



# *The City of Lago Vista*

*To provide and maintain a healthy, safe, vibrant community, ensuring quality of life.*

**AGENDA  
VETERAN'S MEMORIAL ADVISORY COMMITTEE  
MONDAY, MAY 9, 2016, 6:00 PM  
CITY COUNCIL CHAMBERS  
5803 THUNDERBIRD  
LAGO VISTA, TX 78645**

NOTICE IS HEREBY GIVEN that the Veteran's Memorial Advisory Committee of the City of Lago Vista, Texas will hold a meeting in the Council Chambers, City Municipal Building, 5803 Thunderbird, on the above date and time for discussion and possible action on the following:

**CALL TO ORDER, CALL OF ROLL**

**CITIZEN COMMENTS: Citizens who wish to address the Committee on any agenda and/or non-agenda item will have three (3) minutes to express their position.**

**CONSENT AGENDA**

All matters listed under Consent Agenda, are to be considered routine by the Committee and will be enacted by one motion. There will not be separate discussion on these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

1. Approval of the following minutes: March 29, 2016 and  
April 11, 2016

**BUSINESS ITEMS**

2. Discussion and power point presentation concerning Lago Vista Veterans Memorial Park current state and condition.
3. Discussion of proposed design and elements for consideration.
4. Discussion of promotional ideas.
5. Discussion of fund raising management.
6. Discussion Brick Pavers.
7. Discussion of Thank You notes to donors.

**FUTURE AGENDA ITEMS**

8. Consider schedule and items for future Committee meetings.
9. Adjournment.

**IT IS HEREBY CERTIFIED** that the above Notice was posted on the Bulletin Board located at all times in City Hall in said City at \_\_\_\_\_ on the 5<sup>th</sup> day of May, 2016.

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Sandra Barton, City Secretary

**THE CITY OF LAGO VISTA IS COMMITTED TO COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT. REASONABLE MODIFICATIONS AND EQUAL ACCESS TO COMMUNICATIONS WILL BE PROVIDED UPON REQUEST.**

**MEETING DATE: May 9, 2016**

**AGENDA ITEM: CALL TO ORDER, CALL OF ROLL**

**Comments:**

**ADJOURN:**

**Motion by:** \_\_\_\_\_

**Seconded by:** \_\_\_\_\_

**Content of Motion:** \_\_\_\_\_

\_\_\_\_\_

**Vote: D Bohn** \_\_\_\_\_; **M Gray** \_\_\_\_\_; **M LaPlant** \_\_\_\_\_;

**M Schneider** \_\_\_\_\_; **J Speckmann** \_\_\_\_\_; **J Thompson** \_\_\_\_\_;

**J Thornton** \_\_\_\_\_

**Motion Carried: Yes** \_\_\_\_\_; **No** \_\_\_\_\_

**MEETING DATE: May 9, 2016**

**AGENDA ITEM: Approval of the following minutes: March 29, 2016 and April 11, 2016 meetings**

**Comments:**

Draft copies of the minutes are attached for your review.

**Motion by:** \_\_\_\_\_

**Seconded by:** \_\_\_\_\_

**Content of Motion:** \_\_\_\_\_

\_\_\_\_\_

**Vote: D Bohn \_\_\_\_\_; M Gray \_\_\_\_\_; M LaPlant \_\_\_\_\_;**

**M Schneider \_\_\_\_\_; J Speckmann \_\_\_\_\_; J Thompson \_\_\_\_\_;**

**J Thornton \_\_\_\_\_**

**Motion Carried: Yes \_\_\_\_\_; No \_\_\_\_\_**

**OFFICIAL MINUTES OF THE VETERAN’S MEMORIAL CITIZEN’S ADVISORY COMMITTEE  
LAGO VISTA, TEXAS  
MARCH 28, 2016**

**BE IT REMEMBERED** that on the 11th day of April, A.D., 2016, the Veteran’s Memorial Citizen’s Advisory Committee held a Regular Meeting at 6:00 p.m. at City Hall, 5803 Thunderbird, in said City, there being present and acting the following:

**1. CALL TO ORDER**

Richard “Dick” Bohn	Committee Member	Melissa Byrne Vossmer	City Manager
Michael LaPlant	Committee Member	Laura Fowler	Recreation Manager/PW Asst.
Jim Speckmann	Committee Member		
Janet Sue Thompson	Committee Member		
Jimmy Thornton	Committee Member		

City Manager, Melissa Byrne Vossmer called the regular Meeting to order at 6:01pm and recognized that all Committee Members were present except for Michael Gray, Michael Schneider and Council Member Rich Raley. Jan Steel, Library Director was in attendance.

The numbering below tracks that of the agenda, whereas the actual order of consideration may have varied.

1. City Manager, Melissa Byrne Vossmer gave a brief summary of the events leading up to this committee formation.
2. Due to staff unavailability, Committee Members will sign the Statement of Officer and the City Secretary; Sandra Barton will administer the Oath of Office to each new member at the next meeting.
3. Discussion of history of project and development by Committee Member Richard “Dick” Bohn beginning in 2008. Park maintenance has improved recently notably the grass quality, flag light repaired, irrigation repaired and replacement of a plaque on the stone bench donated to the Park by Michael Epps and Neil Peterson.
4. Council, being very supportive of this memorial endeavor and upon consideration of the proposed memorial, requested a more engaging memorial be created with input from the citizen’s. Therefore this committee was created. City Manager, Melissa Byrne Vossmer, reviewed Resolution instructions to Committee given to Committee by the City Council.
5. Melissa expressed gratitude herself and on behalf of the council to committee members for volunteering to the committee.
6. A potential goal is to have an unveiling on Veteran’s Day in November 2017.
7. Discussion of election of Officers, Chair and Vice-Chair. Committee members introduced themselves and their interest in being a part of this committee.
8. On a motion by Jim Speckmann, seconded by Janet Sue Thompson, the Committee voted unanimously to the appointment of Richard “Dick” Bohn as the Chairperson to the Veteran’s Memorial Citizens Advisory Committee. On a motion by Michael LaPlant, seconded by Jim Speckmann, the Committee voted unanimously to the appointment of Janet Sue Thompson as the Vice Chairperson to the Veteran’s Memorial Advisory Committee Advisory Committee.
9. Jan Steele shared interest in developing an audio project to interview existing Veteran’s from Lago Vista as a library project.

