



The City of Lago Vista

To provide and maintain a healthy, safe, vibrant community, ensuring quality of life.

**AGENDA
PARKS AND RECREATION ADVISORY COMMITTEE
SEPTEMBER 14, 2016, 6:30 PM
LAGO VISTA LIBRARY MEETING ROOM
5803 THUNDERBIRD, SUITE 40
LAGO VISTA, TX 78645**

NOTICE IS HEREBY GIVEN that the Parks and Recreation Advisory Committee of the City of Lago Vista, Texas will hold a meeting in the Library Meeting Room, 5803 Thunderbird, Suite 40, Lago Vista, Texas, on the above date and time for discussion and possible action on the following:

CALL TO ORDER, CALL OF ROLL

CITIZEN COMMENTS: Citizens who wish to address the Committee on any agenda and/or non-agenda item will have three (3) minutes to express their position.

CONSENT AGENDA

All matters listed under Consent Agenda, are to be considered routine by the Committee and will be enacted by one motion. There will not be separate discussion on these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

1. Approval of the following minutes: August 15, 2016 regular meeting.

DISCUSSION ITEMS

2. Introduction of Councilwoman Bland as new Council Liaison.
3. Discussion of Parks and Wildlife Grant.
4. Discussion of first draft of the Master Plan.
5. Discussion of future Sub-Committee activities.
6. Discussion of membership on Task Force.
7. Discussion of draft letter to Travis County.

FUTURE AGENDA ITEMS

- 8. Consider schedule and items for future Committee meetings.
- 9. Adjournment.

IT IS HEREBY CERTIFIED that the above Notice was posted on the Bulletin Board located at all times in City Hall in said City at _____ on the 8th day of September, 2016.

Sandra Barton, City Secretary

THE CITY OF LAGO VISTA IS COMMITTED TO COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT. REASONABLE MODIFICATIONS AND EQUAL ACCESS TO COMMUNICATIONS WILL BE PROVIDED UPON REQUEST.

**REMOVED FROM
BULLETIN BOARD:**

Date: _____

Time: _____

By: _____

MEETING DATE: September 14, 2016

CALL TO ORDER:

AGENDA ITEM: CALL OF ROLL

Comments:

Motion by: _____

Seconded by: _____

Content of Motion: _____

Vote: Dewhurst _____ ; **Hale** _____ ; **Helm** _____ ; **Panter** _____ ;

Speckmann _____ ; **Willow** _____ ; **White** _____

Motion Carried: Yes _____ ; **No** _____

MEETING DATE: September 14, 2016

AGENDA ITEM: PUBLIC COMMENTS

Comments:

Motion by: _____

Seconded by: _____

Content of Motion: _____

Vote: Dewhurst _____ ; **Hale** _____ ; **Helm** _____ ; **Panter** _____ ;

Speckmann _____ ; **Wilhow** _____ ; **White** _____

Motion Carried: Yes _____ ; **No** _____

MEETING DATE: September 14, 2016

AGENDA ITEM: 1. CONSENT AGENDA

Comments:

Approval of the August 15, 2016 regular meeting minutes.

Motion by: _____

Seconded by: _____

Content of Motion: _____

Vote: Dewhurst _____ ; **Hale** _____ ; **Helm** _____ ; **Panter** _____ ;

Speckmann _____ ; **Wilhow** _____ ; **White** _____

Motion Carried: Yes _____ ; **No** _____

**OFFICIAL MINUTES OF THE PARKS AND RECREATION ADVISORY COMMITTEE
LAGO VISTA, TEXAS
AUGUST 15, 2016**

BE IT REMEMBERED that on the 15th day of August, A.D., 2016, the Parks And Recreation Advisory Committee held a Regular Meeting at 6:30 p.m. at the Lago Vista Library Meeting Room, 5803 Thunderbird, Suite 40, in said City, there being present and acting the following:

CALL TO ORDER

Carolina Hale	Committee Member	Melissa Byrne Vossmer	City Manager
Michael Panter	Committee Member	Kevin Sullivan	Council Member - Liaison
Sheryl Speckmann	Committee Member	Belinda Kneblick	Assistant City Secretary
David White	Committee Member	David Harrell	Director Development Services
		Suzanne Bland	Council Member

Sheryl Speckmann called the Regular Meeting to order at 6:30 p.m. Hubbard Helm, Ross Dewhurst and Travis Wilhow were absent.

