



The City of Lago Vista

To provide and maintain a healthy, safe, vibrant community, ensuring quality of life.

**AGENDA
PARKS AND RECREATION ADVISORY COMMITTEE
AUGUST 15, 2016, 6:30 PM
LAGO VISTA LIBRARY MEETING ROOM
5803 THUNDERBIRD, SUITE 40
LAGO VISTA, TX 78645**

NOTICE IS HEREBY GIVEN that the Parks and Recreation Advisory Committee of the City of Lago Vista, Texas will hold a meeting in the Library Meeting Room, 5803 Thunderbird, Suite 40, Lago Vista, Texas, on the above date and time for discussion and possible action on the following:

CALL TO ORDER, CALL OF ROLL

CITIZEN COMMENTS: Citizens who wish to address the Committee on any agenda and/or non-agenda item will have three (3) minutes to express their position.

CONSENT AGENDA

All matters listed under Consent Agenda, are to be considered routine by the Committee and will be enacted by one motion. There will not be separate discussion on these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

1. Approval of the following minutes: July 25, 2016 regular meeting.

DISCUSSION ITEMS

2. Presentation and Discussion of possible grants with Gandolf Burrus, Texas Grants.
3. Review of Comprehensive Plan information pertaining to the parks and trails standards as specified.
4. Review a map of City-Owned Land.
5. Discussion of establishment of sub committees.
6. Presentation of proposal by Carolina Hale.

FUTURE AGENDA ITEMS

7. Consider schedule and items for future Committee meetings.
8. Adjournment.

IT IS HEREBY CERTIFIED that the above Notice was posted on the Bulletin Board located at all times in City Hall in said City at 8:30 AM on the 10th day of August, 2016.


Belinda Kneblick, Assistant City Secretary

THE CITY OF LAGO VISTA IS COMMITTED TO COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT. REASONABLE MODIFICATIONS AND EQUAL ACCESS TO COMMUNICATIONS WILL BE PROVIDED UPON REQUEST.

MEETING DATE: August 15, 2016

CALL TO ORDER:

AGENDA ITEM: CALL OF ROLL

Comments:

Motion by: _____

Seconded by: _____

Content of Motion: _____

Vote: Dewhurst _____; Hale _____; Helm _____; Panter _____;

Speckmann _____; Wilhow _____; White _____

Motion Carried: Yes _____; No _____

MEETING DATE: August 15, 2016

AGENDA ITEM: PUBLIC COMMENTS

Comments:

Motion by: _____

Seconded by: _____

Content of Motion: _____

Vote: Dewhurst _____ ; **Hale** _____ ; **Helm** _____ ; **Panter** _____ ;

Speckmann _____ ; **Wilhow** _____ ; **White** _____

Motion Carried: Yes _____ ; **No** _____

MEETING DATE: August 15, 2016

AGENDA ITEM: 1. CONSENT AGENDA

Comments:

Approval of the July 25, 2016 regular meeting minutes.

Motion by: _____

Seconded by: _____

Content of Motion: _____

Vote: Dewhurst _____ ; **Hale** _____ ; **Helm** _____ ; **Panter** _____ ;

Speckmann _____ ; **Wilhow** _____ ; **White** _____

Motion Carried: Yes _____ ; **No** _____

**OFFICIAL MINUTES OF THE PARKS AND RECREATION ADVISORY COMMITTEE
LAGO VISTA, TEXAS
JULY 25, 2016**

BE IT REMEMBERED that on the 25th day of July, A.D., 2016, the Parks And Recreation Advisory Committee held a Regular Meeting at 6:30 p.m. at the Lago Vista Library Meeting Room, 5803 Thunderbird, Suite 40, in said City, there being present and acting the following:

CALL TO ORDER

Ross Dewhurst	Committee Member	Melissa Byrne Vossmer	City Manager
Carolina Hale	Committee Member	Kevin Sullivan	Council Member - Liaison
Michael Panter	Committee Member	Belinda Kneblick	Assistant City Secretary
Sheryl Speckmann	Committee Member	Laura Fowler	Parks and Recreation Manager
Travis Wilhow	Committee Member		
David White	Committee Member		

Sheryl Speckmann called the Regular Meeting to order at 6:35 p.m. Hubbard Helm was absent and Ross Dewhurst excused himself from the meeting at 7:30 p.m.

The numbering below tracks that of the agenda, whereas the actual order of consideration may have varied.

PUBLIC COMMENTS

Dick Bohn, Chair of Veteran’s Memorial Advisory Committee, appreciative of having the Parks and Recreation Committee returning. Would like attention to Veteran’s park, some pines need attention, who owns the sidewalks; sidewalks and bench need to be power washed; gazebo needs attention and which group pays for repairs and up keep.

Liam Panter requesting baseball fields for the 12U to be able to host and play the all-star season locally. Also would like to see a bike/skate board park.

BUSINESS ITEMS

1. Approval of the following minutes: June 20, 2016 regular meeting. On a motion by Committee Member David White, seconded by Committee Member Travis Wilhow, the Committee voted unanimously to approve the minutes as presented.
2. Discussed roles and responsibilities of Parks and Recreation Advisory Committee according to Ordinance 16-04-21-01 and Resolution 16-1653.
3. Discussed and reviewed the comprehensive plan to specify action items to initiate in year 1.
4. Discussed other entities that have an impact on the City of Lago Vista Parks and Recreation Advisory Committee; POA, LV ISD (there is an inter-local agreement in place), PEC, new developers, Travis County, Texas Recreation and Park Society in Jonestown and KLVB. Look at park ordinance PID with Tessera. Look in to if a fee could be added to new home permits to

be dedicated to a park fund.

5. Discussed developing a work plan. Prioritize; use year one activities to get prioritization list started. Work on smaller projects first to complete and remove from list to able to focus on larger projects. Funds for a feasibility study is included in next year's budget, to create a master plan developed for parks and recreation to present to other entities for assistance in developing. Reach out to LVISD to access facilities. Locate people to form task force to talk with POA. Need to have grant plans in place for submission. Recreation center would be a great addition.
6. Presentation of Arkansas Bend Park, renovations are 60% complete with design.

FUTURE AGENDA ITEMS

7. Grants
Master plan research
Sub- committees
Update/report on old master plan

ADJOURNMENT

Sheryl Speckmann adjourned the meeting at 8:35 P.M.