10. Discussion of meetings. On a motion by Jim Speckmann, seconded by Janet Sue Thompson, the Committee voted unanimously to hold monthly meetings on the 2<sup>nd</sup> Monday of each month at 6:00pm beginning April 11, 2016, with the option to reduce number of meetings held if so desired.
11. Discussion of packet by Dick Bohn. Identifying potential artists possibly students.
12. Discussion of subcommittee formation by committee. Chairman Bohn advised committee to consider what subcommittee they would be interested in.
13. City Manager, Melissa Byrne Vossmer, offered potential property expansion options and the possibility of qualifying for grants once the park design is in place.
14. Committee discussed qualities they feel are important to the future monument, including water, flags and the eagle.
15. Power Point by Laura Fowler created and presented with existing Veteran Memorials from across America and the world. Committee discussed parts of memorials that were appealing.
16. Discussion of proposed bricks with etched names to be purchased and installed in park. Price and specs discussed.
17. Committee discussed potential donations from Women's Club, Garden Club and Lions.
18. Dedication ceremony ideas were discussed by committee members.
19. Next meeting is planned for April 11, 2016 at 6:00pm.
20. **ADJOURNMENT**

Chairman Richard "Dick" Bohn adjourned the meeting at 7:14 P.M.

Respectfully submitted,

\_\_\_\_\_  
Laura Fowler, Recreation Manager

ATTEST:

\_\_\_\_\_  
Sandra Barton, City Secretary

On a motion by Committee Member \_\_\_\_\_, seconded by Committee Member \_\_\_\_\_, the above and foregoing instrument was passed and approved this \_\_\_\_\_ day of May, 2015.

**OFFICIAL MINUTES OF THE VETERAN'S MEMORIAL CITIZEN'S ADVISORY COMMITTEE  
LAGO VISTA, TEXAS  
APRIL 11, 2016**

**BE IT REMEMBERED** that on the 11th day of April, A.D., 2016, the Veteran's Memorial Citizen's Advisory Committee held a Regular Meeting at 6:00 p.m. at City Hall, 5803 Thunderbird, in said City, there being present and acting the following:

**1. CALL TO ORDER**

Richard "Dick" Bohn	Committee Member	Rich Raley	Councilman
Michael LaPlant	Committee Member	Melissa Byrne Vossmer	City Manager
Jim Speckmann	Committee Member	Barbara Boulware Wells	City Attorney
Janet Sue Thompson	Committee Member	Sandra Barton	City Secretary
Jimmy Thornton	Committee Member	Laura Fowler	Recreation Manager
Michael Gray	Committee Member		
Michael Schnieder	Committee Member		

Committee Chair, Dick Bohn called the regular meeting to order at 6:01pm and recognized that all Committee Members were present.

The numbering below tracks that of the agenda, whereas the actual order of consideration may have varied.

4. City Secretary, Sandra Barton, read Oath of Office to all Committee Members and swore all committee members in.
5. Opened for citizen's comments, none given.
6. Committee viewed Power Point presentation of the City's existing Veteran's Park and monuments elsewhere that honor Veteran's submitted by Laura Fowler. Discussion of photographs by all attendees throughout presentation.
7. City Attorney, Barbara Boulware wells, presented Power Point on Open Government Training.
8. Discussion of subcommittee formation by committee. Subcommittees formed.
  - New Park Committee – Janet Sue Thompson & Michael LaPlant
  - Old Park Committee – Jim Speckmann & Jimmy Thornton
  - Promotion Committee – Michael Gray & Michael Schnieder
9. Chairman Dick Bohn inquired if a bank account had been created as of yet. City Manager, Melissa Byrne Vossmer advised the city staff has begun process to accept donations for project and processing expenditures. Melissa also offered City Hall for subcommittee meeting locations and staff assistance is always available.
10. Councilman Rich Raley offered his idea to expand park into City Hall parking lot, thus doubling the size of the park. Keep the drive through bill drop off inlet and bring park out to the middle island at City Hall.
11. Discussion of services needed by contractors once a design is selected, processes to consider when planning this project.
12. Councilman Rich Raley suggested a public forum to gather ideas from community, possibly to put information on the water bill regarding citizen's ideas written or sketched.
13. More discussion from committee as to financial deposit/expenditure process options.
14. Discuss something of substance to LVISD Veteran's Memorial Day Services to engage student's ideas for Veteran's Memorial Project. Possibly have the art students do the rendering.

15. Next Veteran's Memorial Citizens Advisory Committee meeting will be May 9, 2016.
16. On April 29<sup>th</sup>, the website should have the new agenda posted for the next week's meeting.
17. Chairman Bohn requests the committee be added to the City's website.
18. Agenda item material to be added to the packet should be emailed or brought in to Laura Fowler to be added to Agenda.
19. Committee members prefer hard copies of Agenda Items, with the exception of Jim Speckmann.