The numbering below tracks that of the agenda, whereas the actual order of consideration may have varied.

PUBLIC COMMENTS

None

BUSINESS ITEMS

1. Approval of the following minutes: July 25, 2016 regular meeting. On a motion by Committee Member David White, seconded by Committee Member Carolina Hale, the Committee voted unanimously to approve the minutes as presented.
2. Presentation by Gandolf Burrus of Texas Grants. Melissa stated to move forward on the grant writing process. Committee Member Michael Panter motioned to make a presentation on requesting grants for parks at the City Council meeting September 1st to get direction and discuss, seconded by Committee Member David White, the Committee voted unanimously, motion passed.
3. David Harrell presented the sections of the comprehensive plan that specified plans and standards to parks and trails.
4. Reviewed map of City-Owned land.
5. Sub committees were established; sub committees and members are as follows:
Partners & Funding – Speckmann and White
Recreation Funding – Panter
Parks Planning – Hale
Trails Planning – Hale

6. Carolina Hale presented a concept plan for Hancock Ave / Hamilton Ave / Henry Ave area park.

FUTURE AGENDA ITEMS

7. Committee has decided to move the meetings to the second Wednesday of each month; next scheduled meeting being Wednesday, September 14, 2016. With topics as follows:
Update master plan
Trails
POA task force
Add sub-committee report to agendas

ADJOURNMENT

Sheryl Speckmann adjourned the meeting at 8:40 P.M.

Respectfully submitted,

Sheryl Speckmann, Chair

ATTEST:

Sandra Barton, City Secretary

On a motion by Committee Member _____, seconded by Committee Member _____, the above and foregoing instrument was passed and approved this 14th day of September, 2016.

MEETING DATE: September 14, 2016

AGENDA ITEM: 2. Introduction of Councilwoman Bland as new Council Liaison.

Comments:

At the August 18, 2016 Council meeting, Councilwoman Bland volunteered to be the Council Liaison for the Parks and Recreation Advisory Committee.

Motion by: _____

Seconded by: _____

Content of Motion: _____

Vote: Dewhurst _____; Hale _____; Helm _____; Panter _____;

Speckmann _____; Wilhow _____; White _____

Motion Carried: Yes _____; No _____

MEETING DATE: September 14, 2016

AGENDA ITEM: 3. Discussion of Parks and Wildlife Grant

Comments:

This item was discussed at the September 8, 2016 Special Called City Council meeting. Attached is the Council coversheet and map that was presented at that meeting.

Motion by: _____

Seconded by: _____

Content of Motion: _____

Vote: Dewhurst _____; Hale _____; Helm _____; Panter _____;

Speckmann _____; Wilhow _____; White _____

Motion Carried: Yes _____; No _____



AGENDA ITEM

City of Lago Vista

To: Mayor & City Council Council Meeting: September 8, 2016

From: David Harrell, AICP, Director

Subject: Workshop concerning Parks and Wildlife Grant Overview

Request: Report Legal Document: Other Legal Review:

EXECUTIVE SUMMARY:

Staff has been working with the Parks and Recreation Advisory Committee (PRAC) over their last meetings getting their input regarding park space within the City. Their desire was to look into creation of a sports complex in an existing or new park. On August 30th, the Chair of the PRAC, representative from Freese & Nichols (contracted professional engineering firm), and myself met with Grant Development Services (consultant) to determine if we could meet certain standards for a proposed State Parks and Wildlife Department Grant. This would be a 50-50 grant with \$500,000 from the State and a local \$500,000 match using either money, land, or a combination of either item.