Respectfully submitted,

ATTEST:

Sheryl Speckmann, Chair

Belinda Kneblick, Assistant City Secretary

MEETING DATE: August 15, 2016

AGENDA ITEM: 2. PRESENTATION AND DISCUSSION OF POSSIBLE GRANTS WITH GANDOLF BURRUS

Comments:

Motion by: _____

Seconded by: _____

Content of Motion: _____

Vote: Dewhurst _____; Hale _____; Helm _____; Panter _____;

Speckmann _____; Wilhow _____; White _____

Motion Carried: Yes _____; No _____

MEETING DATE: August 15, 2016

AGENDA ITEM: 3. REVIEW OF COMPREHENSIVE PLAN INFORMATION PERTAINING TO THE PARKS AND TRAILS STANDARDS AS SPECIFIED

Comments:

A copy of the Comprehensive Plan is provided.

Motion by: _____

Seconded by: _____

Content of Motion: _____

Vote: Dewhurst _____; Hale _____; Helm _____; Panter _____;

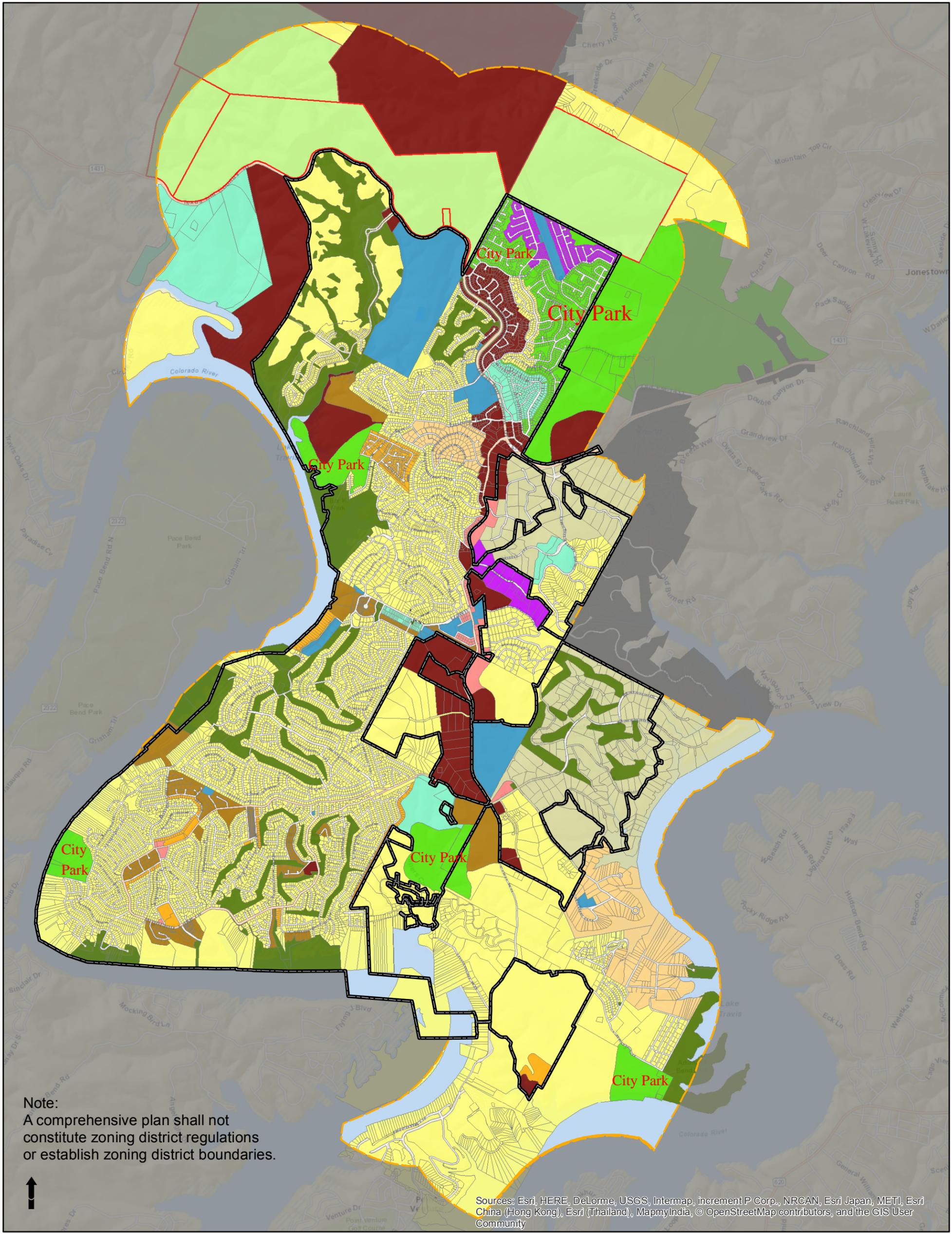
Speckmann _____; Wilhow _____; White _____

Motion Carried: Yes _____; No _____

Action Items

Land Use Goal: Responsibly maximize land by expanding recreational uses, providing housing opportunities for all ages, and fostering an environment for local business.	
Recommendation Topic	Action Item
Future Land Use and Population Planning	Use the Future Land Use Map to guide future zoning decisions.
	Revise the zoning ordinance to include overlay character districts for Dawn Drive, FM 1431, and Lohman Ford Road.
	Revise the zoning ordinance to allow more areas for retail, commercial, and multifamily development.
Design Standards for Nonresidential and Multifamily Development	Revise the zoning ordinance to include a mixed use land use classification.
	Revise the zoning ordinance to require building articulation for larger structures.
	Revise the zoning ordinance to include specific requirements for screening waste receptacles and utilities.
	Revise the zoning ordinance to include specific requirements for screening and buffering near industrial uses.
	Revise the business regulations ordinance to allow for larger multitenant freestanding signs.
	Consider establishing overlay districts to ensure quality development along the main corridors.
	Meet with private capital partners to share the comprehensive plan efforts and promote nonresidential development.
Resource Protection	Develop regulations for solar and wind energy to ensure quality standards for equipment and installation
	Offer incentives to developers for using solar and wind energy.
	Require all street signs be reflective to accommodate dark skies efforts.
	Expand the existing lighting regulations to further promote dark skies.
	Develop an approved native plant list to be maintained by the Director.
	Develop regulations to accommodate and encourage low-impact development.