20. **ADJOURNMENT**

Chairman Bohn adjourned the meeting at 7:21 P.M.

Respectfully submitted,

\_\_\_\_\_  
Laura Fowler, Recreation Manager

ATTEST:

\_\_\_\_\_  
Sandra Barton, City Secretary

On a motion by Committee Member \_\_\_\_\_, seconded by Committee Member \_\_\_\_\_, the above and foregoing instrument was passed and approved this \_\_\_\_\_ day of May, 2015.

**MEETING DATE: May 9, 2016**

**AGENDA ITEM:** Discussion and power point presentation concerning Lago Vista Veterans Memorial Park current state and condition

**Comments:**

**Motion by:** \_\_\_\_\_

**Seconded by:** \_\_\_\_\_

**Content of Motion:** \_\_\_\_\_

\_\_\_\_\_

**Vote: D Bohn \_\_\_\_\_; M Gray \_\_\_\_\_; M LaPlant \_\_\_\_\_;**

**M Schneider \_\_\_\_\_; J Speckmann \_\_\_\_\_; J Thompson \_\_\_\_\_;**

**J Thornton \_\_\_\_\_**

**Motion Carried: Yes \_\_\_\_\_; No \_\_\_\_\_**

# Lago Vista Veterans Memorial Park Current State and Condition



**VETERANS MEMORIAL PARK CITIZEN'S ADVISORY COMMITTEE  
PREPARED BY: SUB-COMMITTEE MEMBERS J. SPECKMANN & J. THORNTON  
DATE: MAY 9, 2016**

## Sub-Committee Intent: Identify and Report on Current Park Conditions



- **Park inspected by sub-committee members J. Speckmann and J. Thornton on Apr 27, 2016.**
- **Current park is situated at the southeast corner of Dawn Drive and Thunderbird Street.**
- **General dimensions are approx. 120' x 116'.**
- **Overall conditions of the grounds were determined to be “Very Good,” with some specific areas or items identified as requiring repair, cleaning, or refurbishing.**

# Landscaping & Lawn



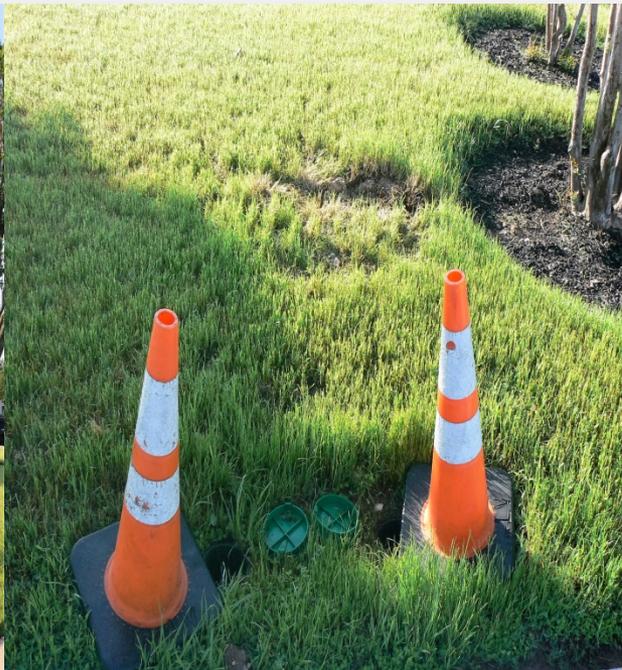
- Current raised flowerbed and associated shrubbery are being maintained by the Keep Lago Vista Beautiful (KLVB) organization, which has expressed a willingness to continue maintenance and also add more colorful plants or flowers as desired.
- KLVB has indicated no specific special attachment to the small tree located in the center of the raised bed (below). It can be removed and relocated in favor of the placement of a veterans memorial symbol or statue (e.g. Schneider Memorial Eagle).



# Landscaping & Lawn



- Current state of the lawn (grass) is excellent and has benefitted greatly from recent rainfalls. Regular mowing maintenance is clearly being completed.
- An underground lawn irrigation system does currently exist (schematic drawing pending from city parks office), however the system's control panel and wiring were completely destroyed by a lightning strike this past month (Apr). Damage is still being assessed and manual watering will be necessary until repairs can be made.



# Landscaping & Lawn



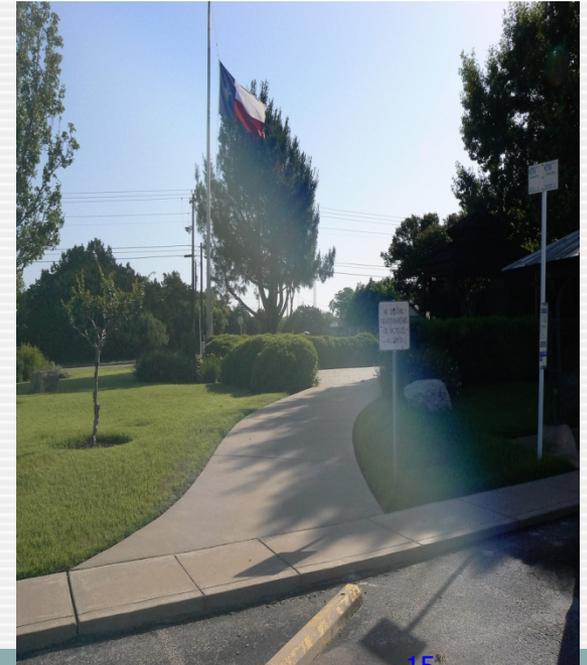
- The large pine tree located in the northeastern quadrant of the park (left) is in need of trimming which should be addressed by a qualified arborist. If trimmed and shaped properly, it could also serve as the Community Christmas Tree which would draw additional visitors to Veterans Park.
- All other trees in the park appear to be in relatively good shape but would also benefit from some minor trimming.



