	Utility Violations	5/27/2016	5/27/2016	Open
	CE-4779	21461 Coyote Trail	Utility Violations	5/27/2016	5/27/2016	Open
	CE-4780	21461 Coyote Trail	Utility Violations	5/27/2016	5/27/2016	Open
	CE-4786	20601 Deep Creek	Utility Violations	5/27/2016	5/27/2016	Open
	CE-4788	20603 Deep Creek	Utility Violations	5/27/2016	5/28/2016	Closed
	CE-4814	21637 Boggy Ford Rd. #A	Utility Violations	6/1/2016	6/1/2016	Open
CE-4816	21102 Boggy Ford Rd. #2	Utility Violations	6/1/2016	6/1/2016	Open	
CE-4824	3810 Congress Ave.	Utility Violations	6/2/2016	6/3/2016	Open	
21						
Solid Waste Container Violation Out Early	CE-4614	20700 Bonanza St. #C	Utility Violations	5/10/2016	5/11/2016	Open
	CE-4615	20700 Bonanza St.	Utility Violations	5/10/2016	5/11/2016	Open
	CE-4665	5505 Thunderbird St. #B	Utility Violations	5/16/2016	5/17/2016	Open
	CE-4666	21204 Kiowa Cove	Utility Violations	5/16/2016	5/17/2016	Open
	CE-4674	21401 Coyote Trail	Utility Violations	5/16/2016	5/17/2016	Open
	CE-4736	21405 Coyote Trail	Utility Violations	5/23/2016	5/25/2016	Open
	CE-4778	21403 Choctaw Cove	Utility Violations	5/27/2016	5/27/2016	Open
	CE-4791	4719 Country Club Dr.	Utility Violations	5/31/2016	6/2/2016	Closed
8						
Solid Waste Container Violation Recycle In Late	CE-4550	2603 Irving Cv.	Utility Violations	5/4/2016	5/5/2016	Open
	CE-4657	21514 Coyote Trail	Utility Violations	5/13/2016	5/14/2016	Open
	2					
Solid Waste Container Violation Recycle Out Early	CE-4557	21459 Coyote Trail B4	Utility Violations	5/4/2016	5/5/2016	Open
	CE-4558	21459 Coyote Trail B3	Utility Violations	5/4/2016	5/5/2016	Open
	CE-4559	21463 Coyote Trail	Utility Violations	5/4/2016	5/5/2016	Closed
	CE-4560	21482 Coyote Trail	Utility Violations	5/4/2016	5/5/2016	Closed
	CE-4561	21473 Coyote Trail	Utility Violations	5/4/2016	5/5/2016	Closed
	CE-4562	21471 Coyote Trail #8A	Utility Violations	5/4/2016	5/5/2016	Open
	CE-4568	21411 Coyote Trail	Utility Violations	5/5/2016	5/6/2016	Open

# Code Enforcement Cases by Date

5/4/2016 to 6/3/2016

Generated 6/3/2016

	CE-4575	7202 Crossbow Trail	Utility Violations	5/5/2016	5/5/2016	Closed
	CE-4613	20700 Bonanza St. #C	Utility Violations	5/10/2016	5/11/2016	Open
	CE-4625	5701 Thunderbird St. #B	Utility Violations	5/11/2016	5/12/2016	Open
	CE-4627	5403 Thunderbird St. #A	Utility Violations	5/11/2016	5/12/2016	Open
	CE-4629	5400 Thunderbird St.	Utility Violations	5/11/2016		Open
	CE-4721	21411 Coyote Trail	Utility Violations	5/20/2016	5/21/2016	Open
	CE-4723	21415 Coyote Trail	Utility Violations	5/20/2016	5/21/2016	Open
	CE-4725	21465 Coyote Trail #D	Utility Violations	5/20/2016	5/21/2016	Open
	CE-4729	5800 Thunderbird St.	Utility Violations	5/20/2016	5/21/2016	Open
	CE-4745	2902 Davis Cove	Utility Violations	5/24/2016	5/24/2016	Open
	CE-4747	2800 Davis Cove	Utility Violations	5/24/2016	5/24/2016	Open
	CE-4761	21107 Highland Lake Dr.	Utility Violations	5/25/2016	5/25/2016	Open
	CE-4785	20601 Deep Creek	Utility Violations	5/27/2016	5/28/2016	Open
	CE-4784	20406 Sunset Strip Lane	Utility Violations	5/27/2016	5/28/2016	Open
	CE-4802	21439 Coyote Trail	Utility Violations	6/1/2016	6/1/2016	Open
	CE-4803	7111 Comstock Cove	Utility Violations	6/1/2016	6/1/2016	Open
	CE-4804	7104 Comstock Cove	Utility Violations	6/1/2016	6/1/2016	Open
	CE-4805	7212 Comstock Cove	Utility Violations	6/1/2016	6/1/2016	Open
	CE-4806	21443 Coyote Trail	Utility Violations	6/1/2016	6/1/2016	Open
	CE-4807	21459 Coyote Trail #A2	Utility Violations	6/1/2016	6/1/2016	Open
	CE-4808	21459 Coyote Trail #B2	Utility Violations	6/1/2016	6/1/2016	Open
	CE-4809	21483 Coyote Trail	Utility Violations	6/1/2016	6/1/2016	Open
	CE-4810	7315 Crossbow Trail	Utility Violations	6/1/2016	6/1/2016	Open
	CE-4811	7202 Crossbow Trail	Utility Violations	6/1/2016	6/1/2016	Open
	CE-4815	21637 Bogy Ford Rd. #A	Utility Violations	6/1/2016	6/1/2016	Open
	32					
Stagnant pool	CE-4794	21503 Coyote Trail	Zoning Violations	5/31/2016	6/2/2016	Open
	1					
Stop Work Order No Permit	CE-4653	20807 Twisting Trail	Building Violations	5/13/2016	5/17/2016	Open
	1					
Trailer Parked On Improved Lot	CE-4619	4102 Glendale Rd.	Zoning Violations	5/10/2016	5/12/2016	Open
	CE-4620	7704 Plateau Cove	Zoning Violations	5/10/2016	5/12/2016	Open
	CE-4642	3600 Roosevelt Cove	Zoning Violations	5/12/2016	5/14/2016	Open
	CE-4643	3600 Roosevelt Cove	Zoning Violations	5/12/2016	5/14/2016	Open
	CE-4684	2402 Fillmore Cove	Zoning Violations	5/16/2016	5/23/2016	Open
	CE-4738	2800 Davis Cove	Zoning Violations	5/23/2016	5/30/2016	Open
	CE-4740	2307 Grant Lane	Zoning Violations	5/24/2016	5/31/2016	Open
	CE-4754	4201 Vista Corta	Zoning Violations	5/24/2016	5/27/2016	Open
	CE-4760	20919 Nimitz Ave	Zoning Violations	5/25/2016	5/30/2016	Open
	CE-4771	21107 Ridgeview Rd.	Zoning Violations	5/26/2016	5/28/2016	Open
	CE-4782	7800 Diamond Trail	Zoning Violations	5/27/2016	5/30/2016	Open
	CE-4783	7800 Diamond Trail	Zoning Violations	5/27/2016	5/30/2016	Open
	CE-4795	2402 Fillmore Cove	Zoning Violations	5/31/2016	6/4/2016	Open
	13					
Trailer Parked On Unimproved Lot	CE-4698	7102 Comstock Cove	Zoning Violations	5/17/2016	6/20/2016	Open
	CE-4699	7102 Comstock Cove	Zoning Violations	5/17/2016	6/20/2016	Open
	CE-4708	6301 Lynn Lane	Zoning Violations	5/18/2016	5/25/2016	Open
	CE-4792	4902 Country Club Dr.	Zoning Violations	5/31/2016	6/2/2016	Open
	4					
Vehicle for Sale Unimproved Lot	CE-4701	7102 Comstock Cove	Zoning Violations	5/17/2016	6/20/2016	Open
	CE-4707	18701 Austin Blvd.	Zoning Violations	5/18/2016	5/25/2016	Open
	2					
Vehicle Parked On Improved Lot	CE-4578	7808 Diamond Trail	Zoning Violations	5/5/2016	5/6/2016	Open
	CE-4593	21514 Coyote Trail	Zoning Violations	5/6/2016	5/7/2016	Closed
	CE-4607	21501 Coyote Trail	Zoning Violations	5/9/2016	5/10/2016	Open
	CE-4618	20405 National Dr.	Zoning Violations	5/10/2016	5/12/2016	Open
	CE-4622	21483 Coyote Trail	Zoning Violations	5/10/2016	5/11/2016	Open
	CE-4634	4125 Rockwood Dr.	Zoning Violations	5/11/2016	5/12/2016	Open
	CE-4640	20305 National Dr.	Zoning Violations	5/11/2016	5/12/2016	Open
	CE-4643	3600 Roosevelt Cove	Zoning Violations	5/12/2016	5/14/2016	Open
	CE-4645	2806 Norton Ave	Zoning Violations	5/12/2016	5/15/2016	Open
	CE-4646	4203 Vista Corta	Zoning Violations	5/12/2016	5/15/2016	Open
	CE-4647	20301 Rock Park Lane	Zoning Violations	5/12/2016	5/12/2016	Closed

## Code Enforcement Cases by Date

5/4/2016 to 6/3/2016

Generated 6/3/2016

	CE-4673	21315 Choctaw Cove	Zoning Violations	5/16/2016	5/17/2016	Open
	CE-4672	21315 Choctaw Cove	Zoning Violations	5/16/2016	5/17/2016	Open
	CE-4726	21483 Coyote Trail	Zoning Violations	5/20/2016	5/21/2016	Open
	CE-4732	5505 Thunderbird St. #A	Zoning Violations	5/20/2016	5/20/2016	Closed
	CE-4734	20617 Oak Ridge	Zoning Violations	5/20/2016	5/25/2016	Open
	CE-4766	21313 Boggy Ford Rd.	Zoning Violations	5/25/2016	5/28/2016	Open
	CE-4739	21315 Choctaw Cove	Zoning Violations	5/23/2016	5/25/2016	Open
	CE-4776	5505 Thunderbird Dt. #A	Zoning Violations	5/27/2016	5/27/2016	Closed
	CE-4793	4809 Turnback St.	Zoning Violations	5/31/2016	6/1/2016	Open
	CE-4800	21410 Coyote Trail	Zoning Violations	6/1/2016	6/4/2016	Open
	CE-4819	5505 Thunderbird St. #A	Zoning Violations	6/2/2016	6/3/2016	Open
	22					
Vehicle Parked On Unimproved Lot	CE-4825	3404 Ross Lane	Zoning Violations	6/2/2016	6/2/2016	Closed
	CE-4826	3404 Ross Lane	Zoning Violations	6/2/2016	6/2/2016	Closed
	CE-4827	3404 Ross Lane	Zoning Violations	6/2/2016	6/3/2016	Closed
	CE-4828	3404 Ross Lane	Zoning Violations	6/2/2016	6/2/2016	Closed
	4					
Vehicle repair in residential zone violation	CE-4592	21473 Coyote Trail #7A	Zoning Violations	5/6/2016	5/9/2016	Open
	1					
<b>Total</b>	<b>291</b>					

CITY OF LAGO VISTA MONTHLY FINANCIAL REPORT -MAY 2016

Security Bank:

General Account	\$	895,063.09
Utility Account	\$	853,124.56
Accounts Payable Account	\$	400.35
Payroll Account	\$	-
F-4 Project	\$	1,191.29

Logic Investments:

Operating Reserves	\$	1,230,695.85
Interest	\$	8,115.38
Impact Fees	\$	345,925.67
Interest	\$	77,153.93
Debt Service	\$	572,924.72
Interest	\$	2,693.15
Retainage	\$	352,920.14
Interest	\$	1,410.09
Bed Tax	\$	341,787.80
Interest	\$	18,962.06
Customer Deposits	\$	167,310.00
Interest	\$	1,584.73
Park Fund	\$	5,000.00
Interest	\$	16,539.13
WULA Settlement	\$	336,758.23
Interest	\$	2,662.62
PID Offsite Utilities	\$	0.02
Interest	\$	0.76
Hollows/Centex LOC	\$	329,191.18
Interest	\$	4,526.92
LVISD Utility Improvements	\$	2,806.79
Interest	\$	1,644.08
Jonestown/LV/Centex	\$	160,191.89
Interest	\$	2,308.95
LCRA Hollows Water	\$	198,836.97
Interest	\$	1,393.99
Airport Taxiway	\$	-
Interest	\$	35.45
Austin Boulevard Paving	\$	26,456.00
Interest	\$	106.54
2014 Certificates of Obligatio	\$	0.02
Interest	\$	100.94
2015 Tax Note	\$	1,553,033.21
Interest	\$	5,868.55
2015 Otwell Land Acquisitior	\$	-
Interest	\$	320.36
<b>TOTAL</b>	<b>\$</b>	<b>7,519,045.41</b>

	<u>Budgeted</u>	<u>Actual Collected</u>	<u>Percent Collected</u>
2014-15 Taxes	\$ -	\$ 4,296,787	103.13%
Delinquent Taxes	\$ -	\$ 68,322	1.64%
<b>Total</b>	<b>\$ 4,166,251</b>	<b>\$ 4,365,108</b>	<b>104.77%</b>

Revenues for Fiscal Year:

General Fund	\$	4,487,623.37
Hotel Fund	\$	57,244.01
Utility Fund	\$	3,035,032.66
Golf Course Fund	\$	664,389.67
	<u>\$</u>	<u>8,244,289.71</u>

Expenditures for Fiscal Year:

General Fund	\$	3,378,193.21
Hotel Fund	\$	46,315.00
Utility Fund	\$	2,713,270.36
Golf Course Fund	\$	1,107,124.19
	<u>\$</u>	<u>7,244,902.76</u>

MAY Interest Rates - Logic Accounts - Average = 0.5496%

MAY ECR Interest Rates - Security Bank Accounts = 0.5000%

MAY Pledged Securities - Security State Bank = \$3,200,876.92

\*Correction - February, March, & April ECR Interest Rates - Security Bank Accounts = 0.50%, not 0.25% as previously stated\*

## CITY OF LAGO VISTA MONTHLY FINANCIAL REPORT

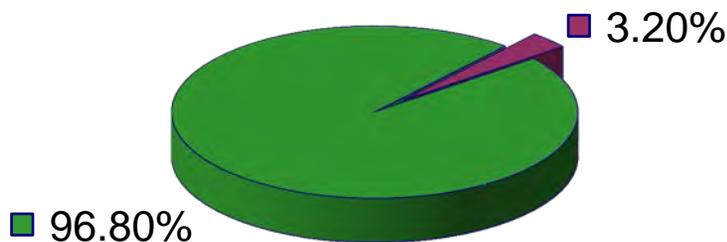
MAY 31, 2016 - FISCAL YEAR END SEPTEMBER 30, 2016 - Ad Valorem Taxes

### Ad Valorem Taxes

A 0.65 tax rate and anticipated collection rate of 100% equates to anticipated collection: \$4,464,961.26

Current Taxes for Year 2015 - Billed by Travis County Tax Office:	\$	4,464,961.26
Tax Adjustments for Year 2015 from Travis County Tax Office:	\$	40,245.85
Current Taxes for Year 2015 after adjustments:	\$	4,424,715.41
Base Tax Amount Collected by Travis County Tax Office for 2015:	\$	4,292,149.63
Base Tax Reversals for Year 2015 by Travis County Tax Office:	\$	9,057.04
Net Base Tax Collected for Year 2015 by Travis County:	\$	4,283,092.59
Percentage Collected:		96.80%
Amount Still Due for 2015 Taxes:	\$	141,622.82
Penalty and Interest Collected for 2015	\$	13,423.69
Penalty and Interest Reversals for 2015	\$	(270.44)
Net Penalty and Interest Collected for 2015 by Travis County:	\$	13,694.13
Total Amount paid to City of Lago Vista for 2015 Taxes:	\$	4,296,786.72

### Taxes Collected Year to Date



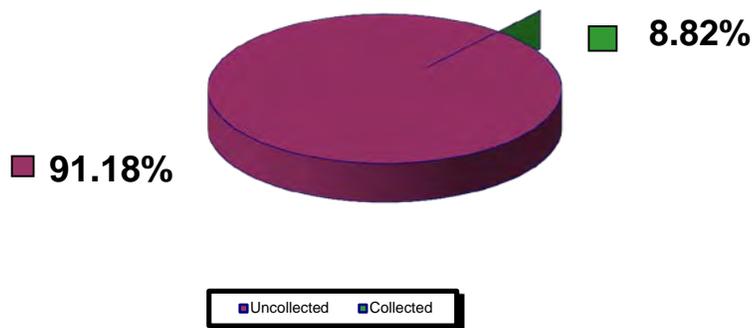
■ Uncollected    ■ Collected

## CITY OF LAGO VISTA MONTHLY FINANCIAL REPORT

As of MAY 31, 2016 - Ad Valorem Taxes Past Due from Previous Years

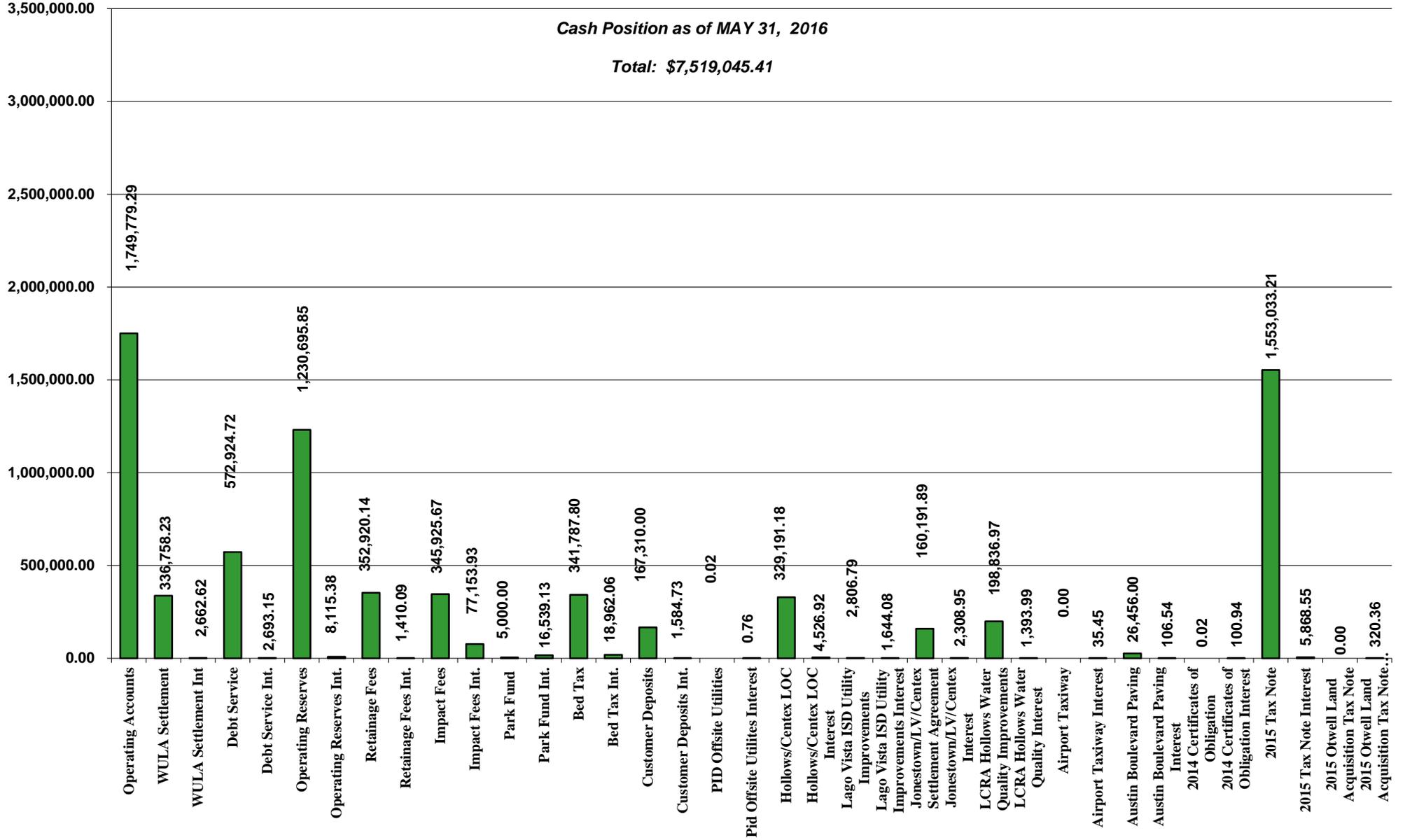
Past Due Taxes from 1973 - 2014	\$	545,976.34
Tax Adjustments from Travis County Tax Office:	\$	13,528.82
Past Due Taxes after adjustments:	\$	532,447.52
Base Tax Amount Collected by Travis County Tax Office:	\$	47,929.21
Base Tax Reversals for Past Due by Travis County Tax Office:	\$	979.85
Net Base Tax Collected for Past Due by Travis County:	\$	46,949.36
Percentage Collected:		8.82%
Amount Still Due for Past Due Taxes:	\$	485,498.16
Penalty and Interest Collected for Past Due Amounts:	\$	21,449.86
Penalty and Interest Reversals for Past Due Amounts:	\$	77.67
Net Penalty and Interest Collected by Travis County:	\$	21,372.19
Total Amount paid to City of Lago Vista for Past Due Taxes:	\$	68,321.55