Lakefront and Tourism	Prioritize and purchase lakefront lots.
	Accommodate tourists in certain areas.
	Continue to proactively seek hotel operators for a lakefront hotel resort, event center, or civic center.
	Expand branding and placemaking efforts through a marketing/image campaign and/or the development of a tourism plan.
	Apply for and receive the designation of a “Scenic City”.
	Focus development around the airport on aviation and other small industrial uses.
Growth Prioritization	Conserve areas with extreme topography by acquiring the property or assisting property owners in coordinating with nonprofit organizations to accept the land.
	Explore the possibility of allowing the landowners to keep their POA membership after donating the land.
	To encourage infill development, prioritize areas with existing infrastructure through development incentives.
	To encourage future development in key greenfield areas, develop long-range infrastructure plans for identified expansion areas and use these areas for desirable development types, such as a hotel, grocery store, or sports complex.
Future Expansion Areas	Conduct a detailed analysis to determine whether a 3-year annexation plan is necessary for the desired expansion.
	Focus on annexation of areas located along major roadways or the lake.
Rusty Allen Airport Area	Prioritize the area surrounding the Rusty Allen Airport for land acquisition and assembly.
	Vacate plats and roadways for undevelopable land around the airport.
	Rezone area surrounding the airport by extending the C-4 zoning and rezone the steep slope areas to a conservation district.
	Coordinate with the actions from TxDOT Airport Action Plan.
Municipal Complex Redevelopment	Develop a concept plan followed by a more detailed site plan for the area.
	Continue efforts to reach out to local developers and local/national retailers.
	Rezone the south side of Dawn Drive to accommodate commercial and retail development.
	Allocate funding in the Capital Improvements Program for demolition and construction of new municipal facilities.



Note:
A comprehensive plan shall not constitute zoning district regulations or establish zoning district boundaries.

Sources: Esri, HERE, DeLorme, USGS, Intermap, increment P Corp., NRCAN, Esri Japan, METI, Esri China (Hong Kong), Esri (Thailand), MapmyIndia, © OpenStreetMap contributors, and the GIS User Community

Future Land Use

- | | | | | | |
|--|----------------------------|--|---------------------------------------|--|------------------------|
| | Rural Residential | | POA Park | | Lago Vista City Limits |
| | Estate Residential | | Balcones Canyonlands | | Lago Vista ETJ |
| | Low Density Residential | | Mixed Use | | |
| | Medium Density Residential | | Neighborhood Retail/Office/Commercial | | |
| | High Density Residential | | Regional Retail/Office/Commercial | | |
| | Public Semi Public | | Industrial | | |
| | City Park | | Outside City Limits | | |



City of Lago Vista

Figure 39. Future Parks and Trails Map



Source: Esri, HERE, DeLorme, USGS, Intermap, iGeoportal, P Corp., NRCAN, Esri Japan, METI, Esri China (Hong Kong), Swi (DiGiOne), TomTom, MapmyIndia, © OpenStreetMap contributors, and the GIS User Community

	Lookout Point		Lake Travis		Future City Park
	On-Street Hike / Bike		Lago Vista City Limits		Future Preserved Open Space
	Off-Street Hike / Bike		Lago Vista ETJ		POA Parks
	POA Trail				County Park
	Warbler Vista Trail				Balcones Canyonlands



Multipurpose Sports Complex

Many families feel that there is a lack of youth and family activities in the City. A multipurpose sports complex would meet these needs and also serve as a regional destination for Lago Vista. The complex should focus on sports facilities, but also provide other recreational opportunities. This complex should also be connected to the community by sidewalks and off-street trails.

Components of a Multipurpose Sports Complex

A multipurpose sports complex refers to a single facility hosting mix of different sports or activities. The design should incorporate a public input process so the facility will best suit the needs of the Lago Vista residents. The City should also conduct a sports complex feasibility study that identifies local demand for different sport types. The following components may be appropriate for Lago Vista:

Top priorities:

1. Walking/jogging trail(s)
2. Baseball/softball fields
3. Playground(s)
4. Splash pad
5. Soccer fields
6. Swimming pool
7. Skate park

Other amenities:

- Football fields
- Lacrosse fields
- Volleyball courts
- Hard surface court
- Open lawn area
- Concession and restroom facilities
- Pavilions and picnic tables
- Preserved natural area
- Amphitheatre



Community Access

A major issue identified through online surveys and public meetings was the lack of access to POA park amenities. Currently, POA membership is required to access any POA parks and amenities. POA membership requires a person to own property in the POA. With the lack of City parks, the non-POA residents are lacking access to parks, trails, and open space. As seen in the park acreage analysis in **Table 7**, the existing POA parks have enough acreage to adequately serve the existing population of Lago Vista; however, new City facilities are still needed to support the non-POA members and visitors to Lago Vista. Rather than the City developing a complete park system to adequately serve the needs of the existing population, the POA park systems and the City park system should work cooperatively to best serve the park and recreational needs of Lago Vista residents. As shown in **Figure 36**, new City parks are proposed – including a large multipurpose sports facility that will be a regional destination. If the POA parks were accessible to Lago Vista residents, not public visitors, then this would create more park accessibility and be a fiscally responsible solution.

It is important to note that these recommendations are optional, but suggested to promote a park system that best serves the needs of all Lago Vista residents; however, successful implementation of these recommendations is only possible through a cooperative alliance with the POAs and City staff.

The City should ensure frequent coordination with the POAs to plan for citizen access to the parks as possible. The following steps are suggested to ensure coordination:

- The City Council should establish a task force to work toward an agreement with all POAs to allow non-POA residents to access POA parkland.
- Create a parks and recreation board that is made up of members representing the City residents and representing the POA members. This will ensure more coordination, resource sharing, and successful implementation of park and trail facilities in the future. This can be implemented by a reconstitution of the Parks and Recreation Advisory Committee (PRAC) through the current Golf Course Advisory Committee (GCAC). The GCAC would act as the PRAC is name only. The group could be supported by liaisons from the City and from the POAs within and around Lago Vista.

The following options allow Lago Vista residents who are non-POA members more access to parks, recreational amenities, and water front access; these options do not allow the general public (visitors from outside of Lago Vista) to enter the POA parks. These options should be used as talking points for the task force that will work toward an agreement between the City and all POAs. The proposed City parks would allow visitors from outside of Lago Vista to enjoy park amenities while visiting the City. For each option below, a resident verification system must be put in place to ensure that only Lago Vista residents are gaining access. For example, a current driver's license with a Lago Vista address must be shown to gain access to any of the POA parks and amenities.