The City would use only land it owned for our portion of the matching grant. As a requirement, the City must build three of seven of the following as delineated in the 2030 Comprehensive Plan:

- 1) Walking/jogging trails
- 2) Baseball/softball fields
- 3) Playground
- 4) Splash Pad
- 5) Soccer Fields
- 6) Swimming Pool
- 7) Skate Park

City may build, in addition, to the items at top

- 1) Football Fields
- 2) Lacrosse Fields

- 3) Volleyball Courts
- 4) Open Lawn Areas
- 5) Pavilions and picnic areas
- 6) Preserved natural areas (required 2 acres minimum)

Staff is currently working with the Consultant and Freese & Nichols for portions of the Cedar Breaks to be dedicated as park space. Staff has provided an attachment showing the entire site. At this time, Staff doesn't have a concept plan to show the Council. Our Consultant will be here to provide additional information and answer questions.

An official Resolution will be before the Council on September 15 to authorize the City Manager to officially start the grant application process. Additional information will be available at that time.

Impact if Approved:

N/A

Impact if Denied:

N/A

Is Funding Required? Yes No **If Yes, Is it Budgeted?** Yes No N/A

Indicate Funding Source:

N/A

Suggested Motion/Recommendation/Action

Motion to:

Approve Item

Motion to:

Deny Item

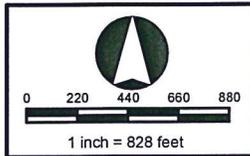
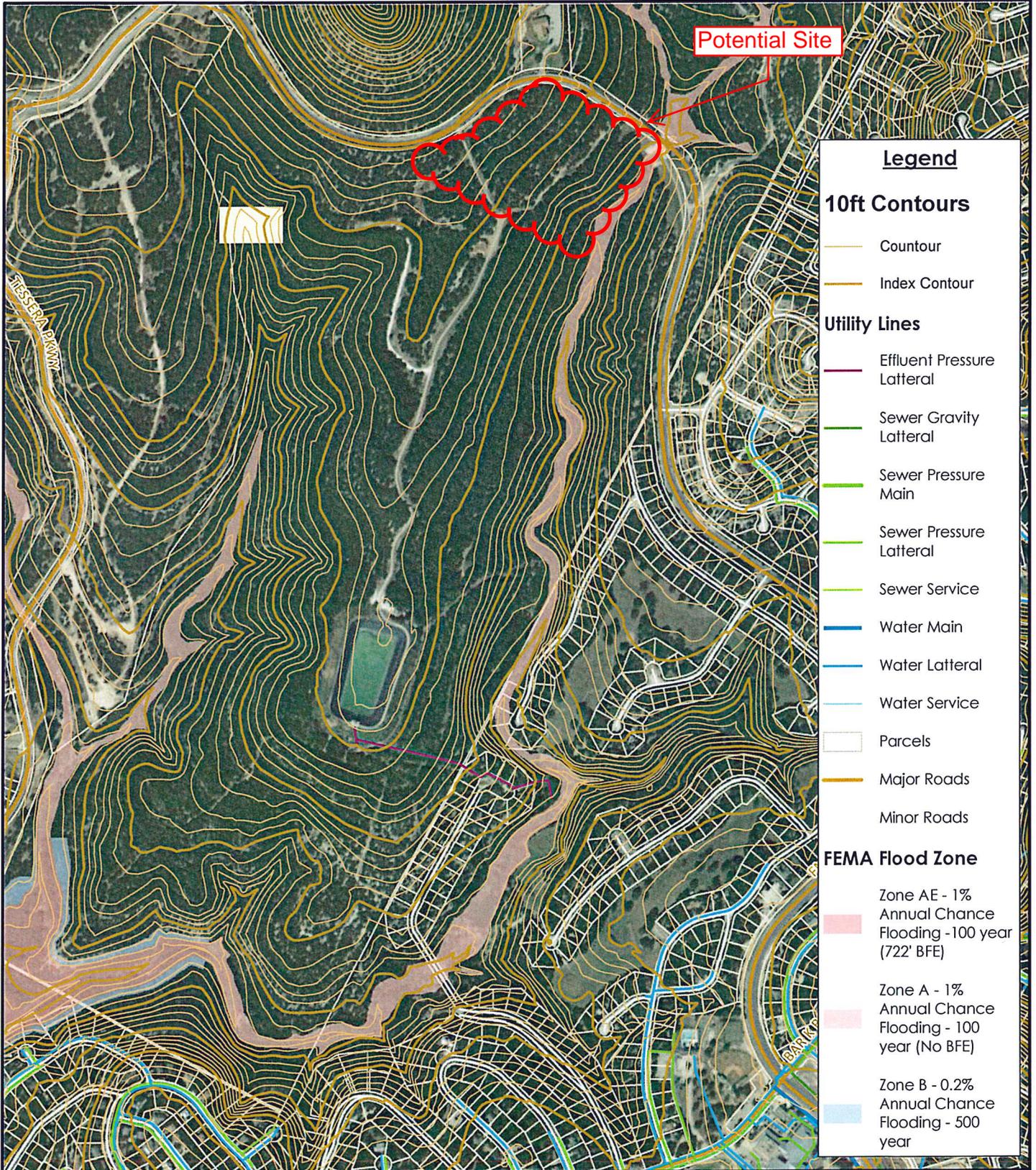
Motion to:

Table Item

Known As:

N/A

Site Map



This product is for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property boundaries. No responsibility is assumed by the City of Lago Vista or the author for damages or other liabilities due to the accuracy, availability, completeness, use or misuse of the information herein provided.

MEETING DATE: September 14, 2016

AGENDA ITEM: 4. Discussion of first draft of the Master Plan

Comments:

Draft of the Master Plan attached.

Motion by: _____

Seconded by: _____

Content of Motion: _____

Vote: Dewhurst _____; Hale _____; Helm _____; Panter _____;

Speckmann _____; Wilhow _____; White _____

Motion Carried: Yes _____; No _____

PARKS AND RECREATION MASTER PLAN

- I. Introduction
- II. Background
 - A. History
 - B. Demographics
 - C. Recreation Trends
- III. Inventory of Areas and Facilities
- IV. Community Needs
- V. Prioritized Listing
- VI. Strategies to Meet Community Needs

DRAFT

I. INTRODUCTION

Parks, recreation, and open space are an integral part of a vibrant community and are necessary to the economic and physical health of the city and its residents.

The goal of this plan is to present strategies for parks, trails, and recreational facilities that will not only serve residents but also make Lago Vista a destination for visitors who love the out-of-doors lifestyle.

This plan incorporates the contents of the Lago Vista Comprehensive Plan as pertains to open space and developing a city-wide park and trail system that allows access to all major destinations in Lago Vista. It has been prepared to guide the City of Lago Vista as it moves forward in the development of the city.

There are several unique considerations that should be taken into account when developing recreation for Lago Vista. First is the extreme topography. With very little flat land in this hill-country community, topography will affect decisions made. In addition, the median age of almost 50 years makes planning for senior citizens an important factor.

II. BACKGROUND

History

As early as the 1950's, land sales on the north shore of Lake Travis began to make the area a vacation-style community. In 1969, developers purchased land that now makes up the City of Lago to create a desirable resort/retirement community. A Lago Vista Property Owners Association (LVPOA) was established and incorporated to meet the recreational needs of residents of the community.

Waterfront parks, a marina, and other recreational facilities were developed during that time. In 1984 the City of Lago Vista came into existence. With the exception of a few isolated homes, the citizens of this new city were also a part of the property owners association and had use of the private parks and recreational facilities.