# Structures



- A single flag pole is situated in the park center and is good condition. *Note: the US Flag had been torn off by high winds on the morning of the inspection. It was promptly repaired by the city on the same date.*
- Curving sidewalks extend from both the north and south park entrances and lead to the gazebo area. Both are in good condition.
- The concrete patio in front of the gazebo has minor cracks that require filling.



# Structures



- A stone sitting bench and a 13' x 2' paved section of park donor recognition bricks exist as part of the initial park construction.
- Both require a power wash style cleaning and the brick paving requires some mortar repair.



# Structures



- A large gazebo is situated in the southeastern quadrant of the park. Its general condition is good but will require some wood repair and an overall clean up (i.e. wash and wood stain, netting or caging to prevent bird nesting, improved ADA ramp, etc. Also should consider changing gazebo access point to orient toward the park's center where new memorial pieces will likely be located.



# Structures



- Additional Gazebo Pictures.



# Structures



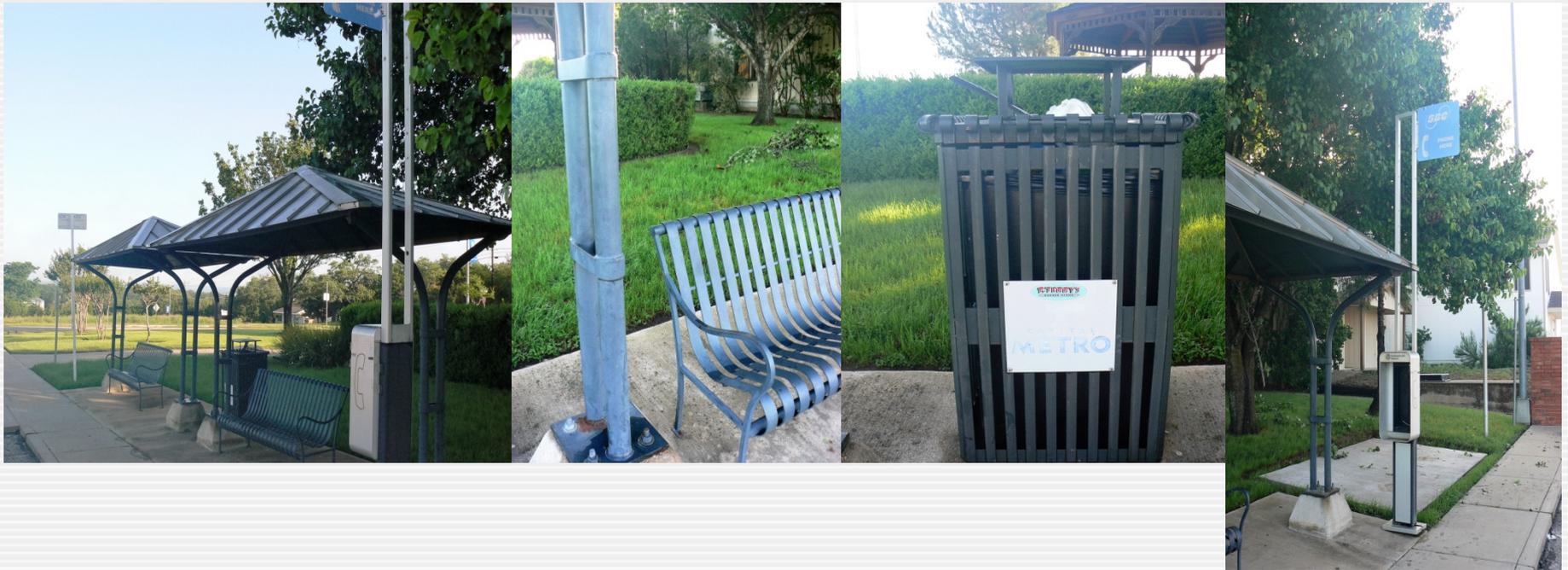
- Current park sign (left) is rather small and should be improved. Consideration could be given for relocating a new larger sign in the island area at the northwestern corner of the park.



# Structures



- Cap Metro bus stop requires cleaning and refreshed painting so as not to detract from overall aesthetics of the park. Is maintenance and upkeep the responsibility of the city or Cap Metro?
- Public phone kiosk and pole (right) need to be removed (no longer in use).



# Structures



- A new concrete pad (left) has been poured on the east side of the Cap Metro bus stop for a future bike rack installation by the city.
- The “No Biking/Skating” sign (right) located at the south park entrance needs to be replaced.



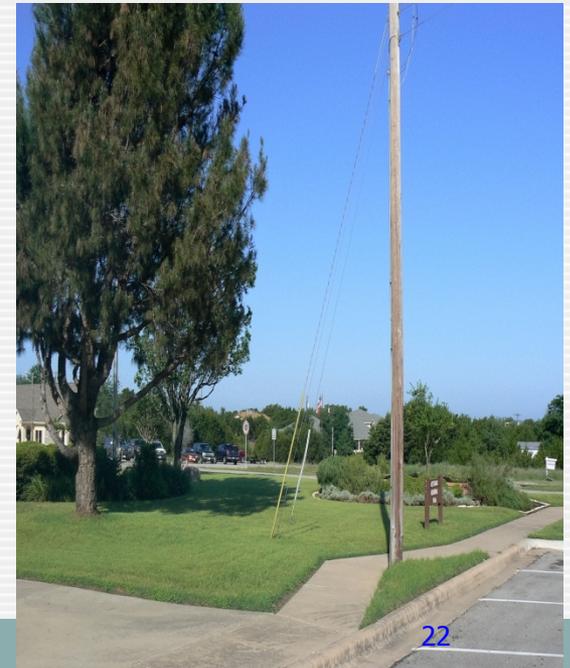
# Considerations to Improve Park Aesthetics



- A large street lamp (left) is located at the corner of Dawn and Thunderbird to illuminate the traffic intersection. Recommend possible relocation to the adjacent street corner. Consider adding antique style lamp posts (center) around the perimeter to better accentuate location as a park.
- A large telephone pole (right) is situated near the north entry of the park. Recommend removal or relocation if possible.