1. Work with the POAs to grant all Lago Vista residents access to one or two parks at all times. Ensure that at least one of the parks has water access. The City could pay a fee to the POA to justify the increased usage and cost of maintenance of the parks and develop a calendar to inform the Lago Vista citizens of upcoming events.
2. Allow Lago Vista residents to access all parks at certain times of the year (e.g., on the weekends and/or on holidays). The City could pay a fee to the POA to justify the increased usage and cost of maintenance of the parks during the times that non-POA members are allowed to use the parks.
3. Allow Lago Vista residents that are non-POA members to purchase a park pass that grants access to all POA parks. The fees associated with this yearly pass would justify the increased usage and cost of maintenance of the parks. It would also take the financial burden off the City.

Recreational Facility Standards

The purpose of the facility standards is to establish guidelines for parks and trails. These classifications balance amenities and access, and are appropriate for the community's size and existing conditions. The following classifications and general considerations were developed to promote a park system that is measurable and supports the community's vision. The classifications create a hierarchy of park types through sizes, location, recreational types, and service areas. The following standards should be used when developing new parkland and trails.

Mini Parks

Mini parks are the smallest park unit for Lago Vista's park system and are used to address limited, isolated, or unique recreational needs. Generally, these park types are centrally located in a neighborhood and serve a limited population or smaller group of residents. They often serve as a neighborhood center to define character or as a place-making element. In addition, mini parks can be used as a neighborhood stabilization technique to increase branding, property values, and the livability of a specific neighborhood. These parks should be very accessible, limited in purpose, and provide close-to-home park services. They can also offer a range of passive and active recreational amenities but are usually not designed for organized team sports.

Figure 40. Mini Park

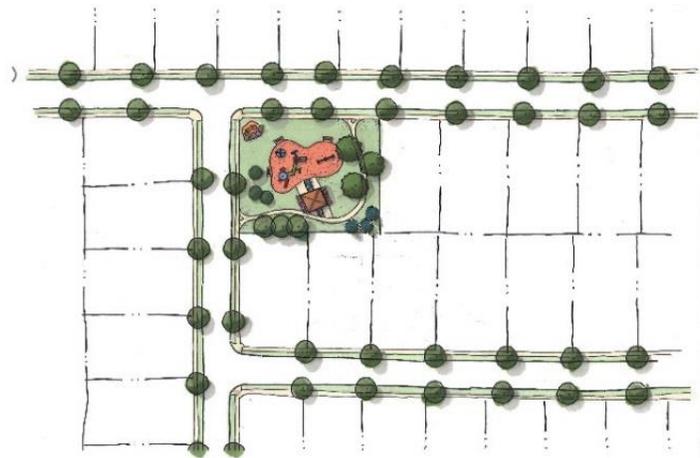


Table 10. Mini Park Standards

Size	Service Area	Service Level
1 acre or less	.25 mile radius	.25 to .50 acres/1,000 residents
Location	Site Selection	
Geographic center of residential neighborhoods	Trail and sidewalk access, low-volume street, adequate soils, gentle slope	
Development Considerations		
Resident input during design	Protection from sun	Safe pedestrian access
Minimal vehicle parking	Park signage	Landscape plantings and trees
Typical Amenities		
Playground with fall surface	Garden or water features	Passive recreation elements (tables, benches, trash receptacles)
Hard surface court	Small lawn area	Walks and small shade structures

Neighborhood Parks

This unit of the park system serves as the recreational and social focus of the neighborhood. In Lago Vista, these may also include amenity centers for POAs because they serve the entire subdivision. Neighborhood parks are larger in size than mini parks and focus on serving a broader population to meet the recreational needs of several neighborhoods and a larger geographic section of the community as a whole. They are still limited in population served and should be very accessible. The neighborhood parks for Lago Vista are smaller than community parks but their contribution to levels of service and amenities for residents are much greater than traditional mini parks. These medium-sized parks should generally be located in the center of neighborhood areas.

Figure 41. Neighborhood Park



These parks may also serve to preserve natural resources including creeks, streams, slopes, greenbelts, or floodplain areas. Neighborhood parks should include a range of both active and passive recreation opportunities and needs that are not featured at mini parks. They should consist of amenities for all user groups but are not intended for only organized team sports.

Table 11. Neighborhood Park Standards

Size	Service Area	Service Level
5 to 10 acres	.50 mile radius	2 acres/1,000 residents
Location	Site Selection	
Geographic center of residential neighborhoods/center to several neighborhoods	Trail and sidewalk access, low-volume street, adequate soils, gentle slope, street access, near greenbelt, space for parking	
Development Considerations		
Resident input during design	Protection from sun	Safe pedestrian access
Surface and on-street parking	Park signage	Landscape plantings and trees
Typical Amenities		
Playground with fall surface	Garden or water features	Passive recreation elements (tables, benches, trash receptacles)
Hard surface court	Pavilion(s)	Walking trail/trail head
Support facilities (maintenance)	Open lawn area and preserved natural area	Splash pads or swimming pool

Community Parks

Community Parks are larger in size than neighborhood parks. Their focus is on serving a broad population to meet the recreational needs for a large geographic section of the community. Community Parks include a wide range of active and passive recreation opportunities. They can help to provide those recreational needs that are not featured at neighborhood parks. These parks may also serve to preserve natural resources including creeks, streams, slopes, greenbelts, or floodplain areas. Community Parks consist of amenities for all user groups and should include facilities for organized team sports. Community Parks can also include an array of special recreational amenities like sports complexes, a trail network, fitness-focused equipment and educational facilities.

Figure 42. Community Park



Table 12. Community Park Standards

Size	Service Area	Service Level
25 to 100 acres	1.5 mile radius	5 acres/1,000 residents
Location	Site Selection	
Maximize service area, but minimize overlap in coverage; consider physical barriers	Trail access site, adequate soils, gentle slope, natural features, situated along greenbelts, vehicular access	
Development Considerations		
Resident input during design	Protection from sun	Safe pedestrian access
Parking based on programming	Park signage	Landscape plantings and trees
Typical Amenities		
Playground with fall surface	Garden or water features	Passive recreation elements (tables, benches, trash receptacles)
Hard surface court	Pavilion(s)	Walking trail/trail head
Support facilities (maintenance)	Open lawn area	Splash pads or swimming pool
Sport or practice fields	Restrooms	Preserved natural area

Greenbelt Parks and Preserves

Greenbelt Parks and Preserves are lands set aside for preserving natural features, constructed improvements, unique landscapes, open space, or visual aesthetics. These areas can serve as trail corridors and passive recreational amenities. In addition, these systems are used to protect wildlife and natural processes or provide for floodways or drainage.