### Past Due Amounts Collected Year to Date



**Cash Position as of MAY 31, 2016**

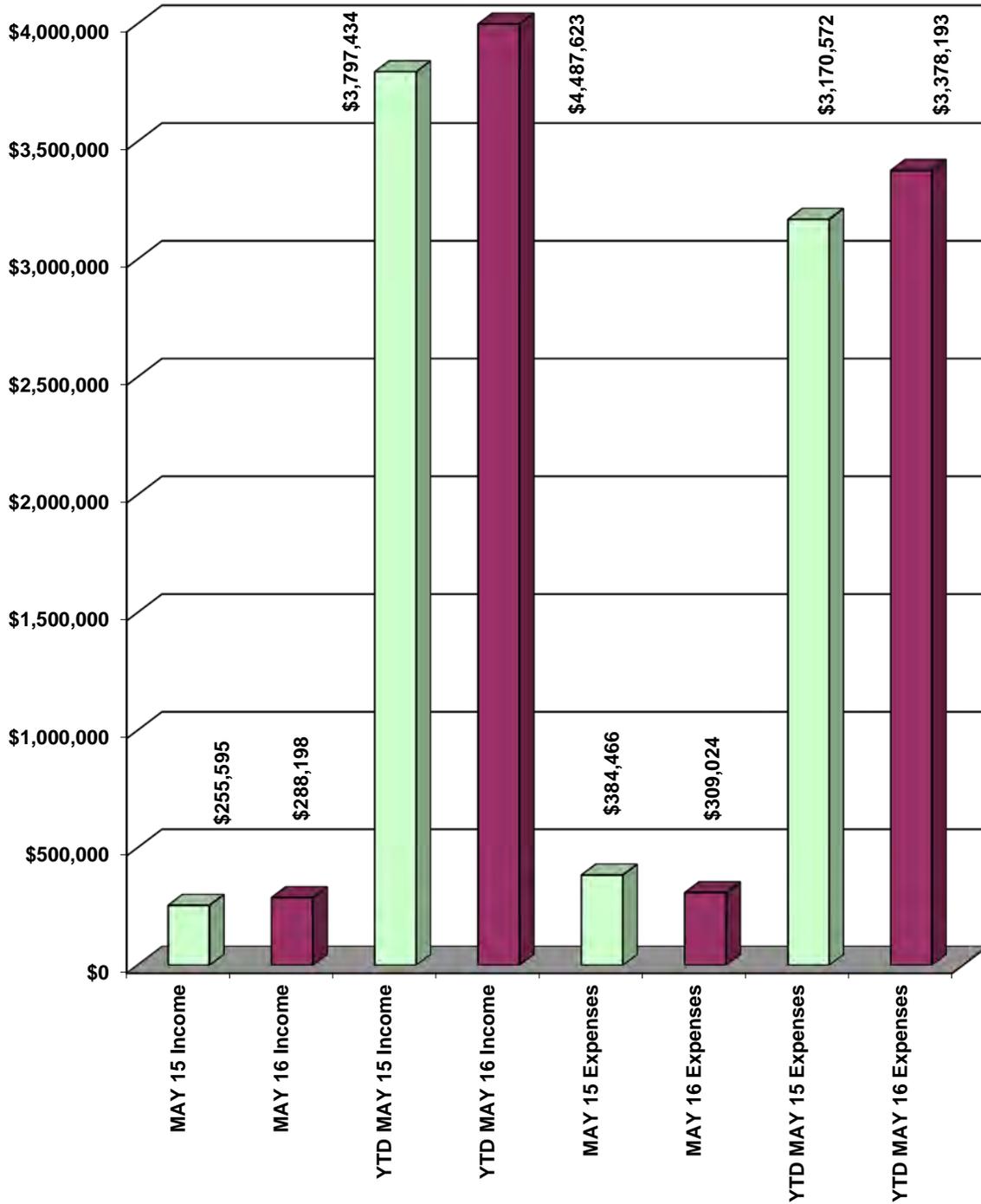
**Total: \$7,519,045.41**



**General Fund Monthly Income and Expense  
By: Month (this Year vs Last Year)  
Year to Date (this Year vs Last Year)**

2014 - 2015

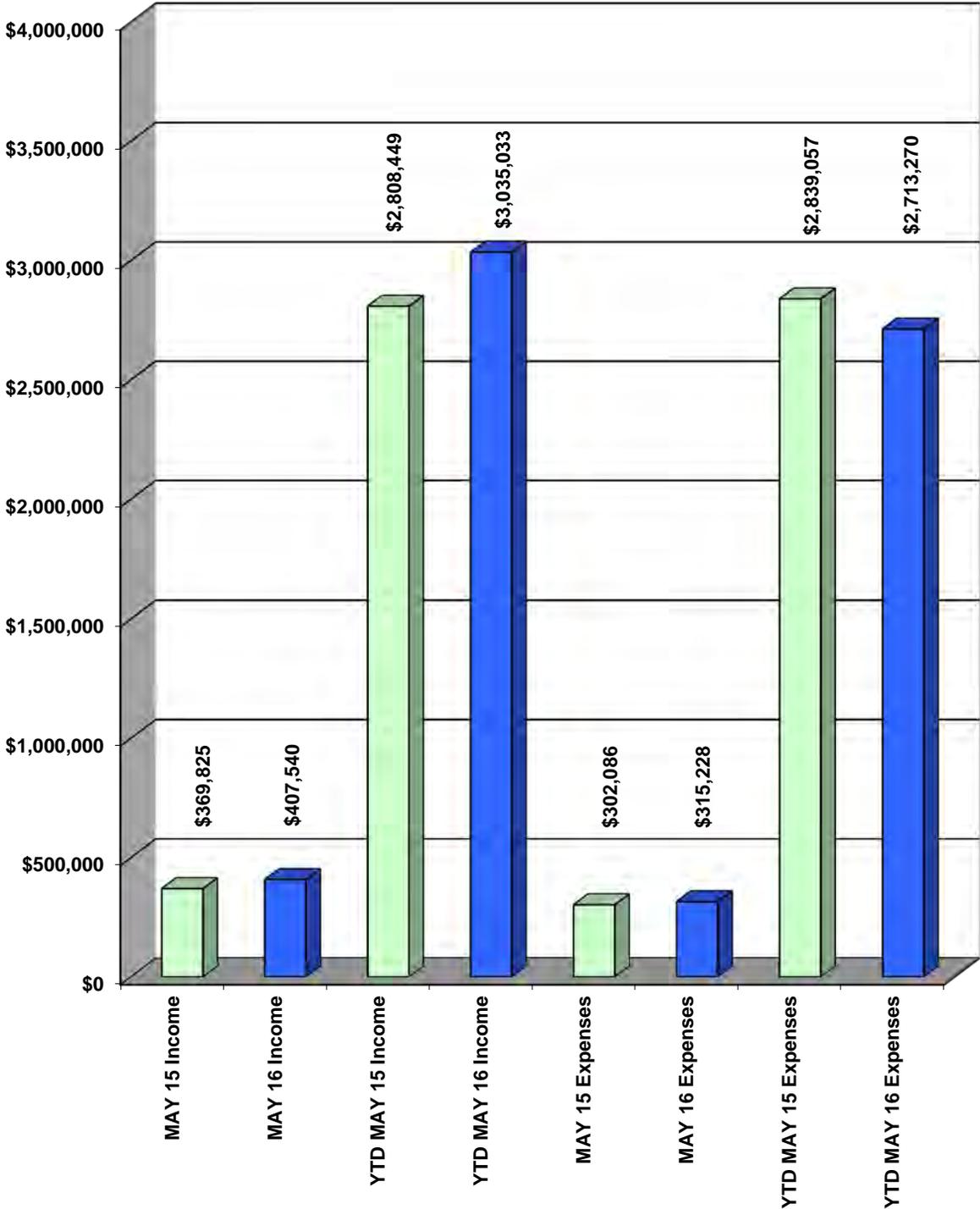
2015 - 2016



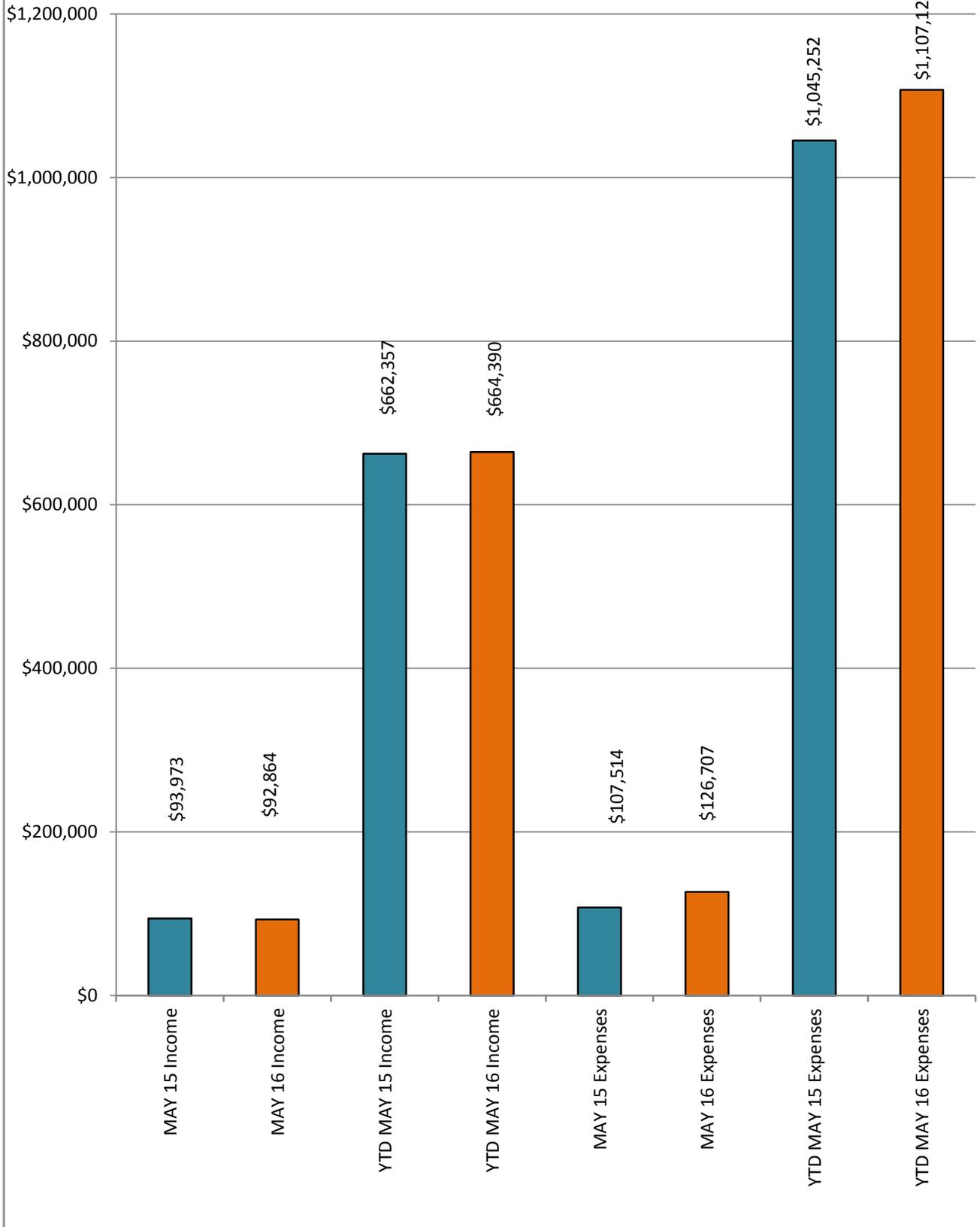
2014 - 2015

2015 - 2016

### Utility Fund Monthly Income and Expenses By: Month (this year vs last year) Year to Date (this year vs last year)

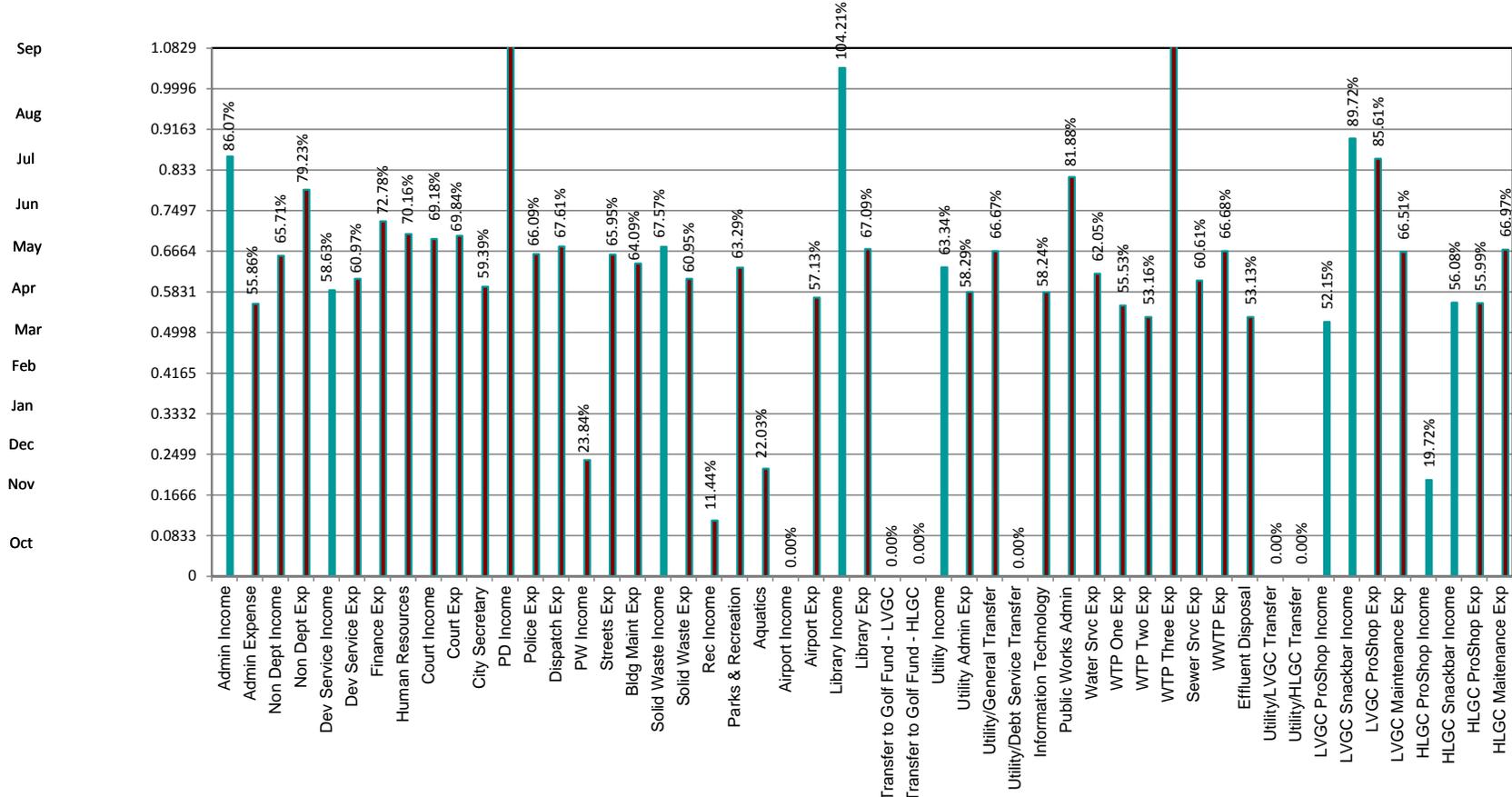


Golf Course Fund Income and Expenses  
 By Month (this year vs last year)  
 YTD (this year vs last year)



Income and Expenses  
Budgeted vs. Actual  
2015 - 2016

Budgeted Allotment Accrual



INCOME  
EXPENSE

CITY OF LAGO VISTA  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MAY 31ST, 2016

10 -GENERAL FUND  
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
REVENUE SUMMARY						
10-ADMINISTRATION	4,412,815	187,514.56	3,798,186.61	0.00	614,628.39	86.07
11-NON DEPARTMENTAL	17,500	11,500.00	11,500.00	0.00	6,000.00	65.71
12-DEVELOPMENT SERVICES	187,219	20,053.89	109,762.58	0.00	77,456.42	58.63
15-MUNICIPAL COURT	109,474	7,206.23	75,729.08	0.00	33,744.92	69.18
20-POLICE DEPARTMENT	11,542	1,298.13	13,051.34	0.00 (	1,509.34)	113.08
30-PUBLIC WORKS/BUILDING	43,725	0.00	10,425.98	0.00	33,299.02	23.84
31-SOLID WASTE	684,912	58,364.99	462,815.75	0.00	222,096.25	67.57
35-RECREATION DEPARTMENT	10,050	1,150.00	1,150.00	0.00	8,900.00	11.44
40-AVIATION DEPARTMENT	23,500	0.00	0.00	0.00	23,500.00	0.00
45-LIBRARY DEPARTMENT	4,800	1,109.99	5,002.03	0.00 (	202.03)	104.21
TOTAL REVENUES	5,505,537	288,197.79	4,487,623.37	0.00	1,017,913.63	81.51

EXPENDITURE SUMMARY

10-ADMINISTRATION						
PERSONNEL SERVICES	263,776	10,611.71	92,445.02	0.00	171,330.98	35.05
OPERATIONS & MAINTENANCE	54,682	598.90	26,340.07	717.92	27,624.01	49.48
SUPPLIES	5,395	369.08	3,966.77	0.00	1,428.23	73.53
SERVICES	188,000	2,993.76	162,458.34	0.00	25,541.66	86.41
FIXED ASSETS	0	0.00	0.00	0.00	0.00	0.00
TOTAL 10-ADMINISTRATION	511,853	14,573.45	285,210.20	717.92	225,924.88	55.86
11-NON DEPARTMENTAL						
OPERATIONS & MAINTENANCE	12,000	18,223.77	31,086.27	0.00 (	19,086.27)	259.05
SERVICES	82,500	5,318.75	43,789.95	0.00	38,710.05	53.08
TOTAL 11-NON DEPARTMENTAL	94,500	23,542.52	74,876.22	0.00	19,623.78	79.23
12-DEVELOPMENT SERVICES						
PERSONNEL SERVICES	317,251	25,259.93	227,884.43	0.00	89,366.57	71.83
OPERATIONS & MAINTENANCE	68,340	1,002.68	29,618.81	0.00	38,721.19	43.34
SUPPLIES	6,800	707.75	3,218.55	0.00	3,581.45	47.33
SERVICES	163,300	2,692.75	92,488.90	0.00	70,811.10	56.64
FIXED ASSETS	36,146	0.00	7,660.03	0.00	28,485.97	21.19
TOTAL 12-DEVELOPMENT SERVICES	591,837	29,663.11	360,870.72	0.00	230,966.28	60.97
13-FINANCE						
PERSONNEL SERVICES	124,033	10,150.98	89,492.05	0.00	34,540.95	72.15
OPERATIONS & MAINTENANCE	18,000	11,784.87	13,063.23	0.00	4,936.77	72.57
SUPPLIES	4,600	568.11	2,541.43	0.00	2,058.57	55.25
SERVICES	50,200	0.00	38,524.18	0.00	11,675.82	76.74
FIXED ASSETS	500	0.00	0.00	0.00	500.00	0.00
TOTAL 13-FINANCE	197,333	22,503.96	143,620.89	0.00	53,712.11	72.78

CITY OF LAGO VISTA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MAY 31ST, 2016

10 -GENERAL FUND  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<b>14-HUMAN RESOURCES</b>						
PERSONNEL SERVICES	68,300	5,619.07	50,077.61	0.00	18,222.39	73.32
OPERATIONS & MAINTENANCE	13,160	661.47	8,390.81	0.00	4,769.19	63.76
SUPPLIES	2,000	37.87	714.09	0.00	1,285.91	35.70
SERVICES	3,363	0.00	2,083.21	0.00	1,279.79	61.94
FIXED ASSETS	500	0.00	0.00	0.00	500.00	0.00
TOTAL 14-HUMAN RESOURCES	87,323	6,318.41	61,265.72	0.00	26,057.28	70.16
<b>15-MUNICIPAL COURT</b>						
PERSONNEL SERVICES	53,012	4,230.07	38,175.24	0.00	14,836.76	72.01
OPERATIONS & MAINTENANCE	8,950	269.73	5,047.47	0.00	3,902.53	56.40
SUPPLIES	4,250	618.62	1,513.74	0.00	2,736.26	35.62
SERVICES	32,355	0.00	24,105.40	0.00	8,249.60	74.50
FIXED ASSETS	0	0.00	0.00	0.00	0.00	0.00
TOTAL 15-MUNICIPAL COURT	98,567	5,118.42	68,841.85	0.00	29,725.15	69.84
<b>16-CITY SECRETARY</b>						
PERSONNEL SERVICES	73,570	6,018.93	54,035.97	0.00	19,534.03	73.45
OPERATIONS & MAINTENANCE	27,400	30.91	14,625.99	0.00	12,774.01	53.38
SUPPLIES	2,100	0.00	470.14	0.00	1,629.86	22.39
SERVICES	22,500	97.50	5,444.25	0.00	17,055.75	24.20
TOTAL 16-CITY SECRETARY	125,570	6,085.52	74,576.35	0.00	50,993.65	59.39
<b>20-POLICE DEPARTMENT</b>						
PERSONNEL SERVICES	1,228,334	91,169.25	862,095.58	0.00	366,238.42	70.18
OPERATIONS & MAINTENANCE	139,439	3,179.99	78,905.46	134.67	60,398.87	56.68
SUPPLIES	63,745	2,866.14	22,223.55	3,785.40	37,736.05	40.80
SERVICES	25,989	593.66	12,349.91	0.00	13,639.09	47.52
FIXED ASSETS	56,204	591.00	20,898.86	0.00	35,305.14	37.18
TOTAL 20-POLICE DEPARTMENT	1,513,711	98,400.04	996,473.36	3,920.07	513,317.57	66.09
<b>25-DISPATCHING</b>						
PERSONNEL SERVICES	266,563	22,274.40	186,367.88	0.00	80,195.12	69.92
OPERATIONS & MAINTENANCE	6,754	212.47	1,390.62	0.00	5,363.38	20.59
SUPPLIES	1,300	0.00	245.17	187.99	866.84	33.32
SERVICES	42,247	272.00	27,664.21	0.00	14,582.79	65.48
FIXED ASSETS	2,400	0.00	0.00	0.00	2,400.00	0.00
TOTAL 25-DISPATCHING	319,264	22,758.87	215,667.88	187.99	103,408.13	67.61
<b>30-PUBLIC WORKS STREETS</b>						
PERSONNEL SERVICES	439,529	34,553.22	332,856.24	0.00	106,672.76	75.73
OPERATIONS & MAINTENANCE	144,801	7,236.96	80,822.35	0.00	63,978.65	55.82
SUPPLIES	94,741	1,993.34	32,903.24	3,014.50	58,823.26	37.91
SERVICES	13,740	180.00	3,637.00	0.00	10,103.00	26.47
FIXED ASSETS	76,316	1,732.86	53,975.12	0.00	22,340.88	70.73
TOTAL 30-PUBLIC WORKS STREETS	769,127	45,696.38	504,193.95	3,014.50	261,918.55	65.95

CITY OF LAGO VISTA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MAY 31ST, 2016

10 -GENERAL FUND  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<b>31-SOLID WASTE</b>						
OPERATIONS & MAINTENANCE	3,577	43.80	1,105.25	0.00	2,471.75	30.90
SUPPLIES	4,000	0.00	1,811.06	0.00	2,188.94	45.28
SERVICES	540,605	0.00	331,206.69	0.00	209,398.31	61.27
FIXED ASSETS	0	0.00	0.00	0.00	0.00	0.00
TOTAL 31-SOLID WASTE	548,182	43.80	334,123.00	0.00	214,059.00	60.95
<b>32-BUILDING MAINTENANCE</b>						
OPERATIONS & MAINTENANCE	25,410	4,168.45	21,815.79	0.00	3,594.21	85.86
SUPPLIES	2,450	117.88	1,407.08	0.00	1,042.92	57.43
SERVICES	25,037	944.00	10,676.32	0.00	14,360.68	42.64
TOTAL 32-BUILDING MAINTENANCE	52,897	5,230.33	33,899.19	0.00	18,997.81	64.09
<b>34-PARK &amp; RECREATION</b>						
PERSONNEL SERVICES	44,216	3,659.07	29,554.22	0.00	14,661.78	66.84
OPERATIONS & MAINTENANCE	28,147	1,158.43	19,194.39	0.00	8,952.61	68.19
SUPPLIES	11,500	2,073.55	6,282.70	0.00	5,217.30	54.63
SERVICES	5,500	0.00	2,282.00	0.00	3,218.00	41.49
FIXED ASSETS	17,931	1,400.83	10,591.47	0.00	7,339.53	59.07
TOTAL 34-PARK & RECREATION	107,294	5,975.02	67,904.78	0.00	39,389.22	63.29
<b>35-AQUATICS</b>						
PERSONNEL SERVICES	500	0.00	0.00	0.00	500.00	0.00
OPERATIONS & MAINTENANCE	17,440	1,140.60	11,490.24	2,200.00	3,749.76	78.50
SUPPLIES	2,500	45.33	120.19	0.00	2,379.81	4.81
SERVICES	74,555	0.00	7,474.25	0.00	67,080.75	10.03
FIXED ASSETS	1,600	0.00	0.00	0.00	1,600.00	0.00
TOTAL 35-AQUATICS	96,595	1,095.27	19,084.68	2,200.00	75,310.32	22.03
<b>40-AVIATION DEPARTMENT</b>						
PERSONNEL SERVICES	1,891	107.66	1,427.41	0.00	463.59	75.48
OPERATIONS & MAINTENANCE	11,203	309.67	8,349.91	0.00	2,853.09	74.53
SUPPLIES	100	0.00	0.00	0.00	100.00	0.00
SERVICES	16,466	0.00	7,168.84	0.00	9,297.16	43.54
FIXED ASSETS	0	0.00	0.00	0.00	0.00	0.00
TOTAL 40-AVIATION DEPARTMENT	29,660	417.33	16,946.16	0.00	12,713.84	57.13
<b>45-LIBRARY DEPARTMENT</b>						
PERSONNEL SERVICES	129,907	10,116.14	91,940.78	0.00	37,966.22	70.77
OPERATIONS & MAINTENANCE	11,868	90.00	10,924.80	0.00	943.20	92.05
SUPPLIES	8,174	695.09	3,652.93	659.97	3,861.10	52.76
SERVICES	13,890	0.00	3,419.30	0.00	10,470.70	24.62
FIXED ASSETS	1,000	0.00	0.00	0.00	1,000.00	0.00
TOTAL 45-LIBRARY DEPARTMENT	164,839	10,901.23	109,937.81	659.97	54,241.22	67.09