By 1990 the city had grown to about 2,000 residents. The City took action to address recreational needs of all the residents (not just those within the LVPOA).

Here should go info regarding 2001 Pks and wildlife grant – ordinances of 1987 and 2000 regarding funds for recreation – 1998/2010 master plans

II. BACKGROUND

Demographics

At the end of the 1900's, Lago Vista's population was just under 3,000. By 2010 the population was 6,041. The estimated population in 2015 was 6,617.

The expected growth rate will be largely dependent upon whether and how many subdivisions are added to the city. With increased building evident since the lean years of 2007-2009, it is certainly expected that the population would reach about 10,000 by 2030.

The age distribution in Lago Vista is a consideration. With the high median age of almost 50, recreational needs must address high numbers of senior citizens as well as young families. The age distribution was as follows in 2015:

<u>AGE</u>	<u>PERCENT</u>
0-14	15%
15-19	6%
20-24	3%
24-44	22%
45-64	34%
65+	20%

II. BACKGROUND

Recreation Trends

Surveys conducted in the last 30 years have shown a shift from active, traditional team sporting activities to more individual and passive outdoor activities. Simply stated, people are riding bicycles and hiking more and playing baseball and volleyball less. In 1997, the National Sporting Goods Association survey about recreation showed that walking for exercise, swimming, camping, exercising with equipment were the top four activities. At the bottom of the list were volleyball, softball, baseball, soccer, touch football, mountain biking, etc.

The Recreation Management Magazine annual survey in 2011 revealed park facility managers were most likely to be planning nontraditional facilities, such as splash pads, trails, playgrounds, disc golf.

Do we need to do more research on this topic?

III. INVENTORY OF AREAS AND FACILITIES

Two classes of facilities exist within the City of Lago Vista: private and public.

The large majority of outdoor facilities belong to the Lago Vista Property Owners Association and are for the use of their members only.

The following tables and maps show the facilities in existence as of 2016. In addition to the City of Lago Vista, both LVPOA and LVISD school facilities are included in the inventory. The LVISD has an interlocal agreement that allows youth sporting associations/teams to use school facilities for a fee to cover operational expenses. Also, the Travis County park as well as the federal wildlife preserve lands have been listed.

The 2010 master plan draft never adopted by the city contains maps and tables which can be used and/or updated to include here

IV. COMMUNITY NEEDS

The 2015/2016 Comprehensive Planning Group did an extensive job of identifying outdoor and open space needs. The majority of this section are those goals identified by that group. While some items can be accomplished within a year or two, some of them must be incorporated into a bonding for Capital Improvement Projects sometime into the future.

- I. Community Need for Recreational Facilities and a Multipurpose Sports Complex
- II. Community Need for System of Trails
- III. Community Need for Small Parks as well as a Larger Community Park that Serves Citizens and Visitors
- IV. Community Need to Collaborate with other Organizations to Increase Access to Parks and Recreation for Citizens

V. ACTION PRIORITIES

DRAFT

VI. STRATEGIES TO MEET COMMUNITY NEEDS

1. Community Need for Recreational Facilities and a Multipurpose Sports

Complex

- 1A. Strategy 1-A: Conduct feasibility study for a multipurpose sports complex to identify the highest demand sports for Lago Vista.
- 1B. Strategy 1-B: Research funding sources partnerships for the multipurpose sports facility.
- 1C. Strategy 1-C: Identify/acquire land needed for a large, multipurpose sports complex.
- 1D. Strategy 1-D: Use recreational facility standards when developing recreational facilities.
- 1E. Strategy 1-E: Insert smaller recreational facilities in pocket/mini parks as desired by residents living near small parks.
- 1F. Strategy 1-F: Implement recreational programming to include team sports, environmental/ecological projects for children, fitness education, et.al.
- 1G. Strategy 1-G: Apply for grant funding.