Greenbelt Parks and Preserves can help create site amenities for adjacent uses and should be thought of as a community asset. Maintenance is generally not a major factor as much of the space is nonprogrammable. However, occasional maintenance and safety checks will be needed. These types of recreation areas have many important functions including connecting parks and points of interest within the City. Also, they emphasize natural environments while allowing for uninterrupted pedestrian movements throughout the City. Finally, they provide a unique sense of place and often enhance property values.

Figure 43. Greenbelt Park and Preserve



Table 13. Greenbelt Park and Preserve Standards

Size	Service Level	Service Area
Determined by existing natural features		Entire city
Location	Site Selection	
Natural corridors	Integrate with trails, neighborhood access, public-private partnerships	
Development Considerations		
Resident input during design	Park signage	Safe pedestrian access
Establish a minimum width (50' minimum/200' is optimal)		

Trail Facilities

All pedestrian and bicycle facilities should meet the minimum standards required by the recommendations of the American Association of State Highway and Transportation Officials (AASHTO) in their publication Guide for the Planning, Design and Operation of Bicycle (Pedestrian) Facilities. Pavement striping, signage and signals should be in accordance with the local Code and the most current Texas version of the Manual on Uniform Traffic Control Devices (MUTCD). Hike and bike trails and side paths should be accessible and traversable by physically disabled persons and should comply with the guidelines set forth by the Americans with Disabilities Act of 1990 (ADA), as enforced in Texas by the Architectural Barriers Section of the Texas Department of Licensing and Regulations.

Figure 44. Roadside/Side Path Trail



Principles for Trail Placement and Access

Generally, off-street trails should follow the existing greenbelt system framework, including natural features, areas of significant tree coverage or creek corridors. Roadside trails or side paths are also a trail type for Lago Vista. A key design element will be tying these natural systems into existing and proposed developments. The trail system should incorporate access points throughout the community in order to maximize usability. Trailhead access should be located in existing and future parks. Each neighborhood unit should have access points to adjacent trails that may be between residential lots, along neighborhood streets, along cul-de-sacs or near neighborhood entrances. All trail access points should be clearly marked by signage and provide trail identification to trail users.

Table 14. Trail Facility Standards

Greenbelt/Off-Street Trails		
Size and Placement	Purpose	Materials
Follow existing greenbelt system, natural features, tree coverage, creek corridors	Emphasize safe pedestrian travel to and from parks and around community	Hard or soft surface - concrete, asphalt, or decomposed granite
10-12' wide (8' minimum)		
Roadside/Side Path Trails		
Size	Purpose	Materials
10-12' wide (12' is ideal for service vehicles and high traffic volumes) and narrow to 10' in vicinity of street intersection.	Tie existing and proposed developments together	Smooth, hard, all-weather paving - concrete or asphalt
All trails should have additional 2' of graded area on each side of pavement. 3' of horizontal and 8-10' of overhead clearance.		
One-way trails should be avoided. If used, clearly mark with signage and be 4-6' wide.		

Action Items

Parks, Recreation, and Open Space Goal: Develop a City-wide park and trail system that allows access all major destinations in Lago Vista.	
Recommendation Topic	Action Item
Future Parks and Trails	Assess park level of service annually and acquire additional parkland, as needed.
	Begin acquisition of future park land and trail easements by working with developers to donate park land or trail easements during the initial phases of development to ensure a well-connected parks and trails system.
	Before developing new parkland, seek out partnerships with the POAs to ensure that the City and POAs are being fiscally responsible and not duplicating efforts.
	Coordination with the electrical utility company to explore the possibility of adding trails to existing utility easements.
	Explore the feasibility of using the west Community Park as a public boat ramp location.
	Apply for grant funding and prepare donation packages to assist the City in developing public parks.
Multipurpose Sports Complex	Conduct a feasibility study for a multipurpose sports complex to identify the highest demand sports for Lago Vista.
	Acquire the land needed for a large, multipurpose sports complex.
	Research funding sources partnerships for the multipurpose sports facility.
Community Access	Establish a task force to work toward an agreement with all POAs to allow non-POA residents to access POA parkland (allow at all times, allow on weekends/holidays, or create park pass).
	Create a parks and recreation board that is made up of members representing the City and members representing all POAs.
	Identify a potential location for a commercial marina (possibly at the proposed community park in the southwest) and pursue partnerships for development.
Recreational Facility Standards	Use recreational facility standards when developing new parkland or trails.

8| Implementation

Successful communities establish a clear vision for its future and identify the steps necessary to achieve that vision. This section completes the Comprehensive Plan by providing implementation techniques and priorities that address the vision, recommendations and related policies established herein. This Implementation Plan is structured into a coordinated action program so that City leaders, staff, and other decision-makers can easily identify the steps that are necessary to achieve the vision for Lago Vista described within this Plan.

It is also important to note that most cities cannot afford to complete all of the desired tasks at once; therefore, it is important to identify the top priorities that are most critical for achieving the vision. Many of these recommendations will take several years to complete, but this plan will help the City to identify the “low-hanging fruit” and allocate funding in future budgets for the costlier projects.

The Roles of the Comprehensive Plan

A Guide for Daily Decision-Making

The current physical layout of the City is a product of previous efforts put forth by many diverse individuals and groups. In the future, each new development that takes place – whether it is a subdivision that is platted; a home that is built; or a new school, church or shopping center that is constructed – represents an addition to Lago Vista’s physical form. The composite of all such efforts and facilities creates the City as it is seen and experienced by its citizens and visitors. If planning is to be effective, it must guide each and every individual development decision. The City, in its daily decisions pertaining to whether to surface a street, to approve a residential plat, to amend a zoning ordinance provision, to enforce the building codes, or to construct a new utility line, should always refer to the basic proposals outlined within the Comprehensive Plan. The private builder or investor, likewise, should recognize the broad concepts and policies of the Plan so that their efforts become part of a meaningful whole in planning the City.