Sample Lamp



# Considerations to Improve Park Aesthetics



- A large vacant building is situated along the eastern park boundary and detracts significantly from the overall aesthetics of the park. Recommend installation of some type of panel or wall along the length of eastern boundary to block view of the building and its external mechanical equipment.



# Questions?



**MEETING DATE: May 9, 2016**

**AGENDA ITEM: Discussion of proposed design and elements for consideration**

**Comments:**

**Motion by:** \_\_\_\_\_

**Seconded by:** \_\_\_\_\_

**Content of Motion:** \_\_\_\_\_

\_\_\_\_\_

**Vote: D Bohn \_\_\_\_\_; M Gray \_\_\_\_\_; M LaPlant \_\_\_\_\_;**

**M Schneider \_\_\_\_\_; J Speckmann \_\_\_\_\_; J Thompson \_\_\_\_\_;**

**J Thornton \_\_\_\_\_**

**Motion Carried: Yes \_\_\_\_\_; No \_\_\_\_\_**

# **LAGO VISTA VETERANS MEMORIAL PARK**

## **DESIGN AND PROPOSED ELEMENTS FOR CONSIDERATION**

1. **FLAGS:** U.S., Texas, POW/MIA, Service: Army, Air Force, Navy, Marines, Coast Guard.
2. **SERVICE MEDALLIONS, LOGOS OR EMBLEMS.**
3. **U.S. SEAL.**
4. **BRICKS WITH VETERANS NAMES.** To be incorporated in walkway or separate area.
5. **WATER FEATURE:** Pool, Fountain, Fall - peaceful and serene or lively?
6. **FLAME.**
7. **STATUE OR SCULPTURE.** Flame or person.
8. **MONUMENT.**
9. **WALL.** To be located next to vacant building.
10. **BENCHES.** To be situated in individual seating areas or around water feature.
11. **MILITARY EQUIPMENT:** Artillery, Aircraft, Tank, etc.
12. **GARDEN or GREEN AREA.**
13. **RELIGIOUS SYMBOLS:** Cross, Star of David, etc.
14. **SEPARATE STRUCTURES:** Gazebo, Pavilion, Awning, etc.
15. **SEPARATE MEMORIAL OR TRIBUTE.** Different conflicts/wars.
16. **MEDAL OF HONOR or PURPLE HEART MEMORIAL or TRIBUTE.**
17. **FLAG INCINERATOR:** Burn Pit or Drop Bos.
18. **Weatherproof Display for monthly "Hometown Hero" photo, uniform or Memorabilia.**

19. SPECIAL LIGHTING.
20. DESIGNATED PARKING FOR DISABLED VETS, PURPLE HEART RECIPIENTS.

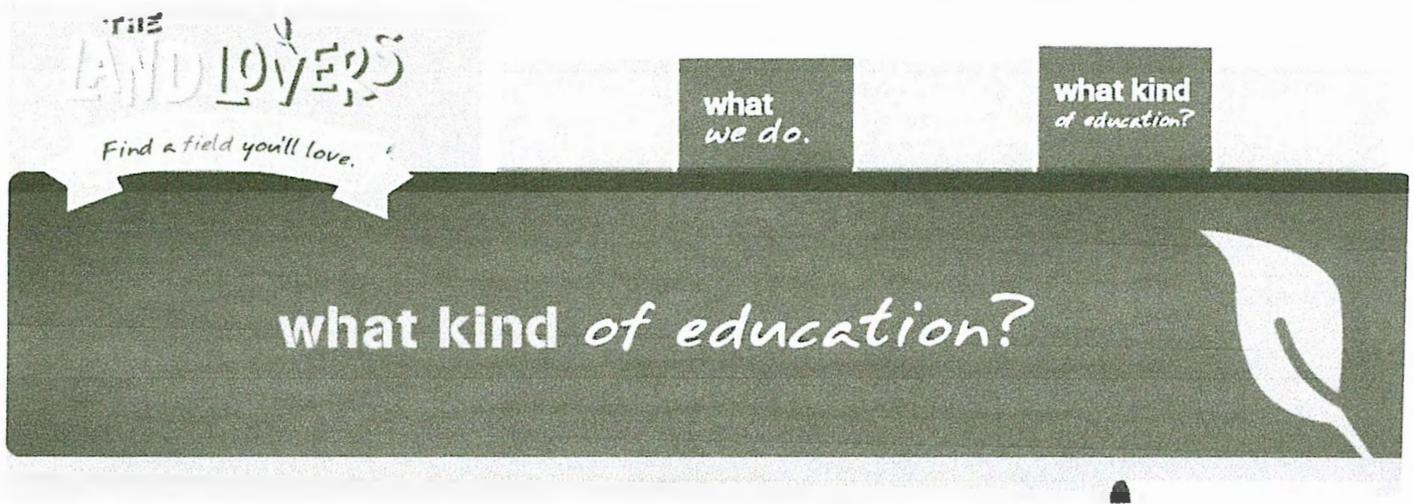
DESIGN - Need professional design by Landscape Architect. Use local Landscape Architect (Michael Epps), or contact colleges with Landscape Architect studies to inquire if they would be interested in using our Park as a design project for students. (Attached is a list of Texas schools offering these degrees.)