CITY OF LAGO VISTA  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MAY 31ST, 2016

10 -GENERAL FUND  
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
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85-DEBT SERVICE						
catg 7 not used	0	0.00	0.00	0.00	0.00	0.00
TOTAL 85-DEBT SERVICE	0	0.00	0.00	0.00	0.00	0.00
86-GOLF COURSE TRANSFER						
FIXED ASSETS	0	0.00	0.00	0.00	0.00	0.00
TOTAL 86-GOLF COURSE TRANSFER	0	0.00	0.00	0.00	0.00	0.00
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TOTAL EXPENDITURES	5,308,552	298,323.66	3,367,492.76	10,700.45	1,930,358.79	63.64
REVENUE OVER/(UNDER) EXPENDITURES	196,985 (	10,125.87)	1,120,130.61 (	10,700.45) (	912,445.16)	563.21

CITY OF LAGO VISTA  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MAY 31ST, 2016

11 -HOTEL FUND  
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
REVENUE SUMMARY						
11-HOTEL	140,260	2,388.71	57,244.01	0.00	83,015.99	40.81
TOTAL REVENUES	140,260	2,388.71	57,244.01	0.00	83,015.99	40.81
EXPENDITURE SUMMARY						
11-HOTEL						
SUPPLIES	0	0.00	215.00	0.00 (	215.00)	0.00
SERVICES	0	2,987.50	4,187.50	925.00 (	5,112.50)	0.00
Hotel Fund Expenses	113,500	12,000.00	41,912.50	0.00	71,587.50	36.93
TOTAL 11-HOTEL	113,500	14,987.50	46,315.00	925.00	66,260.00	41.62
TOTAL EXPENDITURES	113,500	14,987.50	46,315.00	925.00	66,260.00	41.62
REVENUE OVER/ (UNDER) EXPENDITURES	26,760 (	12,598.79)	10,929.01 (	925.00)	16,755.99	37.38

CITY OF LAGO VISTA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MAY 31ST, 2016

15 -MUNICIPAL GOLF COURSE

FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
REVENUE SUMMARY						
10 - LVGC PRO SHOP	777,580	50,495.21	405,496.24	0.00	372,083.76	52.15
20 - LVGC SNACK BAR	98,000	17,053.67	87,923.17	0.00	10,076.83	89.72
30 - LVGC MAINTENANCE	0	0.00	0.00	0.00	0.00	0.00
40 - HLGC PRO SHOP	675,170	20,056.18	133,171.99	0.00	541,998.01	19.72
50 - HLGC SNACK BAR	67,400	5,258.47	37,798.27	0.00	29,601.73	56.08
60 - HLGC MAINTENANCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	1,618,150	92,863.53	664,389.67	0.00	953,760.33	41.06
EXPENDITURE SUMMARY						
LVGC PRO SHOP/SNACK BAR						
PERSONNEL SERVICES	215,428	13,436.00	148,650.99	0.00	66,777.01	69.00
OPERATIONS & MAINTENANCE	92,462	6,318.15	73,153.92	7,873.00	11,435.08	87.63
SUPPLIES	73,500	8,518.32	68,362.47	0.00	5,137.53	93.01
SERVICES	16,050	9,986.77	41,456.04	737.40	26,143.44)	262.89
FIXED ASSETS	0	0.00	0.00	0.00	0.00	0.00
TOTAL LVGC PRO SHOP/SNACK BAR	397,440	38,259.24	331,623.42	8,610.40	57,206.18	85.61
HLGC PRO SHOP/SNACK BAR						
PERSONNEL SERVICES	146,334	9,002.67	80,128.69	0.00	66,205.31	54.76
OPERATIONS & MAINTENANCE	79,166	4,929.59	49,411.30	0.00	29,754.70	62.41
SUPPLIES	45,300	851.01	22,590.50	0.00	22,709.50	49.87
SERVICES	14,750	735.12	7,737.12	0.00	7,012.88	52.46
TOTAL HLGC PRO SHOP/SNACK BAR	285,550	15,518.39	159,867.61	0.00	125,682.39	55.99
LVGC MAINTENANCE						
PERSONNEL SERVICES	252,692	20,595.91	169,830.21	0.00	82,861.79	67.21
OPERATIONS & MAINTENANCE	77,077	12,960.12	80,810.86	3,018.68	6,752.54)	108.76
SUPPLIES	102,583	1,252.70	51,346.84	1,020.00	50,216.16	51.05
SERVICES	32,400	783.00	3,082.56	0.00	29,317.44	9.51
FIXED ASSETS	0	0.00	0.00	0.00	0.00	0.00
TOTAL LVGC MAINTENANCE	464,752	35,591.73	305,070.47	4,038.68	155,642.85	66.51
HLGC MAINTENANCE						
PERSONNEL SERVICES	245,629	18,837.84	176,240.34	0.00	69,388.66	71.75
OPERATIONS & MAINTENANCE	87,977	3,440.10	74,672.12	0.00	13,304.88	84.88
SUPPLIES	68,868	1,310.60	39,652.74	600.00	28,615.26	58.45
SERVICES	42,400	0.00	6,248.41	500.00	35,651.59	15.92
TOTAL HLGC MAINTENANCE	444,874	23,588.54	296,813.61	1,100.00	146,960.39	66.97

CITY OF LAGO VISTA  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MAY 31ST, 2016

15 -MUNICIPAL GOLF COURSE  
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
TRANSFER TO DEBT SERVIC						
FIXED ASSETS	0	0.00	0.00	0.00	0.00	0.00
TOTAL TRANSFER TO DEBT SERVIC	0	0.00	0.00	0.00	0.00	0.00
DEPRECIATION						
CATG 8 NOT USED	0	0.00	0.00	0.00	0.00	0.00
TOTAL DEPRECIATION	0	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	1,592,616	112,957.90	1,093,375.11	13,749.08	485,491.81	69.52
REVENUE OVER/(UNDER) EXPENDITURES	25,534 (	20,094.37) (	428,985.44) (	13,749.08)	468,268.52	1,733.90-

CITY OF LAGO VISTA  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MAY 31ST, 2016

20 -CAP IMPROVEMENT GEN BONDS  
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
REVENUE SUMMARY						
10-ADMINISTRATION	0	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	0	0.00	0.00	0.00	0.00	0.00
EXPENDITURE SUMMARY						
20-SPORTS COMPLEX						
OPERATIONS & MAINTENANCE	0	0.00	0.00	0.00	0.00	0.00
FIXED ASSETS	0	0.00	0.00	0.00	0.00	0.00
TOTAL 20-SPORTS COMPLEX	0	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0	0.00	0.00	0.00	0.00	0.00
REVENUE OVER/(UNDER) EXPENDITURES	0	0.00	0.00	0.00	0.00	0.00

CITY OF LAGO VISTA  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MAY 31ST, 2016

30 -UTILITY FUND  
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
REVENUE SUMMARY						
30-CONTRIBUTION CAPITAL	0	0.00	0.00	0.00	0.00	0.00
50-GENERAL OPERATION	52,119	3,763.29	24,867.76	0.00	27,251.24	47.71
60-WATER SERVICES	2,924,710	218,835.65	1,736,418.49	0.00	1,188,291.51	59.37
70-SEWER SERVICES	1,814,586	184,941.36	1,273,746.41	0.00	540,839.59	70.19
80-CAPITAL IMPROVEMENT	0	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	4,791,415	407,540.30	3,035,032.66	0.00	1,756,382.34	63.34
EXPENDITURE SUMMARY						
55-UTILITIES ADMINISTRATI						
PERSONNEL SERVICES	164,359	9,590.71	91,526.73	0.00	72,832.27	55.69
OPERATIONS & MAINTENANCE	20,100	1,271.67	13,833.89	0.00	6,266.11	68.83
SUPPLIES	22,000	798.33	10,474.76	0.00	11,525.24	47.61
SERVICES	31,500	0.00	23,454.41	0.00	8,045.59	74.46
FIXED ASSETS	1,000	0.00	0.00	0.00	1,000.00	0.00
TOTAL 55-UTILITIES ADMINISTRATI	238,959	11,660.71	139,289.79	0.00	99,669.21	58.29
56-GENERAL FUND TRANSFER						
FIXED ASSETS	1,000,000	83,333.33	666,666.64	0.00	333,333.36	66.67
TOTAL 56-GENERAL FUND TRANSFER	1,000,000	83,333.33	666,666.64	0.00	333,333.36	66.67
57-DEBT SRVCE FUND TRNSF						
FIXED ASSETS	0	0.00	0.00	0.00	0.00	0.00
TOTAL 57-DEBT SRVCE FUND TRNSF	0	0.00	0.00	0.00	0.00	0.00
58-INFO TECHNOLOGY						
PERSONNEL SERVICES	75,324	6,018.91	54,026.88	0.00	21,297.12	71.73
OPERATIONS & MAINTENANCE	99,473	2,029.82	39,904.54	11,049.17	48,519.29	51.22
SUPPLIES	500	0.00	0.00	0.00	500.00	0.00
SERVICES	50,090	1,440.48	25,523.95	0.00	24,566.05	50.96
FIXED ASSETS	14,502	3,078.80	4,649.12	4,555.40	5,297.48	63.47
TOTAL 58-INFO TECHNOLOGY	239,889	12,568.01	124,104.49	15,604.57	100,179.94	58.24
59-PUBLIC WORKS ADMIN						
PERSONNEL SERVICES	134,333	10,644.02	93,428.79	0.00	40,904.21	69.55
OPERATIONS & MAINTENANCE	25,642	298.39	20,841.41	0.00	4,800.59	81.28
SUPPLIES	4,100	155.92	920.29	0.00	3,179.71	22.45
SERVICES	71,000	0.00	77,300.00	0.00	6,300.00	108.87
FIXED ASSETS	0	0.00	0.00	0.00	0.00	0.00
TOTAL 59-PUBLIC WORKS ADMIN	235,075	11,098.33	192,490.49	0.00	42,584.51	81.88

AS OF: MAY 31ST, 2016

30 -UTILITY FUND  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<b>60-WATER SERVICES</b>						
PERSONNEL SERVICES	438,726	33,535.70	297,754.69	0.00	140,971.31	67.87
OPERATIONS & MAINTENANCE	179,921	4,537.08	98,446.15	19,538.92	61,935.93	65.58
SUPPLIES	55,361	3,088.63	21,438.56	153.80	33,768.64	39.00
SERVICES	44,127	1.73	1,909.59	0.00	42,217.41	4.33
FIXED ASSETS	36,782	7,067.71	29,167.82	0.00	7,614.18	79.30
TOTAL 60-WATER SERVICES	754,917	39,156.69	448,716.81	19,692.72	286,507.47	62.05
<b>65-WATER PLANT ONE</b>						
PERSONNEL SERVICES	59,565	4,330.92	41,944.56	0.00	17,620.44	70.42
OPERATIONS & MAINTENANCE	160,487	8,813.71	87,302.24	4,713.04	68,471.72	57.34
SUPPLIES	78,429	496.50	36,500.19	3,351.04	38,577.77	50.81
SERVICES	224,651	437.00	117,099.29	0.00	107,551.71	52.12
FIXED ASSETS	750	0.00	0.00	0.00	750.00	0.00
TOTAL 65-WATER PLANT ONE	523,882	14,078.13	282,846.28	8,064.08	232,971.64	55.53
<b>67-WATER PLANT TWO</b>						
PERSONNEL SERVICES	63,245	5,559.88	45,576.04	0.00	17,668.96	72.06
OPERATIONS & MAINTENANCE	89,807	4,167.15	56,828.35	395.00	32,583.65	63.72
SUPPLIES	25,873	382.40	5,212.55	0.00	20,660.45	20.15
SERVICES	83,249	183.00	35,645.30	0.00	47,603.70	42.82
FIXED ASSETS	8,078	0.00	0.00	0.00	8,078.00	0.00
TOTAL 67-WATER PLANT TWO	270,252	10,292.43	143,262.24	395.00	126,594.76	53.16
<b>69-WATER PLANT THREE</b>						
PERSONNEL SERVICES	0	0.00	0.00	0.00	0.00	0.00
OPERATIONS & MAINTENANCE	2,750	878.82	2,591.04	0.00	158.96	94.22
SUPPLIES	0	0.00	499.19	0.00	499.19	0.00
SERVICES	0	8,304.00	25,632.00	0.00	25,632.00	0.00
FIXED ASSETS	8,161	0.00	6,120.66	0.00	2,040.34	75.00
TOTAL 69-WATER PLANT THREE	10,911	9,182.82	34,842.89	0.00	23,931.89	319.34
<b>70-SEWER SERVICES</b>						
PERSONNEL SERVICES	146,681	10,996.24	104,117.57	0.00	42,563.43	70.98
OPERATIONS & MAINTENANCE	192,170	5,729.53	106,819.49	20,393.20	64,957.31	66.20
SUPPLIES	62,900	2,020.70	16,521.00	153.80	46,225.20	26.51
SERVICES	25,119	2,656.50	10,650.54	0.00	14,468.46	42.40
FIXED ASSETS	23,244	0.00	14,162.08	0.00	9,081.92	60.93
TOTAL 70-SEWER SERVICES	450,114	21,402.97	252,270.68	20,547.00	177,296.32	60.61
<b>75-SEWER PLANT</b>						
PERSONNEL SERVICES	127,984	9,815.10	90,826.64	0.00	37,157.36	70.97
OPERATIONS & MAINTENANCE	108,908	8,754.75	83,736.20	395.00	24,776.80	77.25
SUPPLIES	18,641	505.89	12,790.44	418.03	5,432.53	70.86
SERVICES	65,853	2,515.00	30,720.24	1,440.00	33,692.76	48.84
FIXED ASSETS	9,025	0.00	0.00	0.00	9,025.00	0.00
TOTAL 75-SEWER PLANT	330,411	21,590.74	218,073.52	2,253.03	110,084.45	66.68

AS OF: MAY 31ST, 2016

30 -UTILITY FUND  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<b>77-EFFLUENT DISPOSAL</b>						
PERSONNEL SERVICES	128,009	10,820.45	93,580.76	0.00	34,428.24	73.10
OPERATIONS & MAINTENANCE	103,815	2,844.46	27,021.20	395.00	76,398.80	26.41
SUPPLIES	15,500	199.36	2,704.27	0.00	12,795.73	17.45
SERVICES	15,250	48.00	11,846.23	0.00	3,403.77	77.68
FIXED ASSETS	8,733	0.00	8,602.67	0.00	130.33	98.51
TOTAL 77-EFFLUENT DISPOSAL	271,307	13,912.27	143,755.13	395.00	127,156.87	53.13
<b>79-UTILITY FUND TRANSFER</b>						
catg 3 not used	305,000	0.00	0.00	0.00	305,000.00	0.00
FIXED ASSETS	35,000	0.00	0.00	0.00	35,000.00	0.00
TOTAL 79-UTILITY FUND TRANSFER	340,000	0.00	0.00	0.00	340,000.00	0.00
<b>85-DEBT SERVICE</b>						
DEPRECIATION	0	0.00	0.00	0.00	0.00	0.00
TOTAL 85-DEBT SERVICE	0	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	4,665,717	248,276.43	2,646,318.96	66,951.40	1,952,446.64	58.15
REVENUE OVER/(UNDER) EXPENDITURES	125,698	159,263.87	388,713.70 (	66,951.40) (	196,064.30)	255.98

CITY OF LAGO VISTA  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MAY 31ST, 2016

40 -CAP IMPROVEMENT UTL BONDS  
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
REVENUE SUMMARY						
80-CAPITAL IMPROVEMENT	0	71,834.56	3,781,534.96	0.00 ( 3,781,534.96)		0.00
TOTAL REVENUES	0	71,834.56	3,781,534.96	0.00 ( 3,781,534.96)		0.00
EXPENDITURE SUMMARY						
80-CAPITAL IMPROVEMENT						
PERSONNEL SERVICES	0	0.00	0.00	0.00	0.00	0.00
OPERATIONS & MAINTENANCE	0	0.00	0.00	0.00	0.00	0.00
2000 CERT OF OB	0	0.00	0.00	0.00	0.00	0.00
2003 CERT OF OB	0	0.00	0.00	0.00	0.00	0.00
2006 CERT OF OB	0	0.00	0.00	0.00	0.00	0.00
2008 CERT OF OB	4,229,869	843,536.25	5,717,488.01	91,432.65 ( 1,579,051.66)		137.33
TOTAL 80-CAPITAL IMPROVEMENT	4,229,869	843,536.25	5,717,488.01	91,432.65 ( 1,579,051.66)		137.33
TOTAL EXPENDITURES	4,229,869	843,536.25	5,717,488.01	91,432.65 ( 1,579,051.66)		137.33
REVENUE OVER/(UNDER) EXPENDITURES	( 4,229,869)	( 771,701.69)	( 1,935,953.05)	( 91,432.65)	( 2,202,483.30)	47.93

CITY OF LAGO VISTA  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MAY 31ST, 2016

42 -IMPACT FEE FUND

FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
REVENUE SUMMARY						
50- INVESTMENT INTEREST	0	188.63	1,283.84	0.00 (	1,283.84)	0.00
60-WATER IMPACT REVENUE	0	69,000.00	204,015.00	0.00 (	204,015.00)	0.00
70-SEWER IMPACT REVENUE	0	31,725.00	141,360.00	0.00 (	141,360.00)	0.00
TOTAL REVENUES	0	100,913.63	346,658.84	0.00 (	346,658.84)	0.00
EXPENDITURE SUMMARY						
10-IMPACT FEE ADMIN						
SERVICES	553,354	0.00	553,354.00	0.00	0.00	100.00
TOTAL 10-IMPACT FEE ADMIN	553,354	0.00	553,354.00	0.00	0.00	100.00
60-IMPACT FEE WATER						
SERVICES	0	0.00	0.00	0.00	0.00	0.00
TOTAL 60-IMPACT FEE WATER	0	0.00	0.00	0.00	0.00	0.00
70-IMPACT FEE SEWER						
SERVICES	0	0.00	0.00	0.00	0.00	0.00
TOTAL 70-IMPACT FEE SEWER	0	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	553,354	0.00	553,354.00	0.00	0.00	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	( 553,354)	100,913.63 (	206,695.16)	0.00 (	346,658.84)	37.35

CITY OF LAGO VISTA  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MAY 31ST, 2016

43 -PARKLAND FEE FUND  
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
REVENUE SUMMARY						
43 PARK FUND	0	10.08	54.69	0.00 (	54.69)	0.00
TOTAL REVENUES	0	10.08	54.69	0.00 (	54.69)	0.00
EXPENDITURE SUMMARY						
43 PARK FUND						
OPERATIONS & MAINTENANCE	0	0.00	0.00	0.00	0.00	0.00
SERVICES	0	0.00	0.00	0.00	0.00	0.00
FIXED ASSETS	0	0.00	0.00	0.00	0.00	0.00
TOTAL 43 PARK FUND	0	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0	0.00	0.00	0.00	0.00	0.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	10.08	54.69	0.00 (	54.69)	0.00

CITY OF LAGO VISTA  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MAY 31ST, 2016

46 -THE HOLLOWS-CENTEX DESTIN  
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
REVENUE SUMMARY						
10-ADMINISTRATION	0	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	0	0.00	0.00	0.00	0.00	0.00
EXPENDITURE SUMMARY						
10-ADMINISTRATION						
OPERATIONS & MAINTENANCE	0	0.00	0.00	0.00	0.00	0.00
SERVICES	0	0.00	0.00	0.00	0.00	0.00
TOTAL 10-ADMINISTRATION	0	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0	0.00	0.00	0.00	0.00	0.00
REVENUE OVER/(UNDER) EXPENDITURES	0	0.00	0.00	0.00	0.00	0.00

CITY OF LAGO VISTA  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MAY 31ST, 2016

50 -DEBT SERVICE  
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
REVENUE SUMMARY						
80-ACCUMULATED INTEREST	553,354	265.81	554,716.07	0.00 (	1,362.07)	100.25
85-AD VALOREM & OTHER	1,771,754	16,442.74	1,730,765.43	0.00	40,988.57	97.69
TOTAL REVENUES	2,325,108	16,708.55	2,285,481.50	0.00	39,626.50	98.30
EXPENDITURE SUMMARY						
80-ACCUMULATED INTEREST						
LEASE PURCHASE	0	0.00	0.00	0.00	0.00	0.00
TOTAL 80-ACCUMULATED INTEREST	0	0.00	0.00	0.00	0.00	0.00
85-AD VALOREM & OTHER						
OPERATIONS & MAINTENANCE	4,000	0.00	1,200.00	0.00	2,800.00	30.00
LEASE PURCHASE	0	0.00	0.00	0.00	0.00	0.00
AUDITOR ADJ	0	0.00 (	3,738.00)	0.00	3,738.00	0.00
FIXED ASSETS	2,321,109	0.00	1,775,014.92	0.00	546,094.08	76.47
TOTAL 85-AD VALOREM & OTHER	2,325,109	0.00	1,772,476.92	0.00	552,632.08	76.23
TOTAL EXPENDITURES	2,325,109	0.00	1,772,476.92	0.00	552,632.08	76.23
REVENUE OVER/ (UNDER) EXPENDITURES	( 1)	16,708.55	513,004.58	0.00 (	513,005.58)	458.00-

CITY OF LAGO VISTA  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MAY 31ST, 2016

90 -GENERAL FIXED ASSETS  
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
REVENUE SUMMARY						
TOTAL REVENUES	0	0.00	0.00	0.00	0.00	0.00
EXPENDITURE SUMMARY						
TOTAL EXPENDITURES	0	0.00	0.00	0.00	0.00	0.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	0.00	0.00	0.00	0.00	0.00

CITY OF LAGO VISTA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MAY 31ST, 2016

95 -GENERAL LONG-TERM DEBT  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
REVENUE SUMMARY						
TOTAL REVENUES	0	0.00	0.00	0.00	0.00	0.00
EXPENDITURE SUMMARY						
TOTAL EXPENDITURES	0	0.00	0.00	0.00	0.00	0.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	0.00	0.00	0.00	0.00	0.00

CITY OF LAGO VISTA  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MAY 31ST, 2016

98 -PAYROLL CLEARING ACCOUNT

FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
REVENUE SUMMARY						
TOTAL REVENUES	0	0.00	0.00	0.00	0.00	0.00
EXPENDITURE SUMMARY						
TOTAL EXPENDITURES	0	0.00	0.00	0.00	0.00	0.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	0.00	0.00	0.00	0.00	0.00

CITY OF LAGO VISTA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MAY 31ST, 2016

99 -DISBURSEMENT ACCOUNT  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
REVENUE SUMMARY						
TOTAL REVENUES	0	0.00	0.00	0.00	0.00	0.00
EXPENDITURE SUMMARY						
TOTAL EXPENDITURES	0	0.00	0.00	0.00	0.00	0.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	0.00	0.00	0.00	0.00	0.00



# CITY OF LAGO VISTA

4616 Rimrock Drive | Lago Vista, Texas 78645

*Tel. (512) 267-1170*

*Fax (512) 267-3056*

**June 10<sup>th</sup>, 2016**

## **Monthly Golf Operational report**

### **Lago Vista GC & Highland Lakes GC**

It is hard to believe that I have already been here for five weeks. I am trying to learn as quickly as possible about all things Lago Vista / Highlands. It will take some time to sort thru everything, however things are starting to get better for me in this regard.