Zoning and Subdivision

The usual processes for reviewing and processing zoning amendments, development plans, and subdivision plans provide significant opportunities for implementing the Comprehensive Plan. Each zoning, development and subdivision decision should be evaluated and weighed against applicable recommendations and policies contained within this Comprehensive Plan. The Plan allows Lago Vista to review proposals and requests in light of an officially prepared document adopted through a sound, thorough planning process. If decisions are made that are inconsistent with Plan recommendations, then they should include actions to modify or amend the Plan accordingly in order to ensure consistency and fairness in future decision-making. Amending the Subdivision Ordinance and Zoning Ordinance represent two major, proactive measures that the City can take to implement Comprehensive Plan recommendations.

A Flexible and Alterable Guide

The Comprehensive Plan for the City of Lago Vista is intended to be a dynamic planning document – one that responds to changing needs and conditions. Plan amendments should not be made without thorough analysis of immediate needs, as well as consideration for long-term effects of proposed amendments. The Lago Vista City Council and other Lago Vista officials should consider each proposed amendment carefully to determine whether or not it is consistent with the Plan’s goals and policies, and whether it will be beneficial for the long-term health and vitality of the City of Lago Vista.

Regular Review

Regular review of the Comprehensive Plan with respect to current conditions and trends should be performed. Such on-going, scheduled reevaluations will provide a basis for adjusting capital expenditures and priorities, and will reveal changes and additions that should be made to keep the Plan current and applicable long-term. Items that appear to need specific attention should be examined in more detail, and changes and/or additions should be made accordingly. By such periodic reevaluations, the Plan will remain functional, and will continue to give civic leaders effective guidance in decision-making.

Planning & Zoning Commission

The Planning & Zoning Commission should include an agenda item three times per year to review the progress of the Comprehensive Plan implementation. This can be accomplished through an update from City staff on the progress of the action items, which action items are next, and any staff needs to complete upcoming actions. The Planning & Zoning Commission should also make an annual recommendation to the City Council regarding which actions need moved into the upcoming year, or are completed and should be removed from the Plan.

City Council

The City Council should include an agenda item annually to amend the plan by removing the completed action items. Additionally, the update should select priority actions from “Year 2 and Beyond” to be moved to “Year 1”. Since the Planning & Zoning Commission will be reviewing the Plan three times per year, the Planning & Zoning Commission should make an annual recommendation to the City Council regarding the updates. This annual update of the plan by City Council should coincide with development of the City’s annual budgeting process.

Comprehensive Review

In addition to periodic annual reviews, the Comprehensive Plan should undergo a complete, more thorough review and update every five to seven years. The review and updating process should begin with a citizen committee similar to the one appointed to assist in the preparation of this Plan, thereby encouraging citizen input from the beginning of the process. Specific input on major changes should be sought from various groups, including property owners, neighborhood groups, civic leaders and major stakeholders, developers, merchants, and other citizens and individuals who express an interest in the long-term growth and development of the City. This input can be easily obtained by re-administering the online survey with every update of the Comprehensive Plan. An informed, involved citizenry is a vital element of a democratic society. The needs and desires of the public are important considerations in Lago Vista decision-making process. Citizen participation takes many forms, from educational forums to serving on City boards and commissions. A broad range of perspectives and ideas at public hearings helps City leaders and the City Council to make more informed decisions for the betterment of the City as a whole. Lago Vista should continue to encourage as many forms of community involvement as possible as the City implements its Comprehensive Plan.

Implementation Matrix and Top Priorities

The following tables compile all the actions from each recommendation chapter into implementation tables. These tables are to help the City staff and City Council with successful implementation of this Comprehensive Plan. The actions are organized into the following tables: Year 1, Year 2 and Beyond, Policy Initiatives, and Code Updates

Legend for Implementation Tables		
<u>Cost</u>	<u>Impact</u>	<u>Measure</u>
\$ - low cost	• - smaller impact	<u>Milestone</u> : Steps to reach action
\$\$ - moderate cost	•• - moderate impact	<u>Benchmark</u> : Measurement of completion of action
\$\$\$ - high cost	••• - larger impact	

Actions to Initiate in Year 1

ACTION	TASK LEADER	COST	IMPACT	MEASURE
Update codes for zoning, subdivision, and design standards (see Code Updates table on page 132).	Development Services	\$\$	●●●	<u>Milestone:</u> Drafting code updates <u>Benchmark:</u> Adoption of updated zoning ordinance, subdivision ordinance, and design standards
Apply for and receive the designation of a "Scenic City".	City Manager's office	\$	●	<u>Milestone:</u> Applying for the designation <u>Benchmark:</u> Receiving the designation
Prioritize the area surrounding the Rusty Allen Airport for land acquisition and assembly.	City Manager's office/Development Services	\$\$\$	●●	<u>Milestone:</u> Identified target properties <u>Benchmark:</u> Acquired properties
Coordinate with the actions from TxDOT Airport Action Plan.	Development Services	\$	●●	<u>Benchmark:</u> City Council approval of the Airport Action Plan
Establish a task force to work toward an agreement with all POAs to allow non-POA residents to access POA parkland (allow at all times, allow on weekends/holidays, or create park pass).	City Council	\$	●●●	<u>Milestone:</u> City Council to appoint task force to work toward POA agreement <u>Benchmark:</u> Reaching an agreement
Create a parks and recreation board that is made up of members representing the City and members representing all POAs.	Development Services	\$	●	<u>Benchmark:</u> Creation of board
Begin acquisition of future park land and trail easements by working with developers to donate park land or trail easements during the initial phases of development to ensure a well-connected parks and trails system.	City Manager's office/Development Services	\$\$\$	●●	<u>Benchmark:</u> Acquiring new parkland and trail easements each year
Develop a list/map of specific roads to be vacated and converted into trails, which allows maintenance efforts to be targeted toward the more traveled roadways.	Development Services/Public Works	\$	●	<u>Milestone:</u> Identifying roads to be abandoned <u>Benchmark:</u> Creation of a map in GIS
Develop a detailed sidewalk plan that indicates areas that are appropriate for retrofitting efforts. Allocate budget and identify incentives for retrofitting sidewalks in target locations.	Development Services	\$\$	●●	<u>Milestone:</u> Preparation of a sidewalk plan and initial budgeting efforts <u>Benchmark:</u> Begin installing sidewalks consistent with the sidewalk plan
Conduct a feasibility study for a multipurpose sports complex to identify the highest demand sports for Lago Vista.	Consultant	\$\$	●	<u>Milestone:</u> Consultant selection <u>Benchmark:</u> Completion of study
Meet with private capital partners to share the comprehensive plan efforts and promote nonresidential development.	City Manager's office	\$	●●	<u>Milestone:</u> Identify developers willing to partner <u>Benchmark:</u> Coordination meetings between the City and participating developers/investors every 6 months
Subscribe to a "text-blast" messaging program and use email listservs to reach a wider population.	Public Information Officer	\$\$	●●	<u>Milestone:</u> Researching text-blast and email listserv services and subscribing to a service <u>Benchmark:</u> Using text/email blast every month for upcoming events or other information
Compile a list of volunteer representatives from organizations within the City who are willing to convey information.	Public Information Officer	\$	●	<u>Benchmark:</u> Create a list of names, organizations, and contact information