Contact local (Austin or surrounding areas) Landscape Architect groups to see if they would be interested in pro bono work, or discounted fee structure.

Attached is a proposed design furnished to us by Laura Fowler which uses local artist, Joe Kenney. We think this is a great design.

Submitted by

Michael LaPlant and  
J. Sue Thompson



SELECT A CAREER ▼

[View All]

**TEXAS Schools & Universities for Landscape Architecture, Horticulture & Landscape Careers**

**SCHOLARSHIPS AVAILABLE:** Check out scholarships available through the Texas Nursery & Landscape Association - <http://www.tnlaonline.org/services/tnla> [er](#)

**Austin Community College**  
<http://www.austincc.edu/>

**Houston Community College**  
<http://northwest.hccs.edu/horticulture>

**Palo Alto College**  
[www.accd.edu/pac](http://www.accd.edu/pac)

**Texas A&M University-Kingsville**  
<http://www.aghs.tamuk.edu/>

**Texas A&M University**  
<http://www.tamu.edu/>

**Texas Tech University**  
<http://www.pssc.ttu.edu/msdistance/mshortpgm.php>

**Sam Houston State University**  
<http://www.shsu.edu/~agr> [www](#)

**Stephen F. Austin State University**  
<http://www.sfasu.edu/>

**University of Texas**  
<http://soa.utexas.edu/la>

**Western Texas College**  
<http://www.wtc.edu/>



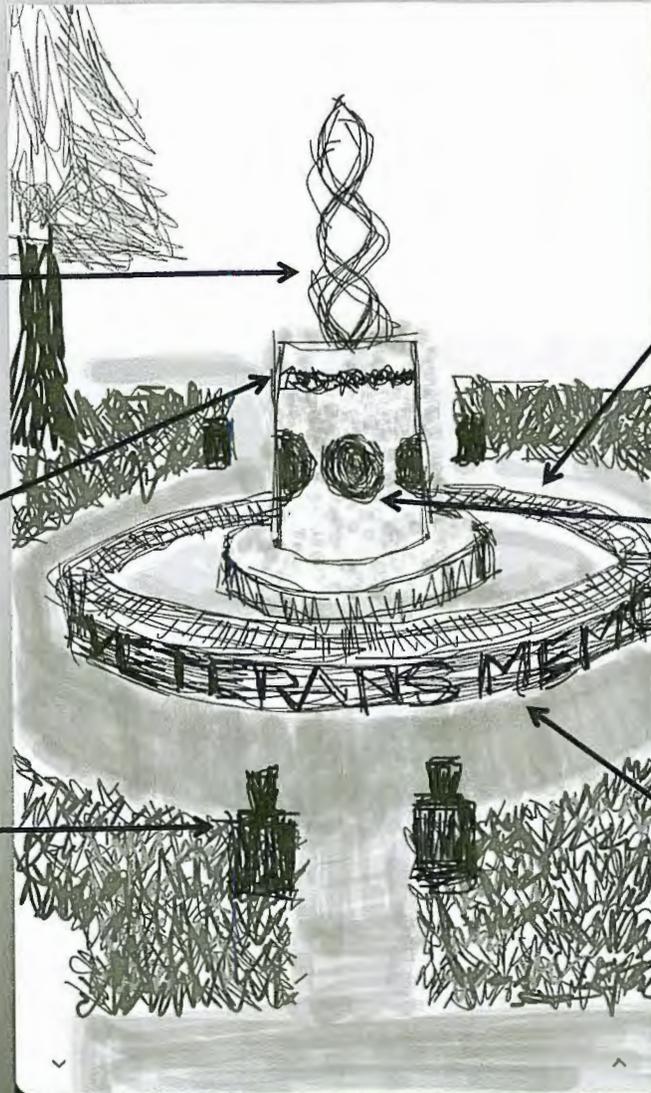
*Proposed  
Veterans Park  
Design*

*by Laura Fowler December 2015*

Water feature memorial to Veteran's. On very top of main cylinder would be 8 foot bronze sculpture by local artist Joe Kenney.

This would be a carved quote or verse that honors Veteran's sacrifice to America.