We have hired Robert Mieras to be our Head Golf Professional. Robert is a graduate of the Golf Academy of America in Arizona. He previously worked for 3 years at Gabe Lozano Golf Center which is an 18 hole municipal golf course owned by the city of Corpus Christi.

I have been working on budgets and have submitted forecast for this year as well as projected for next year. I am currently reviewing all rates from both courses and compiling comparisons against our competitors. I am also reviewing all contracts as well as past marketing efforts.

We had at least 5.36" of rain in May (According to Weather Underground). Average May rainfall for May is .17". We had 19 days in which we recorded measurable rainfall. This rain affected all of our operations including the cancellation of 2 golf clinics and 1 golf camp. The driving range was closed for the entire last week, June 3<sup>rd</sup> to June 10<sup>th</sup>. We have finally opened the driving range as the lake levels have begun to recede. We are currently irons only.

Our next Junior golf Camps are scheduled for July 12<sup>th</sup>-15<sup>th</sup> and July 26<sup>th</sup> to 29<sup>th</sup>. We are collecting contact information from local juniors for our Junior Golf database.

I have been meeting with merchandise reps and have begun purchasing merchandise for both courses. We should start seeing new product arrive and displayed within the next 30 – 60 days.

We have brought down our mowing heights for our greens and fairways and are getting compliments on the improved course playability. Overall they are both very wet especially the Lago Vista GC

I look forward to visiting with the marketing committee / golf course advisory committee to review ways to raise additional revenues to offset capital improvement projects, to review rates, to review past marketing efforts and current commitments.

I am beginning to review job descriptions for employees and hope to have a staff meeting with all golf staff to review job descriptions and job expectations.

The golf courses generated \$92,691.78 in total revenue. The Lago Vista Grill generated \$9,493.04 (this is included in total revenue). Membership dollars collected for both courses was \$14,987 (this is included in total revenue). Rounds played for the month at Highlands were 1553 including 786 outside rounds. Rounds played at Lago Vista were 1864 including 1113 outside rounds.

As always, please feel free to contact me should you have any ideas, comments or concerns.

Hope to you all on the links!

Regards,

Mark Côté

General Manager / Director of Golf





# City of Lago Vista

Library Services Monthly Report FY2015-2016 (May 2016)

Division and Services	Oct 2015	Nov 2015	Dec 2015	Jan 2016	Feb 2016	Mar 2016	6 Month Total	Apr 2016	May 2016	Jun 2016	Jul 2016	Aug 2016	Sep 2016	FY Total
<b>Library</b>														
Patron Visits to the Library	2,151	1,657	1,720	1,998	2,317	2,343	12,186	2,032	2,210					16,428
New Patrons	46	22	25	58	52	33	236	27	22					285
Patrons on File	6,934	6,951	6,974	7,022	7,003	7,023	7,023	7,041	7,056					7,056
Patrons with Active Accounts	1,937	1,938	1,928	1,956	1,994	1,961	1,961	2,007	1,937					1,937
Computer Users	503	407	505	530	599	531	3,075	502	558					4,135
Wi-Fi Users	50	26	37	35	44	29	221	49	90					360
Children's Programs	5	2	5	4	7	13	36	8	8					52
Children's Programs Attendance	174	25	92	37	61	228	617	41	139					797
Teen Programs	0	0	0	0	0	0	0	0	0					0
Teen Program Attendance	0	0	0	0	0	0	0	0	0					0
Adult Programs/Events	19	15	14	19	23	22	112	31	19					162
Adult Programs/Events Attendance	127	110	61	169	228	238	933	250	194					1,377
Materials Circulated	2,620	2,272	2,382	2,707	2,807	2,646	15,434	2,252	2,338					20,024
Materials in Collection	13,584	13,415	13,579	13,723	13,906	13,933	13,933	13,601	13,684					13,684
Interlibrary Loans	16	35	6	10	12	21	100	10	11					121
Amount Saved by Patrons	\$35,951	\$34,236	\$35,569	\$36,672	\$36,976	\$34,651	\$214,055	\$33,973	\$29,840					\$277,868
Volunteer Hours	243	232	225	231	219	248	1,398	231	390					2,019
Friends of the Library Expenditures	\$1,290	\$972	\$845	\$1,002	\$571	\$719	\$5,399	\$2,262	\$1,212					\$8,873

**LAGO VISTA MUNICIPAL COURT MONTHLY REPORT - FY 2015/2016**

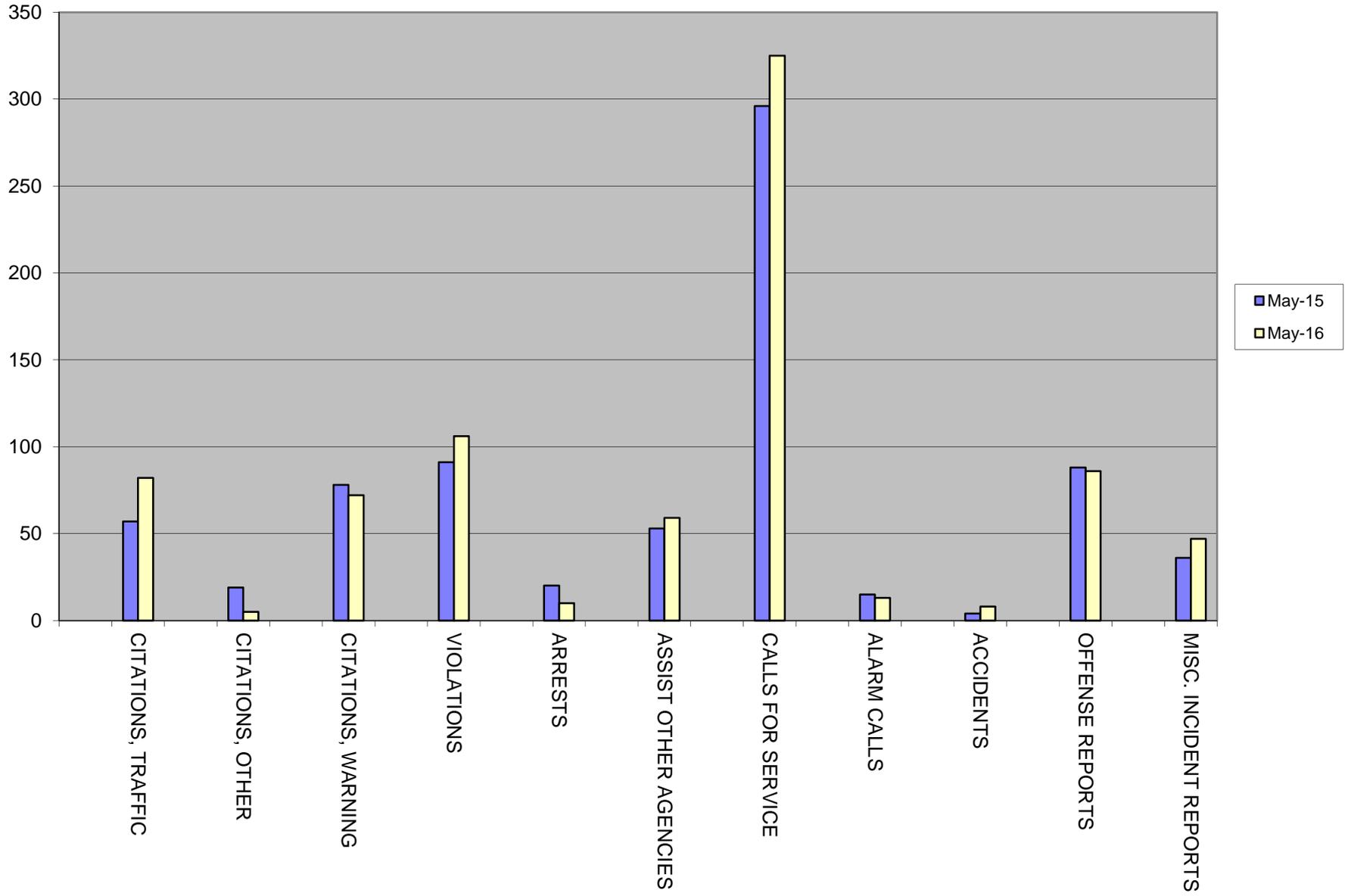
	Oct	Nov	Dec	Jan	**Feb	**Mar
VIOLATIONS	144	133	103	97	91	82
GROSS REVENUE	\$ 13,055.06	\$ 13,530.24	\$ 12,386.46	\$ 11,741.38	\$ 15,669.42	\$ 20,975.68
PORTION OF REVENUE FROM WARRANTS	\$ 3,254.50	\$ -	\$ 1,296.60	\$ 1,037.60	\$ 4,031.25	\$ 8,700.80
LESS TO STATE	\$ 4,502.53	\$ 4,721.04	\$ 4,803.91	\$ 4,268.11	\$ 5,540.02	\$ 6,803.35
REVENUE TO CITY	\$ 8,552.53	\$ 8,809.20	\$ 7,582.55	\$ 7,473.27	\$ 10,129.40	\$ 14,172.33
COMMUNITY SERVICE HOURS SERVED	0	0	0	0	59.75	12.1
BUILDING SECURITY FUND	\$ 147.65	\$ 181.50	\$ 185.01	\$ 161.99	\$ 221.03	\$ 238.75

\*\* WARRANT ROUND-UP

	Apr	May	Jun	Jul	Aug	Sep
VIOLATIONS	101	79				
GROSS REVENUE	\$ 14,915.91	\$ 11,360.70				
PORTION OF REVENUE FROM WARRANTS	\$ 4,333.70	\$ 1,208.50				
LESS TO STATE	\$ 5,323.85	\$ 4,154.13				
REVENUE TO CITY	\$ 9,592.06	\$ 7,206.57				
COMMUNITY SERVICE HOURS SERVED	64.5	75.5				
BUILDING SECURITY FUND	\$ 208.98	\$ 152.05				

	Year-to-Date	Previous Year
VIOLATIONS	830	730
GROSS REVENUE	\$ 113,634.85	\$ 86,560.36
PORTION OF REVENUE FROM WARRANTS	\$ 23,862.95	\$ 23,822.76
LESS TO STATE	\$ 40,116.94	\$ 36,003.86
REVENUE TO CITY	\$ 73,517.91	\$ 50,556.50
COMMUNITY SERVICE SERVED	211.85	192.75
BUILDING SECURITY FUND	\$ 1,496.96	\$ 1,331.31

MAY  
COMPARISONS  
2015-2016  
LAGO VISTA POLICE DEPARTMENT



LAGO VISTA POLICE DEPARTMENT COMPARISONS BY YEAR, BY MONTH													
	JAN		FEB		MAR		APR		MAY		JUNE		
	2015	2016	2015	2016	2015	2016	2015	2016	2015	2016	2015	2016	
CITATIONS, TRAFFIC	57	74	66	35	47	51	75	56	57	82			
CITATIONS, OTHER	3	21	14	11	9	22	8	10	19	5			
CITATIONS, WARNING	86	76	101	90	69	85	103	78	78	72			
VIOLATIONS	79	106	105	61	67	89	102	78	91	106			
ARRESTS	12	31	20	15	18	28	12	18	20	10			
ASSIST OTHER AGENCIES	37	43	34	45	45	41	45	44	53	59			
CALLS FOR SERVICE	204	277	241	258	244	264	280	273	296	325			
ALARM CALLS	6	20	14	15	12	15	14	12	15	13			
ACCIDENTS	3	6	8	8	8	11	6	9	4	8			
OFFENSE REPORTS	75	80	106	86	85	87	87	82	88	86			
MISC. INCIDENT REPORTS	40	24	42	22	41	22	40	38	36	47			
TOTAL MILES PATROLED	8,682	10,682	8,885	8,585	9,130	10,703	9,141	7,580	9,427	9,423			



LAGO VISTA POLICE DEPARTMENT													
MONTHLY REPORT - 2016													
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	
<b>CITATIONS</b>													
Traffic	74	35	51	56	82								
Animal	5	6	2	2	2								
Other	16	5	20	8	3								
Warning	76	90	85	78	72								
Total Citations	171	136	158	144	159								
<b>VIOLATIONS</b>													
Traffic	82	43	61	67	99								
Other	24	18	28	11	7								
Total Violations	106	61	89	78	106								
<b>ARRESTS</b>													
	31	15	28	18	10								
<b>ASSIST OTHER AGENCIES</b>													
EMS	35	25	23	29	38								
NLTRF	3	7	8	6	10								
Other Law Enforcement	3	7	7	6	5								
Utility Dept	2	6	3	3	6								
Total Assist Other Agencies	43	45	41	44	59								
<b>CALLS FOR SERVICE</b>													
	277	258	264	273	325								
<b>ALARM CALLS</b>													
	20	15	15	12	13								
<b>FALSE ALARMS</b>													
	20	15	15	12	13								
<b>ANIMAL CONTROL</b>													
Animal Calls	16	22	23	12	21								
Animal Impounds	*4	*10	*6	*5	*7								
<b>ACCIDENTS</b>													
	6	8	11	9	8								
<b>OFFENSE REPORTS</b>													
	80	86	76	82	86								
<b>MISC. INCIDENT REPORTS</b>													
	24	22	22	38	47								
<b>TOTAL MILES PATROLLED</b>													
	10,682	8,585	10,703	7,580	9,423								
Taken to PAWS: 0 Dogs 0 Cats      Taken to Vets: 0 Dogs 0 Cats													
*Kept at P.D.      *7 Dogs 0 Cats													
Returned to Owner: 7 Dogs 0 Cats													
Taken to Town Lake 0 Dogs 0 Cats													
Adopted:/Fostered 0 Dogs 0 Cats													
Taken to Williamson Co Humane: 0 Dogs 0 Cats													
Still at P.D. Impound 0 Dogs 0 Cats													

## STREET DEPARTMENT 2015-16 ACTIVITY REPORT

	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	TOTALS
<b><u>STREET PATCHING</u></b>													
Tons of Asphalt Used	2	19	10	37	23	57	34	19					201
Number of Patches	40	220	377	333	224	165	441	142					1,942
Square Feet of Patches	127	1,576	786	3,946	2,437	6,098	3,544	2,081					20,595
Tons of Base Material Used	6	0	0	22	25	19	16	4					92
Repaint Intersections	6	0	0	0	28	0	0	0					34
Replace Reflective Buttons	0	0	0	0	0	0	0	0					0
<b><u>CRACK SEAL PROGRAM</u></b>													
Linear Feet of Crack Sealing	4,333	0	0	0	0	0	0	0					4,333
<b><u>LANDSCAPING ACTIVITIES</u></b>													
Worker Hours	241	96	64	32	64	384	224	168					1,273
<b><u>ROADSIDE MOWING</u></b>													
Miles Mowed	144	88	0	0	0	0	24	130					386
<b><u>TRAFFIC CONTROL</u></b>													
New Signs Installed	0	0	4	0	0	0	0	0					4
Signs Replaced	7	12	6	4	11	19	8	9					76
<b><u>DRAINAGE MAINTENANCE</u></b>													
Projects Completed	0	1	0	0	0	1	1	2					5
Linear Feet of Ditches Cleared	0	0	0	0	0	454	225	450					1,129
Culverts Cleared	0	0	0	0	0	2	3	11					16
<b><u>MISCELLANEOUS ACTIVITIES</u></b>													
Worker Hours on City Clean Up	232	0	0	0	0	0	614	0					846
Worker Hours on Burn Day	0	0	0	0	0	0	128	0					128
Worker Hours on Park Maint.	0	0	0	184	64	0	0	0					248

## STREET DEPARTMENT 2015-16 ACTIVITY REPORT

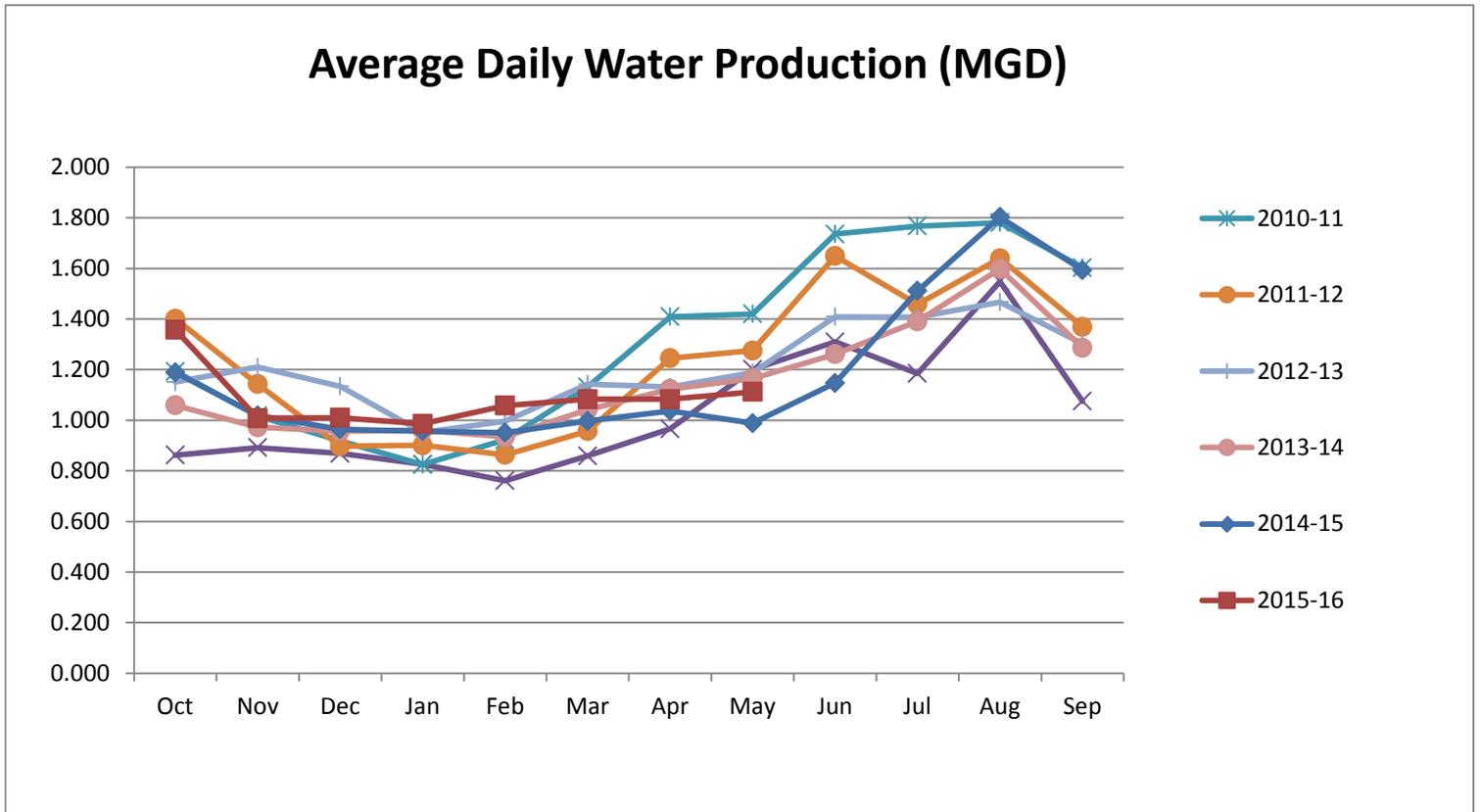
	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	TOTALS
Worker Hours on X-Mas Lights	56	534	288	176	0	0	0	0					1,054
Worker Hours on Tree Trimming	41	32	296	128	160	128	48	60					893
Deer Pick Ups	13	17	8	6	8	3	4	9					68
Bldg. Maintenance Requests	3	2	3	3	6	6	3	4					30
Pool Operation & Maintenance (hrs)	0	0	0	12	0	0	216	56					284
Airport Maintenance (hrs)	96	4	32	0	0	0	96	0					228
Mowing Bar K Golf Course (hrs)	0	0	0	0	0	0	0	0					0
Assist Utility Department (hrs)	0	0	0	0	0	160	0	0					160
Assist CIP Projects (hrs)	0	0	0	0	0	0	0	0					0
Assist Plant Operations (hrs)	0	0	0	0	0	0	0	0					0
Assist Library (hrs)	6	0	1	0	2	2	0	10					21
Assist Effluent Department (hrs)	0	0	0	0	0	0	0	0					0
Assist Golf Courses (hrs)	248	96	152	0	36	8	0	0					540
Assist LVPD (hrs)	32	0	0	0	0	4	6	14					56
KLVB Projects (hrs)	16	0	0	0	0	2	0	9					27
Special Events (hrs)	0	0	126	0	320	128	0	443					1,017
<b><u>RECYCLE CENTER</u></b>													
Loads of Brush Collected	68	66	85	72	99	160	98	102					750
Wood Chipping (hrs)	96	0	88	128	96	128	0	140					676
Loads of Mulch Picked Up	14	14	7	18	34	49	41	38					215
Trash/Metal Collection (hrs)	16	10	8	12	16	32	96	16					206
April Special Event Hours - 220 hrs. of the 614 hrs. on the city clean up line is from the April 9th Texas Trash-Off. There were a total of 20 city employees at 11 hrs. each.													
May Special Event Hours - Fire Wise Project/216hrs & Lago Fest/227hrs. Total 443 Man Hours May 2016													

<b>2014/15 vs. 2015/16 COMPARISON</b>	<b>Thru May 31 FY 2014/15</b>	<b>Thru May 31 FY 2015/16</b>	<b>Increase (Decrease)</b>
<b><u>STREET PATCHING</u></b>			
Tons of Asphalt Used	274	201	(73)
Number of Patches	2,875	1,942	(933)
Square Feet of Patches	21,976	20,595	(1,381)
Tons of Base Material Used	81	92	11
Repaint Intersection	0	34	34
Replace Reflective Buttons	0	0	0
<b><u>CRACK SEAL PROGRAM</u></b>			
Linear Feet of Crack Sealing	0	4,333	4,333
<b><u>LANDSCAPING ACTIVITIES</u></b>			
Worker Hours	1,262	1,273	11
<b><u>ROADSIDE MOWING</u></b>			
Miles Mowed	386	386	0
<b><u>TRAFFIC CONTROL</u></b>			
New Signs Installed	0	4	4
Signs Replaced	66	76	10
<b><u>DRAINAGE MAINTENANCE</u></b>			
Projects Completed	2	5	3
Linear Feet of Ditches Cleared	2,228	1,129	(1,099)
Culverts Cleared	22	16	(6)
<b><u>MISCELLANEOUS ACTIVITIES</u></b>			
Worker Hours on City Clean Up	699	846	147
Worker Hours on Burn Day	224	128	(96)
Worker Hours on Park Maint.	84	248	164

<b>2014/15 vs. 2015/16 COMPARISON</b>	<b>Thru May 31 FY 2014/15</b>	<b>Thru May 31 FY 2015/16</b>	<b>Increase (Decrease)</b>
Worker Hours on X-Mas Lights	836	1,054	218
Worker Hours on Tree Trimming	1,448	893	(555)
Deer Pick Ups	61	68	7
Bldg. Maintenance Requests	27	30	3
Pool Operation & Maintenance (hrs)	50	284	234
Airport Maintenance (hrs)	344	228	(116)
Mowing Bar K Golf Course (hrs)	0	0	0
Assist Utility Department (hrs)	111	160	49
Assist CIP Projects (hrs)	550	0	(550)
Assist Plant Operations (hrs)	0	0	0
Assist Library (hrs)	45	21	(24)
Assist Effluent Department (hrs)	0	0	0
Assist Golf Courses (hrs)	336	540	204
Assist LVPD (hrs)	55	56	1
KLVB Projects (hrs)	0	27	27
Special Events (hrs)	826	1,017	191
<b>RECYCLE CENTER</b>			
Loads of Brush Collected	625	750	125
Wood Chipping (hrs)	448	676	228
Loads of Mulch Picked Up	150	215	65
Trash/Metal Collection (hrs)	64	206	142