Actions to Initiate in Year 2 and Beyond

	ACTION	TASK LEADER	COST	IMPACT	MEASURE
LAND USE	Develop an approved native plant list to be maintained by the Director.	Development Services	\$	●	<u>Milestone:</u> Draft the plant list <u>Benchmark:</u> Council action to amend zoning ordinance to reference plant list maintained by the Director
	Prioritize and purchase lakefront lots.	Development Services	\$\$\$	●●●	<u>Milestone:</u> Coordinate with City Manager and City Council to identify and prioritize lots <u>Benchmark:</u> Council approval of funds and purchase of two lakefront properties within five years
	Develop a concept plan followed by a more detailed site plan for the municipal complex.	Development Services	\$\$	●●	<u>Milestone:</u> Collection of public input regarding elements of a municipal complex and survey of similar developments <u>Benchmark:</u> Retain a consultant to develop concept and site plans
	To encourage infill development, prioritize areas with existing infrastructure through development incentives.	Development Services/City Attorney	\$\$	●●●	<u>Milestone:</u> Develop a list of incentives approved by City Council, and coordinate with Public Works to identify specific areas that can readily be served by the City's infrastructure <u>Benchmark:</u> At least 50 percent of all residential building permits are within identified infill areas
	Conduct a detailed analysis to determine whether a 3-year annexation plan is necessary for the desired expansion.	Development Services	\$\$	●●	<u>Benchmark:</u> Identify the number of occupied residential parcels within the desired annexation area(s)
	Offer incentives to developers for using solar and wind energy.	Development Services	\$\$	●●	<u>Milestone:</u> Collect input from local developers regarding the most effective incentive possibilities <u>Benchmark:</u> Identify at least one incentive for each solar and wind energy in new construction
	Expand branding and placemaking efforts through a marketing/image campaign and/or the development of a tourism plan.	Chamber of Commerce	\$\$	●●	<u>Benchmark:</u> Develop the plan or campaign
	Conserve areas with extreme topography by acquiring the property or assisting property owners in coordinating with nonprofit organizations to accept the land.	Development Services	\$	●●●	<u>Benchmark:</u> Develop and distribute an information package for property owners with organizations who may be interested, tax benefits, and any offers from the City to acquire property
	Explore the possibility of allowing the landowners to keep their POA membership after donating the land.	City Manager and POAs	\$	●●	<u>Benchmark:</u> Discuss options with the POA board
	Vacate plats and roadways for undevelopable land around the airport.	Development Services	\$	●●●	<u>Milestone:</u> Develop an inventory of the targeted plats and roadways <u>Benchmark:</u> Planning & Zoning Commission and City Council approval to vacate plats and roadways each year
	To encourage future development in key greenfield areas, develop long-range infrastructure plans for identified expansion areas and use these areas for desirable development types, such as a hotel, grocery store, or sports complex.	Development Services	\$\$	●●●	<u>Benchmark:</u> Coordinate with the Planning Department to identify infill areas and include these improvements in the CIP as applicable
	Allocate funding in the Capital Improvements Program for demolition and construction of new municipal facilities.	City Council	\$\$\$	●●	<u>Milestone:</u> Obtain cost estimate <u>Benchmark:</u> City Council approval to include funds within the CIP or other means

	ACTION	TASK LEADER	COST	IMPACT	MEASURE
HOUSING AND NEIGHBORHOOD LIVABILITY	Continue to allow patio homes, townhomes, duplexes, and multifamily housing types in key areas to accommodate young professionals and the retirement community. Provide for mixed use areas that incorporate higher density housing. [on-going]	Development Services	\$	●●	<u>Benchmark:</u> Change in the variety of housing types and the demographics of residents
	Develop a watershed master plan that assesses the current drainage demands and provides strategies for stormwater management and retention.	Public Works	\$\$	●●●	<u>Milestone:</u> Consultant selection for development of a master plan <u>Benchmark:</u> Adopting stormwater management practices to prevent drainage issues
	Identify intersections in need of safety improvements and upgrade two per year. [on-going]	Public Works/Police Department	\$\$\$	●●●	<u>Milestone:</u> 1-2 intersection upgrades per year

	ACTION	TASK LEADER	COST	IMPACT	MEASURE
TRANSPORTATION	Identify partnerships and funding for a community-wide shuttle system.	Development Services	\$	●●	<u>Milestone:</u> Identifying partnerships and funding <u>Benchmark:</u> Securing partnerships and funding
	Begin long-range planning to construct a roadway extending from FM 1431 to the northeast to allow for better access into Lago Vista.	Development Services/Travis County/CAMPO/TXDOT	\$\$	●●●	<u>Milestone:</u> Selection of a consultant to begin preliminary plans and designs for roadway <u>Benchmark:</u> City Council approval to include construction funds within the CIP
	Improve roadways along lakefront near Tessera and Mahogany to ensure sufficient access to the potential hotel/civic center area.	Public Works	\$\$\$	●●●	<u>Milestone:</u> City Council approval to include funds within the CIP <u>Benchmark:</u> Updating one roadway every two years
	Add directed lighting and pedestrian enhancements at key intersections, and a signal at Lohman Ford Road and Boggy Ford Road.	Public Works	\$\$\$	●●●	<u>Milestone:</u> City Council approval to include funds within the CIP <u>Benchmark:</u> Updating 1 to 2 intersections per year