2. Community Need for System of Trails

- 2A. Strategy 2-A. Apply for grant funding.
- 2B. Strategy 2-B. Use trail standards when developing trails.
- 2C. Strategy 2-C. Work with developers to donate trail easements.
- 2D. Strategy 2-D. Using list/map of specific roads to be vacated, develop trails at those locations that are feasible for conversion.
- 2E. Strategy 2-E. Coordinate with the electrical utility company to explore the possibility of adding trails to existing utility easements.
- 2F. Strategy 2-F. Plan for a system of trails that connect destinations Within the community.
- 2G. Strategy 2-G. Identify small trails that can be connected to pocket and neighborhood parks.
- 2H. Strategy 2-H. In coordination with Golf Course management, formalize use of golf course cart paths as trails.

3. Community Need for Small Parks as well as a Larger Community Park that Serves Citizens and Visitors

- 3A. Strategy 3-A. Identify small parcels of city-owned land that can be developed as mini-parks to serve near-by residents.
- 3B. Strategy 3-B. Enlist participation by citizens to help develop and maintain mini-parks near their home.
- 3C. Strategy 3-C. Work with developers to donate park land during the initial phases of development.
- 3D. Strategy 3-D. Apply for grant funding for park development.
- 3E. Strategy 3-E. Assess park level of service annually.
- 3F. Strategy 3-F. Begin acquiring land for a waterfront community park.
- 3G. Strategy 3-G. Explore the feasibility of developing a public boat ramp.
- 3H. Strategy 3-H. Explore the feasibility of developing a commercial Marina and pursue partners for development

4. Community Need to Collaborate with Other Organizations to Increase Access to Parks and Recreation for Citizens
 - 4A. Strategy 4-A. Establish a task force to work toward an agreement with all POAs to purchase access to private facilities.
 - 4B. Strategy 4-B. Reach out to other organizations for help in funding and recreational programming (for example, County Commission, Balcones Wildlife Refuge, LVISD, Austin area outdoor recreation groups, etc.).
 - 4C. Strategy 4-C. Research partnerships to assist in development of recreational facilities.

MEETING DATE: September 14, 2016

AGENDA ITEM: 5. Discussion of activities started by Sub-Committees

Comments:

Sub-committees were established and members are as follows:

Partners & Funding – Speckmann and White
Recreation Planning – Panter and Dewhurst
Parks Planning – Hale and Wilhow
Trails Planning – Hale and Helm

Motion by: _____

Seconded by: _____

Content of Motion: _____

Vote: Dewhurst _____ ; **Hale** _____ ; **Helm** _____ ; **Panter** _____ ;

Speckmann _____ ; **Wilhow** _____ ; **White** _____

Motion Carried: Yes _____ ; **No** _____

MEETING DATE: September 14, 2016

AGENDA ITEM: 6. Discussion of membership in Task Force

Comments:

Motion by: _____

Seconded by: _____

Content of Motion: _____

Vote: Dewhurst _____; Hale _____; Helm _____; Panter _____;

Speckmann _____; Wilhow _____; White _____

Motion Carried: Yes _____; No _____

MEETING DATE: September 14, 2016

AGENDA ITEM: 7. Discussion of draft letter to Travis County

Comments:

Motion by: _____

Seconded by: _____

Content of Motion: _____

Vote: Dewhurst _____; Hale _____; Helm _____; Panter _____;

Speckmann _____; Wilhow _____; White _____

Motion Carried: Yes _____; No _____

MEETING DATE: September 14, 2016

AGENDA ITEM: 8. FUTURE MEETINGS

Comments:

Motion by: _____

Seconded by: _____

Content of Motion: _____

Vote: Dewhurst _____; Hale _____; Helm _____; Panter _____;

Speckmann _____; Wilhow _____; White _____

Motion Carried: Yes _____; No _____