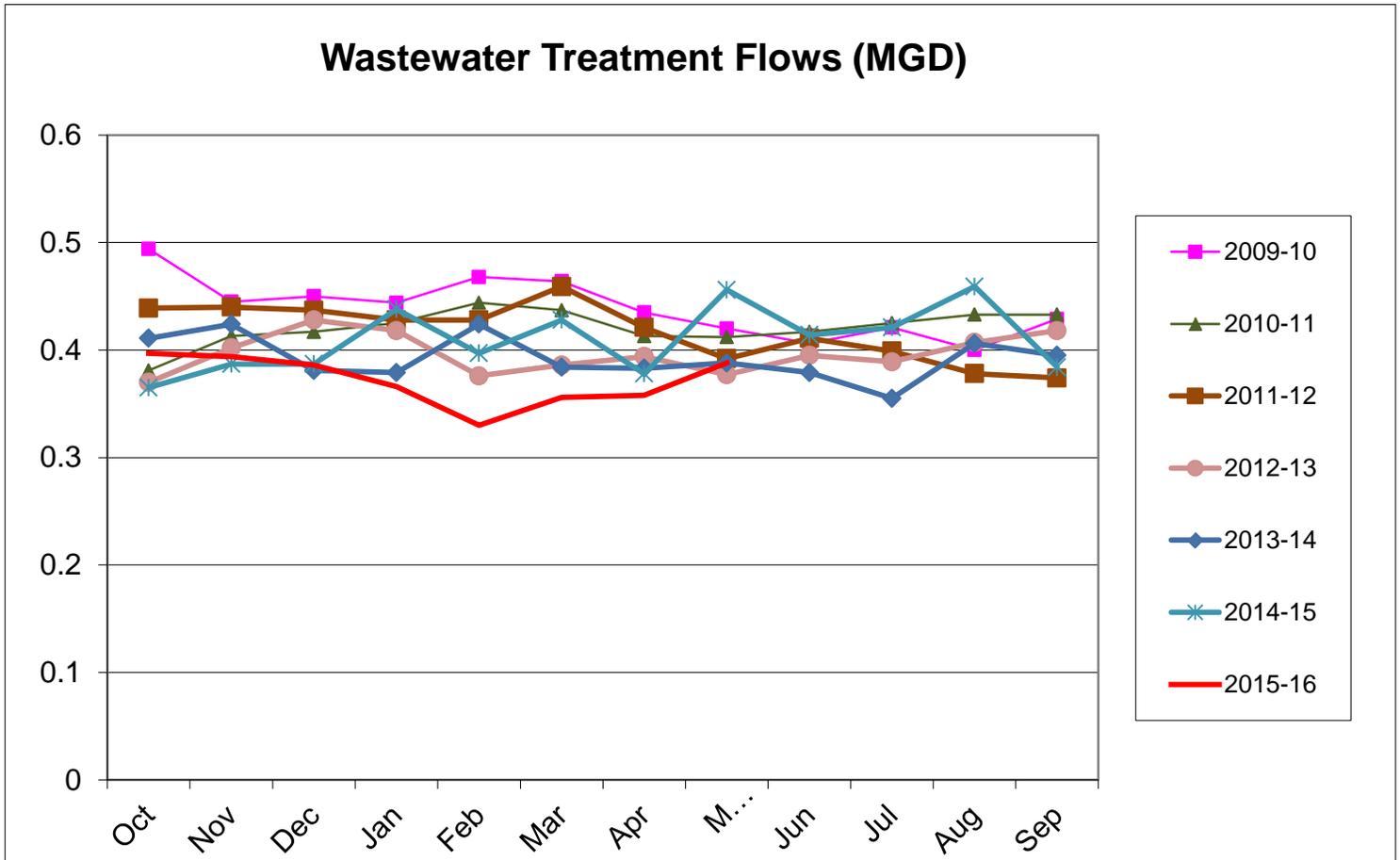
**Average Daily Water Production (MGD)**  
**Water Plants 1 & 2 Combined**

	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	Capacity
<b>Oct</b>	0.862	1.193	1.401	1.151	1.059	1.189	1.358	3.0000
<b>Nov</b>	0.891	1.017	1.143	1.210	0.972	1.019	1.008	3.0000
<b>Dec</b>	0.869	0.919	0.897	1.134	0.957	0.964	1.010	3.0000
<b>Jan</b>	0.826	0.825	0.901	0.952	0.960	0.957	0.986	3.0000
<b>Feb</b>	0.761	0.923	0.863	0.996	0.934	0.951	1.058	3.0000
<b>Mar</b>	0.859	1.131	0.957	1.142	1.041	0.997	1.083	3.0000
<b>Apr</b>	0.966	1.409	1.245	1.131	1.123	1.037	1.083	3.0000
<b>May</b>	1.201	1.420	1.275	1.188	1.165	0.988	1.112	3.0000
<b>Jun</b>	1.310	1.736	1.649	1.409	1.261	1.147		3.0000
<b>Jul</b>	1.185	1.767	1.458	1.407	1.391	1.511		3.0000
<b>Aug</b>	1.548	1.781	1.640	1.467	1.598	1.803		3.0000
<b>Sep</b>	1.075	1.603	1.369	1.303	1.286	1.593		3.0000
<b>Totals</b>	12.353	15.724	14.798	14.490	13.747	14.156	8.698	36.000
<b>Daily Average</b>	1.029	1.310	1.233	1.208	1.146	1.180	1.087	3.000



**Average Daily Wastewater Treatment Flow  
(MGD)**

	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	Capacity
<b>Oct</b>	0.494	0.381	0.439	0.370	0.411	0.365	0.397	0.6000
<b>Nov</b>	0.445	0.413	0.440	0.402	0.424	0.387	0.394	0.6000
<b>Dec</b>	0.450	0.417	0.437	0.428	0.381	0.387	0.386	0.6000
<b>Jan</b>	0.444	0.425	0.428	0.418	0.379	0.438	0.366	0.6000
<b>Feb</b>	0.468	0.444	0.428	0.376	0.424	0.397	0.330	0.6000
<b>Mar</b>	0.464	0.437	0.459	0.386	0.384	0.428	0.356	0.6000
<b>Apr</b>	0.435	0.413	0.421	0.394	0.383	0.378	0.358	0.6000
<b>May</b>	0.420	0.412	0.392	0.377	0.388	0.456	0.388	0.6000
<b>Jun</b>	0.406	0.417	0.411	0.395	0.379	0.414		0.6000
<b>Jul</b>	0.421	0.425	0.399	0.389	0.355	0.421		0.6000
<b>Aug</b>	0.400	0.433	0.378	0.407	0.406	0.459		0.6000
<b>Sep</b>	0.429	0.433	0.374	0.418	0.395	0.384		0.6000
<b>Totals</b>	5.276	5.050	5.006	4.760	4.709	4.914		7.200
<b>Daily Average</b>	0.440	0.421	0.417	0.397	0.392	0.410		0.600



## TCEQ Water Quality 2016

	Water in Compliance with TCEQ (Y/N)	Sewer in Compliance with TCEQ (Y/N)		# of TCEQ Water Violations	# of TCEQ Waste Water Violations
<b>Feb</b>	YES	YES		0	0
<b>Mar</b>	YES	YES		0	0
<b>Apr</b>	YES	YES		0	1*
<b>May</b>					
<b>Jun</b>					
<b>Jul</b>					
<b>Aug</b>					
<b>Sep</b>					

\*Driving Range Lift Station overflow April 23, 2016.

**Utility Monthly Report 2015/16**

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Totals
Number of Water Taps	5	4	0	0	5	6	1	5					26
Linear Feet of Water Extensions (incl. taps)	0	0	0	0	193	0	257	72					522
Number of Sewer Taps	5	3	1	0	5	3	1	2					20
Linear Feet of Sewer Extensions (incl. taps)	0	0	0	0	560	0	1,251	0					1,811
Meter Change Outs	2	1	3	1	1	0	1	2					11
Register Change Outs	91	100	163	158	58	80	74	66					790
Turn Ons/Offs	23	32	27	18	22	19	42	27					210
Disconnects for Nonpayment	26	56	32	23	18	46	26	22					249
Meter Reads Only	18	26	26	22	20	33	34	32					211
Re-Reads	11	19	21	28	29	30	36	33					207
Consumption Reports	32	17	26	15	7	17	11	15					140
3 Day Temporary Connects	0	1	0	1	0	0	0	0					2
Check for Leaks	0	0	5	2	3	0	0	1					11
Reinstates	21	46	32	19	20	42	25	20					225
Number of Water Leaks (including blue poly)	7	1	1	1	5	1	1	2					19
Number of Blue Poly Leaks	1	0	0	1	1	1	0	0					4
Sewer Line Breaks	0	0	1	0	0	0	1	1					3
Sewer Stoppages	1	0	0	3	1	3	1	0					9
Linear Feet of Sewer Rodding	0	0	0	0	0	0	75	0					75
Linear Feet of Camara Work	0	0	0	0	0	0	0	0					0
CIP Water Extensions (linear feet)	0	0	0	1900	0	1900	0	0					3,800
CIP Sewer Extensctions (linear feet)	2,500	0	0	0	400	0	0	0					2,900
CIP Meter Replacements	0	0	0	0	0	0	0	0					0
CIP Fire Hydrant Replacements	0	0	0	0	0	0	0	0					0
Jonestown Pump & Haul Loads	0	0	0	0	0	0	0	0					0
New Meter Sets in Tessera (Added Oct 2015)	6	4	0	0	1	3	0	5					19

Utility Department Monthly Report Previous Year Comparison	Thru May 31 2015		Thru May 31 2016		Increase (Decrease)
Number of Water Taps	23		26		3
Linear Feet of Water Extensions (incl. taps)	1,650		522		(1,128)
Number of Sewer Taps	22		20		(2)
Linear Feet of Sewer Extensions (incl. taps)	0		1,811		1,811
Meter Change Outs	30		11		(19)
Register Change Outs	527		790		263
Turn Ons/Offs	185		210		25
Disconnects for Nonpayment	184		249		65
Meter Reads Only	164		211		47
Re-Reads	361		207		(154)
Consumption Reports	55		140		85
3 Day Temporary Connects	2		2		0
Check for Leaks	10		11		1
Reinstates	156		225		69
Number of Water Leaks (including blue poly)	30		19		(11)
Number of Blue Poly Leaks	0		4		4
Sewer Line Breaks	18		3		(15)
Sewer Stoppages	8		9		1
Linear Feet of Sewer Rodding	2,000		75		(1,925)
Linear Feet of Camera Work	250		0		(250)
CIP Water Extensions (linear feet)	5,200		3,800		(1,400)
CIP Sewer Extensions (linear feet)	14,600		2,900		(11,700)
CIP Meter Replacements	0		0		0
CIP Fire Hydrant Replacements	0		0		0
Jonestown Pump & Haul Loads	440		0		(440)
New Meter Sets in Tessera (Added Oct 2015)	0		19		19



## Monthly Water Plants Loss Report

Water Utility: City of Lago Vista

For the Month of: April Year: 2016

**TCEQ WATER PLANT COMPLIANCE**  
All Plants & Samples were in compliance with TCEQ, no violations for the month of 4/2016

GALLONS

<b>WATER PRODUCED</b>			
3	Water Produced	28,709,100	0%
5	<b>TOTAL PRODUCED</b>	28,709,100	
6			

<b>WATER SOLD</b>			
7	Residential	14,127,000	
8	Commercial	13,942,100	
9	Industrial		
10	Bulk Loading Stations		
11	Golf course meter	0	
12			
13	<b>TOTAL WATER SOLD</b>	28,069,100	97.77%
14	<b>TOTAL WATER NOT SOLD</b>	640,000	<b>2.23%</b>

<b>BREAKDOWN OF WATER USAGE</b>			
15	Water Treatment Plant		
16	Wastewater Treatment Plant		
17	System Flushing		
18	Fire Department Usage		
19	Other Usage (explain)		
20	<b>TOTAL USAGE</b>	0	
21			

<b>BREAKDOWN OF WATER LOST</b>			
22	Tank Overflows		
23	Excavation Breaks	0	
24	Repaired Line Breaks		
25	<b>Unknown Loss</b>	640,000	<b>2.23%</b>
26	<b>TOTAL WATER NOT SOLD OR USED</b>	<b>640,000</b>	
27	<b>COST OF WATER NOT SOLD OR USED</b>	<b>\$0.00</b>	

<b>"UNKNOWN LOSS" FLOW RATE AND COST:</b>			
28	"Unknown Loss"	640,000	
29	% "Unknown Loss"	2.23%	
30	Number of Days in Period	30	
31	"Unknown Loss" per Day (Gallons per Day)	21,333	
32	"Unknown Loss" per Minute (GPM)	14.81	
33	"Unknown Loss" Cost for Month	\$0.00	

**City Of Lago Vista**  
**City Council Water & Wastewater Report**  
**May 2016**



<b>Combined Water Production</b>	<b>Month Summary</b>
Raw Water Total	35.619 MG
Production Total	34.486 MG
Efficiency	97%
Highest Daily Production	1.405 MGD
Average Daily Production	1.112 MGD
Lowest Daily Production	0.953 MGD
<b>Water Plant 1</b>	<b>Month Summary</b>
Raw Water Total	25.585 MG
Production Total	25.284 MG
Efficiency	99%
Highest Daily Production	0.953 MGD
Average Daily Production	0.816 MGD
Lowest Daily Production	0.664 MGD
<b>Water Plant 2</b>	<b>Month Summary</b>
Raw Water Total	10.034 MG
Production Total	9.202 MG
Efficiency	92%
Highest Daily Production	0.478 MGD
Average Daily Production	0.297 MGD
Lowest Daily Production	0.168 MGD
<b>Water Plant 3</b>	<b>Month Summary</b>
Raw Water Total	
Production Total	
Efficiency	
Highest Daily Production	
Average Daily Production	
Lowest Daily Production	
<b>Waste Water Treatment Plant</b>	<b>Month Summary</b>
Treated Total	12.021 MG
Highest Daily Treated	0.547 MGD
Average Daily Treated	0.388 MGD
Lowest Daily Treated	0.332 MGD
<b>Effluent Disposal</b>	<b>Month Summary</b>
Total Permit Disposal	4.634 MG
Lago Vista Golf Course Permit	4.634 MG
Cedar Breaks Permit	0.000 MG
Bar-K Golf Course Permit	0.000 MG
Lake Water To Pond 17	0.000 MG
Lago Vista Golf Course Usage	4.634 MG

Future

**City Of Lago Vista  
City Council Water & Wastewater Report  
May 2016**

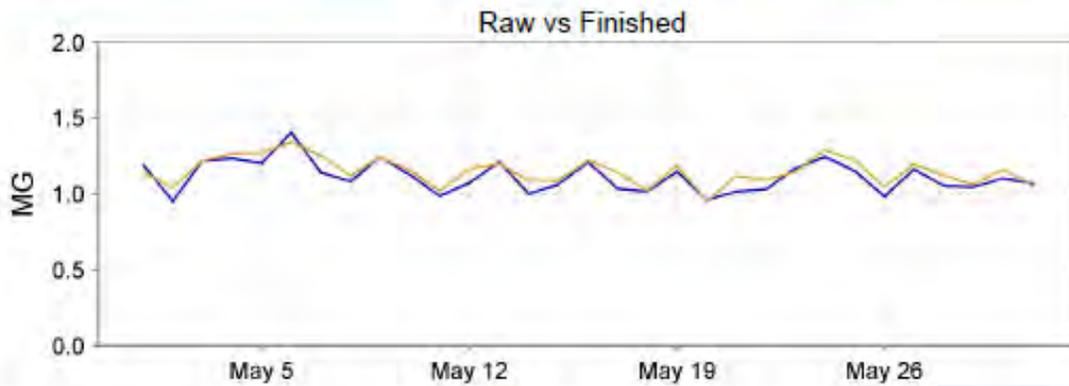


<b>Combined Water Production</b>	<b>12 Month Summary</b>
Raw Water Total	469.169 MG
Production Total	450.367 MG
Efficiency	96%
Highest Daily Production	2.307 MGD
Average Daily Production	1.231 MGD
Lowest Daily Production	0.546 MGD
<b>Water Plant 1</b>	<b>12 Month Summary</b>
Raw Water Total	352.504 MG
Production Total	340.895 MG
Efficiency	97%
Highest Daily Production	1.760 MGD
Average Daily Production	0.931 MGD
Lowest Daily Production	0.350 MGD
<b>Water Plant 2</b>	<b>12 Month Summary</b>
Raw Water Total	116.665 MG
Production Total	109.472 MG
Efficiency	94%
Highest Daily Production	0.602 MGD
Average Daily Production	0.299 MGD
Lowest Daily Production	0.079 MGD
<b>Water Plant 3</b>	<b>12 Month Summary</b>
Raw Water Total	
Production Total	
Efficiency	
Highest Daily Production	
Average Daily Production	
Lowest Daily Production	
<b>Waste Water Treatment Plant</b>	<b>12 Month Summary</b>
Treated Total	142.040 MG
Highest Daily Treated	0.815 MGD
Average Daily Treated	0.388 MGD
Lowest Daily Treated	0.150 MGD
<b>Effluent Disposal</b>	<b>12 Month Summary</b>
Total Permit Disposal	127.173 MG
Lago Vista Golf Course Permit	92.902 MG
Cedar Breaks Permit	34.272 MG
Bar-K Golf Course Permit	0.000 MG
Lake Water To Pond 17	0.006 MG
Lago Vista Golf Course Usage	92.907 MG

Future

# May 2016

**Combined Water Production** **Month Details**

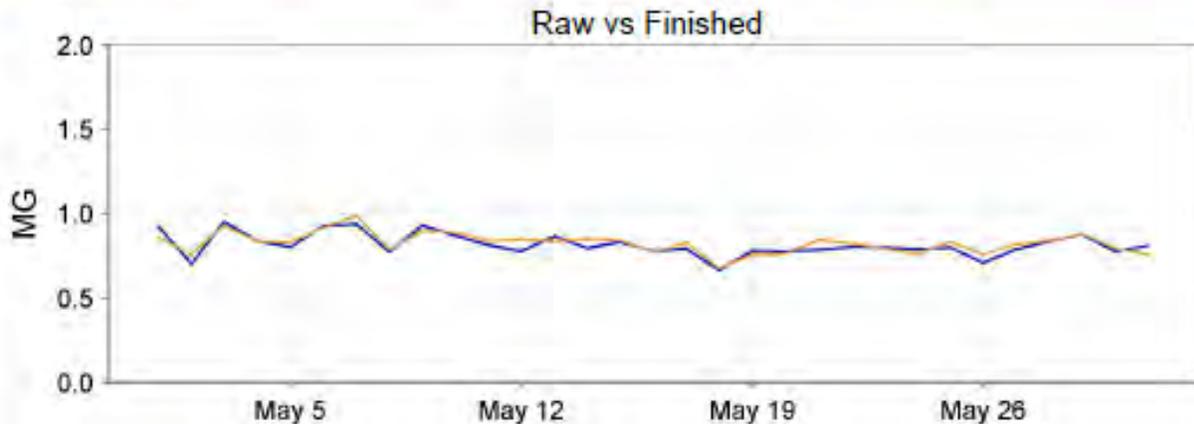


Date	WP1 Raw	WP2 Raw	Combined Raw	WP1 Finished	WP2 Finished	Combined Finished
05/01/16	0.859	0.278	1.137	0.923	0.269	1.192
05/02/16	0.761	0.285	1.046	0.703	0.250	0.953
05/03/16	0.928	0.287	1.216	0.953	0.264	1.217
05/04/16	0.834	0.428	1.262	0.836	0.396	1.232
05/05/16	0.833	0.441	1.274	0.801	0.401	1.202
05/06/16	0.914	0.426	1.340	0.927	0.478	1.405
05/07/16	0.999	0.263	1.252	0.935	0.203	1.138
05/08/16	0.789	0.331	1.120	0.774	0.307	1.081
05/09/16	0.895	0.348	1.243	0.929	0.314	1.243
05/10/16	0.888	0.284	1.152	0.871	0.252	1.123
05/11/16	0.836	0.182	1.018	0.814	0.171	0.985
05/12/16	0.847	0.319	1.166	0.775	0.294	1.069
05/13/16	0.836	0.364	1.200	0.867	0.341	1.208
05/14/16	0.851	0.235	1.086	0.796	0.203	0.999
05/15/16	0.842	0.242	1.084	0.831	0.228	1.059
05/16/16	0.770	0.450	1.220	0.777	0.432	1.209
05/17/16	0.827	0.317	1.144	0.791	0.245	1.036
05/18/16	0.873	0.344	1.017	0.864	0.349	1.014
05/19/16	0.759	0.429	1.188	0.778	0.367	1.145
05/20/16	0.761	0.192	0.953	0.776	0.182	0.958
05/21/16	0.842	0.275	1.117	0.785	0.232	1.017
05/22/16	0.823	0.268	1.091	0.803	0.228	1.031
05/23/16	0.793	0.355	1.148	0.800	0.369	1.169
05/24/16	0.760	0.529	1.289	0.788	0.455	1.243
05/25/16	0.833	0.389	1.222	0.799	0.352	1.151
05/26/16	0.755	0.288	1.043	0.708	0.275	0.983
05/27/16	0.818	0.378	1.196	0.786	0.375	1.161
05/28/16	0.840	0.282	1.122	0.835	0.216	1.051
05/29/16	0.879	0.182	1.061	0.876	0.168	1.044
05/30/16	0.794	0.365	1.159	0.775	0.326	1.101
05/31/16	0.756	0.298	1.054	0.809	0.260	1.069
<b>Total (MG)</b>	<b>25.585</b>	<b>10.034</b>	<b>35.619</b>	<b>25.284</b>	<b>9.202</b>	<b>34.486</b>
<b>High (MG)</b>	<b>0.999</b>	<b>0.529</b>	<b>1.340</b>	<b>0.953</b>	<b>0.478</b>	<b>1.405</b>
<b>Avg (MG)</b>	<b>0.825</b>	<b>0.324</b>	<b>1.149</b>	<b>0.816</b>	<b>0.297</b>	<b>1.112</b>
<b>Low (MG)</b>	<b>0.673</b>	<b>0.182</b>	<b>0.953</b>	<b>0.664</b>	<b>0.168</b>	<b>0.953</b>