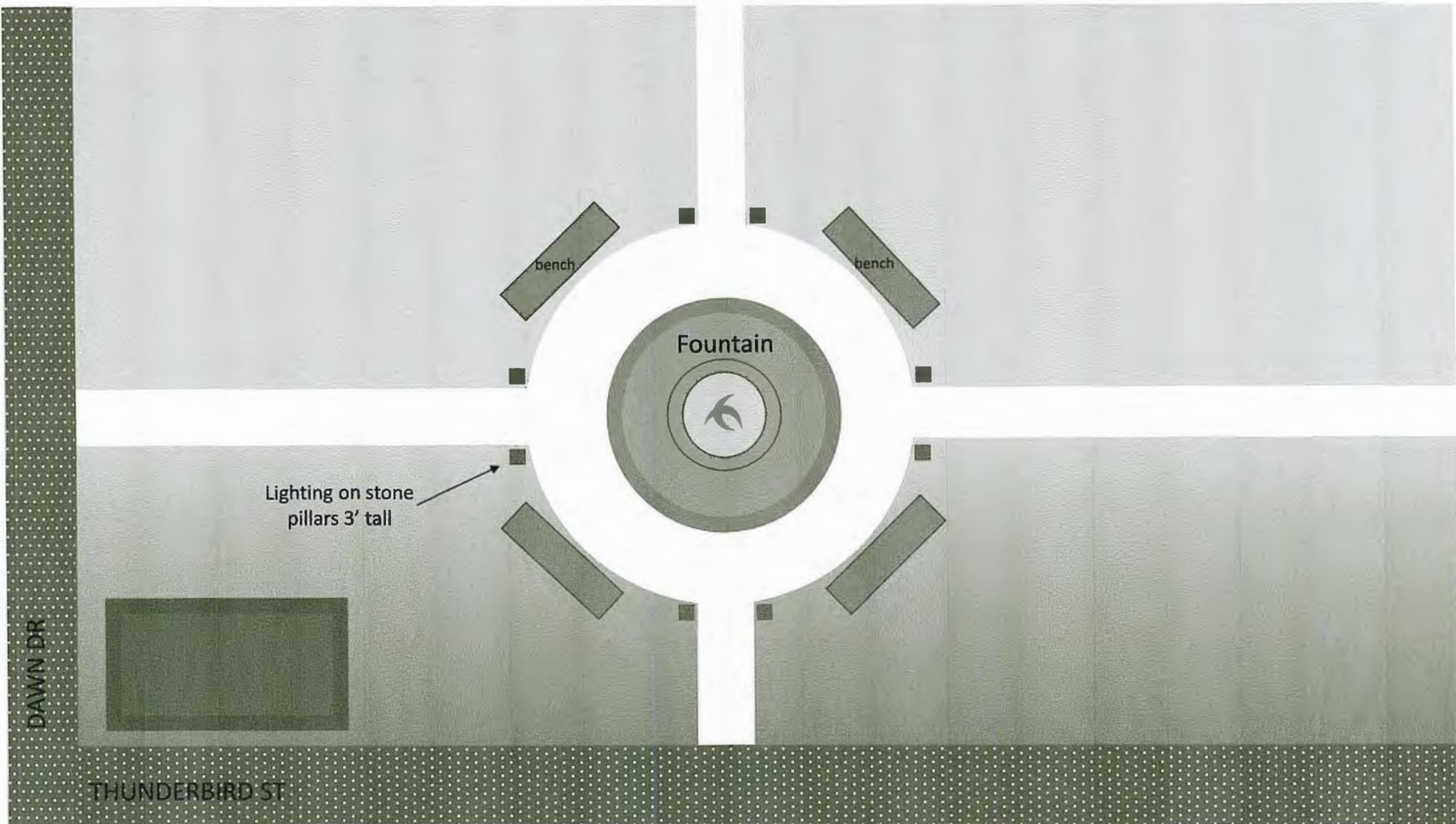
3' tall masonry pillars that each have a light that lights up monument in the evening.



Fountain perimeter wall will be wide enough for people to sit. Water no deeper than a few inches for safety.

The round circles would be the bronze seal of each branch of the military. These would be very raised, almost globular.

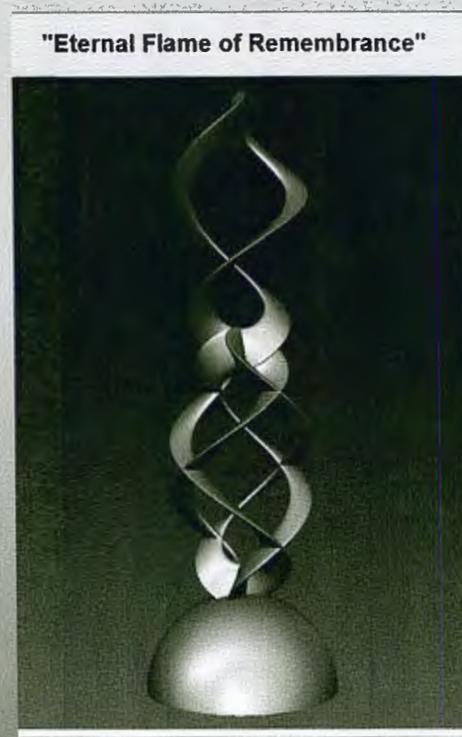
The words at the bottom would say in an elegant font and would say "Veterans Park"