	ACTION	TASK LEADER	COST	IMPACT	MEASURE
PARKS, RECREATION, AND OPEN SPACE	Explore the feasibility of using the west Community Park as a public boat ramp location.	Development Services	\$	●●	Milestone: Exploring the feasibility Benchmark: Finding the appropriate location for a public boat ramp
	Research funding sources partnerships for the multipurpose sports facility.	Development Services	\$	●●	Milestone: Researching funding sources Benchmark: Creating a list of funding sources the City is eligible for
	Identify a potential location for a commercial marina (possibly at the proposed community park in the southwest) and pursue partnerships for development.	Development Services	\$\$\$	●●	Milestone: Identifying a location Benchmark: Establishing partnerships and developing preliminary plans
	Coordinate with the electrical utility company to explore the possibility of adding trails to existing utility easements.	Development Services/Public Works	\$	●●	Milestone: Establishing relationships and contacts with the electrical utility company Benchmark: Identifying potential useable easements for trails
	Apply for grant funding and prepare donation packages to assist the City in developing public parks.	City Manager	\$	●●	Benchmark: Applying for funding and preparing donation packages
	Acquire the land needed for a large, multipurpose sports complex.	City Council	\$\$\$	●●●	Benchmark: Acquiring portions of the land that is needed every year

	ACTION	TASK LEADER	COST	IMPACT	MEASURE
CITY FACILITIES AND SERVICES	Promote “family days” to attract families and support youth interest in golf. [on-going]	Golf Course Management	\$	●●●	<u>Milestone:</u> Planning family days at the golf course <u>Benchmark:</u> Holding the first family day at the golf course
	Consider the addition of an economic development specialist, either on City staff or as an EDC director.	City Manager	\$\$	●●●	<u>Milestone:</u> City Manager and Chamber discussing the addition of an economic development specialist <u>Benchmark:</u> City Council approval to hire or designate an economic development specialist
	Increase golf course branding and advertising.	Golf Course Management	\$\$	●●	<u>Milestone:</u> Increasing the advertising <u>Benchmark:</u> Increased number of visitors at the golf course
	Explore related activities to attract a different audience to the golf course.	Golf Course Management	\$	●●	<u>Milestone:</u> Planning a non-golf at the golf course <u>Benchmark:</u> Holding a non-golf at the golf course
	Evaluate the feasibility of establishing an economic development corporation.	City Manager	\$	●●	<u>Milestone:</u> Coordination with the Chamber of Commerce <u>Benchmark:</u> Reaching a decision
	Include full-service resort amenities, including restaurants, within the golf course services.	Golf Course Management	\$\$	●●	<u>Milestone:</u> Researching the feasibility of different amenities <u>Benchmark:</u> Opening a resort or similar amenity
	Use the golf courses for social events/activities. [on-going]	Golf Course Management	\$	●●	<u>Milestone:</u> Planning social events at the golf course <u>Benchmark:</u> Holding a social event at the golf course
	Develop a shared community calendar of local events and advertise through social media, text messaging, the newsletter, and the designated organization volunteers.	Public Information Officer	\$	●●●	<u>Milestone:</u> Develop a community calendar <u>Benchmark:</u> Utilize the calendar and try new forms of communication
	Designate a staff member to lead media efforts.	City Council	\$\$	●●●	<u>Benchmark:</u> Designation of staff member
	Hire an economic development consultant to assess the feasibility of attracting such a facility within the City.	City Council	\$\$	●●●	<u>Milestone:</u> Selection of consultant <u>Benchmark:</u> Completion of feasibility study

Policies

1. Use the Future Land Use Map to guide future zoning decisions.
2. Conduct regular review of the Comprehensive Plan through quarterly P&Z review and an annual updated by the City Council.
3. Coordinate all City operations with any applicable advisory committees.
4. Before developing new parkland, seek out partnerships with the POA to ensure that the City and POA are being fiscally responsible and not duplicating efforts.
5. Focus development around the airport on aviation and other small industrial uses.
6. Proactively seek hotel operators for a lakefront hotel resort, event center, or civic center.
7. Continue efforts to reach out to local developers and local/national retailers.
8. Focus on annexation of areas located along major roadways or the lake.
9. Prioritize the area surrounding the airport land acquisition and assembly.
10. Coordinate transportation efforts with all regional transportation agencies to ensure better regional connectivity and partnerships, and evaluate the feasibility of a bridge across the lake for better mobility and access to surrounding communities.
11. Ensure that roadways provide sufficient access and mobility for all EMS and fire services.
12. Coordinate with the Chamber of Commerce to advertise City notices in the upcoming newsletter.
13. Use recreational facility standards when developing new parkland or trails.
14. Assess park level of service annually and acquire additional parkland, as needed.

MEETING DATE: August 15, 2016

AGENDA ITEM: 4. REVIEW A MAP OF CITY OWNED LAND

Comments:

Map will be provided at meeting.

Motion by: _____

Seconded by: _____

Content of Motion: _____

Vote: Dewhurst _____ ; **Hale** _____ ; **Helm** _____ ; **Panter** _____ ;

Speckmann _____ ; **Wilhow** _____ ; **White** _____

Motion Carried: Yes _____ ; **No** _____

MEETING DATE: August 15, 2016

AGENDA ITEM: 5. DISCUSSION AND ESTABLISHMENT OF SUB COMMITTEES

Comments:

Motion by: _____

Seconded by: _____

Content of Motion: _____

Vote: Dewhurst _____; Hale _____; Helm _____; Panter _____;

Speckmann _____; Wilhow _____; White _____

Motion Carried: Yes _____; No _____

MEETING DATE: August 15, 2016

AGENDA ITEM: 6. PRESENTATION OF PROPOSAL BY CAROLINA HALE

Comments:

Motion by: _____

Seconded by: _____

Content of Motion: _____

Vote: Dewhurst _____ ; **Hale** _____ ; **Helm** _____ ; **Panter** _____ ;

Speckmann _____ ; **Wilhow** _____ ; **White** _____

Motion Carried: Yes _____ ; **No** _____

MEETING DATE: August 15, 2016

AGENDA ITEM: 7. FUTURE MEETINGS

Comments:

Motion by: _____

Seconded by: _____

Content of Motion: _____

Vote: Dewhurst _____ ; **Hale** _____ ; **Helm** _____ ; **Panter** _____ ;

Speckmann _____ ; **Wilhow** _____ ; **White** _____

Motion Carried: Yes _____ ; **No** _____

MEETING DATE: August 15, 2016

AGENDA ITEM: 8. ADJOURNMENT

Comments:

Motion by: _____

Seconded by: _____

Content of Motion: _____

Vote: Dewhurst _____ ; **Hale** _____ ; **Helm** _____ ; **Panter** _____ ;

Speckmann _____ ; **Wilhow** _____ ; **White** _____

Motion Carried: Yes _____ ; **No** _____