# May 2016

Water Plant 1

Month Details

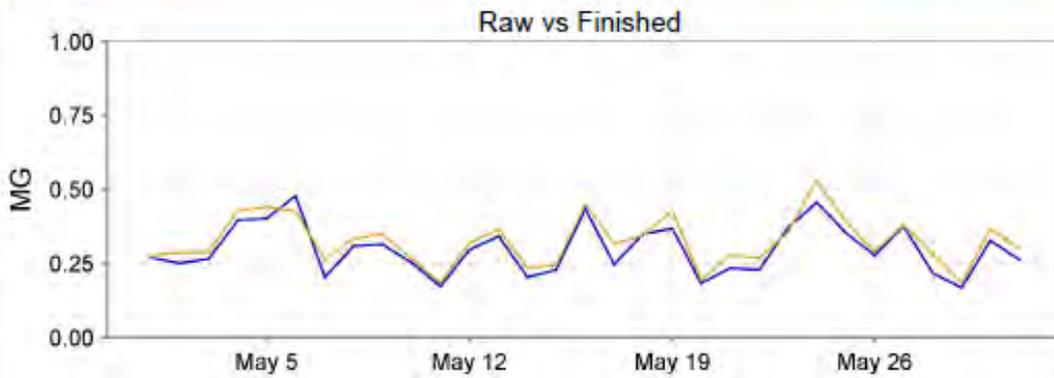


Date	WP1 Raw	WP1 Clarifier A	WP1 Clarifier B	WP1 Finished	WP1 Process Loss	Efficiency
05/01/16	0.859	0.440	0.419	0.923	-0.064	107%
05/02/16	0.781	0.390	0.371	0.703	0.058	92%
05/03/16	0.928	0.475	0.453	0.953	-0.024	103%
05/04/16	0.834	0.426	0.408	0.836	-0.002	100%
05/05/16	0.833	0.425	0.408	0.801	0.032	96%
05/06/16	0.914	0.465	0.449	0.927	-0.013	101%
05/07/16	0.989	0.504	0.485	0.935	0.054	95%
05/08/16	0.789	0.402	0.387	0.774	0.015	98%
05/09/16	0.895	0.458	0.438	0.929	-0.034	104%
05/10/16	0.888	0.454	0.434	0.871	0.017	98%
05/11/16	0.836	0.427	0.409	0.814	0.022	97%
05/12/16	0.847	0.436	0.411	0.775	0.071	92%
05/13/16	0.836	0.427	0.409	0.867	-0.031	104%
05/14/16	0.851	0.435	0.416	0.796	0.055	94%
05/15/16	0.842	0.431	0.411	0.831	0.012	99%
05/16/16	0.770	0.394	0.376	0.777	-0.007	101%
05/17/16	0.827	0.424	0.403	0.791	0.037	96%
05/18/16	0.673	0.346	0.327	0.664	0.009	99%
05/19/16	0.759	0.391	0.368	0.778	-0.019	103%
05/20/16	0.761	0.396	0.366	0.778	-0.015	102%
05/21/16	0.842	0.440	0.402	0.785	0.057	93%
05/22/16	0.823	0.432	0.391	0.803	0.020	98%
05/23/16	0.793	0.416	0.377	0.800	-0.007	101%
05/24/16	0.760	0.402	0.359	0.798	-0.028	104%
05/25/16	0.833	0.441	0.393	0.799	0.034	96%
05/26/16	0.755	0.402	0.354	0.708	0.047	94%
05/27/16	0.818	0.439	0.379	0.796	0.032	96%
05/28/16	0.840	0.448	0.391	0.835	0.005	99%
05/29/16	0.879	0.468	0.411	0.876	0.003	100%
05/30/16	0.794	0.423	0.371	0.775	0.019	98%
05/31/16	0.756	0.403	0.353	0.809	-0.053	107%
<b>Total (MG)</b>	<b>25.585</b>	<b>13.259</b>	<b>12.326</b>	<b>25.284</b>	<b>0.301</b>	<b>99%</b>
<b>High (MG)</b>	<b>0.989</b>	<b>0.504</b>	<b>0.485</b>	<b>0.953</b>		
<b>Avg (MG)</b>	<b>0.825</b>	<b>0.428</b>	<b>0.398</b>	<b>0.816</b>		
<b>Low (MG)</b>	<b>0.673</b>	<b>0.346</b>	<b>0.327</b>	<b>0.664</b>		

# May 2016

Water Plant 2

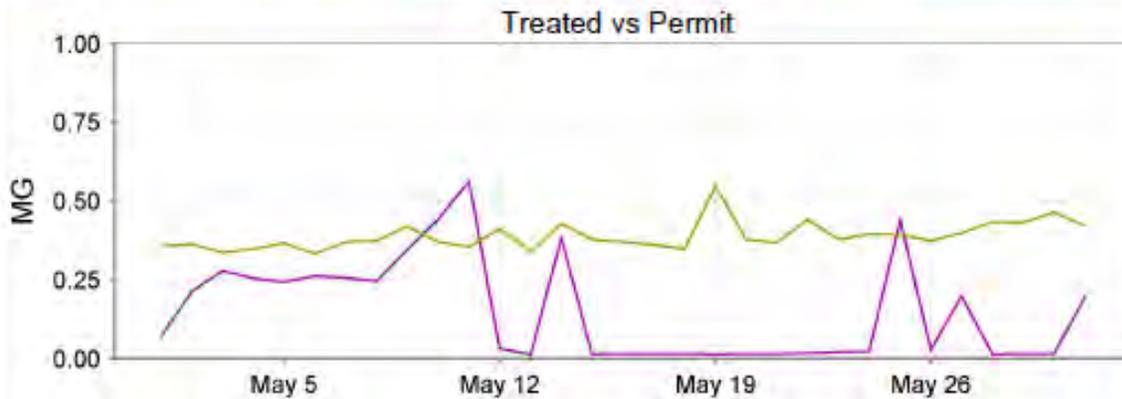
Month Details



Date	WP2 Raw	To Lohmans	To Golfball	From Golfball	WP2 Finished	WP2 Process Loss	Efficiency
05/01/16	0.278	0.269	0.000	0.000	0.269	0.009	97%
05/02/16	0.285	0.250	0.000	0.000	0.250	0.035	88%
05/03/16	0.287	0.283	0.001	0.000	0.284	0.023	92%
05/04/16	0.428	0.402	0.000	0.006	0.396	0.032	93%
05/05/16	0.441	0.408	0.001	0.006	0.401	0.040	91%
05/06/16	0.426	0.508	0.000	0.030	0.478	-0.052	112%
05/07/16	0.263	0.203	0.000	0.000	0.203	0.060	77%
05/08/16	0.331	0.307	0.000	0.000	0.307	0.024	93%
05/09/16	0.348	0.318	0.001	0.005	0.314	0.034	90%
05/10/16	0.264	0.252	0.000	0.000	0.252	0.012	95%
05/11/16	0.182	0.176	0.000	0.005	0.171	0.011	94%
05/12/16	0.319	0.294	0.000	0.000	0.294	0.025	92%
05/13/16	0.384	0.344	0.000	0.003	0.341	0.023	94%
05/14/16	0.235	0.202	0.001	0.000	0.203	0.032	86%
05/15/16	0.242	0.228	0.000	0.000	0.228	0.014	94%
05/16/16	0.450	0.432	0.000	0.000	0.432	0.018	96%
05/17/16	0.317	0.244	0.001	0.000	0.245	0.072	77%
05/18/16	0.344	0.349	0.000	0.000	0.349	-0.005	101%
05/19/16	0.429	0.367	0.000	0.000	0.367	0.062	86%
05/20/16	0.192	0.181	0.001	0.000	0.182	0.010	95%
05/21/16	0.275	0.244	0.000	0.012	0.232	0.043	84%
05/22/16	0.268	0.227	0.001	0.000	0.228	0.040	85%
05/23/16	0.355	0.369	0.000	0.000	0.369	-0.014	104%
05/24/16	0.529	0.459	0.000	0.004	0.455	0.074	86%
05/25/16	0.389	0.351	0.001	0.000	0.352	0.037	90%
05/26/16	0.288	0.275	0.000	0.000	0.275	0.013	95%
05/27/16	0.378	0.375	0.000	0.000	0.375	0.003	99%
05/28/16	0.282	0.216	0.000	0.000	0.216	0.066	77%
05/29/16	0.182	0.168	0.000	0.000	0.168	0.014	92%
05/30/16	0.365	0.326	0.000	0.000	0.326	0.039	89%
05/31/16	0.298	0.259	0.001	0.000	0.260	0.038	87%
<b>Total (MG)</b>	<b>10.034</b>	<b>9.264</b>	<b>0.009</b>	<b>0.071</b>	<b>9.202</b>	<b>0.832</b>	<b>92%</b>
High (MG)	0.529	0.508	0.001	0.030	0.478		
Avg (MG)	0.324	0.299	0.000	0.002	0.297		
Low (MG)	0.182	0.168	0.000	0.000	0.168		

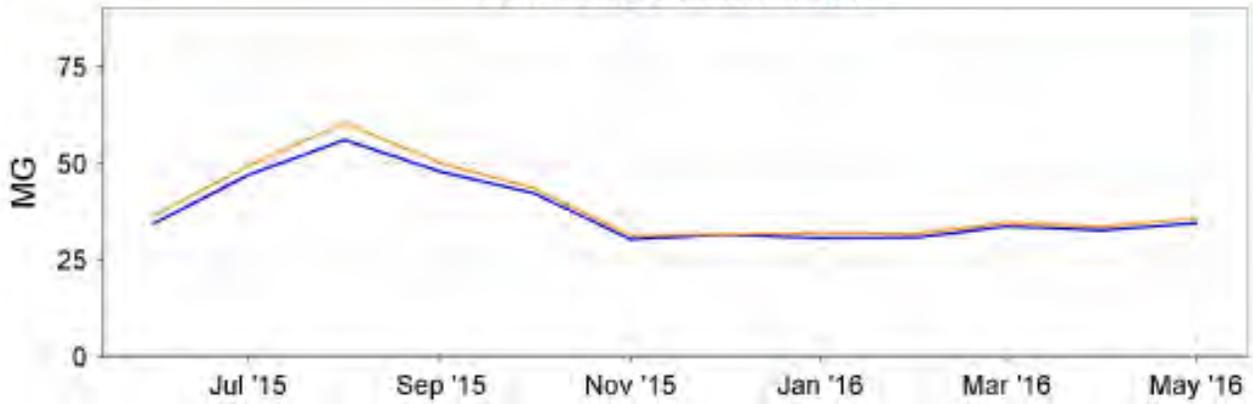
# May 2016

Waste Water Treatment Plant	Effluent Disposal	Month Details
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Date	WWTP Treated	Lake Water To Pond 17	Lago Golf Usage	Lago Golf Permit	Cedar Breaks Permit	Bar K Golf Permit	Permit Total
05/01/16	0.357	0.000	0.071	0.071	0.000	0.000	0.071
05/02/16	0.361	0.000	0.212	0.212	0.000	0.000	0.212
05/03/16	0.336	0.000	0.277	0.277	0.000	0.000	0.277
05/04/16	0.346	0.000	0.253	0.253	0.000	0.000	0.253
05/05/16	0.365	0.000	0.243	0.243	0.000	0.000	0.243
05/06/16	0.332	0.000	0.262	0.262	0.000	0.000	0.262
05/07/16	0.369	0.000	0.255	0.255	0.000	0.000	0.255
05/08/16	0.373	0.000	0.245	0.245	0.000	0.000	0.245
05/09/16	0.417	0.000	0.344	0.344	0.000	0.000	0.344
05/10/16	0.369	0.000	0.442	0.442	0.000	0.000	0.442
05/11/16	0.355	0.000	0.561	0.561	0.000	0.000	0.561
05/12/16	0.411	0.000	0.030	0.030	0.000	0.000	0.030
05/13/16	0.340	0.000	0.011	0.011	0.000	0.000	0.011
05/14/16	0.427	0.000	0.383	0.383	0.000	0.000	0.383
05/15/16	0.377	0.000	0.011	0.011	0.000	0.000	0.011
05/16/16	0.369	0.000	0.014	0.014	0.000	0.000	0.014
05/17/16	0.359	0.000	0.014	0.014	0.000	0.000	0.014
05/18/16	0.347	0.000	0.013	0.013	0.000	0.000	0.013
05/19/16	0.547	0.000	0.013	0.013	0.000	0.000	0.013
05/20/16	0.377	0.000	0.013	0.013	0.000	0.000	0.013
05/21/16	0.368	0.000	0.014	0.014	0.000	0.000	0.014
05/22/16	0.441	0.000	0.015	0.015	0.000	0.000	0.015
05/23/16	0.377	0.000	0.021	0.021	0.000	0.000	0.021
05/24/16	0.394	0.000	0.022	0.022	0.000	0.000	0.022
05/25/16	0.391	0.000	0.438	0.438	0.000	0.000	0.438
05/26/16	0.373	0.000	0.027	0.027	0.000	0.000	0.027
05/27/16	0.397	0.000	0.197	0.197	0.000	0.000	0.197
05/28/16	0.433	0.000	0.013	0.013	0.000	0.000	0.013
05/29/16	0.431	0.000	0.013	0.013	0.000	0.000	0.013
05/30/16	0.462	0.000	0.014	0.014	0.000	0.000	0.014
05/31/16	0.420	0.000	0.193	0.193	0.000	0.000	0.193
<b>Total (MG)</b>	<b>12.021</b>	<b>0.000</b>	<b>4.634</b>	<b>4.634</b>	<b>0.000</b>	<b>0.000</b>	<b>4.634</b>
<b>High (MG)</b>	<b>0.547</b>	<b>0.000</b>	<b>0.561</b>	<b>0.561</b>	<b>0.000</b>	<b>0.000</b>	<b>0.561</b>
<b>Avg (MG)</b>	<b>0.388</b>	<b>0.000</b>	<b>0.149</b>	<b>0.149</b>	<b>0.000</b>	<b>0.000</b>	<b>0.149</b>
<b>Low (MG)</b>	<b>0.332</b>	<b>0.000</b>	<b>0.011</b>	<b>0.011</b>	<b>0.000</b>	<b>0.000</b>	<b>0.011</b>

Raw Total vs Finished Total

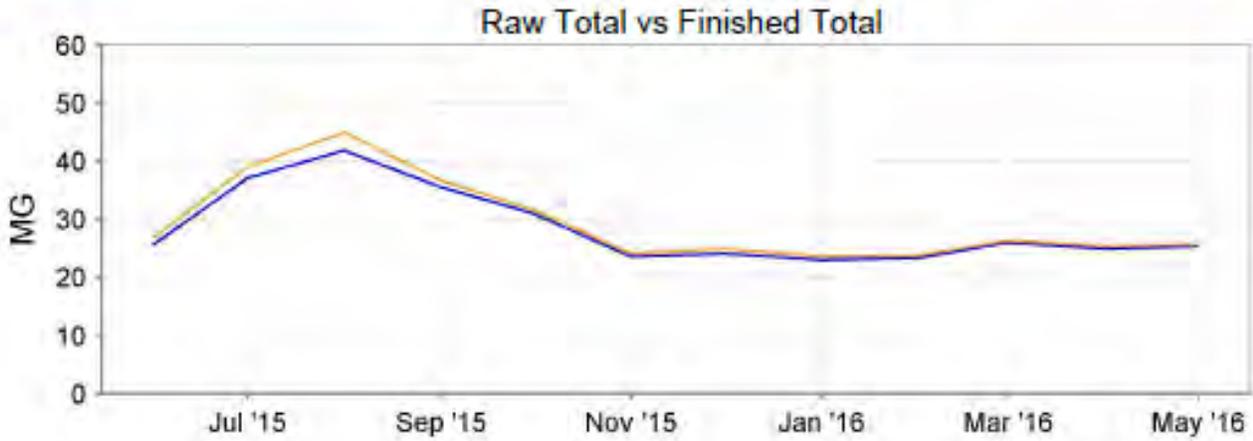


Date	WP1 Raw	WP2 Raw	Combined Raw	WP1 Finished	WP2 Finished	Combined Finished
Jun, 2015	26.821	9.604	36.425	25.832	8.793	34.425
Jul, 2015	38.951	10.201	49.152	37.076	9.772	46.848
Aug, 2015	44.907	15.401	60.308	41.828	14.052	55.880
Sep, 2015	36.644	13.257	49.901	35.449	12.332	47.781
Oct, 2015	31.535	11.960	43.495	30.918	11.194	42.112
Nov, 2015	24.094	7.134	31.228	23.470	6.764	30.234
Dec, 2015	24.846	6.787	31.633	24.105	7.201	31.305
Jan, 2016	23.659	8.149	31.808	22.955	7.603	30.558
Feb, 2016	23.778	7.873	31.651	23.332	7.338	30.670
Mar, 2016	26.305	8.096	34.401	25.955	7.615	33.570
Apr, 2016	25.379	8.169	33.548	24.891	7.606	32.497
May, 2016	25.585	10.034	35.619	25.284	9.202	34.486
<b>Total (MG)</b>	<b>352.504</b>	<b>116.665</b>	<b>469.169</b>	<b>340.895</b>	<b>109.472</b>	<b>450.367</b>
<b>High (MG)</b>	<b>44.907</b>	<b>15.401</b>	<b>60.308</b>	<b>41.828</b>	<b>14.052</b>	<b>55.880</b>
<b>Avg (MG)</b>	<b>29.375</b>	<b>9.722</b>	<b>39.097</b>	<b>28.408</b>	<b>9.123</b>	<b>37.531</b>
<b>Low (MG)</b>	<b>23.659</b>	<b>6.787</b>	<b>31.228</b>	<b>22.955</b>	<b>6.764</b>	<b>30.234</b>

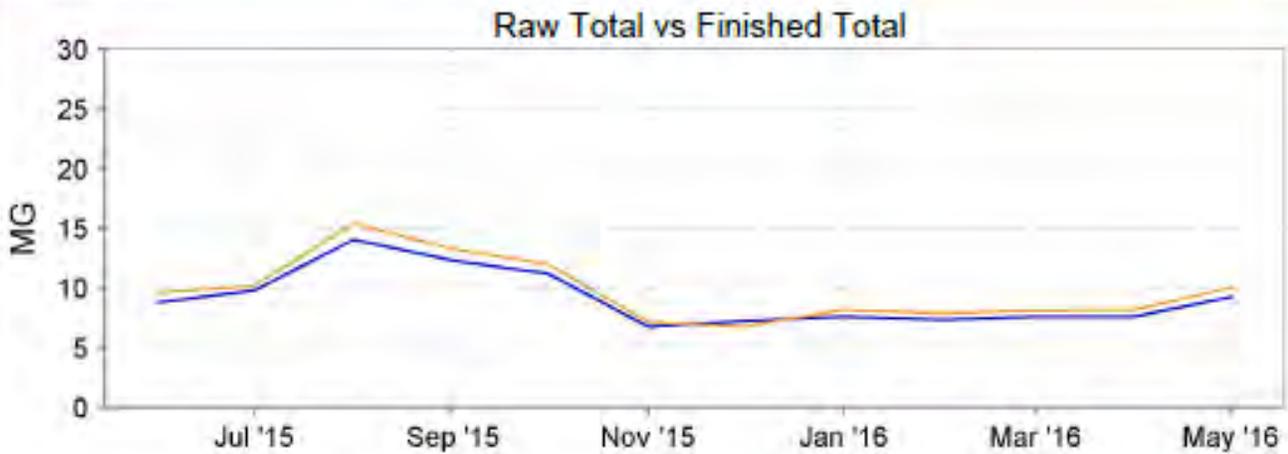
# May 2016

Water Plant 1

12 Month Details

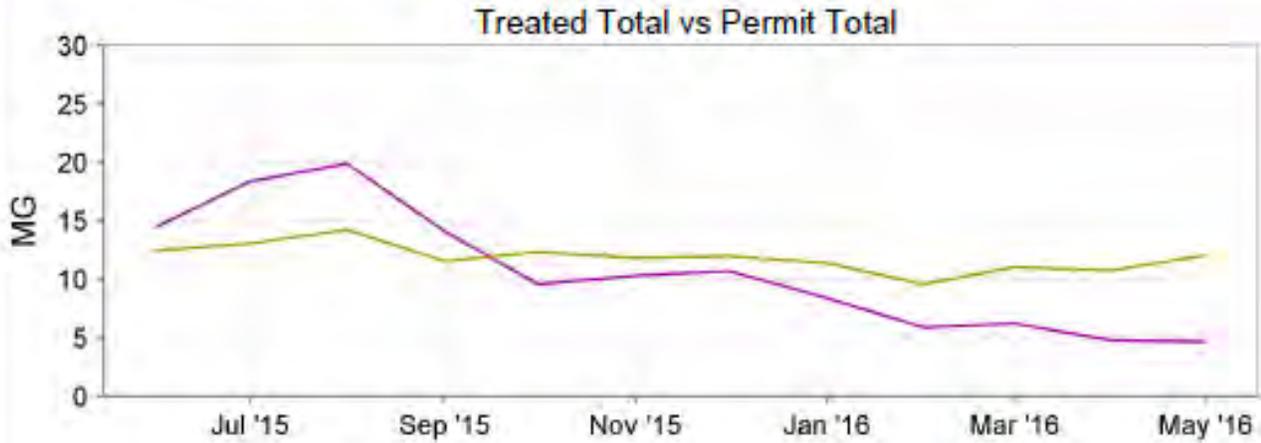


Date	WPI Raw	WPI Clarifier A	WPI Clarifier B	WPI Finished	WPI Process Loss	Efficiency
Jun, 2015	26.821	12.945	13.878	25.632	1.189	96%
Jul, 2015	38.951	19.923	19.027	37.076	1.875	95%
Aug, 2015	44.907	22.601	22.306	41.828	3.079	93%
Sep, 2015	36.644	18.341	18.303	35.449	1.195	97%
Oct, 2015	31.535	15.656	15.878	30.918	0.617	98%
Nov, 2015	24.094	12.466	11.627	23.470	0.624	97%
Dec, 2015	24.846	12.856	11.991	24.105	0.742	97%
Jan, 2016	23.859	12.305	11.355	22.955	0.704	97%
Feb, 2016	23.778	12.372	11.406	23.332	0.445	98%
Mar, 2016	26.305	13.274	13.031	25.955	0.350	99%
Apr, 2016	25.379	12.886	12.492	24.891	0.488	98%
May, 2016	25.585	13.259	12.326	25.284	0.301	99%
<b>Total (MG)</b>	<b>352.504</b>	<b>178.885</b>	<b>173.618</b>	<b>340.895</b>	<b>11.609</b>	<b>97%</b>
<b>High (MG)</b>	<b>44.907</b>	<b>22.601</b>	<b>22.306</b>	<b>41.828</b>		
<b>Avg (MG)</b>	<b>29.375</b>	<b>14.907</b>	<b>14.468</b>	<b>28.408</b>		
<b>Low (MG)</b>	<b>23.859</b>	<b>12.305</b>	<b>11.355</b>	<b>22.955</b>		



Date	WP2 Raw	To Lohmans	To Golfball	From Golfball	WP2 Finished	WP2 Process Loss	Efficiency
Jun, 2015	9.604	9.480	0.013	0.700	8.793	0.811	92%
Jul, 2015	10.201	11.905	0.012	2.145	9.772	0.429	96%
Aug, 2015	15.401	14.847	0.019	0.814	14.052	1.349	91%
Sep, 2015	13.257	12.560	0.012	0.240	12.332	0.925	93%
Oct, 2015	11.960	11.408	0.010	0.224	11.194	0.766	94%
Nov, 2015	7.134	7.417	0.012	0.665	6.764	0.370	95%
Dec, 2015	6.787	7.769	0.003	0.571	7.201	-0.414	106%
Jan, 2016	8.149	7.607	0.004	0.008	7.603	0.546	93%
Feb, 2016	7.873	7.376	0.004	0.042	7.338	0.535	93%
Mar, 2016	8.096	7.686	0.004	0.075	7.615	0.481	94%
Apr, 2016	8.169	7.672	0.005	0.071	7.606	0.563	93%
May, 2016	10.034	9.264	0.009	0.071	9.202	0.832	92%
<b>Total (MG)</b>	<b>116.665</b>	<b>114.991</b>	<b>0.107</b>	<b>5.628</b>	<b>109.472</b>	<b>7.193</b>	<b>94%</b>
High (MG)	15.401	14.847	0.019	2.145	14.052		
Avg (MG)	9.722	9.583	0.009	0.469	9.123		
Low (MG)	6.787	7.376	0.003	0.008	6.764		