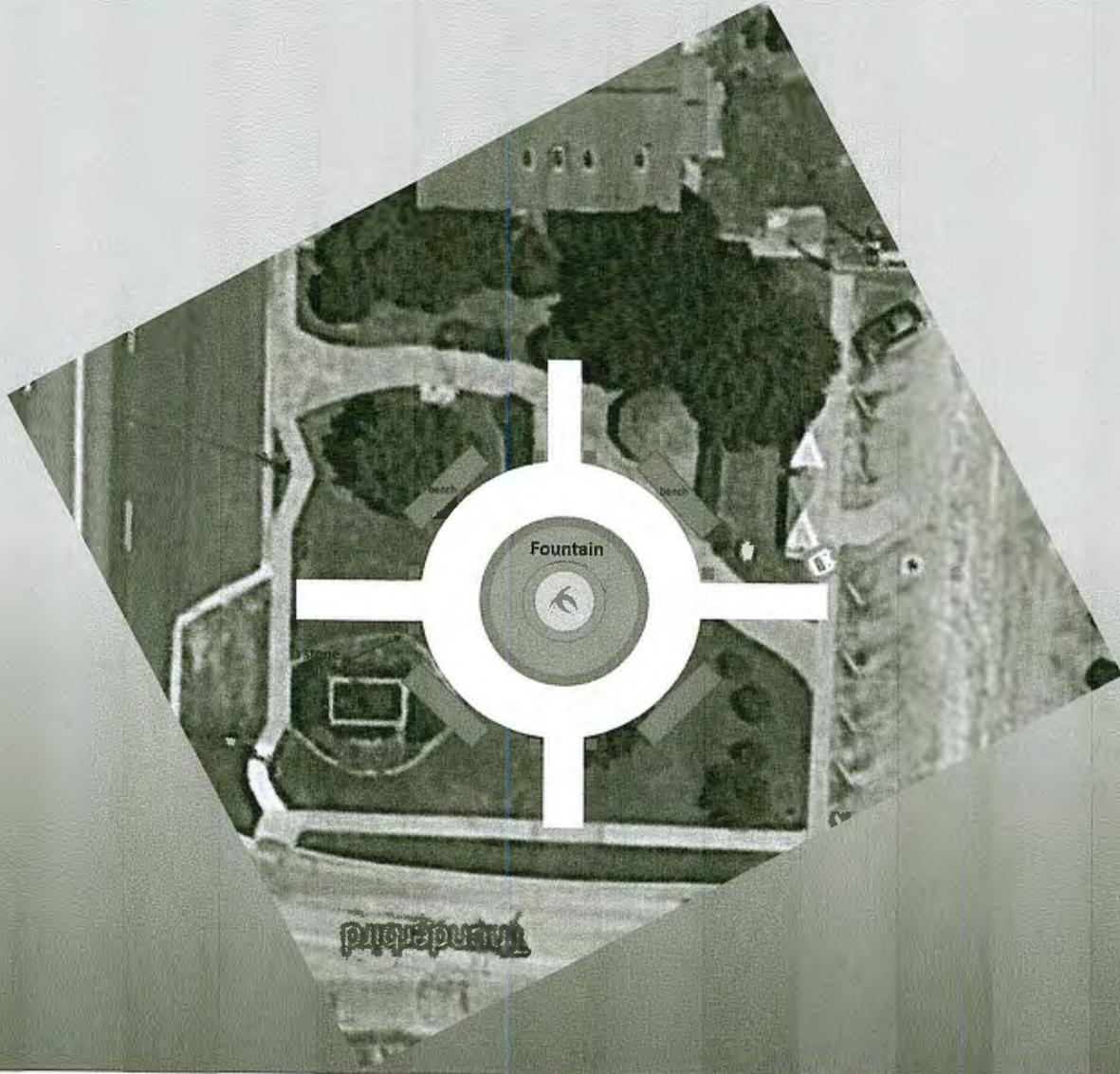


# Bronze sculpture at top of fountain by Joe Kenney, local sculptor who developed and brought forth his creation



Artist Joe Kenney





**MEETING DATE: May 9, 2016**

**AGENDA ITEM: Discussion of promotional ideas**

**Comments:**

**Motion by:** \_\_\_\_\_

**Seconded by:** \_\_\_\_\_

**Content of Motion:** \_\_\_\_\_

\_\_\_\_\_

**Vote: D Bohn \_\_\_\_\_; M Gray \_\_\_\_\_; M LaPlant \_\_\_\_\_;**

**M Schneider \_\_\_\_\_; J Speckmann \_\_\_\_\_; J Thompson \_\_\_\_\_;**

**J Thornton \_\_\_\_\_**

**Motion Carried: Yes \_\_\_\_\_; No \_\_\_\_\_**

**MEETING DATE:** May 9, 2016

**AGENDA ITEM:** Discussion of fund raising management

**Comments:**

**Motion by:** \_\_\_\_\_

**Seconded by:** \_\_\_\_\_

**Content of Motion:** \_\_\_\_\_

\_\_\_\_\_

**Vote:** D Bohn \_\_\_\_\_; M Gray \_\_\_\_\_; M LaPlant \_\_\_\_\_;

M Schneider \_\_\_\_\_; J Speckmann \_\_\_\_\_; J Thompson \_\_\_\_\_;

J Thornton \_\_\_\_\_

**Motion Carried:** Yes \_\_\_\_\_; No \_\_\_\_\_

**MEETING DATE: May 9, 2016**

**AGENDA ITEM: Discussion of Brick Pavers**

**Comments:**

**Motion by:** \_\_\_\_\_

**Seconded by:** \_\_\_\_\_

**Content of Motion:** \_\_\_\_\_

\_\_\_\_\_

**Vote: D Bohn \_\_\_\_\_; M Gray \_\_\_\_\_; M LaPlant \_\_\_\_\_;**

**M Schneider \_\_\_\_\_; J Speckmann \_\_\_\_\_; J Thompson \_\_\_\_\_;**

**J Thornton \_\_\_\_\_**

**Motion Carried: Yes \_\_\_\_\_; No \_\_\_\_\_**

**MEETING DATE:** May 9, 2016

**AGENDA ITEM:** Discussion of Thank You notes to donors

**Comments:**

**Motion by:** \_\_\_\_\_

**Seconded by:** \_\_\_\_\_

**Content of Motion:** \_\_\_\_\_

\_\_\_\_\_

**Vote:** D Bohn \_\_\_\_\_; M Gray \_\_\_\_\_; M LaPlant \_\_\_\_\_;

M Schneider \_\_\_\_\_; J Speckmann \_\_\_\_\_; J Thompson \_\_\_\_\_;

J Thornton \_\_\_\_\_

**Motion Carried:** Yes \_\_\_\_\_; No \_\_\_\_\_

**MEETING DATE: May 9, 2016**

**AGENDA ITEM:** Consider schedule and items for future Committee meetings.

**Comments:**