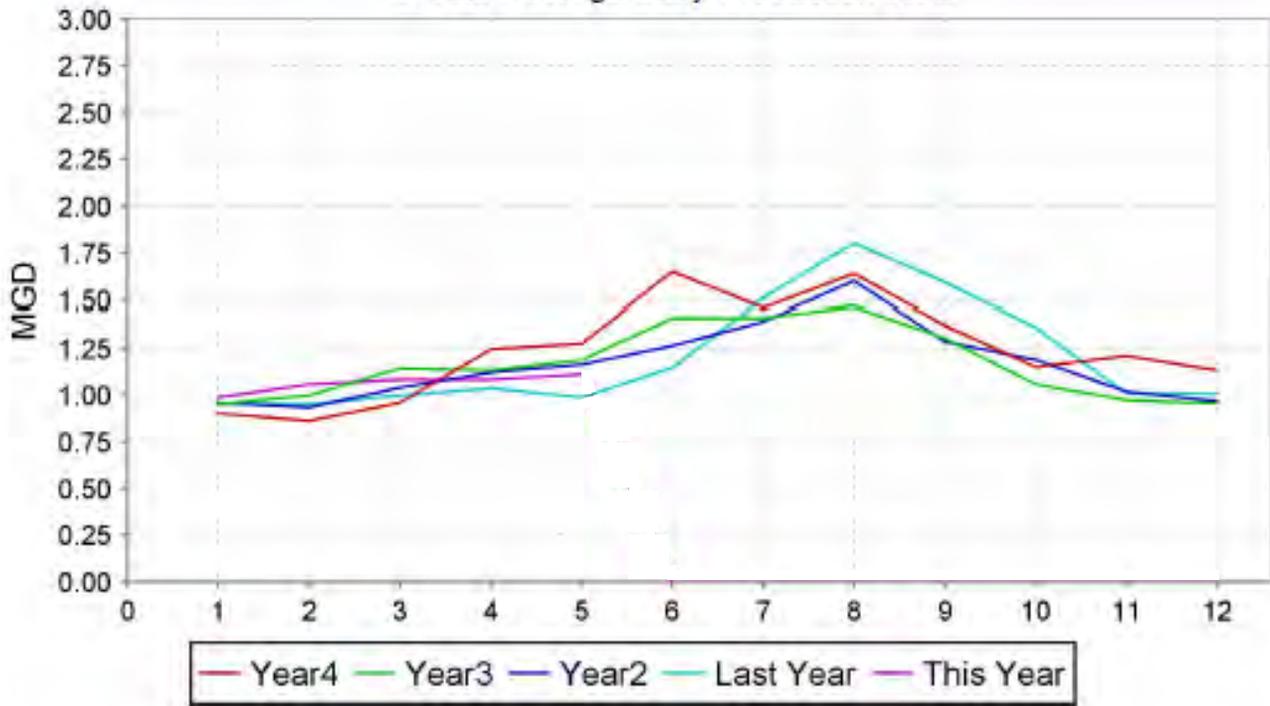
# May 2016



Date	WWTP Treated	Lake Water To Pond 17	Lago Golf Usage	Lago Golf Permit	Cedar Breaks Permit	Bar K Golf Permit	Permit Total
Jun, 2015	12.424	0.008	7.995	7.990	6.457	0.000	14.447
Jul, 2015	13.051	0.000	12.031	12.031	6.362	0.000	18.393
Aug, 2015	14.227	0.000	14.899	14.899	4.966	0.000	19.865
Sep, 2015	11.534	0.000	14.096	14.096	0.000	0.000	14.096
Oct, 2015	12.295	0.000	9.557	9.557	0.000	0.000	9.557
Nov, 2015	11.831	0.000	4.462	4.462	5.835	0.000	10.297
Dec, 2015	11.952	0.000	4.022	4.022	6.672	0.000	10.694
Jan, 2016	11.356	0.000	4.397	4.397	3.980	0.000	8.377
Feb, 2016	9.578	0.000	5.885	5.885	0.000	0.000	5.885
Mar, 2016	11.022	0.000	6.190	6.190	0.000	0.000	6.190
Apr, 2016	10.749	0.000	4.737	4.737	0.000	0.000	4.737
May, 2016	12.021	0.000	4.634	4.634	0.000	0.000	4.634
<b>Total (MG)</b>	<b>142.040</b>	<b>0.008</b>	<b>92.907</b>	<b>92.902</b>	<b>34.272</b>	<b>0.000</b>	<b>127.173</b>
<b>High (MG)</b>	<b>14.227</b>	<b>0.008</b>	<b>14.899</b>	<b>14.899</b>	<b>6.672</b>	<b>0.000</b>	<b>19.865</b>
<b>Avg (MG)</b>	<b>11.837</b>	<b>0.000</b>	<b>7.742</b>	<b>7.742</b>	<b>2.856</b>	<b>0.000</b>	<b>10.598</b>
<b>Low (MG)</b>	<b>9.578</b>	<b>0.000</b>	<b>4.022</b>	<b>4.022</b>	<b>0.000</b>	<b>0.000</b>	<b>4.634</b>



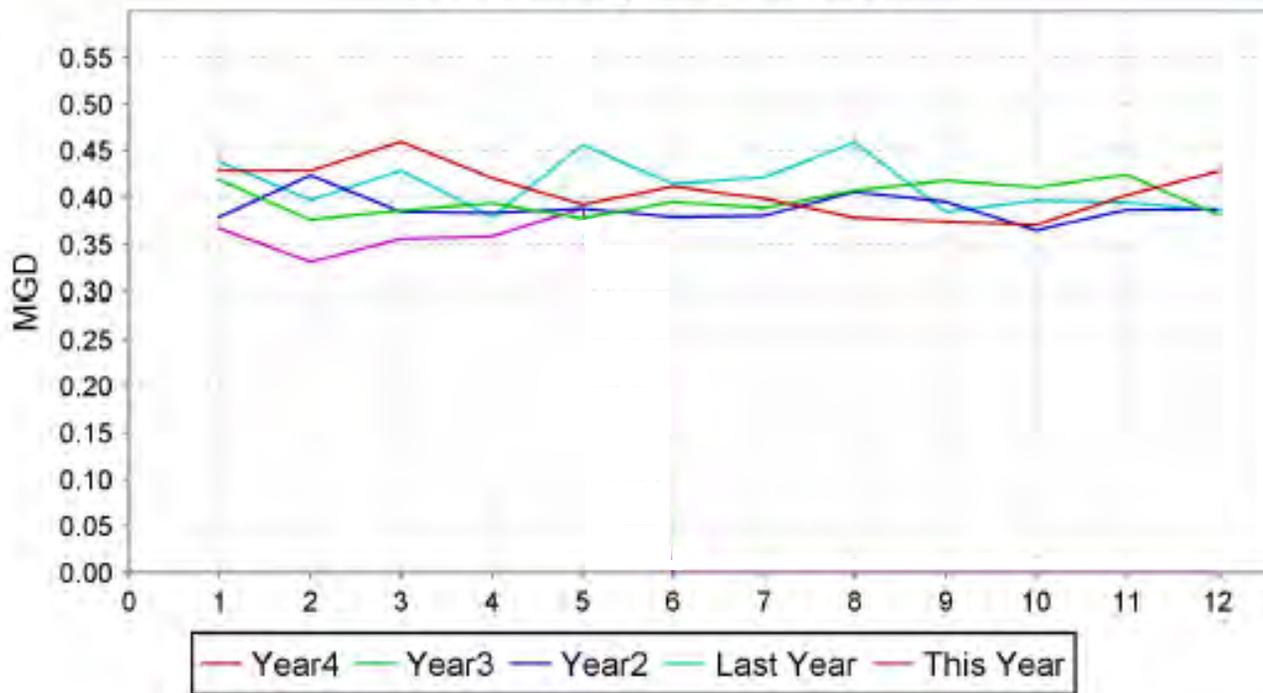
5 Year Average Daily Production Flow



Month	Year - 4	Year - 3	Year - 2	Last Year	This Year
1	0.901	0.952	0.960	0.957	0.966
2	0.864	0.996	0.934	0.951	1.058
3	0.957	1.142	1.041	0.997	1.083
4	1.245	1.131	1.123	1.037	1.083
5	1.275	1.188	1.165	0.988	1.112
6	1.649	1.409	1.261	1.147	<N/A>
7	1.458	1.407	1.391	1.511	<N/A>
8	1.640	1.467	1.598	1.803	<N/A>
9	1.369	1.303	1.286	1.593	<N/A>
10	1.151	1.059	1.189	1.358	<N/A>
11	1.210	0.972	1.019	1.008	<N/A>
12	1.134	0.957	0.964	1.010	<N/A>

High (MGD)	1.649	1.467	1.598	1.803	1.112
Avg (MGD)	1.238	1.165	1.161	1.197	
Low (MGD)	0.864	0.952	0.934	0.951	0.966

5 Year Average Daily Effluent Flow



Month	Year - 4	Year - 3	Year - 2	Last Year	This Year
1	0.428	0.418	0.379	0.438	0.366
2	0.428	0.376	0.423	0.397	0.330
3	0.459	0.386	0.384	0.428	0.356
4	0.421	0.394	0.383	0.378	0.358
5	0.392	0.377	0.388	0.456	0.388
6	0.411	0.395	0.379	0.414	<N/A>
7	0.399	0.389	0.380	0.421	<N/A>
8	0.378	0.407	0.406	0.459	<N/A>
9	0.374	0.418	0.395	0.384	<N/A>
10	0.370	0.411	0.365	0.397	<N/A>
11	0.402	0.424	0.387	0.394	<N/A>
12	0.428	0.381	0.387	0.386	<N/A>

High (MGD)	0.459	0.424	0.423	0.459	0.388
Avg (MGD)	0.408	0.398	0.388	0.413	
Low (MGD)	0.370	0.376	0.365	0.378	0.330

**MEETING DATE: June 16, 2016**

**AGENDA ITEM: WORK SESSION** (no action may be taken on the following agenda items):

**Comments:**

14. Reports/Minutes from City Boards, Committees and Commissions
  - a. November 23, 2015 Impact Fee Advisory Committee meeting minutes
  - b. March 31, 2016 Planning and Zoning Commission minutes
  - c. April 7, 2016 Planning and Zoning special called meeting minutes
  - d. April 12, 2016 Impact Fee Advisory Committee meeting minutes
  - e. April 19, 2016 Planning and Zoning special called meeting minutes
  - f. May 5, 2016 Planning and Zoning special called meeting minutes
  - g. May 10, 2016 DRAFT Golf Course Advisory Committee meeting minutes
  - h. May 12, 2016 KLVB meeting minutes
  - i. June 9, 2016 KLVB Bullet Report

**Motion by:** \_\_\_\_\_

**Seconded by:** \_\_\_\_\_

**Content of Motion:** \_\_\_\_\_

\_\_\_\_\_

**Vote: Raley** \_\_\_\_\_ ; **Sullivan** \_\_\_\_\_ ; **Tidwell** \_\_\_\_\_ ; **R. Smith** \_\_\_\_\_ ;

**Mitchell** \_\_\_\_\_ ; **S. Smith** \_\_\_\_\_ ; **Cox** \_\_\_\_\_

**Motion Carried: Yes** \_\_\_\_\_ ; **No** \_\_\_\_\_

Minutes  
Monday, November 23, 2015, 7:00 P.M.  
Impact Fee Advisory Committee  
City of Lago Vista

Vice-Chair Jim Moss called the meeting to order at 7:00 P.M. at the Council Chambers, City Hall, 5803 Thunderbird St., Lago Vista, Texas. Members present were Vice-Chair Jim Moss, Richard Brown, Vernon Reher, and Andy White. Members absent were Chair Tara Griffin, Paul Smith, and Gary Zaleski were absent. Also present were Mayor Dale Mitchell and Development Services Director David Harrell

**Public Comment for Non-Hearing Related Items**

There were no members of the public present for item.

**Action Item**

**1. Recommendation and/or Written Comments to the City Council regarding re-visitation of the Land Use Assumptions and Capital Improvements Plan**

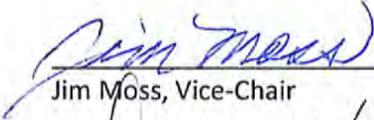
The Development Services Director presented his staff report. He stated this was being brought back to the Committee due to Council approval of the Committee recommendation to review the increase in impact fees in one (1) calendar year. The Committee, Mayor, and Director discussed growth rates in approved report, present cost of impact fees, rates in other neighboring cities, development in the R-1-T zoning, potentially raising water fees to maximum rates or closer to maximum rates, desire to hear the City Engineers comments regarding infrastructure, and cost of composing the Report.

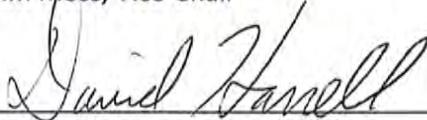
Motion was made by Vernon Reher, seconded by Andy White, to retain the \$2,115 maximum for sewer and to raise water to the \$4,331 maximum, and that it is implemented within six (6) months from date of passage by City Council.

Vote was unanimous (4-0) to recommend approval to the Council.

**Adjournment**

On a motion by Vernon Reher, seconded by Andy White, the Impact Fee Advisory Committee meeting adjourned at 8:04 P.M.

  
\_\_\_\_\_  
Jim Moss, Vice-Chair

  
\_\_\_\_\_  
David Harrell, Secretary Pro-Tem

On a motion by Gary Zaleski, seconded by Paul Smith,  
the above and foregoing instrument was passed and approved this 26<sup>th</sup> day of May, 2016.

MINUTES  
Thursday, March 31, 2016 Regular Meeting  
Planning and Zoning Commission  
City of Lago Vista

Chair Tara Griffin called the meeting to order at 7:00 P.M. in the Council Chambers, City Hall, 5803 Thunderbird St., Lago Vista, Texas. Members present were Tara Griffin, Jim Moss, Paul Smith, Vernon Reher, Richard Brown and Gary Zaleski. Andy White was absent. City Attorney Barbara Boulware-Wells, City Council Liaison Rich Raley, Development Services Director David Harrell and Development Services Administrative Assistant Sherry McCurdy were also present.

**PUBLIC COMMENTS FOR NON-HEARING RELATED ITEMS.**

There were no public comments.

**CONSIDER THE MINUTES OF JANUARY 28, 2016.**

On a motion by Paul Smith, seconded by Vernon Reher, the Commission unanimously approved the January 28, 2016 Regular Meeting Minutes.

**PUBLIC HEARING**

- 1. ZON-1047-Recommendation of a Conditional Use Permit located at 3606 Bunyan Circle to allow an existing pool and associated accessory building on a lot without a principal building.**

David Harrell presented the staff report from the information included in the Commission packet. He requested that the Planning and Zoning Commission recommend approval to the City Council.

Applicant, Dave Street residing at 3606 Bunyan Circle, stated that there was no issue when he purchased the home. He discovered a Conditional Use would be required to refinance the mortgage. The improvements have been there since 1991 with no changes.

Public Hearing was opened at 7:07 P.M.

Members of the Planning and Zoning Commission, Barbara Boulware-Well, applicant and David Harrell discussed ownership of adjoining lots, permitting of existing improvements, lot consolidation, location of pool and pool house and private easement through back of property.

Public Hearing was closed at 7:21 P.M.

On a motion by Paul Smith, seconded by Vernon Reher, the Commission voted unanimously to recommend approval to the City Council of ZON-1047 for a Conditional Use located at 3606 Bunyan Circle to allow an existing pool and associated accessory building on a lot without a principal building.

- 2. ZON-1048-Consideration of a Special Exception located on lot 10021 Highland Lakes Estates Section 10 to allow for an additional 9 feet of height, for a total of 24 feet, to build a two story home.**

David Harrell presented the staff report from the information included in the Commission packet. Mr. Harrell stated he did not believe there would be any adverse impact from the nine (9) foot height increase.

Applicant, Chris Camos, of 113 Howard Lane Liberty Hill, Texas explained the lot is small and that combined with the setbacks restrict the buildable space. They would like to be able to build a two (2) story home for additional footage.

Tara Griffin asked what members had visited the site. All members indicated they visited the site with the exception of Gary Zaleski. Due to code requirements to visit the site, Mr. Zaleski could not vote.

Public Hearing was opened at 7:21 P.M.

Members of the Commission, applicant, and David Harrell discussed the possibility of a lesser height, affected view of neighbors, and design of house.

Public Hearing was closed at 7:28 P.M.

On a motion by Vernon Reher, seconded by Jim Moss, the Commission voted 4 to 1 to approve ZON-1048, a Special Exception located on lot 10021 Highland Lakes Estates Section 10 to allow for an additional nine (9) feet of height, for a total of 24 feet to build a two (2) story house. Voting members were Richard Brown, Jim Moss, Tara Griffin, Vernon Reher (ayes) and Paul Smith (nay).

### **3. Repeal and replacement of Chapter 10, Code of Ordinances (Subdivision Standards).**

David Harrell requested the item be tabled. He stated more items have to go back to the Attorney.

Barbara Boulware-Wells stated an outside counsel that specializes in Development Services and Land Use had extensive comments that need to be addressed.

Tara Griffin requested a minimum of ten (10) days to review when the item is going to come back to the Commission.

It was decided that a workshop would be set for review before this item was placed on an agenda for action.

On a motion by Vernon Reher and seconded by Tara Griffin the Planning and Zoning Commission voted unanimously to table the repeal and replacement of Chapter 10, Code of Ordinances (Subdivision Standards).

## **ORDINANCE**

### **1. Recommendation of an Ordinance of the City Council of the City of Lago Vista, Texas, repealing and replacing Chapter 10, (subdivision standards) Code of Ordinance; providing a saving clause; providing a severability clause; and, providing an effective date.**

On a motion by Tara Griffin and seconded by Vernon Reher the Planning and Zoning Commission voted unanimously to table a recommendation of an Ordinance of the City Council of the City of Lago Vista, Texas, repealing and replacing Chapter 10, (subdivision standards) Code of Ordinance; providing a saving clause; providing a severability clause; and, providing an effective date

## **BUSINES ITEMS**

### **1. Discussion concerning police presence at meetings.**

David Harrell asked the Commission to declare a momentary recess.

On a motion by Tara Griffin and seconded by Vernon Reher the Planning and Zoning Commission voted unanimously to take a recess to enable David Harrell to check the status of the officer for tonight's meeting.

The recess began at 7:35 P.M. and the meeting was reconvened at 7:46 P.M. There was a police officer present at that time.

David Harrell explained that the Development Service's staff cannot order a police officer be present.

City Attorney, Barbara Boulware-Wells explained the law that was passed in the legislative session regarding signage and courtroom procedures. She stated she would take the request for an officer to be present to the City Council. She will make sure they are aware of the Commission's request and make sure the City Manager and Police Chief understand the request.

Members of the Commission, Barbara Boulware-Wells and David Harrell discussed the Mayor's directive for a police officer to be present, proper signage, panic button, hostile members of audience, resources and including the City Manager on the discussion.

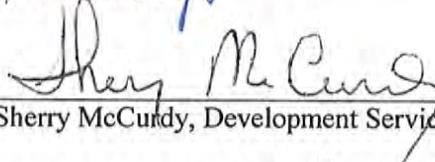
#### FUTURE AGENDA ITEMS

There were no Future Agenda Items.

On a motion by Tara Griffin and seconded by Vernon Reher, the Planning & Zoning Commission meeting adjourned at 8:15 P.M.



Tara Griffin, Chair



Sherry McCurdy, Development Services Admin. Assistant

On a motion by Gary Zelenki, seconded by Paul Smith, the foregoing instrument was passed and approved this ~~28<sup>th</sup>~~ Day of ~~April~~, 2016.

26<sup>th</sup> May

MINUTES  
Thursday, April 7, 2016 Special Meeting  
Planning and Zoning Commission  
City of Lago Vista

Chair Tara Griffin called the meeting to order at 1:00 P.M. in the Council Chambers, City Hall, 5803 Thunderbird St., Lago Vista, Texas. Members present were Tara Griffin, Jim Moss, Vernon Reher, Richard Brown, Gary Zaleski, and Andy White. Paul Smith was absent. Development Services Director David Harrell and Development Services Administrative Assistant Sherry McCurdy were also present.

**WORKSHOP**

1. **Review, discuss and provide input on the rough draft for “The City of Lago Vista 2030 Comprehensive Plan”.**

Dan Sefko from Freese and Nichols introduced his staff consisting of Erica Craycraft-Bartlett and Chelsea Irving.

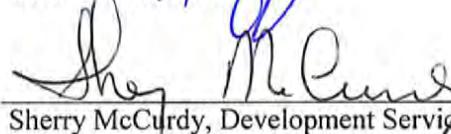
Dan gave a slide show presentation to the Planning and Zoning Commission. In his presentation he summarized progress made to this point on the draft 2030 Comprehensive Plan.

Tara Griffin opened the meeting for discussion at 2:17 P.M. Members of the Planning and Zoning Commission, Freese and Nichols Staff, Jill Rowe, and David Harrell then discussed the presentation. At the meeting the Planning & Zoning Commission discussed changes involving the location of conserved land areas on Figure 11 near the Airport, two other minor changes involving grammar, and placement of clarification language in the Plan.

Tara Griffin requested the Planning and Zoning Commission have their own separate work session regarding the Comprehensive Plan, to more thoroughly go through the document.

On a motion by Vernon Reher and seconded by Gary Zaleski, the Planning & Zoning Commission meeting adjourned at 3:14 P.M.

  
\_\_\_\_\_  
Tara Griffin, Chair

  
\_\_\_\_\_  
Sherry McCurdy, Development Services Admin. Assistant

On a motion by Gary Zaleski, seconded by Paul Smith, the foregoing instrument was passed and approved this 26<sup>th</sup> Day of May, 2016.

Minutes  
Tuesday, April 12, 2016, 7:00PM  
Impact Fee Advisory Committee  
City of Lago Vista

Chair Tara Griffin called the meeting to order at 7:02 P.M. at Viking Hall, 8039 Bar K Ranch Road, Lago Vista, Texas. Members present were Tara Griffin, Richard Brown, Vernon Reher, Gary Zaleski, Jim Moss, Paul Smith and Andy White. Also present were Public Works Director Gary Graham, City Attorney Paige Sanz, Development Services Director David Harrell and Development Services Administrative Assistant Sherry McCurdy.

**Public Comment for Non-Hearing Related Items.**

There were no members of the public present for item.

**Action Item**

- 1. Recommendation and/or Written Comments to the City Council of amendments of the Land Use Assumptions and Capital Improvements Plan and possible amendment to the impact fees.**

David Harrell presented his staff report directly from the material previously provided for the Impact Fee Advisory Committee Members. David explained the following actions could be taken:

1. Reduce the water and/or wastewater impact fee of \$3,000.00 and \$2,115.00 respectively.
2. Retain the current water and wastewater from the current \$3,000.00 and \$2,115.00 respectively.
3. Increase the water impact from the current \$3,000.00 up to the maximum amount of \$4,206.00 and retain the maximum wastewater impact fee of \$2,115.00.

The Public Hearing was opened and closed at 7:09 PM.

Members of the Impact Fee Advisory Committee, Gary Graham, Paige Sanz, and David Harrell discussed the Engineer's Seal, Land Use, existing error in Report that resulted in the removal of the water tower from the calculation, how Impact Fees are used, time frame to review Impact Fees, Comprehensive Plan, builders versus tax payers paying fees, and possible deadline for comments to be sent to City Council. The conversation continued to include growth rates, time frame to review, builder notification, response of possible increase, topography, number of new home permits, need for more information, projected population for 2025, and water treatment capacity.

Jim Moss motioned the Impact Fee Advisory Committee make a recommendation to City Council to increase Water Impact Fee to \$3,600.00 and retain the Sewer Impact Fee at the maximum of \$2,115.00. The motion failed for lack of a second.

Gary Zaleski motioned the Impact Fee Advisory Committee make a recommendation to City Council to increase Water Impact Fee to \$3,880.00 and retain the Sewer Impact Fee at the maximum of \$2,115.00 for a total of \$5,995.00, keeping the total under \$6,000.00. The motion failed for lack of a second.

On a motion by Jim Moss, seconded by Gary Zaleski, the Impact Fee Advisory Committee recommended to City Council to retain the Impact Fees of \$2115.00 (sewer) and \$3000.00 (water) respectively.

On a motion by Jim Moss, seconded by Gary Zaleski, the previous motion was modified to include that the Report was consistent with State Law and good engineering practices, that the underlying impact fee calculations were reasonable and useful for City purposes, and that the Water and Wastewater Fees were in good condition. The recommendation was approved with a 4-3 vote. Members voting for were Tara Griffin, Gary Zaleski, Jim Moss, and Paul Smith. Members voting against were Andy White, Richard Brown, and Vernon Reher.

Andy White recommended a peer review of all data by the engaged Engineering Firm of the Impact Fee Report in a year.

Tara Griffin asked for the minutes to reflect that she does not feel the Committee was given enough information to make an educated decision. She stated there were no information about what is in reserve, new Water and Wastewater Master Plan have not been completed, a comp plan that has not been approved, and a new engineering firm.

The discussion continued regarding time frame for review, Waster Water Master Plan, peer review, Comp Plan, and possible cost of new study.

Paul Smith motioned and Tara Griffin seconded that the Impact Fee Advisory Committee re-evaluate the Impact Fee in 18 months. The Commission voted unanimously in favor of the motion.

Andy White motioned and Vernon Reher seconded that a peer review be conducted on existing documents within 18 months and that review be brought to the Committee at the Impact Fee Advisory Committee meeting to be held in 18 months. The vote was 4-3 in favor of the motion. Members voting for were Andy White, Richard Brown, Paul Smith, and Vernon Reher. Members voting against were Tara Griffin, Jim Moss, and Gary Zaleski.

## **Business Item**

### **1. Discussion of the 2015/2016 1<sup>st</sup> Quarter of the Capital Improvements Program Reports.**

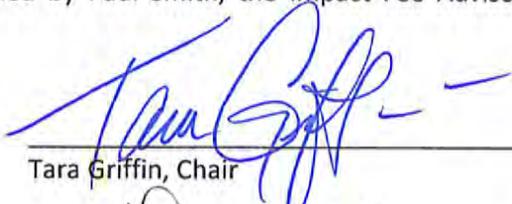
Gary Graham went through each slide of the Power Point presentation.

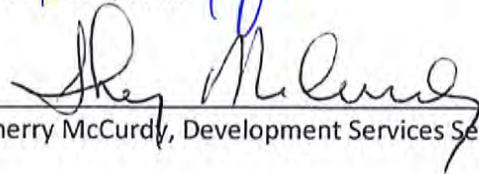
Gary Graham, David Harrell, and members of the Committee discussed the report that had been attached to the Committee packet.

David Harrell stated a work shop was need for the Comprehensive Plan the week if April 18<sup>th</sup> through the 22<sup>nd</sup>. The meeting was set for 4/19/2016 at 7:30 P.M.

**Adjournment**

On a motion by Tara Griffin, seconded by Paul Smith, the Impact Fee Advisory Committee meeting adjourned at 9:30 PM.

  
\_\_\_\_\_  
Tara Griffin, Chair

  
\_\_\_\_\_  
Sherry McCurdy, Development Services Secretary

On a motion by Gary Zaleski, seconded by Paul Smith,  
the above and foregoing instrument was passed and approved this 26<sup>th</sup> day of May, 2016.

Minutes  
Tuesday, April 19, 2016, 7:30PM  
Special Planning and Zoning Commission Meeting  
City of Lago Vista

Chair Tara Griffin called the meeting to order at 7:33 P.M. at Viking Hall, 8039 Bar K Ranch Road, Lago Vista, Texas. Members present were Tara Griffin, Richard Brown, Vernon Reher, Gary Zaleski, Jim Moss, Paul Smith and Andy White. Also present were City Council Member Ron Smith, Development Services Director David Harrell and Development Services Administrative Assistant Sherry McCurdy.

**Public Comment for Non-Hearing Related Items.**

There were no public comments.

**Workshop**

1. Review, discuss and provide input on the rough draft for "The City of Lago Vista 2030 Comprehensive Plan".

David Harrell gave a summary of the draft copy of the Comprehensive Plan.

The Planning and Zoning Commission, Jill Rowe (a member of the audience), and David Harrell reviewed the plan. They discussed date plan will be adopted, demographics, implementation tables, review time frame, 1999 Airport Plan. The discussion also included Future Land Use, funding, need for maps to be legible, seasonal homes, items prioritized in year one, Public Information Officer, and diversity of public interest.

Tara Griffin requested a review of the Implementation Tables in 4 months.

**Adjournment**

On a motion by Gary Zaleski and seconded by Jim Moss, the Planning and Zoning Committee meeting adjourned at 9:24 PM.

  
\_\_\_\_\_  
Tara Griffin, Chair

  
\_\_\_\_\_  
Sherry McCurdy, Development Services Administrative Assistant

On a motion by Gary Zaleski, seconded by Paul Smith,  
the above and foregoing instrument was passed and approved this 26<sup>th</sup> day of May, 2016.

Minutes  
Tuesday, May 5, 2016, 1:00 PM  
Special Planning and Zoning Commission Meeting  
City of Lago Vista

Vice Chair Jim Moss called the meeting to order at 1:03 P.M. at Council Chambers, City Hall, 5803 Thunderbird St, Lago Vista, Texas. Members present were Richard Brown, Vernon Reher, Gary Zaleski, and Jim Moss. Members absent were Tara Griffin, Paul Smith, and Andy White. Also present were City Attorney Barbara Boulware-Wells, Development Services Director David Harrell, and Development Services Administrative Assistant Sherry McCurdy.

**PUBLIC HEARING**

**1. Review and discuss the final draft of "The City of Lago Vista 2030 Comprehensive Plan".**

Dan Sefko, Erica Craycraft-Bartlett, and Chelsea Irby from Freese and Nichols gave a presentation to the Commission members. Dan Sefko documented the changes made through 4/7/2016 with a slide show presentation.

The Vice-Chair opened the Public Hearing at 1:11 PM.

There were no members of the public present.

The Vice-Chair closed the Public Hearing at 1:12 PM.

The Commission, Freese and Nichols, and the Development Services Director reviewed the Plan. They discussed Future Land Use, in-fill, conservation map, areas near the Airport, topography, corrections needed, utility extensions, demographics, and possible bridge across lake.

Discussion was closed at 2:01 PM.

**2. Discussion and Potential Action regarding removal of chickens from the requirements of a Special Use Permit.**

The City Attorney explained the requirements of the Special Use Permit. She stated the City Council has been approached by children who want to raise chickens. The City Council would like for the Planning and Zoning Commission to review. She explained Section 18.20 had been added for review. Discussion pertains to chickens only and no other type of fowl. The item is for discussion today and will be coming back to the Commission in the future. The recommendation today is to discuss and table.

The Vice-Chair opened the Public Hearing at 2:12 PM.

There were no members of the public present.

The Vice-Chair closed the Public Hearing at 2:13 PM.

The Commission, City Attorney, and Development Services Director discussed number of chickens that would be allowed, chicken coops, Special Use Permits, reason for agenda item, possible modification to ordinance, possible actions to be taken, and the intention of City Council.

The Vice-Chair stated he believes the Commission should wait to take action until staff has had time to work on modifications to the ordinance.

Barbara explained that she would be taking the individual ideals and concerns of the Commission to the City Council.

## ORDINANCE

- 1. Recommendation of Ordinance 16-05-05-02 to the City Council of the City of Lago Vista, Texas, an Ordinance repealing Ordinance 08-08-07-02 which adopted a Comprehensive Master Plan, providing for the amendment of the plan; providing for related matters; finding and determining that the meeting at which this Ordinance is passed is open to the public as required by law.**

On a motion by Gary Zaleski, seconded by Vernon Reher, the Commission unanimously recommended Ordinance 16-05-05-02 to the City Council of the City of Lago Vista, Texas, an Ordinance repealing Ordinance 08-08-07-02 which adopted a Comprehensive Master Plan, providing for the amendment of the plan; providing for related matters; finding and determining that the meeting at which this Ordinance is passed is open to the public as required by law with the condition that the items discussed in today's meeting will be addressed by Freese & Nichols.

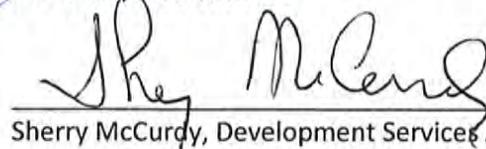
- 2. Recommendation of Ordinance 16-05-05-03 to the City Council of the City of Lago Vista, Texas, an Ordinance amending Chapter 14, Article 14.100, Section 6.35 to remove the requirement of obtaining a Special Use Permit for chickens, making findings of fact; and providing for related matters.**

On a motion by Gary Zaleski, seconded by Richard Brown, the Commission unanimously voted to decline to make any exceptions to the existing Animal Control Ordinance.

## Adjournment

On a motion by Gary Zaleski, seconded by Vernon Reher, the Commission meeting adjourned at 2:52 PM.

  
\_\_\_\_\_  
Jim Moss, Vice Chair

  
\_\_\_\_\_  
Sherry McCurdy, Development Services Administrative Assistant

On a motion by Gary Zaleski, seconded by Paul Smith,  
the above and foregoing instrument was passed and approved this 26<sup>th</sup> day of May, 2016.

**OFFICIAL MINUTES OF THE GOLF COURSE ADVISORY COMMITTEE  
LAGO VISTA, TEXAS  
MAY 10, 2016**

**BE IT REMEMBERED** that on the 10<sup>th</sup> day of May, A.D., 2016, the Golf Course Advisory Committee held a Regular Meeting at 6:00 p.m. in the Council Chambers, City Municipal Building, 5803 Thunderbird, in said City, there being present and acting the following:

**CALL TO ORDER**

Kevin Jackson	Committee Chair	Melissa Byrne Vossmer	City Manager
Frank Robbins	Committee Vice Chair	Sandra Barton	City Secretary
Jim Speckmann	Committee Member	Mark Cote	Golf Manager
Mike Everett	Committee Member	Rich Raley	Council Liaison
Pat Albus	Committee Member	(arrived at 6:48 p.m.)	

Committee Chairman, Kevin Jackson called the regular meeting to order and recognized that all members were present except Gina Williams.

The numbering below tracks that of the agenda, whereas the actual order of consideration may have varied.

**PUBLIC COMMENTS: Citizens who wish to address the Committee on any agenda and/or non-agenda item will have three (3) minutes to express their position.**

None

**CONSENT AGENDA**

All matters listed under Consent Agenda, are to be considered routine by the Committee and will be enacted by one motion. There will not be separate discussion on these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

1. Approval of the following minutes: April 12, 2016 regular meeting.

On a motion by Jim Speckmann and seconded by Frank Robbins, the Committee voted unanimously to approve the minutes from April 12, 2016 regular meeting as presented.

**BUSINESS ITEMS**

2. Update on Golf Operations

- A. YTD financial performance of golf courses

Kevin Jackson provided an update from notes from Chip Hamilton and the snapshot provided with combined totals for April.

Memberships are up from 130 last year to 157 this year.

Total rounds played last year was 4,036, this year it is 3,372.

Total revenue: \$126,000 and change; last year was \$112,000.

April was the largest Pro Shop sales month recorded.

Expenses: \$63,000 at this time, may vary when all expenses are in.

City Manager mentioned that the member play is substantially down, but outside play in April was the best month in the entire fiscal year.

Frank Robbins said that the information that Chip puts together may not be the same numbers as what finance puts together.

Staff and the Committee discussed the two different reports and the information provided to the Council and the public and the information contained in each report.

Mark Cote will work on reconciling the report.

#### B. First Tee program

Chip met with Jennifer at First Tee and she will work on figuring out the cost bringing First Tee Chapter to Lago Vista.

#### C. Golf directional/overall signage

Frank Robbins reported that the President of the MGA and President of the Friends of the Golf Courses have had informal discussions and the president of the MGA suggested that they get volunteers and volunteers from Friends and they could move some signs, paint them where they can be seen better. Frank believes that it will be relatively ineffective because some of them are in the shade and people will use their GPS to find the courses and will not pursue at this time.

The Committee and Staff discussed. Melissa Vossmer instructed Mark to do what he wanted to do. Frank Robbins will send Mark the information that the Committee has and he will work on it.

#### D. Marketing update

Kevin reported that Chip has worked with GolfNow and they are handling our Facebook page. An ad will go in the May issue of a golf magazine. They are quarterly publications.

The high school program is using the driving range and the course at Lago.

Melissa Vossmer advised the Committee that on Friday KEYE TV will be filming the Golf Course along with other attractions. Also, House Hunter International were filming a couple that were moving here with their parents and talked about how much they loved it here.

Melissa Vossmer also suggested having a booth at the Lago Fest to market information about our Golf Courses.

Chris Curin, who does aerial photography and proposed that he would do a city wide aerial photography with some surface video to show case Lago Vista free of charge.

The Committee discussed options for a booth at Lago Fest.

The Marketing Sub-Committee will meet with Mark soon to work on marketing.

#### E. LV Grill performance

The Committee has no final numbers on the Grill at this time but financials show \$22,000 worth of revenue, present cost numbers show we are positive in approximately \$10,000 for the grill for the month according to Chips report.

Melissa Vossmer stated that it has been doing very well.

Melissa reported that the City has had a structural engineer out has hired an architect to be the lead person on how we are going to do this.

#### F. Additional Updates

Chip reported that the Lago cart barn was broken into and two golf carts were taken.

One was found at the Sewer Treatment Plant. Both were damaged.

The greens have been aeriated and are coming back very well.

Jim Speckmann asked about the land swap at Highland. Melissa Vossmer advised that Council has started moving forward with it having conversations about what we are going to do in the interim. Melissa stated it is fair to say we will be off site before we are ready to be.

Jim Speckmann asked if anyone is thinking about rewarding Chip for his efforts. Melissa Vossmer stated that she has talked to the Mayor and they thought that one of the things they may do is a one year membership free of charge for the countless hours he has devoted to helping us out. Jim Speckmann suggested upping it a few years.

### 3. Discussion, consideration, action, if any concerning Planning Sub-committee update

#### a. Recommendations and spreadsheets concerning golf physical improvements

Frank Robbins provided a list of recommendations for items for next fiscal year but stated that some of this can get done right now which is the kitchen, the driving range ball picker might be done this year and the cart paths which Council may be approving in the CIP plan. Melissa Vossmer advised that the CIP plan was not approved by Council and not move forward until probably August.

There was \$38,000 in for golf cart paths and \$100,000 for the Club House.

Kevin Jackson offered that the Committee needs to be smart about what they put in the CIP and what they put in next year's budget as well as try to get some revenue to offset those things.

Liason Rich Raley shared his concepts for the cart barn and Club House.

The Committee discussed ways of generating revenue to pay for a cart path and other items including charging cart fees.

Mark Cote stated that you must look at where you measure up with people who have similar product, what are they charging and how busy they are and how close you are to get to. You have to look at these factors when you set your rates.

The Committee will submit a final recommendation next month for CIP and budget items.

### 4. Discussion, consideration, action, if any concerning Junior Summer Clinics/Camps

Mark Cote will work on this item and have information to hopefully have to the schools before summer break for distribution.

5. Discussion, consideration, action, if any concerning Golf Advisor Course Reviews  
Kevin Jackson provided the Committee with a Rating Snapshot from Golf Advisor containing reviews from both Highland Lakes Golf Course and Lago Vista Golf Course. The Committee reviewed and discussed, no action taken.
6. Discussion, consideration, action, if any concerning Bi-Annual Update to City Council.  
Kevin Jackson will review the Marketing Plan and see what still needs to be done in the next six months.  
Mark Cote will review the Sub-Committee reports and discuss with the Sub-Committees.

**FUTURE AGENDA ITEMS**

7. Consider schedule and items for future Committee meetings.  
The six month report.  
The CIP recommendations  
The Sub-Committee report or suggestions  
Update on Highland Lakes land swap situation
8. Adjournment.

The meeting adjourned at 7:40 p.m.

Respectfully submitted,

\_\_\_\_\_  
Kevin Jackson, Chair person

ATTEST:

\_\_\_\_\_  
Sandra Barton, City Secretary

On a motion by Committee Member \_\_\_\_\_, seconded by Committee Member \_\_\_\_\_, the above and foregoing instrument was passed and approved this the 14<sup>th</sup> day of June, 2016.

**KLVB Minutes**  
**May 12, 2016**

1. The meeting started at 3:00
2. **Present** : Mike Leitko, Margaret Leitko, Don Fehrenbach, Gordon Stoke, Doug Weigle, Sheldon Green, Scott Taylor, Tom Roznowski.
3. The minutes from our 04/14/16 were approved.

4. **Treasury Report**

\$10,948.71= previous balance  
-\$32.46 = US flag  
-\$82.25 = Trash Off  
-\$168.86 =Paint and soil  
-\$220.48 =Tee shirts and plants on Dawn Dr.  
+\$250.00 donation from Woman's Club

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\$10,446.42 = **new balance**

5. Mike Leitko was elected the new **Vice Chairman** Sherilyn has resigned from KLVB.
6. There was no staff report as Laura Fowler was not present.
7. **Adopt A Street.** Now has 140 members covering 114 streets. That Lohmans Ford seems to always be trashy, was discussed. This street should be picked up more often
8. **Dawn** street looks nice. The half of the new knock out roses were eaten by the deer. They were not eaten after deer resistant spraying. We will continue to spray them. The **Sports complex** was watered on Tuesday and is looking good - two hose brackets were purchased. Frank to keep an eye on this. Mike and Margaret will keep up the **library** grounds, since Sheldon is gone for a few months.
9. A blower that also vacuums , with an extension cord is needed at the library. Margaret will ask Bruce Morris to buy this.
10. **Wayfinding signs** were painted both at Dawn median and across from the P.O.A. (this is an ongoing project). Six wayfinding signs were removed.

## 11. Areas adoptions.

- a) Bowden Point . Other KLVB members to take over.
- b) The corner of Boggy Ford and Lohmans Ford is Mike and Margaret Leitko.
- c) City Hall is Gordon Stokes.
- d) Veteran Park is Denise Sellers
- e) Water Tower is Don Ferenbach.
- f) Library is Sheldon Green with Leitkos in summer.
- g) Sports Complex is Frank Robbins and Sheldon Green.
- h) Paseo de Vaca is Scott Taylor.

## 12. Memorial Day

Frank to check with Laura on the Patriotic banners.

13. **KTB.** Sheldon is still in charge of this. He wants us to be rated silver in 2017 and gold in the future. We want secure a \$110,000.00 grant to beautify our city. This must be discussed between the City and KTB. We must be a "**Scenic City**" destination first.

14. Many thanks to Jane for maintaining our website and Facebook

## 15. Workday Projects:

a) **Allegiance** street at the Kennedy Fire station. We have allocated \$400.00 to Gordon to spend for 4-5 large Oleanders and mulch to be planted in front of the fencing. We have permission from the city and the fire house.

Holes need to be dug and James has agreed to do this.

A work day is to be determined

b) We discussed having a disappearing fountain at **Paseo De Vaca**.

Scott has investigated the costs involed with Hill Country Gardens.

It would be a 7-8 foot stream that comes down the hill into a one foot pool at the bottom, (which is a 3x3 box) The cost will be \$1500.00-\$2,000.00

Labor would be around \$4,500.00, for a 3 man team taking 2 days to complete.

Also to consider, would be landscaping, which would cost extra.

We would need a hook up for the pump, which would run all day.

Frank needs to talk with the city

c) Work Day for **Bowden Point** will be on May 23rd at 9:00.

16. We discussed **wild flowers**. Our city should be blanketed with wild flowers in selected areas.

17. The meeting ended at 4:20

# KLVB REPORT

June 9, 2016

1. Treasurer's report. Beginning balance: \$10,446.42. Spent 412.16 for large oleanders planted at Allegiance tanks. Ending balance: \$10,016.10.

\$3,000 spent on landscaping plants and materiel in last six months.

2. Staff report. None.

3. Project updates and reports.

- a. Adopt-a-street: There are 140 people in the adopt-a-street program working on 114 streets.
- b. Allegiance tanks. Four large oleanders planted with holes dug by city staff.
- c. Dawn median. Motion sensitive spray-away added to keep deer off roses. All plants doing very well. May need to replace marigolds in summer, as expected. Watering by hand continues.
- d. Sports Complex: Met with Grafted Landscapes and Adam for bid on pergola trail. Cost for whole trail is about \$6,000. Tessnow plaque approved as granite for \$1,100. KLVB approved \$4,000 for trail. Frank will begin trail fund raising at chamber luncheon next week.
- e. Veterans: New plantings added, trimming and general cleanup completed.
- f. Bowden. Major tree trimming and weeding completed. City picked up debris/cuttings. Mowed area near signs.

4. Work Days. The following work day was scheduled:

Bowden Point: June 14<sup>th</sup> 9 AM. Sign painting and planning for future improvements/work.

5. KLVB will have golf cart with trailer in July 4<sup>th</sup> parade with banners, brochures, and t-shirts, and plants in trailer.

6. Future projects:

- a. Water feature at Paseo de Vaca. Some concern about cost, \$6,500, and lack of visual impact lead to need for more research and possible different design, such as water over bolder rather than stairstep.
- b. Fall wildflowers. KLVB will review best locations and make purchase in coming months.

7. The meeting ended at 4:40.

**MEETING DATE: June 16, 2016**

**AGENDA ITEM:** Consider schedule and items for future Council meetings.

**Comments:**

**Motion by:** \_\_\_\_\_

**Seconded by:** \_\_\_\_\_

**Content of Motion:** \_\_\_\_\_

\_\_\_\_\_

**Vote: Raley** \_\_\_\_\_ ; **Sullivan** \_\_\_\_\_ ; **Tidwell** \_\_\_\_\_ ; **R. Smith** \_\_\_\_\_ ;

**Mitchell** \_\_\_\_\_ ; **S. Smith** \_\_\_\_\_ ; **Cox** \_\_\_\_\_

**Motion Carried: Yes** \_\_\_\_\_ ; **No** \_\_\_\_\_

**MEETING DATE: June 16, 2016**

**AGENDA ITEM: \*EXECUTIVE SESSION\***

**Comments:**

Convene into Executive Session pursuant to Sections 551.071 (Advice of Counsel), 551.072 (Real Property), 551,074 (Personnel), Texas Government Code and Section 1.05 Texas Disciplinary Rules of Professional Conduct regarding:

- A. Consultation with legal counsel regarding real property and possible issues and questions related to acquisition, sale or lease.
- B. Consultation with legal counsel regarding contractual claims or possible claims or charges, contractual modifications, and questions related thereto.
- C. Consider, conduct and discuss the City Manager's performance evaluation.

**Motion by:** \_\_\_\_\_

**Seconded by:** \_\_\_\_\_

**Content of Motion:** \_\_\_\_\_

**Vote: Raley** \_\_\_\_\_ ; **Sullivan** \_\_\_\_\_ ; **Tidwell** \_\_\_\_\_ ; **R. Smith** \_\_\_\_\_ ;

**Mitchell** \_\_\_\_\_ ; **S. Smith** \_\_\_\_\_ ; **Cox** \_\_\_\_\_

**Motion Carried: Yes** \_\_\_\_\_ ; **No** \_\_\_\_\_

**MEETING DATE: June 16, 2016**

**AGENDA ITEM:** Reconvene from Executive Session into open session to take action as deemed appropriate in City Council's discretion regarding:

**Comments:**

- A. Consultation with legal counsel regarding real property and possible issues and questions related to acquisition, sale or lease.
  
- B. Consultation with legal counsel regarding contractual claims or possible claims or charges, contractual modifications, and questions related thereto.
  
- C. Action pertaining to City Manager performance evaluation.

**Motion by:** \_\_\_\_\_

**Seconded by:** \_\_\_\_\_

**Content of Motion:** \_\_\_\_\_

\_\_\_\_\_

**Vote: Raley** \_\_\_\_\_ ; **Sullivan** \_\_\_\_\_ ; **Tidwell** \_\_\_\_\_ ; **R Smith** \_\_\_\_\_ ;

**Mitchell** \_\_\_\_\_ ; **S. Smith** \_\_\_\_\_ ; **Cox** \_\_\_\_\_

**Motion Carried: Yes** \_\_\_\_\_ ; **No** \_\_\_\_\_